LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303

MEETING NOTICE

January 21, 2016 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. December 17, 2015, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. Resolution No. 2016-01 ~ Adopt 2016 Budget
   4. Resolution No. 2016-02 ~ Designate Depositories/Signees
G. NEW BUSINESS
   1. LRRWMO Permit #2015-19 ~ Northfork Alpine Addition ~ Ramsey
   2. LRRWMO Permit #2015-20 ~ Boulder Estates ~ Andover
   3. LRRWMO Permit #2015-21 ~ Norlex Turf Stockpile ~ Andover
H. CONSIDER COMMUNICATIONS
   1. Notice of Decision to Update 10-Year Plan ~ Upper Run River WMO
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. Fourth Quarter 2015 ~ Andover, Anoka & Ramsey
J. ACD QUARTERLY REPORT
   1. Fourth Quarter 2015
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS ~ None
N. ADJOURNMENT

Next regular meeting date is February 18, 2016 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover.

Voting members absent were: Carl Anderson, Anoka.

Also present were: Alternate Deputy Treasurer Brenda Smith, Ramsey Civil Engineer II Leonard Linton, Ramsey and Anoka Engineering Technician Ben Nelson.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Weaver, to approve the January 21, 2016 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

December 17, 2015 Regular Meeting

Motion was made by Kuzma, seconded by Haas, to approve the December 17, 2015 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Weaver). Motion carried.

FINANCE MATTERS

Treasurer’s Report

Smith presented the Treasurer’s Report for the period ending December 31, 2015. Account balances for the period were: Checking, $181,742.63; less permit account balance of ($56,229.06), for a total balance of $125,513.57.
Motion was made by Kuzma, seconded by Weaver, to accept the Treasurer’s Report for the period ending December 31, 2015. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Smith presented the payment of bills for TimeSaver in the amount of $718.08 (services rendered in December of 2015) and Barr Engineering in the amount of $2,262.21 (services rendered in November of 2015).

Motion was made by Kuzma, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Resolution No. 2016-01 ~ Adopt 2016 Budget

Motion was made by Kuzma, seconded by Weaver, to adopt Resolution 2016-01 Adopting the Budget for Year 2016. Vote: 3 ayes, 0 nays. Motion carried.

Resolution No. 2016-02 ~ Designate Depositories/Siginees

Motion was made by Kuzma, seconded by Weaver, to adopt Resolution 2016-02 Designating Official Depositories and Signees. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2015-19 ~ Northfork Alpine Addition ~ Ramsey

Haas reviewed the January 18, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Weaver, to approve Permit #2015-19, Northfork Alpine Addition, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated January 18, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2015-20 ~ Boulder Estates ~ Andover

Haas reviewed the January 18, 2016 memo from Barr Engineering in which Obermeyer states that the one acre of disturbance is not met and, therefore, the rules of the WMO are not triggered. He noted that the applicant’s engineer did not read the rules of the District well before submitting an application for review and paying the fee. He confirmed the consensus of the Board to charge the fee from Obermeyer for his review and then refund the remaining balance to the applicant.

Kuzma stated that perhaps the entire balance could be refunded.
Haas noted that Barr Engineering would still charge for the time and, therefore, that charge should come from the applicant’s funds. He stated that the applicant has not yet submitted anything to the City of Andover, noting that usually an applicant would submit to both the LRRWMO and member city at the same time.

No action needed.

LRRWMO Permit #2015-21 ~ Norlex Turf Stockpile ~ Andover

Haas reviewed the January 19, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to five conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Weaver, to approve Permit #2015-21, Norlex Turf Stockpile, Andover, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated January 19, 2016. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

Notice of Decision to Update 10 Year Plan ~ Upper Rum River WMO

Haas noted that these items are informational and do not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Nelson presented the Year 2015 Fourth Quarter Report for the City of Anoka.

Motion was made by Kuzma, seconded by Weaver, to approve the Year 2015 Fourth Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permit #2015-02. Vote: 3 ayes, 0 nays. Motion carried.

Linton presented the Year 2015 Fourth Quarter Report for the City of Ramsey.

Motion was made by Weaver, seconded by Kuzma, to approve the Year 2015 Fourth Quarter Report for the City of Ramsey, as presented, and to authorize release of unused escrow for Permits #2013-10, #2012-17; #2013-05 and # 2013-15. Vote: 3 ayes, 0 nays. Motion carried.

Haas presented the Year 2015 Fourth Quarter Report for the City of Andover.

Motion was made by Kuzma, seconded by Weaver, to approve the Year 2015 Fourth Quarter Report for the City of Andover, as presented. Vote: 3 ayes, 0 nays. Motion carried.
ACD QUARTERLY REPORT

Fourth Quarter 2015

Haas noted that a memorandum was included in the packet, which included a summary of all the work ACD has completed for the Board during the fourth quarter/2015.

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist  Barr Engineering (approved August 16, 2012)
B. Surety Amount  Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund  Barr Engineering (approved August 16, 2012)
D. Volume Banking  Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template  City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam  Anoka

Haas noted that he is still awaiting a response from BWSR.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

None.

ADJOURNMENT

A motion was made by Kuzma, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:00 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

February 18, 2016 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. January 21, 2016, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2016-01 ~ Carl Bonnell Fields Grading ~ Anoka
H. CONSIDER COMMUNICATIONS
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist – Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount – Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund – Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking – Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template – City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS ~ None
N. ADJOURNMENT

Next regular meeting date is March 17, 2016 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Acting Chairman Mark Kuzma called the meeting to order at 8:33 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; and, Mike Knight, Andover.

Voting members absent were: Carl Anderson, Anoka; and, Todd Haas, Andover.

Also present were: Deputy Treasurer Lori Yager, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, John Enstrom of Enstrom Organic Dirt, and Jamie Schurbon of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Mike Knight, seconded by Mark Kuzma, to approve the February 18, 2016 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

January 21, 2016 Regular Meeting

The January 21, 2016 minutes were tabled to the next meeting when additional members are present.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending January 31, 2016. Account balances for the period were: Checking, $184,124.25; less permit account balance of ($52,341.45), for a total balance of $131,782.80.
Motion was made by Mike Knight, seconded by Mark Kuzma, to accept the Treasurer’s Report for the period ending January 31, 2016. Vote: 2 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $511.68 (services rendered in January of 2016), Barr Engineering in the amount of $1,460.93 (services rendered in December of 2015), Anoka County Highway Department in the amount of $2,786.56 (permit refund), Capstone Homes, Inc. in the amount of $194.50 (permit refund), and Ramsey Mini Storage in the amount of $334.50.

Motion was made by Mike Knight, seconded by Mark Kuzma, to authorize payment as presented and indicated above. Vote: 2 ayes, 0 nays. Motion carried.

2016 Recording Secretarial Service Agreement Addendum

The recording secretarial service agreement addendum was tabled until the next meeting when additional members are present.

CONSIDER COMMUNICATIONS

Order Denying Application – Coon Rapids Dam Hydroelectric Project

Kuzma noted that these items are informational and do not require action.

NEW BUSINESS

LRRWMO Permit #2016-01 ~ Carl Bonnell Fields Grading ~ Anoka

Nelson explained the LRRWMO permit application for this project noting that it would be a part of the street renewal project and would also improve the park. He stated that the project is anticipated to begin in May and conclude in October. He reviewed the February 15, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to four conditions detailed in the memorandum.

Motion was made by Mike Knight, seconded by Mark Kuzma, to approve Permit #2016-01, Carl Bonnell Fields Grading, Anoka, subject to four (4) conditions as detailed in the Barr Engineering memorandum dated February 15, 2016. Vote: 2 ayes, 0 nays. Motion carried.

2015 Water Monitoring Work Results ~ Jamie Schurbon

Schurbon noted the full report was included in the Board packet, which included the water monitoring work results for 2015. He briefly reviewed highlights from the report including lake level monitoring, Rum River monitoring data, wetland hydrology monitoring, water quality grant
fund, Mississippi Riverbank inventory, wetland education signage and displays, Rum River stabilization, newsletter articles, and the LRRWMO website.

Enstrom asked if there is any news on Trott Brook in Ramsey. Schurbon stated that there has been more intense monitoring the past few years as the waterbody is impaired, noting that the PCA is attempting to determine the cause and a plan for improvement.

Enstrom asked if anything is being done on the Mississippi River on the Hennepin County side. Schurbon stated that nothing is being done at this time. He noted that Hennepin County participated in the previous inventory and improvement on the Anoka County side would do a lot as that improvement will move into Hennepin County as well. He noted that some of the projects are property owner driven.

Motion was made by Mike Knight, seconded by Mark Kuzma, to approve the 2015 water monitoring work results. Vote: 2 ayes, 0 nays. Motion carried.

2016 Water Monitoring Contract ~ Jamie Schurbon

Schurbon presented the 2016 water monitoring contract. He noted that there were some items included in the budget that were carried over from the previous year but are not needed. He advised that the cost for the 2016 contract would be $12,945 while the budget identified the cost at around $23,000, noting that the additional funds would remain in the budget as surplus.

Kuzma stated that he would like to table action on this item until additional members are present.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist—Barr Engineering (approved August 16, 2012)
B. Surety Amount—Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund—Barr Engineering (approved August 16, 2012)
D. Volume Banking—Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template—City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam—Anoka

No comments.

OUTSTANDING ITEMS/TASK CHECKLIST

Schurbon stated that he has been in contact with Haas in order to update the checklist.
OTHER BUSINESS

None.

ADJOURNMENT

A motion was made by Mike Knight, seconded by Mark Kuzma, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 9:01 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

March 17, 2016 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT'S FORUM
E. APPROVE MINUTES
   1. January 21, 2016, Regular Meeting
   2. February 18, 2016, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer's Report
   2. Payment of Bills
   3. 2016 Recording Secretarial Service Agreement Addendum
G. NEW BUSINESS
   1. 2016 Water Monitoring Contract ~ Jamie Schurbon
   2. LRRWMO Permit #2016-02 ~ Riverside Counseling Center ~ Anoka
   3. LRRWMO Permit #2015-16 ~ Eagle Brook Church Parking Revision ~ Anoka
H. CONSIDER COMMUNICATIONS
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
   1. Floodplain Ordinance Update ~ Anoka
   2. Discuss Rum River FEMA Map/Atlas 14
M. OTHER BUSINESS ~ None
N. ADJOURNMENT

Next regular meeting date is April 21, 2016 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey and Todd Haas, Andover.

Voting members absent were: Carl Anderson, Anoka.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Anoka Associate Planner Chuck Darnell, John Enstrom of Enstrom Organic Dirt, and Jamie Schurbon of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Haas, to approve the March 17, 2016 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

January 21, 2016 Regular Meeting

Motion was made by Kuzma, seconded by Haas, to approve the January 21, 2016 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays. Motion carried.

February 18, 2016 Regular Meeting

Haas stated that as he was not present at the February meeting the item should be tabled. He noted that Knight would be present in his place at the April meeting and therefore Kuzma and Knight could approve that set of minutes at that time.

Motion was made by Kuzma, seconded by Haas, to table the approval of the February 18, 2016 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays. Motion carried.
FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending February 29, 2016. Account balances for the period were: Checking, $179,655.33; less permit account balance of ($52,146.95), for a total balance of $127,508.38.

Motion was made by Kuzma, seconded by Haas, to accept the Treasurer’s Report for the period ending February 29, 2016. Vote: 2 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $696.71 (services rendered in February of 2016), Barr Engineering in the amount of $1,745.36 (services rendered in January of 2016), and Boulder Contracting in the amount of $621.50 (permit refund).

Motion was made by Kuzma, seconded by Haas, to authorize payment as presented and indicated above. Vote: 2 ayes, 0 nays. Motion carried.

NEW BUSINESS

2016 Water Monitoring Contract

Schurbon stated that he provided a presentation at the last meeting. He noted that there were some items that were included in error and have therefore been removed which will provide a bit of a surplus in the budget. He stated that currently $1,000 per year is designated to the grant funding and noted that could be increased if desired.

Kuzma stated that he would like to keep that funding at the same level and Haas agreed.

Motion was made by Kuzma, seconded by Haas, to approve the 2016 Water Monitoring Contract with ACD. Vote: 2 ayes, 0 nays. Motion carried.

FINANCE MATTERS (Continued)

2016 Recording Secretarial Service Agreement Addendum

Motion was made by Kuzma, seconded by Haas, to approve the 2016 Recording Secretarial Service Agreement Addendum as presented. Vote: 2 ayes, 0 nays. Motion carried.
NEW BUSINESS (Continued)

LRRWMO Permit #2016-02 ~ Riverside Counseling Center ~ Anoka

Haas reviewed the March 10, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Darnell stated that Riverplace Counseling Center will be constructing a 9,000 square foot office building and ten townhome units along with parking. He noted that the site is currently owned by the City.

**Motion was made by Kuzma, seconded by Haas, to approve Permit #2016-02, Riverside Counseling Center, Anoka, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated March 10, 2016. Vote: 2 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2015-16 ~ Eagle Brook Church Parking Revision ~ Anoka

Darnell stated that the permit for this applicant was previously approved. He noted that as the applicant was going through negotiations for shared parking and easements one of the adjacent property owners requested additional parking and therefore that has been added to the site in the area previously identified as proof of parking. He stated that the City of Anoka has approved the amended Site Plan.

Haas reviewed the March 9, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project.

**Motion was made by Kuzma, seconded by Haas, to approve Permit #2015-16, Eagle Brook Church Parking Revision, Anoka, as detailed in the Barr Engineering memorandum dated March 9, 2016. Vote: 2 ayes, 0 nays. Motion carried.**

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Haas stated that he did speak with a representative from BWSR who has not yet made a decision. He noted that the representative is leaning towards the LRRWMO having an oversite in the dam. Haas suggested that the BWSR representative send a memorandum with his comments and attend the May meeting to be present for a discussion.

Yager stated that Anoka has spoken with Representative Whelan who has stated that the dam has been dropped from funding discussions for this year.

Kuzma stated that perhaps it would be beneficial to have a resolution in support of Anoka having sole responsibility of the dam.

OUTSTANDING ITEMS/TASK CHECKLIST

Floodplain Ordinance Update ~ Anoka

Darnell noted that the Floodplain Ordinance was updated in December and is based on the model Ordinance from the DNR.

Schurbon stated he would update the task checklist.

Yager noted the newsletters were also updated and have been posted on the website as well. She stated that she would send the proof to Schurbon. Schurbon noted that once he receives that he would also update that item.

Haas continued to review the items on the checklist and Schurbon provided clarification on the items.

Discuss Rum River FEMA Map/Atlas 14

Haas referenced potential development along the Rum River and asked if the FEMA map should be updated along that corridor.

Linton noted that Ramsey is pretty built out along the River, with the exception of the property along the golf course if that were to be updated.

Yager noted that the property currently owned by Riverplace will soon be City owned and the buildings will be removed with a trail planned to be constructed.

Schurbon stated that he spoke with Ramsey Planner Chris Anderson and he had mentioned some residents have been contacting him. He noted that if modeling is going to be done, it is better to
do it throughout the entire watershed rather than stopping at a city boundary but advised that the process is costly and currently there is not identified funding.

Haas provided input on modeling within Andover that will be needed. He suggested the floodplain should be updated with Atlas 14 figures. He noted that perhaps the three cities can develop an agreement to update the floodplains with the new Atlas 14 figures. He stated that perhaps the representatives from the cities should speak with their city to determine if they would be interested in updating their model. He noted that Obermeyer could also provide input.

Linton stated the process used for the River is different than the Atlas 14 figures and therefore the River corridor would not need to be updated.

Haas asked that this item be kept on the agenda for further discussion at the May meeting.

ADJOURNMENT

A motion was made by Kuzma, seconded by Haas, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 9:00 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
CALL TO ORDER

Acting Chairman Mark Kuzma called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Mike Knight, Andover.

Voting members absent were: Todd Haas, Andover.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson.

APPROVE AGENDA

Motion was made by Anderson, seconded by Kuzma, to approve the April 21, 2016 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

Gretchen Sabel, 3540 154th Avenue in Andover, stated that she is present to gather information for the League of Women Voters.

APPROVE MINUTES

February 18, 2016 Regular Meeting

Motion was made by Knight, seconded by Kuzma, to approve the February 18, 2016 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Anderson). Motion carried.

March 17, 2016 Regular Meeting

Motion was made by Knight, seconded by Anderson, to table the March 17, 2016 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.
FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending March 31, 2016. Account balances for the period were: Checking, $194,726.25; less permit account balance of ($52,240.45) for a total balance of $142,485.80.

Motion was made by Anderson, seconded by Knight, to accept the Treasurer’s Report for the period ending March 31, 2016. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $714.54 (services rendered in March of 2016), Barr Engineering in the amount of $442.00 (services rendered in February of 2016), League of MN Cities in the amount of $2,425 (insurance), and Anoka Conservation District in the amount of $12,945 (2016 monitoring).

Motion was made by Anderson, seconded by Knight, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS ~ None

CONSIDER COMMUNICATIONS

Upper Rum River WMO 10 Year Plan Update
Rehearing Notice ~ BOSTI Hydroelectric LLC

Kuzma noted that these items are informational and do not require action. He suggested that perhaps these items be discussed again at the next meeting.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Knight presented the Year 2016 First Quarter Report for the City of Andover.

Motion was made by Anderson, seconded by Kuzma, to approve the Year 2016 First Quarter Report for the City of Andover, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Nelson presented the Year 2016 First Quarter Report for the City of Anoka.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2016 First Quarter Report for the City of Anoka, as presented. Vote: 3 ayes, 0 nays. Motion carried.
Linton presented the Year 2016 First Quarter Report for the City of Ramsey.

**Motion was made by Anderson, seconded by Knight, to approve the Year 2016 First Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.**

**ACD QUARTERLY REPORT ~ 2016 First Quarter**

Kuzma noted that the report was included in the Board packet and ensured that all member cities have submitted their newsletter articles.

**Motion was made by Anderson, seconded by Knight, to approve the Year 2016 First Quarter Report for the ACD, as presented. Vote: 3 ayes, 0 nays. Motion carried.**

**OLD BUSINESS**

**Discuss Implementation of the Third Generation Plan**

A. Permit Review Checklist – Barr Engineering (approved August 16, 2012)
B. Surety Amount – Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund – Barr Engineering (approved August 16, 2012)
D. Volume Banking – Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template – City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

**Anoka Dam Response ~ Dan Fabian, BWSR**

Kuzma stated the Board is all in agreement that Anoka has ownership and should maintain responsibility of the dam and perhaps all member cities should approve a resolution in support of that statement.

Linton recommended that the Board pass a resolution that Anoka has sole ownership and maintenance responsibilities of the dam and that the Board would step in through the permitting process if there was a water quality issue that arose. He stated in that case, all member cities would contribute equal to their share of shoreline along the river.

Nelson stated that the dam does not provide any water quality measures and is solely for recreation and noted that statement should be included in the resolution.

Linton recommended that either legal or engineering consultant draft the proposed resolution.

**Motion was made by Kuzma, seconded by Anderson, to direct legal counsel to prepare a resolution in support of Anoka’s ownership of the dam. Vote: 3 ayes, 0 nays. Motion carried.**
OUTSTANDING ITEMS/TASK CHECKLIST

The Board reviewed the outstanding items/task checklist.

Discuss Rum River FEMA Map/Atlas 14

Westby stated that he spoke with Haas on this item the previous week. He stated that FEMA mapping is based on the Technical Paper 40 rainfall data and the question is now being asked as to whether the FEMA mapping should be updated to reflect the Atlas 14 data. He noted that when speaking to a representative from Blaine they had stated that there was a big impact on their floodplain if the numbers were to be updated to the Atlas 14 numbers.

Linton noted that this would not impact the areas along the rivers but would more focus on the areas around County ditches and whether homeowners would be required to purchase flood insurance. He noted that several watersheds are taking on the new Atlas 14 numbers. He noted that he attended a training the previous week on this matter.

Westby stated he will be attending a training session later today and noted that further discussion could occur at the May meeting.

OTHER BUSINESS ~ None

ADJOURNMENT

A motion was made by Anderson, seconded by Knight, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:02 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303

MEETING NOTICE

April 21, 2016 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. February 18, 2016, Regular Meeting
   2. March 17, 2016, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS ~ None
H. CONSIDER COMMUNICATIONS
   1. Upper Rum River WMO 10-Year Plan Update
   2. Rehearing Notice ~ BOSTI Hydroelectric LLC
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. 2016 First Quarter Report ~ Andover, Anoka, Ramsey
J. ACD QUARTERLY REPORT ~ 2016 First Quarter
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
   2. Anoka Dam Response ~ Dan Fabian, BWSR
L. OUTSTANDING ITEMS/TASK CHECKLIST
   1. Discuss Rum River FEMA Map / Atlas 14
M. OTHER BUSINESS ~ None
N. ADJOURNMENT

Next regular meeting date is May 19, 2016 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - RAMSEY
2015 FIRST AVENUE, ANOKA, MN  55303

MEETING NOTICE

May 19, 2016 – 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

A.  CALL TO ORDER
B.  ROLL CALL
C.  APPROVE AGENDA
D.  RESIDENT’S FORUM
E.  APPROVE MINUTES
   1. March 17, 2016, Regular Meeting
   2. April 21, 2016, Regular Meeting
F.  FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. Presentation of 2015 Audit
G.  NEW BUSINESS
   1. LRRWMO Permit #2016-04 ~ Riverdale Extension Imp. ~ Ramsey
   2. LRRWMO Permit #2016-05 ~ Mississippi Trail Phase 3 ~ Ramsey
   3. LRRWMO Permit #2016-06 ~ Brookfield 7th Addition ~ Ramsey
   4. LRRWMO Permit #2016-07 ~ Timber Trails Park Reconst. ~ Andover
H.  CONSIDER COMMUNICATIONS
I.  REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J.  ACD QUARTERLY REPORT ~ None
K.  OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
   2. Resolution 2016-03 ~ Supporting Anoka’s Ownership of Rum River Dam
L.  OUTSTANDING ITEMS/TASK CHECKLIST
   1. Discuss Rum River FEMA Map / Atlas 14
M.  OTHER BUSINESS ~ None
N.  ADJOURNMENT

Next regular meeting date is June 16, 2016 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Andover Alternate Mike Knight, John Enstrom of Enstrom Organic Dirt, and Jamie Schurbon of Anoka Conservation District.

APPROVE AGENDA

Haas noted that an item should be added to the agenda under Old Business titled Met Council Grant Application.

Motion was made by Kuzma, seconded by Anderson, to approve the May 19, 2016 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

March 17, 2016 Regular Meeting

Motion was made by Kuzma, seconded by Haas, to approve the March 17, 2016 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Anderson). Motion carried.

April 21, 2016 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the April 21, 2016 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Haas). Motion carried.
FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending April 30, 2016. Account balances for the period were: Checking, $236,742.73; less permit account balance of ($53,206.95), for a total balance of $183,535.78.

Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending April 30, 2016. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $604.87 (services rendered in April of 2016) and Barr Engineering in the amount of $688.50 (services rendered in February and March of 2016).

Motion was made by Anderson, seconded by Kuzma, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Presentation of 2015 Audit

Yager noted that a copy of the 2015 audit was included in the Board packet for review. She provided a brief highlight noting that the organization was under budget for the year. She noted that this audit was completed by staff as a formal audit is only required once every five years.

NEW BUSINESS

LRRWMO Permit #2016-04 ~ Riverdale Extension Imp. ~ Ramsey

Haas noted that the LRRWMO has not received any information on this item and therefore action is not needed.

LRRWMO Permit #2016-05 ~ Mississippi Trail Phase 3 ~ Ramsey

Haas noted that the LRRWMO has not received any information on this item and therefore action is not needed.

LRRWMO Permit #2016-06 ~ Brookfield 7th Addition ~ Ramsey

Haas reviewed the May 12, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue considering action on the project until the project proceeds further through the City review process. It is recommended that the LRRWMO consider the application incomplete until the City recommends that it is timely for consideration by the LRRWMO.
Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-06, Brookfield 7th Addition, Ramsey, as detailed in the Barr Engineering memorandum dated May 12, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-07 ~ Timber Trails Park Reconstruction ~ Andover

Haas explained the LRRWMO permit application for the reconstruction of Timber Trails Park noting that more than one acre would be disturbed and therefore a permit is required. He reviewed the May 12, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to five conditions detailed in the memorandum. He noted that a second memorandum was received by Obermeyer on May 18, 2016 and distributed that to the Board as well.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2015-07, Timber Trails Park Reconstruction, Andover, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated May 12, 2016. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

MAWD Summer Tour
Rehearing Notice Communication ~ BOSTI Hydroelectric LLC

Haas noted that these items are informational and do not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Resolution 2016-03 ~ Supporting Anoka’s Ownership of Rum River Dam

Haas stated that he spoke with Fabian at BWSR and he provided two options, the first to amend the plan but noted that Fabian did not recommend that option and instead recommended an alternative. He suggested that perhaps Obermeyer could draft that on behalf of the LRRWMO as the item would then be an addendum to the dam.
Nelson stated that Anoka does not want to include water quality as the dam does not provide any water quality aspects at this time. He stated that he believes that the amendment to the plan would be the better route as Anoka does not desire to make the dam into a water quality implement and is more concerned with the dam as an invasive species barrier.

Yager stated that if the alternative option were pursued the water quality aspects would be the financial responsibility of the LRRWMO and not solely the City of Anoka.

Nelson stated that Anoka would prefer to amend the plan to remove the dam completely as there is no benefit to water quality from the Anoka dam in its current state of operation. He stated that the whole reason the dam was included in the plan was to determine if the member cities would share in the cost of maintenance and eventual replacement. He explained that because the decision was that the dam should be the sole responsibility of Anoka the item should just be removed.

Haas stated that there was a representative from BWSR that wanted the dam included in the plan because they wanted to see the long term plans for the dam. He stated that perhaps Fabian should attend the next meeting to provide his input directly on what would need to be done in order to complete the plan amendment.

Kuzma noted that he would not be in favor of an option that would share the responsibility of the dam.

Nelson asked if the LRRWMO would solely fund the water quality improvements that BWSR would require if the assessment occurs.

Kuzma stated that he would want to hear additional information from Fabian.

Haas noted that he will ask Fabian and possibly his supervisor to attend the meeting, it was noted that the start time of the meeting may need to be postponed to 9:00 a.m. and City Managers should also plan on attending.

Motion was made by Kuzma, seconded by Anderson, to table Resolution 2016-03 Supporting Anoka’s Ownership of Rum River Dam. Vote: 3 ayes, 0 nays. Motion carried.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

Discuss Rum River FEMA Map/Atlas 14

Haas noted that this would be self-initiated and the question would be whether the member cities would want to have their models updated with the new Atlas 14 figures.

Anderson asked who would update the models and what the cost would be.
Haas stated that Obermeyer could update the models. He stated that the Atlas 14 numbers are the new numbers and therefore the member cities should be as transparent as possible. He noted that people building new homes should have the new numbers to work with.

Linton stated that the Rum River was modeled using stream gages that the USGS has maintained for over 50 years and therefore the Atlas 14 figures do not have an impact on that river.

Haas stated that Obermeyer has stated that he figures will change and the LRRWMO should analyze the data to ensure that everything is correct. He stated that he can follow up with Obermeyer to obtain a cost estimate.

Linton stated that in order to analyze the Rum River you would need to go upstream outside of the LRRWMO clear to Mille Lacs.

Schurbon stated that the PCA has information that would be helpful in that process and possibly save funds.

OTHER BUSINESS

Met Council Grant Application ~ Anoka Conservation District

Schurbon stated that for the first time this year the Met Council is offering storm water grants only available for WMO's. He stated that if the LRRWMO were willing to be the grant applicant the ACD would manage the activities and construction and would provide the matching funds. He noted that the deadline for applications has passed and he did submit an application in the name of the LRRWMO. He noted that if the LRRWMO is not in favor of the application he would withdraw the application.

Motion was made by Anderson, seconded by Kuzma, to approve the submission of the Met Council grant application. Vote: 3 ayes, 0 nays. Motion carried.

WRAP Meeting

Haas referenced an upcoming WRAP meeting that he and Schurbon will be attending.

Schurbon provided a brief overview of the activity thus far for the WRAP. He stated that the meeting will occur the following Tuesday in Mille Lacs. He recommended that someone from the LRRWMO attend the meeting, noting that it would be helpful for Ramsey if they had a staff member that could attend but advised that he could send the information following the meeting if someone is unavailable to attend.

Haas asked for an update on the video.

Schurbon stated that he developed a short, two to three minutes, video that he can forward to member cities and can be used to educate the members of the City Councils. He estimated that a
semi-final draft would be available this fall and noted that it would most likely be another six to eight months before those drafts are approved by the PCA.

Other

Westby stated that member city staff met a few months ago to discuss the permit process, noting that a lot of the responsibility was delegated to a member of Ramsey city staff that has been out on paternity leave. He stated that process should be picked up again soon. He stated that lately applicants are submitting their applications directly to the LRRWMO without even coming to the City, noting that some of the Ramsey applications that are coming before the Board have not even been seen by the City of Ramsey. He noted that perhaps it would be helpful to require the signature of the City Engineer prior to submission to the LRRWMO.

Nelsons stated that there was discussion in the past that an email would be sent to City Engineers when applications are received, which would ensure that member cities are able to review the applications.

Kuzma noted that if a signature is required by the City Engineer that would be helpful and ensure that a review has been done by the cities.

ADJOURNMENT

A motion was made by Anderson, seconded by Kuzma, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:23 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE
June 16, 2016 – 9:00 a.m. – Work Session Conference Room - Anoka City Hall

REGULAR AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. May 19, 2016, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2016-04 ~ Riverdale Extension Imp. ~ Ramsey
   2. LRRWMO Permit #2016-05 ~ Mississippi Trail Phase 3 ~ Ramsey
   3. LRRWMO Permit #2016-06 ~ Brookfield 7th Addition ~ Ramsey
   4. LRRWMO Permit #2016-08 ~ The Station ~ Ramsey
   5. LRRWMO Permit #2016-09 ~ Vista Building Addition ~ Anoka
   6. LRRWMO Permit #2016-10 ~ Business Park #5 ~ Ramsey
   7. LRRWMO Permit #2015-19 ~ Northfork Alpine Wetland Delineation ~ Ramsey
H. CONSIDER COMMUNICATIONS
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
   1. Discuss Rum River FEMA Map / Atlas 14
M. OTHER BUSINESS ~ None
N. RECESS TO WORKSHOP

WORKSHOP AGENDA

A. Discuss Rum River Dam with BWSR Representatives
B. ADJOURNMENT

Next regular meeting date is July 21, 2016 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 9:00 a.m. in the Work Session Conference Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Ramsey City Administrator Kurt Ulrich, Anoka Engineering Technician Ben Nelson, Anoka Alternate Jeff Weaver, Anoka City Manager Greg Lee, and Andover City Administrator Jim Dickinson.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the June 16, 2016 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

May 19, 2016 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the May 19, 2016 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending May 31, 2016. Account balances for the period were: Checking, $236,404.87; less permit account balance of ($54,212.29), for a total balance of $182,192.58.
Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending May 31, 2016. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $799.41 (services rendered in May of 2016), Barr Engineering in the amount of $1,756.82 (services rendered in March, April and May of 2016), and Kennedy & Graven (legal services) in the amount of $162.

Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2017 Projected Budget

Yager stated that she did not yet have the information prepared but she would email information that could be passed onto the finance department for the member cities.

NEW BUSINESS

LRRWMO Permit #2016-04 ~ Riverdale Extension Imp. ~ Ramsey

Haas reviewed the June 10, 2016 memo from Barr Engineering in which Obermeyer states that he received an email from Linton asking that the LRRWMO table this item pending final review by the City of Ramsey.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-04, Riverdale Extension Imp., Ramsey, as detailed in the Barr Engineering memorandum dated June 10, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-05 ~ Mississippi Trail Phase 3 ~ Ramsey

Haas reviewed the June 10, 2016 memo from Barr Engineering in which Obermeyer states that he received an email from Linton asking that the LRRWMO table this item pending final review by the City of Ramsey.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-05, Mississippi Trail Phase 3, Ramsey, as detailed in the Barr Engineering memorandum dated June 10, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-06 ~ Brookfield 7th Addition ~ Ramsey

Haas reviewed the June 10, 2016 memo from Barr Engineering in which Obermeyer states that he received an email from Linton asking that the LRRWMO table this item pending final review by the City of Ramsey.
Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-06, Brookfield 7th Addition, Ramsey, as detailed in the Barr Engineering memorandum dated June 10, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-08 ~ The Station ~ Ramsey

Haas reviewed the June 10, 2016 memo from Barr Engineering in which Obermeyer states that he received an email from Linton asking that the LRRWMO table this item pending final review by the City of Ramsey.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-08, The Station, Ramsey, as detailed in the Barr Engineering memorandum dated June 10, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-09 ~ Vista Building Addition ~ Anoka

Nelson explained the LRRWMO permit application for the expansion of the Vista Building near Thurston and Highway 10. He advised that the gravel parking lot would be paved and the applicant would be constructing a temporary stormwater pond this winter, noting that the City would be completing the final grading of the pond as the pond would be a shared regional pond.

Haas reviewed the June 13, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to eight conditions detailed in the memorandum.

Nelson referenced an inconsistency in the memorandum but noted that the application is in need of approval and could not be delayed to the next meeting.

Haas stated that the application could be approved subject to the conditions at this time and Nelson could follow up with Obermeyer, noting that if changes need to be made they could be made after the fact which would allow the project to begin now.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2016-09, Vista Building Addition, Anoka, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated June 13, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-10 ~ Business Park 95 ~ Ramsey

Linton explained the LRRWMO permit application for Business Park 95. He provided background information noting that the City will be extending the stormwater pipe from the pond to another outlet. He confirmed that this would be a stormwater project.

Haas reviewed the June 13, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.
Motion was made by Anderson, seconded by Kuzma, to approve Permit #2016-10, Business Park 95, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated June 13, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2015-19 ~ Northfork Alpine Wetland Delineation ~ Ramsey

Haas noted that the Notice of Decision was included in the packet but there was not an application and it did not show a fee payment.

Linton stated that this is a continuation of a 2015 permit.

Yager advised that the permit is listed on the list of permits for the WMO and shows an available balance of $79.50, noting that the fee was paid in January 2016.

Motion was made by Anderson, seconded by Kuzma, to accept the wetland delineation Notice of Decision for Permit #2015-19, Northfork Alpine, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

Listening/Discussion Sessions with BWSR Leadership – Summer 2016

Haas noted that these items are informational and do not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist – Barr Engineering (approved August 16, 2012)
B. Surety Amount – Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund – Barr Engineering (approved August 16, 2012)
D. Volume Banking – Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template – City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Haas noted that this item will be discussed at the workshop following this regular meeting.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist, noting that Schurbon recently updated the list.
Discuss Rum River FEMA Map/Atlas 14

Haas referenced the memorandum from Obermeyer and stated that should be included in the FEMA booklet that each City has. He noted that there may be other areas within the member cities that require updating with the Atlas 14 numbers. He also referenced a memorandum from the DNR.

OTHER BUSINESS

Pontoon Float

Anderson asked for information on the pontoon float for this year. Nelson stated that he would speak with public works to determine the availability of the boat.

Kuzma asked if the Rum River or Mississippi River would be floated this year. He stated that his preference would be the Mississippi River.

Anderson stated that one consideration would be to complete the float prior to the water level dropping.

Nelson asked if there would be a preference on dates. Haas stated that Tuesdays have generally been a good day of the week.

Rum River WRAP

Haas stated that there was a meeting about three weeks ago, noting that he and Linton attended along with Schurbon. He advised that they are beginning to develop a report that would address how the issues would be resolved, as the stressors have been identified.

Linton stated that Schurbon sent out a questionnaire asking for responses.

Haas noted that there is a meeting next Thursday in Milaca that he will attending and encouraged someone from Anoka to attend as there was discussion of a possible fish ladder for the dam. He noted that Trott Brook was going to be listed as impaired.

Linton provided additional information on Trott Brook. He noted that some of the suggestions seem counterintuitive to the purpose of the ditch system.

ADJOURNMENT

Time of adjournment: 9:31 a.m.

Respectfully submitted,

Amanda Staple, Administrative Secretary
CALL TO ORDER

Chairman Todd Haas called the workshop to order at 9:31 a.m. in the Work Session Conference Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Ramsey City Administrator Kurt Ulrich, Anoka Engineering Technician Ben Nelson, Andover City Administrator Jim Dickinson, Anoka Alternate Jeff Weaver, Anoka City Manager Greg Lee, and Board of Soil and Water Resources Conservationist Dan Fabian.

DISCUSS RUM RIVER DAM WITH BWSR REPRESENTATIVE

Haas asked everyone to introduce themselves. He reviewed the information that was included in the packet to be discussed today including pages from the Third Generation Plan, and those specific to the Anoka Dam, as well as email correspondence concerning the options for the dam. He reviewed the options that were provided by Fabian in order to amend the plan in regard to the dam.

Fabian stated that an amendment process is laid out in the current 8410. He stated that there are some items that can be changed without requiring an amendment, there is a minor amendment process, and there is another more detailed process for other amendments. He stated that if the intent is to remove the dam from the Plan he believed that would be difficult because the Rum River is a major resource in the LRRWMO and there would need to be good reasons to remove the dam from the Plan. He believed the easiest course of action would be to complete the assessment to determine the benefits of the dam. He was unsure why all of this would fall onto the shoulders of the City of Anoka. He stated that the information available on the dam could be reviewed, documenting positives and negatives. He stated that the assessment would review what is known and potentials for the future. He stated that while the $6,000 assessment would not be large enough to complete a full feasibility report it could at the minimum identify items that could be further investigated as options for the future and those elements could be worked into future LRRWMO Plans. He acknowledged that there were discussions in the past regarding who would pay for ongoing maintenance and upkeep, with the decision ultimately being that
Anoka would accept those costs. He stated that if he were the City of Anoka he would want to limit the responsibility at maintaining the existing functionality of the dam while future upgrades would be the responsibility of the LRRWMO, noting that the LRRWMO could then apply for grants.

Lee stated that completing an assessment is not listed in the Third Generation Plan.

Fabian stated that the assessment is included in the Plan at a cost of $3,000 per year for two years.

Lee explained that BWSR did not prompt the LRRWMO to include the dam in the Plan but the City of Anoka requested to include the item in the Plan as a method of discussion of responsibility for future maintenance to determine if the LRRWMO would be interested in sharing that responsibility and cost. He stated that the decision was that the LRRWMO was not interested in cost-sharing that item and the City of Anoka accepted that decision and would continue to maintain the dam as they have for more than 80 years.

Fabian stated that the Plan includes not only the operation and maintenance of the dam but also includes the impact the dam has on the river and opportunities to work with the City of Anoka when upgrades are made to the dam that could also improve the Rum River. He believed that the assessment would be needed.

Lee stated that the City of Anoka completed a structural assessment of the dam with a cost of well over $6,000. Haas noted that assessment did not include the other elements mentioned by Fabian.

Fabian stated that one of the shortfalls of this Plan is that is does not specify all the details.

Lee stated that the structural assessment was completed to determine the condition and lifespan when the discussion was occurring regarding possible shared maintenance. He stated that there is not a water quality element to the dam as the gates open from the bottom and there is not an element of rate control.

Fabian stated that the operation and maintenance plan specifies how the dam assists in preventing flooding.

Nelson noted that the boards are removed during high water. He stated that FEMA stated that the dam does not have an impact on flooding.

Kuzma confirmed that the $6,000 that had been budgeted for the assessment is still available in the budget.

Fabian noted that the information could be included in the assessment. He stated that the Board should begin with the assessment. He stated that realistically even if something is found in the assessment the Board would not include that in their Plan until the next version of the Plan is
developed. He advised the Board to start with the assessment which he believed would lead to just a minor amendment that he could review.

Kuzma asked if Obermeyer would complete the assessment.

It was the consensus of the Board that Barr Engineering would complete the assessment.

Ulrich summarized that the assessment would review the water quality impacts of the dam, if any, to determine if any improvements could be identified and if there are improvements identified those could be included in the next version of the Plan.

Fabian stated that other elements, such as fish habitat, could be included. He noted that the WRAP study is discussing the possibility of a fish ladder for the dam and advised that the assessment could also include concerns for invasive species. He recommended that Barr Engineering also look at the WRAP study.

Weaver stated that the fish ladder is not a good idea as the dam has the potential to be the last invasive species barrier for carp before they spread to the north.

Kuzma stated that it is his understanding that the biggest thing for the cities is that Anoka has taken ownership of the dam including maintenance and that could be included in the assessment.

Dickinson stated that the assessment should be a tool that would position the LRRWMO to do other things, expounding upon why the dam is a regional resource and could help position the LRRWMO for grant funds. He noted that is the same theory that is used for roads and parks and is a good practice. He did not believe that $6,000 would be enough to complete the assessment. He stated that he sees the value in completing this document in a manner that would position the group to obtain outside funding for the dam.

Weaver stated that Anoka has accepted responsibility for operating the dam and completing annual maintenance. He asked who would help if there are other mandates that come from this assessment, as Anoka should not be solely responsible. He asked who would be paying for the assessment.

Haas noted that the $6,000 for the assessment is already included in the LRRWMO budget.

Weaver asked who would pay for other mandates that come from the development of this assessment.

Haas noted that under the One Watershed One Plan there would be contributions from others outside this area.

Fabian stated that if those elements are identified in the assessment those would be included in the next version of the Plan which would be specified as projects that would only be completed with grant funds. He agreed that $6,000 would not be enough funds to complete a thorough
assessment but could be enough to get the bare bones completed. He stated that the dam is a regional resource and therefore grant funds should be available in the future.

Weaver asked if the other member cities would be willing to allow the language that would cap Anoka’s responsibility at just the ownership and annual maintenance.

Dickinson stated that the organization that should be the most scared of this assessment should be the Upper Rum River WMO. He stated that he would push the envelope to state that the dam is a regional resource and the cost should be shared by the much larger regional area. He stated that there is language that bonding can occur in cooperation with the County. He noted that the assessment would be necessary in order to ask for that bonding ability.

Weaver stated that the model that Dickinson described is almost the same model that Anoka used in their attempt for the dam to become an invasive species barrier. He stated that everyone upstream would benefit from the invasive species barrier.

Fabian stated that there would also be benefits downstream as the river empties into the Mississippi River.

Haas stated that the LRRWMO has no control outside of the metro as he got the understanding that there are only Conservation Districts and therefore there is not a lot of activity going on. He stated that there is a level of unfairness that the metro is required to complete the elements of the MS4 permit while those communities outside of the metro are not required to follow the same requirements.

Ulrich stated that the past discussion focused on ultimate replacement of the dam and the other member cities were not interested in sharing that cost, therefore it was determined that Anoka would accept operation and ownership of the dam. He stated that if water quality elements are identified then a discussion would need to occur to determine what the LRRWMO should be responsible for, noting that he would be hesitant to state that those fall under the LRRWMO and should be shared on a larger regional level.

Lee stated that the items that he would foresee in the near future for maintenance would be replacement of the tainter gate, which would have a cost of about $150,000. He stated that his concern would be that the assessment would identify a water quality improvement that would move the tainter gate to the top of the dam rather than the bottom of the dam, which would then have an estimated cost of $500,000.

Ulrich asked if the tainter gate is changed then would the portion of the river upstream from the dam need to be dredged to clear that sediment.

Lee confirmed that would most likely need to occur similar to ponds.
Fabian stated that if phosphorus was removed as a part of the upgrade there could possibly be Clean Water funds available and Anoka’s portion of the cost-share would be 25%, which would be similar to the amount Anoka has budgeted for that repair.

Weaver provided information on the ice dams that are occurring on the Mississippi because of the power plants further north in Becker and Monticello that discharge warm water.

Kuzma stated that there is consensus to complete the assessment, as there had been $6,000 budgeted in the past, and asked if there would need to be a motion for that or whether that had been approved in the past.

Haas asked if the Advisory Committee would need to review the assessment.

Fabian stated that there is a requirement for the Advisory Committee to review the ten-year update but stated that there should be some involvement of the Committee as it would make sense to include them.

Yager stated that there are funds built up in the budget in preparation for the Fourth Generation Plan. She noted that there are fund available in excess of what is needed at this point and therefore the amount for the assessment could easily be doubled to $12,000 and that would only require a budget amendment in the future.

Haas stated that he would think the course of action would be to approach Barr Engineering to ask for an estimated cost for them to complete the assessment.

Nelson stated that there was discussion at the prior meeting regarding whether the LRRWMO would solely fund the water improvements that are required as a part of completing the assessment and wanted to ensure that would stand as Anoka would not want to be responsible for enhancing water quality elements that arise from the assessment.

Kuzma stated that the assessment will identify potential elements and the LRRWMO could then pursue grant funds.

Weaver noted that is where the cap would come into play that Anoka would only be responsible for the ownership and annual maintenance.

Fabian noted that the Board should provide a scope that they would want included in the assessment rather than just asking Barr to complete an assessment, specifically to understand what the Board is looking for.

Haas stated that he and Dickinson could develop a scope for the assessment and then share that with the member cities to ensure their consensus and after reaching consensus he would submit that to Barr Engineering.
Motion was made by Kuzma, seconded by Anderson, to ask Barr Engineering for a proposal to complete an assessment for the Rum River Dam. Vote: 3 ayes, 0 nays. Motion carried.

Other

Haas referenced potential funding that was identified in a letter from the Anoka Conservation District regarding bank stabilization.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 10:27 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
SPECIAL MEETING NOTICE

June 29, 2016 – 8:30 a.m. – Committee Room - Anoka City Hall

SPECIAL MEETING AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. NEW BUSINESS
   1. LRRWMO Permit #2016-06 ~ Brookfield 7th Addition ~ Ramsey
   2. LRRWMO Permit #2016-08 ~ The Station ~ Ramsey
E. OTHER BUSINESS ~ None
F. ADJOURNMENT

Next regular meeting date is July 21, 2016 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the special meeting to order at 8:32 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Ramsey Civil Engineer II Leonard Linton.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the June 29, 2016 special meeting agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2016-06 ~ Brookfield 7th Addition ~ Ramsey

Haas reviewed the May 12, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Linton stated that this will be the last phase of the Brookfield development, which began in 2005. He stated that the storm water elements have been updated to match the rules of the LRRWMO.

Motion was made by Anderson, seconded by Kuzma, to approve Permit #2016-06, Brookfield 7th Addition, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated May 12, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-08 ~ The Station ~ Ramsey

Haas reviewed the June 24, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.
Linton stated that this project is located in The COR, noting that preliminary approval was gained in 2006 but the project stalled because of the market conditions at that time. He stated that ultimately the project will have 77 lots, noting that three or four lots will be platted as outlots. He stated that the storm water elements have been updated to match the rules of the LRRWMO.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2016-08, The Station, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated June 24, 2016. Vote: 3 ayes, 0 nays. Motion carried.**

**OTHER BUSINESS**

**Meetings**

Haas noted that the Upper Rum River WMO will be holding an open house tonight in Oak Grove. He noted that he, Dan Fabian, and Jamie Schurbon will be speaking.

Linton stated that he and Haas attended the Rum River WRAPP meeting the previous week and provided a brief update.

Haas noted that he and Linton would continue to attend the meeting as it has been helpful to gain information and provide input.

**ADJOURNMENT**

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:42 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - RAMSEY
2015 FIRST AVENUE, ANOKA, MN  55303

MEETING NOTICE

July 21, 2016 – 8:30 a.m. – Committee Room - Anoka City Hall

REGULAR AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. June 16, 2016, Regular Meeting
   2. June 16, 2016, Work Session Meeting
   3. June 29, 2016, Special Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. 2017 Projected Budget
G. NEW BUSINESS
   1. LRRWMO Permit #2016-04 ~ Riverdale Extension Imp. ~ Ramsey
   2. LRRWMO Permit #2016-05 ~ Mississippi Trail Phase 3 ~ Ramsey
   3. LRRWMO Permit #2016-11 ~ Green Valley Greenhouse ~ Ramsey
   4. LRRWMO Permit #2016-12 ~ Anderson Dahlen Building ~ Ramsey
   5. LRRWMO Permit #2014-08 ~ Country Oaks North 2nd Addition ~ Andover
H. CONSIDER COMMUNICATIONS
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. 2016 Second Quarter ~ Andover, Anoka, and Ramsey
J. ACD QUARTERLY REPORT
   1. 2016 Second Quarter
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Update on Mississippi River Pontoon Ride
N. ADJOURNMENT

Next regular meeting date is August 18, 2016 – at 8:30 a.m.

** PLEASE POST **

PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, and Anoka Engineering Technician Ben Nelson.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the July 21, 2016 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

June 16, 2016 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the June 16, 2016 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

June 16, 2016 Workshop Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the June 16, 2016 Workshop Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

June 29, 2016 Special Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the June 29, 2016 Special Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.
FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending June 30, 2016. Account balances for the period were: Checking, $236,293.55; less permit account balance of ($56,919.75), for a total balance of $179,373.80.

Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending June 30, 2016. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $978.40 (services rendered in June of 2016), Barr Engineering in the amount of $1,031.59 (services rendered in May/June of 2016), and Kennedy & Graven in the amount of $162.00 (legal services).

Motion was made by Anderson, seconded by Kuzma, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Kuzma stated that he has been working for Kennedy & Graven printing their stationary and wanted to disclose that information.

2017 Projected Budget

Yager stated that the projected 2017 budget information was included for the Board to pass on to their financial staff members for their city. She stated that the projected assessment will be $40,000, compared to $70,000 the year before.

Haas stated that he spoke with Schurbon regarding the Anoka and Ramsey subwatershed study projects and the Rum River Cedar tree stabilization. He noted that there has been a strong resident interest in the stabilization project and therefore Schurbon is requesting an additional $15,000 for grant matches.

Yager stated that the item is included with question marks as she believed that the Board would want to discuss that. She noted that the Board has a healthy balance in excess of what will be needed for the 4th Generation Plan.

Haas stated that there has already been a strong response to the Rum River stabilization project, which exceeds the balance available and that is why Schurbon was requesting the additional funds in 2017.

Yager noted that this is just the projected budget so that cities can levy for the amount if necessary. She stated that an additional $15,000 can be budgeted for that item noting that there is sufficient fund balance available.
It was the consensus of the Board to allow the additional $15,000 for the stabilization projects through ACD. It was decided that this would not change the proposed assessment amount and would just go through the available fund balance.

NEW BUSINESS

LRRWMO Permit #2016-04 ~ Riverdale Extension Imp. ~ Ramsey

Westby stated that this item is still continued from the last meeting but should come forward in August.

Haas stated that because this item was tabled/continued at the last meeting no action would be necessary.

LRRWMO Permit #2016-05 ~ Mississippi Trail Phase 3 ~ Ramsey

Westby stated that this item is still continued from the last meeting but should come forward in August.

Haas stated that because this item was tabled/continued at the last meeting no action would be necessary.

LRRWMO Permit #2016-11 ~ Green Valley Greenhouse ~ Ramsey

Haas reviewed the July 19, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Anderson, seconded by Kuzma, to approve Permit #2016-11, Green Valley Greenhouse, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated July 19, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-12 ~ Anderson Dahlen Building ~ Ramsey

Haas reviewed the July 14, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue the permit pending final review by the City of Ramsey.

Linton stated that the plans for this item have been coming in pieces and therefore Ramsey is asking that this item be continued until the final review is completed by the city.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2015-12, Anderson Dahlen Building, Ramsey, as detailed in the Barr Engineering memorandum dated July 14, 2016. Vote: 3 ayes, 0 nays. Motion carried.
LRRWMO Permit #2014-08 ~ Country Oaks North 2nd Addition ~ Andover

Haas explained the LRRWMO permit application and reviewed the July 15, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to four conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2014-08, Country Oaks North 2nd Addition, Andover, subject to four (4) conditions as detailed in the Barr Engineering memorandum dated July 15, 2016. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

Memorandum from Anoka County
Letter from Common Bond Communities

Haas noted that these items are informational and do not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Nelson presented the Year 2016 Second Quarter Report for the City of Anoka.

Kuzma asked for additional information on King’s Island.

Nelson stated that Anoka has accepted King’s Island but is waiting for funding from Anoka County to make the last payment to the State.

Kuzma asked if there would be a ribbon cutting for that.

Westby noted that Riverblood would be the person in charge of that.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2016 Second Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permit #2015-06. Vote: 3 ayes, 0 nays. Motion carried.

Linton presented the Year 2016 Second Quarter Report for the City of Ramsey.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2016 Second Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Haas presented the Year 2016 Second Quarter Report for the City of Andover.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2016 Second Quarter Report for the City of Andover, as presented. Vote: 3 ayes, 0 nays. Vote: 3 ayes, 0 nays. Motion carried.
ACD QUARTERLY REPORT

Haas noted that the 2016 Second Quarter Report from the ACD was included in the packet for review.

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist - Barr Engineering (approved August 16, 2012)
B. Surety Amount - Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund - Barr Engineering (approved August 16, 2012)
D. Volume Banking - Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template - City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam - Anoka

Haas stated that he received an email from Anoka City Manager Lee as he was not pleased with the outcome of the workshop meeting with BWSR.

Kuzma stated that because Barr Engineering is the firm the Board uses, they would have knowledge on this and therefore should complete this assessment.

Haas stated that he asked Obermeyer for a general list of items that would typically be included in the assessment, which was included in the packet.

Kuzma stated this seems to be the most simple/helpful manner to complete this item rather than going through a major Plan amendment.

Yager stated that the Board could ask Obermeyer for a cost estimate.

Haas stated that Barr Engineering would have a lot of experience in this and knowledge of the LRRWMO and therefore could possibly be easy for them to complete. He asked for any comments from the staff by next Wednesday and he will then submit a request to Barr Engineering.

Westby stated that he would like the deliverables to be more defined and confirmed that he could provide that specific information that he would like included to Haas.

Motion was made by Kuzma, seconded by Anderson, to request a cost estimate from Barr Engineering for the assessment. Vote: 3 ayes, 0 nays. Vote: 3 ayes, 0 nays. Motion carried.

It was noted that the Dam would still be Anoka’s but if there are water quality aspects identified, then those elements would be cost-shared by the LRRWMO cities and that information would be specified and defined in the assessment.
OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update on Mississippi River Pontoon Ride

Nelson stated that the Mississippi River has crested and estimated that perhaps after another week it would be safe to complete the float.

Nelson stated that the boat launch is currently closed in Anoka.

It was the consensus of the Board to attempt to hold the float on September 13\textsuperscript{th}.

Nelson stated the boat is nearing capacity and there had been discussion about possibly obtaining a second boat for the float. It was noted that there would be some checking to see if a second boat could be obtained for the float.

Other

Haas stated that the next WRAPP meeting is on September 8\textsuperscript{th} and believed something close to a final report would be presented. He asked if anyone would be attending the Anoka County meeting today regarding the Metropolitan Council Water Resource Plan.

Linton stated that he will be attending that meeting.

Nelson stated that he will be watching online.

Haas noted that he will be attending the meeting.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:20 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

August 18, 2016 – 8:30 a.m. – Committee Room - Anoka City Hall

REGULAR AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. July 21, 2016, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2016-04 ~ Riverdale Extension Imp. ~ Ramsey
   2. LRRWMO Permit #2016-05 ~ Mississippi Trail Phase 3 ~ Ramsey
   3. LRRWMO Permit #2016-12 ~ Anderson Dahlen Building ~ Ramsey
   4. LRRWMO Permit #2016-13 ~ 11th Avenue Area Wetland Delineation ~ Anoka
   5. LRRWMO Permit #2016-14 ~ COR Three North Commons ~ Ramsey
H. CONSIDER COMMUNICATIONS
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Mississippi River Pontoon Ride ~ September 13, 2016
N. ADJOURNMENT

Next regular meeting date is September 15, 2016 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, and Andover Alternate Mike Knight.

APPROVE AGENDA

Motion was made by Anderson, seconded by Kuzma, to approve the August 18, 2016 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

July 21, 2016 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the July 21, 2016 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending July 31, 2016. Account balances for the period were: Checking, $238,190.09; less permit account balance of ($56,572.79), for a total balance of $181,617.30.
Yager noted a Sapphire Street permit and a few others with negative balances.

**Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending July 31, 2016. Vote: 3 ayes, 0 nays. Motion carried.**

**Payment of Bills**

Yager presented the payment of bills for TimeSaver in the amount of $779.14 (services rendered in July of 2016), Barr Engineering in the amount of $2,558.26 (services rendered in June/July of 2016), City of Anoka in the amount of $1,200 (financial services), Anoka County Highway Department in the amount of $4,592.50 (reissue of lost check), and Anoka County Highway Department in the amount of $2,786.56 (reissue of lost check).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

**NEW BUSINESS**

**LRRWMO Permit #2016-04 ~ Riverdale Extension Imp. ~ Ramsey**

Westby stated this permit was submitted to Obermeyer but he was not able to review it before the meeting. Therefore, it will be on the next agenda.

**Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-04, Riverdale Extension Imp., Ramsey. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2016-05 ~ Mississippi Trail Phase 3 ~ Ramsey**

Westby noted that this permit is tied to the previous permit and therefore should also be tabled until the next meeting.

**Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-05, Mississippi Trail Phase 3, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2016-12 ~ Anderson Dahlen Building ~ Ramsey**

Haas reviewed the August 7, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2016-12, Anderson Dahlen Building, Ramsey subject to six (6) conditions as detailed in the Barr Engineering memorandum dated August 7, 2016. Vote: 3 ayes, 0 nays. Motion carried.**
LRRWMO Permit #2016-13 ~ 11th Avenue Area Wetland Delineation ~ Anoka

Haas reviewed the August 11, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve the wetland delineation.

**Motion was made by Anderson, seconded by Kuzma, to approve the wetland delineation for Permit #2016-13, 11th Avenue Area Wetland Delineation, Anoka, as detailed in the Barr Engineering memorandum dated August 11, 2016. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2016-14 ~ COR Three North Commons ~ Ramsey

Haas reviewed the August 8, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2016-14, COR Three North Commons, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated August 8, 2016. Vote: 3 ayes, 0 nays. Motion carried.**

CONSIDER COMMUNICATIONS

Federal Energy Regulation Commission Order Denying Hearing

Haas noted that these items are informational and do not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Haas stated that the Scope of Work sent to Barr Engineering was included in the packet along with an email from Barr Engineering which included a cost estimate. He stated that he spoke with Obermeyer and another representative from Barr Engineering. He stated that they are willing to complete the work at an hourly rate or they are willing to accept the $6,000 the LRRWMO has available for the work now and the remainder in February after the assessments.
are received. He noted that Barr Engineering is familiar with the structure of the dam as they had reviewed the dam during the work they did for the City of Anoka. He stated that he is comfortable moving forward on the assessment as proposed.

Kuzma asked about the total cost. Haas replied $14,800.

Kuzma stated that element will be needed not only for this plan but also the next rendition of the plan and therefore it would be helpful to have the information.

Nelson stated that the $6,000 was budgeted for the structural analysis of the dam noting that the water quality elements were never specified in the Third Generation Plan. He stated that Lee noted if the assessment finds that there are water quality elements necessary for the dam, those costs would be assessed to the member cities of the LRRWMO.

Haas stated that is where the assessment would come into place as the City of Anoka states that there are no water quality elements provided by the dam.

Nelson stated that the assessment most likely will identify water quality elements. He noted that a structural analysis will be needed in 2019. He noted that if there are water quality elements identified in the assessment the member cities should be prepared to cost-share those elements.

Anderson stated that he supports the City of Anoka position specified by Nelson.

Yager stated that perhaps Lee should call BWSR and speak to Fabian.

Haas noted that the other option would be to go through the major plan amendment to remove the dam from the plan. He noted that there should be sufficient evidence that the dam does not provide water quality.

Nelson stated that if water quality benefits are identified the steps following could be very costly for the member cities.

Kuzma stated that he would need to speak with the Ramsey City Council before voting on this assessment. He noted that within the JPA Ramsey would be responsible for 50 percent of the costs and therefore the Ramsey Council would have some issues with funding improvements at that level. He stated that this is a tough situation.

Haas stated that he can call Fabian and have City representatives come in to meet with him and Lee can express his thoughts further to obtain a black and white response.

Anderson agreed that meeting would be helpful.

Nelson stated that Lee just wants to ensure that the member cities know what they would be getting into. He stated that Lee wants to know if the LRRWMO wants to work with water quality elements of the dam as the dam assessment was included for the structural assessment only.
Haas clarified that the dam assessment is included in the plan and it does not specify structural assessment.

Kuzma stated that the cities are better to work together in this rather than having BWSR take over.

Haas agreed that the meeting with BWSR and City officials would be helpful and stated that he would attempt to schedule the meeting.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Mississippi River Pontoon Ride ~ September 13, 2016

Haas stated that the pontoon ride is scheduled for September 13th at 8:30 a.m. at Peninsula Point.

Nelson noted that he would send out another invite reminder for those that were invited.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:02 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

September 15, 2016 – 8:30 a.m. – Committee Room - Anoka City Hall

REGULAR AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. August 18, 2016, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2016-04 ~ Riverdale Extension Imp. ~ Ramsey
   2. LRRWMO Permit #2016-05 ~ Mississippi Trail Phase 3 ~ Ramsey
   3. LRRWMO Permit #2016-15 ~ Central Park Parking Lot Imp. ~ Ramsey
H. CONSIDER COMMUNICATIONS
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist — Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount — Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund — Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking — Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template — City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Report on September 13, 2016, Mississippi River Pontoon Ride
N. ADJOURNMENT

Next regular meeting date is October 20, 2016 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER
Chairman Todd Haas called the meeting to order at 8:31 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL
Voting members present were: Chris Riley, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: Mark Kuzma, Ramsey.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, and John Enstrom of Enstrom Organic Dirt.

APPROVE AGENDA
Motion was made by Anderson, seconded by Riley, to approve the September 15, 2016 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM
None.

APPROVE MINUTES
August 18, 2016 Regular Meeting

Motion was made by Anderson, seconded by Haas, to approve the August 18, 2016 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Riley). Motion carried.

NEW BUSINESS
LRRWMO Permit #2016-04 ~ Riverdale Extension Imp. ~ Ramsey

Haas reviewed the September 12, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum. He noted that the memorandum addressed both Permits #2016-04 and #2016-05.
Westby explained the proposed permits and projects, noting the extension of Riverdale Drive and the final phase of the Mississippi Trail project.

**Motion was made by Anderson, seconded by Riley, to approve Permit #2016-04, Riverdale Extension Imp., Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated September 12, 2016. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2016-05 ~ Mississippi Trail Phase 3 ~ Ramsey

Motion was made by Anderson, seconded by Riley, to approve Permit #2016-05, Mississippi Trail Phase 3, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated September 12, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-15 ~ Central Park Parking Lot Imp. ~ Ramsey

Westby stated that Ramsey staff sent some additional information to Obermeyer for review and therefore asked that the item be continued to the next meeting.

**Motion was made by Anderson, seconded by Riley, to continue Permit #2016-15, Central Park Parking Lot Imp., Ramsey, as detailed in the Barr Engineering memorandum dated September 12, 2016. Vote: 3 ayes, 0 nays. Motion carried.**

**CONSIDER COMMUNICATIONS**

None.

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None**

**ACD QUARTERLY REPORT ~ None**

**OLD BUSINESS**

**Discuss Implementation of the Third Generation Plan**

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Haas stated that the LRRWMO is attempting to resolve the ownership and responsibility of the dam as specified in the Third Generation Plan, including maintenance, reconstruction and assessment. He reported that City Managers from the member cities met the previous week and there was consensus that the interpretation is black and white and the LRRWMO should not have to do more than specified in the plan as assessment is not further specified in the plan.
Nelson stated that Stanley Engineering worked with the City of Anoka in 2013 to draft information regarding Asian Carp invasive species and making the dam a barrier for them. He provided an outline of a presentation that was given to the legislature which outlines the intent to protect and enhance fish and wildlife habitat.

Haas stated that he spoke with Fabian from BWSR and explained the consensus of the City Managers from the meeting the previous week and Fabian stated that if the LRRWMO feels that is the interpretation then the LRRWMO should adopt a resolution specifying ownership and maintenance responsibilities. He stated that the Attorney for the LRRWMO drafted a resolution in May and he added the language sent to him by the City of Anoka, which is highlighted in red. He stated that the next step following adoption of the resolution would be to send a copy of the resolution to BWSR, who would then respond with their opinion.

Nelson noted that the assessment cost in 2013 had a cost of $8,000 which exceed the estimated cost of $6,000. Yager confirmed that the City of Anoka paid for that assessment.

Riley stated that he likes that this resolution states that the LRRWMO has followed their policy and is taking a stand on their decision.

**Motion was made by Anderson, seconded by Riley, to adopt Resolution No. 2016-03 Recognizing the City of Anoka as the Sole Owner of the Anoka Dam. Vote: 3 ayes, 0 nays. Motion carried.**

Anderson thanked Haas for his efforts in amending the draft resolution and speaking to Fabian.

**FINANCE MATTERS**

**Treasurer’s Report**

Yager presented the Treasurer’s Report for the period ending August 31, 2016. Account balances for the period were: Checking, $228,314.70; less permit account balance of ($55,247.59), for a total balance of $173,067.11.

**Motion was made by Anderson, seconded by Riley, to accept the Treasurer’s Report for the period ending August 31, 2016. Vote: 3 ayes, 0 nays. Motion carried.**

**Payment of Bills**

Yager presented the payment of bills for TimeSaver in the amount of $654.26 (services rendered in August of 2016), Barr Engineering in the amount of $1,769.15 (services rendered in July of 2016), and City of Anoka in the amount of $487.50 (permit refund).

**Motion was made by Anderson, seconded by Riley, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**
OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist. He noted that member cities should ensure that their newsletter articles have been completed.

Yager noted that she would follow up to determine if bids would be required for consultant services in 2017.

OTHER BUSINESS

Report on September 13, 2016, Mississippi River Pontoon Ride

Haas thanked the City of Anoka for facilitating the pontoon ride.

Anderson thanked Nelson for organizing the float. He stated that next year they will check to see if they could use the fire boat. Nelson stated that he would check into it, as that boat would allow the group to travel in shallower waters.

Haas noted that the Rum River would be floated next June. He stated that at some time the other section near the other public access on the Mississippi would need to be floated, as there is more activity to the north. He noted that could be done in addition to the Rum River. He advised that the topic would be further discussed next April.

Riley stated that he was expecting a little more of an agenda, pointing out more items and looking for certain sites.

Linton stated that from his perspective there was no activity in people changing the riverbank this year, compared to previous years.

Haas noted that Kate Drury from the DNR had been on previous floats, along with Fabian, but neither of them were able to attend. He stated that it would be nice to have Drury on the float next year. He stated that it would also be helpful to have the planning and zoning staff member from the member cities along.

Nelson stated that the space on the boat is limited.

ADJOURNMENT

A motion was made by Riley, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:53 a.m.

Respectfully submitted,

Amanda Staple, Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - RAMSEY
2015 FIRST AVENUE, ANOKA, MN  55303

MEETING NOTICE

October 20, 2016 – 8:30 a.m. – Committee Room - Anoka City Hall

REGULAR AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
  1. September 15, 2016, Regular Meeting
F. FINANCE MATTERS
  1. Treasurer’s Report
  2. Payment of Bills
  3. RFP ~ Engineer & Legal Services
G. NEW BUSINESS
  1. LRRWMO Permit #2015-18 ~ Anoka Station Park ~ City of Anoka
  2. LRRWMO Permit #2016-15 ~ Central Park Parking Lot Imp. ~ City of Ramsey
  3. LRRWMO Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Andover
  4. LRRWMO Permit #2016-17 ~ M&G Trailer Sales Parking Lot Exp. ~ Ramsey
  5. LRRWMO Permit #2016-18 ~ Brookfield 8th Addition ~ Ramsey
H. CONSIDER COMMUNICATIONS
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
  1. 2016 Third Quarter ~ Andover, Anoka & Ramsey
J. ACD QUARTERLY REPORT
  1. 2016 Third Quarter
K. OLD BUSINESS
  1. Discuss Implementation of Third Generation Plan ~ Haas
     A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
     B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
     C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
     D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
     E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
     F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
N. ADJOURNMENT

Next regular meeting date is November 17, 2016 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER
Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL
Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Bob Obermeyer of Barr Engineering, and Anoka Engineering Technician Ben Nelson.

APPROVE AGENDA
Motion was made by Kuzma, seconded by Anderson, to approve the October 20, 2016 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM
None.

APPROVE MINUTES

September 15, 2016 Regular Meeting

Motion was made by Anderson, seconded by Haas, to approve the September 15, 2016 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Kuzma). Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending September 30, 2016. Account balances for the period were: Checking, $227,694.23; less permit account balance of ($59,487.59), for a total balance of $168,206.64. She referenced payment for an application for the Pearson property in Ramsey and noted that the application fee was short, so the remaining
fee was taken from the escrow he supplied. She noted that she did not have contact information and asked someone from Ramsey to contact the applicant to let him know.

**Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending September 30, 2016. Vote: 3 ayes, 0 nays. Motion carried.**

**Payment of Bills**

Yager presented the payment of bills for TimeSaver in the amount of $800.07 (services rendered in September of 2016) and Barr Engineering in the amount of $980.95 (services rendered in August of 2016).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

**RFP ~ Engineer and Legal Services**

Yager noted that the draft RFPs for engineering and legal services were provided in the packet and welcomed any comments. She confirmed that the action must occur every two years. She stated that she will post the RFPs on the League of Minnesota Cities website and will also send the documents to the current engineering and legal consultants. The Board provided some input on the documents.

**Motion was made by Kuzma, seconded by Anderson, to direct staff to post the RFPs for engineering and legal services with the changes described. Vote: 3 ayes, 0 nays. Motion carried.**

**NEW BUSINESS**

**LRRWMO Permit #2015-18 ~ Anoka Station Park ~ City of Anoka**

Haas referenced the Barr Engineering memorandum dated October 10, 2016 which stated that the information missing from the application at the September meeting was provided to Barr Engineering on October 10th. It was noted that while it is not required to send the information to the TEP for review, Barr Engineering would prefer to take that route asking for comments to be returned by October 14th.

**Motion was made by Kuzma, seconded by Anderson, to continue Permit #2015-18, Anoka Station Park, City of Anoka, as detailed in the Barr Engineering memorandum dated October 10, 2016. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2016-15 ~ Central Park Parking Lot Imp. ~ Ramsey**

Haas referenced the Barr Engineer memorandum dated September 26, 2016 which recommends that the LRRWMO approve the permit subject to the seven conditions noted in the memorandum.
Linton stated that the City completed additional test borings and at ten feet the soil was pure sand.

Motion was made by Anderson, seconded by Kuzma, to approve Permit #2016-15, Central Park Parking Lot Imp., Ramsey, subject to the seven (7) conditions as detailed in the Barr Engineering memorandum dated September 26, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Andover

Haas referenced the October 14, 2016 memorandum from Barr Engineering that states the WCA Notice of Application and Wetland Delineation Report along with the Joint Application form requesting wetland boundary and type concurrence for the property was sent to the Technical Evaluation Panel (TEP) on October 11, 2016. He noted that a minimum 15 business day comment period is required and therefore Barr Engineering recommends continuation of the request.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2016-16, 2274 164th Avenue Driveway Access, Andover, as detailed in the Barr Engineering memorandum dated October 14, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-17 ~ M&G Trailer Sales Parking Lot Expansion ~ Ramsey

Linton requested that this item be tabled. He stated that Ramsey staff has been working with the applicant but the City has not fully reviewed the project and therefore requests that the LRRWMO table action on this request until a full City review can be done.

Motion was made by Anderson, seconded by Kuzma, to continue Permit #2016-17, M&G Trailer Sales Parking Lot Expansion, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-18 ~ Brookfield Addition ~ Ramsey

Haas referenced the Barr Engineering memorandum dated October 14, 2016 which states that a Wetland Delineation Report has not yet been received for the project and notes that once received a mandatory 15 business day comment period is required in addition to a site review conducted for verification and concurrence of the boundary determination. He noted that Barr Engineering recommends that the LRRWMO consider the application to be incomplete and therefore continue action on the request.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2016-18, Brookfield 8th Addition, Ramsey, as detailed in the Barr Engineering memorandum dated October 14, 2016. Vote: 3 ayes, 0 nays. Motion carried.
CONSIDER COMMUNICATIONS

None.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Nelson presented the Year 2016 Third Quarter Report for the City of Anoka.

Haas noted that on some development projects he has been submitting for release of escrow once grading is complete and not waiting for complete build out.

Obermeyer stated that you can hold the funds for some time and you would then have some power once private parties are involved.

Haas stated that in Andover they hold $2,500 in escrow and then enforce under the NPDES through the development agreement.

Obermeyer explained that the escrow being held by the LRRWMO is to cover expenses that may be needed if additional staff review is needed.

Linton noted that before the end of the year Ramsey will be submitting to close a number of development permits. He stated that the escrow is for the LRRWMO and the cities are actually the ones enforcing elements in the development agreement and hold their own escrow for developments.

Obermeyer stated that if a project requires wetland replacement, that element would require five years of monitoring and therefore escrow should be held for that duration.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2016 Third Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permits #2015-09 and #2014-14. Vote: 3 ayes, 0 nays. Motion carried.

Linton presented the Year 2016 Third Quarter Report for the City of Ramsey.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2016 Third Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Haas presented the Year 2016 Third Quarter Report for the City of Andover.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2016 Third Quarter Report for the City of Andover, as presented. Vote: 3 ayes, 0 nays. Motion carried.
ACD QUARTERLY REPORT

2016 Third Quarter Report

Haas noted that the report was included in the packet and provided a brief overview of activity from the ACD.

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

Haas stated that he sent the letter and resolution to Fabian at BWSR noting that Fabian reviewed the information this week. He provided a copy of the email he received the previous day. He stated that Fabian is drafting a response letter. He stated that Fabian wants something from the City of Anoka that shows they understand they are responsible for the ownership and maintenance of the dam. He confirmed that a resolution should be sufficient.

Yager stated that it appears that Fabian thinks that the City of Anoka wanted the dam included in the Third Generation Plan, which is not correct.

Haas stated it was Melissa Lewis who wanted the dam included in the Plan and noted that he has told Fabian that. He stated that it appears the Fabian wants something, such as a resolution, stating that the City of Anoka acknowledges ownership and maintenance of the dam.

Yager noted Fabian states that Anoka changed its mind and that is not true as the City has never changed its mind. She stated that Anoka has always owned the dam and taken care of it and have never asked the LRRWMO to take ownership. She stated that Anoka never wanted the dam included in the Plan, that was requested by BWSR. She asked that someone from the Board speak with Fabian and explain the inaccuracies. She stated that she is not comfortable saying something that was never said.

Haas noted that Fabian will be out of town for a BWSR event and he will speak with him when he returns the following week.

Yager recommended that the LRRWMO hire someone to pull together the necessary information.
Haas noted that he would speak with TimeSaver to determine if minutes could be pulled from 2010 when the Third Generation Plan was being developed and Melissa Lewis attended a meeting and told the Board that the dam must be included in the Plan.

Yager stated that the information in the email from Fabian to Nelson is not accurate and needs to be cleared up.

Haas stated that perhaps he will request Fabian to attend an upcoming meeting with the Board.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist. He noted that a local officials workshop needs to occur in 2017. He suggested that item be placed on the next agenda so that a date can be set and planning can occur. He stated that perhaps the event could be held at Greenhaven again as that was a nice venue for the event in the past.

OTHER BUSINESS

Potential Changes to Applications

Linton stated that there have been cases where applicants have sent in incomplete applications and suggested that perhaps it would be good to have a space on the application that requires a signature from the City Engineer prior to submission to the LRRWMO to ensure that cities are aware of the applications. He stated that Ramsey staff is still working to develop that change.

Haas noted that there are also some changes recommended to the application from Barr Engineering as well.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:22 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION  
ANDOVER - ANOKA - RAMSEY  
2015 FIRST AVENUE, ANOKA, MN  55303  

MEETING NOTICE  
November 17, 2016 – 8:30 a.m. – Committee Room - Anoka City Hall  

REGULAR AGENDA  
A. CALL TO ORDER  
B. ROLL CALL  
C. APPROVE AGENDA  
D. RESIDENT’S FORUM  
E. APPROVE MINUTES  
1. October 20, 2016, Regular Meeting  
F. FINANCE MATTERS  
1. Treasurer’s Report  
2. Payment of Bills  
3. RFP ~ Engineer & Legal Services  
4. Request for Reimbursement/Rum River Dam Assessment ~ City of Anoka  
G. NEW BUSINESS  
1. LRRWMO Permit #2015-18 ~ Anoka Station Park ~ City of Anoka  
2. LRRWMO Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Andover  
3. LRRWMO Permit #2016-17 ~ M&G Trailer Sales Parking Lot Exp. ~ Ramsey  
4. LRRWMO Permit #2016-18 ~ Brookfield 8th Addition ~ Ramsey  
5. LRRWMO Permit #2016-19 ~ Pearson Prop. Wetland Delineation ~ Ramsey  
6. LRRWMO Permit #2016-20 ~ North Street Stormwater Study ~ City of Anoka  
7. LRRWMO Permit #2016-21 ~ Mississippi River Trail Exp. ~ Ramsey  
8. LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey  
9. LRRWMO Permit #2016-23 ~ 168th Lane Improvement ~ City of Andover  
10. LRRWMO Permit #2016-24 ~ 7131 – 166th Lane ~ Ramsey  
11. LRRWMO Permit #2016-25 ~ Brookview Estates ~ Ramsey  
12. Met Council Small Grant ~ ACD  
H. CONSIDER COMMUNICATIONS  
1. DNR Temp Water Appropriation Permit ~ City of Ramsey  
2. Cost Share Grant Policy Update ~ ACD  
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None  
J. ACD QUARTERLY REPORT ~ None  
K. OLD BUSINESS  
1. Discuss Implementation of Third Generation Plan ~ Haas  
   A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)  
   B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)  
   C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)  
   D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)  
   E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)  
   F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka  
L. OUTSTANDING ITEMS/TASK CHECKLIST  
M. OTHER BUSINESS  
N. ADJOURNMENT  

Next regular meeting date is December 17, 2016 – at 8:30 a.m.  

** PLEASE POST **  
PUBLIC WELCOME TO ATTEND
CALL TO ORDER
Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL
Voting members present were: Mark Kuzma, Ramsey; Jeff Weaver, Anoka, and Todd Haas, Andover.

Voting members absent were: Carl Anderson, Anoka.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer II Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Jamie Schurbon of Anoka Conservation District.

APPROVE AGENDA
Motion was made by Kuzma, seconded by Weaver, to approve the November 17, 2016 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM
None.

APPROVE MINUTES
October 20, 2016 Regular Meeting

Motion was made by Kuzma, seconded by Weaver, to approve the October 20, 2016 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS
Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending October 31, 2016. Account balances for the period were: Checking, $244,453.46, less permit account balance of ($67,652.59), for a total balance of $176,800.87.
Motion was made by Kuzma, seconded by Weaver, to accept the Treasurer’s Report for the period ending October 31, 2016. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $911.26 (services rendered in October of 2016) and Barr Engineering in the amount of $1,532.30 (services rendered in September of 2016).

Motion was made by Kuzma, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

RFP ~ Engineer and Legal Services

Yager stated that one RFP was received from Barr Engineering and reported that no other bids were received. She noted that she would contact Kennedy and Graven regarding the legal services.

Kuzma stated that during his time on the Board, he has been impressed with the services that Barr Engineering provides.

Haas echoed those comments noting that he has always had positive experience with Barr Engineering.

Motion was made by Kuzma, seconded by Weaver, to accept the RFP for engineering services from Barr Engineering. Vote: 3 ayes, 0 nays. Motion carried.

Request for Reimbursement/Rum River Dam Assessment ~ City of Anoka

Haas stated that he and staff from other member cities met with Dan Fabian from BWSR and it was determined that Anoka would need to pass a resolution accepting ownership and maintenance responsibility. He noted that the second action would be for the Board to pay their share that was discussed regarding the assessment of the dam.

Motion was made by Kuzma, seconded by Weaver, to authorize payment of $6,000 to the City of Anoka for the assessment of the dam. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2015-18 ~ Anoka Station Park ~ City of Anoka

Haas reviewed the November 11, 2016 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the WCA no-loss request for temporary wetland impacts as described in the draft Notice of Decision form.
Motion was made by Kuzma, seconded by Weaver, to approve the WCA no-loss request for Permit #2015-18, Anoka Station Park, City of Anoka, as detailed in the Barr Engineering memorandum dated November 11, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-16 ~ 2274 164th Ave Driveway Access ~ Andover

Haas reviewed the November 11, 2016 memo from Barr Engineering in which Wold recommends that the LRRWMO approve of the wetland boundaries and types and described in the draft Notice of Decision form.

Motion was made by Kuzma, seconded by Weaver, to approve the wetland delineation for Permit #2016-16, 2274 164th Avenue Driveway Access, Andover, as detailed in the Barr Engineering memorandum dated November 11, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-17 ~ M&G Trailer Sales Parking Lot Exp. ~ Ramsey

Haas noted that the applicant has not yet submitted a land use application to the City of Ramsey and therefore the item should be tabled.

Motion was made by Haas, seconded by Kuzma, to table Permit #2016-17, M&G Trailer Sales Parking Lot Exp., Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-18 ~ Brookfield 8th Addition ~ Ramsey

Haas noted that the Board can take action on the wetland delineation but the grading permit and stormwater plan should be tabled as the City of Ramsey has not yet reviewed those plans. He referenced the memorandum from Barr Engineering dated November 11, 2016, in which Barr recommends approval of the wetland boundaries and types as described in the draft Notice of Decision form.

Motion was made by Kuzma, seconded by Weaver, to approve the wetland delineation for Permit #2016-18, Brookfield 8th Addition, Ramsey, as detailed in the Barr Engineering memorandum dated November 11, 2016. Vote: 3 ayes, 0 nays. Motion carried.

Motion was made by Kuzma, seconded by Weaver, to table the grading permit and stormwater plan for Permit #2016-18, Brookfield 8th Addition, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-19 ~ Pearson Prop. Wetland Delineation ~ Ramsey

Haas reviewed the November 11, 2016 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the wetland boundaries and types as described in the draft Notice of Decision form.
Motion was made by Kuzma, seconded by Anderson, to approve Permit #2016-19, Pearson Prop. Wetland Delineation, Ramsey as detailed in the Barr Engineering memorandum dated November 11, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-20 ~ North Street Stormwater Study ~ City of Anoka

Nelson reviewed the proposed project details and the November 11, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO table the request until additional information is received.

Motion was made by Kuzma, seconded by Weaver, to table Permit #2016-20, North Street Stormwater Study, City of Anoka, as detailed in the Barr Engineering memorandum dated November 11, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-21 ~ Mississippi River Trail Exp. ~ Ramsey

Haas reviewed the November 11, 2016 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the wetland boundaries and types as described in the draft Notice of Decision.

Motion was made by Kuzma, seconded by Weaver, to approve the wetland delineation for Permit #2016-21, Mississippi River Trail Exp., Ramsey, as detailed in the Barr Engineering memorandum dated November 11, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey

Haas reviewed the November 11, 2016 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the wetland boundaries and types as described in the draft Notice of Decision.

Motion was made by Kuzma, seconded by Weaver, to approve the wetland delineation for Permit #2016-22, Woodlands 4th Addition, Ramsey, as detailed in the Barr Engineering memorandum dated November 11, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-23 ~ 168th Lane Improvements ~ City of Andover

Haas noted that this item should be tabled until December.

Motion was made by Kuzma, seconded by Weaver, to table Permit #2016-23, 168th Lane Improvements, City of Andover. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-24 ~ 7131 166th Lane ~ Ramsey

Haas noted that this item should also be tabled at this time.
Motion was made by Kuzma, seconded by Weaver, to table Permit #2016-24, 7131 166th Lane, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-25 ~ Brookview Estates ~ Ramsey

Haas referenced an email from Barr Engineering dated November 15, 2016 in which it is recommended that the item be tabled until the December.

Motion was made by Kuzma, seconded by Weaver, to table Permit #2016-25, 7131 166th Lane, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

Metropolitan Council Small Grant ~ ACD

Schurbon stated that earlier this year the Board applied for a grant from the Metropolitan Council but was denied. He noted that the Met Council has come back and stated that they would have $50,577 available for the LRRWMO. He noted that ACD would provide the necessary matching funds and explained how the accounting would be handled. He noted that the funds would most likely only fund two projects and believed that those would most likely be in Anoka.

Kuzma asked if Ramsey has already paid their portion for the stormwater study.

Westby stated that Ramsey does have an invoice right now to pay.

Schurbon explained that these funds would be for construction of some of the projects identified in the study. He stated that the decision does not need to be made today regarding which projects will be completed but noted that ACD has compiled a list of the prioritization of projects. He anticipated that the projects would be completed within the next year but noted that this grant has a three-year term. He stated that the Met Council will be offering the same grant the next year as well.

Motion was made by Kuzma, seconded by Weaver, to approve the Metropolitan Council Stormwater Retrofit Grant Agreement. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

DNR Temp Water Appropriation Permit ~ City of Ramsey

Haas noted that these items are informational and do not require action.

Cost Share Grant Policy Update ~ ACD

Schurbon explained the grant process of the LRRWMO which is facilitated by the ACD. He highlighted some of the proposed changes to the grant policy.

Kuzma stated that the changes seem to make sense.
Weaver stated that most of the projects seem to be “green” projects and noted that in his experience vegetation is simply not enough. He asked if armoring would be included as well, such as the use of rock. He stated that there have been changes to the Mississippi in this area because of the power plant further north and noted that he would like to have a more comprehensive understanding of what can be done to protect the bank. He stated that he armored his bank with rock and since then the silt has left the area because it was being generated from the deterioration of his bank.

Schurbon stated that he would make the recommendation that rock could be used when deemed appropriate.

**Motion was made by Kuzma, seconded by Weaver, to approve the proposed changes to the cost-share grant policy. Vote: 3 ayes, 0 nays. Motion carried.**

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None**

**ACD QUARTERLY REPORT ~ None**

**OLD BUSINESS**

**Discuss Implementation of the Third Generation Plan**

A. Permit Review Checklist — Barr Engineering (approved August 16, 2012)

B. Surety Amount — Barr Engineering (approved August 16, 2012)

C. Stormwater Impact Fund — Barr Engineering (approved August 16, 2012)

D. Volume Banking — Barr Engineering (approved August 16, 2012)

E. Stormwater Maintenance Template — City of Ramsey (approved August 16, 2012)

F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

No further discussion.

**OUTSTANDING ITEMS/TASK CHECKLIST**

Haas reviewed the outstanding items and task checklist. He noted that the bi-annual joint meeting with the member City Council’s would be needed. He stated that the would send out some potential dates. He stated that the meeting would be held at Greenhaven and would provide dinner. He stated that Dan Fabian is willing to make a presentation along with Barr Engineering and ACD.

**OTHER BUSINESS**

**Other Items**

Yager stated that she needs the time for the wetland conservation grant funds. He confirmed that she would send out an email to Haas, Westby, Nelson and Barr Engineering.
Nelson stated that there is a WRAPP meeting on December 1st.

Schurbon recommended that a representative from each member city attend, or at minimum provide input prior to the meeting. He noted that BWSR will expect that the items in the WRAPP are included in the Watershed Management Plan.

ADJOURNMENT

A motion was made by Kuzma, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:09 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE
December 15, 2016 – 8:30 a.m. – Committee Room - Anoka City Hall

REGULAR AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. November 17, 2016, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. RFP ~ Legal Services ~ Haas
   4. Update on Information to be Submitted to BWSR Regarding the Rum River Dam Assessment ~ Haas
   5. Permit Refund Request ~ City of Ramsey
G. NEW BUSINESS
   1. LRRWMO Permit #2016-17 ~ M&G Trailer Sales Parking Lot Exp. ~ Ramsey
   2. LRRWMO Permit #2016-18 ~ Brookfield 8th Addition ~ Ramsey
   3. LRRWMO Permit #2016-20 ~ North Street Stormwater Study ~ City of Anoka
   4. LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey
   5. LRRWMO Permit #2016-23 ~ 168th Lane Improvement ~ City of Andover
   6. LRRWMO Permit #2016-24 ~ 7131 – 166th Lane ~ Ramsey
   7. LRRWMO Permit #2016-25 ~ Brookview Estates ~ Ramsey
   8. LRRWMO Permit #2016-26 ~ Municipal Site Demolition ~ City of Ramsey
   9. Rogers Lake ~ Request to Reclassify ~ ACD
H. CONSIDER COMMUNICATIONS
   1. Upper Rum River WMO 10-Year Plan ~ Request for Comment
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Discuss Implementation of Third Generation Plan ~ Haas
      A. Permit Review Checklist ~ Barr Engineering (approved Aug. 16, 2012)
      B. Surety Amount ~ Barr Engineering (approved Aug. 16, 2012)
      C. Stormwater Impact Fund ~ Barr Engineering (approved Aug. 16, 2012)
      D. Volume Banking ~ Barr Engineering (approved Aug. 16, 2012)
      E. Stormwater Maintenance Template ~ City of Ramsey (approved Aug. 16, 2012)
      F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka
L. OUTSTANDING ITEMS/TASK CHECKLIST
   1. Discuss Joint Meeting Date
M. OTHER BUSINESS
N. ADJOURNMENT

Next regular meeting date is January 19, 2017 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, and John Enstrom of Enstrom Organic Dirt.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the December 15, 2016 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

November 17, 2016 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the November 17, 2016 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending November 30, 2016. Account balances for the period were: Checking, $245,990.61; less permit account balance of ($64,942.68), for a total balance of $181,047.93.
Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending November 30, 2016. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $963.12 (services rendered in November of 2016), Barr Engineering in the amount of $3,984.40 (services rendered in October of 2016), City of Anoka in the amount of $6,000 (dam assessment), and City of Anoka in the amount of $1,200 (professional services).

Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

RFP ~ Legal Services

Haas stated that a copy of the letter from Kennedy and Graven was included in the packet noting that the rates are similar for this year with a rate increase of $3 per service in year two.

Motion was made by Kuzma, seconded by Anderson, to accept the proposal for legal services from Kennedy and Graven. Vote: 3 ayes, 0 nays. Motion carried.

Update on Information to be Submitted to BWSR Regarding the Rum River Dam Assessment

Haas noted that a copy of the resolution from Anoka was included in the packet and he will forward that as well as a copy of the check from the LRRWMO to Anoka for the dam assessment to BWSR to fulfil that requirement from the Third Generation Plan.

Permit Refund Request ~ City of Ramsey

Haas reviewed the letter received from the City of Ramsey requesting the release of unused escrow for completed projects.

Motion was made by Kuzma, seconded by Anderson, to close out the following permits and release unused escrow for Permit #2014-07 Rabbit Meadows, #2014-10 Ridgepoint Preliminary Plat, #2014-17 Casey’s Retail, #2014-18 Ramsey Fire Station #2, #2015-01 Sunwood Village, and #2015-07 Garnet Street and 168th Avenue; and to close out Permit #2005-27 Shade Tree Cottages and #2013-16 Sapphire Street once the outstanding balances are collected. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

Haas noted that Agenda Items G1, G2, G3, G4, and G6 are recommended to be tabled.
LRRWMO Permit #2016-17 ~ M & G Trailer Sales Parking Lot Exp. ~ Ramsey

Motion was made by Anderson, seconded by Kuzma, to table Permit #2016-17, M & G Trailer Sales Parking Lot Exp., Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-18 ~ Brookfield 8th Addition ~ Ramsey

Motion was made by Anderson, seconded by Kuzma, to table Permit #2016-18, Brookfield 8th Addition, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-20 ~ North Street Stormwater Study ~ City of Anoka

Motion was made by Anderson, seconded by Kuzma, to table Permit #2016-20, North Street Stormwater Study, City of Anoka. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey

Motion was made by Anderson, seconded by Kuzma, to table Permit #2016-22, Woodlands 4th Addition, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-23 ~ 168th Lane Improvement ~ City of Andover

Haas reviewed the December 9, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve the delineated wetland boundaries and types for the 168th Lane Improvement project in the City of Andover.

Motion was made by Kuzma, seconded by Anderson, to approve the delineated wetland boundaries and types for Permit #2016-23, 168th Lane Improvement, City of Andover, as detailed in the Barr Engineering memorandum dated December 9, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-24 ~ 7131 166th Lane ~ Ramsey

Motion was made by Anderson, seconded by Kuzma, to table Permit #2016-24, 7131 166th Lane, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-25 ~ Brookfield Estates ~ Ramsey

Haas reviewed the December 9, 2016 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve the delineated wetland boundaries and types for the Brookfield Estates property in the City of Ramsey.

Motion was made by Kuzma, seconded by Anderson, to approve the delineated wetland boundaries and types for Permit #2016-25, Brookview Estates, Ramsey, as detailed in the
Barr Engineering memorandum dated December 9, 2016. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-26 ~ Municipal Site Demolition ~ City of Ramsey

Westby stated that the old city hall and fire/police station are going to be demolished as they have been out of service for many years. He stated that LRRWMO standards do not apply to demolition projects. He referenced the memorandum from Barr Engineering which explains how impervious surface is determined following that type of demolition. He stated that Barr Engineering recommends that the City of Ramsey obtain Board concurrence to allow the existing impervious footprint to be used as the new runoff rates when future development occurs.

Nelson noted three more recent redevelopment projects that Anoka had that would be similar to this where demolition occurred prior to future development and noted that Anoka did not request Board concurrence prior to demolition.

Motion was made by Anderson, seconded by Kuzma, to approve Permit #2016-26, Municipal Site Demolition, City of Ramsey, with concurrence from the Board that they will allow the existing impervious footprint to be used as the new runoff rates when future development occurs. Vote: 3 ayes, 0 nays. Motion carried.

Rogers Lake ~ Request to Reclassify ~ ACD

Linton provide a brief update noting that Rogers Lake will be reclassified as a wetland.

CONSIDER COMMUNICATIONS

Upper Rum River WMO 10-Year Plan ~ Request for Comment

Motion was made by Kuzma, seconded by Anderson, to submit the Upper Rum River WMO 10 Year Plan to Barr Engineering for review to ensure that their Plan meets the minimum requirements of the LRRWMO Plan. Vote: 3 ayes, 0 nays. Motion carried.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Discuss Implementation of the Third Generation Plan

A. Permit Review Checklist ~ Barr Engineering (approved August 16, 2012)
B. Surety Amount ~ Barr Engineering (approved August 16, 2012)
C. Stormwater Impact Fund ~ Barr Engineering (approved August 16, 2012)
D. Volume Banking ~ Barr Engineering (approved August 16, 2012)
E. Stormwater Maintenance Template ~ City of Ramsey (approved August 16, 2012)
F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ Anoka

It was noted that after today this item could be removed from the agenda as all necessary action has been taken.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Discuss Joint Meeting Date

Haas provided possible meeting dates on Wednesdays or Thursdays in March and April of 2017, noting that staff is attempting to verify if any of the dates will work with Greenhaven as well. He provided a draft version of the agenda for the joint meeting.

Nelson stated that he will follow up with TimeSaver to work out details on the menu.

Haas noted that he will not be at the February meeting.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:55 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary