

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JULY 15, 2021

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Andover Natural Resources Technician Kameron Kytönen, Greg Williams of Barr Engineering, Bob Obermeyer of Barr Engineering, Jamie Schurbon and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Musgrove, seconded by Weaver, to approve the July 15, 2021 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

June 17, 2021 Regular Meeting

Motion was made by Musgrove, seconded by Haas, to approve the June 17, 2021 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Weaver). Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending June 30, 2021. Account balances for the period were: Checking, \$179,073; less permit account balance of (\$44,814.04); less 2018 4th Generation Plan Reserve of (\$57,562.50) for a total balance of \$76,696.46.

Musgrove referenced the two Green Valley Permits #2016-11 and #2019-06. She asked if the first project has been completed. Linton stated that he can drive through Ramsey to see which projects could perhaps come off the list.

Motion was made by Musgrove, seconded by Weaver, to accept the Treasurer's Report for the period ending June 30, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$726.72 (June professional services) and Barr Engineering in the amount of \$1,776.50 (engineering).

Motion was made by Weaver, seconded by Musgrove, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2022 Budget Resolution

Springer stated that a copy of the draft budget resolution was included in the packet for 2022, running January 2022 through December 2022.

Musgrove referenced the increase in cost for one of the line items and asked for clarity. Schurbon explained there is a rotation for monitoring, and this would be the year that site is monitored.

Musgrove stated that perhaps a more balanced approach is done to spread costs. Schurbon stated that method has not been used in the past but is something the Board could choose to do.

Linton stated that the WMO saved for the 4th Generation Plan because that was a big cost, whereas this was a difference of \$3,000 or \$4,000. He believed that staff would spend more time tracking those numbers each year.

Springer confirmed that there was not an increase to City contributions.

Musgrove asked if the formula for what the cities pay changes the amounts the cities pay each year. Springer confirmed that the formula is applied each year to determine the split between the cities.

Motion was made by Weaver, seconded by Musgrove, to adopt Resolution #2021-01 Adopting the Budget for Year 2022. Vote: 3 ayes, 0 nays. Motion carried.

Water Resource Coordinator Contract

Haas asked for clarity on the timing. Schurbon stated that he estimated August, but it could start later if desired. He suggested that they begin the transition one month before Haas retires.

Musgrove thanked ACD for taking on these duties.

Motion was made by Musgrove, seconded by Weaver, to approve an amendment to the contract for services between Anoka Conservation District and LRRWMO for Water Resource Coordinator services to begin August 15, 2021. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2021-02 ~ Northfork Meadows ~ Ramsey

Linton reviewed the June 29, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum. He noted that this would be single-family housing with sewer and water services.

Musgrove asked for detail on where the drainage line would run between the properties along with a berm and trees. Linton stated that the berm would be a buffer between the new development and the existing residential development. He stated that land is not part of the residential lots and is an outlot.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-02, Northfork Meadows, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated June 19, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-09 ~ Pinewski 4th Addition ~ Anoka

Weaver stated that his son in law is the controller for this company and therefore he will not be voting on this item.

Nelson commented that this would be a residential development for senior living. He stated that this would be 29 units planned through a Planned Unit Development.

Haas reviewed the July 8, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Musgrove commented that there are no check marks on the application. She stated that there were some concerns with Lots 26 and 27. Nelson noted that it was related to the separation from the high-water level.

Motion was made by Musgrove, seconded by Haas, to approve Permit #2021-09, Pinewski 4th Addition, Anoka, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated July 8, 2021. Vote: 2 ayes, 0 nays, 1 abstain (Weaver). Motion carried.

LRRWMO Permit #2021-10 ~ Bunker Lake Industrial Park Building 4 ~ Ramsey

Haas reviewed the July 9, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-10, Bunker Lake Industrial Park Building 4, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated July 9, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-11 ~ Rain for Rent Storage Addition ~ Ramsey

Haas reviewed the July 8, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Linton noted the additional statement after condition six which states that the permit will not be issued until conditions one and two have been met.

Weaver stated that the application has an Elk River address. Linton stated that 156th Avenue is in Ramsey but to access the site, you come through Elk River.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-11, Rain for Rent Storage Addition, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated July 8, 2021 noting that conditions one and two shall be met before the permit is issued. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-12 ~ Williams Woods ~ Ramsey

Haas noted the July 12, 2021 memo from Barr Engineering in which Barr Engineering stated that the WCA application was determined to be completed and a WCA Notice of Application was submitted on June 29, 2021 with a comment period ending July 21, 2021. A recommendation will be provided following the site review and comment period.

Motion was made by Weaver, seconded by Musgrove, to table Permit #2021-12, Williams Woods, Ramsey, as detailed in the Barr Engineering memorandum dated July 12, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-13 ~ Ramsey Spec Industrial ~ Ramsey

Haas reviewed the July 8, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Musgrove, to approve Permit #2021-13, Ramsey Spec Industrial, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated July 8, 2021. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Kytonen presented the Year 2021 Second Quarter Report for the City of Andover.

Nelson presented the Year 2021 Second Quarter Report for the City of Anoka.

Linton presented the Year 2021 Second Quarter Report for the City of Ramsey.

Motion was made by Musgrove, seconded by Weaver, to approve the Year 2021 Second Quarter Report for the City of Andover, as presented, and to close out Permit #2020-06; the Year 2021 Second Quarter Report for the City of Anoka, as presented, and to authorize the release of unused escrow for Permit #2019-15 and #2019-21; and the Year 2021 Second Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2021 Second Quarter Report

Schurbon provided a brief overview of the second quarter report from ACD.

Weaver commented on the clarity of the river water and noted the additional vegetation he has noticed. Schurbon stated that he has only seen native vegetation and has not seen invasives.

Weaver noted that the weeds are new for the river, within the last five to six years. Schurbon stated that the most notable explanation this year is due to water clarity. He stated that perhaps more investigation can be done into the different species of weeds.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

Musgrove referenced some of the planning and administration items that are delayed to 2022 and asked if those should be shown with dashes as they are deferred and not completed. Schurbon stated that he could delete the text that says 2022. He stated that reported was completed this year, but for the previous year. He noted that reporting would be done again in 2022 for 2021. He provided additional clarification on different items on the task checklist.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams stated that he provided a brief memorandum with the status of the project and budget. He provided additional explanation on the budget. He commented that he believed that there were sufficient funds remaining in the budget to cover the remainder of the work. He stated that the 60-day review period will close at the end of the month, and he will bring back the comments received to the Board.

Update on Rum River 1W1P JPA

Schurbon stated that 1W1P has a complete draft of the plan that is going through the review process. He noted that the Policy Committee will review the draft soon.

Discuss Infiltration Basin Testing Requirements

Haas stated that there has been some activity related to infiltration basins in Ramsey and Andover, noting that each city should be ensuring that the basins are functioning properly. He stated that Andover is going to collect \$5,000 through the development contract to ensure the infiltration basins are functioning as designed.

Nelson provided input on the process Anoka follows.

Linton provided explanation from Ramsey.

Update on Pontoon Float

Haas stated that the Board is still anticipating a September float, dependent on water levels.

Musgrove noted that Kuzma is shown as the alternate for Ramsey but that should actually show as Riley. Schurbon stated that he would update the website to reflect the correction.

ADJOURNMENT

A motion was made by Weaver, seconded by Musgrove, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:58 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary