

# LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

APRIL 19, 2018

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## CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

## ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Ramsey Civil Engineer IV Leonard Linton, Ramsey Anoka Engineering Technician Ben Nelson, John Enstrom of Enstrom Organic Dirt, and Jamie Schurbon of Anoka Conservation District.

## APPROVE AGENDA

Haas requested to add an item K1, Water-Based Funding Discussion.

**Motion was made by Kuzma, seconded by Weaver, to approve the April 19, 2018 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.**

## RESIDENT'S FORUM

None.

## APPROVE MINUTES

March 15, 2018 Regular Meeting

**Motion was made by Kuzma, seconded by Haas, to approve the March 15, 2018 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays. Motion carried. (Weaver abstained)**

## NEW BUSINESS

LRRWMO Permit #2017-20 ~ Cole Addition ~ Ramsey

Haas reviewed the April 4, 2018 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Weaver, to approve Permit #2017-20, Cole Addition, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated April 4, 2018. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2018-01 ~ Rum River Prairie ~ Ramsey

Haas reviewed the April 12, 2018 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to eight conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Weaver, to approve Permit #2018-01, Rum River Prairie, Ramsey, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated April 12, 2018. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2018-02 ~ Affinity at Ramsey LLC ~ Ramsey

Haas reviewed the April 4, 2018 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Weaver, to approve Permit #2018-02, Affinity at Ramsey LLC, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated April 4, 2018. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2018-03 ~ Bunker Lake Boulevard and Puma Street Improvement ~ Ramsey

Haas reviewed the April 10, 2018 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to five conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Weaver, to approve Permit #2018-03, Bunker Lake Blvd. and Puma Street Imp., Ramsey, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated April 10, 2018. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2018-04 ~ White Pine Wilderness 4<sup>th</sup> Addition ~ Andover

Haas reviewed the April 12, 2018 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Weaver, to approve Permit #2018-04, White Pine Wilderness 4<sup>th</sup> Addition, Andover, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated April 12, 2018. Vote: 3 ayes, 0 nays. Motion carried.**

Buffer Law “Additional Waters” Amendment to LRRWMO Water Management Plan

Haas stated that there is a State statute that requires language be added to the Water Management Plan regarding the buffer law. He stated that the language must be added to the Plan by June 1, 2018.

Weaver asked if waters have been identified in Anoka County.

Haas confirmed that the properties have been identified.

Weaver asked the status of the private property locations.

Schurbon replied that the vast majority are compliant. He stated that this spring another round of letters were sent out to those that seemed to be out of compliance. He noted that action is being taken by those property owners to bring those properties into compliance. He stated that there have been very few disputes.

Weaver asked how the Rum or Mississippi are being treated, where banks have been armored.

Schurbon stated that turf grass counts, and armoring would be counted as an alternative practice. He confirmed that tree planting would not be a requirement. He stated that they are on track to have 100 percent compliance by the deadline. He noted that Anoka County started at 80 or 90 percent compliant to begin with.

Enstrom asked who is in charge of enforcement.

Schurbon replied that ACD is in charge of identifying violations and Anoka County would be in charge of enforcement. He explained that this would be an addendum to add this language at this point. He stated that this action recognizes the language.

Weaver stated that he would like to allow additional time for City staff members to review the additional waters language prior to adding it to the Water Management Plan to ensure that there are not additional consequences.

Haas stated that the item does not need to be added until July and therefore there is no problem delaying the action.

Schurbon confirmed that the GIS map could be sent to each member city staff to review.

Haas confirmed that the item could come back on the next meeting agenda.

Weaver explained that his concern is not so much for Anoka because Anoka is fully developed but more for what could be open to interpretation in Ramsey and Andover.

Linton stated that he reviewed the maps when they came out and there was negligible impact to Ramsey as there is not strip farming next to water bodies. He stated that the definition is very tight and good maps were used. He noted that Trott Brook would be the biggest concern and that does not have manicured lawns going down to the water.

**Motion was made by Weaver, seconded by Kuzma, to table this discussion to the May meeting. Vote: 3 ayes, 0 nays. Motion carried.**

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Linton presented the Year 2018 First Quarter Report for the City of Ramsey.

**Motion was made by Kuzma, seconded by Weaver, to approve the Year 2018 First Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.**

Nelson presented the Year 2018 First Quarter Report for the City of Anoka.

**Motion was made by Kuzma, seconded by Weaver, to approve the Year 2018 First Quarter Report for the City of Anoka, as presented. Vote: 3 ayes, 0 nays. Motion carried.**

Haas presented the Year 2018 First Quarter Report for the City of Andover.

**Motion was made by Kuzma, seconded by Weaver, to approve the Year 2018 First Quarter Report for the City of Andover, as presented. Vote: 3 ayes, 0 nays. Motion carried.**

Nelson noted that he has one additional permit to close out as the work never began. He requested to close out and refund any unused escrow from Permit #2017-05.

**Motion was made by Weaver, seconded by Kuzma, to refund any unused permit escrow for Permit #2017-05. Vote: 3 ayes, 0 nays. Motion carried.**

## ACD QUARTERLY REPORT

### First Quarter 2018

Schurbon provided a brief update of the first quarter report.

Weaver asked for an update on certain bodies of water including Rogers Lake and Round Lake.

Schurbon and Haas provided additional details on vegetation management and water conditions.

## OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

## FINANCE MATTERS

### Treasurer's Report

Haas presented the Treasurer's Report for the period ending March 31, 2018. Account balances for the period were: Checking, \$237,867.40; less permit account balance of (\$59,712.08), for a total balance of \$178,155.32.

**Motion was made by Kuzma, seconded by Weaver, to accept the Treasurer's Report for the period ending March 31, 2018. Vote: 3 ayes, 0 nays. Motion carried.**

### Payment of Bills

Smith presented the payment of bills for TimeSaver in the amount of \$787.04 (services rendered in March of 2018), Barr Engineering in the amount of \$1,417.08 (services rendered in February of 2018), League of Minnesota Cities in the amount of \$2,418 (insurance), and Anoka Conservation District in the amount of \$13,610 (water monitoring).

**Motion was made by Kuzma, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

Haas noted that Anderson previously signed the checks and therefore staff should verify who should sign that check.

Schurbon stated that the amount of the ACD check will change.

Weaver suggested that the check either be approved and the difference be carried as a credit or refunded.

### 2018 Budget Resolution

Haas noted that the proposed budget resolution was included in the packet.

**Motion was made by Kuzma, seconded by Weaver, to adopt Resolution #2018-01 Adopting the Budget for Year 2018. Vote: 3 ayes, 0 nays. Motion carried.**

Haas noted that Anderson is also listed on the resolution and therefore staff should follow up to determine how that would work.

### ACD Contract Amendment

Schurbon stated that the monitoring site at the Rum River Dam will be monitored by the Metropolitan Council. He noted that the ACD can then subtract that station from the contract for a cost savings of \$875.

Weaver asked for details on monitoring equipment and details.

Schurbon explained that there is no permanent equipment and the Metropolitan Council will continue with the same type of monitoring that ACD would do, but they will simply monitor more often and conduct further analysis of the results.

**Motion was made by Weaver, seconded by Kuzma, to approve the amendment to the 2018 Water Monitoring and Management between the ACD the Lower Rum River WMO with a new contract total of \$13,610. Vote: 3 ayes, 0 nays. Motion carried.**

### OTHER BUSINESS

#### Other

Haas noted that all the cities are working on the updates to their Comprehensive Plan. He stated that the cities will be required to update their local water plans. He stated that in his opinion the local water plans should be valid for ten years once approved by the WMO, but it appears that the plans will continually need to be updated.

Linton noted that the local water plans may also need to be updated in conjunction with the MS4 Permit updated.

### OLD BUSINESS

#### Water-Based Funding Discussion

Schurbon provided background information on the water-based funding, noting that the LRRWMO has been allocated \$118,000. He stated that he met earlier this week with staff from the three member cities to discuss the topic further. He noted that the LRRWMO has three years

to spend the funds and there is a 10 percent match, which can be done in cash or in-kind. He noted that at the meeting earlier this week there was discussion and prioritization of potential projects within the LRRWMO. He provided additional details on potential shoreline stabilization projects. He noted that the funding will most likely only be enough for one project and explained that multiple projects were provided as options in the likelihood that the first project is not approved by BWSR.

Haas noted that there has been \$100,000 allocated county-wide for public outreach efforts and discussions are occurring currently as to the best method to ensure that the outreach is the most impactful. He stated that Schurbon will present the prioritized projects to BWSR.

Schurbon explained the next steps following the next county-wide meeting in mid-May. He confirmed that the Board would need to take action on in this today or at the May meeting.

**Motion was made by Kuzma, seconded by Weaver, to approve the list of prioritized projects as presented and direct ACD staff to move forward. Vote: 3 ayes, 0 nays. Motion carried.**

Schurbon asked if there is a preference for how the funding shall be allocated.

Linton suggested that the member city receiving the funding should be the administrator of the funding.

Haas noted that this item should continue to remain on the agenda for the next meeting.

Kuzma stated that he would like to see something to promote Kings Island.

Weaver agreed that the project ties the cities together.

Nelson stated that he will follow up with parks staff.

#### ADJOURNMENT

A motion was made by Kuzma, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:41 a.m.

Respectfully submitted,

Amanda Staple  
Administrative Secretary