AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. December 19, 2013, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2013-17 ~ Main Motors ~ Anoka
H. CONSIDER COMMUNICATIONS
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. 2013 Fourth Quarter ~ Andover, Anoka, Coon Rapids, Ramsey
J. QUARTERLY REPORT ~ Anoka Conservation District
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Update ~ Stanley Study / Rum River Dam ~ City of Anoka
   2. Update ~ Draft Joint Powers Agreement
   3. Update ~ Coon Rapids Watershed Boundary Change
   4. Presentation of Watershed Brochure
N. ADJOURNMENT

Outstanding items for future agendas:
Permit #2001-07 ~ Kelsey Round Lake Park ~ Extended to July 2014 ~ Andover
Permit #2011-10 ~ Kuiken CUP ~ Extended to July 2014 (restoration to May 1, 2013)
Permit #2013-05 ~ Riverdale Drive Reconstruction ~ Ramsey (continued indefinitely)

Next regular meeting date is February 20, 2014 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting member absent was: Ron Manning, Coon Rapids.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Jamie Schurbon of Anoka Conservation District, Shane Nelson of Hakanson Anderson, and John Enstrom of Enstrom Organic Dirt.

APPROVE AGENDA

Haas noted that perhaps the appointment of Chair and Vice Chair for 2014 should occur prior to Item F4.

Motion was made by Anderson, seconded by Kuzma, to approve the January 16, 2014 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

December 19, 2013 Regular Meeting

Westby asked for clarification regarding a comment made by Haas under the Update of the Draft Joint Powers Agreement regarding capital improvement projects.

Haas confirmed that capital improvement projects would require the approval of all member cities, whereas other items would require a two-thirds vote.

Motion was made by Kuzma, seconded by Anderson, to approve the December 19, 2013 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.
FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending December 31, 2013. Account balances for the period were: Checking, $81,624.08; less permit account balance of ($33,860.55), for a total balance of $47,763.53.

Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending December 31, 2013. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $651.48 (services rendered in December of 2013) and City of Anoka in the amount of $1,200 (services rendered in August 2013 through January of 2014).

Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Resolution No. 2014-01, Adopting the Budget for Year 2014

Yager advised that she incorporated the items from Schurbon as well as the reserve that was discussed. She stated that even with those additions there should still be a positive balance at the end of the year, which would also aid the fund balance. She noted that the additional reserve will assist with the Plan revision, when that time comes.

Haas confirmed that ACD has already been paid to review the Local Mater Management Plans, although they have not received any of the Plans to review.

Schurbon stated that ACD had been paid $2,000 to review the Plans, $500 for each Plan. He confirmed that Obermeyer would need to review the hydrological aspects and the local controls and ordinances.

Yager noted that additional funds could be budgeted from the reserve for Obermeyer’s services, if needed. It was confirmed that Obermeyer would be paid on an hourly basis for that review.

Nelson noted that the City of Anoka Plan does not match with the LRRWMO Plan in order to meet the MS4 requirements. He stated that perhaps the LRRWMO would want to amend its Plan in order to more accurately match the MS4 requirements.

Motion was made by Kuzma, seconded by Anderson, to authorize Obermeyer to review portions of the Local Water Management Plans on an hourly basis. Vote: 3 ayes, 0 nays. Motion carried.
Motion was made by Kuzma, seconded by Anderson, to approve Resolution No. 2014-01 adopting the budget for year 2014. Vote: 3 ayes, 0 nays. Motion carried.

Appointment of Chair and Vice-Chair for 2014

Motion was made by Anderson, seconded by Kuzma, to appoint Haas as Chair, Kuzma as Vice Chair, and Anderson as Secretary and Treasurer for 2014. Vote: 3 ayes, 0 nays. Motion carried.

Resolution No. 2014-02, Designating the Official Depository and Signees

Motion was made by Kuzma, seconded by Anderson, to approve Resolution No. 2014-02 designating the official depository and signees. Vote: 3 ayes, 0 nays. Motion carried.

Consider Insurance Waiver

Yager noted that the LRRWMO is required on an annual basis to decide whether or not to waive the monetary limits on municipal tort liability. She recommended that the LRRWMO not waive the limits.

Motion was made by Kuzma, seconded by Anderson, to approve the decision not to waive the monetary limits on municipal tort liability and approve entering into the annual agreement with the League of Minnesota Insurance Trust to provide liability insurance coverage in 2013-2014. Vote: 3 ayes, 0 nays. Motion carried.

Consider TimeSaver 2014 Addendum

Motion was made by Anderson, seconded by Kuzma, to approve the TimeSaver 2014 Addendum. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2013-17 ~ Main Motors ~ Anoka

Haas reviewed the January 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Motion was made by Anderson, seconded by Kuzma, to approve Permit #2013-17, Main Motors, Anoka, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated January 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.
LRRWMO Permit #2012-13 ~ 159th Avenue NW Culvert Replacement ~ Andover

Haas explained the LRRWMO permit application for the culvert replacement, noting that the City is going to replace the failing culvert and repair the road. He advised that the wetland delineation had previously been approved. He reviewed the January 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to five conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2013-13, 159th Avenue NW Culvert Replacement, Andover, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated January 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

Anoka Local Surface Water Management Plan

Nelson stated he prepared a memorandum that he had emailed to Haas on January 13th. He stated that he spent quite a bit of time comparing the LRRWMO Plan to the MS4 requirements and provided those comparisons within the email.

Haas stated that he will follow-up, as he was unsure he had received that information, and would provide that information to Schurbon, Obermeyer, and TimeSaver. He advised that the Anoka Plan is then out for review.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Linton presented the Year 2013 Fourth Quarter Report for the City of Ramsey.

Motion was made by Anderson, seconded by Kuzma, to approve the Year 2013 Fourth Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.

There was no report available from the City of Anoka. It was noted that Anoka will provide their update at the next meeting.

Haas presented the Year 2013 Fourth Quarter Report for the City of Andover.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2013 Fourth Quarter Report for the City of Andover, as presented, and to close out Permit #2012-18 and release any remaining escrow. Vote: 3 ayes, 0 nays. Vote: 3 ayes, 0 nays. Motion carried.

There are no active reports for the City of Coon Rapids.
QUARTERLY REPORT ~ Anoka Conservation District

Schurbon provided an update on the work completed in 2013, noting that the work for the year had been completed with the exception of three items including the review of the Local Water Management Plans and the development of educational materials. He also discussed the creation of a wetland regulation website for the LRRWMO that could link to the ACD website for more detailed information. He advised that a report for the year with monitoring results will be provided at the next meeting.

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Haas believed that Anoka was going to review the language in the Third Generation in order to draft language that could be included in the Plan. He noted that the language is required by the end of this year.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist, noting that Schurbon has been working to update the document as he receives updates from the member cities.

Schurbon stated that it is important for member cities to alert him of items that are complete so that he can update the document correctly.

OTHER BUSINESS

Update ~ Stanley Study/Rum River Dam ~ City of Anoka

Schurbon stated that there was a House bonding bill for that item with no Senate companion. He stated that in terms of bonding, that item is fairly low on the list because of the Federal decision to close Lock and Dam One, which in addition to the Coon Rapids’ Regional Dam will create two barriers prior to Anoka. He stated because of that recent action, the decision had been made not to push this item through at this time and noted Anoka will be holding a meeting today to further discuss the direction they would like to move.
Update ~ Draft Joint Powers Agreement

Kuzma stated the City of Ramsey had a heated discussion at their Work Session and approved the decision for Coon Rapids to leave the LRRWMO at their regular Council meeting. He stated that because the Ramsey Mayor works for BWSR she has stepped away from these discussions. He stated that there is still concern from some of the Councilmembers over the language and believed that perhaps the LRRWMO attorney could review the marked copies of the JPA, where Ramsey has identified areas of concern. He stated that once the comments from the attorney are received he would like to bring that back to the Ramsey Council for further discussion. He noted that if needed, after that time, a joint Council meeting could occur.

Haas confirmed that he would forward the information to the attorney.

Update ~ Coon Rapids Watershed Boundary Change

Haas stated that Himmer would provide the necessary documents to Ramsey, once Coon Rapids has signed the documents.

Presentation of Watershed Brochure

Schurbon distributed a generalized copy of the brochure for the Board to review, which incorporated the comments made by the Board at the previous meeting. He distributed another version of the brochure that would be specific to individual homeowners.

Haas confirmed that the general version would be provided on the LRRWMO website and the specific brochures would be sent to homeowners. He confirmed that the item had already been budgeted.

**Motion was made by Anderson, seconded by Kuzma, to accept the wetland brochure as presented and approve distribution by ACD. Vote: 3 ayes, 0 nays. Motion carried.**

ADJOURNMENT

A motion was made by Anderson, seconded by Kuzma, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:37 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

February 20, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. January 16, 2014, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. 2013 Work Report ~ ACD
   2. 2014 Work Contract ~ ACD
   3. Anoka Local Surface Water Management Plan Review/Comment ~ ACD / Barr
   4. LRRWMO Permit #2014-01 ~ Garfield Street Substation
   5. LRRWMO Permit #2014-02 ~ White Pine Wilderness 2nd Addition
H. CONSIDER COMMUNICATIONS
   1. LRRWMO Permit #2012-13 ~ 159th Avenue Culvert ~ DNR Public Waters Work Permit
   2. Donation Request ~ Children’s Water Festival
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. 2013 Fourth Quarter ~ Anoka
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Update ~ Stanley Study / Rum River Dam ~ City of Anoka
   2. Update ~ Draft Joint Powers Agreement
   3. Update ~ Coon Rapids Watershed Boundary Change
N. ADJOURNMENT

Outstanding items for future agendas:
Permit #2001-07 ~ Kelsey Round Lake Park ~ Extended to July 2014 ~ Andover
Permit #2011-10 ~ Kuiken CUP ~ Extended to July 2014 (restoration to May 1, 2013)
Permit #2013-05 ~ Riverdale Drive Reconstruction ~ Ramsey (continued indefinitely)

Next regular meeting date is March 20, 2014 – at 8:30 a.m.

** PLEASE POST **

PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Senior Engineer Russ Zastrow, Bob Obermeyer of Barr Engineering, Andover Alternate Bruce Perry, John Enstrom of Enstrom Organic Dirt, and Jamie Schurbon of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Anderson, seconded by Kuzma, to approve the February 20, 2014 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

January 16, 2014 Regular Meeting

Motion was made by Anderson, seconded by Kuzma, to approve the January 16, 2014 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending January 31, 2014. Account balances for the period were: Checking, $81,543.92; less permit account balance of ($37,668.06), for a total balance of $43,875.86.
Perry referenced Permit#2013-15 and #2013-16 that were showing a negative balance.

Haas noted that perhaps the payment is being posted for the Diehl Acres permit and will show on the next statement but advised that the LRRWMO may not recoup their fees for the Sapphire permit.

Yager stated that if the Sapphire permit needs to be counted as a loss she would do that against the 2014 year. She noted that the Armstrong and Highway 10 Interchange permit also has a negative balance and that the application and fee had not been received.

Westby confirmed that is a County permit and SRF should have applied on behalf of the County. He confirmed that he would follow up on that item along with Yager.

**Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending January 31, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**Payment of Bills**

Yager presented the payment of bills for TimeSaver in the amount of $729.68 (services rendered in January of 2014), Barr Engineering in the amount of $1,720.00 (services rendered in November and December of 2013), and Bearence Management Group in the amount of $125.00 (2014 Insurance).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

**NEW BUSINESS**

**2013 Work Report ~ ACD**

Schurbon advised that the report is in draft form and once finalized will become part of the Annual Report to BWSR along with the ACD Water Almanac. He stated that the report follows along with the work contract for 2013 including lake monitoring information and stream water quality monitoring. He advised of new State standards and noted that many of the streams/rivers maybe become labeled as impaired under the new standards. He also briefly reviewed the wetland monitoring and water quality grant fund. He advised that there was a project in 2013 that received funds through the LRRWMO water quality grant fund and has depleted the fund held at ACD. He noted that the property owner’s share of the project cost was much higher, noting that the LRRWMO contributed $1,400 while the total project cost neared $35,000. He highlighted the wetland education including the revamped ACD website, City newsletters, a public official education event, the revamped LRRWMO website, and also noted that an educational video is still being completed.

Obermeyer questioned if biotic samples are taken as well.
Schurbon confirmed that along the Rum River, ACD works with high school students to collect that type of sample. He advised that he will distribute the information electronically and could provide hardcopies on request.

2014 Work Contract ~ ACD

Schurbon referenced a memorandum that he had sent to the LRRWMO with recommendations to change around some of the work orders with no impact to the budget. He advised that the PCA will be conducting water monitoring and suggested the funds earmarked for that item be moved to the cost-share grant fund. He recommended that the remaining balance of $300 be moved to the educational materials. He reported a total amount of $12,710 for the 2014 work contract.

Motion was made by Anderson, seconded by Kuzma, to approve the 2014 work contract with Anoka Conservation District as presented in the amount of $12,710. Vote: 3 ayes, 0 nays. Motion carried.

Anoka Local Surface Water Management Plan Review/Comment ~ ACD/Barr

Obermeyer advised that he reviewed the stormwater aspects of the plan while Schurbon reviewed the remainder of the plan. He explained that Anoka used the plan that Barr had created in the past and noted that some items have changed considerably since that time. He advised that there are many regulatory items that have changed and explained that the most restrictive agency requirements must be met, whether that be the LRRWMO or the PCA. He advised that a Management Plan must include the plans and noted that Anoka’s plan simply stated that more information or further review would be needed. He stated that his memorandum identified the additional information that would be needed for the plan. He advised that Anoka submit their plan on January 31st and the LRRWMO has 60 days to review and comment on the plan. He recommended that the LRRWMO accept the comments.

Schurbon noted that a few elements are missing from the plan. He stated that some of the comments may need significant revision. He referenced the subwatersheds identified and noted that some items are left out of that map, such as the State highway corridor and the Rum River.

Zastrow stated that they have been led to believe that the State highway department is responsible for their own water management and therefore unless the City is going to be able to take over the management of their system, it would be difficult for the City to enforce. He explained that is why it is difficult to include those aspects in the plan.

Obermeyer provided additional information in regard to upstream development and the link to the State system.

Zastrow agreed that the item should be addressed but clarified that the City is not sending water through the State system as the assumption is that the State will handle their system.
Obermeyer stated that from a stormwater management aspect the Rum River was a key piece that was missing.

Schurbon stated he got the feeling that Anoka has more information that simply did not connect in the plan, including plans to correct the issues identified. He believed it would be beneficial for some of the gaps to be filled.

Zastrow stated that a great deal of what the City does is unplanned, as projects arise on a short-term basis. He explained that it is difficult to identify what will come up in the next three to five years as items are addressed as they arise. He confirmed that there is more information but believed that it would be difficult to place those items into the plan with a definitive date of when the project will occur. He provided the example of the Rum River Shores development and the impact on the Rum River, which had a very short turnaround time.

Schurbon explained that goals could be set and provided examples.

Obermeyer explained that during the Third Generation process of the LRRWMO, it was the decision to move the implementation to the member cities. He explained that the cities would manage their water as the LRRWMO has setup. He believed additional detail would need to be provided in the plan.

Schurbon stated that some of the language, such as the potential for overflow of storm systems, could scare residents and suggested that some of the language be tweaked. He stated that the comments of the LRRWMO need to incorporate the comments of the Metropolitan Council and had not yet seen those comments.

Haas stated that he did receive something in the past few days.

Obermeyer noted that if the Board were to accept the comments, the resolution could reference the comments of the Board as well as the comments of the Metropolitan Council. He advised that the resolution letter must be sent to Anoka by February 28th in order to meet the comment period deadline.

Haas stated the language that is needed for the LRRWMO Plan regarding the Rum River Dam is due by the end of this year and asked that Anoka have draft language available in March or April for Board review.

**Motion was made by Kuzma, seconded by Anderson, to forward the review comments of the Metropolitan Council and the LRRWMO to the City of Anoka. Vote: 3 ayes, 0 nays. Motion carried.**

Zastrow noted that the letter should be addressed to Greg Lee and Shane Nelson at the City of Anoka.
LRRWMO Permit #2014-01 ~ Garfield Street Substation

Haas reviewed the February 18, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue the permit until Barr can complete their review of the permit.

Obermeyer stated that the project submitted has indicated that there are areas with wetland characteristics and explained that through his review it was determined that additional information would need to be provided in regard to the belief that the wetlands are incidental.

**Motion was made by Anderson, seconded by Kuzma, to continue Permit #2014-01, Garfield Street Substation, as it is incomplete as detailed in the Barr Engineering memorandum dated February 18, 2014.** Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2014-02 ~ White Pine Wilderness 2nd Addition

Haas reviewed the February 18, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue the permit for this project until wetland delineations can be field verified and a determination can be made as to potential wetland impacts that may result for the project.

Obermeyer explained that the previous wetland delineation was completed in 2005/2006 and would therefore need to be reviewed and verified, noting that the best time is during the growing season.

Haas noted that the City has approximately four pages of comments for this project as well in regard to stormwater.

**Motion was made by Kuzma, seconded by Anderson, to continue Permit #2014-02, White Pine Wilderness 2nd Addition, as it is incomplete as detailed in the Barr Engineering memorandum dated February 18, 2014.** Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

LRRWMO Permit #2012-13 ~ 159th Avenue Culvert ~ DNR Public Waters Work Permit
Donation Request ~ Children’s Water Festival

Haas referenced the donation request from the Children’s Water Festival and believed that in past years the LRRWMO has offered materials in lieu of cash.

Yager reviewed the levels of sponsorship and noted that in the past the decision was not to donate because of the doors that could be opened asking for donations.

**Motion was made by Kuzma, seconded by Anderson, to deny the donation request for the Children’s Water Festival.** Vote: 3 ayes, 0 nays. Motion carried.
REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Zastrow presented the Year 2013 Fourth Quarter Report for the City of Anoka and reported that Permit #2010-13 and Permit #2012-04 have been completed. He requested those two permits be closed out and any remaining escrow released.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2013 Fourth Quarter Report for the City of Anoka, as presented, and to close out the following permits and authorize release of unused escrow for Permit #2010-13 and Permit #2012-04. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

Update ~ Monitoring Wells ~ Schurbon

None.

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Haas confirmed that Anoka will have draft language available for the March or April meeting.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update ~ Stanley Study/Rum River Dam ~ City of Anoka

None.

Update ~ Draft Joint Powers Agreement

Haas confirmed that the updated draft Joint Powers Agreement was received by the Board the previous day and advised that each member should take the document back to their City
Councills through a Worksession for review. He also confirmed that the City Attorneys for each member city should review the document again.

The Board confirmed that this item should be on the agenda again at the April meeting, which will allow sufficient time for review by each member City.

**Update ~ Coon Rapids Watershed Boundary Change**

Haas noted that Coon Rapids boundaries have been changed so the City is no longer a part of the LRRWMO.

**Other**

Haas advised of an upcoming watershed based meeting that he will attend on March 10th at 9 a.m. in Cambridge.

**ADJOURNMENT**

A motion was made by Anderson, seconded by Kuzma, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:40 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN  55303

MEETING NOTICE

March 20, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT'S FORUM
E. APPROVE MINUTES
   1. February 20, 2014, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2014-01 ~ Garfield Street Substation
   2. LRRWMO Permit #2014-02 ~ White Pine Wilderness 2nd Addition
H. CONSIDER COMMUNICATIONS ~ None
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
   F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Update ~ Draft Joint Powers Agreement ~ TABLED TO APRIL 17
N. ADJOURNMENT

Outstanding items for future agendas:
Permit #2001-07 ~ Kelsey Round Lake Park ~ Extended to July 2014 ~ Andover
Permit #2011-10 ~ Kuiken CUP ~ Extended to July 2014 (restoration to May 1, 2013)
Permit #2013-05 ~ Riverdale Drive Reconstruction ~ Ramsey (continued indefinitely)

Next regular meeting date is April 17, 2014 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:32 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Andover Alternate Bruce Perry, Scott Wold, and John Enstrom of Enstrom Organic Dirt.

APPROVE AGENDA

Motion was made by Anderson, seconded by Kuzma, to approve the March 20, 2014 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

Scott Wold stated that he owns the lot on Sapphire that the Board has reviewed. He stated he has spoken with the Ramsey City Planner who has acknowledged that he is in an unfortunate position, partially because of his actions and partially because this lot was supposed to be custom graded and thus was never filled back in after the soil remediation work. He stated that there is not a lot of impact because of the small area but was concerned with the buildability of the lot, noting that if the home were setback 150 feet it would be surrounded by wetlands on four sides. He explained that the previous developer sub-cut the lot, did not grade properly, and combined with the amount of time the lot had sat without activity there is quite a bit of vegetation. He stated that with a very little amount of work the back of the lot could be made into wetland in exchange for not restoring the two areas on the front of the lot, noting that the ratio would be near five to one, as opposed to the two to one that would normally be required. He asked if the Board could consider that request or whether that would have to go to the Army Corps of Engineers.

Haas stated that Wold should meet with Westby as a starting process, noting that plans for mitigation and the permit would need to be submitted and reviewed by Barr Engineering prior to the LRRWMO making a determination. He confirmed that it could be done but Wold would
have to go through the process. He explained that the LRRWMO has incurred costs from Barr Engineering for the review of the violation that occurred.

Wold stated that he was merely here for input on whether this would be an option before he spent the money to develop the plans and submit a formal application. He also referenced a new plat that he would have coming forward in Andover, Country Oaks North, and questioned the process for preliminary plat approval.

Haas believed that wetland delineation had already been approved by the LRRWMO. He commented that if the permit request is submitted by the first Thursday of the month, Barr Engineering would be able to review the request and the Board could make a recommendation at the regular meeting for that month. He reminded Yager that the LRRWMO should track the expenses for the Sapphire Street violation costs in attempt to recoup some of those funds from the WCA fund.

APPROVE MINUTES

February 20, 2014 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the February 20, 2014 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending February 28, 2014. Account balances for the period were: Checking, $84,293.20; less permit account balance of ($35,543.51), for a total balance of $48,749.69.

Perry noted that there are some negative balances carrying forward from years ago and questioned if those should continue to move forward or whether they should be removed from the statement.

Yager advised that some items have been, or will be, sent to collections and some items are still being billed and collected on.

Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending February 20, 2014. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $793.71 (services rendered in February of 2014), Barr Engineering in the amount of $1,520.00 (services rendered in January of 2014), Barr Engineering in the amount of $2,075.63 (services rendered in February of 2014),
Kennedy and Graven in the amount of $1,389.45 (legal services), and Anoka Conservation District in the amount of $12,710.00 (2014 monitoring).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

**NEW BUSINESS**

**LRRWMO Permit #2014-01 ~ Garfield Street Substation**

Haas noted that there were two permits from Barr Engineering, noting that the first action would be to accept the WCA Incidental Wetland ruling. He also reviewed the March 18, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to five conditions detailed in the memorandum.

**Motion was made by Anderson, seconded by Kuzma, to approve the WCA Incidental Wetland Ruling as detailed in the Barr Engineering memorandum dated March 18, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**Motion was made by Anderson, seconded by Kuzma, to approve Permit #2014-01, Garfield Street Substation, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated March 18, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2014-02 ~ White Pine Wilderness 2**nd** Addition ~ Andover**

Haas noted that the applicant has not submitted all of the required information. He reviewed the March 18, 2014 memo from Barr Engineering in which Obermeyer explains that until the wetland delineations can be field verified and a determination could be made as to potential wetland impacts that may result from the project, he would recommend that action on the permit be continued or that the Board determine the application to be incomplete. He recommended that the application be determined incomplete.

**Motion was made by Kuzma, seconded by Anderson, to determine that Permit #2014-02, White Pines Wilderness 2**nd** Addition, Andover, is incomplete as detailed in the Barr Engineering memorandum dated March 18, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**CONSIDER COMMUNICATIONS**

None.

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None**

**ACD QUARTERLY REPORT ~ None**

**OLD BUSINESS**
Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist – Barr Engineering (approved August 16, 2012)
B. Surety Amount – Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund – Barr Engineering (approved August 16, 2012)
D. Volume Banking – Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template – City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam – Anoka

Anderson confirmed that he will speak with the Anoka City Engineer in attempt to gain the language required for the LRRWMO Plan.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update ~ Draft Joint Powers Agreement ~ Tabled to April 17th

Haas stated that this item has come before the Andover City Council and a memorandum will be prepared for review at the April LRRWMO meeting.

Kuzma noted that the Ramsey City Council also discussed the issue in a Work Session and believed that Ramsey had similar comments to those that will be made by Andover.

Yager stated that the item did come before the Anoka City Council at a Work Session and will go before the City Council again at their first meeting in April.

Haas stated that he would bring the comments of the City Councils to the LRRWMO Attorney to determine if those could be incorporated. He asked that City Councils not approve the item until the revisions can be made by the LRRWMO Attorney.

Update on Local Meeting Attended

Haas noted that he did attend the meeting in Cambridge at which time he learned that there is grant funding available to combine Watersheds together, such as the Upper and Lower Rum River WMO’s. He explained that there would not be enough time to put things together to make an application. He noted that they also provided information at the meeting on the recent Rum River WRAPP study.

Other

Yager confirmed that the fees incurred thus far for the Sapphire Street issues should be kept separate should a new permit be submitted by the property owner.
ADJOURNMENT

A motion was made by Anderson, seconded by Kuzma, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:08 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

April 17, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. March 20, 2014, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. 2013 Year End Report
G. NEW BUSINESS
   1. LRRWMO Permit #2014-02 ~ White Pine Wilderness 2nd Addition ~ Andover
   2. LRRWMO Permit #2013-12 ~ Country Oaks North ~ Andover
H. CONSIDER COMMUNICATIONS
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. First Quarter 2014 ~ Andover, Anoka & Ramsey
J. ACD QUARTERLY REPORT
   1. First Quarter 2014
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Consider Draft Joint Powers Agreement
   2. Review Poem for City Newsletters
N. ADJOURNMENT

Outstanding items for future agendas:
Permit #2001-07 ~ Kelsey Round Lake Park ~ Extended to July 2014 ~ Andover
Permit #2011-10 ~ Kuiken CUP ~ Extended to July 2014 (restoration to May 1, 2013)
Permit #2013-05 ~ Riverdale Drive Reconstruction ~ Ramsey (continued indefinitely)

Next regular meeting date is May 15, 2014 – at 8:30 a.m.

** PLEASE POST **

PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:33 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, and Dan Fabian of Board of Soil and Water Management (BWSR).

APPROVE AGENDA

Motion was made by Anderson, seconded by Kuzma, to approve the April 17, 2014 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

Haas introduced Dan Fabian of BWSR.

APPROVE MINUTES

March 20, 2014 Regular Meeting

Motion was made by Anderson, seconded by Kuzma, to approve the March 20, 2014 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending March 31, 2013. Account balances for the period were: Checking, $141,323.07; less permit account balance of ($38,098.68), for a total balance of $103,224.39.

Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending March 31, 2013. Vote: 3 ayes, 0 nays. Motion carried.
Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $650.62 (services rendered in March of 2013) and Kennedy and Graven in the amount of $2,079.75 (legal services/Joint Powers).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

2013 Year End Report

Yager briefly highlighted aspects of the Report, noting that an audit would be required the following year. She estimated a cost of $4,000 to $5,000 for the audit, noting that the audit is completed once every five years. She confirmed that the LRRWMO does not have someone to complete that service and will most likely submit an RFP to gain bids. She confirmed that she would email copies of the Report to Finance Directors for each City, as well as Coon Rapids.

**Motion was made by Anderson, seconded by Kuzma, to accept the 2013 Year End Report as presented. Vote: 3 ayes, 0 nays. Motion carried.**

NEW BUSINESS

LRRWMO Permit #2014-02 ~ White Pines Wilderness 2nd Addition ~ Andover

Haas noted a number of storm water issues need to be resolved from a City standpoint and advised that Andover staff is going to meet with the applicant to discuss possibilities. He reviewed the April 16, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO either continue action on the permit until the wetland delineations can be verified and a determination can be made as to potential wetland impacts that may result from the project or that the application be determined incomplete by the Board therefore terminating the 60-day review period.

**Motion was made by Anderson, seconded by Kuzma, to rule Permit #2014-02, White Pines Wilderness 2nd Addition, Andover, as incomplete as detailed in the Barr Engineering memorandum dated April 16, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2013-12 ~ Country Oaks North ~ Andover

Haas advised that Andover is finishing their first set of comments for the Plat. He advised that the wetland delineations for this area have been approved but noted there are storm water issues. He reviewed the April 16, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue action on the permit until the project has received preliminary approval from a planning and engineering standpoint, which will also allow additional time to work with the applicant to ensure that the plan meets the storm water management rules of the LRRWMO.
Motion was made by Kuzma, seconded by Anderson, to continue Permit #2013-12, Country Oaks North, Andover, as detailed in the Barr Engineering memorandum dated April 16, 2014. Vote: 3 ayes, 0 nays. Motion carried.

Haas noted that Andover staff is meeting with the applicant the following Tuesday to discuss aspects of the plan.

CONSIDER COMMUNICATIONS

Arthur Chapman Letter re: Schoenrock Sons, Inc. v. Cross of Hope Lutheran Church et al.

Haas noted that this item is informational and does not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Nelson presented the Year 2014 First Quarter Report for the City of Anoka.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2014 First Quarter Report for the City of Anoka, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Linton presented the Year 2014 First Quarter Report for the City of Ramsey.

Motion was made by Anderson, seconded by Kuzma, to approve the Year 2014 First Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Haas presented the Year 2014 First Quarter Report for the City of Andover.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2014 First Quarter Report for the City of Andover, as presented, and to authorize release of unused escrow for Permits #2012-18 and #2013-04. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

First Quarter 2014

Haas advised that the Work Progress Report and Annual Report to BWSR were included in the packet and summarized some of the highlights.

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist — Barr Engineering (approved August 16, 2012)
B. Surety Amount — Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)  
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)  
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)  
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Haas stated that the LRRWMO is still waiting for Anoka to submit language as requested.

Yager stated that she did follow up with the necessary staff and hoped that they would be able to draft the language.

Nelson noted that Zastrow and Lee were talking about that the previous day and he believed something would be drafted soon.

Haas stated that perhaps Anoka could aim to have the language prepared for the next meeting.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

Fabian stated that BWSR has a new grant process beginning this summer. He explained that any projects that apply for grant funds should be included in the LRRWMO Plan. He confirmed that additional information is available on the BWSR website.

OTHER BUSINESS

Consider Draft Joint Powers Agreement

Haas stated that memorandums were included from Andover and Ramsey (Anoka did not have comments to submit), which were forwarded to LeFevere for review. He advised that LeFevere will review those comments and provide his own comments and a recommended redline version for the LRRWMO to review at the May meeting.

Review Poem for City Newsletters

Haas advised that ACD drafted a few poems that they believed member cities may wish to include in their newsletters. He preferred the second poem over the first and asked for input from other members.

Anderson stated he preferred the first poem.

Haas stated that the first poem could be included in the next edition of newsletters and the second poem could be included in the following newsletter edition.
ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:20 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Anoka Engineering Technician Ben Nelson, Andover Alternate Bruce Perry, and John Enstrom of Enstrom Organic Dirt.

APPROVE AGENDA

Haas requested to add an item to the agenda under New Business as Item G5, Zion Lutheran Church Rain Garden Request.

Motion was made by Kuzma, seconded by Anderson, to approve the May 15, 2014 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

John Enstrom questioned if the Quarterly Reports were presented at the last meeting and requested copies of the reports for Ramsey and Andover.

APPROVE MINUTES

April 17, 2014 Regular Meeting

Motion was made by Anderson, seconded by Kuzma, to approve the April 17, 2014 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending April 30, 2013. Account balances for the period were: Checking, $139,451.65; less permit account balance of ($36,554.68), for a total balance of $102,896.97.
Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending April 30, 2013. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of $1,784 (services rendered in February and March of 2014), Kennedy and Graven in the amount of $17.70 (legal services) and League of Minnesota Cities in the amount of $2,275 (2014 insurance).

Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Yager requested to add an item to the June agenda regarding the assessments for the next year.

NEW BUSINESS

LRRWMO Permit #2014-02 ~ White Pines Wilderness 2nd Addition ~ Andover

Haas explained the LRRWMO permit application for White Pines Wilderness. He noted that the developer had begun development in 2006 and inadvertently created a wetland in the process. He advised that the property owner also had permission to fill 1,200 square feet of wetland during the 2006 development and he actually filled 5,300 square feet. He advised that the ratio for replacement would be four-to-one, which would be a total of 22,000 square feet. He reviewed the May 12, 2014 memo from Barr Engineering in which Obermeyer states that additional information is necessary before a decision on the wetland delineation and incidental wetland determination can be made and the preliminary plat is reviewed by the City of Andover.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2014-02, White Pines Wilderness 2nd Addition, Andover, as detailed in the Barr Engineering memorandum dated May 12, 2014. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2013-12 ~ Country Oaks North ~ Andover

Haas explained the LRRWMO permit application for Country Oaks North and advised that the item is not yet ready for approval. He advised that the application will go before the Planning Commission on May 27th and will follow with the next City Council meeting. He stated that the applicant will most likely request a special meeting of the Board.

Haas reviewed the May 13, 2014 memo from Barr Engineering in which Obermeyer recommends that the item be continued until the project has received preliminary approval from a planning and engineering standpoint from the City of Andover.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2013-12, Country Oaks North, Andover, as detailed in the Barr Engineering memorandum dated May 13, 2014. Vote: 3 ayes, 0 nays. Motion carried.
Haas explained the LRRWMO permit application for the road project. He reviewed the May 12, 2014 memo from Barr Engineering in which Obermeyer states that the stormwater requirements do not apply to this project and the LRRWMO delegate its LGU administrative authority for WCA for this project to the Coon Creek Watershed District.

**Motion was made by Anderson, seconded by Kuzma, to delegate its LGU administrative authority for WCA for Permit #2012-16, CSAH 78 (Hanson Boulevard) at CSAH 20 (161st Avenue), Andover, to the Coon Creek Watershed District, as detailed in the Barr Engineering memorandum dated May 12, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2012-17 ~ CSAH 5 (Nowthen Boulevard) at Alpine Drive NW ~ City

Haas reviewed the May 12, 2014 memo from Barr Engineering in which Obermeyer states that the stormwater requirements do not apply to this project and recommends that the LRRWMO Board approve the wetland permit application as revised on April 30, 2014.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2012-17, CSAH 5 (Nowthen Boulevard) at Alpine Drive NW, as detailed in the Barr Engineering memorandum dated May 12, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

Zion Lutheran Church Rain Garden Request

Haas explained that the City of Anoka and Zion Lutheran Church would like to collaborate to construct a rain garden and have applied for a cost share in the amount of $403 from the LRRWMO.

**Motion was made by Kuzma, seconded by Anderson, to approve the grant request from Zion Lutheran Church for a rain garden in the amount of $403. Vote: 3 ayes, 0 nays. Motion carried.**
E. Stormwater Maintenance Template - City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam - Anoka

Haas asked that the City of Anoka prepare language that could be reviewed at the June meeting.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Consider Draft Joint Powers Agreement

Haas stated that he forwarded the comments from the cities to LeFevere who believed that he would have a draft prepared in seven to ten days. He noted that once the draft is available, he believed that it could be presented to the City Councils directly.

Other

Haas noted that the annual float should be scheduled and discussed as he believed that it would occur in June on the Mississippi.

Anderson asked that Nelson speak with Zastrow in order to coordinate the pontoon.

Nelson stated that he would follow up on that and would email out some possible dates for the event. It was noted that Tuesday or Wednesday morning would work best, meeting at the Anoka City Hall around 7:30 a.m.

Haas believed that the Board could launch near the old Diamonds site in Ramsey and could float down to Anoka.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:58 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303

SPECIAL MEETING NOTICE

June 5, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. OLD BUSINESS
   1. LRRWMO Permit #2013-12 ~ Country Oaks North ~ Andover
F. OTHER BUSINESS
G. ADJOURNMENT

Outstanding items for future agendas:
Permit #2001-07 ~ Kelsey Round Lake Park ~ Extended to July 2014 ~ Andover
Permit #2011-10 ~ Kuiken CUP ~ Extended to July 2014 (restoration to May 1, 2013)
Permit #2013-05 ~ Riverdale Drive Reconstruction ~ Ramsey (continued indefinitely)

Next regular meeting date is June 19, 2014 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the special meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Ramsey Civil Engineer II Leonard Linton; Andover Alternate Bruce Perry; and Scott Wold, SW Land.

APPROVE AGENDA

Motion was made by Anderson, seconded by Kuzma, to approve the June 5, 2014 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

OLD BUSINESS

LRRWMO Permit #2013-12 ~ Country Oaks North ~ Andover

Haas thanked the Board for attending a special meeting so that the applicant can hopefully begin grading the following week. He stated that the applicant is also quickly working to meet the conditions of the City. He identified the project area noting an adjacent parcel titled Country Oaks West, which has 100 lots. He reviewed the proposed plans and highlighted wetland locations. He reviewed the June 3, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to the seven conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2013-12, Country Oaks North, Andover, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated June 3, 2014. Vote: 3 ayes, 0 nays. Motion carried.
OTHER BUSINESS

Consider Joint Powers Agreement ~ Attorney LeFevere Comments

Haas referenced an email regarding the Joint Powers Agreement (JPA) and the comments made by LeFevere. He noted that the next step would be for the City Councils to approve the JPA.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:35 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

June 19, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. May 15, 2014, Regular Meeting
   2. June 5, 2014, Special Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. Rum River Dam Consulting Fees
G. NEW BUSINESS
   1. LRRWMO Permit #2014-02 ~ White Pine Wilderness 2nd Addition ~ Andover
   2. LRRWMO Permit #2014-03 ~ Country Oaks North 2nd Addition ~ Andover
H. CONSIDER COMMUNICATIONS
   1. Request for Surface Water Management Plan Extension ~ City of Ramsey
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Consider Draft Joint Powers Agreement
   2. Consider Preparation of Permit Memorandums by Barr Engineering
N. ADJOURNMENT

Outstanding items for future agendas:
Permit #2001-07 ~ Kelsey Round Lake Park ~ Extended to July 2014 ~ Andover
Permit #2011-10 ~ Kuiken CUP ~ Extended to July 2014 (restoration to May 1, 2013)
Permit #2013-05 ~ Riverdale Drive Reconstruction ~ Ramsey (continued indefinitely)

Next regular meeting date is July 17, 2014 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Anoka City Manager Tim Cruikshank, and Andover Alternate Bruce Perry.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the June 19, 2014 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

May 15, 2014 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the May 15, 2014 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

June 5, 2014 Special Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the June 5, 2014 Special Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS
Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending May 31, 2014. Account balances for the period were: Checking, $145,824.86; less permit account balance of ($45,927.12), for a total balance of $99,897.74.

Perry referenced certain permits that have been open for several years, including Kelsey Round Lake Park. Haas explained that permit was extended because the wetland still needed to be established.

Yager confirmed that several permits are ongoing with activity.

**Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending May 31, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of $3,538.06 (March and April Services), TimeSaver in the amount of $685.52 (services rendered in April of 2014), and TimeSaver in the amount of $673.61 (services rendered in May of 2014).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

Rum River Dam Consulting Fees

Cruikshank stated that a memorandum was included in the Board packet as what the City of Anoka recalled as the basic understanding for this project. He reviewed that Anoka hired Stanley Consulting in attempt to gain bonding funds to upgrade the Rum River Dam, noting that the process went well and the project is on the radar of the legislature. He advised that the House Capital Investment Committee was very interested and toured last fall prior to the legislative session. He stated that unfortunately the State Senate Committee did not have the same interest. He advised that there was still benefit in getting on the radar of key people and stated that Anoka will keep the effort intact and moving forward. He noted that on a Federal level there was a decision to close the Saint Anthony lock and dam that combined with the upgraded Coon Rapids Dam, has persuaded some that another boundary from the Carp would not be necessary. He believed it would make sense for the LRRWMO to support the project. He advised that the total cost for the consulting fees were almost $13,000 and believed that the decision of the LRRWMO had been for each member city and the LRRWMO to each contribute 25 percent of that cost.

Kuzma believed that the original estimate had been for $10,000 and did not believe that the payment should be larger than the agreed upon amount. Cruikshank noted that Anoka had to utilize the consultant more than expected.

Haas stated that the item had been budgeted for $2,500 for each member city and the LRRWMO. He questioned if Anoka would be okay receiving the $2,500 from each member city and the LRRWMO. He noted that staff could then verify if a cap of $10,000 had been set.
Cruikshank stated that he will continue to state that this project is worthwhile and that the full amount should be split. He noted that there are a number of agencies and municipalities that continue to provide support to the project. He noted that financial support from those agencies has not been requested at this time.

Haas confirmed that there were additional funds in the LRRWMO budget that could make up the difference and agreed that the LRRWMO and each member city could be billed for $3,051.16.

Kuzma stated that he would like additional research to be completed to determine if there was a cap of $10,000 and noted that he would be comfortable approving the $2,500 per member city and for the LRRWMO.

**Motion was made by Kuzma, seconded by Anderson, to approve payment to the City of Anoka for reimbursement of consulting fees for the bonding effort in the amount of $2,500, with direction for staff to research if a $10,000 cap was placed on the fees. Vote: 3 ayes, 0 nays. Motion carried.**

**NEW BUSINESS**

**LRRWMO Permit #2014-02 ~ White Pine Wilderness 2nd Addition ~ Andover**

Haas noted that the plan has been submit to Barr Engineering and the City of Andover just a few days ago and there was not sufficient time for review. He recommended that the item be tabled.

**Motion was made by Anderson, seconded by Kuzma, to table Permit #2014-02, White Pines Wilderness 2nd Addition, Andover. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2014-03 ~ Country Oaks North 2nd Addition ~ Andover**

Haas noted that the Board considered the first phase of this project at a special meeting earlier in the month and this request is regarding the wetland delineation. He noted that the TEP had not had time to review the request and therefore recommended that the request be tabled.

**Motion was made by Kuzma, seconded by Anderson, to table Permit #2014-03, Country Oaks North 2nd Addition, Andover. Vote: 3 ayes, 0 nays. Motion carried.**

**CONSIDER COMMUNICATIONS**

**Request for Surface Water Management Plan Extension ~ City of Ramsey**

**Motion was made by Kuzma, seconded by Anderson, to approve an extension for the Surface Water Management Plan for the City of Ramsey. Vote: 3 ayes, 0 nays. Motion carried.**

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None**

**ACD QUARTERLY REPORT ~ None**
OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist – Barr Engineering (approved August 16, 2012)
B. Surety Amount – Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund – Barr Engineering (approved August 16, 2012)
D. Volume Banking – Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template – City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Nelson confirmed that the language has been drafted and is just going through the City review. He confirmed that he would provide the draft language to LRRWMO staff prior to the July meeting.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist. He asked that member cities ensure that their erosion control ordinance is up to date and if so, that the information be sent to LRRWMO staff.

OTHER BUSINESS

Consider Draft Joint Powers Agreement

Haas noted that Andover does not have any concerns with the draft JPA.

Kuzma noted that Ramsey reviewed the draft JPA and wanted clarification from their City Attorney on one paragraph, but did not believe that there would be any problems.

Haas advised that any comments would need to be received by June 27th and after that point, Council approval would be needed from each member city.

Consider Preparation of Permit Memorandums by Barr Engineering

Haas advised that a memorandum was included in the Board packet regarding Barr Engineering drafting the memorandums, as that is their area of expertise.

Motion was made by Kuzma, seconded by Anderson, to approve that Barr Engineering handle the preparation of permit memorandums. Vote: 3 ayes, 0 nays. Motion carried.

OTHER BUSINESS

Haas noted that an item regarding the 2015 assessment should be added to the agenda for the July meeting, as well as Permit #2001-07, Permit #2013-05, and Permit #2011-10.
Nelson referenced the river float and noted that because of the high water level in the river the float would have to be delayed. He also referenced Permit #2011-09 and questioned if Anoka could release their portion prior to the other cities.

Haas confirmed that Anoka could release their portion if they are satisfied with the project, he noted that Andover had several assessments and therefore is not yet satisfied to the point where they will release.

**ADJOURNMENT**

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:08 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

July 17, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. June 19, 2014, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. Rum River Dam Consulting Fees – Update
   4. 2015 Member City Assessments
G. NEW BUSINESS
   1. LRRWMO Permit #2014-02 ~ White Pine Wilderness 2nd Addition ~ Andover
   2. LRRWMO Permit #2014-03 ~ Country Oaks North 2nd Addition ~ Andover
   3. LRRWMO Permit #2014-04 ~ Rum River Shores N. ~ Anoka
   4. LRRWMO Permit #2014-05 ~ Pine Ridge ~ Ramsey
   5. LRRWMO Permit #2014-06 ~ Country Club Hills ~ Ramsey
   6. LRRWMO Permit #2014-07 ~ Rabbit Meadows ~ Ramsey
   7. LRRWMO Permit #2014-08 ~ Country Oaks N Stockpile ~ Andover
   8. LRRWMO Permit #2001-07 ~ Kelsey Round Lake Park ~ Extended to July 2014 ~ Andover
   9. LRRWMO Permit #2011-10 ~ Kuiken CUP ~ Extended to July 2014 (restoration to May 1, 2013)
   10. LRRWMO Permit #2013-05 ~ Riverdale Drive Reconstr. ~ Ramsey (continued indefinitely)
H. CONSIDER COMMUNICATIONS ~ None.
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. 2014 Second Quarter Report ~ Andover, Anoka & Ramsey
J. ACD QUARTERLY REPORT
   1. 2014 Second Quarter Report
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
   A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
   B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
   C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
   D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
   E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
   F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Consider Draft Joint Powers Agreement
   2. Maintenance and Replacement Plan ~ Rum River Dam
N. ADJOURNMENT

Next regular meeting date is August 21, 2014 – at 8:30 a.m.

** PLEASE POST **

PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Andover Alternate Bruce Perry, and John Enstrom of Enstrom Organic Dirt.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the July 17, 2014 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

John Enstrom referenced a large pile of sand near the Rum River Shores development in Anoka and questioned if the pile should be leveled and seeded within 72 hours.

Linton noted that there are different timespans depending on the location.

Yager advised that the pile has been used.

Perry advised that the pile has been getting smaller as the hauling has been going on for about two weeks.

Enstrom referenced Seventh Avenue, south of Bunker Lake Boulevard, and noted that there is a section that had been dug up and still has not been graded. He advised that with the amount of rain received, and no silt fence, there was a lot of washout occurring and some runoff directly into a wetland.

Nelson stated that would be the Great River Energy project and confirmed that he would follow up. He noted that he has spoken with the applicant regarding the Rum River Shores issue twice already and confirmed that he would follow up again.
APPROVE MINUTES

June 19, 2014 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the June 19, 2014 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending June 30, 2014. Account balances for the period were: Checking, $143,305.59; less permit account balance of ($45,518.66), for a total balance of $97,786.93.

Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending June 30, 2014. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of $3,139.46 (services rendered in April and May of 2014), TimeSaver in the amount of $906.68 (services rendered in June of 2014), and Kennedy and Graven in the amount of $601.80 (legal services).

Motion was made by Anderson, seconded by Kuzma, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Rum River Dam Consulting Fees ~ Update

Haas noted that information was provided in the packet regarding past discussions. He advised that the Board had authorized $2,500 in the past and explained that the decision would be whether to approve more than that. He questioned how the consultant was utilized more than the original estimate.

It was confirmed that the additional amount in consulting fees was $2,200, which would be an additional $550 per member city and for the LRRWMO.

Kuzma stated that he would not have any objections to paying the extra funds.

Motion was made by Anderson, seconded by Kuzma, to approve payment to the City of Anoka for reimbursement of consulting fees for the bonding effort in the amount of $3,200. Vote: 3 ayes, 0 nays. Motion carried.

Haas noted that this was a smaller project but stated that it would be helpful in the future for the Anoka City Manager to approach the LRRWMO if the cost exceeds the originally approved amount.
2015 Member City Assessments

Yager noted that information had been sent to the Board regarding the proposed 2015 member city assessments and budget allocation. She estimated an assessment of $80,000 for all member cities, noting that is only an estimate at this point, which could be used to bring to the finance department of each member city. She noted that the financial year ends on January 31st of each year and the Board asked that staff research the possibility of making the start of the financial year match the actual start of the year.

Haas provided an update on recent discussions between the Upper Rum River WMO and BWSR.

Yager noted that a financial audit will be required in 2015, which has been included in the estimated budget.

NEW BUSINESS

LRRWMO Permit #2014-02 ~ White Pines Wilderness 2nd Addition ~ Andover

Haas reviewed the July 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO table the request until the additional information requested by the TEP is received and evaluated.

**Motion was made by Anderson, seconded by Kuzma, to table Permit #2014-02, White Pines Wilderness 2nd Addition, Andover, as detailed in the Barr Engineering memorandum dated July 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2014-03 ~ Country Oaks North 2nd Addition ~ Andover

Haas reviewed the July 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve the wetland boundary determinations for the three Country Oaks North 2nd Addition properties as recommended by the TEP.

**Motion was made by Kuzma, seconded by Anderson, to approve the wetland boundary determination for Permit #2014-03, Country Oaks North 2nd Addition, Andover, as detailed in the Barr Engineering memorandum dated July 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2014-04 ~ Rum River Shores North ~ Anoka

Nelson explained the LRRWMO permit application for this second phase of development for Rum River Shores, which will be located along Seventh Avenue.

Haas reviewed the July 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to eight conditions detailed in the memorandum.
Motion was made by Kuzma, seconded by Anderson, to approve Permit #2014-04, Rum River Shores North, Anoka, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated July 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2014-05 ~ Pine Ridge ~ Ramsey

Linton explained the LRRWMO permit application for a six-lot subdivision. He reviewed the July 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to eight conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2014-05, Pine Ridge, Ramsey, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated July 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2014-06 ~ Country Club Hills ~ Ramsey

Linton explained the LRRWMO permit application for an 85 lot single-family residential development. He reviewed the July 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the application has been ruled incomplete and, therefore, should be tabled until the necessary information is submit.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2014-06, Country Club Hills, Ramsey, as detailed in the Barr Engineering memorandum dated July 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2014-07 ~ Rabbit Meadows ~ Ramsey

Linton reviewed the July 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue action as the project has not yet received preliminary approval from a planning and engineering standpoint by the City of Ramsey.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2014-07, Rabbit Meadows, Ramsey, as detailed in the Barr Engineering memorandum dated July 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2014-08 ~ Country Oaks North Stockpile ~ Andover

Haas reviewed the July 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to four conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2014-08, Country Oaks North Stockpile, Ramsey, subject to four (4) conditions as detailed in the Barr Engineering memorandum dated July 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.
LRRWMO Permit #2001-07 ~ Kelsey Round Lake Park ~ Extended to July 2014 ~ Andover

Haas reviewed the July 11, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO authorize Haas to execute the Certificate of Compliance to certify that the mitigation sites are compliant with the requirements of the Wetland Conservation Act (WCA) and that the goal of the wetland replacement has been achieved.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2001-07, Kelsey Round Lake Park, Andover, as detailed in the Barr Engineering memorandum dated July 11, 2014 and authorize Haas to execute the Certificate of Compliance. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2011-10 ~ Kuiken CUP ~ Extended to July 2014 (Restoration to May 1, 2013) ~ City

Haas advised that the City inspected the site and the necessary work had been complete. He advised that there were three permits open on the property including Permit #2007-11, #2011-10, and #2013-03. He asked that the Board approve the permits and authorize release of escrow.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2007-11, #2011-10, and #2013-03, Kuiken CUP, and authorize release of escrow. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2013-05 ~ Riverdale Drive Reconstruction ~ Ramsey (Continued Indefinitely)

Linton explained the LRRWMO permit application for the previous Diamond’s property. He reviewed the July 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2013-05, Riverdale Drive Reconstruction, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated July 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

Communication from Pipeline Company regarding testing that will occur

Haas noted that these items are informational and do not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Nelson presented the Year 2014 Second Quarter Report for the City of Anoka. He noted that from the City of Anoka’s perspective Permit #2011-09 is complete and unused escrow should be released. It was noted that the project remains open in the City of Andover.
Motion was made by Anderson, seconded by Kuzma, to approve the Year 2014 Second Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permit #2011-09. Vote: 3 ayes, 0 nays. Motion carried.

Linton presented the Year 2014 Second Quarter Report for the City of Ramsey. He provided a list of projects that have been inspected and found complete. Therefore, unused escrow can be released.

Motion was made by Anderson, seconded by Kuzma, to approve the Year 2014 Second Quarter Report for the City of Ramsey, as presented, and to authorize release of unused escrow for Permits #2003-11, #2005-27, #2010-13, #2010-11, #2010-14, #2010-18, #2011-04, #2012-01, #2012-02, #2012-06, #2012-09, #2012-12, and #2013-14. Vote: 3 ayes, 0 nays. Motion carried.

Haas presented the Year 2014 Second Quarter Report for the City of Andover. He reviewed the projects which can be closed and unused escrow can be released.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2014 Second Quarter Report for the City of Andover, as presented, and to authorize release of unused escrow for Permits #2007-11, #2011-09, #2011-10, #2012-14, #2012-18, and #2013-03. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

Second Quarter Report

Haas reviewed the second quarter report from ACD.

Yager referenced the portion of the report that discusses solicitation of bid for professional services. She stated that the document states that the LRRWMO is required to obtain bids every two years but believed that seemed aggressive.

Haas believed that was a State law for Watersheds.

Yager noted that she will follow up with Schurbon to determine if that timeline is correct.

Linton read information from the BWSR website which lists standards for WMO’s and clarified that it does state that professional service RFP’s are required every two years.

Yager confirmed that she will follow up on the item to determine what services would need to be included.

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist – Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

No comments made.

OUTSTANDING ITEMS/TASK CHECKLIST
Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Consider Draft Joint Powers Agreement
Haas confirmed that Andover and Anoka have both approved the JPA.

Kuzma noted that the item had been preliminarily approved on a Council Worksession but believed that the formal action would need to take place.

Westby confirmed that he would follow up to ensure that the formal action is taken.

Maintenance and Replacement Plan ~ Rum River Dam
Haas advised that draft language was included in the Board packet for review.

Anderson commended Anoka staff for their effort.

Haas also believed that good information as included in the language but believed that funding should also be addressed. He believed that BWSR was looking for specific information on how the reconstruction of the dam would be funded. He advised that if Anoka would be asking for assistance from other member cities, that information would need to be reviewed by the other member cities. He noted that if necessary a joint meeting could be held to discuss the dam and proposed funding.

Other
Kuzma questioned when the float of the Mississippi River would occur.

Nelson advised that the Mississippi is rising again and noted that the boards have not been installed on the Rum River Dam at this point.

It was noted that this item should be placed on the August agenda, with plans for the event to occur in September.
ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:35 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

August 21, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1.  July 17, 2014, Regular Meeting
F. FINANCE MATTERS
   1.  Treasurer’s Report
   2.  Payment of Bills
   3.  RFP ~ Update
G. NEW BUSINESS
   1.  LRRWMO Permit #2014-02 ~ White Pine Wilderness 2nd Addition ~ Andover
   2.  LRRWMO Permit #2014-06 ~ Country Club Hills ~ Ramsey
   3.  LRRWMO Permit #2014-07 ~ Rabbit Meadows ~ Ramsey
   4.  LRRWMO Permit #2014-09 ~ Rose Park ~ Andover
   5.  LRRWMO Permit #2014-10 ~ Ridgepoint Preliminary Plat ~ Ramsey
   6.  Notice of Restoration Order Extension ~ Scott Wold
H. CONSIDER COMMUNICATIONS
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1.  Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1.  Consider Draft Joint Powers Agreement
   2.  Permit Application Process ~ Westby
   3.  Schedule September Date for Mississippi River Float
N. ADJOURNMENT

Next regular meeting date is September 18, 2014 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Andover Alternate Bruce Perry, and Community Development Director Tim Gladhill.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the August 21, 2014 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

July 17, 2014 Regular Meeting

Yager noted on page three, under the city assessments section, it should state, “…January 15th…” Haas noted on page two, under the City assessment section, it should state, “…$80,000 for each all member cities…”

Motion was made by Anderson, seconded by Kuzma, to approve the July 17, 2014 Regular Meeting minutes as amended. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending July 31, 2014. Account balances for the period were: Checking, $143,435.57; less permit account balance of ($46,445.94), for a total balance of $96,989.63.
Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending July 31, 2014. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of $2,142.72 (services rendered May through July of 2014), TimeSaver in the amount of $747.87 (services rendered in July of 2014), Kennedy and Graven in the amount of 141.60 (legal services), and City of Anoka in the amount of $1,200 (services rendered in February through July of 2014).

Motion was made by Anderson, seconded by Kuzma, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

RFP ~ Update

Yager did not have an update at this time and noted that she is awaiting a response from ACD and will email the Board once she receives a response.

NEW BUSINESS

LRRWMO Permit #2014-02 ~ White Pines Wilderness 2nd Addition ~ Andover

Haas reviewed the August 18, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the wetland delineation and de minimis exemption request as recommended by the TEP.

Motion was made by Anderson, seconded by Kuzma, to approve the wetland delineation and de minimis exemption request for Permit #2014-02, White Pines Wilderness 2nd Addition, Andover, as detailed in the Barr Engineering memorandum dated August 18, 2014. Vote: 3 ayes, 0 nays. Motion carried.

Haas reviewed the August 20, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions.

Motion was made by Anderson, seconded by Kuzma, to approve Permit #2014-02, White Pines Wilderness 2nd Addition, Andover, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated August 20, 2014. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2014-06 ~ Country Club Hills ~ Ramsey

Haas reviewed the August 12, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue the permit until the TEP has an opportunity to review and comment on the information recently submitted.

Gladhill stated that there is confusion on what is required and noted that delaying action will potentially push the project into the next year. He asked that the Board be very clear on what is required as this item has been continued twice.
Haas noted that it appears the information has been submitted but the TEP has not yet had time to review that information. He advised that the Board cannot take action until the recommendation from the TEP is received.

**Motion was made by Kuzma, seconded by Anderson, to continue Permit #2014-06, Country Club Hills, Ramsey, as detailed in the Barr Engineering memorandum dated August 12, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2014-07 ~ Rabbit Meadows ~ Ramsey**

Haas reviewed the August 19, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions. He referenced the sixth condition and provided additional information on a possibility where funds could be saved on soil borings.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2014-07, Rabbit Meadows, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated August 19, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2014-09 ~ Rose Park ~ Andover**

Haas reviewed the August 19, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2014-09, Rose Park, Andover, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated August 19, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2014-10 ~ Ridgepoint Preliminary Plat ~ Ramsey**

Haas reviewed the August 19, 2014 memo from Barr Engineering in which Obermeyer explains that this project has been considered incomplete as the project has not yet received preliminary approval from the Planning Commission and City Council. He stated that he did speak with Obermeyer and it appears the necessary information had been sent to the wrong location and therefore he did not have time to review the request.

**Motion was made by Kuzma, seconded by Anderson, to continue Permit #2014-10, Ridgepoint Preliminary Plat, Ramsey, as detailed in the Barr Engineering memorandum dated August 19, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**Notice of Restoration Order Extension ~ Scott Wold**

Haas reviewed the August 19, 2014 memo from Barr Engineering in which Obermeyer explains that the TEP is in agreement that the proposed combination restoration/replacement plan is a reasonable solution to resolve the situation and recommends that the LRRWMO Board sign the
attached TEP findings report and approve the wetland delineation and after the fact wetland replacement plan.

**Motion was made by Kuzma, seconded by Anderson, to authorize Haas to sign the TEP findings report and approve the wetland delineation and after the fact wetland replacement plan for 16205 Sapphire Street, Ramsey, as detailed in the Barr Engineering memorandum dated August 19, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**CONSIDER COMMUNICATIONS**

**Boundary Application, Wetland Investigation Delineation Report ~ Elk River 2014 Street Project**

Westby questioned if a letter had been sent in this regard.

Haas provided a copy of the information to Westby to review.

Westby stated that Elk River did not speak with Ramsey about this issue prior to the request. He stated that Ramsey does know of the project location but is not aware of the scope or details. He stated that the project initially was to reconstruct Jarvis from Highway 10 through into Elk River. He advised that there was a verbal agreement that Ramsey would participate in the project to complete their portion as well, but Ramsey had not been alerted and therefore had not budgeted. He stated that Ramsey is still in discussion with Elk River to determine if the Ramsey portion could be complete with Ramsey repaying the funds for their portion.

Kuzma stated that he did not see a problem with approving this agreement.

**Motion was made by Kuzma, seconded by Anderson, to approve the boundary application and wetland delineation report for the Elk River 2014 Street Project. Vote: 3 ayes, 0 nays. Motion carried.**

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None**

**ACD Quarterly Report ~ None**

**OLD BUSINESS**

**Discuss Implementation of the Third Generation Plan**

A. **Permit Review Checklist ~ Barr Engineering** (approved August 16, 2012)
B. **Surety Amount ~ Barr Engineering** (approved August 16, 2012)
C. **Stormwater Impact Fund ~ Barr Engineering** (approved August 16, 2012)
D. **Volume Banking ~ Barr Engineering** (approved August 16, 2012)
E. **Stormwater Maintenance Template ~ Ramsey** (approved August 16, 2012)
F. **Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka**

Nelson noted that the Anoka Council will review the draft language at their Worksession on August 25th.
OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Consider Draft Joint Powers Agreement

Haas advised that a resolution would now need to be passed and noted that the Andover Council will be approving this item at an upcoming meeting.

Westby stated that the item is on the agenda for the Ramsey Council meeting the following week and he will then provide the certified copies of the resolution.

Yager noted that the item will go before the Anoka Council on September 8th.

Permit Application Process

Westby believed there should be a better ‘handle’ and process in place.

Gladhill stated that there appears to be confusion in regard to the process, noting that several projects in Ramsey have been continued for lack of information. He stated that there is confusion on the part of developers in regard to dropping off information and payment at the City of Ramsey and at Anoka as well for the LRRWMO.

Haas noted that there is a list of what needs to be done and the process that needs to be followed. He stated that the contact information for City Engineers is provided on the LRRWMO website.

Yager stated that the information comes into Anoka for filing and payment handling purposes. She stated that perhaps the information could be scanned and electronic copies could be kept on hand.

Gladhill stated that the intent was simply to start the dialogue and suggested that perhaps there could be an opportunity in the future for engineering and community development staff to meet and discuss the process in the future.

Linton stated that he was looking at the procedure and it appears to be very clear and concise and believed that the error seems to be on the part of the applicant. He stated that if the procedure is not followed, the application is not complete.

The Board agreed that staff could meet in the future to further discuss the process, noting that Obermeyer should also attend.
Schedule September Date for Mississippi Float

Anderson stated that perhaps the float should be scheduled the day prior to the September meeting. Anderson stated that he would follow up with Weaver to determine if he could attend and drive his pontoon as well.

The Board confirmed that the float will be scheduled for Wednesday, September 17th.

Nelson stated that they floated the Mississippi earlier this year when the water level was high and was unsure that the boat would be able to reach the Ramsey landing because of the shallow water.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:06 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

September 18, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

REVISED AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. August 21, 2014, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. RFP ~ Update
G. NEW BUSINESS
   1. LRRWMO Permit #2014-06 ~ Country Club Hills ~ Ramsey
   2. LRRWMO Permit #2014-10 ~ Ridgepoint Preliminary Plat ~ Ramsey
   3. LRRWMO Permit #2014-11 ~ Armstrong & Highway 10 Reconstruction ~ Ramsey
   4. LRRWMO Permit #2014-12 ~ Center Street ~ Ramsey
   5. LRRWMO Permit #2014-13 ~ CSAH 7 Culvert Replacement ~ Andover
H. CONSIDER COMMUNICATIONS
   1. Termination of DNR Water Approp. Permit ~ Ramsey Organic
   2. Andover Wellhead Protection Plan
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Survery Amount ~ Barr Engineering (approved Aug. 16, 2012)
   C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
   D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
   E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
   F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Update ~ Joint Powers Agreement
   2. Update ~ September 17, 2014, Mississippi River Float
N. ADJOURNMENT

Next regular meeting date is October 16, 2014 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Andover Alternate Bruce Perry, Anoka Engineering Technician Ben Nelson, and John Enstrom of Enstrom Organic Dirt.

APPROVE AGENDA

Haas advised that a revised agenda was distributed to add an item, LRRWMO Permit #2014-13 ~ CSAH 7 Culvert Replacement ~ Andover, to the agenda.

Motion was made by Kuzma, seconded by Anderson, to approve the September 18, 2014 agenda as revised. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

August 21, 2014 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the August 21, 2014 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending August 31, 2014. Account balances for the period were: Checking, $140,806.17; less permit account balance of ($44,774.52), for a total balance of $96,031.65.
Haas noted that the spacing on the printed copies is off once again.

**Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending August 31, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**Payment of Bills**

Yager presented the payment of bills for TimeSaver in the amount of $693.16 (services rendered in August of 2013), City of Ramsey HRA in the amount of $466.00 (permit refund), North Pine Aggregate in the amount of $410.50 (permit refund), Cross of Hope Lutheran Church in the amount of $74.00 (permit refund), City of Ramsey in the amount of $1,669.50 (permit refund), Northgate Church in the amount of $380.00 (permit refund), City of Andover in the amount of $112.20 (permit refund), and North Pine Aggregate in the amount of $514.50 (permit refund).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

**RFP ~ Update**

Yager stated that further research of the LRRWMO is required to complete the RFP process and advised that staff will make a posting. She reviewed the timeline for the process.

Haas noted that perhaps the Third Generation Plan on the LRRWMO website should be listed for additional information next to Yager’s contact information.

**NEW BUSINESS**

**LRRWMO Permit #2014-06 ~ Country Club Hills ~ Ramsey**

Haas reviewed the September 15, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Anderson, to approve the revised wetland boundary determinations submitted on August 15, 2014; to accept the proposal for Greatland Homes to assume the conditions of the Sweetbay Ridge wetland permit for the final wetland impact of 0.08 acres to be completed as planned and to bring the wetland mitigation site into compliance; and, approve the No Loss Application for 0.17 acres of temporary wetland impact for utility crossing conditioned on the landowner providing sufficient financial assurance acceptable to the LGU to cover the estimated cost to restore the wetland to pre-project conditions. Vote: 3 ayes, 0 nays. Motion carried.**

**Motion was made by Anderson, seconded by Kuzma, to approve Permit #2014-06, Country Club Hills, Ramsey subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated September 15, 2014. Vote: 3 ayes, 0 nays. Motion carried.**
LRRWMO Permit #2014-10 ~ Ridgepoint Preliminary Plat ~ Ramsey

Haas reviewed the September 19, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO find that the application is incomplete as the TEP findings have not been received.

**Motion was made by Kuzma, seconded by Anderson, find that Permit #2014-10, Ridgepoint Preliminary Plat, Ramsey, is incomplete until the TEP findings have been received, as detailed in the Barr Engineering memorandum dated September 19, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2014-11 ~ Armstrong & Highway 10 Reconstruction ~ Ramsey

Haas reviewed the September 17, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue the permit as staff has not had sufficient time to review the plans; noting that the applicant has agreed that this decision will not impact their timeline.

**Motion was made by Anderson, seconded by Kuzma, to continue Permit #2014-11, Armstrong & Highway 10 Reconstruction, Ramsey, as detailed in the Barr Engineering memorandum dated September 17, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2014-12 ~ Center Street ~ Ramsey

Haas reviewed the September 16, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Haas referenced a specific condition regarding additional information that would need to be supplied.

Westby noted that additional information was submitted by their engineering consultant the previous day and Obermeyer was in agreement with the information and plans.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2014-12, Center Street, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated September 16, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2014-13 ~ CSAH 7 Culvert Replacement ~ Andover

Haas reviewed the September 19, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project as detailed in the memorandum.

Perry noted that the project was complete prior to the permit being requested.
Haas stated that the County had contacted the DNR and noted that it was most likely an afterthought that a permit should have been requested from the LRRWMO as well. He advised that he could follow up with the County to remind them of the process.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2014-13, CSAH 7 Culvert Replacement, Andover, as detailed in the Barr Engineering memorandum dated September 19, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**CONSIDER COMMUNICATIONS**

Termination of DNR Water Appropriation Permit – Ramsey Organic

Haas noted that these items are informational and do not require action.

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None**

**ACD QUARTERLY REPORT ~ None**

**OLD BUSINESS**

**Discuss Implementation of the Third Generation Plan**

A. Permit Review Checklist – Barr Engineering (approved August 16, 2012)
B. Surety Amount – Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund – Barr Engineering (approved August 16, 2012)
D. Volume Banking – Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template – City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Nelson stated that Anoka staff is going to provide a memorandum stating ownership and responsibility of the dam will be solely the City of Anoka.

Haas stated that he has approached the Board of Water and Soil Resources (BWSR) to determine if that language would be sufficient.

**OUTSTANDING ITEMS/TASK CHECKLIST**

Haas reviewed the outstanding items and task checklist.

**OTHER BUSINESS**

**Update ~ Joint Powers Agreement**

Haas stated that the Joint Powers Agreement copies have all been signed. He advised that the Ramsey signed Resolution has been submitted but Resolution copies would also be needed from Andover and Anoka. He confirmed that copies of the Resolutions could be distributed to member cities as well.
Update ~ September 17, 2014 Mississippi River Float

Anderson thanked Nelson for organizing the event.

Haas confirmed that Ramsey will be following up on a few items noticed during the float. He asked if Ramsey could also follow up to determine the status on the items that were identified during the previous year’s float. He noted that Andover staff had resolved the issue identified in Andover the previous year on that float.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:03 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303

MEETING NOTICE

October 16, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. September 18, 2014, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. RFP ~ Update
G. NEW BUSINESS
   1. LRRWMO Permit #2014-10 ~ Ridgepoint Preliminary Plat ~ Ramsey
   2. LRRWMO Permit #2014-11 ~ Armstrong & Highway 10 Reconstruction ~ Ramsey
H. CONSIDER COMMUNICATIONS
   1. BWSR – Proposed Amendment to Rules Governing Metro Area Local Water Management
   2. DNR Water Appropriation Permit ~ CSAH 5/Anoka County Permit
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. 2014 Third Quarter Report ~ Andover, Anoka and Ramsey
J. ACD QUARTERLY REPORT ~ 2014 Third Quarter Report
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Update from Member Cities of Potential Issues Along the Mississippi and Rum Rivers
   2. Discuss Status of Member City Water Management Plans
N. ADJOURNMENT

Next regular meeting date is November 20, 2014 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Anoka Engineering Technician Ben Nelson, and Andover Alternate Bruce Perry.

APPROVE AGENDA

Motion was made by Anderson seconded by Kuzma, to approve the October 16, 2014 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

September 18, 2014 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the September 18, 2014 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending September 30, 2014. Account balances for the period were: Checking, $140,578.29; less permit account balance of ($39,875.12), for a total balance of $100,703.17.

Perry stated he was surprised at the amount they paid for Barr Engineering. Yager noted the amount was for two months.
Haas indicated his packet was screwed up and did not have all of the information. Yager thought it was caused by how the information was converted into a PDF. She stated she would ask staff to send a PDF file TimeSaver rather than a spreadsheet.

Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending September 18, 2014. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of $5,087.52 (services rendered in July/August, 2014), $2,913.12 (services rendered in August/September of 2014), and TimeSaver in the amount of $672.84 (services rendered in September of 2014).

Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

RFP ~ Update

Yager stated that she has not yet sent out the RFPs but has talked to Jamie Schurbon of the Anoka Conservation District (ACD) about it. She indicated she could send the RFPs to local engineering firms and wondered what other firms besides Barr Engineering it should be sent.


Yager wondered what attorney’s beside Kennedy & Graven the RFP should be sent.

Haas was not sure what other attorneys would be active and knowledgeable in water management law and felt the current attorney would be best. He suggested posting the RFP in the paper so it is legal.

Informational; no action required.

NEW BUSINESS

LRRWMO Permit #2014-10 ~ Ridgepoint Preliminary Plat ~ Ramsey

Haas reviewed the October 13, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project as detailed in the memorandum.

Motion was made by Anderson, seconded by Kuzma, to approve Permit #2014-10, Ridgepoint Preliminary Plat, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated October 13, 2014. Vote: 3 ayes, 0 nays. Motion carried.
LRRWMO Permit #2014-11 ~ Armstrong & Highway 10 Reconstruction ~ Ramsey

Haas reviewed the October 13, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project as detailed in the memorandum.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2014-11, Armstrong and Highway 10 Reconstruction, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated October 13, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

CONSIDER COMMUNICATIONS

BWSR – Proposed Amendment to Rules Governing Metro Area Local Water Management

Haas stated BWSR will be making a lot of changes that involve the Board. He suggested each member City have their engineering staff review the plan for issues.

Linton wondered what the deadline is for this item. Haas indicated the deadline is November 10, 2014.

Haas asked the Administrative Secretary to forward his email regarding this item to Board Members and copy member City Engineers.

Informational; no action required.

DNR Water Appropriation Permit ~ CSAH 5 / Anoka County Permit

Haas stated this is an expiration of a general permit and authorization of a new permit through December 31, 2016. Linton indicated this is the Alpine intersection.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

2014 Third Quarter Report ~ Andover, Anoka, and Ramsey

Linton presented the Year 2014 Third Quarter Report for the City of Ramsey. He provided a list of projects that have been inspected and found complete.

Yaeger wondered if this report was still being sent to Barr Engineering. She noted Barr engineering needs to be made aware of what has been completed so they can remove it from their list otherwise the Board is being charged for review annual. Linton indicated he will send the report to Barr Engineering.
Motion was made by Anderson, seconded by Kuzma, to approve the Year 2014 Third Quarter Report for the City of Ramsey, as presented, and authorize release of remaining escrow for Permit #2005-15, Sweetbay Ridge; 2012-03, Sunwood Drive Realignment; 2012-15, Quality RV; and, 2013-08, Diamond Graphics Building Expansion. Vote: 3 ayes, 0 nays. Motion carried.

Nelson presented the Year 2014 Third Quarter Report for the City of Anoka. He noted that from the City of Anoka’s perspective Permit 14-01, Garfield Street Substation, is 100% complete and unused escrow should be released.

With regard to Project 13-02, Round Lake Commons that was started a month ago, Perry wondered what is going into the project. Nelson indicated there will be a car wash and coffee shop.

Perry wondered what they are going to be doing along Highway 7 with the poles. Yager stated they are waiting for Comcast to get their lines off the poles in order to take down the poles.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2014 Third Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permit #2014-01. Vote: 3 ayes, 0 nays. Motion carried.

Haas presented the Year 2014 Third Quarter Report for the City of Andover.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2014 Third Quarter Report for the City of Andover, as presented. Vote: 3 ayes, 0 nays. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

Third Quarter Report

Haas reviewed the third quarter report from ACD. Yager indicated her report is done but has not yet been submitted.

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Haas reviewed the timeline with the Board.
Nelson indicated BWSR had some concerns about what Anoka wants to do and asked for a longer report. There was agreement that Anoka should continue to operate the dam as they have in the past.

Haas wondered if they should get a BWSR representative to discuss this. Anderson indicated he would go along with that. Yager thought they may need a memo from the LRRWMO that the City of Anoka will continue to operate the dam as they have in the past.

Anderson indicated after the meeting with BWSR, the LRRWMO should write a letter to BWSR indicating that Anoka will continue to pay for, operate, and maintain the dam.

The Board thought it was a good idea to meet with BWSR and explain the item with their representative.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update from Member Cities of Potential Issues Along the Mississippi and Rum Rivers

Haas stated as far as issues found during the Rum River float, Andover has all of their issues taken care of.

Linton indicated he forwarded the issues to Ramsey Development Services Manager Timothy Gladhill but he has not heard back from him. Haas indicated he would like to hear back from Ramsey on this item at the next meeting.

Nelson indicated he has not heard of any issues for Anoka.

Haas asked that this item placed on the November agenda to receive an update from Ramsey.

Discuss Status of Member City Water Management Plans

Haas asked the Board how they wanted to handle this member City Water Management Plans. He noted Andover has an extension until next year because they are within two watersheds. Anoka and Ramsey have had two years to update their Water Management Plan and he thought it was beyond that time. Haas wondered if the Plan has to be done and approved within two years or just submitted by the deadline. He stated they do not want to hold up permits but thought they needed to figure out what needs to be done.

Anderson asked Nelson to discuss this with Anoka City Engineer Lee to find out what the next step will be.

Kuzma indicated they needed to prioritize this at the City level. Haas thought it was up to the Board to get this going.
Kuzma thought a letter would be appropriate from the Board to the member cities, not including Andover. Haas stated he would work with the Administrative Secretary to draft and send this letter.

Haas stated he had noticed Mn/DOT has not done any sweeping along the Highway 10 corridor so he sent an email to the North Area Engineer of Mn/DOT about this because he believed all of the sediment from the street does not go into any storm water ponds, it goes directly into the River so it was important to stay up on this.

**ADJOURNMENT**

A motion was made by Anderson, seconded by Kuzma, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:16 a.m.

Respectfully submitted,

Sue Osbeck  
Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - RAMSEY
2015 FIRST AVENUE, ANOKA, MN  55303

MEETING NOTICE

November 20, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A.  CALL TO ORDER
B.  ROLL CALL
C.  APPROVE AGENDA
D.  RESIDENT’S FORUM
E.  APPROVE MINUTES
   1.  October 16, 2014, Regular Meeting
F.  FINANCE MATTERS
   1.  Treasurer’s Report
   2.  Payment of Bills
   3.  RFP ~ Update
G.  NEW BUSINESS
   1.  LRRWMO Permit #2014-14 ~ The Homestead at Anoka Phase 2 ~ Anoka
H.  REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
I.  ACD QUARTERLY REPORT ~ None
J.  OLD BUSINESS
   1.  Discuss Implementation of Third Generation Plan ~ Haas
      A.  Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B.  Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C.  Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D.  Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E.  Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F.  Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
K.  OUTSTANDING ITEMS/TASK CHECKLIST
L.  OTHER BUSINESS
   1.  Update ~ Potential Issues Along the Mississippi and Rum Rivers ~ Ramsey
   2.  Discuss Status of Member City Water Management Plans
M.  ADJOURNMENT

Next regular meeting date is December 18, 2014 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Anoka Engineering Technician Ben Nelson, and Andover Alternate Bruce Perry.

APPROVE AGENDA

Kuzma requested to table an item under Other Business titled Update ~ Potential Issues Along the Mississippi and Rum Rivers ~ Ramsey.

Motion was made by Kuzma, seconded by Anderson, to approve the November 20, 2014 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

October 16, 2014 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the October 16, 2014 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending October 31, 2014. Account balances for the period were: Checking, $132,733.10; less permit account balance of ($38,008.12), for a total balance of $94,724.98. She provided a brief summary of year to date activity reporting that the WMO will be ending the year in a very healthy position.
Haas noted that it appears the printing issues seem to have been corrected.

**Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending October 31, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**Payment of Bills**

Yager presented the payment of bills for TimeSaver in the amount of $598.34 (services rendered in October of 2014), Barr Engineering in the amount of $2,877.72 (services rendered in September of 2014), State Register in the amount of $153.00 (request for proposals), City of Anoka in the amount of $29.55 (boat trip expenses), The Residence at the COR in the amount of $466.00 (permit refund), and Kennedy and Graven in the amount of $115.05 (legal services).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

**RFP ~ Update**

Yager stated that one proposal was received for legal services from Kennedy and Graven and two proposals were received for engineering services from Hydromethods and Barr Engineering. She stated that she did not receive any proposals for audit services and noted that she will request a quote from the City of Anoka.

**Motion was made by Anderson, seconded by Kuzma, to accept the proposal from Kennedy and Graven for legal services through 2017. Vote: 3 ayes, 0 nays. Motion carried.**

Yager stated that the Board can review the proposals and a decision could be made at the next meeting in December.

**NEW BUSINESS**

**LRRWMO Permit #2014-14 ~ The Homestead at Anoka Phase 2 ~ Anoka**

Nelson explained the LRRWMO permit application for a senior living facility, noting that this is phase two of three phases for the Volunteers of America site. He reported that the project plans to break ground in the next month and plan to be complete by the following winter.

Haas reviewed the November 14, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2014-14, The Homestead at Anoka Phase 2, Anoka, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated November 14, 2014. Vote: 3 ayes, 0 nays. Motion carried.**
LRRWMO Permit #2014-15 ~ Country Oaks N. Utility and Street Improvement ~ Andover

Haas reviewed the November 19, 2014 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the wetland delineation as submitted and approve the no loss request. He noted that the City of Andover would need to provide financial assurance in the amount of $7,300 as a part of the permit.

Motion was made by Kuzma, seconded by Anderson, to approve the wetland delineation and no loss request for Permit #2014-15, Country Oaks N. Utility and Street Improvement, Andover, as detailed in the Barr Engineering memorandum dated November 19, 2014 with an additional condition that financial assurance be provided in the amount of $7,300. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

ACD Stakeholder Survey

Haas noted that these items are informational and do not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Haas stated that he met with Anoka staff and a representative from BWSR to further discuss the item. He stated that there are some things that Anoka will be working on over the next few months, as they would like to clarify sole ownership and responsibility of the dam. He stated that a Resolution will be needed from each member city stating that they understand and agree that Anoka will have ownership and control of the dam. Haas explained that an amendment will then be needed for the WMO Plan. He stated that although BWSR originally wanted the WMO to take leadership, the representative did come around and accept that Anoka wants full responsibility of the dam.

Nelson stated that Anoka will draft a statement of ownership and will send that to each member city and the WMO for acknowledgement.
OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update ~ Potential Issues Along the Mississippi and Rum Rivers ~ Ramsey

This item was tabled.

Discuss Status of Member City Water Management Plans

Linton stated that a draft of the Ramsey Plan will be available and distributed before the December meeting. He noted that Ramsey may send the draft to Obermeyer prior to distribution to ensure that there are not any major issues.

Nelson stated that the biggest concern that Anoka has is that the WMO regulations are more restrictive than the MS4 Permit regarding redevelopment, which has an impact on the redevelopment of downtown Anoka.

Haas believed that there was language regarding best efforts with redevelopment.

Nelson stated that he did not receive a response from Obermeyer in regard to this issue. He provided an example of a site that Anoka has purchased which is 1.2 acres in size with 1.08 acres of impervious surface. He stated that the City would be required to place a pond on this location along with infiltration of inch of rainfall for all areas of impervious surface.

Haas stated that he believed there was an option to provide that offsite.

Nelson stated that Anoka is developed and there is not additional space for that type of activity.

Linton noted that the offsite location does not have to be within Anoka but simply within the LRRWMO. He stated that there would be another option to buy credits in the LRRWMO bank.

Nelson stated that the problem is that for redevelopment that places a larger burden on the developer.

Haas suggested that Anoka send something to Obermeyer in order to obtain more information.

Nelson stated that he can update the information that was sent to the WMO and send that to Obermeyer.

Linton noted that there is additional language that when infiltration cannot be provided the LRRWMO can review the permit on a case-by-case basis. He noted that Obermeyer may have been hesitant to provide input as there is not a permit to bill his time against.

Nelson stated that he has a letter for the Board and will have it signed and sent out.
Linton agreed that Ramsey would also submit a written letter.

Nelson stated that Anoka only remodeled the newer area using Atlas 14 as the remaining area is developed but received a comment that the entire city should be remodeled using Atlas 14.

Haas agreed that the already developed areas should be grandfathered in and perhaps simply include a comment that if the areas are redeveloped they would be remodeled under Atlas 14.

Other

Haas noted that MnDOT swept Highway 10.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:27 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

December 18, 2014 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. November 20, 2014, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. Review Engineering Proposals ~ Select Engineering Consultant Firm
G. NEW BUSINESS
   1. LRRWMO Permit #2014-16 ~ White Pine Wilderness 3rd Addition Wetland Delineation
H. CONSIDER COMMUNICATIONS ~ None
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Update ~ Potential Issues Along the Mississippi and Rum Rivers ~ Ramsey
   2. Update ~ Status of Member City Water Management Plans
N. ADJOURNMENT

Next regular meeting date is January 15, 2015 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:33 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were:  Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were:  Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Ramsey Community Development Director Tim Gladhill, Anoka Engineering Technician Ben Nelson, Bob Obermeyer of Barr Engineering, Andover Alternate Bruce Perry, and John Enstrom of Enstrom Organic Dirt.

APPROVE AGENDA

Motion was made by Anderson, seconded by Kuzma, to approve the December 18, 2014 agenda as presented.  Vote:  3 ayes, 0 nays.  Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

November 20, 2014 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the November 20, 2014 Regular Meeting minutes as presented.  Vote:  3 ayes, 0 nays.  Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending November 30, 2014.  Account balances for the period were:  Checking, $129,137.14; less permit account balance of ($36,486.12), for a total balance of $92,651.02.
Perry referenced page 11, a permit where Ramsey shows owing $1,000.

Westby noted that is the property on Sapphire Street where the owner has wetland correction issues.

Haas stated that the bill currently states due upon receipt. He suggested that additional language be added stating that if the balance is not paid within 30 days, additional interest will accrue.

**Motion was made by Kuzma, seconded by Anderson, to update the billing with additional language stating that if bills are not paid within 30 days, additional interest will accrue allowable under the guidelines in Minnesota State Statute. Vote: 3 ayes, 0 nays. Motion carried.**

Yager confirmed that there were other balances owing, explaining that the bills from Barr Engineering were received and then billed to the appropriate permit. She highlighted payments that had been received.

Haas referenced Permit #2007-15 and stated that permit is complete and should be reflected as closed. He asked if staff had updated the fiscal year to January 1st from December 31st.

Yager stated that she had not yet updated that item but advised that she would reference the by-laws to determine how the change could be made.

**Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending November 30, 2014. Vote: 3 ayes, 0 nays. Motion carried.**

**Payment of Bills**

Yager presented the payment of bills for TimeSaver in the amount of $640.37 (services rendered in November of 2014) and Barr Engineering in the amount of $1,857.12 (services rendered in October of 2014).

**Motion was made by Anderson, seconded by Kuzma, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

**Review Engineering Proposals ~ Select Engineering Consultant Firm**

Haas advised that two proposals were received and distributed to the Board at the last meeting. He stated that Barr Engineering has been completing work for the District since the 1980’s.

Kuzma stated that Barr Engineering has history with the LRRWMO and is the lowered priced proposal.

**Motion was made by Kuzma, seconded by Anderson, to select Barr Engineering as the Engineering Consultant Firm for the LRRWMO. Vote: 3 ayes, 0 nays. Motion carried.**
NEW BUSINESS

LRRWMO Permit #2014-16 ~ White Pine Wilderness 3rd Addition Wetland Delineation

Haas recommended that the Board find this item to be incomplete as the application and fees had not been paid.

Motion was made by Anderson, seconded by Kuzma, to find Permit #2014-16, White Pine Wilderness 3rd Addition Wetland Delineation, incomplete. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update ~ Potential Issues along the Mississippi and Rum Rivers ~ Ramsey

Haas stated that the issues identified in Andover were taken care of immediately and advised that the Board wanted to ensure that the issues identified in Ramsey had also been addressed.

Gladhill stated that there are not any open files, explaining that any issues that were identified and could be verified from the street side, had been addressed. He stated that Ramsey was aware of one concern prior to the float and is working to resolve that issue. He advised that another issue had been identified on the float, where a permit was required and noted that item is also being addressed. He stated that Ramsey has resolved the issues that were documented. He stated that if there are specific issues identified by the Board, Ramsey would prefer to use
addressed rather than GPS points. He explained that in certain circumstances, there are GPS points documented but nothing is noticed street side when the inspector is sent to the property. He explained that the code enforcement in Ramsey is reactive because they do not have the staff available to use proactive measures. He stated that perhaps he would attend the next float in order to better coordinate.

Haas stated that Andover wanted to ensure that there was consistency along the river; explaining that if a concern is noted it should be addressed whether a complaint is filed or not.

Gladhill stated that the LRRWMO could act as a bridge, noting that he would need direction to follow up on certain issues. He explained that the code enforcement is complaint based and a change to that would need to be policy driven.

Haas stated that Andover is also complaint based but noted that if a concern is noticed in the Scenic River District that should be addressed. He explained this is specific to the float conducted by the LRRWMO Board and issues that are identified during that event. He stated that they simply wanted to ensure that the issues identified on the float are addressed.

Gladhill agreed that Ramsey could follow up on concerns identified on the float, as long as addresses are provided as well. He agreed that erosion control issues are a high priority for Ramsey, while docks and stairwells may not be. He stated that perhaps following the float the Board could identify addresses and provide a list to each member city.

Anderson stated that his confusion is that usually if you provide GPS points that links to an address.

Gladhill explained that the inspectors being sent out are address based. He stated that the more important aspect would be that the Board provide a list of concerns identified for the member cities to follow up on, noting that he could transition the GPS points to addresses.

Enstrom suggested that concerns be reported to the DNR.

Gladhill explained the rules of the overlay district, noting that the administration falls upon the cities.

Haas stated that the Board would float the Rum during the next year. He noted that potential issues identified on a previous float would be reexamined at that time and any potential concerns could be identified. He stated that the float would occur in May or June of 2015.

Gladhill confirmed that Ramsey simply wants a list of the concerns sent to the member cities.

Haas stated that Andover simply wants to see that there is consistency, that issues identified are being addressed whether the property is located in Andover, Anoka, or Ramsey.
Obermeyer stated that if the cities are undertaking this work he would recommend contacting Kate Drewry from the DNR to keep them in the loop. He stated that she is the person that would issue a permit from the DNR when necessary.

Haas noted that most issues identified are above the ordinary high water mark.

**Update ~ Status of Member City Water Management Plans**

Haas referenced the City of Anoka, noting that the consultant provided a memorandum to Barr Engineering to which Obermeyer was able to respond.

Nelson stated that Anoka is in the process of discussing the response from Obermeyer but is also awaiting feedback from the LRRWMO Board.

Haas stated that he agrees with Obermeyer that it would be a great undertaking to completely redo the Plan and there would be a high cost. He stated that the TEP was heavily involved in the process to develop the LRRWMO Plan.

Obermeyer stated that the consultant for Anoka suggested that there be some amendment to language currently in the LRRWMO Storm Water Management Rules. He stated that there were 18 months of meetings and planning to develop the Rules, of which all member cities and other organizations were involved. He stated that there is not one way to complete storm water management, as there are numerous methods that could be used. He stated that there are other methods for storm water, when redeveloping, other than simply ponding. He stated that the review is not on a site-by-site basis and is reviewed more on a cumulative scale. He used the example of downtown Anoka and stated that when redevelopment occurs in that type of setting, alternate methods could be used. He stated that the Board has a solid plan that can work and would not suggest amending the language in the Plan. He stated that there could be a meeting with the consultant for Anoka to further explain that the Plan is flexible.

Kuzma believed that the Board consensus at the last meeting had been that the Plan language is flexible and would not need to be amended.

Nelson stated that the standards of the Board are more restrictive than the MS4 Permit.

Obermeyer agreed that there are certain areas where the LRRWMO is more restrictive, explaining that a WMO can be more restrictive but cannot be less restrictive. He stated that the system in place is working and is similar to requirements of other WMO’s. He stated that if the Board were to lighten up requirements, there would be a push back.

Haas agreed that there would be pushback if the Board were to lighten the requirements.

Yager stated that the redevelopment of existing properties in the downtown area is a concern as a high priced storm water system would be necessary. She questioned if the downtown area could be excluded.
Obermeyer stated that there does not necessarily have to be a high cost. He explained that perforated pipes could be installed rather than regular pipes, which does not have a higher cost. He noted that if Anoka has a nearby piece of property where stormwater management aspects could be created, that would create a bank of credits that could be used for the downtown area. He confirmed that the bank would not necessarily need to be in Anoka. He advised that if Ramsey wanted to create a bank, they could sell those credits to Anoka on a one to one basis. He explained that the review is solely done by the LRRWMO and is not required to be sent to other agencies for comments.

Nelson confirmed that Anoka will submit their plan by the February meeting.

Obermeyer stated that he would be willing to come back to Anoka to meet with the consultant and provide further input.

Westby stated that Ramsey has submitted a letter requesting that the time period by extended to May 21st. He advised that Ramsey will submit a preliminary draft by the next meeting but noted that the City has an extensive review process internally.

Obermeyer suggested that language be included that the first submission is a courtesy copy, as to not start the 60-day review clock.

**Motion was made by Kuzma, seconded by Anderson, to extend the deadline for Water Management Plans for the cities of Anoka to February and Ramsey to May 21st. Vote: 3 ayes, 0 nays. Motion carried.**

**News Paper Articles**

Anderson noted that there have been some articles recently regarding storm water ponds in the local newspapers and asked for input from the Board.

Obermeyer stated that some comments were made stating that stormwater ponds are not all they were made to be. He noted that maintenance is a key concern, but advised that the net result is that there is a benefit. He stated that there is some miseducation of property owners regarding the intent of a stormwater pond and explained that education is a key component.

**ADJOURNMENT**

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:28 a.m.

Respectfully submitted,

Amanda Staple, Administrative Secretary