MEETING NOTICE

January 19, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

REGULAR AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. December 15, 2016, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. 2017 Recording Secretarial Service Agreement Addendum
   4. Posting Electronic Meeting Packets to Website
G. NEW BUSINESS
   1. LRRWMO Permit #2016-17 ~ M&G Trailer Sales Parking Lot Exp. ~ Ramsey
   2. LRRWMO Permit #2016-18 ~ Brookfield 8th Addition ~ Ramsey
   3. LRRWMO Permit #2016-20 ~ North Street Stormwater Study ~ City of Anoka
   4. LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey
   5. LRRWMO Permit #2016-24 ~ 7131 – 166th Lane ~ Ramsey
   6. LRRWMO Permit #2016-27 ~ Green Haven Pkwy, Phase I ~ City of Anoka
   7. Anoka Wellhead Protection Plan ~ City of Anoka
   8. Discuss New Minnesota Buffer Law ~ Anoka Conservation District
H. CONSIDER COMMUNICATIONS
   1. Update ~ Upper Rum River WMO 10-Year Plan ~ Request for Comment
   2. DNR Water Supply Plan ~ City of Ramsey
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. Fourth Quarter 2016 ~ Andover, Anoka & Ramsey
J. ACD QUARTERLY REPORT
   1. Fourth Quarter 2016
K. OLD BUSINESS
   1. Update ~ Joint Meeting Date
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is February 16, 2017 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Assistant Deputy Treasurer Brenda Smith, Ramsey Civil Engineer II Leonard Linton, Anoka Engineering Technician Ben Nelson, Andover Natural Resources Technician Kameron Kytonen, Andover Alternate Mike Knight, John Enstrom of Enstrom Organic Dirt, Steve Laitinen of Anoka Conservation District, Jared Wagner of Anoka Conservation District, Jamie Schurbon of Anoka Conservation District, and Anoka County Environmental Health Specialist Bart Biernat.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the January 19, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

December 15, 2016 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the December 15, 2016 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS
Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending December 31, 2016. Account balances for the period were: Checking, $237,275.12; less permit account balance of ($60,735.18), for a total balance of $176,539.94.

Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending December 31, 2016. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $878.03 (services rendered in December of 2016), Barr Engineering in the amount of $4,573 (services rendered in November of 2016), and Walker Methodist in the amount of $334.50 (permit refund).

Motion was made by Anderson, seconded by Kuzma, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2017 Recording Secretarial Service Agreement Addendum – TimeSaver

Haas noted that the 2017 Recording Secretary Service Agreement Addendum was included in the packet and would run through January 2018.

Yager noted that a small increase was budgeted. Kuzma stated that TimeSaver does a great job and he appreciates the swift action. Haas agreed that TimeSaver is always able to respond swiftly to requests.

Motion was made by Anderson, seconded by Kuzma, to approve the 2017 Recording Secretarial Service Agreement Addendum. Vote: 3 ayes, 0 nays. Motion carried.

Posting Electronic Meeting Packets to Website

Kuzma stated that he is not in favor of this item. He stated that he would be okay with posting the packet online but he would still want to receive the paper packet.

Haas noted that the City Clerk at Andover prints the paper copy for himself and the alternate. He noted that if the packet is posted, the applicant would be able to view that information online.

Kuzma stated that he would support posting the packet online but would still want to receive the full paper packet.

Motion was made by Kuzma, seconded by Anderson, to approve posting electronic meeting packets to the website. Vote: 3 ayes, 0 nays. Motion carried.
2017 Work Contract ~ ACD

Schurbon stated that a memorandum and work contract was included in the packet for 2017 and was developed working with Yager on the budgeting process. He stated that a few deviations were included in the memorandum that he would like to review. He noted that there was a decrease in the stream water monitoring because that cost would be split with the Upper Rum River WMO. He highlighted a few slight increases that were adjusted to match the actual cost the ACD incurs. He suggested redirecting $1,000 from the cost-share fund towards a project. He noted that ACD received $100,000 in grant funds and there are more than 38 homeowners interested that would also be provided a cost-share. He noted that the LRRWMO also received the Metropolitan Council grant, which the ACD will manage. He noted that language outlining that relationship was included in the contract.

Kuzma asked for clarification on the $1,000 that would be transferred. Yager noted that the funds had been budgeted and will simply be moved from the general grant pool to the specific grant. Kuzma stated that it sounds like a great plan.

Motion was made by Kuzma, seconded by Anderson, to approve the 2017 ACD Work Contract as discussed to include the $6,000 contingency and $120 to post meeting agendas. Vote: 3 ayes, 0 nays. Motion carried.

Resolution No. 2017-01 ~ Adopt 2017 Budget

Yager stated that $10,000 was budgeted for miscellaneous and therefore the $6,000 contingency could be included in that amount. She noted that the small changes that were approved for the ACD contract could be adjusted in the budget.

Motion was made by Kuzma, seconded by Anderson, to adopt Resolution No. 2017-01 subject to the changes discussed. Vote: 3 ayes, 0 nays. Motion carried.

Resolution No. 2017-02 ~ Approve Depositories

Yager noted that this is standard and done annually.

Motion was made by Kuzma, seconded by Anderson, to adopt Resolution No. 2017-02. Vote: 3 ayes, 0 nays. Motion carried.

Insurance Waiver

Yager stated that this was somehow missed in 2016 but the Board still needs to officially approve the action.

Motion was made by Anderson, seconded by Kuzma, to approve the decision to not waive the monetary limits on municipal tort liability and enter into the annual agreement with
the League of Minnesota Insurance Trust to provide liability insurance coverage in 2016-2017. Vote: 3 ayes, 0 nays. Motion carried.

Yager noted that the LRRWMO received a $1,700 rebate on their insurance this past year which is great and offsets the cost of insurance.

Kuzma asked and received confirmation that the members of the Board are covered should there be a lawsuit.

NEW BUSINESS

LRRWMO Permit #2016-17 ~ M & G Trailer Sales Parking Lot Exp. ~ Ramsey

Haas noted that an email was received from Linton recommending that the item be tabled to the February meeting.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-17, M & G Trailer Sales Parking Lot Exp., Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-18 ~ Brookfield 8th Addition ~ Ramsey

Haas noted that this item is also recommended to be tabled.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-18, Brookfield 8th Addition, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-20 ~ North Street Stormwater Study ~ City of Anoka

Haas reviewed the January 12, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve the North Street Stormwater Management for use in the planning for the redevelopment of this area; permits for the individual redevelopment areas will continue to be required by the LRRWMO.

Motion was made by Kuzma, seconded by Anderson, to approve the North Street Stormwater Management for Permit #2016-20, North Street Stormwater Study, City of Anoka, as detailed in the Barr Engineering memorandum dated January 12, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey

Haas noted that this item is also recommended to be tabled.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-22, Woodlands 4th Addition, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.
LRRWMO Permit #2016-24 ~ 7131 166th Lane ~ Ramsey

Haas reviewed the January 12, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve the delineated wetland boundaries and types for the property located at 7131 166th Lane in the City of Ramsey.

Motion was made by Kuzma, seconded by Anderson, to approve the wetland delineation report for Permit #2016-24, 7131 166th Lane, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-24, 7131 166th Lane, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-27 ~ Green Haven Parkway, Phase I ~ City of Anoka

Haas reviewed the January 12, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO consider the application incomplete until the requested information and any additional information that is necessary for the review to be completed is submitted.

Kuzma asked what would occur if a grading permit is received and the homeowner brings in additional dirt after the fact to change the grading of the site.

Haas noted that if there is a slight change that could be addressed with the member city but if there are significant changes that should be reviewed by Barr Engineering again. It was noted that this question does not apply to this item.

Nelson stated that Anoka spoke with Barr Engineering on January 11th and provided the necessary information and therefore no additional information is needed as far as Anoka is concerned. He stated that he will follow up with Barr Engineering.

Motion was made by Anderson, seconded by Kuzma, to table Permit #2016-27, Green Haven Parkway, Phase I, City of Anoka, as detailed in the Barr Engineering memorandum dated January 12, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Anoka Wellhead Protection Plan ~ City of Anoka

Haas noted that this is a notice of intent and no action is necessary.

Discuss New Minnesota Buffer Law ~ City of Anoka

Wagner stated that the buffer law was signed into law in 2015 with a few small changes made in 2016. He stated that this law applies to public waters and public ditches. He reviewed the buffer deadlines for public waters, effective November 2017, and public ditches, effective November 2018. He noted that sod is considered compliant and reviewed the definition of buffer. He
stated that the DNR is charged with making and maintaining the official map and BWSR is charged with implementing the law and enforcement. He stated that as far as he knows LRRWMO is the drainage authority for the two public ditches in Ramsey. He stated that the LRRWMO would have until March 31st to determine whether they would like to be the drainage authority or whether they would BWSR to handle those duties. He stated that if the LRRWMO changes its mind and wants to take enforcement after March 31st, that would simply require a 60-day notice to BWSR.

Haas stated that the LRRWMO could make the decision to enforce the law and could therefore be more friendly with the property owner in Ramsey rather than BWSR, who could simply implement the law.

Linton stated that he is still waiting for clarification from BWSR as there is not active agriculture near the public ditches as that is an urban area. He stated that he has not received clarification from BWSR or the County regarding the drainage authority. He stated that he sent a copy of the Joint Powers Agreement with the County to BWSR to review.

Wagner stated that if 100 percent drainage authority has been provided to the LRRWMO, then the LRRWMO would have the option to accept drainage authority.

Haas noted that there are other County ditches within the LRRWMO but the County has the drainage authority and therefore that does not fall to the LRRWMO.

Wagner stated that the ACD monitors for violations and is charged with reporting any violations to BWSR or the drainage authority. He stated that the ACD can also submit an additional list to which the law does not currently apply but would benefit from the buffer law, that will need to be submitted by July 2017. He stated that there is unease of creating a list of private ditches that could benefit from buffers as down the road that list could become enforced in the future. He stated that enforcement is by parcel and a parcel is only considered compliant if all buffers are in place and compliant. He stated that the preliminary compliance status has been entered into the software and of the more than 100 parcels, only 20 are applicable this year. He noted that a field review would be done before any violations would be issued and noted that the two ditches in Ramsey are not applicable in 2017. He stated that the ACD will be contacting landowners that appear to possibly be out of compliance this year, noting that there are 13 landowners for 2017. He stated that he would like to send out an initial letter to those landowners and invite them to meet with ACD or attend a workshop. He stated that they will need to see which agencies opt in or out of accepting the drainage authority and advised that notification to the appropriate drainage authority would occur after November 2017. He explained how the buffer is to be measured.

Kuzma asked what would happen if there is a homeowner on a fixed income that cannot afford to do this if they are out of compliance.

Wagner stated that a notification would be sent out and the homeowner would have 11 months to come into compliance. He stated that ACD does not have a cost-share available as this is a required element. He stated that the homeowner could spread grass seed and that would be
compliant. He stated that if the LRRWMO has been granted all drainage authority over those two ditches in Ramsey, the LRRWMO would need to make the decision whether or not to opt in on being that enforcement authority. He stated that if the LRRWMO would like to enforce the law, there would need to be a process on the books to handle violations and fines. He provided the current policy for enforcement from BWSR that would apply to the ditches in Ramsey. He explained that one of the ditches in Ramsey is considered public waters, ditch 43, and should the County opt in for enforcement, they would have the enforcement of that ditch. He noted that the County would delegate enforcement of ditch 43 to the LRRWMO through a formal action.

Biernat stated that they saw this coming. He stated that County Attorney has been brought in and therefore it has moved beyond his level. He stated that the deadline provides a target but he cannot answer that for the County at this time. He believed the members of the County Board would seek input from the member cities, WMO’s and ACD in order to ensure that the transition can be done in the most peaceful manner possible.

Wagner stated that most authorities are not panicking over the deadline because authority can be assumed after that date with a 60-day notice. He noted that there has not been any funding identified and therefore funding is not available for enforcement at this time. He stated that most drainage authorities will wait to see how that pans out in the next State legislative session. He noted that BWSR does not have the resources to enforce this State-wide. He noted that his handouts include some links that can be helpful.

Enstrom stated that this could be thrown out on the State level as this is discrimination against the farmers. He stated that he is an organic farm but yet this would still apply to him and other farmers. He stated that the organic farmers are still required to pay taxes on land that they cannot use. He stated that sod farms do not have to comply with this law even though they use harmful chemicals and pesticide. He asked how this is going to be enforced as there is not enough money to enforce this law.

Wagner provided further clarification on how enforcement would be handled for violations.

Kuzma asked what would happen if the LRRWMO chose to be the enforcement agency and then chose to do nothing in terms of enforcement.

Wagner explained that the LRRWMO enforcement would need to be as strict as BWSR. He stated that he would not foresee a problem with the ditches in Ramsey because they are bordered by residential lawns. He confirmed that beaches and parks would be exempt.

Haas stated that the LRRWMO would have to make the determination as to whether they would like to by the enforcement authority or delegate that to BWSR. He confirmed that the LRRWMO could be more friendly in the process with landowners than BWSR will be.

Wagner confirmed that there is an ability to work more with the property owner as the local enforcement authority. He stated that if the County chooses to accept enforcement authority they could also accept authority over other bodies of water that the LRRWMO may choose not to accept.
Biernat stated that the administrator is watching this very closely but the matter has gone above his level now.

Wagner noted that many counties are not going to make a decision until the State legislative session is completed to determine if funds are available. He confirmed that if the law were to go into effect today there are parcels in Anoka County that would be out of compliance.

**CONSIDER COMMUNICATIONS**

Update ~ Upper Rum River WMO 10 Year Plan ~ Request for Comment
DNR Water Supply Plan ~ City of Ramsey

Haas noted that Obermeyer submitted a list of comments and the Board could formalize those and direct Obermeyer to submit the list of comments to the Upper Rum River WMO in regard to their 10-year plan.

**Motion was made by Kuzma, seconded by Anderson, to direct Obermeyer to formalize and submit the comments to the Upper Rum River WMO regarding their 10-Year Plan. Vote: 3 ayes, 0 nays. Motion carried.**

Linton noted that Ramsey has submitted their Water Supply Plan for comments.

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT**

Nelson presented the Year 2016 Fourth Quarter Report for the City of Anoka.

**Motion was made by Anderson, seconded by Kuzma, to approve the Year 2016 Fourth Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permit #2013-06, #2016-01, and #2016-02. Vote: 3 ayes, 0 nays. Motion carried.**

Linton presented the Year 2016 Fourth Quarter Report for the City of Ramsey.

**Motion was made by Anderson, seconded by Kuzma, to approve the Year 2016 Fourth Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.**

Haas presented the Year 2016 Fourth Quarter Report for the City of Andover.

**Motion was made by Kuzma, seconded by Anderson, to approve the Year 2016 Fourth Quarter Report for the City of Andover, as presented, and to authorize release of unused escrow for Permit #2013-12, #2016-07, #2015-11, and #2014-03. Vote: 3 ayes, 0 nays. Motion carried.**

**ACD QUARTERLY REPORT**
Fourth Quarter 2016

Schurbon stated that a one page report was included for the fourth quarter ACD work that was completed noting that everything is completed with the exception of water quality monitoring which he estimated would be completed in the next month.

OLD BUSINESS

Update ~ Joint Meeting Date

Motion was made by Kuzma, seconded by Anderson, to call for the joint meeting of the member cities of the LRRWMO to be held on March 22, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Haas confirmed that he would follow up with TimeSaver and Nelson would reserve the room at Green Haven.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Rum River Dam

Haas stated that he sent out the response from BWSR regarding the Rum River Dam. He stated that this item has been completed but he got the interpretation that more will be required under the 4th Generation Plan.

ADJOURNMENT

A motion was made by Anderson, seconded by Kuzma, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:56 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - RAMSEY
2015 FIRST AVENUE, ANOKA, MN  55303

MEETING NOTICE

February 16, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

REGULAR AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. January 19, 2017, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2016-17 ~ M&G Trailer Sales Parking Lot Exp. ~ Ramsey
   2. LRRWMO Permit #2016-18 ~ Brookfield 8th Addition ~ Ramsey
   3. LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey
   4. LRRWMO Permit #2016-24 ~ 7131 – 166th Lane ~ Ramsey
   5. LRRWMO Permit #2016-27 ~ Green Haven Pkwy, Phase I ~ City of Anoka
   6. LRRWMO Permit #2017-01 ~ Covenant Meadows ~ Ramsey
   7. LRRWMO Permit #2017-01 ~ Gladstone ~ Anoka
H. CONSIDER COMMUNICATIONS
   1. Update on New Minnesota Buffer Law from the Anoka Conservation District
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Update ~ March 22, 2017 Joint Meeting
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is March 16, 2017 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Acting Chairman Carl Anderson called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Chris Riley, Ramsey; Carl Anderson, Anoka, and Mike Knight, Andover.

Voting members absent were: Mark Kuzma, Ramsey and Todd Haas, Andover.

Also present were: Assistant Deputy Treasurer Brenda Smith, Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, John Enstrom of Enstrom Organic Dirt, and Jamie Schurbon of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Riley, seconded by Anderson, to approve the February 16, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

January 19, 2017 Regular Meeting

Motion was made by Knight, seconded by Anderson, to approve the January 19, 2017 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Riley). Motion carried.

FINANCE MATTERS

Treasurer’s Report

Smith presented the Treasurer’s Report for the period ending January 31, 2017. Account balances for the period were: Checking, $231,570.23; less permit account balance of ($52,653.14), for a total balance of $178,917.09.
Motion was made by Riley, seconded by Anderson, to accept the Treasurer’s Report for the period ending January 31, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $723.86 (services rendered in January of 2017), Barr Engineering in the amount of $1,587.17 (services rendered in December of 2016), City of Anoka in the amount of $513.00 (permit refund), City of Andover in the amount of $181.50 (permit refund), and SW Land LLC in the amount of $7,612.22 (permit refund).

Motion was made by Riley, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2016-17 ~ M & G Trailer Sales Parking Lot Expansion ~ Ramsey

Linton referenced a February 10, 2017 communication from the City of Ramsey and a February 14, 2017 memorandum from Barr Engineering which requested a number of the permits to be tabled.

Motion was made by Knight, seconded by Anderson, to table Permit #2016-17, M & G Trailer Sales Parking Lot Expansion, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-18 ~ Brookfield 8th Addition ~ Ramsey

Linton referenced the memorandum from Barr Engineering dated February 15, 2017 in which Obermeyer recommends approval of the request subject to the six conditions detailed in the memorandum.

Motion was made by Riley, seconded by Anderson, to approve Permit #2016-18, Brookfield 8th Addition, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated February 15, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey

Motion was made by Knight, seconded by Anderson, to table Permit #2016-22, Woodlands 4th Addition, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-24 ~ 7131 166th Lane ~ Ramsey

Motion was made by Knight, seconded by Anderson, to table Permit #2016-24, 7131 166th Lane, Ramsey. Motion carried.
LRRWMO Permit #2016-27 ~ Green Haven Parkway, Phase I ~ City of Anoka

Nelson reviewed the January 23, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Riley, seconded by Anderson, to approve Permit #2016-27, Green Haven Parkway, Phase I, City of Anoka, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated January 23, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-01 ~ Covenant Meadows ~ Ramsey

Motion was made by Knight, seconded by Anderson, to table Permit #2017-01, Covenant Meadows, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

Nelson stated that Gladstone is a senior living cooperative. He noted that a memorandum was not provided from Barr Engineering and therefore recommended tabling the request.

Motion was made by Knight, seconded by Anderson, to table Permit #2017-02, Gladstone, Anoka. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

Update on New Minnesota Buffer Law from the Anoka Conservation District

Schurbon stated that some clarification was provided in the meeting packet as a follow up to the meeting the previous month. He explained that if Anoka County were to opt-in to take over enforcement, the County could then delegate the enforcement of the two ditches within the LRRWMO to the LRRWMO. He stated that the County has not yet made the decision to opt-in.

Riley asked if anyone has reached out to the County. Linton stated that he attended a meeting with the County earlier this year and their position at that time was that they were going to wait and see as they did not want to voluntarily take on another unfunded mandate.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT

2016 Work Results ~ Schurbon

Schurbon provided a highlight of the activities that occurred in 2016 included lake level and quality monitoring. He noted that they also did some monitoring of the Rum River, both in the LRRWMO and Upper Rum River WMO, and advised that there has been increased water quality in the river. He
advised of some research work that was done between Ramsey and the ACD which they were able to use to gain grant funds. He noted that there are some stormwater projects coming up in Ramsey.

OLD BUSINESS

Update ~ March 22, 2017 Joint Meeting

Westby noted that the response deadline is March 10th and cities should be collecting their attendance log and dinner choices prior to that deadline.

Riley stated that he is looking forward to that meeting and an explanation on the layers of approval that are required, which seem to be duplicative.

OUTSTANDING ITEMS/TASK CHECKLIST

The Board reviewed the outstanding items and task checklist.

OTHER BUSINESS

Other – Waive Tort Liability Limits

Smith stated that she has a liability form from the League of Minnesota Cities for insurance. She noted that the 2016 approval was done at the last meeting and this would be for 2017.

Motion was made by Riley, seconded by Anderson, to not waive the tort liability limits. Vote: 3 ayes, 0 nays. Motion carried.

ADJOURNMENT

A motion was made by Riley, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:55 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

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   5. LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka
   6. LRRWMO Permit #2017-03 ~ Fox Meadows Park ~ City of Andover
H. CONSIDER COMMUNICATIONS
   1. Comprehensive Plan Amendment ~ City of Andover
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Update ~ March 22, 2017 Joint Meeting
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is April 20, 2017 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Assistant Deputy Treasurer Brenda Smith, and Ramsey Engineering Technician III Joe Feriancek.

APPROVE AGENDA

Motion was made by Anderson, seconded by Kuzma, to approve the March 16, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

February 16, 2017 Regular Meeting

Action on the February 16, 2017 minutes was tabled until the joint meeting.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending February 28, 2017. Account balances for the period were: Checking, $224,750.75; less permit account balance of ($51,205.79), for a total balance of $173,544.96.

Kuzma asked how much had been saved for the Fourth Generation Plan. He also asked who had conducted the audit.
Smith noted that she would follow up to find out the answers.

**Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending February 28, 2017.** Vote: 3 ayes, 0 nays. Motion carried.

**Payment of Bills**

Yager presented the payment of bills for TimeSaver in the amount of $856.25 (services rendered in February of 2017), Barr Engineering in the amount of $2,223.66 (services rendered in January of 2017), League of Minnesota Cities in the amount of $2,425 (2017 insurance), Landmark of Anoka, LLC in the amount of $34.50 (permit refund), SW Land in the amount of $579.85 (permit refund), and Dennis Medved in the amount of $334.50 (permit refund).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above.** Vote: 3 ayes, 0 nays. Motion carried.

**NEW BUSINESS**

LRRWMO Permit #2016-17 ~ M&G Trailer Sales Parking Lot Exp. ~ Ramsey

Haas noted that M&G Trailer Sales is listed as the applicant and property owner, but noted that since part of the property is City owned perhaps the City should be listed and signed on the application as well.

Kuzma stated that he could bring that back to City staff.

Haas reviewed the March 10, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum. He suggested that an additional condition be added amending the permit to include the correct property owner.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2016-17, M&G Trailer Sales Parking Lot Exp., Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated March 10, 2017 and amending the permit application to include the correct property owner.** Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey

Haas reviewed the March 13, 2017 memo from Barr Engineering in which Obermeyer stated that he received an email from Linton in representation of the City of Ramsey asking for permits #2016-22, #2016-24 and #2017-01 be tabled pending final review by the City of Ramsey.

**Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-22, Woodlands 4th Addition, Ramsey, as detailed in the Barr Engineering memorandum dated March 13, 2017.** Vote: 3 ayes, 0 nays. Motion carried.
LRRWMO Permit #2016-24 ~ 7131 166th Lane ~ Ramsey

Motion was made by Kuzma, seconded by Anderson, to table Permit #2016-24, 7131 166th Lane, Ramsey, as detailed in the Barr Engineering memorandum dated March 13, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-01 ~ Covenant Meadows ~ Ramsey

Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-01, Covenant Meadows, Ramsey, as detailed in the Barr Engineering memorandum dated March 13, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

Haas reviewed the March 15, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO consider the application incomplete until the additional information in the correspondence dated March 12, 2017 is received.

LRRWMO Permit #2017-03 ~ Fox Meadows Park ~ City of Andover

Haas explained the LRRWMO permit application for Fox Meadows Park in Andover. He reviewed the March 13, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six (6) conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-03, Fox Meadows Park, City of Andover subject to six (6) conditions as detailed in the Barr Engineering memorandum dated March 13, 2017. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

Comprehensive Plan Amendment ~ City of Andover

Motion was made by Kuzma, seconded by Anderson, to stated that the LRRWMO has no objection to the City of Andover’s Comprehensive Plan amendment. Vote: 3 ayes, 0 nays. Motion carried.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS
Update ~ March 22, 2017 Joint Meeting

Haas reviewed the tentative agenda for the meeting.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist. He noted that the member cities could have information available at their City events. He stated that Ramsey does not appear to have submitted an annual status report but noted that he would follow up with Schurbon. He noted that Anoka has not submitted their erosion control ordinance and wetland BMP’s.

ADJOURNMENT

A motion was made by Anderson, seconded by Kuzma, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:53 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
JOINT MEETING NOTICE

March 22, 2017 – Green Haven Golf Course & Event Center

AGENDA

• 5:30 pm – Social Hour

• 6:00 pm – Dinner / Introductions

• 7:00 pm – Presentations and Discussions of Items

  A. Barr Engineering – Bob Obermeyer, Vice President/Principal
     ▪ Update on Roles and Responsibilities of the LRRWMO
     ▪ Update on Tasks to be Done in 2017 and Beyond
     ▪ Update on the LRRWMO 4th Generation Plan

  B. MN Board of Water and Soil Resources (BWSR) – Dan Fabian, Board Conservationist
     ▪ Update on Roles and Responsibilities of BWSR
     ▪ Other Items

  C. Anoka Conservation District (ACD) – Jamie Schurbon, Wetland Resources Specialist
     ▪ Update on Roles and Responsibilities of ACD
     ▪ Update on the Wetland Conservation Act (WCA)
     ▪ Update on the New Buffer Law
     ▪ Update on the Rum River Watershed Restoration and Protection Project (WRAPP)
     ▪ Local Water Quality Issues

  D. Other Items

• 8:00 pm – Closing Comments by Chair Haas

• Adjournment

Next regular meeting date is April 20, 2017 – at 8:30 a.m.

** PLEASE POST **

PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the special joint meeting to order at 6:00 p.m. at Green Haven Golf Course and Event Center.

INTRODUCTIONS

Voting members present were: Mark Kuzma, Ramsey; and Todd Haas, Andover.

Voting members absent were: Carl Anderson, Anoka

City of Anoka members present were: Councilmember Mark Freeburg, Councilmember Brian Wesp, Councilmember Jeff Weaver, Engineering Technician Ben Nelson

City of Andover members present were: Councilmember Jim Goodrich, Councilmember Mike Knight, City Manager Jim Dickinson, City Engineer/Public Works Director Dave Berkowitz

City of Ramsey members present were: Mayor Sarah Strommen, Councilmember Jill Johns, Councilmember Chris Riley, Councilmember Melody Shryock, City Administrator Kurt Ulrich, Civil Engineer IV Leonard Linton, City Engineer Bruce Westby

Also present were: Bob Obermeyer of Barr Engineering, Dan Fabian of BWSR, Jim Lindahl of Anoka Conservation District, Steve Leighton of Anoka Conservation District, Jamie Schurbon of Anoka Conservation District.

OLD BUSINESS

February 16, 2017 Meeting Minutes

Motion was made by Riley, seconded by Knight, to approve the February 16, 2017 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays. Motion carried.

PRESENTATIONS AND DISCUSSIONS OF ITEMS

BARR ENGINEERING – Bob Obermeyer, Vice President/Principal

Obermeyer identified the area included in the LRRWMO, which is comprised of Ramsey, Andover and Anoka. He provided background information on the 1982 Metropolitan Surface Water Management Act and the creation of the LRRWMO in 1985. He stated that the Board developed the Watershed Management Plan, noting that the latest version is the Third Generation
Watershed Management Plan, and reviewed some of the groups that worked cooperatively in creating the Water Management Plan. He provided information on the LRRWMO permitting program and stated in the future, the LRRWMO will continue to work on the water resources within its boundaries and begin the process for the 4th Generation Management Plan in 2018.

ANOKA CONSERVATION DISTRICT (ACD) – Jamie Schurbon, Wetland Resources Specialist

Schurbon stated that within the LRRWMO are some great natural resources including the Rum and Mississippi Rivers. He provided historical photographs of the Rum River and the evolvement of the Anoka Dam. He noted that there are only seven scenic and recreational rivers in the State and two are within or bordering the LRRWMO. He stated that there are amenities, such as trails, that connect the community to the water features.

Schurbon stated that there are many agencies that work with water resources and explained the different roles and responsibilities of the agencies including the Department of Natural Resources (DNR), Board of Water and Soils Resources (BWSR), Pollution Control Agency (PCA), Conservation Districts, and Water Management Organizations. He stated that he would focus on the local agencies tonight, noting the LRRWMO and Anoka Conservation District (ACD) have worked together for many years. He reviewed the funding that the ACD utilizes, which includes 18 percent from the LRRWMO, and noted that ACD receives funding from many other sources including grants. He provided examples of studies and inventories that ACD has completed in conjunction with the LRRWMO including a study to determine where retrofit stormwater projects could occur and a shoreline inventory of the Mississippi River in Ramsey. He reviewed some of the water quality projects that ACD has completed within the watershed. He stated that he also completes outreach for the LRRWMO, such as updating the LRRWMO website and working with Anoka High School students. He highlighted some upcoming grant projects that ACD will be completing including Mississippi River bank stabilization and stormwater retrofits.

Schurbon stated that in the last three or four years he and Haas have been involved in a joint management planning efforts with all ten of the counties that are within the overall watershed. He explained that if there is a problem further upstream, that will continue to flow through the watershed. He stated that through this program they determined that the phosphorus levels in the Rum River have been significantly decreasing, which is an unusual trend. He stated that one of his water quality goals is that the water in the Rum River leaves this portion of the watershed as good as it came into the watershed. He reviewed the protection strategies which include upstream cooperative efforts, shoreline stabilization, river corridor habitat protection, and stormwater retrofits. He stated that there is one impaired water body in the WMO, which is Trott Brook in Ramsey. He stated that the impairment is low oxygen which can be improved through wetland restoration and urban stormwater projects.

Schurbon stated that the buffer law requires a 50-foot buffer on public waters by November 1, 2018, and a 16.5-foot buffer on public ditches by November 1, 2017. He stated that preliminarily there are five landowners in Andover that would be impacted by the private ditch portion of the law.
MN BOARD OF WATER AND SOIL RESOURCES (BWSR) – Dan Fabian, Board Conservationist

Fabian provided information on his background with the Board of Water and Soil Resources (BWSR), noting that he also worked in the private sector and also worked as a consultant with the City of Andover in development of their Water Management Plan. He stated that he has an affinity for this area and is excited to continue working with this group. He reviewed the mission of BWSR and the business model that the agency follows. He stated that BWSR focuses on private lands and uses a local government delivery system. He stated that everything that BWSR does and can do is identified through State Statutes. He stated that 78 percent of the land in Minnesota is privately owned and therefore if you want to manage the natural resources, you need to work cooperatively and collaboratively with those land owners. He reviewed the draft two-year budget for BWSR, noting that 58 percent of the funding is provided through the Clean Water Fund. He stated that 90 percent of the funding that BWSR receives goes back out of the agency through grants to local governments. He stated that in order to be eligible for the grant funds, the projects must be included in the Water Management Plan and Watershed Management Plans. He stated that BWSR is charged with enforcing the Wetland Conservation Act, drainage law, buffer law and excessive soil loss. He reviewed different local land and water conservation efforts which include conservation delivery program, water management planning - one watershed one plan, conservation cost share, and grant management. He reviewed some of the administrative and agency operations. He stated that BWSR has been around for 30 years and highlighted some of the accomplishments which were accomplished through cooperative efforts with local governments. He encouraged the group to work together in working on the LRRWMO Fourth Generation Plan and the local Water Management Plans that the member cities must also update through their Comprehensive Plan updates. He stated that if the group works together, they will be able to work cooperatively and set themselves up in a better position to receive grant funds for identified projects.

OTHER COMMENTS

Freeburg stated that Anoka owns a dam and bridge and asked if there would be opportunities to receive funding to update the dam to be an invasive species barrier to prevent the Asian Carp from moving farther north in the overall watershed.

Fabian stated that the dam has been a topic of discussion for the Board. He stated that he is not aware of a grant that BWSR administers that would provide that kind of reconstruction. He stated that the grants administered by BWSR are tied to a water quality improvement.

Haas noted that Anoka attempted to obtain State funding for the reconstruction of the dam in the future but was denied. He stated that the City of Anoka recently adopted a Resolution which accepted ownership and maintenance responsibilities.

Berkowitz stated that Andover recently updated their Water Management Plan and therefore did not believe that would need to be updated with the Comprehensive Plan and would have a longer lifespan.
Schurbon noted that when the LRRWMO updates their Watershed Management Plan, the member cities would have two years after adoption by the LRRWMO to update their Water Management Plan.

Berkowitz stated that the process can be frustrating when the city is creating a plan that is supposed to be effective for ten years but then needs to update their plan as other agencies update their plans.

Fabian stated that there was a recent change that will tie the local Water Management Plan update with the Comprehensive Plan updates occur, rather than tying the action to the watershed.

Haas noted that member city contributions have been increased the past few years in order to plan for the creation of the Fourth Generation Watershed Management Plan for the LRRWMO.

Ulrich asked if there are items that will assist member cities in obtaining grant funding.

Fabian stated that it is important to identify priorities and goals in water resource management through projects. He stated that projects that are well defined and identify the potential improvements and benefits that the project would provide rank well on the BWSR grant reviews. He noted that another opportunity would be in regard to projects such as streets that include elements that are above and beyond the requirements.

Goodrich referenced the property owners in Andover that will be impacted by the buffer laws and asked if those property owners have been contacted.

Schurbon stated that ACD has not yet reached out to the property owners as they are agricultural users and the deadline for that buffer change is pushed out a little further than the public waters deadline. He stated that after a short discussion to explain the buffer needs there has been little resistance.

Goodrich hoped that there are very articulable studies and cause for the buffers if this will cost farmers land that would normally produce financial return for them.

Kuzma asked for more information on the process to be approved for grants.

Fabian stated that there is an RFP that is released each year in July or August. He stated that the projects must be included in the Water Management Plan and the request should be well defined and also specify how the project will help to meet the desired goal. He stated that a joint application with ACD could also assist in obtaining grant funds.

Weaver stated that there is a list of rules and regulations that BWSR and the LRRWMO put against private property owners but noted that he sees the most problems with public owned land along the rivers. He asked how that would be addressed and who would enforce against the State and County owned land.
Schurbon agreed that the most problematic spots are the public owned lands along the river. He stated that bringing in grant dollars through partnerships are the best opportunities to address those problems with a project that will last. He stated that the organizations have a desire to complete the work but there is a lack in funding and groups can work cooperatively to obtain grants in order to fill those funding gaps. He noted that the strategy is to tackle those areas in small sections. He noted that in some areas they are not violating the law, they simply have a problem.

Freeburg asked if there is a level of acceptability on certain pollution elements, such as phosphorus. He asked when good is good enough and whether changes will continue to occur.

Fabian stated that part of the planning process is to establish goals for water resources, noting that there are State standards.

Schurbon stated that as the LRRWMO develops its Fourth Generation Watershed Management Plan, there should be very clear and measurable goals that the LRRWMO can check off once completed.

CLOSING COMMENTS BY CHAIR HAAS

Haas thanked the City of Anoka for allowing the LRRWMO to hold the meeting at Green Haven. He also thanked Wirth for putting the meeting together and for the work TimeSaver does for the LRRWMO. He thanked Schurbon for his assistance with the LRRWMO as well.

ADJOURNMENT

Time of adjournment: 8:00 p.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

April 20, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

REGULAR AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. March 16, 2017, Regular Meeting
   2. March 22, 2017 Special Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey
   2. LRRWMO Permit #2016-24 ~ 7131 – 166th Lane ~ Ramsey
   3. LRRWMO Permit #2017-01 ~ Covenant Meadows ~ Ramsey
   4. LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka
   5. LRRWMO Permit #2017-04 ~ Country Oaks N. 3rd Addition ~ Andover
   6. LRRWMO Permit #2017-05 ~ Wellness Center ~ Anoka
   7. LRRWMO Permit #2017-06 ~ Eastwood Meadows ~ Anoka
   8. LRRWMO Permit #2017-07 ~ Hanson Building Materials ~ Anoka
   9. LRRWMO Permit #2017-08 ~ Trott Brook Hall ~ Ramsey
   10. LRRWMO Permit #2017-09 ~ Regency Commons/Nat. Self Storage ~ Ramsey
H. CONSIDER COMMUNICATIONS ~ None
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. 2017 First Quarter Report ~ Andover, Anoka, Ramsey
J. ACD QUARTERLY REPORT
   1. 2017 First Quarter Report
K. OLD BUSINESS ~ None
L. OUTSTANDING ITEMS/TASK CHECKLIST
   1. Update ~ Ramsey Annual Status Report
   2. Update ~ Anoka Erosion Control Ordinance & Wetland BMPs
M. OTHER BUSINESS
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is May 18, 2017 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Acting Chairman Mark Kuzma called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Mike Knight, Andover.

Voting members absent were: Todd Haas, Andover.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, Jason Law, Andover Assistant City Engineer, Anoka Engineering Technician Ben Nelson, Steve Leighton of Anoka Conservation District, John Enstrom of Enstrom Organic Dirt, and Chuck Plowe of Plowe Engineering.

APPROVE AGENDA

Kuzma noted a request to amend the agenda to include the LRRWMO Annual Financial Report.

Motion was made by Anderson, seconded by Knight, to approve the April 20, 2017 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

March 16, 2017 Regular Meeting

Motion was made by Anderson, seconded by Knight, to approve the March 16, 2017 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

March 22, 2017 Special Meeting

Motion was made by Anderson, seconded by Knight, to approve the March 22, 2017 Special Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.
NEW BUSINESS

LRRWMO Permit #2016-22 ~ Woodlands 4th Addition ~ Ramsey

Linton provided details on the proposed project. He reviewed the April 18, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum.

Motion was made by Anderson, seconded by Knight, to approve Permit #2016-22, Woodlands 4th Addition, Ramsey, subject to nine (9) conditions as detailed in the Barr Engineering memorandum dated April 18, 2017. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending March 31, 2017. Account balances for the period were: Checking, $219,188.66; less permit account balance of ($53,793.29), for a total balance of $165,395.37. She reviewed some outstanding bills that a developer owes for projects in Andover and now has new projects proposed in Anoka. She stated that Anoka staff can follow up with the developer.

Motion was made by Anderson, seconded by Knight, to accept the Treasurer’s Report for the period ending March 31, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $1,065.17 (services rendered in March of 2016), Barr Engineering in the amount of $1,043.08 (services rendered in February of 2016), Lancer Catering in the amount of $943.48 (banquet), and Anoka Conservation District in the amount of $11,680 (2017 water monitoring).

Motion was made by Anderson, seconded by Knight, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Annual Financial Report

Yager distributed the Annual Financial Report and the Board consensus was to wait to discuss the report at the May meeting.

Motion was made by Anderson, seconded by Knight, to table the 2016 Annual Financial Report. Vote: 3 ayes, 0 nays. Motion carried.
NEW BUSINESS (Continued)

LRRWMO Permit #2016-24 ~ 7131 166th Lane ~ Ramsey

The City of Ramsey requested to table this request.

**Motion was made by Anderson, seconded by Knight, to table Permit #2016-24, 7131 166th Lane, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-01 ~ Covenant Meadows ~ Ramsey

**Motion was made by Anderson, seconded by Knight, to table Permit #2017-01, Covenant Meadows, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

Nelson reviewed the April 17, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO find the application incomplete.

**Motion was made by Anderson, seconded by Knight, to table Permit #2017-02, Gladstone, Anoka, as detailed in the Barr Engineering memorandum dated April 17, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-04 ~ County Oaks N 3rd Addition ~ Andover

Law explained the LRRWMO permit application.

Staple reviewed the April 19, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to five conditions detailed in the memorandum.

**Motion was made by Anderson, seconded by Knight, to approve Permit #2017-04, Country Oaks N 3rd Addition, Andover, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated April 19, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-05 ~ Wellness Center ~ Anoka

Nelson explained the LRRWMO permit application. He reviewed the April 17, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

**Motion was made by Anderson, seconded by Knight, to approve Permit #2017-05, Wellness Center, Anoka, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated April 17, 2017. Vote: 3 ayes, 0 nays. Motion carried.**
LRRWMO Permit #2017-06 ~ Eastview Meadows ~ Anoka

Nelson explained the LRRWMO permit application. He reviewed the April 17, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to eight conditions detailed in the memorandum. He noted that this is the developer that has outstanding bills with the LRRWMO and suggested making the approval contingent upon payment being made within 14 days.

**Motion was made by Anderson, seconded by Knight, to approve Permit #2017-06, Eastview Meadows, Anoka, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated April 17, 2017 and with the added condition that the approval is contingent upon any outstanding bills with the LRRWMO be paid within 14 days. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-07 ~ Hanson Building Materials ~ Anoka

Nelson reviewed the April 19, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO find the application to be incomplete. He noted that this project is using the regional storm pond constructed in 1995 and Barr requested information be submitted to ensure that the pond was designed for this project. He noted that he was able to find the information necessary to fulfill that condition.

Plowe stated that there are timing issues and noted that he provided almost all the necessary information. He noted that with the additional information Nelson has that should be adequate. He noted that the total removal rate for suspended solids will also be met. He noted that Obermeyer may not have had the necessary time to review.

Nelson stated that the applicant also has a leased building that has a deadline for moving as well.

**Motion was made by Anderson, seconded by Knight, to approve Permit #2017-07, Hanson Building Materials, Anoka, contingent upon the general conditions. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-08 ~ Trott Brook Hall ~ Ramsey

The City of Ramsey requested to table this item.

**Motion was made by Anderson, seconded by Knight, to table Permit #2017-08, Trott Brook Hall, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-09 ~ Regency Commons/National Self Storage ~ Ramsey

**Motion was made by Anderson, seconded by Knight, to table Permit #2017-09, Regency Commons/National Self Storage, Ramsey, as detailed in the Barr Engineering memorandum dated April 18, 2017. Vote: 3 ayes, 0 nays. Motion carried.**
CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Law presented the Year 2017 First Quarter Report for the City of Andover.

Motion was made by Knight, seconded by Anderson, to approve the Year 2017 First Quarter Report for the City of Andover, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Nelson presented the Year 2017 First Quarter Report for the City of Anoka.

Motion was made by Anderson, seconded by Knight, to approve the Year 2017 First Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permit #2016-13. Vote: 3 ayes, 0 nays. Motion carried.

Linton presented the Year 2017 First Quarter Report for the City of Ramsey.

Motion was made by Anderson, seconded by Knight, to approve the Year 2017 First Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2017 First Quarter Report

Leighton noted that Schurbon would be present at the next meeting to review the report.

Motion was made by Anderson, seconded by Knight, to table the 2017 First Quarter Report for the ACD. Vote: 3 ayes, 0 nays. Motion carried.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Kuzma reviewed the outstanding items and task checklist.

Update ~ Anoka Erosion Control Ordinance and Wetland BMPs

Nelson stated that he is working with staff to update the ordinance and noted that he does have a redline copy available.

OTHER BUSINESS ~ None
ADJOURNMENT

A motion was made by Anderson, seconded by Knight, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:00 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

May 18, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

REGULAR AGENDA

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. April 20, 2017, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. 2017 Annual Financial Statements
G. NEW BUSINESS
   1. LRRWMO Permit #2016-24 ~ 7131 – 166th Lane ~ Ramsey
   2. LRRWMO Permit #2017-01 ~ Covenant Meadows ~ Ramsey
   3. LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka
   4. LRRWMO Permit #2017-08 ~ Trott Brook Hall ~ Ramsey
   5. LRRWMO Permit #2017-09 ~ Regency Commons/Nat. Self Storage ~ Ramsey
   6. LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover
   7. LRRWMO Permit #2017-11 ~ Stone Brook Academy ~ Ramsey
   8. Community Health Improvement Plan ~ Anoka County, Bart Beirnat
H. CONSIDER COMMUNICATIONS ~ None
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT
   1. 2017 First Quarter Report
   2. Website Issues
K. OLD BUSINESS ~ None
L. OUTSTANDING ITEMS/TASK CHECKLIST
   1. Update ~ Anoka Erosion Control Ordinance & Wetland BMPs
M. OTHER BUSINESS
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is June 15, 2017 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Assistant Deputy Treasurer Brenda Smith, Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Anoka Alternate Mike Knight, Bart Biernat of Anoka County, and Carly Schmidt of Anoka County.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the May 18, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

April 20, 2017 Regular Meeting

Haas noted that he would abstain and let Knight vote as Knight was at the meeting in his place.

Motion was made by Anderson, seconded by Kuzma, to approve the April 20, 2017 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report
Smith presented the Treasurer’s Report for the period ending April 30, 2017. Account balances for the period were: Checking, $248,930.09; less permit account balance of ($56,330.35), for a total balance of $192,599.74.

Smith noted that there were two permits submitted for the same project, Brookview Estates #2017-01 and #2016-25. Linton stated that the permits can be combined.

Smith stated that there is another permit, #2017-08, that has been fully submitted but is being held by the City of Ramsey. Linton noted that the check can be processed and action is simply being delayed until the necessary approvals are gained by the City of Ramsey.

**Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending April 30, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

### Payment of Bills

Smith presented the payment of bills for TimeSaver in the amount of $921.59 (services rendered in April of 2017) and Barr Engineering in the amount of $1,543.39 (services rendered in March of 2017).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

### 2017 Annual Financial Statements

Haas noted that the annual financial statements were included in the packet.

**Motion was made by Kuzma, seconded by Anderson, to accept the 2017 Annual Financial Statements. Vote: 3 ayes, 0 nays. Motion carried.**

### NEW BUSINESS

**LRRWMO Permit #2016-24 ~ 7131 166th Lane ~ Ramsey**

Haas referenced a May 11, 2017 memorandum from the City of Ramsey which requests to table this permit.

**Motion was made by Anderson, seconded by Kuzma, to table Permit #2016-24, 7131 166th Lane, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2017-01 ~ Covenant Meadows ~ Ramsey**

Haas reviewed the May 17, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO consider the application incomplete until compliance with the LRRWMO criteria has been provided.
Motion was made by Anderson, seconded by Kuzma, to table Permit #2017-01, Covenant Meadows, Ramsey, as detailed in the Barr Engineering memorandum dated May 17, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

Haas reviewed the May 16, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO consider the application incomplete until the additional information requested is provided.

Motion was made by Anderson, seconded by Kuzma, to table Permit #2017-02, Gladstone, Anoka, as detailed in the Barr Engineering memorandum dated May 16, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-08 ~ Trott Brook Hall ~ Ramsey

Haas referenced a May 11, 2017 memorandum from the City of Ramsey which requests that the LRRWMO table this request.

Motion was made by Anderson, seconded by Kuzma, to table Permit #2017-08, Trott Brook Hall, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-09 ~ Regency Commons/National Self Storage ~ Ramsey

Haas reviewed the May 16, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-09, Regency Commons/National Self Storage, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated May 16, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover

Haas reviewed the May 17, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue the request to allow the LRRWMO to coordinate with the ACD.

Motion was made by Anderson, seconded by Kuzma, to table Permit #2017-10, Ahlberg Driveway, Andover, as detailed in the Barr Engineering memorandum dated May 17, 2017. Vote: 3 ayes, 0 nays. Motion carried.
LRRWMO Permit #2017-11 ~ Stonebrook Academy ~ Ramsey

Haas referenced a May 11, 2017 memorandum from the City of Ramsey which requests that the LRRWMO table this request.

**Motion was made by Anderson, seconded by Kuzma, to table Permit #2017-11, Stonebrook Academy, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.**

Community Health Improvement Plan ~ Anoka County, Bart Biernat

Bart Biernat, Anoka County, stated that he is present to discuss information regarding the County perspective on water management. He stated that all counties are required to prepare a groundwater plan and submit that plan to BWSR for approval, noting that once the plan is approved the watersheds would then need to comply with the plan. He stated that water is a priority that touches all of the activities that all agencies deal with. He reviewed the different agencies and organizations that are involved in water management. He stated that in 1995 a groundwater needs assessment was prepared by the County, which identified issues that needed to be addressed. He stated that the County worked with 10 cities to develop a Joint Powers Wellhead Protection Plan. He stated that the laws of the State have been put together in pieces and the State organizations have an idea of how local government works across the state but that is not always the case. He stated that the surface water management and groundwater protection cannot be separate and must instead be managed together. He stated that the County Board decided to do community health plans on a five-year basis. He stated that in the past issues such as obesity, domestic violence and drug abuse have been topics of focus but noted that this round water quality and sustainable drinking water have been identified. He stated that coordinated local management and education, promotion of sustainability, drinking water protection, and identification of opportunities in local water management were identified as priorities within the water resources report. He reviewed some of the agencies that the County is attempting to bring together to work with the Task Force. He welcomed a member of the LRRWMO to join the Task Force meetings, noting that there are two meetings per year.

Knight asked if there is coordination or a connection between irrigation and drinking water. Biernat noted that large pumpers are required to have a permit through the DNR. He noted that the DNR is doing more to track water use, noting that water conservation is now required with appropriation permits. He provided additional information on aquifer recharge studies that have been done.

Haas stated that there is more interest every year from the general public in trying to clean-up the streets. He noted that he has heard many comments that the County Highway department needs to do more effort to clean-up on their sections. He stated that when there are adopt a highway signs and clean-up efforts are not being done, Andover removes the signs of those that were sponsoring the section of roadway. He asked and received confirmation that the County is not looking to implement another level of permitting.
Anderson referenced the tour that Schurbon is going to coordinate and asked if that should be considered instead of the LRRWMO holding its own tour this year. Haas confirmed that could be considered. He noted that the Board could do both, as Schurbon’s tour will highlight some of the projects that ACD has done in that area.

Knight asked if there has been a study correlating the high demand for ethanol to water, as ethanol is a high-water user.

**CONSIDER COMMUNICATIONS ~ None**

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None**

**ACD QUARTERLY REPORT**

2017 First Quarter Report

Haas stated that an update was included in the packet, noting that Schurbon was unable to attend the meeting today.

**Website Issues**

Haas stated that it appears the website has been hacked. He stated that Schurbon recommends that the LRRWMO authorize $300 for a firewall and website monitoring. He noted that Schurbon also recommends that $1,500 be included in the budget for next year to update the website.

**Motion was made by Kuzma, seconded by Anderson, to authorize $300 for the firewall and website monitoring. Vote: 3 ayes, 0 nays. Motion carried.**

Haas stated that TimeSaver sends the agenda to ACD to post to the website. He noted that sometimes the agenda needs to be updated and that requires additional staff time from ACD. He noted that often the memorandums from Barr Engineering come the day before and he will speak with Obermeyer to determine if that could be sent out earlier to allow the posting. He stated that ACD is requesting a charge of $10 per time that the agenda needs to be updated. He noted that another option would be to state on the agenda that the agenda is subject to change.

Kuzma stated that he would rather specify on the agenda that changes could occur prior to the meeting rather than authorize $10 per time for updating the agenda, as that could become costly.

Nelson suggested perhaps raising the fee to $25 per month for posting agendas to cover multiple postings.

Anderson noted that twice he has received emails from someone that is claiming to be Haas and requesting funds to be sent. He noted that the website lists him as Treasurer and so most likely someone has gathered the information from the website.
Linton stated that if there is one extra posting per month, that is only $10 per month and $120 per year compared to the overall budget of the organization.

It was the consensus of the Board to only have ACD post the main agenda and the Barr memorandums for a total of two postings per month. It was noted that if this becomes an issue the fee from ACD should be adjusted next year in the budget.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

Update ~ Anoka Erosion Control Ordinance & Wetland BMPs

Nelson stated that he is working with the Community Development Department to submit the information to the LRRWMO and for the MS4 Permit. He noted that it will go before the Planning Commission in June and then to the Council in July, which would bring it back to the Board after that.

OTHER BUSINESS

Request for Special Meeting

Haas stated that he has an item and Ramsey has an item, so those two permit applications can split the cost. He stated that they would like to hold the meeting the following week.

The special meeting agenda will include the Permit #2017-12 Vistas at North Commons, Ramsey, and Permit #2017-10, Ahlberg Driveway, Andover.

Motion was made by Anderson, seconded by Kuzma, to schedule a special meeting for Wednesday, May 24, 2017, at 8:00 a.m. Vote: 3 ayes, 0 nays. Motion carried.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:40 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
SPECIAL MEETING NOTICE

May 24, 2017 – 8:00 a.m. – Committee Room - Anoka City Hall

PRELIMINARY SPECIAL AGENDA

*Agenda to be Finalized at Meeting*

A. CALL TO ORDER

B. ROLL CALL

C. APPROVE AGENDA

D. RESIDENT FORUM

E. NEW BUSINESS
   1. LRRWMO Permit #2017-12 ~ Vista at North Commons ~ Ramsey

F. OTHER BUSINESS

G. ADJOURNMENT

Next regular meeting date is June 15, 2017 – at 8:30 a.m.

** PLEASE POST **

PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the special meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; and, Todd Haas, Andover.

Voting members absent were: Carl Anderson, Anoka.

Also present were: Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, and Anoka Engineering Technician Ben Nelson.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Haas, to approve the May 24, 2017 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

NEW BUSINESS

LRRWMO Permit #2017-12 ~ Vista at North Commons ~ Ramsey

Haas reviewed the May 22, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Haas, to approve Permit #2017-12, Vista at North Commons, Ramsey subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated May 22, 2017. Vote: 2 ayes, 0 nays. Motion carried.

OTHER BUSINESS

None.
ADJOURNMENT

A motion was made by Kuzma, seconded by Haas, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 8:07 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - RAMSEY
2015 FIRST AVENUE, ANOKA, MN  55303

MEETING NOTICE

June 15, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

PRELIMINARY
REGULAR AGENDA

Agenda to be Finalized at Meeting

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. May 18, 2017, Regular Meeting
   2. May 24, 2017, Special Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. Annual Assessment
G. NEW BUSINESS
   1. LRRWMO Permit #2016-24 ~ 7131 – 166th Lane ~ Ramsey
   2. LRRWMO Permit #2017-01 ~ Covenant Meadows ~ Ramsey
   3. LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka
   4. LRRWMO Permit #2017-08 ~ Trott Brook Hall ~ Ramsey
   5. LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover
   6. LRRWMO Permit #2017-11 ~ Stone Brook Academy ~ Ramsey
   7. LRRWMO Permit #2017-13 ~ Riverstone ~ Ramsey
   8. LRRWMO Permit #2017-14 ~ 7009 – 175th Avenue NW ~ Ramsey
   9. Wetland Permit Application Discussion ~ Barr Engineering
H. CONSIDER COMMUNICATIONS
   1. Comp Plan Amendment: Armstrong West Area ~ Ramsey
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS ~ None
L. OUTSTANDING ITEMS/TASK CHECKLIST
   1. Update ~ Anoka Erosion Control Ordinance & Wetland BMPs
M. OTHER BUSINESS
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is July 20, 2017 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:32 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Bob Obermeyer of Barr Engineering, and Karen Wold of Barr Engineering.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the June 15, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

May 18, 2017 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the May 18, 2017 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

May 24, 2017 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the May 24, 2017 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS
Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending May 31, 2017. Account balances for the period were: Checking, $252,998.24; less permit account balance of ($58,230.35), for a total balance of $194,767.89.

Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending May 31, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $1,040.59 (services rendered in May of 2017) and Barr Engineering in the amount of $3,374.50 (services rendered in April of 2017).

Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Annual Assessment

Yager noted that this item should be tabled to the July meeting.

Motion was made by Kuzma, seconded by Anderson, to table the annual assessment. Vote: 3 ayes, 0 nays. Motion carried.

Linton stated that the Ramsey Community Development Director noted that perhaps copies of checks should not be included in the Board packet.

Yager noted that a copy of the invoice could be used in lieu of the check copy.

NEW BUSINESS

LRRWMO Permit #2016-24 ~ 7131 166th Lane ~ Ramsey

Haas reviewed the June 9, 2017 memo from Barr Engineering in which Obermeyer notes that the proposed land alteration is less than one acre in surface area therefore not requiring a permit from the LRRWMO. It was noted that no further action on this project is required by the LRRWMO unless wetland impacts are proposed or will result from the on-site grading.

LRRWMO Permit #2017-01 ~ Covenant Meadows ~ Ramsey

Haas reviewed the June 9, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.
Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-01, Covenant Meadows, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated June 9, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

Haas reviewed the June 8, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO consider the submittal for this project incomplete until the additional information requested is provided.

Nelson noted that this project will not be built. He asked if the City could terminate the permit.

Haas stated that the applicant should probably submit something to the City that could then be forwarded to the LRRWMO and any escrow could then be released.

Motion was made by Kuzma, seconded by Anderson, to consider Permit #2017-02, Gladstone, Anoka, incomplete as detailed in the Barr Engineering memorandum dated June 8, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-08 ~ Trott Brook Hall ~ Ramsey

Haas reviewed the June 8, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO consider the application incomplete until at a minimum, the WCA comment period is over.

Motion was made by Kuzma, seconded by Anderson, to consider Permit #2017-08, Trott Brook Hall, Ramsey, incomplete as detailed in the Barr Engineering memorandum dated June 8, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover

Haas reviewed the June 8, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue action until the necessary documentation has been provided by either the permit applicant or ACD.

Motion was made by Anderson, seconded by Kuzma, to continue Permit #2017-10, Ahlberg Driveway, Andover, as detailed in the Barr Engineering memorandum dated June 8, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-11 ~ Stonebrook Academy ~ Ramsey

Haas reviewed the June 8, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.
Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-11, Stonebrook Academy, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated June 8, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-13 ~ Riverstone ~ Ramsey

Haas reviewed the June 9, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue action until the storm water issues have been addressed.

Wold noted that the applicant requested an exemption from WCA.

Obermeyer provided additional details noting that it would fall under the de minimis exemption.

Motion was made by Kuzma, seconded by Anderson, to approve the WCA exemption under Minnesota Rules Part 8420.0420 Subp. 8(2)(b) for Permit #2017-13, Riverstone, Ramsey, as detailed in the Barr Engineering memorandum dated June 9, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2017-13, Riverstone, Ramsey, as detailed in the Barr Engineering memorandum dated June 9, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Request for Special Meeting

Westby noted that he spoke with the applicant yesterday who has requested a special meeting if this item was not approved today.

Obermeyer stated that he received additional information the previous day at 1 p.m. He noted that he could have the information ready within one week.

Haas noted that a posting would need to be done for a special meeting too and suggested June 26th or 27th.

Motion was made by Kuzma, seconded by Anderson, to schedule a special meeting on Tuesday, June 27, 2017 at 8:00 a.m. to consider Permit #2017-13. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-14 ~ 7009 175th Avenue NW ~ Ramsey

Haas reviewed the June 8, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue this item to the July meeting.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2017-14, 7009 175th Avenue NW, Ramsey, as detailed in the Barr Engineering memorandum dated June 8, 2017. Vote: 3 ayes, 0 nays. Motion carried.
LRRWMO Permit #2016-21 ~ Mississippi River Trail Exp. ~ Ramsey

Haas reviewed the June 14, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve the permit subject to the six conditions included in the memorandum.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2016-21, Mississippi Trail Exp., Ramsey, subject to the six (6) conditions as detailed in the Barr Engineering memorandum dated June 9, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

**Motion was made by Kuzma, seconded by Anderson, to approve the WCA no loss determination for Permit #2016-21, Mississippi Trail Exp., Ramsey, as detailed in the Barr Engineering memorandum dated June 9, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

Wetland Permit Application Discussion ~ Barr Engineering

Wold distributed the LRRWMO and joint application forms with the proposed changes highlighted. She noted that some applicants will have to fill out both the LRRWMO and the joint application form.

Obermeyer stated that perhaps the Board review the proposed changes and submit any input in the next few weeks, no later than June 30th. He stated that staff could then make any additional changes to have the information ready for the July meeting.

Wold noted that four paper copies of the application are no longer necessary as she submits the additional applications electronically. She stated that perhaps there is a better way to communicate the review timeline for applicants.

Westby noted that Ramsey staff had a brief discussion on this the previous day and they are leaning towards giving direction to applicants on whether a LRRWMO permit may be required, and if it may be required they would have the applicant fill out the LRRWMO application up front. He noted that staff could then review the request further and if a LRRWMO permit is required, the City staff would collect the check for the LRRWMO as well.

Nelson agreed that the process is confusing for applicants and provided an example of a Ramsey applicant that had information sent to Anoka the previous week.

Obermeyer stated that hopefully the updated flowchart will provide more guidance for applicants.

Linton suggested that the applicant begin at the City and the City collect the necessary applications and work with the applicant to determine what will be necessary to complete their application and whether a LRRWMO permit will be required. He suggested that the applicant be given a 30-day deadline to appear on the agenda.
Obermeyer stated that he attempts to respond to applicants as quickly as he can but noted that does not always give the Board and staff sufficient time to review his memorandum. He agreed that if there were hard dates to follow in the process that would make it easier for everyone.

Wold stated that in most instances 30 days would be sufficient but noted that some items, such as a wetland replacement plan, would not be completed within 30 days.

Linton stated it would be a great benefit to have the application to the City first. He noted that the deadline to appear on the Planning Commission meeting is that the applicant must have all of their information submitted by the first of the month to appear on the agenda for the next month. He noted that it would be helpful to have a similar timeline for the LRRWMO as applicants are appearing on the agenda for the LRRWMO prior to being reviewed by the Planning Commission and therefore have to be tabled for at least one cycle.

It was the consensus of the Board to have a 30-day deadline before applicants appear on the agenda, meaning that all necessary information must be submitted 30 days prior to appearing on the agenda.

Haas asked if the LRRWMO should retain a paper application for their files or whether that would be done electronically. He noted that if changes are made to the plans or application, that should be submitted to the LRRWMO as well.

Nelson stated if they are going to require an electronic copy, an email address should be included in the application information so that it is clear who the applicant should be sending that to. He suggested that perhaps Barr Engineering and the City Engineer for that city should be listed.

Westby reviewed comments from the City of Ramsey including using receipts in place of checks in the packet and suggestion for a tiered fee structure. He noted that perhaps a tiered fee would make it easier to distinguish between a single-family home permit and a development.

Obermeyer stated that the single-family home permits often require more staff time than larger requests. He noted that the same number of steps are needed for review but often smaller projects require more staff input and communication. He explained that if the fee were reduced and the staff time for review exceeded that amount, they would need to stop work until the remaining amount was paid. He noted that another option would be to require a smaller amount up front but then not issue the permit until the remaining balance is paid.

Wold stated that often staff spends more time on the smaller requests because they did not have the funds to pay for a wetland delineation and therefore additional staff time is needed.

It was the consensus of the Board not to use tiered fees.

Westby noted that the remainder of his discussion items had already been discussed this morning.
CONSIDER COMMUNICATIONS

Comp Plan Amendment: Armstrong West Area ~ Ramsey

Haas noted that these items are informational and do not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

Update ~ Anoka Erosion Control Ordinance and Wetland BMPs

Nelson noted that this item will appear on a future Anoka City Council agenda and will then come back to the Board in July.

OTHER BUSINESS

Haas asked if the Board is going to do a boat tour this year. Anderson noted that at a previous meeting he mentioned another boat tour through the ACD.

Linton noted that Schurbon is doing something for the WRAPP on the Rum River this summer. He believed that they would be going to a few spots near the shore to look at sites.

Anderson asked if it would be appropriate for the LRRWMO to consider that their boat tour. Kuzma stated that he would prefer a separate tour.

Nelson stated that he could check into the availability of a boat.

Haas suggested that the item come back on the July meeting agenda.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:22 a.m.

Respectfully submitted,

Amanda Staple, Administrative Secretary
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Ramsey Civil Engineer IV Leonard Linton and Ramsey City Engineer Bruce Westby.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the June 27, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

NEW BUSINESS

LRRWMO Permit #2017-13 ~ Riverstone ~ Ramsey

Haas reviewed the June 22, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-13, Riverstone, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated June 22, 2017. Vote: 3 ayes, 0 nays. Motion carried.

OTHER BUSINESS

None.
ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:03 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

July 20, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

PRELIMINARY

REGULAR AGENDA

Agenda to be Finalized at Meeting

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. June 15, 2017, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
   3. Annual Assessment
G. NEW BUSINESS
   1. LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka
   2. LRRWMO Permit #2017-08 ~ Trott Brook Hall ~ Ramsey
   3. LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover
   4. LRRWMO Permit #2017-14 ~ 7009 – 175th Avenue NW ~ Ramsey
   5. LRRWMO Permit #2017-15 ~ Silver Oaks 2nd Addition ~ Ramsey
   6. GreenCorps Position/Anoka Conservation District
H. CONSIDER COMMUNICATIONS
   1. Comp Plan Amendment: Armstrong West Area ~ Ramsey
   2. Additional Waters Criteria ~ Anoka Conservation District
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. 2017 Second Quarter Report ~ Andover, Anoka, Ramsey
J. ACD QUARTERLY REPORT
   1. 2017 Second Quarter Report
K. OLD BUSINESS ~ None
L. OUTSTANDING ITEMS/TASK CHECKLIST
   1. Update ~ Anoka Erosion Control Ordinance & Wetland BMPs
M. OTHER BUSINESS
   1. Discuss Boat Tour
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is August 17, 2017 – at 8:30 a.m.

** PLEASE POST **

PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Chris Riley, Ramsey; and, Todd Haas, Andover.

Voting members absent were: Mark Kuzma, Ramsey; and, Carl Anderson, Anoka.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Andover Natural Resources Technician Kameron Kytonen, Jared Wagner of Anoka Conservation District, and Steve Laitinen of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Riley, seconded by Haas, to approve the July 20, 2017 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

June 15, 2017 Regular Meeting and June 27, 2017 Special Meeting

Motion was made by Riley, seconded by Haas, to table the June 15, 2017 Regular Meeting and June 27, 2017 Special Meeting minutes. Vote: 2 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending June 30, 2017. Account balances for the period were: Checking, $251,582.37; less permit account balance of ($59,108.55), for a total balance of $192,473.82.
Motion was made by Riley, seconded by Haas, to accept the Treasurer’s Report for the period ending June 30, 2017. Vote: 2 ayes, 0 nays. Motion carried.

Yager stated that for Permits #2017-18 (Anoka) and #2017-21, she has received payments but has not received applications. Nelson noted that #2017-18, #2017-19 and #2017-20 are for the Lennar project. He stated that they are still working on the application for #2017-18.

Yager noted that she also has received payment for Bunker Lake Industrial Park but has not received the application.

Linton stated that he would follow up on the Ramsey files.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $1,072.42 (services rendered in June of 2017), City of Anoka in the amount of $1,221.80 (permit refund), and City of Anoka in the amount of $1,200 (accounting services).

Motion was made by Riley, seconded by Haas, to authorize payment as presented and indicated above. Vote: 2 ayes, 0 nays. Motion carried.

Annual Assessment

Yager stated that she did not change the assessment proposed from the assessment amount the previous year, at $40,000 total to be split between the three cities. She noted that the LRRWMO is still planning for the development of the next generation plan. She stated that she is not attempting to build reserves further at this point but cover the operating costs and any potential increases for specific budget items.

NEW BUSINESS

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

Nelson confirmed that this project is not going to move forward. He stated that they have attempted to have the applicant withdraw their application but the applicant refuses to respond. He stated that most likely they will need to wait for the 90 days window to run out.

Motion was made by Riley, seconded by Haas, to continue Permit #2017-02, Gladstone, Anoka, as incomplete. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-08 ~ Trott Brook Hall ~ Ramsey

Haas reviewed the July 13, 2017 memo from Barr Engineering in which Obermeyer noted that there are several questions regarding the submittal that have been discussed and a request has
been made to Plowe Engineering twice since the last LRRWMO meeting. He recommends that the LRRWMO continue action on the request until the information requested has been submitted.

Brad Ducumn, project manager, stated that they did submit the information earlier this week. He noted that most of the project would not impact the stormwater aspects, which are further north of the project.

Linton explained that you cannot separate the building from the stormwater, it is all one parcel.

Haas noted that the applicant would be able to request a special meeting, but would be responsible for all costs associated with that. He stated that otherwise the project would be considered in August.

**Motion was made by Riley, seconded by Haas, to table the wetland delineation and Permit #2017-08, Trott Brook Hall, Ramsey, as detailed in the Barr Engineering memorandum dated July 13, 2017. Vote: 2 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover**

Haas noted that nothing has changed since the last meeting as the applicant still needs to submit additional information.

**Motion was made by Riley, seconded by Haas, to table Permit #2017-10, Ahlberg Driveway, Andover. Vote: 2 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2017-14 ~ 7009 175th Avenue NW ~ Ramsey**

Haas reviewed the July 14, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve the revised delineated wetland boundaries and types.

**Motion was made by Riley, seconded by Haas, to approve the revised delineated wetland boundaries and types for Permit #2017-14, 7009 175th Avenue NW, Ramsey, as detailed in the Barr Engineering memorandum dated July 14, 2017. Vote: 2 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2017-15 ~ Silver Oaks 2nd Addition ~ Ramsey**

Haas reviewed the July 12, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO consider the application incomplete until compliance with the LRRWMO criteria has been provided.

**Motion was made by Riley, seconded by Haas, to table Permit #2017-15, Silver Oaks 2nd Addition, Ramsey, as detailed in the Barr Engineering memorandum dated July 12, 2017. Vote: 2 ayes, 0 nays. Motion carried.**
LRRWMO Permit #2017-19 ~ Jasper Industrial Park ~ Ramsey

Haas reviewed the July 12, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue action on the permit for this project until the project has received the necessary approval from the City.

Motion was made by Riley, seconded by Haas, to table Permit #2017-19, Jasper Industrial Park, Ramsey, as detailed in the Barr Engineering memorandum dated July 12, 2017. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-20 ~ Cole Addition ~ Ramsey

Haas reviewed the July 13, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO consider the application submitted for this project to be incomplete until the information outlined in the July 13, 2017 memorandum has been provided.

Motion was made by Riley, seconded by Haas, to table Permit #2017-20, Cole Addition, Ramsey, as detailed in the Barr Engineering memorandum dated July 13, 2017. Vote: 2 ayes, 0 nays. Motion carried.

GreenCorps Position/Anoka Conservation District

Wagner provided additional details on the proposed GreenCorps position, noting that it would be a student that would be committed for one year and would focus on stormwater. He stated that the position would work to bring everyone together to develop strategies for stormwater. He stated that the objective is to get all parties on the same page and communicate more freely about stormwater BMPs.

Haas stated that he would hope to avoid duplication as the cities and LRRWMO do a lot right now. He stated that perhaps the focus should be on education and bringing the ideas into the schools to promote water quality. He stated that perhaps the position could assist in the adopt a street and highway programs. He noted that a lot of the time the signs are up but no one is actually doing the work for the adopt a highway program and therefore their signs should be removed. He stated that in Andover they have adopt a highway, park and pond but they do enforce those activities; meaning that if the work is not done they remove the sign. He stated that the County seems to be lax in their enforcement.

Linton agreed that getting into the schools would be helpful, as they could go across the borders to make presentations to all of the schools. He stated that Ramsey only has the elementary school whereas other cities have middle and high schools.

Haas asked if the position would meet with the individual cities and staff responsible for NPDES. Wagner stated that the position would meet with anyone and everyone that they can.
Riley stated that Ramsey is attempting to figure out the feasibility of rain gardens in conjunction with development and street projects and it would be helpful to have additional information on the benefits. Kytonen stated that he has seen a presentation on the program and it seemed that the reason behind the program is the number of impaired water bodies in the State.

Wagner stated that his understanding would be to bring more people on board to have a better understanding of stormwater while also bringing in the next generation of staff with the students.

Haas noted that another opportunity would be to utilize QCTV. Wagner stated that if there is a gap in the information provided in brochures, the position could work to provide additional information. Haas noted that the Anoka Union could be another opportunity.

Laitinen stated that when this was presented to the cohorts upstream they agreed with the educational component. He stated that they also requested assistance on a project, such as culvert inventory. He stated that perhaps there are system ideas that these cities would like help on as well.

Wagner agreed that if the member cities identify a need or gap, they would be willing to attempt to help. He noted that they would attempt to avoid duplication.

Clean Water Fund Grant Support Request ~ Anoka Conservation District

Wagner stated that the next round of applications for Clean Water Fund Grants is coming up and Schurbon requested a letter of support and potential match for the three-year grant period. He believed that the applications are due in August. Yager stated that she did have $10,000 marked as other/contingency and therefore there would be a budget over the next three years.

Wagner stated that there is already a waiting list of landowners for retrofits and other identified projects. He noted that the intent would be to work within the entire watershed, going north to Mille Lacs. He noted that even just a motion of support for the application would be helpful. He also provided details on the nature conservancy program.

Yager asked what the matching $20,000 would be used for. Wagner noted that the LRRWMO could specify that the funds be expended within the watershed or within the watershed as a whole.

Riley stated that the funds should be spent within the watershed locally. Haas agreed.

Motion was made by Riley, seconded by Haas, to support the Clean Water Fund Grant application. Vote: 2 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

Comp Plan Amendment: Armstrong West Area ~ Ramsey
Additional Waters Criteria ~ Anoka Conservation District
Wagner stated that within the statute for the new buffer law, the ACD had to create an additional waters list. He stated that instead of producing a static list, the ACD Board approved a set of two criteria that would allow for local WMOs to apply as they see fit. He stated that the criteria for waters they suggest are included in the planning report. He stated that the criteria are for the LRRWMO to use to apply on their waters. He noted that the LRRWMO would have one year from July 1, 2017 to create an addendum, which would list the criteria for additional waters. He noted that a draft statement was included in the packet that the Board could use as their addendum. He stated that in no way does that mean that buffers need to be installed or that enforcement would take place, it would simply note that the criteria applies to those waters. He explained that these criteria make it a very small burden for those organizations that have their waters identified and planned and attempts to assist in filling the gaps for those organizations that have minimal plans in place. He stated that the goal of the criteria is to open up flexibility to be used by each local water planner as they see fit.

Haas stated that perhaps Wagner could meet with Andover staff to ensure that the information is included in the water resource management plan. He noted that perhaps that would be helpful for the other member cities to meet individually with Wagner.

Riley stated that he likes the use of the word flexibility and the idea that this would not become burdensome.

Wagner noted that this information will be very helpful for organizations that have never done certain analysis and fill gaps using the information from ACD rather than attempting to have a small staffed organization determine that information on their own. He presented some of the overlay maps that ACD has created as examples. He noted that all of the GIS layers are provided on the ACD website.

Haas stated that meeting with the individual cities would be helpful to ensure the necessary information is provided and included.

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT**

Nelson presented the Year 2017 Second Quarter Report for the City of Anoka.

**Motion was made by Riley, seconded by Haas, to approve the Year 2017 Second Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permits #2016-20 and #2015-16. Vote: 2 ayes, 0 nays. Motion carried.**

Linton presented the Year 2017 Second Quarter Report for the City of Ramsey.

**Motion was made by Riley, seconded by Haas, to approve the Year 2017 Second Quarter Report for the City of Ramsey, as presented and to authorize release of unused escrow for Permits #2014-05, #2014-11, #2015-08, #2015-12, #2015-15, #2016-10. Vote: 2 ayes, 0 nays. Motion carried.**

Haas presented the Year 2017 Second Quarter Report for the City of Andover.
Motion was made by Riley, seconded by Haas, to approve the Year 2017 Second Quarter Report for the City of Andover, as presented. Vote: 2 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2017 Second Quarter Report

Wagner identified additional items that have been completed or progressed further since the report was drafted.

OLD BUSINESS

Update ~ Wetland Permit Application ~ Barr Engineering

Haas stated that included in the packet was a draft of the new flowchart, noting that one change had been made changing $750 to $800 under City Review. He noted that additional space also needs to be provided for the applicants to sign. He stated that Obermeyer will bring the updated stormwater information for the August meeting.

Linton referenced Attachment B, under office procedure, noting an inconsistency for deadlines. He stated that he likes the flowchart and believed that would help to alleviate the flowchart.

Yager noted that rather than listing her name it should state to City of Anoka.

Linton stated that he believed that the applicants meeting with city staff would help to prevent applications from remaining on the agenda for several months.

Riley agreed, noting that the few meetings he attended have had multiple applications tabled. He stated that anything that they can do to help applicants understand what is required up front, would help residents and business owners.

Haas stated the problems come down to engineering. Linton agreed that a lot of the continuations are due to lack of engineering information from the applicant.

It was the consensus of the Board that the new application and flowchart would help.

Haas stated that he will follow up with Obermeyer to have the changes updated.

Linton noted that an implementation schedule should also be discussed. Haas stated that the implementation should occur immediately after the changes are made. Linton stated that perhaps a month should be allowed to implement the changes, making the changes effective for September.
Motion was made by Riley, seconded by Haas, to approve the updated wetland application subject to the changes discussed today, to become effective September 2017. Vote: 2 ayes, 0 nays. Motion carried.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

Update ~ Anoka Erosion Control Ordinance and Wetland BMPs

Nelson noted that this would be ready at the next meeting as the Council agenda was too full to include the item in July.

OTHER BUSINESS

Discuss Boat Tour

Nelson noted that the tour could take place anytime the Board would like.

Haas asked if anyone else would have a pontoon, which would allow more people to attend.

Nelson estimated that the boat could hold 10 to 12 people in total. He stated that the LRRWMO could attempt to rent a second pontoon.

Haas stated that perhaps the week of August 28th would be good for the float.

It was the consensus of the Board to attempt to hold the float on Tuesday, August 29.

Other

Laitinen stated that he is part of the Metro Conservation District and thanked the LRRWMO for the contribution they made to the Children’s Waterfest; noting that the LRRWMO is the only WMO to make a contribution to the festival thus far.

ADJOURNMENT

A motion was made by Riley, seconded by Haas, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 9:45 a.m.

Respectfully submitted,

Amanda Staple, Administrative Secretary
LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303

MEETING NOTICE
August 17, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

PRELIMINARY
REGULAR AGENDA
Agenda to be Finalized at Meeting

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. June 15, 2017, Regular Meeting
   2. June 27, 2017, Special Meeting
   3. July 20, 2017, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka
   2. LRRWMO Permit #2017-08 ~ Trott Brook Hall ~ Ramsey
   3. LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover
   4. LRRWMO Permit #2017-15 ~ Silver Oaks 2nd Addition ~ Ramsey
   5. LRRWMO Permit #2017-16 ~ Anoka Site 12 ~ Anoka
   6. LRRWMO Permit #2017-17 ~ Anoka Site 17 ~ Anoka
   7. LRRWMO Permit #2017-19 ~ Jasper Industrial Park ~ Ramsey
   8. LRRWMO Permit #2017-20 ~ Cole Addition ~ Ramsey
   9. LRRWMO Permit #2017-21 ~ Bunker Lake Industrial Park ~ Ramsey
H. CONSIDER COMMUNICATIONS
   1. Discuss Community Water Meeting (August 29th) and Donation
   2. Pearson Property Jurisdictional Determination ~ Army Corps of Engineers
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Update on LRRWMO Requirements and Application ~ Barr Engineering
      A. Wetland Permit Application (Done)
      B. Storm Water Requirements and Application (Pending Review by the Board)
L. OUTSTANDING ITEMS/TASK CHECKLIST
   1. Update ~ Anoka Erosion Control Ordinance & Wetland BMPs
M. OTHER BUSINESS
   1. Discuss Rum River Pontoon Tour ~ August 29, 2017
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is September 21, 2017 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, and John Enstrom of Enstrom Organic Dirt.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the August 17, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

June 15, 2017 Regular Meeting

Motion was made by Anderson, seconded by Kuzma, to approve the June 15, 2017 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

June 27, 2017 Special Meeting

Motion was made by Anderson, seconded by Kuzma, to approve the June 27, 2017 Special Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

July 20, 2017 Regular Meeting

Motion was made by Anderson, seconded by Haas, to approve the July 20, 2017 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Kuzma). Motion carried.
NEW BUSINESS

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

Nelson noted that staff is awaiting the 90-day period to expire in order to terminate the permit.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-02, Gladstone, Anoka. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-08 ~ Trott Brook Hall ~ Ramsey

Haas reviewed the August 8, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum. He noted that there was a second permit from Barr Engineering which recommends the LRRWMO approve the wetland delineation and types and the de minimis exemption.

Motion was made by Anderson, seconded by Kuzma, to approve the wetland delineation and types and the de minimis exemption and to approve Permit #2017-08, Trott Brook Hall, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated August 8, 2017. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending July 31, 2017. Account balances for the period were: Checking, $249,852.22; less permit account balance of ($53,467.76), for a total balance of $196,384.46.

Yager noted that she has received payment but has not received an application for Permit #2017-18. Nelson stated that is a Lennar project. He explained that Lennar paid one check for multiple projects and an application will soon be received for #2017-18.

Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending July 31, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $852.12 (services rendered in July of 2017), Barr Engineering in the amount of $6,721.87 (services rendered in May/June of 2017), Wayne Davis in the amount of $275 (permit refund), Life Fitness in the amount of $181.50 (permit refund), Dedicated Property Management in the amount of $62.50 (permit refund), City of Ramsey in the amount of $275 (permit refund), and City of Anoka in the amount of $45.50 (permit refund).
Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS (Continued)

LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover

Haas noted that Barr Engineering has not yet received the necessary information from the applicant and therefore this item should be tabled.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-10, Ahlberg Driveway, Andover. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-15 ~ Silver Oaks 2nd Addition ~ Ramsey

Haas reviewed the August 8, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum. He stated that Barr Engineering also provided a second memorandum recommending the LRRWMO approve the wetland delineation boundary and type.

Motion was made by Kuzma, seconded by Anderson, to approve the wetland delineation boundary and type and to approve Permit #2017-15, Silver Oaks 2nd Addition, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated August 8, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-16 ~ Anoka Site 12 ~ Anoka

Haas reviewed the August 11, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-16, Anoka Site 12, Anoka, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated August 11, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-17 ~ Anoka Site 17 ~ Anoka

Haas reviewed the August 9, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Motion was made by Anderson, seconded by Kuzma, to approve Permit #2017-17, Anoka Site 17, Anoka, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated August 9, 2017. Vote: 3 ayes, 0 nays. Motion carried.
LRRWMO Permit #2017-19 ~ Jasper Industrial Park ~ Ramsey

Haas reviewed the August 9, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO continue action on the permit until the information requested has been submitted.

**Motion was made by Kuzma, seconded by Anderson, to continue Permit #2017-19, Jasper Industrial Park, Ramsey, as detailed in the Barr Engineering memorandum dated August 9, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-20 ~ Cole Addition ~ Ramsey

Haas reviewed the August 10, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

**Motion was made by Anderson, seconded by Kuzma, to approve Permit #2017-20, Cole Addition, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated August 10, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-21 ~ Bunker Lake Industrial Park ~ Ramsey

Haas reviewed the August 11, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-21, Bunker Lake Industrial Park, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated August 11, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

OTHER

Yager stated that she received an email with a wetland delineation report for White Pines Wilderness in Andover. She noted that the landowner was not sure how much he should send for the application fee.

Haas stated that the landowner should call Jason Law, an Andover City staff member, and he will provide them with the necessary information.

CONSIDER COMMUNICATIONS

Discuss Community Water Meeting (August 29th) and Donation
Pearson Property Jurisdictional Determination ~ Army Corps of Engineers
Haas noted that he could attend the community water meeting on August 29\textsuperscript{th} to represent the Board. He stated that a representative from each city should attend if possible as well.

Nelson noted that he will be attending to represent Anoka.

Westby stated that he and Linton would be on vacation but noted that perhaps Mayor Strommen would be attending. He noted that he would check with Ramsey staff to determine if someone else would be attending.

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None**

**ACD QUARTERLY REPORT ~ None**

**OLD BUSINESS**

**Update on LRRWMO Requirements and Application ~ Barr Engineering**

\begin{itemize}
  \item A. Wetland Permit Application (Done)
  \item B. Storm Water Requirements and Application (Pending Review by the Board)
\end{itemize}

Haas stated that at the last meeting the Board reviewed the potential changes to the wetland permit application, which has been updated. He stated that Obermeyer recommended that member city engineering staff review the potential updates to the storm water requirements and application to provide additional input. He suggested that input be provided to Obermeyer by September 8\textsuperscript{th} in order to make the updates prior to the September meeting. He stated that he spoke with Dan Fabian of BWSR regarding the changes to the storm water design requirements and confirmed that action could be done through a minor plan amendment.

**OUTSTANDING ITEMS/TASK CHECKLIST**

Haas reviewed the outstanding items and task checklist.

**Update ~ Anoka Erosion Control Ordinance and Wetland BMPs**

Nelson reported that the first reading occurred that the August 7\textsuperscript{th} meeting and will go back to the City Council on August 21\textsuperscript{st} for the second reading and adoption.

**OTHER BUSINESS**

**Discuss Boat Tour**

Haas noted that the event will occur on Tuesday, August 29\textsuperscript{th}.

Nelson stated so far, there are eight people confirmed for the boat tour, with a possible total of nine if ACD has a person that wants to attend.
Westby confirmed that Ramsey has two additional people, for a total of four, if there is enough space. He noted that he would prioritize the list in the case there is not enough room for all four people.

**Application Deadline**

Linton stated that the Board discussed changing the application deadline and asked when that would take effect. Haas noted that could not occur until the minor plan amendment is approved by the LRRWMO Board, which would be after the 30-day review period is over.

Linton stated that perhaps that could occur January 1st so that there is sufficient time to notify applicants.

**ADJOURNMENT**

A motion was made by Anderson, seconded by Kuzma, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:54 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE
September 21, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

PRELIMINARY
REGULAR AGENDA
Agenda to be Finalized at Meeting

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. August 17, 2017, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka
   2. LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover
   3. LRRWMO Permit #2017-19 ~ Jasper Industrial Park ~ Ramsey
   4. LRRWMO Permit #2017-22 ~ 17059 Nowthen Boulevard ~ Ramsey
   5. LRRWMO Permit #2014-16 ~ White Pines Wilderness 3rd Add. ~ Andover
H. CONSIDER COMMUNICATIONS ~ None
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Update on LRRWMO Requirements and Application ~ Barr Engineering
      A. Wetland Permit Application (Done)
      B. Storm Water Requirements and Application (Pending Review by the Board)
L. OUTSTANDING ITEMS/TASK CHECKLIST
   1. Consider Anoka Erosion Control Ordinance & Wetland BMPs
M. OTHER BUSINESS
   1. Report on Community Water Meeting ~ Haas
   2. Discuss Findings During Rum River Pontoon Tour
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is October 19, 2017 – at 8:30 a.m.

** PLEASE POST **

PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:38 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Assistant Deputy Treasurer Brenda Smith, Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Andover Assistant Engineer Jason Law, and Bob Obermeyer of Barr Engineering.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the September 21, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

August 17, 2017 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the August 17, 2017 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Smith presented the Treasurer’s Report for the period ending August 31, 2017. Account balances for the period were: Checking, $244,481.39; less permit account balance of ($47,693.26), for a total balance of $196,788.13.
Haas stated that the Board has been collecting funds for the creation of the Fourth Generation Plan and noted that it would be helpful to show that balance on the monthly report.

**Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending August 31, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

**Payment of Bills**

Smith presented the payment of bills for TimeSaver in the amount of $921.57 (services rendered in August of 2017), Barr Engineering in the amount of $4,148.89 (services rendered in June/July of 2017) and Barr Engineering in the amount of $3,098.85 (July/August).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

**NEW BUSINESS**

**LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka**

Nelson confirmed that this item should be tabled. He stated it appears that Gladstone is going to move forward with the project in the near future.

**Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-02, Gladstone, Anoka. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover**

Haas reviewed the September 15, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO table the request as they are within the 15-day review period and noted that the item will come back to the Board for review at the October meeting.

**Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-10, Ahlberg Driveway, Andover, as detailed in the Barr Engineering memorandum dated September 15, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2017-19 ~ Jasper Industrial Park ~ Ramsey**

Haas reviewed the August 19, 2017 memo from the City of Ramsey in which Linton informs the LRRWMO that the applicant has submitted a letter to the City stating that they will not be proceeding with this project and therefore he recommended the return of any unused escrow from the application.

**Motion was made by Kuzma, seconded by Anderson, to terminate Permit #2017-19, Jasper Industrial Park, Ramsey, and return any unused escrow. Vote: 3 ayes, 0 nays. Motion carried.**
LRRWMO Permit #2017-22 ~ 17059 Nowthen Boulevard ~ Ramsey

Haas reviewed the September 15, 2017 memo from Barr Engineering in which Wold stated that the applicant’s engineer provided information indicating that the wetland delineation may be revised. He stated that the WCA Notice of Application was submitted on September 15, 2017 with a 15-business day comment period, which ends on October 6, 2017. He noted that a recommendation on the wetland boundary determination will be provided after the required comment period and therefore the item should be tabled.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-22, 17059 Nowthen Boulevard, Ramsey. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2014-16 ~ White Pines Wilderness 3rd Addition ~ Andover

Haas reviewed the September 15, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the delineated wetland boundaries and types. He stated that in addition Obermeyer recommends approval of the requested incidental determination for the Borrow Pit area.

Motion was made by Kuzma, seconded by Anderson, to approve the delineated wetland boundaries and types and the incidental determination for the Borrow Pit area for Permit #2014-16, White Pines Wilderness 3rd Addition, Andover, as detailed in the Barr Engineering memorandum dated September 15, 2017. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Update on LRRWMO Requirements and Application ~ Barr Engineering

A. Wetland Permit Application (Completed)
B. Storm Water Requirements and Application (Pending Review by the Board)

Obermeyer stated that they have received comments from the staff of each member city. He stated that he would like input from the Board on the comments received from the three municipalities and noted if there are additional changes, he can make those prior to the October meeting.

Law stated that Andover had concern with the proposed deadline which would require applications to be submit 30 days prior to the Board meeting, as that could cause additional
delays. He stated that the longer deadline would make sense for more detailed applications, but noted that simple applications that are complete could easily be submitted two weeks prior to the meeting.

Linton stated he suggested the 30-day deadline, noting that based upon the clientele in Ramsey there would be a lot of applicants that would try to slide in on the two-week window with more complex applications. He stated that the two-week timeframe does not allow enough time for the engineer to review the application and for the applicant to respond.

Kuzma stated when applicants do not have all their information submitted and comments replied to, that pushes the application to the next meeting anyway. He explained that is why the two-week timeframe does not seem to be working.

Westby stated that the applicants are not speaking with City staff prior to submission and therefore they would not know whether they would qualify for a two-week or 30-day window.

Law stated that perhaps if there is a clean submission that could move forward in two weeks while a more complicated review would need to meet the 30-day deadline.

Obermeyer stated that if the applicant was going first to a member city, city staff could then make the decision on whether that could move forward to the next meeting.

Kuzma noted that if the 30-day rule was in effect and an application were to come forward that was clean and able to move forward to the regular meeting, that could still move forward.

Nelson suggested the requirement be that the watershed permit come from the member city rather than from the treasurer’s office (Pam). Haas noted that it has worked well having Pam issue the permit number once she receives the check.

Linton stated that in most cases, Ramsey staff is able to have a pre-development meeting with a developer and explain what will be needed in terms of permitting but noted sometimes an applicant simply submits to the LRRWMO.

Law agreed that review coordination has been a problem.

Linton stated he has been very conscious that permit applicants need to receive the necessary city approvals prior to obtaining a LRRWMO permit. He stated that if he sees a project on the LRRWMO agenda that has not yet received approval from their Planning Commission, he sends an email to the LRRWMO staff to request that the item be tabled.

The Board discussed the suggestion that would require applicants to submit complete applications 30 days prior to the next Board meeting in order to appear on the agenda.

Haas suggested that a spot be added to the application requiring the applicable city to sign off on the application.
Obermeyer stated that perhaps this be made a policy rather than incorporating into the Third Generation Plan. He explained that if the item is made a policy, the Board would be able to make changes easily at a Board meeting whereas if the item is placed into the Plan, that would require a formal review and amendment to make any changes.

Nelson stated he would like the ability to have the permits run concurrently with the city review process.

Law stated that would also work for Andover, as they prefer to have concurrent reviews as well. He noted that the Planning Commission review and recommendation for approval is made contingent upon the approval of the LRRWMO.

Nelson noted that is also what Anoka does as well, making approvals contingent upon LRRWMO and engineering approvals.

Law stated that the process they use, making their Planning Commission approval contingent upon LRRWMO plan, has been working for Andover and makes the process more efficient.

Obermeyer stated this discussion is good and suggested that perhaps member city staff further think about the issues and talk with each other to determine what would be the best fit.

Haas confirmed the consensus of the Board to require first-time applications to be submitted 30 days prior to the next Board meeting in order to appear on that agenda. If an item is tabled or continued, the necessary comments and information must be submitted two weeks prior to the next agenda in order to appear on that next agenda.

Westby stated that it would be nice to have a spot on the application which requires a member of the applicable city staff sign off on the application prior to submission to the LRRWMO, as that would ensure that the city staff has reviewed the application and the correct permit fee is enclosed which would hopefully help an application move through the process faster.

It was noted that these changes would not take effect until most likely January 1, 2018.

Linton provided additional details on the comment from Ramsey regarding wet ponds and infiltration basins.

Obermeyer continued to review the comments received by the member cities.

Nelson stated that it is very hard to do redevelopment projects in Anoka and they are attempting to make the LRRWMO and MS4 permit regulations more in line with each other. He provided an example in which the impervious surface is being reduced and therefore the existing conditions are being improved, which would meet the requirements of the MS4 permit but the LRRWMO would still require infiltration. Obermeyer stated if the treatment is being required, that is to the benefit of the city. Law stated the comment, as written, was a bit confusing.
Nelson noted the comment was meant to suggest that the language be changed from all impervious surface to new impervious surface. Westby stated that he can understand how that would be difficult for Anoka.

Linton acknowledged that would be hard. He stated that if a stormwater element is not sized correctly, it would eventually fail.

Nelson provided an example of a small redevelopment that occurs but because the development itself is old and perhaps does not have stormwater treatment, the developer would then be required to treat for the entire site rather than just the redevelopment project. He stated that Anoka does not have a lot of undeveloped land and therefore the development that occurs is redevelopment. Law agreed that Anoka would be more unique than Andover and Ramsey.

Nelson used a redevelopment example in which a two-acre site is being redeveloped and the overall impervious surface is being reduced but that site would then require full stormwater treatment.

Westby suggested that perhaps Anoka develop alternate language to be further discussed between the meetings.

Nelson suggested changing the word “all” to “new.” Obermeyer stated if you are just treating the new, you are giving up the option to treat for the entire site and the city should consider whether that would benefit the city.

Haas briefly reviewed the comments from the City of Andover.

Obermeyer asked if the Board would like to go with the back-to-back 100-year events. It was the consensus of the Board to put that item back into the Plan.

The Board further discussed the comments received from Andover. Law provided additional details on the comments that he submitted for Andover.

Haas noted that Obermeyer will incorporate the comments made through discussion today and provide that to the Board to preliminarily accept. He noted that a formal review period would then be required before the item comes back to the Board for formal adoption.

Obermeyer stated he would draft a strike out mode that would be sent to the Board to review before the next meeting in case additional comments are made. Haas stated that Obermeyer should include a deadline for responses with his draft to ensure additional comments are received in time.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist. He noted that member cities should send their newsletter articles to Schurbon to ensure that item is included.
Consider Anoka Erosion Control Ordinance and Wetland BMPs

Haas noted this item was completed and included for informational purposes.

OTHER BUSINESS

Report on Community Water Meeting - Haas

Haas stated that he, Westby, and Nelson attended the meeting and provided a brief update. He stated from his point of view, the group needs to quit talking about the items and start acting.

Westby agreed but noted that funding would be required for the action to occur.

Haas noted the BWSR Listening Session is scheduled in Blaine on Friday, September 29, from 9:00 to 11:30 a.m. He confirmed that he would forward the information on the meeting to the other city staff members as he seemed to be the only one to receive the information.

Linton confirmed that he and Haas attended the previous year but noted that the meeting was more geared towards counties and rural Minnesota rather than urban/suburban concerns.

Discuss Findings During Rum River Pontoon Tour

Haas thanked Anoka for coordinating the tour. He asked Ramsey staff for more information on the violations.

Westby stated that Ramsey staff is further reviewing the identified violations to determine the enforcement that should be taken.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:57 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE
October 19, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

PRELIMINARY
REGULAR AGENDA
Agenda to be Finalized at Meeting

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. September 21, 2017, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka
   2. LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover
   3. LRRWMO Permit #2017-18 ~ Anoka Site 20 ~ Anoka
   4. LRRWMO Permit #2017-22 ~ 17059 Nowthen Boulevard ~ Ramsey
   5. LRRWMO Permit #2017-23 ~ Northfork Villas ~ Ramsey
   6. LRRWMO Permit #2017-24 ~ Northfork Meadows ~ Ramsey
   7. LRRWMO Permit #2017-25 ~ Lashinski Rum River Lot Delineation ~ Andover
   8. LRRWMO Permit #2017-26 ~ Greenway Terrace ~ Ramsey
   9. LRRWMO Permit #2017-27 ~ Rum River Prairie ~ Ramsey
H. CONSIDER COMMUNICATIONS ~ None
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
   1. 2017 Third Quarter Report ~ Andover, Anoka, Ramsey
J. ACD QUARTERLY REPORT
   1. 2017 Third Quarter Report
K. OLD BUSINESS
   1. Update on LRRWMO Requirements and Application ~ Barr Engineering
      A. Wetland Permit Application (Done)
      B. Storm Water Requirements and Application (Pending Review by the Board)
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Report on Community Water Meeting ~ Haas
   2. Discuss Findings During Rum River Pontoon Tour
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is November 16, 2017 – at 8:30 a.m.

**PLEASE POST**
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Bob Obermeyer of Barr Engineering, Andover Assistant Engineer Jason Law, and John Enstrom.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the October 19, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

September 21, 2017 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the September 21, 2017 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Yager presented the Treasurer’s Report for the period ending September 30, 2017. Account balances for the period were: Checking, $247,526.82; less permit account balance of ($62,659.20), for a total balance of $184,867.62.
Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer’s Report for the period ending September 30, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of $678.06 (services rendered in September of 2017) and Barr Engineering in the amount of $1,672.72 (services rendered in Aug/Sept of 2017).

Motion was made by Anderson, seconded by Kuzma, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

Haas stated that the information is still incomplete and therefore no action is needed at this time.

LRRWMO Permit #2017-10 ~ Ahlberg Driveway ~ Andover

Haas reviewed the October 16, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the wetland boundary, type, and WCA exemption.

Motion was made by Kuzma, seconded by Anderson, to approve the wetland boundary, type, and the WCA de minimis exemption for Permit #2017-10, Ahlberg Driveway, Andover, as detailed in the Barr Engineering memorandum dated October 16, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-18 ~ Anoka Site 20 ~ Anoka

Nelson explained the LRRWMO permit application for 30 townhomes. He noted that at this time the application in incomplete.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2017-18, Anoka Site 20, Anoka, as detailed in the Barr Engineering memorandum dated October 12, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-22 ~ 17059 Nowthen Boulevard ~ Ramsey

Haas reviewed the October 16, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the revised wetland boundaries and types.
Motion was made by Kuzma, seconded by Anderson, to approve the revised wetland boundaries and types for Permit #2017-22, 17059 Nowthen Boulevard, Ramsey, as detailed in the Barr Engineering memorandum dated October 16, 2017. Vote: 3 ayes, 0 nays. Motion carried.

**LRRWMO Permit #2017-23 ~ Northfork Villas ~ Ramsey**

Haas reviewed the October 16, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO continue action on the request as the comment period has not yet expired.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2017-23, Northfork Villas, Ramsey, as detailed in the Barr Engineering memorandum dated October 16, 2017. Vote: 3 ayes, 0 nays. Motion carried.

**LRRWMO Permit #2017-24 ~ Northfork Meadows ~ Ramsey**

Haas reviewed the October 16, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO continue the request as the comment period has not yet expired.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2017-24, Northfork Meadows, Ramsey, as detailed in the Barr Engineering memorandum dated October 16, 2017. Vote: 3 ayes, 0 nays. Motion carried.

**LRRWMO Permit #2017-25 ~ Lashinski Rum River Lot Delineation ~ Andover**

Haas reviewed the October 16, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO continue action on this request as the comment period has not yet expired.

Motion was made by Kuzma, seconded by Anderson, to continue Permit #2017-25, Lashinski Rum River Lot Delineation, Andover, as detailed in the Barr Engineering memorandum dated October 16, 2017. Vote: 3 ayes, 0 nays. Motion carried.

**LRRWMO Permit #2017-26 ~ Greenway Terrace ~ Ramsey**

Haas reviewed the October 12, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Motion was made by Anderson, seconded by Kuzma, to approve Permit #2017-26, Greenway Terrace, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated October 12, 2017. Vote: 3 ayes, 0 nays. Motion carried.
LRRWMO Permit #2017-27 ~ Rum River Prairie ~ Ramsey

Haas reviewed the October 16, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO continue action on the request as the comment period has not yet expired.

**Motion was made by Kuzma, seconded by Anderson, to continue Permit #2017-27, Rum River Prairie, Ramsey, as detailed in the Barr Engineering memorandum dated October 16, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Nelson presented the Year 2017 Third Quarter Report for the City of Anoka.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2017 Third Quarter Report for the City of Anoka, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Linton presented the Year 2017 Third Quarter Report for the City of Ramsey.

Motion was made by Anderson, seconded by Kuzma, to approve the Year 2017 Third Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Haas presented the Year 2017 Third Quarter Report for the City of Andover.

Motion was made by Kuzma, seconded by Anderson, to approve the Year 2017 Third Quarter Report for the City of Andover, as presented, and to authorize release of unused escrow for Permit #2016-23. Vote: 3 ayes, 0 nays. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2017 Third Quarter Report

Haas reviewed the Third Quarter Report from the ACD.

OLD BUSINESS

Update on LRRWMO Requirements and Application ~ Barr Engineering

A. Wetland Permit Application (Done)
B. Storm Water Requirements and Application (Pending Review by the Board)
Obermeyer stated he made modifications to the permit application and appendix E, based on the comments that were received. He reviewed a summary of the changes including the submission date applications must be received by in order to be considered on the next Board agenda.

Nelson noted that there is also a city authorization spot on the top and suggested that portion be removed since the new signature spot is included.

Law stated that perhaps language should be added that states “the next regular LRRWMO Board meeting.” He asked for clarification on the City authorization that is required. Obermeyer noted that based upon the discussion, he added a signature spot for the member city to sign off on and language that states that the City authorization must be received prior to the LRRWMO issuing a permit number.

Haas noted that it should help a lot to have the City checking to make sure that the application is complete prior to submission.

Obermeyer continued to review the proposed changes.

Nelson referenced language that is proposed to be stricken that would provide alternative options to meet water quality requirements and asked if that should remain. Obermeyer confirmed that additional options would be available but the applicant must still meet the criteria. He continued to review the proposed changes to the application specific to redevelopment. He noted that when redevelopment occurs, the LRRWMO is gaining the opportunity to receive stormwater management in cases where it was not previously provided.

Haas asked for additional information on what other watersheds require.

Obermeyer stated that one inch is required onsite and if that cannot be provided onsite there must be an explanation of why it would not be practical or feasible to have volume retention on the site. He noted that reuse would be one way, while most people view infiltration as the most practical and feasible. He stated if that cannot be provided onsite, the applicant could pay into a fund to have someone do that function offsite. He stated that an applicant would have to go through the steps to show why it cannot be done.

Haas noted if that cannot be done onsite, the applicant would have the option to provide that benefit within the same member city or within the watershed. Obermeyer confirmed the watershed would still drain to the same resources and therefore, the benefit would still be provided.

Nelson asked for explanation of the one-year travel zone. Law provided additional details noting it would depend on the groundwater in that area. He noted the language from Coon Creek seems to be redundant as the drinking water supply area language is already included in E8.

Obermeyer noted that often it is beneficial to have the redundancy because some of the issues can be complicated.
Haas stated that the language has already been in there and therefore, it would be best to have the redundancy.

Nelson provided alternate language used by Coon Creek that would provide more flexibility for the City of Anoka and asked if the Board would be comfortable with that addition. Haas suggested that the language be left in with the shall/should language. Nelson stated that would make it hard for the applicants because they would not be certain what is required.

Linton stated it may be a tough step, but Ramsey took a stand that they want development to happen and took the extra step to assist in providing a banking system because it is the City’s drinking water supply system that would cause a problem with infiltration. He stated perhaps Anoka should take a similar step recognizing that the downtown area is difficult to infiltrate in and create a banking system that developers in the downtown area could use.

Haas stated if the Board approves the language, they could adopt that and it could then be submitted to BWSR.

Obermeyer stated he would want to ensure that everyone agrees with the language as proposed. He noted if the Board feels that the language on E8 is sufficient, then the language on E6 could be stricken.

Haas confirmed the consensus of the Board to leave the language in E6 as long as the language is consistent and not conflicting.

Obermeyer stated he would make the suggested changes and provide it back to the Board prior to the next regular Board meeting for review and if accepted, the Board could approve the document at that time.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Report on Community Water Meeting

Haas stated that he and Bruce Westby attended the Anoka County Water Resource Management Task Force meeting on October 11th and indicated that there was a lot of discussion on water supply and a little discussion on stormwater. He stated to the Task Force concerns on the number of agencies involved in stormwater, suggesting that the management and enforcement be left to the WMO’s/Watershed Districts and Cities as this is an unfunded mandate that the cities must find a way to fund. Having the MPCA involved and requiring a construction portion is not necessary since the Cities and WMO’s and Watershed Districts already review plans and do enforcement activities in the field. Requiring a MPCA NPDES construction permit is duplication.
Linton stated that he and Haas attended the BWSR listening session on September 29th and had provided the suggestion that the State agencies must coordinate together and coordinate their timelines. He used the example that Ramsey had to update their Water Resource Management Plan three times recently to meet the timelines because of the different agency requirements.

Haas stated they also provided input that the NPDES construction permit from the MPCA is redundant because of the city and watershed permits that are already required. He stated that the MPCA should focus more on the rural areas outside the Metro area where watershed resource management plans or WMO/Watershed District plans don’t exist. The Metro urban areas are already requiring the permits through the City itself and the Watershed.

Discuss Findings During Rum River Pontoon Tour

No comments.

ADJOURNMENT

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:22 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE
November 16, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

PRELIMINARY
REGULAR AGENDA
Agenda to be Finalized at Meeting

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. October 19, 2017, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka
   2. LRRWMO Permit #2017-18 ~ Anoka Site 20 ~ Anoka
   3. LRRWMO Permit #2017-23 ~ Northfork Villas ~ Ramsey
   4. LRRWMO Permit #2017-24 ~ Northfork Meadows ~ Ramsey
   5. LRRWMO Permit #2017-25 ~ Lashinski Rum River Lot Delineation ~ Andover
   6. LRRWMO Permit #2017-27 ~ Rum River Prairie ~ Ramsey
   7. LRRWMO Permit #2017-28 ~ Pearson Place ~ Ramsey
   8. LRRWMO Permit #2017-29 ~ Norlex Turf Black Dirt ~ Andover
   9. LRRWMO Permit #2017-30 ~ White Pine Wilderness 3rd Addition ~ Andover
H. CONSIDER COMMUNICATIONS ~ None
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Update on LRRWMO Requirements and Application ~ Barr Engineering
      A. Wetland Permit Application (Done)
      B. Storm Water Requirements and Application (Pending Review by the Board)
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is December 21, 2017 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Andover Alternate Mike Knight, John Enstrom of Enstrom Organic Dirt, and Steve Laitinen of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the November 16, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

Laitinen stated that he would like to address information about One Watershed One Plan under Other Business. Haas suggested considering that item as G10 under New Business.

APPROVE MINUTES

October 19, 2017 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the October 19, 2017 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

The Treasurer’s Report was included in the Board packet for the period ending October 31, 2017. Account balances for the period were: Checking, $252,900.08; less permit account balance of ($64,104.20), for a total balance of $188,795.88.
Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending October 31, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

The bills presented for this month are TimeSaver in the amount of $787.42 (services rendered in October of 2017), Barr Engineering in the amount of $2,242.86 (services rendered in Sept/Oct of 2017), Anoka Conservation District in the amount of $300 (website security), and Maple Investments, LLC in the amount of $428 (permit refund).

Motion was made by Anderson, seconded by Kuzma, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

No action necessary, it was noted that this item will move forward in the future.

LRRWMO Permit #2017-18 ~ Anoka Site 20 ~ Anoka

Haas reviewed the November 10, 2017 memo from Barr Engineering in which Obermeyer stated that there are several questions regarding the submittal that staff has discussed, and additional information has been requested from Civil Site Group. The information has not yet been received and therefore requests that the LRRWMO again be continued until revised plans complying with the LRRWMO freeboard requirement are submitted and considered complete.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-18, Anoka Site 20, Anoka, as detailed in the Barr Engineering memorandum dated November 10, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-23 ~ Northfork Villas ~ Ramsey

Haas reviewed the November 10, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the no-wetland determination.

Motion was made by Kuzma, seconded by Anderson, to approve the no-wetland determination for Permit #2017-23, Northfork Villas, Ramsey, as detailed in the Barr Engineering memorandum dated November 10, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-24 ~ Northfork Meadows ~ Ramsey

Haas reviewed the November 10, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the delineated wetland boundaries and types.
Motion was made by Kuzma, seconded by Anderson, to approve the delineated wetland boundaries and types for Permit #2017-24, Northfork Meadows, Ramsey, as detailed in the Barr Engineering memorandum dated November 10, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-25 ~ Lashinski Rum River Lot Delineation ~ Andover

Haas reviewed the November 10, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the revised wetland boundaries and types as detailed in the draft Notice of Decision form.

Motion was made by Kuzma, seconded by Anderson, to approve the revised wetland boundaries and types for Permit #2017-25, Lashinski Rum River Lot Delineation, Andover, as detailed in the Barr Engineering memorandum dated November 10, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-27 ~ Rum River Prairie ~ Ramsey

Haas reviewed the November 10, 2017 memo from Barr Engineering in which Wold recommends that the LRRWMO approve the wetland boundaries and revised types.

Motion was made by Anderson, seconded by Kuzma, to approve the wetland boundaries and revised types for Permit #2017-27, Rum River Prairie, Ramsey, as detailed in the Barr Engineering memorandum dated November 10, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-28 ~ Pearson Place ~ Ramsey

Haas reviewed the November 9, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Anderson, seconded by Kuzma, to approve Permit #2017-28, Pearson Place, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated November 9, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-29 ~ Norlex Turf Black Dirt ~ Andover

Haas reviewed the November 10, 2017 memo from Barr Engineering in which Wold stated that an application form checking the box for a WCA exemption was received associated with the Norlex Turf Black Dirt site in the City of Andover. He noted that the application did not specify any information related to the exemption. He noted that through email and phone conversations with the applicant, the applicant indicated that he would submit a joint application form with details on the WCA request but noted that until this information is received, there is no information to review at this time. He provided additional information on the project.
Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-29, Norlex Turf Black Dirt, Andover, as detailed in the Barr Engineering memorandum dated November 10, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-30 ~ White Pines Wilderness 3rd Addition ~ Andover

Haas reviewed the November 10, 2017 memo from Barr Engineering in which Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-30, White Pines Wilderness 3rd Addition, Andover, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated November 10, 2017. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

One Watershed One Plan

Laitinen provided additional details on the application which the group is sending out to fund the petition. He noted that it would combine both Rum River WMOs and three other upstream WMOs. He stated that it appears that the focus of this is to gain tax levy authority by consolidating these watersheds. He distributed information on consolidation of districts. He noted that at some point someone filed on behalf of the LRRWMO. He stated that this is an application to fund the petition. He stated that the following month he votes on a voluntary County tax for One Watershed One Plan, noting that although he will be voting in opposition, he does not feel that everyone else will vote in that manner.

Anderson asked for clarification on the groups that would be included.

Laitinen stated that this would consolidate this body with the other upstream watersheds. He stated that in the past the groups were combined and there were difficulties in establishing a Joint Powers Agreement because it would not in essence be fair for everyone as the upstream groups have a lot more land and less population, therefore the cities in the LRRWMO would be spending their funds outside of the cities and outside of Anoka County.

Haas stated that from what he understands, the LRRWMO would not have to participate in the One Watershed One Plan and the LRRWMO would still exist. He stated that the goal of BWSR is to have everyone involved in the One Watershed One Plan by 2025, statewide. He stated that it is his understanding that the Board could participate as an advisory role, but the LRRWMO would still be more restrictive and would still exist.

Laitinen stated that there are areas in the state where this is working, noting that those areas have similar populations spread out throughout the area. He stated that joining this as a governmental unit may not be the best choice for the LRRWMO. He stated that for some areas in the state,
such as the arrowhead region, it does make sense to participate in One Watershed One Plan. He stated that his intent was simply to provide this information to the Board and spark discussion.

Kuzma thanked Laitinen for bringing this to the Board’s attention.

Haas noted that additional information can be found on the BWSR website.

CONSIDER COMMUNICATIONS

Holiday at the Haven

Haas noted that this is an informational item and does not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Update on LRRWMO Requirements and Application ~ Barr Engineering

A. Wetland Permit Application (Done)
B. Storm Water Requirements and Application (Pending Review by the Board)

Haas noted that information was included in the packet. He stated that he also sent an email the previous day with additional comments from Andover staff. He confirmed that the requirement would be to meet the one inch of runoff, with alternatives available if an applicant cannot meet that requirement.

Kuzma noted that the LRRWMO contribution presented in the Ramsey budget seemed low and asked if that contribution was correct or whether the contribution had been lowered. He stated that he did ask the Ramsey Finance Director and she stated that is the contribution request she received from the Treasurer.

Haas stated that he did not notice the amount of the contribution requested. He continued to review the comments and proposed application changes. He stated that he will follow up with Obermeyer to let him know this is ready to go. He stated that the minor amendment would then be sent out for the comment period.

Nelson stated that he spoke with the Finance Department regarding the City authorization. He asked how the Anoka Finance Department would know that the City actually signed it rather than the applicant signing the City’s name. He stated that perhaps City staff can send an email to the Anoka Finance Department stating that they authorize the specific permit number. He asked if that would be too much and whether the signature would be sufficient.

Kuzma stated that perhaps the City staff could stamp the application as well.
Nelson noted that another option would be for the staff members to review the requests as they come forward to the Board, as they would notice whether or not they signed the application.

**It was the consensus of the Board to not add that additional step and simply require the signature of the City staff person. It was noted that if an applicant falsely signs the application on behalf of the City, there would be other consequences.**

**OUTSTANDING ITEMS/TASK CHECKLIST**

Haas reviewed the outstanding items and task checklist.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:04 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary
MEETING NOTICE

December 21, 2017 – 8:30 a.m. – Committee Room - Anoka City Hall

PRELIMINARY
REGULAR AGENDA
Agenda to be Finalized at Meeting

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT’S FORUM
E. APPROVE MINUTES
   1. November 16, 2017, Regular Meeting
F. FINANCE MATTERS
   1. Treasurer’s Report
   2. Payment of Bills
G. NEW BUSINESS
   1. LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka
   2. LRRWMO Permit #2017-18 ~ Anoka Site 20 ~ Anoka
   3. LRRWMO Permit #2017-29 ~ Norlex Turf Black Dirt ~ Andover
   4. LRRWMO Permit #2017-31 ~ Anoka High School Additions ~ Anoka
   5. Consider Resolution to Support Rum River Major Watershed One Watershed, One Plan Implementation Framework Project ~ ACD
H. CONSIDER COMMUNICATIONS ~ None
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD QUARTERLY REPORT ~ None
K. OLD BUSINESS
   1. Update on LRRWMO Requirements and Application ~ Barr Engineering
      A. Wetland Permit Application ~ Draft Amendment being prepared by Barr Engineering to send out to BWSR and other Agencies for Comments
      B. Storm Water Requirements and Application ~ Draft Amendment being prepared by Barr Engineering to send out to BWSR and other Agencies for Comments
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
N. ADJOURNMENT

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan

Next regular meeting date is January 18, 2018 – at 8:30 a.m.

** PLEASE POST **
PUBLIC WELCOME TO ATTEND
CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:33 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, John Enstrom of Enstrom Organic Dirt, and Jamie Schurbon of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Kuzma, seconded by Anderson, to approve the December 21, 2017 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT’S FORUM

None.

APPROVE MINUTES

November 16, 2017 Regular Meeting

Motion was made by Kuzma, seconded by Anderson, to approve the November 16, 2017 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer’s Report

Haas presented the Treasurer’s Report for the period ending November 30, 2017. Account balances for the period were: Checking, $251,398.66; less permit account balance of ($59,879.47), for a total balance of $191,519.19.
Haas referenced the summary of permit applications. He noted that there were two permits, one in Andover and one in Ramsey that appeared to be billed twice. He noted that there was a City of Anoka permit for Greenhaven that is overdue, #2016-27.

Motion was made by Anderson, seconded by Kuzma, to accept the Treasurer’s Report for the period ending November 30, 2017. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Nelson presented the payment of bills for TimeSaver in the amount of $761.55 (services rendered in November of 2017), Barr Engineering in the amount of $3,739.26 (services rendered in October of 2017), Anoka Conservation District in the amount of $32,442.45 (small space retrofits), City of Anoka in the amount of $1,200 (accounting services), City of Andover in the amount of $1,918 (permit refund), White Pine Wilderness, LLC in the amount of $1,391.20 (permit refund).

Schurbon provided details on the ACD charge. He explained that ACD paid the charges upfront, ACD then bills LRRWMO, and then LRRWMO will receive the funds back from the grant funds.

Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

Haas noted that this item requires no action.

LRRWMO Permit #2017-18 ~ Anoka Site 20 ~ Anoka

Haas reviewed the December 15, 2017 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue action on the project again until revised plans are received complying with the LRRWMO freeboard requirement and the application will then be considered complete.

Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-18, Anoka Site 20, Anoka, as detailed in the Barr Engineering memorandum dated December 15, 2017. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2017-29 ~ Norlex Turf Black Dirt ~ Andover

Haas reviewed the December 15, 2017 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions
detailed in the memorandum for stockpiling. He noted that there was a second memorandum regarding the wetland, WCA no loss request, which includes five conditions.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-29, Norlex Turf Black Dirt, Andover, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated December 15, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

**Motion was made by Kuzma, seconded by Anderson, to approve the WCA no loss request for Permit #2017-29, Norlex Turf Black Dirt, Andover, subject to five (5) conditions as detailed in the Barr Engineering memorandum. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2017-31 ~ Anoka High School Additions ~ Anoka**

Haas reviewed the December 15, 2017 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-31, Anoka High School Additions, Anoka, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated December 15, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

**LRRWMO Permit #2017-32 ~ Anoka Municipal Liquor Store ~ Anoka**

Haas noted that this item will be tabled as there was not yet a memorandum from Barr Engineering.

**Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-32, Anoka Municipal Liquor Store, Anoka. Vote: 3 ayes, 0 nays. Motion carried.**

**Consider Resolution to Support Rum River Major Watershed One Watershed, One Plan Implementation Framework Project ~ ACD**

Schurbon stated that this is a project being led and driven by the Isanti and Mille Lacs counties. He stated that they are requesting support as they request funding from the State. He stated that this would not create any new entities but once created, would be implemented by all the watersheds in the Rum River watershed. He stated that they would be submitting a request for funding to the State in the next 30-90 days.

Kuzma stated that it is his understanding that this would not affect the LRRWMO but would allow the watershed to go after additional grant funding. He asked if there would be implications further down the road. Schurbon provided additional details. He confirmed that the Metro communities can currently request funding from the grant funds and for communities with One Watershed, One Plan. He stated that therefore the LRRWMO can currently request funding, but Isanti and Mille Lacs cannot request funding without implementation of the One Watershed, One Plan.
Kuzma asked if there is a downside to this. Schurbon stated that there is no downside in providing support.

Westby asked if a local match request could be made for something those counties apply for. Schurbon stated that if they get the funding, there would be no match. He noted that staff time would not be compensated.

**Motion was made by Kuzma, seconded by Anderson, to adopt the Resolution to Support Rum River Major Watershed One Watershed, One Plan Implementation Framework Project. Vote: 3 ayes, 0 nays. Motion carried.**

**CONSIDER COMMUNICATIONS**

**Wellhead Protection Plan ~ Andover**

Haas noted that these items are informational and do not require action.

**REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None**

**ACD QUARTERLY REPORT ~ None**

**OLD BUSINESS**

Update on LRRWMO Requirements and Application ~ Barr Engineering

A. Wetland Permit Application ~ Draft Amendment Being Prepared by Barr Engineering to Send out to BWSR and Other Agencies for Comment

B. Storm Water Requirements and Application ~ Draft Amendment Being Prepared by Barr Engineering to Send out to BWSR and Other Agencies for Comments

Haas noted that the version sent in the packet is not the version being sent to BWSR and the other agencies. He stated that a notice should have been provided to the member cities that the drafts have been sent to the necessary agencies to consider the minor amendment. He stated that at the next meeting there will be an official public hearing to consider the amendment with final approval and adoption occurring at the February meeting.

**OUTSTANDING ITEMS/TASK CHECKLIST**

Haas reviewed the outstanding items and task checklist.

**OTHER BUSINESS**

Other

Haas asked Ramsey staff for an update on the potential violations along the Rum River.
Westby stated that staff is still going to review some sites specifically and noted that he will follow up.

Enstrom referenced the stockpile permit that was approved in Andover and asked if a legal delineation was done. Haas confirmed that a legal delineation was completed.

**ADJOURNMENT**

A motion was made by Kuzma, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:54 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary