

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
 - 1. New Member Introductions
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. MEETING MINUTES
 - 1. December 17, 2020, Regular Meeting
- F. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. Legal, Engineering, and Water Monitoring RFPs
 - 4. TimeSaver 2021 Addendum
 - 5. Liability Waiver
- G. NEW BUSINESS
 - 1. Permit #2018-21 ~ Sonstebly Properties ~ Andover
 - 2. Permit #2020-14 ~ Greg Bauer Wetland Delineation ~ Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2020 Fourth Quarter Reports ~ Andover, Anoka, Ramsey
- J. ACD REPORT
 - 1. 2020 Fourth Quarter Report
- K. OLD BUSINESS
 - 1. Update on Watershed Based Implementation Funding ~ Musgrove
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Williams
 - a. Consider Permit Application Forms/Process ~ Williams
 - 2. Update on Past Wetland Mitigation Sites within LRRWMO ~ Wold
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the January 21, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is February 18, 2021 – at 8:00 a.m.

**** PLEASE POST ****

PUBLIC WELCOME TO ATTEND

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JANUARY 21, 2021

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Bob Obermeyer of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Greg Williams of Barr Engineering, and Jamie Schurbon of Anoka Conservation District.

New Member Introductions

Haas introduced the newest member of the Board, Jeff Weaver.

APPROVE AGENDA

Haas requested to add an item to the agenda, Rum River One Watershed One Plan Alternate, under Other Business.

Motion was made by Musgrove, seconded by Weaver, to approve the January 21, 2021 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

December 17, 2020 Regular Meeting

Motion was made by Musgrove, seconded by Haas, to approve the December 17, 2020 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Weaver). Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending December 31, 2020. Account balances for the period were: Checking, \$260,427.04; less permit account balance of (\$41,917.56); less 2018 4th Generation Plan Reserve of (\$79,828.50), for a total balance of \$138,680.98.

Musgrove asked when the budgeting occurs. Haas replied that typically occurs in the spring.

Smith reminded the group that the financial end of year was changed to align with the calendar year in 2021, therefore 2021 has 11 budgeted months.

Motion was made by Musgrove, seconded by Weaver, to accept the Treasurer's Report for the period ending December 31, 2020. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$743.65 (professional services) and Barr Engineering in the amount of \$6,871.00 (engineering).

Motion was made by Musgrove, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Legal, Engineering, and Water Monitoring RFPs

Haas stated that this process occurs every two years as required by law. He stated that one legal proposal was received from Kennedy and Graven, which is also the current legal representative.

Musgrove referenced the proposed rates and asked if acceptance of this would adopt the rates for 2021 and 2022. She asked if adopted, could the Board revisit the issue of rates in the future. She commented that it would have been nice to see additional proposals. Haas stated that there are not many firms that cover WMO's.

Weaver commented that he understands the specialty of the practice, which is probably why the group did not receive many bids.

Haas noted that the WMO typically does not use legal very often, noting the recent exception of the Rum River 1W1P.

Musgrove asked if the group pays a retainer or only the hourly charge. Haas replied that the WMO only pays an hourly charge for the services used.

Smith commented in 2019 there were zero legal expenses and \$4,000 was budgeted. She noted thus far for 2020, \$18 has been paid.

Motion was made by Weaver, seconded by Musgrove, to accept the proposal from Kennedy and Graven for legal services. Vote: 3 ayes, 0 nays. Motion carried.

Haas stated that the group also only received one proposal for engineering, from Barr Engineering. He stated that he did receive a few calls from other consultants, but those consultants chose not to submit proposals. He referenced the Barr proposal, noting that Obermeyer will be transitioning to retirement and therefore after the first quarter of 2021, Williams would become the main representative from Barr along with the other support staff.

Musgrove commented that there was only one proposal received and the WMO has positive experience with Barr Engineering.

Motion was made by Musgrove, seconded by Weaver, to accept the proposal from Barr Engineering for engineering services. Vote: 3 ayes, 0 nays. Motion carried.

Haas stated that one proposal was received from the Anoka Conservation District. He noted that he also received a few calls from other consultants that decided not to submit.

Schurbon confirmed that the RFP is identical to the amount included in the budget. He stated that this proposal is only for 2021 as water monitoring is reviewed annually.

Motion was made by Musgrove, seconded by Weaver, to accept the proposal from Anoka Conservation District for water monitoring services. Vote: 3 ayes, 0 nays. Motion carried.

TimeSaver 2021 Addendum

Haas noted that the proposal was included in the packet and provided a brief summary.

Musgrove commented that TimeSaver does a great job but she had a question related to the difference between the base rate and unit rate. She also asked if the group is being charged for attendance if the secretary is not attending. Smith commented that it appears that the meeting attendance was charged for December.

Weaver commented that the secretary still has to listen to the meeting and type the minutes, therefore it is still the same amount of work and could even be considered more difficult to do by recording.

Motion was made by Weaver, seconded by Musgrove, to approve the TimeSaver 2021 addendum. Vote: 3 ayes, 0 nays. Motion carried.

Liability Waiver

Smith recommended that the Board not waive the monetary limits for tort liability.

Motion was made by Musgrove, seconded by Weaver, to not waive the monetary limits on municipal tort liability. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2018-21~ Sonstebly Properties ~ Andover

Haas reviewed the January 15, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the wetland boundaries and types as described in the draft WCA Notice of Decision.

Motion was made by Weaver, seconded by Musgrove, to approve the wetland boundaries and types as described in the WCA Notice of Decision for Permit #2018-21, Sonstebly Properties, Andover, as detailed in the Barr Engineering memorandum dated January 15, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2020-14~ Greg Bauer Wetland Delineation ~ Ramsey

Haas reviewed the January 15, 2021 memo from Barr Engineering in which Barr Engineering states that they will provide a recommendation to the Board prior to the February meeting, after the comment period ends on February 8, 2021.

Haas noted that this item does not require action.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Kytonen presented the Year 2020 Fourth Quarter Report for the City of Andover.

Motion was made by Weaver, seconded by Musgrove, to approve the Year 2020 Fourth Quarter Report for the City of Andover, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Nelson presented the Year 2020 Fourth Quarter Report for the City of Anoka.

Motion was made by Weaver, seconded by Musgrove, to approve the Year 2020 Fourth Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permit #2019-26 and #2020-03. Vote: 3 ayes, 0 nays. Motion carried.

Linton presented the Year 2020 Fourth Quarter Report for the City of Ramsey.

Motion was made by Musgrove, seconded by Weaver, to approve the Year 2020 Fourth Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2020 Fourth Quarter Report

Schurbon stated that the reporting, outreach and education, and monitoring work from 2020 is at least 90 percent complete along with only final reporting remaining. He noted that the biomonitoring at Anoka High School was not able to be completed in 2020 and hoped that could occur in 2021.

OLD BUSINESS

Update on Watershed Based Implementation Funding

Musgrove commented that the grant work by the State was approved and ACD signed the grant agreement. She highlighted the projects included as proposed for 2021 through 2023.

Schurbon provided a brief overview of the metro Rum River 1W1P funding as well as the larger Rum River 1W1P group and funding.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas and the Board reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams stated that the draft text of the implementation section was included in the packet, noting that the Board reviewed the implementation table at the previous meeting. He provided a brief overview of that information. He asked if the permit review fund is funded entirely through permit fees and escrow or whether the general fund is also used for that purpose.

Haas clarified that the Board does not supplement the permit review through the general fund and explained that permit review is funding by the applicant.

Williams asked the Board to review this section and provide any comments or corrections. He stated that he will provide PDF versions of the plan in order for the members to share with their City and/or City Council prior to the submittal for the 60-day review. He stated that he would intend to bring forward the draft plan at the next meeting for the Board to review and authorize submittal for the 60-day review, pending comments from the cities.

Haas stated that perhaps each of the members could include this review on a Council work session once available.

Williams confirmed that he could provide the PDF's by the end of the week.

Weaver asked when the input of the member councils would be needed. Haas replied that the input is not necessary.

Williams confirmed that the review by the councils is just a courtesy. He noted that once submitted for the 60-day review, written comments and responses are required. He reviewed the potential timeline moving forward.

Linton referenced heading 6.4.6, suggesting it read, "...~~grand~~ grant funding..."

a. Consider Permit Application Forms/Process

Haas noted the updated draft that was included and the comments that had been received.

Nelson noted a missing email on the wetland application form. Williams confirmed he would make that change and also convert the document to allow applicants could type within the boxes.

Haas stated if acceptable, the Board should approve the application forms so that they could begin to be available before the busier spring application permit.

Motion was made by Musgrove, seconded by Weaver, to approve the permit application forms with the change noted by Nelson. Vote: 3 ayes, 0 nays. Motion carried.

Update on Past Wetland Mitigation Sites within LRRWMO

No comments.

Rum River 1W1P Alternate

Haas stated that he has been serving as the LRRWMO representative and Barnett was the alternate.

Schurbon provided a brief background on the purpose of the group.

Motion was made by Weaver, seconded by Haas, to appoint Musgrove as the alternate for the Rum River 1W1P. Vote: 3 ayes, 0 nays. Motion carried.

ADJOURNMENT

A motion was made by Musgrove, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:18 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
 - 1. Election of Officers ~ Chair, Vice Chair, Treasurer, Secretary
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. January 21, 2020, Regular Meeting
- F. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. Discuss Administrative Assistance Options ~ Haas
 - 4. Consider Matching Funds for WBTF Grant ~ ACD
- G. NEW BUSINESS
 - 1. Permit #2020-14 ~ Greg Bauer Wetland Delineation ~ Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ NONE
- J. ACD REPORT ~ NONE
- K. OLD BUSINESS
 - 1. Watershed Based Implementation Funding Update ~ Musgrove
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Williams**
****Link to download draft Plan will be sent separately**
 - a. Update on Permit Application/Process
 - 2. Rum River 1W1P ~ Approve Content and Structure of the JPA ~ Haas
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the February 18, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is March 18, 2021 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

FEBRUARY 18, 2021

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ELECTION OF OFFICERS

Motion was made by Musgrove, seconded by Weaver, to elect Todd Haas as Chairperson, Debra Musgrove as Vice Chairperson and Jeff Weaver as Treasurer for 2021. Vote: 3 ayes, 0 nays. Motion carried.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Greg Williams (call in) of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen (call in), and Jamie Schurbon and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Weaver requested to add an item to the agenda item M3, Mississippi River Changes in Dynamics/DNR Update. Musgrove requested to add agenda item M4, Update on Meeting times and Website.

Motion was made by Musgrove, seconded by Weaver, to approve the February 18, 2021 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

January 21, 2021 Regular Meeting

Motion was made by Musgrove, seconded by Weaver, to approve the January 21, 2021 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending January 31, 2021. Account balances for the period were: Checking, \$262,431.12; less permit account balance of (\$38,836.04); less 2018 4th Generation Plan Reserve balance of (\$73,807.50), for a total balance of \$149,787.58.

Motion was made by Musgrove, seconded by Weaver, to accept the Treasurer's Report for the period ending January 31, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$849.08 (January professional services), Barr Engineering in the amount of \$4,925.45 (engineering), Kennedy and Graven, Chartered in the amount of \$738 (legal services through December 31, 2020), Anoka Conservation District in the amount of \$10,342.50 (2021 Monitoring and Management Work Plan), LMCIT in the amount of \$2,407 (agreement date January 31, 2021 through January 31, 2022), Jamie Humnick in the amount of \$875 (#20-12, Jamie Humnick Property), Contractors Capital in the amount of \$122 (#19-26 Anoka Senior Living), and City of Anoka in the amount of \$368.50 (#20-03 4th Avenue Pond Expansion).

Motion was made by Musgrove, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Discuss Administrative Assistance Options

Chairman Haas discussed the idea of having a Water Resource Coordinator position to assist the Board since later this year, Chairman Haas will most likely will be retiring from the City of Andover and will be not be serving on the Board any longer.

Chairman Haas has indicated that he has for the past years managing the agendas, working with the consulting engineers/wetland specialist, working with watershed attorney, managing grant funds and other items with ACD, attending various meetings on behalf of the WMO (Water Resource Outreach Committee and Rum River 1W1P Policy Committee), coordinated various items with BWSR, and other items as directed by the Board. Since there are no City staff representatives that are willing to take over these duties, it has been suggested that a part-time Water Resource Coordinator position be created similar to what is being done in the Upper Rum River WMO.

After some discussion, the LRRWMO Board requested Chairman Haas provide the hours that he spent over the past couple years so the Board has an idea of how much time is needed to manage the day-to-day duties and what impact this will have to the budget from year to year.

Consider Matching Funds for WBTF Grant

Schurbon presented his memorandum describing projects within the Rum River watershed and those relative to the LRRWMO. It was noted that Musgrove had represented the LRRWMO on the convene group that reviewed and approved these projects. Schurbon requested to release funds to the ACD for the WBTF grant.

Motion was made by Musgrove, seconded by Weaver, to release \$13,053 to the ACD for upcoming grant work as described in the memorandum from Schurbon dated February 5, 2021. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2020-04 ~ Greg Bauer Wetland Delineation ~ Ramsey

Haas reviewed the February 12, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the wetland boundaries and types as described in the draft WCA Notice of Decision.

Motion was made by Musgrove, seconded by Weaver, to approve the wetland boundaries and types as described in the WCA Notice of Decision for Permit #2020-04, Greg Bauer Wetland Delineation, Ramsey, as detailed in the Barr Engineering memorandum dated February 12, 2021. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Watershed Based Implementation Funding Update

Musgrove had nothing new to report.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams briefly introduced an updated draft of the LRRWMO Watershed Management Plan, including updates to the measurable goals and implementation table, and solicited comments in the Plan from meeting attendees.

Haas noted that the City of Andover had minor comments that were previously provided.

Musgrove noted a typographical error on Page ES, first sentence, the last word. Williams indicated the word 'greate' would be correct to indicate 'greater.'

Musgrove referenced Page 2-2, Table 2-1, Precipitation Data, noting the column totals for 1981-2010 and 2010-2019 are switched. She asked if this would change the narrative of trends to higher versus lower. Williams stated the totals may be in error and will be reviewed.

Musgrove referenced Page 2-4 and requested removal of the reference to DNR climate change and instead reference the University of Minnesota and the National Oceanographic and Atmospheric Administration (NOAA) as noted in the narrative for additional climate trend data.

Musgrove referenced Page 2-7 and asked if there was any updated data from 2016 and its source. Williams acknowledged the current 2016 data will be source checked.

Musgrove referenced Page 2-13 and requested the removal of the sentence in paragraph 2.5.2 indicating: 'Most bedrock units in the watershed were deposited during the Paleozoic era marine environments about 450 to 530 million years ago,' as it was not needed for the context of the paragraph. Williams agreed that removing this sentence would not take away from the meaning of the paragraph on aquifer formations.

Williams noted that Managers had previously considered providing the Plan to Board of Water and Soil Resources (BWSR) Board Conservationist Dan Fabian for informal review prior to the 60-day formal review.

It was the consensus of the Board that Williams provide the draft Plan to Board Conservationist Fabian with a deadline for review of March 12, 2021.

Update on Permit Application/Process

Haas noted that all member cities have received the updated permit application form and it is also posted and available on the ACD website.

Rum River 1W1P ~ Approve Content and Structure of the JPA

Haas provided an update on the 1W1P JPA.

Weaver suggested the JPA be sent to the attorneys of the member cities for review and possible recommendations for modification.

It was the consensus of the Board that this item should be tabled to the March 18, 2021 meeting to allow the attorneys of member cities time for review and possible recommendations for modifications.

Mississippi River Changes in Dynamics/DNR Update

Weaver described the changes he has noticed with the Mississippi River having more weed growth during the summer and open water during the winter, which may be because of warm water discharge, which is regulated by state and federal agencies. He referenced the information he received from Jess Richards, DNR Assistant Commissioner, and the PCA relating to open water on the Mississippi River, which used to have a similar freeze/thaw cycle as the Rum River. The information details the DNR analysis of the complex factors that influence ice conditions on the Mississippi River, including discharge regulated by MPCA issued NPDES Permits, and conclusion it may be caused by the trend of warmer winter low temperatures resulting from climate change.

Informational; no action required.

Update on Meeting Times and Website

Musgrove described several items that should be updated on the LRRWMO's website that is hosted by the Anoka Conservation District.

Schurbon indicated he would follow up on this request and make the requested updates.

ADJOURNMENT

A motion was made by Musgrove, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:25 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. February 18, 2020, Regular Meeting
- F. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. Discuss Administrative Assistance Options ~ Haas
- G. NEW BUSINESS
 - 1. Permit #2021-01 ~ Mississippi Riverbank Stabilization ~ City of Anoka
 - 2. Permit #2021-02 ~ Northfork Meadows ~ Ramsey
 - 3. Permit #2021-03 ~ Andover Village ~ Andover
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ NONE
- J. ACD REPORT ~ NONE
- K. OLD BUSINESS
 - 1. Watershed Based Implementation Funding Update ~ Musgrove
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Williams
 - 2. Rum River 1W1P ~ JPA Review ~ Haas
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the March 18, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is April 15, 2021 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

MARCH 18, 2021

CALL TO ORDER

Acting Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover (arrived at 8:10 a.m.).

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Andover Natural Resources Technician Kameron Kytonen, Colleen Werdien of Anoka Conservation District, and Greg Williams (call in) of Barr Engineering.

APPROVE AGENDA

Motion was made by Weaver, seconded by Musgrove, to approve the March 18, 2021 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

February 18, 2021 Regular Meeting

Musgrove noted that it was requested by Haas that the consideration of the minutes happen later in the meeting.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending February 28, 2021. Account balances for the period were: Checking, \$245,136.11; less permit account balance of (\$41,590.54), less 2018 4th Generation Plan Reserve of (\$73,807.50), for a total balance of \$129,738.07.

Musgrove asked if there are not funds budgeted for Wetland Conservation Act items. Springer replied that it does not appear so. Musgrove commented that perhaps that be included in the upcoming budgeting discussions.

Motion was made by Weaver, seconded by Musgrove, to accept the Treasurer's Report for the period ending February 28, 2021. Vote: 2 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$646.49 (February professional services), Barr Engineering in the amount of \$8,953.50 (engineering), MN Dept of Administration in the amount of \$216 (RFP water monitoring/engineering/legal), and Anoka Conservation District in the amount of \$13,053 (funds match WBIF grant).

Motion was made by Weaver, seconded by Musgrove, to authorize payment as presented and indicated above. Vote: 2 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2021-01 ~ Mississippi Riverbank Stabilization ~ City of Anoka

Weaver noted that the Council reviewed and approved this item earlier in the week and discussed the material that would be used to secure the fabric.

Linton reviewed the March 10, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to five conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Musgrove, to approve Permit #2021-01, Mississippi Riverbank Stabilization, City of Anoka, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated March 10, 2021. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-02 ~ Northfork Meadows ~ Ramsey

Linton reviewed the March 10, 2021 memo from Barr Engineering in which Barr Engineering stated that the submittal was received on March 3rd, therefore Barr has not had sufficient time to review the submittal and prepare a recommendation for the LRRWMO. It was requested that this item be continued by the LRRWMO until the review is completed.

Motion was made by Musgrove, seconded by Weaver, to table Permit #2021-02, Northfork Meadows, Ramsey, as detailed in the Barr Engineering memorandum dated March 10, 2021. Vote: 2 ayes, 0 nays. Motion carried.

Haas joined the meeting.

LRRWMO Permit #2021-03 ~ Andover Village ~ Andover

Haas reviewed the March 11, 2021 memo from Barr Engineering in which Barr Engineering stated that they have had several conversations with the applicant's agent, Pioneer Engineering, regarding compliance with the LRRWMO's volume retention and low floor elevation requirement in

relationship to the 100-year highwater elevation of the on-site storm water management facilities. It was recommended that the LRRWMO continue the request until the submittal is revised to comply with the LRRWMO stormwater management requirements.

Motion was made by Musgrove, seconded by Weaver, to table Permit #2021-03, Andover Village, Andover, as detailed in the Barr Engineering memorandum dated March 11, 2021. Vote: 3 ayes, 0 nays. Motion carried.

APPROVE MINUTES (Continued)

February 18, 2021 Regular Meeting

Haas thanked everyone for their input on the minutes as the meeting was not recorded. He noted that Elizabeth Barnett as the Anoka representative should be changed to Jeff Weaver.

Musgrove noted that Colleen from ACD also attended and should be listed. She stated that under the Fourth Generation Plan she would like to add additional notes and stated that she provided a copy to Weaver and would email her comments to Haas as well related to the specific items that were discussed during the meeting.

Haas suggested that the minutes be tabled to the next meeting or the motion could include the comments from Musgrove. Musgrove stated that she could support either option.

Weaver commented that he would support adding the comments submitted by Musgrove as written.

Motion was made by Weaver, seconded by Musgrove, to approve the February 18, 2021 Regular Meeting minutes with the noted changes and additional incorporations to be submitted by Musgrove. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS (Continued)

Discuss Administrative Assistance Options

Haas stated that he asked the Finance Department to review the time he has put into the watershed activities each week, which appeared to be two to four hours each week. He asked if the Board would like to look to have someone act as a coordinator in the future, similar to the service ACD provides to the URRWMO.

Musgrove agreed that would be a good idea as she does not have the time available that Haas has put into this role. She commented that an annual review could be done on the role, the hours and cost.

Weaver agreed.

Haas asked if Schurbon should put together something to potentially add to the contract later this year. Musgrove agreed that it would be helpful to review a guide and framework.

Weaver asked when Haas anticipates leaving. Haas commented that he would anticipate September or October.

Weaver commented that this organization needs to continue to function after Haas leaves and believed that the assistance should be begin around that time to ensure a seamless transition.

Haas confirmed that he would have Schurbon draft something for the Board to review.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

Watershed Based Implementation Funding Update

Musgrove had nothing new to report.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

Linton noted that he has been working on the new MS4 Permit and there are a lot more newsletter articles required under the new permit, providing examples.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams commented that the item included in the packet does not require action. He stated that an informational memorandum was provided including errors that were identified in the Plan by Musgrove and the Ramsey City Council in different figures that charts. He stated that the memorandum provides additional explanation.

Musgrove thanked Williams for providing the additional information and updates to clarify the data.

Haas asked for an update from Williams. Williams confirmed that the plan was submitted to BWSR and he received about ten pages in comments from Fabian. He believed that it would be helpful to address some of the comments in a track changes mode for the Board to review and ensure the Board is comfortable with those changes prior to formal submission.

Musgrove asked if the cities would review and provide feedback as well. Williams stated that would be up to the Board. He did not anticipate changes to the information that would impact City

activity and would be more related to the measured goals. He stated that he would be adding additional detail as requested by BWSR but would not place additional burden or cost on the cities.

Rum River 1W1P ~ JPA Review

Haas commented that the cities of Anoka and Andover use the same Attorney who had reviewed the JPA and made some comments. Haas noted that some of the comments appeared in the agenda while some did not. He stated Schurbon forwarded the comments from both cities and confirmed that those would be brought forward with the attorneys related to the JPA. Haas stated that the Board should attempt to have a cleaner version of the JPA before signing. He would also provide the WMO Attorney with a clean copy of the document. He asked if Ramsey had any comments.

Linton stated that he sent the document through the chain for the City Attorney to review but did not hear any response.

Musgrove believed there was a review received through email she could try to find.

Weaver asked if the comments from Andover and Anoka were sent to the Ramsey City Attorney. Linton believed he sent it prior to the comments from Andover and Anoka. He confirmed that he could resend to the Ramsey City Attorney with the comments from the other cities.

Musgrove appreciated the input from the City Attorneys and agreed that she would like to see the clean version. She asked if there is a deadline for the review. Haas stated that he would follow up to determine when the next meeting would take place.

Werdien commented that the Policy Committee will meet on March 25th.

Haas noted that he will follow up with Schurbon.

ADJOURNMENT

A motion was made by Weaver, seconded by Musgrove, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:30 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. February 18, 2020, Regular Meeting
 - 2. March 18, 2021, Regular Meeting
- F. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
- G. NEW BUSINESS
 - 1. Permit #2021-02 ~ Northfork Meadows ~ Ramsey
 - 2. Permit #2021-03 ~ Andover Village ~ Andover
 - 3. Permit #2021-04 ~ Greenhaven Parkway Phase II ~ City of Anoka
 - 4. Permit #2021-05 ~ GiGi's Salon ~ Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 1st Quarter 2021 Reports ~ Andover, Anoka, Ramsey
- J. ACD REPORT
 - 1. 1st Quarter 2021 Report
 - 2. 2020 Work Results
- K. OLD BUSINESS
 - 1. Watershed Based Implementation Funding Update ~ Musgrove
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Williams
 - 2. Update on Rum River 1W1P JPA ~ Haas
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the April 15, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka
Next Meeting: Regular meeting is May 20, 2021 – at 8:00 a.m.*

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

APRIL 15, 2021

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Bob Obermeyer of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Greg Williams of Barr Engineering, and Chris Larson of Anoka Conservation District.

APPROVE AGENDA

Musgrove commented that she thought the February minutes were approved with the pending changes at the March meeting. She asked if it was a formality to have the fully completed set as a matter of the record rather than something that requires action.

Haas confirmed that the changes were approved at the last meeting and that the updated February minutes were included as a matter of the record and do not require action.

Motion was made by Musgrove, seconded by Weaver, to approve the April 15, 2021 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

February 18, 2021 Regular Meeting

Noted.

March 18, 2021 Regular Meeting

Motion was made by Musgrove, seconded by Weaver, to approve the March 18, 2021 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending March 31, 2021. Account balances for the period were: Checking, \$233,420.94; less permit account balance of (\$42,422.54); less 2018 4th Generation Plan Reserve balance of (\$65,792.50), for a total balance of \$125,205.90.

Motion was made by Weaver, seconded by Musgrove, to accept the Treasurer's Report for the period ending March 31, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$781.74 (March professional services) and Barr Engineering in the amount of \$5,845 (engineering services).

Motion was made by Weaver, seconded by Musgrove, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2021-02 ~ Northfork Meadows ~ Ramsey

Haas reviewed the April 12, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO table this item until a revised submittal is provided for review.

Obermeyer commented that he continues to work with the applicant's agent in order for them to submit a plan that complies with the volume requirement. He stated that the City would also need to agree with the proposal from the applicant.

Motion was made by Musgrove, seconded by Weaver, to table Permit #2021-02, Northfork Meadows, Ramsey, as detailed in the Barr Engineering memorandum dated April 12, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-03 ~ Andover Village ~ Andover

Haas reviewed the April 6, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Obermeyer stated the request is straightforward in meeting the requirements and noted that additional review was done in terms of the low floor elevation. He stated that there is a comment

related to staking of the wetland boundaries and to ensure no fill is placed within the wetland boundaries.

Haas commented that Andover staff is aware of the project requirements.

Musgrove stated there are seven stormwater basins proposed and asked if that would mean smaller size basins that would have more potential to fill with sediment and overflow over time if maintenance is not provided. Obermeyer stated the basins will provide for infiltration and are not intended to hold standing water for more than 48 hours. He confirmed that maintenance would be needed over time and it would be the responsibility of the City to maintain that element to ensure the basins function and remain in place over time.

Kytonen asked if these would be considered more of a modified rain garden. Obermeyer confirmed that to be true and noted that plantings could be added in a similar fashion.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-03, Andover Village, Andover, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated April 6, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-04 ~ Greenhaven Parkway Phase II ~ City of Anoka

Haas reviewed the April 6, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to four conditions detailed in the memorandum.

Obermeyer commented that this is a straightforward road project with ponding basins provided for stormwater management.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-04, Greenhaven Parkway Phase II, City of Anoka, subject to four (4) conditions as detailed in the Barr Engineering memorandum dated April 6, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-05 ~ GiGi's Salon ~ Ramsey

Haas reviewed the April 6, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Obermeyer commented that this is within The COR in Ramsey and therefore the project will utilize the City's regional COR infiltration basin as previously planned by the City of Ramsey and approved by the LRRWMO.

Musgrove noted that the applicant's address is missing from the form. Linton confirmed that he would follow up with Springer to add that information.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-05, GiGi's Salon, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated April 6, 2021. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Kytonen presented the Year 2021 First Quarter Report for the City of Andover.

Motion was made by Weaver, seconded by Musgrove, to approve the Year 2021 First Quarter Report for the City of Andover, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Nelson presented the Year 2021 First Quarter Report for the City of Anoka.

Motion was made by Musgrove, seconded by Weaver, to approve the Year 2021 First Quarter Report for the City of Anoka, as presented. Vote: 3 ayes, 0 nays. Motion carried.

Linton presented the Year 2021 First Quarter Report for the City of Ramsey.

Musgrove referenced Permit #19-08, Delta ModTech, and asked for an update on the status. Linton commented that building is complete, and the report was simply not fully updated.

Musgrove referenced Permit #19-27, Ramsey Villa, which states townhomes, but she believed that development is single-family homes. Linton explained the original developer could not move forward and sold to another developer that will come forward for construction. He stated the road was installed ten years ago, and building would occur behind the curb. He commented that this would be small lot single-family homes, similar to a detached townhome product.

Motion was made by Musgrove, seconded by Weaver, to approve the Year 2021 First Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

First Quarter 2021 Report

Haas stated now that winter has passed, there will be more activity with monitoring.

Larson identified the water quality monitoring that would be completed, provided a summary of the upcoming activities that are planned, and the work that has occurred as planned.

2020 Work Results

Larson stated that the draft was included in the packet and any changes from the Board are welcome and can be incorporated before the report is finalized. He briefly reviewed the details of

the report including lake level monitoring, wetland hydrology, Rum River bank erosion grants, and rain garden installation partnership with City of Anoka.

Musgrove commented that overall, it is great to have this type of report as a resident resource. She stated she received positive feedback on the educational letters, noting that some of the letters were provided in example, but not all of them.

Larson commented that he could review and include all of the educational letters before posting.

OLD BUSINESS

Watershed Based Implementation Funding Update

Musgrove had nothing to report. She did not believe the group would meet again until additional funding is allotted.

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams commented that at the last meeting, the Board directed him to send this to Fabian at BWSR to provide an informal review prior to the formal review. He stated that Fabian was very thorough in his informal review and provided about 70 comments of varying levels of significance. He summarized the comments and proposed responses within the table included in the packet, noting that many of these are relatively minor. He reviewed the comments from Fabian that he categorized as level three, along with his suggested response in order to receive input from the Board prior to making the changes and submitting the Plan for the formal 60-day review. He asked if ACD would have specific wetland areas within the LRRWMO that they would want identified as priority.

Larson commented he would not have that knowledge but another ACD staff member could share that input. Williams noted that he would follow up with ACD staff to determine if there are priority wetlands that should be identified as priority.

Musgrove stated that Ramsey recently completed a wetland inventory and asked if that list would provide indication to areas that could be noted within the plan. Linton commented that the City spent a lot of money completing the wetland inventory, but the sitting Council rejected that and did not make it actionable. He stated the information would still be available if Williams is interested, but that has not been acted on nor been a priority for the past nine or ten years.

Williams commented that information would be helpful for him to review and could perhaps be used by the LRRWMO to provide value, especially if the City is not going to take action on it. He continued to review the comments and draft responses.

Musgrove noted there are specific organizations for the Mississippi River and asked if those groups have projects identified for funding. She stated if including the Mississippi River, it would be broadening the mission of this organization when other organizations should be focusing on that resource.

Williams stated that if the Board chooses, it could make a statement that by directing focus on the Rum River it would improve the contributions towards the Mississippi River.

Weaver stated that the LRRWMO received grants for linear bank stabilization projects and asked if it would be conflicting to have the statement that the Mississippi River is not a priority. Williams agreed that it would be harder to receive those types of funding to address bank issues if the Rum River is made a priority and the Mississippi River is not.

Musgrove noted there are other organizations that have the Mississippi River as their main resource and priority. She asked if the Critical Corridor designation comes with its own funding opportunities. She understands that some runoff from the Rum River can impact the Mississippi River, but believes the focus of the LRRWMO should remain the lower section of the Rum River and allow other organizations to address the Mississippi River.

Williams commented that with watershed based implementation funding, that is allocated on a geographic basis. He stated while it is true that the Mississippi River is a larger resource and within many organizations, it makes it easier for that resource to fall through the cracks as each organization could take the stance that they only impact a small section of the River and do not matter. He stated that each organization is only a small portion of the Mississippi River drainage area and therefore he is unsure there is another entity that would consider it their primary responsibility. He stated the Mississippi WMO has the River running through as its primary resource, but they can only address the section that runs through their geographic boundary. He explained that identifying the resource does not commit the LRRWMO to action, but simply opens the door for funding opportunities that may come forward. He did not believe other sections of the Plan would need to be changed in response to including the Mississippi River.

Nelson commented that Anoka received grants from the LRRWMO and the Clean Water Fund for riverbank projects along the Mississippi River. He asked if the City would have been eligible to receive those funds if the River were not included as a priority for the WMO.

Williams agreed that if the Mississippi River and its tributary areas are not identified within the Plan, it would be more difficult to obtain those types of funds.

Nelson commented that Anoka would find it important to include the Mississippi River for those reasons.

Linton agreed that the Mississippi River should be kept in as a priority. He stated that he has doubts on adding Trott Brook, which is impaired because of low dissolved oxygen but that is due to wetlands and wetlands are the head of Trott Brook. He commented that there is not enough mitigation that could be done to override the inherent nature of that water body. Williams stated it would seem to make sense to include these bodies as a secondary priority level, which would not require action but would make them eligible for funding sources.

Linton stated that sometimes level one is higher priority while other times level two is considering higher priority. Williams commented that the different levels could be identified within the Plan. He noted that Fabian mentioned these could be listed as a lower-level priority.

Musgrove stated she would support having the Mississippi River as level two and Trott Brook as level three, with additional explanation of the natural character of Trott Brook and what could or could not be done to change that. She asked if it would need to be specified that the Mississippi River would be a priority for only the section within the LRRWMO boundary. Williams commented that would be implied.

Weaver stated that the Mississippi River is the prized jewel of these communities, a resource that is known by the world, and should be at the top of the list. He stated that Anoka has invested a lot in infrastructure to clean up the Mississippi River and the cities are fortunate to have it as a resource. He stated that he is an advocate of protecting that river.

Haas agreed with the comments of Weaver. He stated that any project done along the Mississippi River within the LRRWMO boundaries requires a permit and it should remain as a higher level. He also agreed that it is a jewel of the communities and while the LRRWMO is named after the Rum River, it also holds permitting over projects that impact the Mississippi.

Musgrove asked if the LRRWMO monitors the Mississippi River. Haas commented that the LRRWMO has completed boat tours along its section of the Mississippi River for violations similar to the Rum River.

Musgrove asked if monitoring is completed. Haas commented that someone else monitors that river.

Williams commented that the State and Corps of Engineers completes that monitoring. He stated that designating the river as a level one priority does not commit the WMO to action but simply makes it easier to obtain funding should it choose to complete a project.

Musgrove asked if that would give the wrong impression to the public in that the River is a priority, but nothing is being done to monitor it. Haas commented that the LRRWMO is doing what it can do to ensure people receive the necessary permits and protect waters.

Musgrove asked why the River was not included in the plan before. Haas commented it was known that the River was in there, but he could not remember applying for grants.

Williams commented that the LRRWMO is doing things to improve the Mississippi River in that the entire WMO drains to the river. He stated that the focus on prioritization is a new focus from BWSR that came forward from the 1W1P framework and therefore the previous Plan was not required to prioritize resources.

Musgrove confirmed the consensus of the Board to have the Mississippi River added as a level one priority and Trott Brook as a level two priority.

Williams continued to review the comments and draft responses.

Linton commented that the LRRWMO does not have staff and the means to enact things, therefore education and engagement are done on the city levels. He stated that the guide could include high level guidance, but the implementation is the responsibility of the cities.

Kytonen agreed that the education and activity programs of the cities are well underway and represent the LRRWMO. He stated that the Water Resource Coordinator also completes work on behalf of the cities and LRRWMO.

William clarified his intent was to more specifically describe how those educational activities are executed by the cities and ACD.

Kytonen agreed that Williams responded well to the comment and clarified that the comments from himself and Linton were directed to the comment from Fabian.

Williams continued to review the comments and suggested responses. He asked for input on the stormwater impact fund and whether it still exists.

Linton commented that early on in the third generation Plan, there was talk of a watershed-based fund but it never gained traction. He noted that Ramsey undertook an infiltration basin for projects within a specific area within The COR. He stated there is no general fund to offset infiltration requirements in the overall LRRWMO. He stated the impact fund would be city by city.

Williams commented that he hoped that some of these comments would now not be received during the formal review because they were able to address them through this process and will include the table. He stated he anticipates that he would incorporate all the changes as proposed prior to the next Board meeting. He stated that if the Board is comfortable, they could authorize him to submit the Plan on behalf of the LRRWMO for the 60-day review. He stated that if preferred, the Board could review the entire draft at the next meeting as well.

Haas commented that when the Plan is submitted for the 60-day review, each of the reviewing entities will provide comments that the Board will again review. He stated that he would support submitting the Plan.

Motion was made by Weaver, seconded by Musgrove, to authorize Barr Engineering to submit the Plan on behalf of the LRRWMO for the 60-day review with the changes as discussed. Vote: 3 ayes, 0 nays. Motion carried.

Update on Rum River 1W1P JPA

Haas stated that the comments from Andover and Anoka were sent to Schurbon and those were forwarded to the group attorney. He stated that the group hopes to meet again prior to the Policy Committee meeting at the end of April.

Linton stated that he also forwarded the Ramsey comments to Schurbon and those were included with the others to send to the attorney.

Other ~ Rum River Wake Zones

Musgrove commented that a resident reached out related to wake zones for the Rum River and therefore information will be included in educational information for residents. Haas commented that the resident first reached out to him and he suggested the resident reach out to Ramsey as they are a Ramsey resident.

Musgrove noted that there has been limited internal discussion at Ramsey. She will speak with Schurbon to determine if there could be inclusion of that in the spring letter to residents.

Haas commented that there were a lot of comments related to no wake zones during the citizen input meetings for the Plan.

Weaver asked for input on what the interest would be related to the no wake zones. Haas stated that the desire would be to extend the no wake zones farther.

Musgrove commented that she would like to gather additional information on the topic with Schurbon for the group to discuss.

Nelson noted that Anoka sends out emails to residents that have signed up for updates related to the dam and there are residents from other communities on that list.

Haas stated there used to be letters sent but they no longer do that because Anoka has the email list.

Musgrove stated that perhaps the resident was referring the old letters sent by the LRRWMO.

Haas commented that it would be up to the cities to send out that information as enforcement is done by the cities and Sheriff's Department.

Weaver stated if there are common waters with other municipalities, a JPA would be needed to extend a no wake zone.

Musgrove commented that she does not want to extend the zone, but simply wants to reply to the resident and remind residents of the existing no wake zones through education.

Kytonen explained that part of the concern from that resident was related to enforcement, which would fall to the Sheriff's Department.

Bookmark Electronic Packets

Weaver asked if it would be possible to have TimeSaver make the online agenda items bookmarked the same as the paper agenda.

Haas stated that he could follow up with TimeSaver.

ADJOURNMENT

A motion was made by Musgrove, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:30 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. April 15, 2021, Regular Meeting
- F. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. 2020 Financial Statements
 - 4. 2022 Budget
 - 5. Discuss Administrative Assistance Options ~ Haas
- G. NEW BUSINESS
 - 1. Permit #2021-02 ~ Northfork Meadows ~ Ramsey
 - 2. Permit #2021-06 ~ VOA Anoka Affordable Senior Housing ~ Anoka
 - 3. Permit #2021-07 ~ US10 & 56 Project ~ Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Williams
 - 2. Update on Rum River 1W1P JPA ~ Haas
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the May 27, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is June 17, 2021 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

MAY 27, 2021

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Greg Williams of Barr Engineering, Jamie Schurbon of Anoka Conservation District, Colleen Werdien of Anoka Conservation District, and Andover Natural Resources Technician Kameron Kytönen.

APPROVE AGENDA

Haas requested to add an item to discuss a canoe trip to be Item M3.

Motion was made by Weaver, seconded by Musgrove, to approve the May 27, 2021 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

April 15, 2021 Regular Meeting

Motion was made by Musgrove, seconded by Weaver, to approve the April 15, 2021 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending April 30, 2021. Account balances for the period were: Checking, \$185,485.65; less permit account balance of (\$41,598.54); less 2018 4th Generation Plan Reserve (\$61,520), for a total balance of \$82,367.11.

Musgrove asked for clarification on when cities would be billed. Springer commented that the decision was made to bill the cities in June.

Linton asked for the timing on the proposed budget for the next year. Springer noted the proposed budget is on the agenda today and if adopted, she could send the allocations forward to the cities. She is not proposing to change the budget from the previous year but noted that the allocations can vary.

Motion was made by Weaver, seconded by Musgrove, to accept the Treasurer's Report for the period ending April 30, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$882.04 (April professional services) Barr Engineering in the amount of \$7,127 (engineering), and City of Anoka in the amount of \$2,400 (financial services August 2020 through July 2021).

Motion was made by Musgrove, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2020 Financial Statements

Springer stated that the year-end financial statements were included in the packet. She stated that an audit was not completed as that action is only required every five years and an audit was completed the previous year.

Motion was made by Weaver, seconded by Musgrove, to accept the 2020 Financial Statements. Vote: 3 ayes, 0 nays. Motion carried.

2022 Budget

Springer stated that she received a breakdown from ACD as to what they would like to see in the budget and reviewed the proposed revenue and expenditures. She welcomed any input the Board may have.

Haas noted that this is the preliminary budget.

Musgrove asked if this budget would be 11 or 12 months. Springer explained that the 2021 budget was the shortened budget because the yearend was changed to December 31st. She stated that the 2022 budget would be a full 12-month year. She clarified that the amounts were not reduced in 2021 and therefore the organization will come in under budget in 2021. She stated that if the Board supports the budget, she would bring forward an official resolution at the next month.

Musgrove referenced increases to water quality monitoring and asked for additional input. Schurbon stated that the increased reflects the increase in monitoring as identified in the 4th Generation Plan.

Haas referenced the Watershed Coordinator and suggested a title of Water Resource Coordinator. He stated that ACD estimates a cost of \$17,200 while the budget reflects \$16,000.

Musgrove asked if there are some items that are already completed within the ACD contract and if that is the difference in the cost. Schurbon noted that those costs were kept separately in the different line

item. He stated that while he would hope the cost would not go to the full \$17,200, that is, however, the estimate and therefore would suggest budgeting conservatively at the \$17,200.

Haas suggested that the Annual Report be clarified as Annual Report to BWSR. Schurbon stated that in his review of the budget he attempted to match the line items with the 4th Generation Plan. He stated that he noticed that the CAC was missing and should have a line item of \$1,500.

Musgrove asked how those funds would be used. Schurbon provided additional details on how a CAC functions and some of the expenses that could be a part of that.

Williams noted that the \$1,500 is just a planning level cost as required by BWSR. He noted that the cost could vary from year to year and could be adjusted by the Board as actual costs are more known.

Musgrove stated that she would tend to support \$1,000 for that item and then it could be adjusted in future years if needed. Schurbon confirmed that \$1,000 should be enough to support one or two meetings if that is the intent.

It was the consensus of the Board to have \$1,000 for CAC.

Schurbon referenced the build fund for grant match line item and noted that could be changed to be used for applications. The Board agreed.

Springer reviewed the total expenditures with the additions made by the Board. She stated that she will bring forward the official resolution for the Board to consider at the next meeting including the changes made during this discussion.

Discuss Administrative Assistance Options

Haas stated that Schurbon provided additional details on this position as included in the Board packet.

Schurbon stated that he attempted to narrow the scope of what this position would do in order to provide a more accurate estimate for the position. He stated that the ACD Board discussed this and was unanimous in the support of the LRRWMO and doing what they can do keep the priorities of the LRRWMO in moving forward. He stated that ACD is also busy, and this would be taking on additional administrative duties, but if the LRRWMO supports this request he would bring it back to the ACD Board.

Werdien commented that the ACD Board did not yet approve this and would be discussing this again.

Musgrove referenced the ACD list of tasks, noting that it seems that ACD is already doing some of those items. Schurbon reviewed some of the tasks and identified who has been completing those tasks between city staff, Haas, and items that he has been assisting with. He stated that in the first year he would suggest using an up to amount, paid on an hourly rate and based on the actual hours that are spent.

Haas noted that a Watershed District has full-time staff and because the workload has increased, many WMOs are going the path of a part-time Water Resources Coordinator.

Schurbon noted that if the LRRWMO wants to proceed with ACD for this service, he could draft a similar contract that the LRRWMO has with ACD for the yearly services for the Board to review. It was noted that the services would only be used for about one quarter of 2021 and therefore could provide a more accurate projection for the next year.

NEW BUSINESS

LRRWMO Permit #2021-02 ~ Northfork Meadows ~ Ramsey

Haas reviewed the May 21, 2021 memo from Barr Engineering in which Barr Engineering stated that the City of Ramsey has indicated that the May 12th submittal did not comply with City requirements, specifically long-term maintenance, which is the responsibility of the City. Barr Engineering recommends that this item be continued by the LRRWMO until a revised submittal complying with the City requirements is provided for review.

Motion was made by Musgrove, seconded by Weaver, to table Permit #2021-02, Northfork Meadows, Ramsey, as detailed in the Barr Engineering memorandum dated May 21, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-06 ~ VOA Anoka Affordable Senior Housing ~ Anoka

Haas reviewed the May 11, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to five conditions detailed in the memorandum with the stipulation that the permit cannot be issued until condition four is satisfied.

Nelson noted that Anoka submitted the information to satisfy condition four to Barr Engineering.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-06, VOA Anoka Affordable Senior Housing, Anoka, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated May 11, 2021 with the stipulation that the permit cannot be issued until condition four is satisfied. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-07 ~ US10 & 56 Project ~ Ramsey

Haas reviewed the May 24, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the wetland boundaries and types and the WCA no-loss under MN Rule 8420.0415 A verifying incidental wetland determination for Wetlands 1 through 12 as described in the draft WCA Notice of Decision.

Motion was made by Weaver, seconded by Musgrove, to approve the wetland boundaries and types and the WCA no-loss verifying the incidental wetland determination for wetlands 1 through 12 for Permit #2021-07, US10 & 56 Project, Ramsey, as detailed in the Barr Engineering memorandum dated May 24, 2021. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams stated that the plan has been submitted for the 60-day review today and will expire on July 27, 2021.

Update on Rum River 1W1P JPA

Haas stated that the Policy Committee meets today at 5 p.m.

Schurbon stated that the JPA is still being reviewed by County legal counsel. He noted that there is no intention on having the JPA signed before the plan is completed.

Haas stated that one thing that has not been thoroughly discussed is that if an allocation of funds is given, there needs to be a 10 percent local match. Schurbon noted that the LRRWMO is well positioned because the 4th Generation Plan is being written with that grant match included. He noted that the match could also be provided by cities, counties, property owners, etc. Haas stated that they are getting relatively close in completing the plan.

Schurbon stated that while the implementation table is about 85 percent complete, the plan writing is about 20 percent complete which is a lot of writing for the consultant. He noted that the consultant is requesting additional funds because this has been more work than originally expected.

Discuss Canoe Trip

Musgrove commented that she would prefer a pontoon. Haas clarified that he intended to say pontoon, as that is how the Board has been completing the floats. He asked when the Board would like to complete a float, noting that there would be some scheduling coordination needed. He clarified that the Rum River should be the focus this year.

Linton suggested late August or early September.

Haas confirmed the desire to check availability for September 14th or 21st.

Nelson commented on the capacity limits on the boat and noted that the Board should consider who should be invited to participate. He reviewed those that are typically involved.

Schurbon noted that ACD could provide a presentation of water monitoring as well.

Weaver stated that at the last meeting he asked about having the agendas and packets bookmarked and thanked the person that completed that as he really appreciated it.

ADJOURNMENT

A motion was made by Weaver, seconded by Musgrove, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:01 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. May 27, 2021, Regular Meeting
- F. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. 2022 Budget Analysis
 - 4. Water Resource Coordinator ~ Haas
- G. NEW BUSINESS
 - 1. Permit #2021-02 ~ Northfork Meadows ~ Ramsey
 - 2. Permit #2021-08 ~ O'Reilly Auto ~ Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Williams
 - 2. Update on Rum River 1W1P JPA ~ Haas
 - 3. Update on Pontoon Float ~ Haas
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the June 17, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is July 15, 2021 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JUNE 17, 2021

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; and Todd Haas, Andover.

Voting members absent were: Jeff Weaver, Anoka.

Also present were: Ramsey Civil Engineer IV Leonard Linton, Ramsey Anoka Engineering Technician Ben Nelson, Andover Natural Resources Technician Kameron Kytonen, Jamie Schurbon of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Musgrove, seconded by Haas, to approve the June 17, 2021 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

May 27, 2021 Regular Meeting

Motion was made by Musgrove, seconded by Haas, to approve the May 27, 2021 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2021-02 ~ Northfork Meadows ~ Ramsey

Haas reviewed the June 11, 2021 memo from Barr Engineering in which Barr Engineering stated that a revised submittal was submitted on June 8, 2021 and is being reviewed. It was recommended that the LRRWMO again table this item until the June 8th submittal can be reviewed and the compliance with City requirements is completed.

Motion was made by Musgrove, seconded by Haas, to table Permit #2021-02, Northfork Meadows, Ramsey, as detailed in the Barr Engineering memorandum dated June 11, 2021. Vote: 2 ayes, 0 nays. Motion carried.

Linton noted that this applicant may request a special meeting to be considered prior to the July meeting. He noted that he has been working with Obermeyer and the review is close to complete. He confirmed that the applicant is aware of the special meeting fees.

LRRWMO Permit #2021-08 ~ O'Reilly Auto ~ Ramsey

Haas reviewed the June 11, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Musgrove commented that there is nothing checked related to grading or stormwater within the permit. Haas confirmed that all four boxes should be checked.

Musgrove noted that another applicant name was mentioned in the packet information and asked if that should be corrected. Linton explained that was a typo but does not change the validity of the permit application.

Musgrove asked if there is a cost to use the Ramsey COR infiltration basin. Linton confirmed there would be a charge that would follow the policy to charge applicants to buy into the Ramsey infiltration basin system. He noted that is recorded within the development agreement between the City and developer and is a cost paid to Ramsey to offset the cost the City paid to construct the infiltration basin.

Motion was made by Musgrove, seconded by Haas, to approve Permit #2021-08, O'Reilly Auto, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated June 11, 2021. Vote: 2 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update on Fourth Generation Plan

Haas stated that the comment period is still open until the beginning of July.

Update on Rum River 1W1P JPA

Schurbon noted that there is an in person meeting next week for this group but advised that there may be a hybrid option. He stated that the group will be reviewing the full implementation table and the full version of the plan should be available shortly after.

Update on Pontoon Float

Haas stated that the group should attempt to select the September date for the float.

Linton stated that Westby will attend for the Ramsey staff person.

The Board discussed the benefit of the float to identify situations in which assistance could be provided for shoreline issues as well as identifying other issues that should be addressed. There was additional discussion related to the other members that should be invited to attend.

Nelson commented that the Rum River is currently at a very low elevation. Haas agreed that they should monitor the river levels.

FINANCE MATTERS

Treasurer's Report

Haas presented the Treasurer's Report for the period ending May 31, 2021. Account balances for the period were: Checking, \$175,165.26; less permit account balance of (\$41,598.54); less 2018 4th Generation Plan Reserve (\$57,562.50), for a total balance of \$76,004.22.

Haas noted that an invoice needs to be sent for Permit #2021-03.

Musgrove noted that the top of the document shows a date of March 31, 2021 and asked if that is correct. Nelson noted that he could follow up on that.

Musgrove referenced Sapphire Street in Ramsey and asked if something should be done to clear that up, Permit #2013-16. Linton commented it appears that could come off as he believed that Ramsey used stormwater utility funds to resolve that balance. He stated that he would follow up on that item and if it can be removed, he would submit the appropriate letter.

Motion was made by Musgrove, seconded by Haas, to accept the Treasurer's Report for the period ending May 31, 2021. Vote: 2 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$678.78 (May professional services) and Barr Engineering in the amount of \$3,068.66. (engineering).

Motion was made by Musgrove, seconded by Haas, to authorize payment as presented and indicated above. Vote: 2 ayes, 0 nays. Motion carried.

2022 Budget Analysis

Haas stated this could be postponed to the July meeting as Weaver is the Treasurer and is not present today. He stated that it does appear the changes discussed at the last meeting have been incorporated.

Musgrove asked if tabling the item would have an impact on any pending actions. Haas did not believe there would be any negative impacts to tabling this item.

Motion was made by Musgrove, seconded by Haas, to table Resolution 2021-01 Adopting the Budget for Year 2022. Vote: 2 ayes, 0 nays. Motion carried.

Water Resource Coordinator

Schurbon stated that this has been updated based on the discussion from the previous month.

Haas stated that this could also be postponed to the next meeting when Weaver is present.

Musgrove stated she would be okay moving forward as there was a robust discussion on this item at the last meeting and this is a shorter trial period. Haas stated because the budget will be on the next agenda, it would make sense to hold this to the July meeting as well when Weaver is present.

Motion was made by Musgrove, seconded by Haas, to table the contract for services for a Water Resource Coordinator. Vote: 2 ayes, 0 nays. Motion carried.

It was confirmed that Musgrove would be added to the list for the 1W1P meetings.

ADJOURNMENT

A motion was made by Musgrove, seconded by Haas, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 8:33 a.m.

Respectfully submitted,

Amanda Staple, Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT’S FORUM
- E. APPROVE MINUTES
 - 1. June 17, 2021, Regular Meeting
- F. FINANCE MATTERS
 - 1. Treasurer’s Report
 - 2. Payment of Bills
 - 3. 2022 Budget Resolution
 - 4. Water Resource Coordinator Contract ~ Haas
- G. NEW BUSINESS
 - 1. Permit #2021-02 ~ Northfork Meadows ~ Ramsey
 - 2. Permit #2021-09 ~ Pinewski 4th Addition ~ Anoka
 - 3. Permit #2021-10 ~ Bunker Lake Ind. Park Bld. #4 ~ Ramsey
 - 4. Permit #2021-11 ~ Rain for Rent Storage Addition ~ Ramsey
 - 5. Permit #2021-12 ~ Williams Woods ~ Ramsey
 - 6. Permit #2021-13 ~ Ramsey Spec Industrial ~ Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2021 Second Quarter Reports ~ Andover, Anoka, Ramsey
- J. ACD REPORT
 - 1. 2021 Second Quarter Report
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Williams
 - 2. Update on Rum River 1W1P JPA ~ Haas
 - 3. Discuss Infiltration Basin Testing Requirements ~ Haas
 - 4. Update on Pontoon Float ~ Haas
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the July 15, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is August 19, 2021 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JULY 15, 2021

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Andover Natural Resources Technician Kameron Kytönen, Greg Williams of Barr Engineering, Bob Obermeyer of Barr Engineering, Jamie Schurbon and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Musgrove, seconded by Weaver, to approve the July 15, 2021 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

June 17, 2021 Regular Meeting

Motion was made by Musgrove, seconded by Haas, to approve the June 17, 2021 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Weaver). Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending June 30, 2021. Account balances for the period were: Checking, \$179,073; less permit account balance of (\$44,814.04); less 2018 4th Generation Plan Reserve of (\$57,562.50) for a total balance of \$76,696.46.

Musgrove referenced the two Green Valley Permits #2016-11 and #2019-06. She asked if the first project has been completed. Linton stated that he can drive through Ramsey to see which projects could perhaps come off the list.

Motion was made by Musgrove, seconded by Weaver, to accept the Treasurer's Report for the period ending June 30, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$726.72 (June professional services) and Barr Engineering in the amount of \$1,776.50 (engineering).

Motion was made by Weaver, seconded by Musgrove, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2022 Budget Resolution

Springer stated that a copy of the draft budget resolution was included in the packet for 2022, running January 2022 through December 2022.

Musgrove referenced the increase in cost for one of the line items and asked for clarity. Schurbon explained there is a rotation for monitoring, and this would be the year that site is monitored.

Musgrove stated that perhaps a more balanced approach is done to spread costs. Schurbon stated that method has not been used in the past but is something the Board could choose to do.

Linton stated that the WMO saved for the 4th Generation Plan because that was a big cost, whereas this was a difference of \$3,000 or \$4,000. He believed that staff would spend more time tracking those numbers each year.

Springer confirmed that there was not an increase to City contributions.

Musgrove asked if the formula for what the cities pay changes the amounts the cities pay each year. Springer confirmed that the formula is applied each year to determine the split between the cities.

Motion was made by Weaver, seconded by Musgrove, to adopt Resolution #2021-01 Adopting the Budget for Year 2022. Vote: 3 ayes, 0 nays. Motion carried.

Water Resource Coordinator Contract

Haas asked for clarity on the timing. Schurbon stated that he estimated August, but it could start later if desired. He suggested that they begin the transition one month before Haas retires.

Musgrove thanked ACD for taking on these duties.

Motion was made by Musgrove, seconded by Weaver, to approve an amendment to the contract for services between Anoka Conservation District and LRRWMO for Water Resource Coordinator services to begin August 15, 2021. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2021-02 ~ Northfork Meadows ~ Ramsey

Linton reviewed the June 29, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum. He noted that this would be single-family housing with sewer and water services.

Musgrove asked for detail on where the drainage line would run between the properties along with a berm and trees. Linton stated that the berm would be a buffer between the new development and the existing residential development. He stated that land is not part of the residential lots and is an outlot.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-02, Northfork Meadows, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated June 19, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-09 ~ Pinewski 4th Addition ~ Anoka

Weaver stated that his son in law is the controller for this company and therefore he will not be voting on this item.

Nelson commented that this would be a residential development for senior living. He stated that this would be 29 units planned through a Planned Unit Development.

Haas reviewed the July 8, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Musgrove commented that there are no check marks on the application. She stated that there were some concerns with Lots 26 and 27. Nelson noted that it was related to the separation from the high-water level.

Motion was made by Musgrove, seconded by Haas, to approve Permit #2021-09, Pinewski 4th Addition, Anoka, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated July 8, 2021. Vote: 2 ayes, 0 nays, 1 abstain (Weaver). Motion carried.

LRRWMO Permit #2021-10 ~ Bunker Lake Industrial Park Building 4 ~ Ramsey

Haas reviewed the July 9, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-10, Bunker Lake Industrial Park Building 4, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated July 9, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-11 ~ Rain for Rent Storage Addition ~ Ramsey

Haas reviewed the July 8, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Linton noted the additional statement after condition six which states that the permit will not be issued until conditions one and two have been met.

Weaver stated that the application has an Elk River address. Linton stated that 156th Avenue is in Ramsey but to access the site, you come through Elk River.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-11, Rain for Rent Storage Addition, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated July 8, 2021 noting that conditions one and two shall be met before the permit is issued. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-12 ~ Williams Woods ~ Ramsey

Haas noted the July 12, 2021 memo from Barr Engineering in which Barr Engineering stated that the WCA application was determined to be completed and a WCA Notice of Application was submitted on June 29, 2021 with a comment period ending July 21, 2021. A recommendation will be provided following the site review and comment period.

Motion was made by Weaver, seconded by Musgrove, to table Permit #2021-12, Williams Woods, Ramsey, as detailed in the Barr Engineering memorandum dated July 12, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-13 ~ Ramsey Spec Industrial ~ Ramsey

Haas reviewed the July 8, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Musgrove, to approve Permit #2021-13, Ramsey Spec Industrial, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated July 8, 2021. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Kytonen presented the Year 2021 Second Quarter Report for the City of Andover.

Nelson presented the Year 2021 Second Quarter Report for the City of Anoka.

Linton presented the Year 2021 Second Quarter Report for the City of Ramsey.

Motion was made by Musgrove, seconded by Weaver, to approve the Year 2021 Second Quarter Report for the City of Andover, as presented, and to close out Permit #2020-06; the Year 2021 Second Quarter Report for the City of Anoka, as presented, and to authorize the release of unused escrow for Permit #2019-15 and #2019-21; and the Year 2021 Second Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2021 Second Quarter Report

Schurbon provided a brief overview of the second quarter report from ACD.

Weaver commented on the clarity of the river water and noted the additional vegetation he has noticed. Schurbon stated that he has only seen native vegetation and has not seen invasives.

Weaver noted that the weeds are new for the river, within the last five to six years. Schurbon stated that the most notable explanation this year is due to water clarity. He stated that perhaps more investigation can be done into the different species of weeds.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

Musgrove referenced some of the planning and administration items that are delayed to 2022 and asked if those should be shown with dashes as they are deferred and not completed. Schurbon stated that he could delete the text that says 2022. He stated that reported was completed this year, but for the previous year. He noted that reporting would be done again in 2022 for 2021. He provided additional clarification on different items on the task checklist.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams stated that he provided a brief memorandum with the status of the project and budget. He provided additional explanation on the budget. He commented that he believed that there were sufficient funds remaining in the budget to cover the remainder of the work. He stated that the 60-day review period will close at the end of the month, and he will bring back the comments received to the Board.

Update on Rum River 1W1P JPA

Schurbon stated that 1W1P has a complete draft of the plan that is going through the review process. He noted that the Policy Committee will review the draft soon.

Discuss Infiltration Basin Testing Requirements

Haas stated that there has been some activity related to infiltration basins in Ramsey and Andover, noting that each city should be ensuring that the basins are functioning properly. He stated that Andover is going to collect \$5,000 through the development contract to ensure the infiltration basins are functioning as designed.

Nelson provided input on the process Anoka follows.

Linton provided explanation from Ramsey.

Update on Pontoon Float

Haas stated that the Board is still anticipating a September float, dependent on water levels.

Musgrove noted that Kuzma is shown as the alternate for Ramsey but that should actually show as Riley. Schurbon stated that he would update the website to reflect the correction.

ADJOURNMENT

A motion was made by Weaver, seconded by Musgrove, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:58 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

MEETING NOTICE

August 19, 2021 – 8:00 a.m.

Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY REGULAR AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. July 15, 2021, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
- G. NEW BUSINESS
 - 1. Permit #2021-12 ~ Williams Woods ~ Ramsey
 - 2. Permit #2021-14 ~ CSAH 116 ~ Ramsey
 - 3. Permit #2021-15 ~ Becker Property ~ Ramsey
 - 4. Permit #2021-16 ~ Armstrong Boulevard ~ Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Williams
 - 2. Update on Rum River 1W1P JPA ~ Haas
 - 3. Update on Pontoon Float ~ Haas
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the August 19, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is September 16, 2021 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

AUGUST 19, 2021

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Bob Obermeyer of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Greg Williams of Barr Engineering, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Weaver, seconded by Musgrove, to approve the August 19, 2021 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

July 15, 2021 Regular Meeting

Motion was made by Musgrove, seconded by Weaver, to approve the July 15, 2021 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending July 31, 2021. Account balances for the period were: Checking, \$222,449.24; less permit account balance of (\$45,925.49); less 2018 4th Generation Plan Reserve balance of (\$57,562.50), for a total balance of \$118,961.25.

Motion was made by Weaver, seconded by Musgrove, to accept the Treasurer's Report for the period ending July 31, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$754.54 (July professional services), Barr Engineering in the amount of \$9,902.78 (engineering services), and City of Anoka in the amount of \$1,200 (financial services August 2021-January 2022).

Motion was made by Musgrove, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2021-12 ~ Williams Woods ~ Ramsey

Linton reviewed the August 13, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue the stormwater management portion of the project until the submittal is revised to comply with the LRRWMO's stormwater management requirements. He also reviewed the August 16, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the wetland boundaries and types as revised and the WCA de minimis exemption for the 40 square feet of proposed permanent wetland impacts as described in the draft WCA Notice of Decision.

Motion was made by Musgrove, seconded by Weaver, to continue Permit #2021-12, Williams Woods, Ramsey, as detailed in the Barr Engineering memorandum dated August 13, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Motion was made by Musgrove, seconded by Weaver, to approve the wetland boundaries and types as revised and the WCA de minimis exemption for the proposed 40 square feet of permanent wetland impacts as described in the WCA Notice of Decision for Permit #2021-12, Williams Woods, Ramsey, as detailed in the Barr Engineering memorandum dated August 16, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-14 ~ CSAH 116 ~ Ramsey

Haas reviewed the August 13, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to five conditions detailed in the memorandum.

Linton noted that conditions one and two must be completed before issuance of the permit.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-14, CSAH 116, Ramsey, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated August 13, 2021.

Further discussion: Weaver asked what would be expected in length of time for the applicant to meet the first two conditions.

Haas provided additional details on that process and confirmed it would be handled administratively by Barr Engineering.

Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-15 ~ Becker Property ~ Ramsey

Haas reviewed the August 16, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue the review as Barr Engineering will provide a recommendation following the expiration of the comment period and technical evaluation panel site review.

Motion was made by Weaver, seconded by Musgrove, to continue Permit #2021-15, Becker Property, Ramsey, as detailed in the Barr Engineering memorandum dated August 16, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-16 ~ Armstrong Boulevard ~ Ramsey

Haas reviewed the August 16, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue the review as Barr Engineering will provide a recommendation following the expiration of the comment period and technical evaluation panel site review.

Motion was made by Weaver, seconded by Musgrove, to continue Permit #2021-16, Armstrong Boulevard, Ramsey, as detailed in the Barr Engineering memorandum dated August 16, 2021. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

Musgrove asked if the Board should still continue to address questions to Schurbon or if they should now address their questions to Wozney. Wozney confirmed that questions should now be directed to her.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams stated that the 60-day review draft was distributed in late May, reporting that comments were received back at the end of July. He noted that a draft response to comments were included in the packet for the Board to review. He reviewed the different entities that submitted comments.

Musgrove suggested reviewing the draft responses marked in red, marked with the number three.

Williams reviewed the comments marked in red (3), providing additional explanation and the draft responses to confirm consensus from the Board.

It was suggested that a checklist could be developed for the cities to follow and submit to the LRRWMO for tracking purposes. The Board also suggested combining two items in order to track the project and goal progress into one checklist and report. It was agreed that the budget within the plan is an estimated ten-year projection and will be adjusted based on actual expenses and funding that may be received.

Williams noted that staff will work to identify some specific potential projects that could be listed in the plan as that comment was received from multiple agencies. He suggested adding an appendix to the plan that lists the accomplishments of the last plan. He referenced the comment received about the LRRWMO's limited budget and the suggestion for additional information related to property values and assessment. The Board did not support providing that additional information.

Musgrove stated that the LRRWMO assesses its member cities and does not directly tax residents in that format. She believed that would be better addressed through the assessment to the cities and the JPA.

Weaver agreed that statement seems similar to a levy line item.

Haas stated that the assessment to the cities is based on area and population.

Williams stated that he did not believe the comment was meant to alter how the LRRWMO completes its assessment, but more a comparison of what is paid against other similar entities. He noted that he would follow up with BWSR to have additional discussion on that comment and response.

Linton asked if any examples of projects could be provided where the LRRWMO could further improve water quality if there were additional dollars.

Haas noted that the majority of those projects have been completed in Anoka and those projects were funded by the city, not by use of LRRWMO dollars. He noted that the cities fund their own projects.

Williams continued to review the comments received, provide additional explanation, and review the draft responses. He provided additional details on the biennial assessment of the plan that is required in order to provide more consistent and real time feedback. He noted that if progress is not being made, the WMO could reassess and refocus.

Musgrove noted that there are several areas of the plan in which goals would be tracked and wanted to ensure there were not duplicative efforts.

Williams provided additional details on what that could look like in order to show progress towards measured goals, such as a spreadsheet where the implementation of projects is tracked related to a specific goal such as sedimentation reduction. He explained that the idea is to be cumulatively tracking the projects over a ten-year period in order to show projects that were implemented during that time and the measured progress. He stated that other goals that are not necessarily measurement based could be reported in a narrative manner.

Weaver asked if there should be a baseline and how this would impact individual permits and how those projects contribute towards the goals.

Williams stated that essentially individual permitted projects do not count towards pollution reduction goals. He noted that pollution reduction projects would be tracked and provided examples. He noted that there is a different goal related to the permit program and therefore that would be tracked in a different way. He stated that BWSR suggested that the document for tracking be developed now, but the decision would be whether the Board wanted to develop that document now or closer to the biennium review. He stated that while a template could be developed at this time for the quantitative resource goals while he would not suggest drafting documents for the organization/administrative goals at this time. He noted that he would follow up with BWSR on that item. He reviewed a few of the level two comments and the draft responses with the Board. It was determined that Rogers Lake will be removed from the priority water body list.

Williams reviewed the next steps. It was determined that the public hearing will be held at the regular September Board meeting.

Update on Rum River 1W1P

Haas stated that he sent out the draft plan to the Board to review and any comments should be provided prior to September 13, 2021.

Linton commented that the last technical advisory meeting was held the previous week and now the work lies with the policy board and consultants. He noted that the process would still likely take another year to complete.

Haas stated that at some time there will be a JPA drafted once the plan is approved by BWSR.

Update on Pontoon Float

Haas stated that this will most likely need to be canceled due to low water levels.

Weaver provided comments on the walk of the shoreline he did with ACD staff related to the additional vegetation in the water.

ADJOURNMENT

A motion was made by Musgrove, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:27 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

PRELIMINARY SPECIAL AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. NEW BUSINESS
 - 1. Permit #2021-17 ~ Knoll Properties Second Addition ~ Ramsey
- E. OTHER BUSINESS
- F. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the September 7, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is September 16, 2021 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

SEPTEMBER 7, 2021

CALL TO ORDER

Chairman Todd Haas called the special meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; and Todd Haas, Andover.

Voting members absent were: Jeff Weaver, Anoka.

Also present were: Deputy Treasurer Brenda Springer, Ramsey City Engineer Bruce Westby, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Musgrove, seconded by Haas, to approve the September 7, 2021 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2021-17 ~ Knoll Properties Second Addition ~ Ramsey

Haas reviewed the August 30, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Musgrove, seconded by Haas, to approve Permit #2021-17, Knoll Properties Second Addition, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated August 30, 2021. Vote: 2 ayes, 0 nays. Motion carried.

OTHER BUSINESS

Haas reminded the Board that any comments related to the 1W1P must be submitted by September 13th. He noted that Williams responded to the comments made by all the other agencies related to the 4th Generation Plan and the Board will hold a public hearing for the plan the following week at its regular meeting.

Haas stated the Rum River float will not take place this year because of the low water conditions.

ADJOURNMENT

A motion was made by Musgrove, seconded by Haas, to adjourn the special meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 8:04 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. August 19, 2021, Regular Meeting
 - 2. September 7, 2021 Special Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
- G. NEW BUSINESS
 - 1. Permit #2021-12 ~ Williams Woods ~ Ramsey
 - 2. Permit #2021-15 ~ Becker Property ~ Ramsey
 - 3. Permit #2021-16 ~ Armstrong Boulevard ~ Ramsey
 - 4. Permit #2021-18 ~ 6841 – 173rd Avenue NW ~ Ramsey
 - 5. Permit #2021-19 ~ Trott Brook North Property ~ Ramsey
 - 6. Hold Public Hearing on Fourth Generation Plan at 8:15 a.m. or shortly thereafter
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Barr Engineering
 - 2. Update on Rum River 1W1P JPA ~ Haas
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the September 16, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is October 21, 2021 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

SEPTEMBER 16, 2021

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:08 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Greg Williams of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Linton requested to add Item G7, Request to have LRRWMO act as LGU for the City of Ramsey.

Motion was made by Weaver, seconded by Musgrove, to approve the September 16, 2021 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

August 19, 2021 Regular Meeting

Musgrove noted on page four, it should state, "Musgrove suggested reviewing the draft responses marked in red, marked with the number three. Williams reviewed the comments marked in red (3), providing additional explanation..."

Motion was made by Musgrove, seconded by Weaver, to approve the August 19, 2021 Regular Meeting minutes as amended. Vote: 3 ayes, 0 nays. Motion carried.

September 7, 2021 Special Meeting

Motion was made by Musgrove, seconded by Haas, to approve the September 7, 2021 Special Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Weaver). Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending August 31, 2021. Account balances for the period were: Checking, \$216,521.07; less permit account balance of (\$50,243.99); less 2018 4th Generation Plan Reserve (\$51,428.33), for a total balance of \$114,848.75.

Musgrove referenced a permit that had previously been noted as cleared but remains on the list.

Motion was made by Musgrove, seconded by Weaver, to accept the Treasurer's Report for the period ending August 31, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$981.56 (August professional services) and Barr Engineering in the amount of \$3,726.88 (engineering).

Musgrove asked and received confirmation that the charges for the special meeting would be paid by the LRRWMO and then billed to the developer that requested the special meeting.

Motion was made by Musgrove, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2021-12 ~ Williams Woods ~ Ramsey

Haas reviewed the September 10, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Linton provided a brief overview of the project.

Musgrove asked for clarification on the Trott Brook floodplain mentioned within the memorandum report. It was clarified that the applicant referenced the mapping document to provide elevations but that property does not actually fall within the floodplain for Trott Brook.

Motion was made by Musgrove, seconded by Weaver, to approve Permit #2021-12, Williams Woods, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated September 10, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-15 ~ Becker Property ~ Ramsey

Musgrove asked for clarifications on the revisions that were mentioned. Wozney noted that when onsite they noted revisions to the delineation and the applicant included those in their submission.

Haas reviewed the September 10, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the revised wetland boundaries and types as described in the draft WCA Notice of Decision.

Motion was made by Musgrove, seconded by Weaver, to approve of the revised wetland boundaries and types as described in the WCA Notice of Decision for Permit #2021-15, Becker Property, Ramsey, as detailed in the Barr Engineering memorandum dated September 10, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-16 ~ Armstrong Boulevard ~ Ramsey

Haas reviewed the September 10, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the delineated wetland boundaries and types as described in the draft WCA Notice of Decision.

Motion was made by Musgrove, seconded by Weaver, to approve the delineated wetland boundaries and types as described in the WCA Notice of Decision for Permit #2021-16, Armstrong Boulevard, Ramsey, as detailed in the Barr Engineering memorandum dated September 10, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-18 ~ 6841 173rd Avenue NW ~ Ramsey

Haas reviewed the September 10, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the delineated wetland boundaries and types as described in the WCA Notice of Decision.

Motion was made by Musgrove, seconded by Weaver, to approve of the delineated wetland boundaries and types as described in the WCA Notice of Decision for Permit #2021-18, 6841 173rd Avenue NW, Ramsey, as detailed in the Barr Engineering memorandum dated September 10, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-19 ~ Trott Brook North Property ~ Ramsey

Haas reviewed the September 10, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO conditionally approve the delineated wetland boundaries and types as described in the draft WCA Notice of Decision.

Motion was made by Musgrove, seconded by Weaver, to conditionally approve the delineated wetland boundaries and types as described in the WCA Notice of Decision for Permit #2021-19, Trott Brook North Property, Ramsey, as detailed in the Barr Engineering memorandum dated September 10, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Hold Public Hearing on Fourth Generation Plan at 8:15 a.m. or shortly thereafter

Williams stated that the intent today is to hold the required public hearing on the LRRWMO Fourth Generation Plan. He stated that at the last meeting the Board reviewed and provided comments on the draft responses to comments received. He explained that the WMO is a joint powers association represented by Managers from the cities of Anoka, Andover, and Ramsey. He reviewed the activities of the WMO. He noted that this process began two years ago and reviewed the different tasks completed throughout that time. He reviewed the priorities identified, priority waterbodies, goals, and targeted implementation plan included within the Fourth Generation Plan. He stated that the public hearing is another opportunity for the public to provide input on the plan. He stated that no members of the public are present online or in the room but opened the meeting to the public.

Motion was made by Musgrove, seconded by Weaver, to open the public hearing at 8:28 a.m. Vote: 3 ayes, 0 nays. Motion carried.

No comments.

Motion was made by Musgrove, seconded by Weaver, to close the public hearing at 8:29 a.m. Vote: 3 ayes, 0 nays. Motion carried.

Haas asked the next steps for the Fourth Generation Plan. Williams stated that he will submit a copy of the public hearing with the 90-day review submission.

Request for LRRWMO to Act as the LGU for the City of Ramsey

Haas stated that the City of Ramsey is making a request for the LRRWMO to act as the LGU.

Linton stated that Anoka County Highway is rebuilding Anoka County Road 64, which forms the boundary between Ramsey and the City of Nowthen. It is also the boundary between the Upper Rum River Watershed Management Organization and the Lower Rum River Watershed Management Organization. The County asked if the LRRWMO would act as the LGU for the wetland delineations for the County Road 64 Improvement project. He stated that the wetland delineation has been completed and the City is making a request for the LRRWMO to act as the LGU.

Wozney commented that this is a common type of request. Haas confirmed that the City of Andover recently followed a similar process on a County road project. He stated that Ramsey should submit something in writing or via email.

Linton confirmed that he has emails from the County as well supporting the request. He noted that he would submit those to Barr Engineering.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams noted that the draft plan with tracked changes were distributed to the Board prior to the meeting, along with the updated implementation plan. He stated that the plan will be submitted to BWSR for the 90-day review. He stated that he would welcome any edits or comments the Board may have on the draft.

Musgrove appreciated the work that has been done and input from the partners. She referenced table 2.1 noting that she received a different total when she completed the math. Williams stated that it could have been a rounding error and noted that he would verify the totals.

Motion was made by Musgrove, seconded by Weaver, to authorize submission of the Fourth Generation Plan to BWSR for the 90-day review. Vote: 3 ayes, 0 nays. Motion carried.

Update on Rum River 1W1P JPA

Haas stated that the period for agency comments has been completed. He stated that those comments will be reviewed, and any modifications will be made prior to a public hearing.

ADJOURNMENT

A motion was made by Weaver, seconded by Musgrove, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:45 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

MEETING NOTICE

October 21, 2021 – 8:00 a.m.

Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY REGULAR AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. September 16, 2021, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
- G. NEW BUSINESS
 - 1. Permit #2021-15b ~ G-Wil Liquors ~ Ramsey
 - 2. Permit #2021-21 ~ County Road 64 ~ Ramsey
 - 3. Permit #2021-22 ~ CSAH 83 Roundabout ~ Ramsey
 - 4. Permit #2021-23 ~ HOM Addition ~ Anoka
 - 5. Permit #2021-24 ~ CSAH 58 (177th Avenue NW) ~ Andover
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2021 Third Quarter Reports ~ Andover, Anoka, Ramsey
- J. ACD REPORT
 - 1. 2021 Third Quarter Report
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Barr Engineering
 - 2. Update on Rum River 1W1P JPA ~ Haas
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the October 21, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is November 18, 2021 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

OCTOBER 21, 2021

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; and Todd Haas, Andover.

Voting members absent were: Jeff Weaver, Anoka.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Greg Williams of Barr Engineering, Bob Obermeyer of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Andover City Councilmember Val Holthus, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Musgrove, seconded by Haas, to approve the October 21, 2021 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

September 16, 2021 Regular Meeting

Motion was made by Musgrove, seconded by Haas, to approve the September 16, 2021 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending September 30, 2021. Account balances for the period were: Checking, \$218,642.16; less permit account balance of (\$52,996.61); less 2018 4th Generation Plan Reserve (\$50,421.33), for a total balance of \$115,224.22.

Haas asked if there could be something added to the report denoting if the project has been closed. Springer confirmed the detail could be added. She stated that another option would be to hide the permits that have been closed to only show open and active permits on the report. The Board and staff agreed that would be the best option.

Motion was made by Musgrove, seconded by Haas, to accept the Treasurer's Report for the period ending September 30, 2021. Vote: 2 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$870.22 (September professional services), Barr Engineering in the amount of \$7,162.10 (engineering), Eric Thomsen in the amount of \$939.50 (escrow refund), and Morning Sun Homes in the amount of \$36.50 (escrow refund).

Motion was made by Musgrove, seconded by Haas, to authorize payment as presented and indicated above. Vote: 2 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2021-15b ~ G-Will Liquors ~ Ramey

Haas reviewed the October 13, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Linton stated that this would be a new building at the corner of TH 47 and Alpine Drive, across from the Bill's Superette location.

Motion was made by Musgrove, seconded by Haas, to approve Permit #2021-15b, G-Will Liquors, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated October 13, 2021. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-21 ~ County Road 64 ~ Ramsey

Haas reviewed the October 17, 2021 memo from Barr Engineering in which Barr Engineering states that a WCA Notice of Application was submitted on October 8, 2021 with a comment period ending October 29, 2021. A recommendation will be provided to the LRRWMO after the comment period expires.

Musgrove asked for clarification on the turn lanes that would be added. Linton stated that this is 181st Avenue and added details on where the turn lanes would most likely occur noting that he had not yet seen the plans. He noted that this action would be related to the wetland delineation.

Haas clarified that no action is needed at this time.

LRRWMO Permit #2021-22 ~ CSAH 83 Roundabout ~ Ramsey

Haas reviewed the October 17, 2021 memo from Barr Engineering in which Barr Engineering states that a WCA Notice of Application was submitted on October 8, 2021 with a comment period ending October 29, 2021. A recommendation to the LRRWMO will be made after the comment period is over.

LRRWMO Permit #2021-23 ~ HOM Addition ~ Anoka

Haas reviewed the October 8, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO consider the application as incomplete, and consideration of the permit be continued.

Motion was made by Musgrove, seconded by Haas, to continue the review of Permit #2021-23, HOM Addition, Anoka, as incomplete as detailed in the Barr Engineering memorandum dated October 8, 2021. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-24 ~ CSAH 58 (117th Avenue NW) ~ Andover

Haas reviewed the October 17, 2021 memo from Barr Engineering in which Barr Engineering states that a WCA Notice of Application was submitted on October 8, 2021 with a comment period ending October 29, 2021. A recommendation will be provided to the LRRWMO once the comment period expires.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Kytonen presented the Year 2021 Third Quarter Report for the City of Andover.

Motion was made by Musgrove, seconded by Haas, to approve the Year 2021 Third Quarter Report for the City of Andover, as presented. Vote: 2 ayes, 0 nays. Motion carried.

Nelson presented the Year 2021 Third Quarter Report for the City of Anoka.

Musgrove noted a number missing in the report. She stated that she was pleased to see the riverbank project is complete and asked if photos would be taken or if the Board could visit the site. Nelson stated that photos have been taken of the project. He stated that the City will be finishing the trail, as that was not part of the grant receipt. He stated that the project area is accessible from the path, even though it has not been paved.

Kytonen asked if plantings would be done in the spring. Nelson stated that plantings will be done still this fall, that contractor just has not been onsite yet.

Motion was made by Musgrove, seconded by Haas, to approve the Year 2021 Third Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permit #2020-13. Vote: 2 ayes, 0 nays. Motion carried.

Linton presented the Year 2021 Third Quarter Report for the City of Ramsey.

Motion was made by Musgrove, seconded by Haas, to approve the Year 2021 Third Quarter Report for the City of Ramsey, as presented, and to authorize release of unused escrow for Permits #2016-22, #2016-25, #2017-01 #2017-12, #2017-15, #2017-20, #2018-20, #2019-02, #2019-08. Vote: 2 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2021 Third Quarter Report

Wozney stated that the sampling was completed, and lake level monitoring was included in the report. She noted that lake level monitoring is wrapping up. She stated that the outreach collaborator has attended several community events in each of the communities and had over 1,000 interactions with different people at those events.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams commented that following the September public hearing, the plan was submitted for its 90-day review to BWSR.

Update on Rum River 1W1P JPA

Haas stated that this is currently in its public comment period. He confirmed that Musgrove would be the new representative to this group on behalf of the LRRWMO.

Elect Officers

Haas stated that perhaps the group wants to wait until Weaver is present and consider this at the next meeting.

Musgrove agreed.

Haas stated that the election of officers should be done at the beginning of the next meeting. He commented that this is his last meeting as a member of the Board.

ADJOURNMENT

A motion was made by Musgrove, seconded by Haas, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 8:30 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

MEETING NOTICE

November 18, 2021 – 8:00 a.m.

Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY REGULAR AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
 - 1. Election of Officers
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. October 21, 2021, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. Change of Fiscal Agent for Lower Rum
- G. NEW BUSINESS
 - 1. Permit #2021-16 ~ Lynwood Townhomes (Armstrong Blvd.) ~ Ramsey
 - 2. Permit #2021-19 ~ Trott Brook Crossing ~ Ramsey
 - 3. Permit #2021-20 ~ Ramsey Elementary School Delineation ~ Ramsey
 - 4. Permit #2021-21 ~ County Road 64 ~ Ramsey
 - 5. Permit #2021-22 ~ CSAH 83 Roundabout ~ Ramsey
 - 6. Permit #2021-23 ~ HOM Addition ~ Anoka
 - 7. Permit #2021-24 ~ CSAH 58 (177th Avenue NW) ~ Andover
 - 8. Permit #2021-25 ~ Green Valley Greenhouse Building Addition ~ Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Barr Engineering
 - 2. Update on Rum River 1W1P JPA ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the November 18, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka
Next Meeting: Regular meeting is December 16, 2021 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

NOVEMBER 18, 2021

CALL TO ORDER

Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ELECTION OF OFFICERS

Motion was made by Weaver, seconded by Holthus, to elect Musgrove as Chairperson, Holthus as Vice Chairperson, and Weaver as Secretary/Treasurer. Vote: 3 ayes, 0 nays. Motion carried.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Val Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Bob Obermeyer of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, Colleen Werdien of Anoka Conservation District, and Stephen Davis of Green Valley Greenhouse.

APPROVE AGENDA

Motion was made by Weaver, seconded by Holthus, to approve the November 18, 2021 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

October 21, 2021 Regular Meeting

Motion was made by Holthus, seconded by Musgrove, to approve the October 21, 2021 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Weaver). Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending October 31, 2021. Account balances for the period were: Checking, \$222,709; less permit account balance of (\$61,913.55); less 2018 4th Generation Plan Reserve of (\$47,155.83), for a total balance of \$113,639.62.

Musgrove asked for details on the budget process. Springer reported that discussions will begin in early 2022 for the 2023 budget as the budget is adopted in June each year for the following year.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending October 31, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$801.41 (October professional services), Barr Engineering in the amount of \$10,958.74 (engineering), and AHSD in the amount of \$122 (#20-13 escrow release).

Motion was made by Weaver, seconded by Holthus, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Change of Fiscal Agent for Lower Rum

Springer stated that the City of Anoka has been the fiscal agent for the LRRWMO since its inception. She believed this would be a good time to discuss another City taking over that role and responsibility. She provided details on the estimated amount of time staff spends each month completing work for the LRRWMO. She stated that Anoka took over Anoka-Champlin Fire this year, which was a big undertaking and believed this would be a good opportunity to have this discussion.

Musgrove asked when a transition would be desired. Springer believed the best timing would be the first of the year as that aligns with the new fiscal year. She stated that Anoka could finish out the year end and the next city could take over January 1st.

Musgrove asked about the process that the members should follow.

Linton stated that the LRRWMO is a joint powers entity, and it is not a trivial matter to change the fiscal agent. He noted that all permit applications would be provided to the fiscal agent city, therefore, all the forms would need to be updated as well. He did not believe there would be sufficient time for that to occur by January 1st.

Musgrove asked how the City of Anoka is paid. Springer commented that the fiscal agent is provided a payment of \$2,400 per year. Musgrove asked how when the payment is made. Springer stated that typically the payment is made in July or December.

Musgrove requested that a letter be drafted that could be shared with the member Cities asking for a response in the next 45 days. Springer indicated that she would be able to do that and get it to the member cities for feedback.

Musgrove asked if it would be possible to make the change July 1st, as that would allow additional time and would align with the payment.

Weaver noted that would also align with the end of the quarter.

Springer stated that there would also be training time, where Anoka staff could provide training to the staff taking over those duties. She stated that using a July 1st date would allow them to get through the year end process, budget process and month-to-month process with training.

Weaver asked if anyone has asked Ramsey or Andover staff if they would be willing to take on that task.

Musgrove commented that this was the start of the discussion, and the members can bring the request back to their city staff.

Weaver stated that perhaps a new city does not want to take on that duty for that payment and that would then need to be negotiated.

Musgrove stated that even if they start with the \$200 per month, that could be adjusted during the budget discussions. She asked if six months would be a sufficient amount of time to facilitate the transition.

Springer believed that six months would be more than enough time. She stated that Anoka was able to transfer the Anoka-Champlin Fire duties within a couple months and that involved much more.

Musgrove stated that she would propose to enact the transition within the next six months.

Linton suggested having discussion with City staff to determine how those staff members feel about the capacity to handle those duties.

Musgrove asked that a letter be drafted that could be shared with the member Cities asking for a response in the next 45 days.

NEW BUSINESS

LRRWMO Permit #2021-16 ~ Lynwood Townhomes (Armstrong Blvd) ~ Ramsey

Linton reviewed the November 13, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to eight conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2021-16, Lynwood Townhomes (Armstrong Blvd), Ramsey, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated November 13, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-19 ~ Trott Brook Crossing ~ Ramsey

Wozney reviewed the November 12, 2021 memo from Barr Engineering in which Barr Engineering states that the application is considered complete with the additional information obtained on November 10, 2021. Barr will submit a WCA Notice of Application with an initial comment period and schedule a TEP meeting to discuss the proposed direct wetland impact sequencing/replacement plan and the project's potential for indirect impacts to the Rare Natural Communities of Wetland 5. A recommendation will be provided after the comment period is over, or an extension will be issued if additional hydrology evaluation is needed.

LRRWMO Permit #2021-20 ~ Ramsey Elementary School Delineation ~ Ramsey

Linton reviewed the November 12, 2021 memo from Barr Engineering in which Barr Engineering stated that a WCA Notice of Application was submitted on October 30, 2021 with a comment period ending on November 22, 2021. Ta TEP site review was conducted on November 2, 2021. A recommendation will be provided after the comment period is over.

LRRWMO Permit #2021-21 ~ County Road 64 ~ Ramsey

Linton reviewed the November 12, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the revised wetland boundaries and types as documented in the draft WCA Notice of Decision.

Motion was made by Weaver, seconded by Holthus, to approve the revised wetland boundaries and types as documented in the WCA Notice of Decision for Permit #2021-21, County Road 64, Ramsey, as detailed in the Barr Engineering memorandum dated November 12, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-22 ~ CSAH 83 Roundabout ~ Ramsey

Linton reviewed the November 14, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the wetland boundaries and types as documented in the draft WCA Notice of Decision.

Motion was made by Weaver, seconded by Holthus, to approve the wetland boundaries and types as documented in the WCA Notice of Decision for Permit #2021-22, CSAH 83 Roundabout, Ramsey, as detailed in the Barr Engineering memorandum dated November 14, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-23 ~ HOM Addition ~ Anoka

Nelson stated that this is a building addition in the industrial park. He noted that the application was deemed incomplete at the last meeting, and he could not find a recommendation for this permit within the packet. He stated that without a recommendation from Barr, he would assume that this is still incomplete.

Motion was made by Weaver, seconded by Holthus, to table Permit #2021-23, HOM Addition, Anoka. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-24 ~ CSAH 58 (177th Avenue NW) ~ Andover

Kytonen reviewed the November 14, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the revised wetland boundaries and types as documented in the draft WCA Notice of Decision.

Motion was made by Weaver, seconded by Holthus, to approve the revised wetland boundaries and types as documented in the WCA Notice of Decision for Permit #2021-24, CSAH 58 (177th Avenue NW), Andover, as detailed in the Barr Engineering memorandum dated November 14, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-25 ~ Green Valley Greenhouse Building Addition ~ Ramsey

Linton reviewed the November 15, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Musgrove commented that it is nice to see the business continue to grow.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2021-25, Green Valley Greenhouse Building Addition, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated November 15, 2021. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OTHER BUSINESS

Update on Fourth Generation Plan

Wozney stated that she will be meeting with Williams and BWSR to discuss the comments and responses.

Update on Rum River 1W1P JPA

Wozney stated that nothing has transpired since the last meeting.

Linton noted that the Policy Committee will be meeting in December.

OUTSTANDING ITEMS/TASK CHECKLIST

Weaver noted some newsletter articles are showing incomplete.

Linton stated that he did follow up with Schurbon and the updated checklist did not get into the packet. He noted that Ramsey has completed its newsletters. Musgrove agreed that the Board discussed this at the last meeting, and it was confirmed that the checklist needs to be updated.

Wozney stated that she will follow up on this item.

ADJOURNMENT

A motion was made by Weaver, seconded by Holthus, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:36 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary

MEETING NOTICE

December 16, 2021 – 8:00 a.m.

Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY REGULAR AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. November 18, 2021, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. TimeSaver Secretarial Addendum
- G. NEW BUSINESS
 - 1. Permit #2021-19 ~ Trott Brook Crossing ~ Ramsey
 - 2. Permit #2021-20 ~ Ramsey Elementary School Delineation ~ Ramsey
 - 3. Permit #2021-23 ~ HOM Addition ~ Anoka
 - 4. Permit #2021-27 ~ Riverside II ~ Anoka
 - 5. Permit #2021-28 ~ 173rd Avenue NW ~ Ramsey
 - 6. Permit #2021-29 ~ Riverstone South ~ Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. Update on Fourth Generation Plan ~ Barr Engineering
 - 2. Update on Rum River 1W1P JPA ~ Wozney
 - 3. Watershed Based Implementation Funding (WBIF) Grants ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the December 16, 2021 Lower Rum River WMO meeting by telephone rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**This will be a remote conference call meeting. Conference Call Phone Number: 763-717-4037
Conference Room Code/Meeting Number: 62785# / Attendee Access Code: 62785#**

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka*

Next Meeting: Regular meeting is January 20, 2022 – at 8:00 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

DECEMBER 16, 2021

CALL TO ORDER

Deputy Treasurer Brenda Springer called the meeting to order at 8:07 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Val Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Springer, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Greg Williams of Barr Engineering (via phone), Andover Natural Resources Technician Kameron Kytonen, Becky Wozney and Colleen Werdien of Anoka Soil and Water Conservation District, and Rani Nicholas, Anoka resident.

APPROVE AGENDA

Musgrove asked to add Item M4, Fiscal Staff Agent Memorandum, that had been prepared by Springer.

Motion was made by Holthus, seconded by Weaver, to approve the December 16, 2021 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

November 18, 2021 Regular Meeting

Musgrove stated she had requested several corrections to the draft November 18, 2021, minutes that were incorporated into the minutes in the meeting packet.

Weaver asked what the corrections were. Musgrove stated she requested correction of the name for the Green Valley Greenhouse representative, which Stephen Davis. She also requested additional detail relating to the Fiscal Agent discussion and Board direction to Springer to put the information in writing.

Motion was made by Weaver, seconded by Holthus, to approve the November 18, 2021 Regular Meeting minutes as submitted. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Springer presented the Treasurer's Report for the period ending November 30, 2021. Account balances for the period were: Checking, \$213,506.35; less permit account balance of (\$64,913.55); less 2018 4th Generation Plan Reserve (\$40,235.33), for a total balance of \$108,357.47.

The Board discussed the Treasurer's Report and consensus was reached to ask Springer to move older permits with a negative balance into a separate section within the Treasurer's Report.

Motion was made by Holthus, seconded by Weaver, to accept the Treasurer's Report for the period ending November 30, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Springer presented the payment of bills for TimeSaver in the amount of \$707.65 (November professional services), Barr Engineering in the amount of \$3795.28 (engineering), and Anoka Conservation District in the amount of \$4,656.50 (monitoring/management/administration).

Springer explained that the Barr Engineering invoice had mistakenly been paid by the City of Anoka. To make the correction, the City of Anoka was reimbursed for that cost and the Barr Engineering invoice will be paid by the LRRWMO.

Motion was made by Holthus, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

TimeSaver Secretarial Addendum

The TimeSaver Secretarial Addendum with a 2.5% rate increase was presented and discussed by the Board. During discussion, questions were raised relating to Section 2, the base rate and unit rate, how the rates were calculated, and if there was a cost difference when a recording secretary attended the meeting.

Weaver voiced support to have a secretary in attendance at the meeting.

Following further discussion, consensus was reached to table consideration of the TimeSaver Secretarial Addendum to the January 20, 2022 meeting and request an explanation of Section 2 and the rate to have a secretary in attendance.

NEW BUSINESS

LRRWMO Permit #2021-19 ~ Trott Brook Crossing ~ Ramsey

Linton reviewed the December 10, 2021 memo from Barr Engineering in which Barr Engineering stated that Barr submitted a WCA notice of application on November 19, 2021 and scheduled a TEP meeting for December 17, 2021 to discuss the proposed direct wetland impact sequencing/replacement plan and the project's potential for indirect impacts to Wetland 5. A

decision cannot be made until there is more clarification on the project's potential for indirect wetland impacts. A 60-day extension will be issued prior to the January 2022 LRRWMO meeting to maintain compliance with Minnesota Statute 15.99.

Musgrove referenced the permit application form, noting that none of the boxes were checked relating to the type of permit. Linton stated he will contact the applicant about that issue.

Motion was made by Holthus, seconded by Weaver, to table Permit #2021-19, Trott Brook Crossing, Ramsey, as detailed in the Barr Engineering memorandum dated December 10, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-20 ~ Ramsey Elementary School Delineation ~ Ramsey

Linton reviewed the December 10, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the wetland boundaries and types as documented in the draft Minnesota Wetland Conservation Act Notice of Decision.

Wozney explained why a wetland delineation was needed, noting it is for the property to the back and the parking lot is by the building where there will be no wetland impacts.

Motion was made by Holthus, seconded by Weaver, to approve the wetland boundaries and types as documented in the Minnesota Wetland Conservation Act Notice of Decision for Permit #2021-20, Ramsey Elementary School Delineation, Ramsey, as detailed in the Barr Engineering memorandum dated December 10, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-23 ~ HOM Addition ~ Anoka

Nelson reviewed the December 9, 2021 memo from Barr Engineering in which Barr Engineering stated that the necessary information for the application to be considered complete has not been received, therefore this should continue to be considered as incomplete.

Nelson explained the applicant has asked whether the Board would be willing to hold a special meeting, prior to the regular January 20, 2022 meeting. Following a short discussion, the Board indicated they were not willing to hold a special meeting at this time.

Motion was made by Weaver, seconded by Holthus, to table Permit #2021-23, HOM Addition, Anoka, as detailed in the Barr Engineering memorandum dated December 9, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-27 ~ Riverside II ~ Anoka

Nelson reviewed the December 13, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six (6) conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2021-27, Riverside II, Anoka, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated December 13, 2021, with the provision that this permit will not be issued until conditions 4 and 5 have been satisfied. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-28 ~ 173rd Avenue NW ~ Ramsey

Linton reviewed the December 10, 2021 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the WCA utility exemption under MN Rule 8420.0420 Subpart 6 as documented in the draft Minnesota Wetland Conservation Act Notice of Decision.

Wozney explained why a wetland permit was needed for this project.

Motion was made by Holthus, seconded by Weaver, to approve the WCA utility exemption as documented in the Minnesota Wetland Conservation Act Notice of Decision for Permit #2021-28, 173rd Avenue NW, Ramsey, as detailed in the Barr Engineering memorandum dated December 10, 2021. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2021-29 ~ Riverstone South ~ Ramsey

Linton reviewed the December 10, 2021 memo from Barr Engineering indicating that until the required information is submitted, the application should be considered incomplete.

Motion was made by Holthus, seconded by Weaver, to table Permit #2021-29, Riverstone South, Ramsey, as detailed in the Barr Engineering memorandum dated December 10, 2021. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney provided copies of an updated Task Checklist for the Board's review, noting the newsletter item had been completed. She stated the Task Checklist will be updated again for the January 2022 meeting.

OTHER BUSINESS

Update on Fourth Generation Plan

Williams provided an update on review by BWSR and purpose to approve the LRRWMO Plan as presented in prior LRRWMO meetings, noting it is available for public review on the LRRWMO website.

Williams noted that he and Wozney had made a brief virtual presentation of the LRRWMO Plan to the Board of Water and Soil Resources (BWSR) Central Region Subcommittee on November 29, 2021. That Subcommittee voted to recommend Plan approval by the BWSR Board, which

occurred at BWSR's December 16, 2021 meeting. Williams asked for a motion by the LRRWMO Board to adopt the Plan, as approved by BWSR on December 16, 2021.

Motion was made by Holthus, seconded by Weaver, to adopt the 2022-2031 LRRWMO Watershed Management Plan, as approved by BWSR on December 16, 2021. Vote: 3 ayes, 0 nays. Motion carried.

Williams noted that he would make the final edits to remove tracked changes, provide a full PDF copy for the website, and produce printed copies as requested consistent with the original scope of work.

Update on Rum River 1W1P JPA

Wozney reported that a webinar meeting will be held this evening December 16, 2021, from 6:30 p.m. to 7:30 p.m. for the 1W1P public workshop. The public comment period is now open and the public hearing for the 1W1P will be held on January 10, 2022.

The Board discussed the JPA, its impact on the LRRWMO, and the three levels of priorities in the plan including Levels A, B, and C. The Board noted that within Level C, it mentions the removal and/or modification of dams. The Board's discussion primarily centered on its opinion about the Anoka dam and the Minnesota Department of Natural Resources (Mn/DNR) wanting to remove or modify that dam.

The unanimous consensus of the Board was that it does not support the removal of the Anoka Dam, as mentioned in the 1W1P JPA. The Board directed Anoka to draft a resolution or letter documenting the Board's objection for review and signature of the Board Members and submission to the Rum River 1W1P Policy Committee prior to January 3, 2022.

Watershed Based Implementation Funding (WBIF) Grants

Wozney reviewed her memorandum dated December 13, 2021, related to Watershed Based Implementation Funding (WBIF) grants, noting the LRRWMO needs to select a decision-making representative to the convene group for the Rum metro Watershed Based Implementation Grant. That person will attend two to four daytime meetings to decide how \$371,157 in grant funds will be used. Projects must be in the implementation section of approved watershed or SWCD plans in order to be eligible. That person must also be the decision-making representative for the LRRWMO. She explained the Board will be updated at its regular meetings on convene group discussions and may give feedback, but there will likely come a time when the representative needs to make a decision on behalf of the LRRWMO. The convene group will consist of a representative from each the LRRWMO, Anoka Conservation District, and up to two city representatives. It is anticipated that either ACD or the MN Board of Water and Soil Resources (BWSR) will facilitate the process.

Wozney noted that municipalities must coordinate amongst themselves to select up to two decision-making representatives. ACD will email each city administrator. LRRWMO Board Members are strongly encouraged to bring this decision to their City's elected officials. If cities fail to respond, there could be less than two city representatives. In the last round of WBIF, Leonard Linton (Ramsey) and Chuck Schwartz (consultant for Oak Grove and Bethel) were selected.

Wozney described the purpose of the non-competitive WBIF grants and other grants that are coming up, noting the LRRWMO should become acquainted with how these two funding pots relate, appoint someone to represent them in the funding discussion meetings, and consider budgeting for the 10% match that is required for any portion of the funds that may go to LRRWMO projects. If a grant is received, discussions about how to use grants funds will likely begin in late winter or spring 2022.

Musgrove volunteered to represent LRRWMO.

Motion was made by Holthus, seconded by Weaver, to delegate Debra Musgrove to serve as the LRRWMO representative in the WBIF grant convene process. Vote: 3 ayes, 0 nays. Motion carried.

It was indicated that Kameron Kytonen will represent Andover.

The Board agreed that Nelson and Linton will discuss who should represent the Cities of Anoka and Ramsey.

Fiscal Staff Agent Memorandum

The Board reviewed the fiscal staff agent memorandum as prepared by Springer.

Musgrove suggested including the compensation information for cities to consider for this position and expressed her thanks to Springer for the work she did in putting together this information. The Board agreed.

Following discussion, consensus was reached to revise the memorandum to include a section on compensation and to indicate that the fiscal agent or a representative will attend the Board meetings.

The Board authorized Springer to submit the revised memorandum to member cities Andover and Ramsey.

This item will be discussed again at the January 20, 2022 meeting.

ADJOURNMENT

A motion was made by Weaver, seconded by Holthus, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:20 a.m.

Respectfully submitted,

Carla Wirth
Administrative Secretary