

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. December 15, 2022, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. Update on RFPs
- G. NEW BUSINESS
 - 1. Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover
 - 2. Permit #2022-21 ~ Ramsey COR Wetland Analysis ~ City of Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2022 Fourth Quarter Reports ~ Andover, Anoka, Ramsey
- J. ACD REPORT
 - 1. 2022 Fourth Quarter Report
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Review ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the January 19, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x14 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is February 16, 2023 – at 8:00 a.m.

**** PLEASE POST ****
PUBLIC WELCOME TO ATTEND

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JANUARY 19, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Bob Obermeyer of Barr Engineering, Janna Kieffer of Barr Engineering, Stephanie Johnson of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, Colleen Werdien of Anoka Conservation District, and Ramsey resident John Enstrom.

APPROVE AGENDA

Motion was made by Holthus, seconded by Weaver, to approve the January 19, 2023 agenda as presented.

Further discussion: Weaver requested to move Item G to consider prior to Item F. The Board agreed to the change.

Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

December 15, 2022 Regular Meeting

Motion was made by Holthus, seconded by Weaver, to approve the December 15, 2022 Regular Meeting minutes as presented.

Further discussion: Musgrove noted that Stephanie Johnson should be listed in attendance. She stated that a memo from Barr was also discussed that would be added to the minutes for the record for Permit #2022-23. The Board agreed to the changes.

Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2022-09R ~ Legacy at Peterson Farms ~ Andover

Kytonen reviewed the January 12, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue consideration until the revisions to the submittal have been received. He noted that no action is necessary today.

Musgrove asked if the Board should make a motion to continue. Obermeyer confirmed that the Board should make a motion to continue the request as a matter of record.

Motion was made by Weaver, seconded by Musgrove, to continue Permit #2022-09R, Legacy at Peterson Farms, Andover, as detailed in the Barr Engineering memorandum dated annuary 12, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2022-21 ~ Ramsey COR Wetland Analysis ~ City of Ramsey

Westby reviewed the January 13, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the wetland boundaries and revised incidental wetland determinations as described in the draft Notice of Decision.

Musgrove thanked everyone that has worked hard on this to finalize this item.

Motion was made by Holthus, seconded by Weaver, to approve the wetland boundaries and revised incidental wetland determinations as described in the Notice of Decision for Permit #2022-21, Ramsey COR Wetland Analysis, City of Ramsey, as detailed in the Barr Engineering memorandum dated January 13, 2023. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending December 31, 2022. Account balances for the period were: Checking, \$163,942.25; less permit account balance of (\$47,371.79); less 2018 4th Generation Plan Reserve balance of (\$29,493.43), for a total balance of \$87,077.03.

Musgrove noted Permit #2022-01, which is included on Anoka's Quarterly Report for release but still shows a balance owing. Yager stated that she sent a bill but sent it to the wrong location. She commented that she will figure that out and the outstanding receivable will be collected before it is closed out. Nelson confirmed that the funds would be collected prior to termination.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending December 31, 2022. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$768.67 (December secretarial services), Barr Engineering in the amount of \$4,190.50 (November 5 – December 2, 2022), Anoka Conservation District in the amount of \$2,163 (admin/water resources 4th quarter 2022), League of Minnesota Cities in the amount of \$2,606 (2023 insurance renewal), and RTY Consulting in the amount of \$2,779.50 (accounting services 4th quarter 2022).

Motion was made by Weaver, seconded by Holthus, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Weaver left the meeting.

Update on RFPs

Yager reported that one RFP response was received for legal services and one RFP response for engineering services noting that both were from the existing providers for those services.

Musgrove thanked Barr Engineering for their nicely done RFP. She referenced a proposed increase in cost and asked for more information. Kieffer confirmed that there is a difference in the rates compared to the proposal from two years ago. She stated that in the proposal from two years ago they had increased the rates from \$85 to \$100 per hour but that reflection was not updated on the Barr Engineering side for billing and the WMO continued to be billed at the previous rate. She stated that there is also a tiered rate based on the experience level of the different staff members.

Musgrove asked if these fees are passed to the applicable developer. Wozney confirmed that the fees for permit review are billed to the appropriate applicants. She asked if the escrow amounts should be increased to ensure these costs are covered. Yager noted that they can watch how this goes as they move forward to determine if escrows should be increased. Wozney stated that when Barr staff attend meetings, that is not billed to an applicant but to the WMO. Wozney stated that perhaps she, Yager, and members from the cities meet to discuss the escrow amounts going forward.

Musgrove asked if the Barr rates would remain the same throughout the two-year period. Kieffer replied that these rates would be for 2023 as rates would change in 2024 related to the increases those staff members receive. Yager commented that they would want to know the 2024 rates in 2023 in order to appropriately budget. She asked that Barr Engineering advise the WMO of potential rate increases by June in order to fit into the budget cycle.

Motion was made by Holthus, seconded by Musgrove, to accept the proposal from Barr Engineering, with rates identified for 2023 and potential increase in 2024. Vote: 2 ayes, 0 nays. Motion carried.

Yager reviewed the details of the RFP response from Kennedy and Graven, noting that proposal does identify the rates proposed for 2023 and 2024.

Musgrove asked the current rate for legal services. Yager replied with the current rate. Musgrove noted that the WMO should keep these increases in mind when discussing the budget for 2024.

Yager confirmed that this was the only proposal received.

Motion was made by Holthus, seconded by Musgrove, to accept the proposal from Kennedy and Graven. Vote: 2 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

2022 Fourth Quarter Reports ~ Andover, Anoka, Ramsey

Kytonen presented the Year 2022 Fourth Quarter Report for the City of Andover.

Motion was made by Holthus, seconded by Musgrove, to approve the Year 2022 Fourth Quarter Report for the City of Andover, as presented. Vote: 2 ayes, 0 nays. Motion carried.

Nelson presented the Year 2022 Fourth Quarter Report for the City of Anoka.

Motion was made by Holthus, seconded by Musgrove, to approve the Year 2022 Fourth Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permit #2015-18A, #2018-24, #2019-24, #2022-01, and #2021-27. Vote: 2 ayes, 0 nays. Motion carried.

Westby presented the Year 2022 Fourth Quarter Report for the City of Ramsey.

Motion was made by Holthus, seconded by Musgrove, to approve the Year 2022 Fourth Quarter Report for the City of Ramsey, as presented. Vote: 2 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2022 Fourth Quarter Report

Wozney presented the 2022 Fourth Quarter Report for ACD.

Motion was made by Holthus, seconded by Musgrove, to approve the Year 2022 Fourth Quarter Report for ACD, with the note that the high school biomonitoring should be updated to 100 percent. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM (continued)

John Enstrom stated that he expressed concern with digging of the County ditch on his property a few months previous and has not received any response or correspondence on the issue. He stated that he has no faith in the organization. He commented that the ditches north of him have been cleaned which caused more water to come onto his property and he has been told that he would need permits to address the damage that was done to his property. He stated that perhaps he write a letter to BWSR to state how poorly the LRRWMO is run.

Musgrove stated that the WMO considers permit requests and would have to have a permit in order to take action. She stated that information was sent in November regarding the political body that would govern that ditch. Wozney stated that Anoka County Highway Department administers the ditch in that area and that representative stated that he would contact Mr. Enstrom in communication on December 7th. She stated that she can follow up with that staff member to have him reach out to Mr. Enstrom. She explained that the WMO does not have authority over the ditch. She offered the contact information to Mr. Enstrom. Mr. Enstrom refused and stated that Wozney should have the Anoka County staff person call him.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS

JPA Review

Wozney stated that response from legal counsel was provided in the Board packet. She suggested a process of Board and staff review that could help to save funds rather than having legal counsel complete the entire review and update as that could be costly. She noted that she could also request a cost estimate from legal counsel.

Musgrove commented on another JPA review she was a part of that involved a few workshop meetings of the Board and staff that were productive. Wozney agreed that could be helpful in the process. She suggested that occur in March. Musgrove stated that perhaps before that time, sections are identified that would be of concern or that should be reviewed. Wozney confirmed that she would send information out to the Board and staff and tabulate responses for review at the next meeting.

Other

Musgrove acknowledged Wozney and the excellent work that she has been doing for the WMO. She stated that they have nominated Wozney for the BWSR award but was not chosen for the award. She did provide a letter received acknowledging the outstanding effort and work of Wozney. She requested that the letter be recorded as part of the record along with the minutes.

ADJOURNMENT

A motion was made by Holthus, seconded by Musgrove, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 9:05 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary

January 6, 2023

Becky Wozney, LRRWMO Representee with Anoka Conservation District
Lower Rum River WMO
2015 First Avenue
Anoka, MN 55303

Dear Becky,

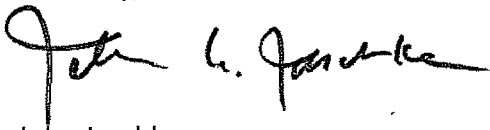
On behalf of the Board of Water and Soil Resources (BWSR), I would like to congratulate you as a nominee for the "Outstanding District Employee of the Year" for 2023.

Although you were not this year's recipient of the award, you should be very proud of your nomination.

Your outstanding efforts and excellent work have been acknowledged by your own District and its partners and we certainly concur with their assessment. Your leadership, dedication, and continued willingness to succeed have resulted in significant conservation accomplishments.

It's a pleasure to recognize you as an employee nominated for the Outstanding District Employee of the Year. BWSR appreciates your performance, commendable work ethic, and the many accomplishments you have achieved in water resource management!

Sincerely,



John Jaschke
Executive Director

cc: Mary Jo Truchon, Lower Rum River WMO Chair
Debra Musgrove, Councilmember - Ward 4 City of Ramsey

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
 - 1. Election of 2023 Officers~ Chair, Vice Chair, Treasurer, Secretary
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT’S FORUM
- E. APPROVE MINUTES
 - 1. January 19, 2023, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer’s Report
 - 2. Payment of Bills
 - 3. Responses to 2023 RFP for Professional Services
 - 4. 2023 Work Contract ~ Water Monitoring and Management
- G. NEW BUSINESS
 - 1. Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT
 - 1. 2022 Work Results - ACD
- K. OLD BUSINESS
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Review ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the February 16, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

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*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is March 16, 2023 – at 8:00 a.m.

**** PLEASE POST ****
PUBLIC WELCOME TO ATTEND

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

FEBRUARY 16, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Andover Natural Resources Technician Kameron Kytönen, John Enstrom of Enstrom Organic Dirt, Jamie Schurbon of Anoka Conservation District, Becky Wozney of Anoka Conservation District, Colleen Werdien of Anoka Conservation District, and Stephanie Johnson of Barr Engineering.

ELECTION OF 2023 OFFICERS

Motion was made by Weaver, seconded by Holthus, to elect Musgrove as Chair, Holthus as Vice Chair, and Weaver as Treasurer/Secretary. Vote: 3 ayes, 0 nays. Motion carried.

APPROVE AGENDA

Motion was made by Holthus, seconded by Weaver, to approve the February 16, 2023 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

Enstrom noted his previous comments related to ditch cleaning on his property. He stated that a representative from Anoka County has since contacted him and offered him a free permit, as a farmer, to clean his ditches. He stated that he was told he did not require any other permits for the activity. He stated that he will follow up to obtain that permit.

APPROVE MINUTES

January 19, 2023 Regular Meeting

Motion was made by Holthus, seconded by Weaver, to approve the January 19, 2023 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending January 31, 2023. Account balances for the period were: Checking, \$153,206.93; less permit account balance of (\$39,900.78); less 2018 4th Generation Plan Reserve balance of (\$29,493.43), for a total balance of \$83,812.72.

Yager provided additional details on two permits with outstanding balances where she has not had response.

Musgrove asked if the permit fees would go with the property or the owner when a property is sold. Wozney stated that if it were a wetland issue that would be tied to the property. She noted that the new property owner may not be aware. Yager stated that was for Permit #2016-16, which is located in Andover. She stated that there have still been charges from Barr Engineering in August. Wozney provided additional details on the permit, noting that it could be difficult to recoup that cost.

Kytonen stated that people do live on the property and want to do a second driveway. Musgrove stated that perhaps staff could reach out to determine if the new property owners were still interested in the project, and if not, perhaps that cost is just written off. Wozney stated that she and Kytonen can follow up on that.

Weaver stated that perhaps there should be a policy that addresses situations of this nature. He noted that perhaps if there is a permit balance that is written off, that would need to be reimbursed if the property owner came back for another permit.

Holthus asked if they could place that against someone's property taxes. Linton commented that he did not believe a WMO has the authority to do that. He stated that the City of origin could place that balance on the person's tax roll.

Wozney noted that policy does not exist at this time, therefore, this situation could most likely not follow that path. Weaver suggested that each member have the discussion with their City Council to determine if there would be support for that type of process.

Linton commented that he believes the 4th Generation Plan has been wrapped up and therefore additional bills from Barr may not be coming for that action. He stated that perhaps they should start to set aside funds for the next Plan development.

Musgrove asked if the 4th Generation Plan Reserve could be renamed so that could be the base for the next plan. Yager confirmed that could be done.

Motion was made by Holthus, seconded by Weaver, to accept the Treasurer's Report for the period ending January 31, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of \$2,890 (December 2 through December 31, 2022), Barr Engineering in the amount of \$2,176 (January 1 through January 27, 2023), TimeSaver in the amount of \$768.67 (January secretarial services), MN Dept of Admin/Bookstore in the amount of \$67.50 (2023 RFP posting), and City of Anoka in the amount of \$297.66 (permit refunds).

Motion was made by Weaver, seconded by Holthus, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Responses to 2023 RFP for Professional Services

Yager stated that ACD is the only entity to send in a response to the RFP and is within the 2023 budget.

Schurbon provided additional clarification on the response to the RFP from ACD. He also provided more specific information on Trott Brook and website platform update.

Musgrove stated that she would prefer to make the update for the website now rather than use the patching method. She commented that the proposal was under the expected amount.

Motion was made by Weaver, seconded by Holthus, to accept the RFP proposal as submitted by Anoka Conservation District for professional services. Vote: 3 ayes, 0 nays. Motion carried.

2023 Work Contract ~ Water Monitoring and Management

Schurbon provided a brief overview and noted a few changes.

Musgrove noted language which states the Chair is responsible to send the annual report to BWSR. Schurbon stated that “the Chair” could be replaced with “ACD”.

Motion was made by Holthus, seconded by Weaver, to approve the ACD 2023 Work Contract with the changes as discussed. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2022-09 ~ Legacy at Petersen Farms ~ Andover

Kytonen reviewed the February 10, 2023 memo from Barr Engineering in which Barr Engineering provided background on the previous actions of the Board and recommends that the LRRWMO continue considerations until the requested revisions have been received as detailed in the memorandum.

Motion was made by Holthus, seconded by Weaver, to continue Permit #2022-09, Legacy at Peterson Farms, Andover, as detailed in the Barr Engineering memorandum dated February 10, 2023. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD REPORT

2022 Work Results

Schurbon provided information on the updated mapping features and dashboards on the ACD website which help people to identify past and present projects in their area as well as information

on the treatment provided. It was noted that provided data in this method can be more user friendly than a written report, although the written report is also provided.

Wozney asked if this link could be provided on the LRRWMO website. Schurbon commented that they could look into that.

Schurbon also provided a brief overview of the information within the written report, focusing on the recommendations. He noted that the recommendations align with the Watershed Management Plan.

Weaver commented that they armored their riverbank, and it has had great results.

Schurbon confirmed that they would be sending the annual report to BWSR once finalized. He stated that any additional comments would need to be received prior to the next Board meeting.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS

JPA Review

Wozney stated that there is no update at this time.

ADJOURNMENT

A motion was made by Holthus, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:00 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. February 16, 2023, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. 2022 Year End Financial Report
- G. NEW BUSINESS
 - 1. Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover
 - 2. Permit #2023-01 ~ Blue Line Collision ~ Ramsey
 - 3. Permit #2023-03 ~ Anoka Ramsey Athletic Dome ~ Ramsey
- H. CONSIDER COMMUNICATIONS
 - 1. Beaver Control Services Information
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT
- K. OLD BUSINESS
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Review ~ Pages 1-4 ~ Wozney
- N. ADJOURNMENT

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*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgmt. Plan Update ~ City of Anoka
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is April 20, 2023 – at 8:00 a.m.

**** PLEASE POST ****
PUBLIC WELCOME TO ATTEND

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

MARCH 16, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Stephanie Johnson of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Ramsey Becky Wozney of Anoka Conservation District, Colleen Werdien of Anoka Conservation District, ARAA Consultant Mark Bigelbach, ARAA Consultant Reese Sudtelgte, and ARAA Consultant Zack Reese.

APPROVE AGENDA

Motion was made by Weaver, seconded by Holthus, to approve the March 16, 2023 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

February 16, 2023 Regular Meeting

Motion was made by Holthus, seconded by Weaver, to approve the February 16, 2023 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover

Kytonen reviewed the March 10, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue this review as the revisions to the submittal have not yet been received.

Motion was made by Holthus, seconded by Weaver, to continue Permit #2022-09R, Legacy at Petersen Farms, Andover, as detailed in the Barr Engineering memorandum dated March 10, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-01 ~ Blue Line Collision ~ Ramsey

Linton reviewed the March 10, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum.

Musgrove asked for clarification on numbers within the memorandum noting that the discharge numbers appear to be the same. Johnson stated that rounding is used noting that there is a small difference but in the hundredths.

Linton stated that the table mentions Bunker and 7th but this location is on Highway 10. Johnson stated that is a typo that she will correct. Linton stated that in his review he also noted there would not be an impact from this building.

Weaver stated that the graph shows specific numbers and asked if that is correct based on the typo in the table. Johnson confirmed that the numbers are accurate, and the typo is only within the heading of the table.

Weaver asked how many businesses that this corridor will be impacted by the upcoming road construction. Linton acknowledged that this is the first one. He provided details on other impacts that will occur from the highway project and the work the City is doing with those businesses to relocate. He also provided details on access that will be provided to businesses through frontage roads.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2023-01, Blue Line Collision, Ramsey, subject to nine (9) conditions as detailed in the Barr Engineering memorandum dated March 10, 2023 and with the noted title change for the mentioned table. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-03 ~ Anoka Ramsey Athletic Dome ~ Ramsey

Linton reviewed the March 10, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to ten conditions detailed in the memorandum.

Musgrove recalled three basins when the Council reviewed this application but noted that there are four in this plan. Linton stated that an additional basin was added to ensure compliance with the stormwater requirements. He confirmed that the fourth basin would be on the west side of the site.

Holthus asked what exists on the site today. Linton stated that the site is vacant at this time and reviewed some of the previous uses.

Musgrove invited the applicant team to provide comments.

Sudtelgte confirmed that a fourth basin was added to meet stormwater requirements.

Musgrove stated that parking was part of the discussion of the Council. She asked if the additional basin would result in a loss of parking. Linton stated that staff shares the opinion of the Council that the applicant is underestimating parking.

Sudtelgte replied that nothing has changed since the last Council meeting.

Weaver noted that this will be a wonderful project for Ramsey and the children that participate in ARAA sports.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2023-03, Anoka Ramsey Athletic Dome, Ramsey, subject to ten (10) conditions as detailed in the Barr Engineering memorandum dated March 10, 2023. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Wozney presented the Treasurer's Report for the period ending February 28, 2023. Account balances for the period were: Checking, \$147,580.42; less permit account balance of (\$42,891.78); less 2018 4th Generation Plan Reserve account balance of (\$29,493.43), for a total balance of \$75,195.21.

Musgrove noted that she was looking forward to seeing if the adjusted fees will better help to cover the costs. She noted a discrepancy in the titles on pages seven and eight of the packet. She noted that Yager can address her questions at the next meeting.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending February 28, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Wozney presented the payment of bills for TimeSaver in the amount of \$996.45 (February secretarial services), Kennedy & Graven in the amount of \$91.50 (December 2022), Anoka Conservation District in the amount of \$9,791.25 (Final 2022 payment – 2023 Water Management), and Anoka Conservation District in the amount of \$46,217 (75 percent payment – 2023 Water Management).

Weaver referenced a check noted in the packet for \$46,000 and stated that he just signed a check for \$56,000. He asked the discrepancy. Nelson noted that there were two different invoices from ACD that were combined.

Motion was made by Weaver, seconded by Holthus, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2022 Year End Financial Report

Motion was made by Weaver, seconded by Holthus, to postpone the 2022 Year End Financial Report to the April meeting. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

Beaver Control Services Information

Wozney stated that this information was provided to the WMO. She noted that County ditches would be the control of the County and was unsure this would be useful to the WMO.

Werdien noted the WMO of habitat restoration and was unsure the WMO would want to endorse beaver trapping. She was unsure if beavers caused harm.

Linton commented on experience with issues caused by beavers and related damage that occurred. Weaver also provided input on the negative impact of beavers. He stated that the WMO is not endorsing this, but it is a tool for public or private issues.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist. She also provided an update on recent activity, ACD hiring, and a smart irrigation educational trailer that could be available through the U of M for municipal events. She also noted a request ACD received from a news organization out of state to use an educational video created for the LRRWMO.

OTHER BUSINESS

JPA Review ~ Pages 1-4

Wozney stated that this was her first attempt to identify potential changes in the first four pages. She noted that the majority is statutory language. She stated that this information was also provided to City Administrators for review. She asked for input from the Board on how the review should be done and when city staff should be solicited for input.

Musgrove commented that she had difficulty getting into the document. Holthus stated that she had no problem accessing the document with her Gmail account. She suggested that a footnote be added with the date of the changes. Linton confirmed that is common practice when these types of documents are updated.

The Board and staff reviewed the document to provide some proposed changes and/or suggestions to consider. Linton provided some historical context about the original JPA when Coon Rapids was a part of the organization and then released from the organization.

ADJOURNMENT

A motion was made by Holthus, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:04 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. March 16, 2023, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. 2022 Year End Financial Report
- G. NEW BUSINESS
 - 1. Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover
 - 2. Permit #2022-02A Graco Anoka Building Addition ~ Anoka
 - 3. Permit #2022-23 Anoka Retail ~ Anoka
 - 4. Permit #2023-02 Ramsey Water Treatment Plant ~ Ramsey
 - 5. Permit #2023-04 161st Ave Reconstruction ~ Ramsey
 - 6. Permit #2023-05 Franklin Elementary ~ Anoka
- H. CONSIDER COMMUNICATIONS
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2023 First Quarterly Report ~ Andover, Anoka, Ramsey
- J. ACD REPORT
 - 1. 2023 First Quarterly Report ~ Wozney
- K. OLD BUSINESS
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Review ~ Pages 1-4 ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the April 20, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact [Becky Wozney at 763.434.2030 x140](tel:763.434.2030) or becky.wozney@anokaswcd.org for Zoom link information.

Pending: *Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan*
 Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka
 Permit #2022-07 ~ 54 Tiger Street ~ Ramsey
Next Meeting: *Regular meeting is May 18, 2023 – at 8:00 a.m.*

*** PLEASE POST ****
PUBLIC WELCOME TO ATTEND

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

APRIL 20, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Stephanie Johnson of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, John Enstrom of Enstrom Organic Dirt, Becky Wozney of Anoka Conservation District, Colleen Werdien of Anoka Conservation District, Shawn Mars, Ben Hodapp of Anderson Engineering, and Jared Wagner.

APPROVE AGENDA

Wozney requested to add an item under New Business to discuss a potential project for Rum River Bank Stabilization.

Motion was made by Holthus, seconded by Weaver, to approve the April 20, 2023 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

Shawn Mars stated that he purchased a lot in Andover in 2013 and there was already a submitted permit for a driveway. He stated that he had received a letter stating that a wetland replacement plan would be necessary, noting that the credits needed would be about \$12,000 to \$13,000. He stated that once he saved those funds, he found out there were new requirements and regulations. He stated that he has been working with an engineering company and every time he thinks he is ready he is made aware of different regulations. He stated that he is just trying to put a driveway in and has also received a bill from the LRRWMO for \$700. He stated that he did not agree to be billed for anything on top of all these other costs. He hoped that they could work together so there was cohesive direction forward and direction on what will be needed so that he does not have to continue to pay engineering fees only to discover more things are needed. He commented that he is a teacher, and this is unreasonable as he will most likely have spent \$50,000 just to get permission to build the driveway.

Ben Hodapp stated that a wetland delineation was completed in 2016 but the wetland replacement plan was incomplete. He stated that he first wanted to get a sense of where things stood from the previous application process and was informed of outstanding fees. He stated that they are trying

to find the path forward. Wozney commented that there was confusion because the old permit was 2016 and noted that they did not charge the new owner for the actions of the previous owner, only for the work that has been done on this current application.

Mars commented that he was not made aware that he would be billed to speak with someone. Wozney stated that she did speak with Barr Engineering and in the future, she can work with Hodapp directly as she would be able to assist to some degree without charging. She stated that this is unique as today a lot would not be able to be sold without access, that should have been dealt with by the developer. She agreed that the process of wetland mitigation is not user friendly for the average person. She stated that she can work with the other members of the TEP to help move this forward but noted that the fees will need to be paid in order for the Board to move forward. She suggested that a preapplication meeting be the first step to fully understand the process and cost.

Musgrove commented that it has been helpful to learn this information as the permit has been on the pending list for a long time. She agreed that the best path forward would be for Wozney to work with the applicant as discussed.

Hodapp commented that originally the driveway was proposed at a width of 15 feet and when they began again, they were told the driveway would need to be 21 feet wide. He asked whether the LRRWMO would support a variance request to the City of Andover as a narrower driveway width would have less wetland impacts. Kytonen stated that he will speak with the appropriate staff at Andover to determine if that would be an option. Wozney commented that she would suggest a city staff member from Andover be part of their preapplication meeting.

Mars provided payment for the outstanding fees.

APPROVE MINUTES

March 16, 2022 Regular Meeting

Motion was made by Holthus, seconded by Weaver, to approve the March 16, 2023 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending March 31, 2023. Account balances for the period were: Checking, \$97,703.08; less permit account balance of (\$46,825.78); less 2018 4th Generation Plan Reserve balance of (\$29,496.43), for a total balance of \$21,383.87. She noted a check that she would be reissuing.

Musgrove asked for clarification on the School District, as there is an outstanding debt but a new permit as well. Yager stated that she is unsure about how those bills are processed but noted that she did find a contact person for the School District that will handle the billing.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending March 31, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of \$1,795 (Jan 28- Feb 24, 2023 engineering services), TimeSaver in the amount of \$755.27 (March secretarial services), RTY Consulting in the amount of \$3,968 (1st quarter 2023 accounting services), and RTY Consulting in the amount of \$178.50 (1st quarter 2023 Intuit software services).

Musgrove noted the increase in administrative charges but acknowledged that there are more permits coming in as well. Yager noted that they have also been working on the audit.

Motion was made by Holthus, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2022 Year End Financial Report

Yager stated that the 2022 Year End Financial Report was provided in the packet and provided a brief overview, welcoming any questions.

Wozney asked that the acknowledgement of receipt from the Auditor's office be forwarded to her to include in the Annual Report.

Musgrove asked if the permit fee was increased during 2022. Yager clarified that the permit fees were increased in 2023.

Motion was made by Weaver, seconded by Holthus, to accept the 2022 Year End Financial Report. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover

Kytonen reviewed the April 17, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO issue another 60-day extension to the permit to extend the review timeline to July 14th.

Johnson stated that permission was provided from the applicant to grant another extension.

Wozney asked if the applicant will figure this out or whether there are other issues. Kytonen stated that the applicant has had multiple conversations with the Andover City Council, and it sounds like it is doable and in the process.

Weaver asked the anticipated timeline. Wozney stated that if the applicant is not going to make the deadline for the June meeting, they should be asked in May to waive the 1599 rule or withdraw their application until they are ready. She explained that staff does not want to continue to spend time on this if the applicant is not ready, and they also do not want to miss a deadline for extensions.

Johnson stated that she did speak to the applicant and explained that fees are being incurred with each extension. She stated that she reviewed the different options, and the applicant chose extension at this time. She agreed that if they get to the next meeting and the applicant has not made progress, perhaps they consider one of the other options.

Holthus asked if the problem with the driveway is because of the curves on the County road and whether there has been discussion of removing the curves on the County road. Kytonen stated that he is not fully informed on this process and the issues because it is a complicated site with a lot of issues.

Musgrove commented that they can grant the extension today and if the applicant is not ready in May, they could discuss the other options. She asked that communication be provided to the applicant as well. Wozney clarified that the decision would need to be made at the June meeting and agreed that they should have a better idea of the progress at the May meeting.

Motion was made by Holthus, seconded by Weaver, to grant another 60-day extension for Permit #2022-09R, Legacy at Petersen Farms, Andover, as detailed in the Barr Engineering memorandum dated April 17, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2022-02A ~ Graco Anoka Building Addition ~ Anoka

Nelson reviewed the April 13, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum.

Johnson clarified that the permit number is actually #2022-22A.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2022-22A, Graco Anoka Building Addition, Anoka, subject to nine (9) conditions as detailed in the Barr Engineering memorandum dated April 13, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2022-23 ~ Anoka Retail ~ Anoka

Nelson reviewed the April 13, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2022-23, Anoka Retail, Anoka, subject to nine (9) conditions as detailed in the Barr Engineering memorandum dated April 13, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-02 ~ Ramsey Water Treatment Plant ~ Ramsey

Linton reviewed the April 13, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to 12 conditions detailed in the memorandum.

Musgrove referenced condition one and asked for clarification as that is not a typical condition. Johnson noted that is a minor note associated with technical components of the survey.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2023-02, Ramsey Water Treatment Plant, Ramsey, subject to twelve (12) conditions as detailed in the Barr Engineering memorandum dated April 13, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-04 ~ 161st Avenue Reconstruction ~ Ramsey

Linton reviewed the April 7, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Wozney asked if there would be any wetland impacts and it was confirmed that there were none.

Johnson stated that linear projects that do not create more than one acre of disturbance do not trigger stormwater improvements, which is why the Barr memorandum does not address those stormwater elements.

Musgrove noted boxes that were not checked on the application and asked for clarification. Linton stated that the Barr review did not look at stormwater calculations because that threshold was not triggered. He stated that he could check the boxes for inclusion in the permit record if desired. He stated that the stormwater review was done internally by the City of Ramsey.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2023-04, 161st Avenue Reconstruction, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated April 7, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-05 ~ Franklin Elementary ~ Anoka

Nelson reviewed the April 13, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to ten conditions detailed in the memorandum.

Johnson noted that there was an existing rain garden onsite which was able to provide some credit.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2023-05, Franklin Elementary, Anoka, subject to ten (10) conditions as detailed in the Barr Engineering memorandum dated April 13, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Potential Project – Rum River Bank Stabilization

Jared Wagner stated that there was a call from a Ramsey property owner last year for the property at 15645 Juniper Ridge Drive. He stated that the property has a tall riverbank, about 44 feet in height, and had a massive slump of that bank. He commented that the house is at risk if the bank continues to fail. He provided details on the different grant funds that ACD pursues and the different requirements of those grants noting that they do not fit this project. He stated that perhaps the Board would be interested in using some of the riverbank dollars it has available for this type of project.

Wozney clarified that this is meant for discussion as the project would not occur until 2024. She asked if this is a type of project that the Board would be interested in. She believed that this type of issue will come about more because of the flashing conditions.

Weaver asked what the neighboring properties are doing. Wagner stated that the neighbor immediately downstream had a similar failure of the riverbank but was due to an error from a well company, therefore the well company had to fix the issue. He commented that because of the high water levels in the spring, he is confident that this issue will continue.

Weaver commented that if someone armors their bank, there will be issues for neighboring properties. He stated that when he armored his bank, he did not receive assistance. He asked if the resident would be participating in the cost or expecting the government to pay the cost. He asked and received confirmation that previous riverbank stabilization projects did have contributions from property owners.

Holthus agreed that she would not want to set that type of precedent.

Weaver commented that it is important to know the conditions upstream, as issues will continue for the property if those issues are not also addressed.

Musgrove stated that perhaps there is proactive education that can be done to inform residents along the river of these types of issues.

Weaver noted how the warm water discharge upstream on the Mississippi has caused new issues. He asked if the landowner has a rough cost of armoring that bank. Wagner confirmed that there are different options that could be considered with different costs.

Musgrove confirmed that the Board would want additional details.

It was confirmed that this will continue to be an issue for river property owners, and this was brought forward as a discussion item that can continue into the budgeting discussions.

CONSIDER COMMUNICATIONS

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT 2023 First Quarterly Report

Kytonen presented the Year 2023 First Quarter Report for the City of Andover.

Nelson presented the Year 2023 First Quarter Report for the City of Anoka.

Linton presented the Year 2023 First Quarter Report for the City of Ramsey.

Motion was made by Weaver, seconded by Holthus, to approve the Year 2023 First Quarter Report for the City of Andover City of Anoka, and City of Ramsey, as presented and to authorize release of unused escrow for Permit #2019-09, #2019-2022 #2021-01, #2021-04, #2022-22. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT 2023 First Quarterly Report

Wozney provided a brief overview of the report.

Weaver commented that it would be fun to have students provide a presentation to the Board.

OLD BUSINESS

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS

JPA Review ~ Pages 1-4

Musgrove requested to postpone this item to the next meeting because of lack of time.

Motion was made by Musgrove, seconded by Weaver, to postpone this item to the next meeting. Vote: 3 ayes, 0 nays. Motion carried.

ADJOURNMENT

A motion was made by Holthus, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:34 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. April 20, 2023, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. 2024 Budget Discussion
- G. NEW BUSINESS
 - 1. Permit #2021-19 ~ Trott Brook Crossing ~ Ramsey
 - 2. Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover
 - 3. Permit #2023-06 ~ Highway 10 Improvements ~ Ramsey
 - 4. Permit #2023-07 ~ Parkside Townhomes ~ Ramsey
 - 5. **Permit #2023-02 ~ Water Treatment Plant ~ Ramsey REVISED**
- H. CONSIDER COMMUNICATIONS
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Review ~ Pages 1-4 ~ Wozney
 - 2. Zoom Recording Retention Policy ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the May 18, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is June 15, 2023 – at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

MAY 18, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Stephanie Johnson of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Weaver, seconded by Holthus, to approve the May 18, 2023 agenda as presented.

Further discussion: Wozney requested to add an item under Financial Matters, titled Updated Contact Information. **The Board agreed to the addition.**

Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

April 20, 2022 Regular Meeting

Motion was made by Holthus, seconded by Weaver, to approve the April 20, 2023 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending April 30, 2023. Account balances for the period were: Checking, \$93,096; less permit account balance of (\$43,584.14); less Generation Plan reserves account balance of (\$29,493.43), for a total balance of \$20,018.54.

Musgrove asked for clarification on the payment to ACD and the educational coordinator position to ensure the LRRWMO was not paying for the position when it is not filled at this time. Wozney confirmed that would be a prorated charge.

Musgrove asked for clarification on permits that show negative balances. Yager replied that those are active permits, and she will be sending invoices to them.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending April 30, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$873.74 (April secretarial services), City of Anoka in the amount of \$312 (permit refunds #21-04 and #21-01), Barr Engineering in the amount of \$5,832.50 (2-25-23 through 3-24-23), Graco in the amount of \$964.50 (permit refund #22-22), and Bolton & Menk in the amount of \$122 (permit refund #20-13).

Motion was made by Weaver, seconded by Holthus, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2024 Budget Discussion

Yager stated that she drafted a preliminary budget for 2024 and provided a brief overview.

Musgrove commented that she believed there were past discussions to raise the City contributions to cover the costs and asked why it would be proposed to decrease. Yager replied that the expenditures decreased, noting a significant decrease from ACD. Musgrove believed that there were also increases in contract costs with Barr Engineering built into the contract. Yager explained that Barr fees are essentially covered by the permit fees and noted that she did increase the administrative fees.

Weaver asked if the carryover funds could be placed into another category that could be used for other purposes such as matching grant funds for shoreline stabilization projects.

Musgrove commented that she believes there would need to be a policy in place to specify how a carryover balance is allocated at the end of the fiscal year. Weaver commented that he would be interested in pursuing that and asked staff to look into those options.

Linton commented that the Third Generation Plan was finished and there are then ten years until the next plan is due. He stated a decision was made at that time to save funds within the budget to prepare for the Fourth Generation Plan. He stated within the next couple years, they should begin to save again for the next generation plan.

Weaver acknowledged ACD for keeping their expenditures down which allows the WMO to have these discussions.

Wozney noted that there were some major updates to the Plan in the last version. She would prefer to speak with Barr to get a better concept of what the cost for the next version of the Plan may be in order to more accurately budget for that. Yager noted that there is still \$30,000 in the Plan reserve as well.

Updated Contact Information

Wozney stated that she received an email from an applicant this past week who was confused because they brought a permit application to the front desk for one of the cities. She stated that the electronic submission is listed on the website but there is an email lacking. She confirmed that Yager's name and email should be listed. She asked if the physical address should be removed.

It was the consensus of the Board to list the email address for permit submission and checks should still be submitted to the physical address.

Linton noted that prior to Yager, Anoka staff was handling the paperwork. He noted that applications and checks received by Anoka would still need to be routed to the LRRWMO mailbox or the mailbox for Yager.

Johnson commented that initial submittals are sent to both the city/WMO and Barr Engineering, while additional information is sent directly to Barr.

NEW BUSINESS

LRRWMO Permit #2021-19 ~ Trott Brook Crossing ~ Ramsey

Linton reviewed the May 9, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to ten conditions detailed in the memorandum.

Musgrove asked the reasoning for moving from the reuse irrigation to the stormwater pond. Linton was not sure why the applicant decided to change those plans.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2021-19, Trott Brook Crossing, Ramsey, subject to ten (10) conditions as detailed in the Barr Engineering memorandum dated May 9, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2022-09R ~ Legacy at Peterson Farms ~ Andover

Kytonen reviewed the May 10, 2023 memo from Barr Engineering in which Barr Engineering stated that an updated plan set, and revised stormwater management report were submitted to the LRRWMO for review on May 3, 2023. The review has begun, and an update will be provided at the June meeting.

LRRWMO Permit #2023-06 ~ Highway 10 Improvements ~ Ramsey

Linton reviewed the May 10, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2023-06, HY-10 Improvements, Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated May 10, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Johnson clarified that under the WMO rules, this permit required approval for an erosion and sediment control permit. She stated that linear or road construction projects that disturb under one acre do not require a stormwater permit.

LRRWMO Permit #2023-07 ~ Parkside Townhomes ~ Ramsey

Linton reviewed the May 10, 2023 memo from Barr Engineering in which Barr Engineering stated that a request was received by the project's agent on May 9, 2023 that the permit with withdrawn and any remaining escrow funds be returned to the applicant. Barr Engineering recommends that this action be taken by the LRRWMO following payment of all outstanding fees related to the review of the permit submittal to date.

Motion was made by Weaver, seconded by Holthus, to acknowledge withdrawal of Permit #2023-07, Parkside Townhomes, Ramsey, as detailed in the Barr Engineering memorandum dated May 10, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-02 ~ Water Treatment Plant ~ Ramsey ~ Revised

Linton reviewed the May 15, 2023 memo from Barr Engineering in which Barr Engineering stated that the project was previously approved for a LRRWMO permit at the April 20, 2023 meeting. Since that time, the proposed infiltration basin on the west side of the property was made larger to increase volume control capacity and a re-review of the drawings was requested. Revisions to the review, based on the May 8th submittal by the applicant were outlined in red within the memorandum. Barr Engineering recommends approval of the revisions subject to the 11 conditions noted in the revised memorandum.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2023-02, Water Treatment Plant, Ramsey, Revised, subject to 11 conditions as detailed in the Barr Engineering memorandum dated May 15, 2023. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS

JPA Review ~ Pages 1-4

Wozney noted that she has not had much time to spend on this item because of the spring flooding and budgeting preparation. She noted that she was unable to easily add line-item numbering that had been discussed at the last meeting.

Musgrove noted some grammatical change suggestions. She also summarized concepts that were discussed at the last meeting. She continued to review areas that may require revision. Wozney cautioned that she would want to ensure there is still flexibility for the Board to do some of those things. She stated in the next month, she can review both the JPA and Fourth Generation Plan to better focus the direction.

Musgrove asked how the Plan of the WMO interacts with the Metropolitan Surface Water Management Act and whether that reference is outdated. Wozney stated she can look into that as well.

Nelson referenced language in the JPA which states “agreement from the member cities” but noted that when Anoka received funds, it was done through Board approval rather than approval from the member cities. Musgrove agreed that Board action would be the simpler path as the other path would require action from three City Councils. Wozney also agreed noting that project timelines would be significantly slowed if approval were required from each Council.

Zoom Recording Retention Policy

Wozney commented on the transition from tape recording to Zoom for the Board meetings which has been working well. She explained there is a limit to the number of meetings that can be stored in the system. She stated that in looking at recommendations, it would be recommended to keep the recording for three months and if the minutes from the meeting were approved, the Zoom recording could be deleted.

Nelson stated that Anoka downloads the file to store on its server, which allows the City to maintain its recordings. He acknowledged that the issue would be that currently the meetings are being stored in the ACD cloud, which would have limited storage.

Musgrove commented that she would be fine deleting the file once the minutes are approved.

Weaver stated that his only concern would be if there were a contentious item that goes to litigation and the recording was deleted. He stated that he would prefer to keep the recordings for longer.

Linton suggested asking TimeSaver what the process was for recordings prior to the use of Zoom. Wozney stated that she spoke with TimeSaver and those audio recordings were recorded over at the next meeting.

Musgrove suggested gathering information on different retention times and potentials for storage if the recordings were downloaded from the cloud and bringing this forward to the next meeting to continue discussions.

Wozney commented that she will follow whatever decision the Board makes. She noted that the audio/video recording takes up a lot of space and she would be comfortable deleting after three months as that is what is allowed by State Statute.

Nelson noted that there would also be an option to retain only the audio portion of the meeting which would take up less space.

Weaver stated that Anoka will run this by its legal counsel to get a recommendation as well.

Anoka Dam Funding

Weaver stated that the funding for the Anoka dam is still within a bill at the legislature which would cover feasibility and engineering costs.

ADJOURNMENT

A motion was made by Weaver, seconded by Holthus, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:12 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amanda Staple". The signature is fluid and cursive, with a long horizontal stroke at the end.

Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. May 18, 2023, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. 2024 Budget Adoption
- G. NEW BUSINESS
 - 1. Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover
 - 2. Permit #2023-08 ~ Soderholm Building Addition ~ Ramsey
- H. CONSIDER COMMUNICATIONS
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Review ~ Pages 1-4 ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the June 15, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

Pending: *Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan*
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey

Next Meeting: *Regular meeting is July 20, 2023 – at 8:00 a.m.*

*** PLEASE POST ****
PUBLIC WELCOME TO ATTEND

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JUNE 15, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Stephanie Johnson of Barr Engineering, Anoka Engineering Technician Ben Nelson, Andover Natural Resources Technician Kameron Kytonen, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Weaver, seconded by Musgrove, to approve the June 15, 2023 agenda as presented.

Further discussion: Musgrove suggested moving item M1 to the next meeting as Wozney is not present. Weaver accepted the friendly amendment to revise the agenda.

Holthus arrived.

Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

Glen Hardin, 15681 Andrie Street NW, was present to speak about the Lake Itasca Association. He provided background information noting that the Itasca Area Lake Association (IALA) was formed last year by residents. He reviewed some of their concerns, noting that they have done some research over the past few years and have determined there is not a plan for the Lake from other entities. He stated that they are present to introduce themselves to the LRRWMO and in the future they would like to speak to the Board about studies on water quality, weeds, and lake levels.

Holthus commented that she is familiar with the Lake and asked how long the trails have existed. Musgrove commented that the trail has been there for some time but believed the boardwalk was recently redone.

Weaver asked if there is an inlet and outlet for that body of water. Hardin replied that there is not a formal one but noted there is a dike in an area that perhaps would have drained into Itasca in the

past. Weaver noted that it is a unique body of water with great recreational value, and it will be great to dig into the issue further. Johnson noted some of the factors that she would consider in reviewing those types of issues.

Musgrove commented on the role of the LRRWMO in permitting and noted that perhaps there would be an opportunity for a cost-share partnership in the future. Weaver referred the residents to ACD to gain additional information and assistance.

APPROVE MINUTES

May 18, 2022 Regular Meeting

Motion was made by Holthus, seconded by Weaver, to approve the May 18, 2023 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending May 31, 2023. Account balances for the period were: Checking, \$87,952.18; less permit account balance of (\$36,169.14); less Generation Plan reserves of (\$29,493.43), for a total balance of \$22,289.61.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending May 31, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Anoka Conservation District in the amount of \$2,290 (1st Quarter Admin Services), Barr Engineering in the amount of \$4,913 (3-25-23 through 4-21-23), Barr Engineering in the amount of \$4,967 (4-22-23 through 5-19-23), and TimeSaver in the amount of \$826.59 (May 2023 services).

Musgrove asked for clarification on invoice #345 for Barr Engineering. Johnson replied that the charges are associated with the permit, but the invoice setting is showing the alternate name.

Motion was made by Holthus, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2024 Budget Adoption

Yager stated the proposed budget was reviewed at the last meeting and amendments were suggested. She provided additional details on the changes that were made and the proposed assessments to the cities.

Kytonen stated that in speaking with Andover staff, there has been a request to receive additional information on some of the numbers. He asked if it would be possible to delay action on this item to the next meeting in order to have those questions answered. Yager confirmed that could be done. Musgrove suggested approving the draft budget at this time and noted that an amendment could be made in July if necessary.

Kytonen stated Andover was interested in the formula as well as additional information. He noted the change in the assessment amount as it had almost doubled. Yager replied that the assessment from the previous year is very similar but noted there was an increase prior to that. Musgrove explained that previously, Haas was doing a lot of work for the WMO and when he left, that transferred to ACD, which came with additional cost. Kytonen stated he would be comfortable with the Board adopting the budget with the understanding that an amendment could be made in July, if necessary.

Motion was made by Holthus, seconded by Weaver, to adopt Resolution #2023-01 adopting the 2024 budget. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2022-09R ~ Legacy at Peterson Farms ~ Andover

Kytonen reviewed the June 7, 2023 memo from Barr Engineering in which Barr Engineering stated that an updated plan set, and revised stormwater management report were submitted to the LRRWMO for review on May 3, 2023. The review of the revised submittal has generated several questions that have been sent to the project agent. Since the applicant is working on addressing both the comments of the City and LRRWMO, Barr recommends that action on the permit by the LRRWMO again be continued. Since the 60-day review period will end on July 14th, prior to the July 20th meeting, a time review extension for an additional 60 days must be approved by the LRRWMO.

Johnson provided an update on recent activity between Barr Engineering and the City of Andover with the developer. She noted that several pages of comments were provided to the developer from Andover and the WMO was able to add a few comments to that as well.

Motion was made by Weaver, seconded by Holthus, to issue a 60-day extension and continue Permit #2022-09R, Legacy at Peterson Farms, Andover, as detailed in the Barr Engineering memorandum dated June 7, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-08 ~ Soderholm Building Addition ~ Ramsey

Linton reviewed the June 7, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue this item and issue a 60-day extension of the review period. He provided additional details on some of the items that are slowing the process which involves the review of another state agency.

Motion was made by Holthus, seconded by Weaver, to grant a 60-day extension and continue Permit #2023-08, Soderholm Building Addition, Ramsey, as detailed in the Barr Engineering memorandum dated June 7, 2023. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

No comments.

OTHER BUSINESS

JPA Review ~ Pages 1—4

This item postponed to the July meeting.

OTHER

Weaver commented on the high water levels this spring that brought sand with it and filled the navigation channel in the River. He commented that this has not happened in the past. He asked where the erosion issues occurred that caused the sand to move downstream and what is going to be done about it as it has had a big impact downstream.

Musgrove noted that the Zoom recording retention policy will be discussed at the next meeting.

ADJOURNMENT

A motion was made by Weaver, seconded by Holthus, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:44 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. June 15, 2023, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
- G. NEW BUSINESS
 - 1. Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover
 - 2. Permit #2023-08 ~ Soderholm Building Addition ~ Ramsey
 - 3. Permit #2023-09 ~ Home2 Suites ~ Ramsey
 - 4. Permit #2023-10 ~ Bunker Lake Industrial Park Bldg. #5 ~ Ramsey
- H. CONSIDER COMMUNICATIONS
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2023 Second Quarter Report~ Andover, Anoka, Ramsey
- J. ACD REPORT
 - 1. 2023 Second Quarter Report ~ Wozney
- K. OLD BUSINESS
 - 1. Zoom Retention Policy ~ Wozney
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Review ~ Pages 1-4 ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the July 20, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2019-09 ~ Surface Water Resource Mgm. Plan Update ~ City of Anoka
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is August 17, 2023 – at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JULY 20, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Janna Kieffer of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, and Becky Wozney of Anoka Conservation District.

APPROVE AGENDA

Musgrove requested to add an item to Other Business, Response to Resident Question Related to Lake Itasca.

Motion was made by Holthus, seconded by Weaver, to approve the July 20, 2023 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

June 15, 2022 Regular Meeting

Motion was made by Weaver, seconded by Holthus, to approve the June 15, 2023 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending June 30, 2023. Account balances for the period were: Checking, \$81,614.21; less permit account balance of (\$37,102); less Generation Plan reserves of (\$29,493.43), for a total balance of \$15,018.78.

Musgrove asked for clarification on the City payments received and Yager provided clarification. Musgrove asked about the payment to ACD for the Water Resources Coordinator and Yager noted that is the second quarter billing. Musgrove commented that she believed that position was vacant and therefore would better be described as Administrative. Wozney clarified that the title they came up with for the administrative services was Water Resources Coordinator and the vacant position at ACD is the education position.

Musgrove noted that there appears to be permits that are still being worked on that show a debt. Yager provided clarification on payments received for specific permits. Musgrove commented that she does not believe that the WMO should continue doing work on permits if there is an unpaid balance. Yager noted that she has communicated with several of the permittees and provided additional details. Musgrove asked for clarification on two permits showing for Trott Brook. Linton noted that typically a wetland permit is pulled prior to the grading permit. Musgrove noted that perhaps in their next budgeting discussions they consider raising the permit fee to ensure proper funds to review permits. Linton provided additional background information on the typical process that he follows.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending June 30, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Anoka Conservation District in the amount of \$2,229 (Second Quarter Admin Services), Barr Engineering in the amount of \$4,872 (5-20 through 6-16-23), RTY Consulting in the amount of \$2,346 (Second Quarter Accounting Services, and TimeSaver in the amount of \$798.19 (June 2023 Secretarial Services).

Motion was made by Weaver, seconded by Holthus, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2022-09R ~ Legacy at Peterson Farms ~ Andover

Kytonen reviewed the July 12, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue action as the applicant is still addressing both the City's and the LRRWMO's comments and is making further revisions to the project layout.

Motion was made by Holthus, seconded by Weaver, to continue Permit #2022-09R, Legacy at Peterson Farms, Andover, as detailed in the Barr Engineering memorandum dated July 12, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-08 ~ Soderholm Building Addition ~ Ramsey

Linton reviewed the July 12, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue action on this request until all requested information has been received.

Motion was made by Weaver, seconded by Holthus, to continue Permit #2023-08, Soderholm Building Addition, Ramsey, as detailed in the Barr Engineering memorandum dated July 12, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-09 ~ Home2 Suites ~ Ramsey

Linton reviewed the July 14, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum.

Weaver commented that he did not see the memo in his packet. Linton stated that the revised packet had additional information.

Musgrove commented that she did not believe that the additional information was publicly posted. Wozney commented that the agenda is the only thing required to be publicly posted. Linton commented that he trusts that TimeSaver posts the required information for the meetings. Wozney asked Barr Engineering for additional input. Kieffer commented that she was unsure of the timing of that memorandum compared to the others and could look into that.

Musgrove was still unsure if the item should be tabled to the next meeting or could still be considered today. Linton commented that historically there have been instances where supplemental information was provided after the agenda was posted and the item was still considered for action at the meeting.

Weaver commented that the memorandum is important because the Board depends on that information to make its decision. Linton commented that the supplemental information was provided to staff and the Board prior to the meeting. Weaver asked if postponing this to the next meeting would have an impact on the timing for the project.

Nelson commented that years ago, the quarterly reports were not included in the packet and action was still taken on those reports.

Kieffer stated that the packet was sent out to the Board and staff through email on Thursday the 13th and included a note that the memorandum for this permit was not included but would follow prior to the meeting. She stated that a second email was sent out from TimeSaver on Friday the 14th with the additional memorandum. Wozney confirmed that she also received the emails as noted. She stated that she was out of the office last week and therefore the person acting in her place did not update the revised packet when it was sent on Friday. She did not believe that the Board could state that the applicant sent their information in late.

Musgrove commented that she would lean towards approving this item and then ensure that the only requirement for posting is the agenda. Weaver asked if this could be approved subject to legal opinion on public posting requirements and incomplete posting of the packet. Linton commented that he was unsure that type of motion would be allowed. He recommended that either action be taken today, or it be continued. He noted that the applicant could choose to request a special meeting if the latter action is chosen.

Wozney commented that it is clear on the permits when things are due and therefore, she does not believe this was an error of the applicant. Weaver commented that he believes there is too much uncertainty on whether action could be taken today.

Motion was made by Weaver, seconded by Holthus, to table Permit #2023-09, Home2 Suites, Ramsey, to the next meeting or to a special meeting that may be called. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-10 ~ Bunker Lake Industrial Park Building #5 ~ Ramsey

Linton reviewed the July 12, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to 10 conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2023-10, Bunker Lake Industrial Park Building #5, Ramsey, subject to ten (10) conditions as detailed in the Barr Engineering memorandum dated July 12, 2023. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

2023 Second Quarter Report

Nelson presented the Year 2023 Second Quarter Report for the City of Anoka.

Kytonen presented the Year 2023 Second Quarter Report for the City of Andover.

Linton presented the Year 2023 Second Quarter Report for the City of Ramsey.

Weaver asked how much dewatering is occurring related to these permits within The COR. Linton replied that it would depend on the project. Weaver asked if there is documentation that shows regional areas and volumes showing the dewatering throughout those areas. He stated that he would find that information interesting. Linton stated that the DNR issues the dewatering permit. Wozney stated that she does receive those permits and could forward those to the Board if there is interest.

Motion was made by Holthus, seconded by Weaver, to approve the Year 2023 Second Quarter Report for the City of Anoka, City of Andover, and City of Ramsey, as presented, and to authorize release of unused escrow for Permit #2021-23. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2023 Second Quarter Report

Wozney provided an overview of the ACD Second Quarter Report.

Kytonen noted a recent posting about blue-green algae which is very unsafe for people and animals recreating and asked if there is any news about other water bodies. Wozney commented that she was not aware of that and asked if signs were posted. Kytonen confirmed that both Andover and Coon Rapids posted signs at the public access locations.

Weaver asked if any residents along the Rum River have approached the cities about bank erosion. He noted that in Anoka there are areas filled in with fine sand that make areas unusable. Holthus commented that in Andover there are also areas filled with sand. Weaver asked where the sand came from.

Wozney stated that she spoke with ACD staff and unfortunately there is not a clear answer on where it came from. Linton commented that once you get outside of the metro area, the regulations are not the same.

Weaver asked if anyone has considered flying up the Rum River to find out where the sand came from as there was extensive damage caused. He believed that this issue is critically important because it will be a large amount of money to remove the sand, which is not natural to the river. Wozney commented that it would be primarily bank sloughing from the high water events. She stated that there are other ACD staff that would have more insight.

Weaver noted that the cost to fix the riverbed will exceed \$1,000,000.

Kytonen used the example of a property he visited that had a significant tree come down, which caused riverbank issues. He noted that is then multiplied by the number of homes along the river that experienced similar issues and bank sloughing.

Weaver encouraged Wozney to follow up with ACD staff and BWSR on this topic.

Nelson left the meeting.

OLD BUSINESS

Zoom Retention Policy

Wozney reviewed the memorandum she provided in the Board packet and the three scenarios the Board could consider.

Weaver noted that an opinion was provided by the Anoka City Clerk, but she recommended that the opinion of the Anoka and Andover legal counsel be followed.

Linton noted that the previous audio recordings were not saved and were recorded over.

Holthus stated that she would recommend holding the Zoom recording for the one-to-three-month period. She stated that there are approved meeting minutes that should be suffice.

Wozney stated that she would recommend either option two or three. She stated that a motion could be made today.

Musgrove stated that she would support the lesser time frame, deleting recordings after three months.

Motion was made by Holthus, seconded by Musgrove, to save the Zoom audio recording of the meetings for at least three months, and continue to maintain written meeting minutes per the LRRWMO policy. Vote: 3 ayes, 0 nays. Motion carried.

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS

JPA Review ~ Pages 1-4

Musgrove commented that there has been some discussion on this thus far and noted that it would be helpful to have an updated redline version for review. She suggested that the item be postponed to the next meeting when they would have an updated version to review.

Wozney asked if those items were approved or just discussion. Musgrove provided some examples of changes they had discussed in past meetings. She stated that it would be helpful to have the redline version showing the discussion items they have mentioned previously in order to continue to review. Wozney commented that she had been challenged in finding software that would easily allow modification of this document but would figure something out for the next meeting.

Response to Resident Question Related to Lake Itasca

Wozney stated that she met with the Hardins along with Ramsey Councilmember Riley and identified the specific information the Hardins were looking for. She commented that there is not an outlet and no inlets other than stormwater. She was unsure that the question would be answered as to where the water went. She recognized that there are issues with precipitations due to recent drought conditions. She stated that ACD is going before the County Board to request funding for a groundwater specialist to join in 2024.

Weaver commented that he and Musgrove also visited with the Hardins.

Holthus commented that there are many other bodies of water in similar condition.

Wozney commented on the link between lower water levels and different vegetation such as hybrid cattails, which then have an impact on hydrology.

ADJOURNMENT

A motion was made by Weaver, seconded by Holthus, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:30 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary

SPECIAL MEETING NOTICE

August 1, 2023 – 7:30 a.m.

Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY SPECIAL AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. NEW BUSINESS
 - 1. Permit #2023-09 ~ Home2 Suites ~ Ramsey
- F. OTHER BUSINESS
- G. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the August 1, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is August 17, 2023 – at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

AUGUST 1, 2023

CALL TO ORDER

Chairman Debra Musgrove called the special meeting to order at 7:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Ramsey Civil Engineer IV Leonard Linton, Stephanie Johnson of Barr Engineering, Becky Wozney of Anoka Conservation District, and Anders Selby of CivilSite Group.

APPROVE AGENDA

Motion was made by Holthus, seconded by Weaver, to approve the August 1, 2023 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

NEW BUSINESS

LRRWMO Permit #2023-09 ~ Home2 Suites ~ Ramsey

Linton reviewed the July 14, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum.

Weaver asked if there was a dewatering permit for this site. Linton provided additional information on dewatering permits near Lake Itasca, noting that they are all short-term, an average of two months.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2023-09, Home2 Suites, Ramsey subject to nine (9) conditions as detailed in the Barr Engineering memorandum dated July 14, 2023. Vote: 3 ayes, 0 nays. Motion carried.

OTHER BUSINESS

None.

ADJOURNMENT

A motion was made by Musgrove, seconded by Holthus, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 7:48 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amanda Staple". The signature is fluid and cursive, with a long horizontal stroke at the end.

Amanda Staple
Administrative Secretary

MEETING NOTICE

August 17, 2023 – 8:00 a.m.

Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY REGULAR AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. July 20, 2023, Regular Meeting
 - 2. August 1, 2023 Special Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
- G. NEW BUSINESS
 - 1. Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover
 - 2. Permit #2023-08 ~ Soderholm Building Addition ~ Ramsey
 - 3. Permit #2023-11 ~ 167th Avenue Reconstruction ~ Ramsey
 - 4. Permit #2023-12 ~ The COR 2023 ~ Ramsey
 - 5. Permit #2023-13 ~ The COR Grading ~ Ramsey
 - 6. Permit #2023-14 ~ Aldi ~ Ramsey
 - 7. Permit #2023-15 ~ Waltek Site Imp ~ Ramsey
 - 8. Permit #2023-16 ~ 167th Avenue Erosion Control ~ Ramsey
- H. CONSIDER COMMUNICATIONS
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS ~ None
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the August 17, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is September 21, 2023 – at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

AUGUST 17, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; and Valerie Holthus, Andover.

Voting members absent were: Jeff Weaver, Anoka.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Stephanie Johnson of Barr Engineering, Andover Natural Resources Technician Kameron Kytönen, Becky Wozney of Anoka Conservation District, Colleen Werdien of Anoka Conservation District, and Jamie Foust representing Aldi.

APPROVE AGENDA

Motion was made by Holthus, seconded by Musgrove, to approve the August 17, 2023 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

July 20, 2022 Regular Meeting

Motion was made by Holthus, seconded by Musgrove, to approve the July 20, 2023 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays. Motion carried.

August 1, 2022 Special Meeting

Motion was made by Holthus, seconded by Musgrove, to approve the August 1, 2023 Special Meeting minutes as presented. Vote: 2 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending July 31, 2023. Account balances for the period were: Checking, \$135,490.80; less permit account balance of (\$47,706.75); less Generation Plan reserves of (\$29,493.43), for a total balance of \$58,290.72.

Musgrove asked and received confirmation that the charges for the special meeting requested by Home2Suites would be charged to the applicant. Yager noted that would show on the next invoice.

Motion was made by Holthus, seconded by Musgrove, to accept the Treasurer's Report for the period ending July 31, 2023. Vote: 2 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$935.07 (professional services) and Barr Engineering in the amount of \$4,877.50 (July 2023 engineering).

Motion was made by Holthus, seconded by Musgrove, to authorize payment as presented and indicated above. Vote: 2 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2023-09R ~ Legacy at Petersen Farms ~ Andover

Kytonen reviewed the August 9, 2023 memo from Barr Engineering in which Barr Engineering stated that the applicant has indicated their preliminary schedule is to begin site grading after Labor Day. With the continuance of this permit, a special meeting request prior to the September meeting is anticipated. However, since the 60-day review period will end on September 12, which is prior to the LRRWMO's September 21 meeting, a time review extension for an additional 60-days is recommended.

Johnson acknowledged that this has been going on for quite some time. She commented that this is a large development with a lot of ponding and while the list of issues are getting smaller, there are still some details to be worked out.

Wozney stated that the additional extension would then expire on November 12th if granted today.

Motion was made by Holthus, seconded by Musgrove, to grant an additional 60-day extension and continue Permit #2023-09R, Legacy at Petersen Farms, Andover, as detailed in the Barr Engineering memorandum dated August 9, 2023. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-08 ~ Soderholm Building Addition ~ Ramsey

Linton reviewed the August 9, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to 11 conditions detailed in the memorandum.

Musgrove asked for more details on the discharge. Linton commented that the site will provide a lot of stormwater ponding onsite and noted that this applicant is very efficient with their stormwater.

Motion was made by Holthus, seconded by Musgrove, to approve Permit #2023-08, Soderholm Building Addition, Ramsey, subject to eleven (11) conditions as detailed in the Barr Engineering memorandum dated August 9, 2023. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-11 ~ 167th Avenue Reconstruction ~ Ramsey

Linton reviewed the August 10, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the wetland boundaries and types and the no-loss as documented in the draft WCA Notice of Decision.

Motion was made by Holthus, seconded by Musgrove, to approve the wetland boundaries and types and no-loss as documented in the WCA Notice of Decision for Permit #2023-11, 167th Avenue Reconstruction, Ramsey, as detailed in the Barr Engineering memorandum dated August 10, 2023. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-12 ~ The COR Grading ~ Ramsey

Linton reviewed the August 11, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the WCA no-loss with the condition that the project will not result in indirect impacts to the WCA regulated wetland areas as described in the draft Notice of Decision.

Motion was made by Holthus, seconded by Musgrove, to approve the WCA no-loss with the condition that the project will not result in indirect impacts to the WCA regulated wetland areas as described in the WCA Notice of Decision for Permit #2023-12, The COR Grading, Ramsey, as detailed in the Barr Engineering memorandum dated August 11, 2023. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-13 ~ COR Waterfront Infrastructure Improvements – Erosion and Sediment Control Permit ~ Ramsey

Linton reviewed the August 11, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to 13 conditions detailed in the memorandum.

Musgrove asked for details on the work that has been occurring. Linton noted that tree removal and grading would start in the next week or so if the permit is approved.

Johnson noted that this is a large project where the grading was requested first to begin with that, and the stormwater permit will come forward at a future time. She noted that the last two conditions are meant to keep the project moving and keep communication open. She commented that the waterfront pond will be a large regional pond intended to serve the intention of the original ponds. She stated that three ponds will be filled, noting that only one of those is currently serving a stormwater management purpose.

Motion was made by Holthus, seconded by Musgrove, to approve Permit #2023-13, COR Waterfront Infrastructure Improvements – Erosion and Sediment Control, Ramsey, subject to thirteen (13) conditions as detailed in the Barr Engineering memorandum dated August 11, 2023. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-14 ~ Aldi ~ Ramsey

Linton reviewed the August 11, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum.

Johnson provided clarification on the phasing and platting of this project, noting that this request is for the first phase and the applicant would be coming back in the future.

Motion was made by Holthus, seconded by Musgrove, to approve Permit #2023-14, Aldi, Ramsey, subject to nine (9) conditions as detailed in the Barr Engineering memorandum dated August 11, 2023. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-15 ~ Waltek Site Imp ~ Ramsey

Linton reviewed the August 15, 2023 memo from Barr Engineering in which Barr Engineering stated that review comments have been sent to the project agent, Craig Jochum, Hakanson Anderson, requesting additional information be provided for the application to be considered completed. It is requested that the LRRWMO continue this item and that the review period be extended by 60-days as required by MN Statutes 15.99, until a revised submittal is provided for review.

Motion was made by Holthus, seconded by Musgrove, to extend the review period by 60-days and continue Permit #2023-15, Waltek Site Imp, Ramsey, as detailed in the Barr Engineering memorandum dated August 15, 2023. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-16 ~ 167th Avenue Erosion Control ~ Ramsey

Linton reviewed the August 8, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Motion was made by Holthus, seconded by Musgrove, to approve Permit #2023-16, 167th Avenue Erosion Control, Ramsey, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated August 8, 2023. Vote: 2 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist. She stated that they are looking more into the Lake Itasca issue and noted that it is quite complex for the existing staff with existing workloads. She noted that they have applied to add an additional staff member that could focus more on groundwater but advised that is not a quick answer and the answer may not even come next summer.

Werdien noted a recent presentation that is available on the League of Women Voters' site about groundwater.

Musgrove asked if ACD would continue to look for resources if the position is not funded by Anoka County. Wozney commented she thinks that they would but noted the challenges they would have in funding that position in a more creative manner because there are not direct permit fees that could fund that position.

OTHER BUSINESS ~ None

ADJOURNMENT

A motion was made by Holthus, seconded by Musgrove, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 8:36 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amanda Staple". The signature is fluid and cursive, with a large initial "A" and a stylized "S".

Amanda Staple
Administrative Secretary

SPECIAL MEETING NOTICE

September 8, 2023 – 3:00 p.m.

Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY SPECIAL AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. NEW BUSINESS
 - 1. Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover
- F. OTHER BUSINESS
- G. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the September 8, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is September 21, 2023 – at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

SEPTEMBER 8, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 3:02 p.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Andover Assistant City Engineer Jason Law, Bob Obermeyer of Barr Engineering, Eric Luth of Landform, Jason Osberg of JD Andover Holdings, Anoka Engineering Technician Ben Nelson, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Weaver, seconded by Holthus, to approve the September 8, 2023 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

NEW BUSINESS

LRRWMO Permit #2022-09R ~ Legacy at Petersen Farms ~ Andover

Law reviewed the August 31, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to eight conditions detailed in the memorandum.

Obermeyer noted the receipt of the July 27, 2023 email from the project applicant stating that the project before the LRRWMO does not include the construction of the extension of 170th Avenue. He stated that extension has not yet been approved by the Technical Evaluation Panel (TEP) nor the LRRWMO and therefore that is not part of this request. He confirmed that would come forward at a future time.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2022-09R, Legacy at Petersen Farms, Andover, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated August 31, 2023. Vote: 3 ayes, 0 nays. Motion carried.

OTHER BUSINESS

None.

ADJOURNMENT

A motion was made by Holthus, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 3:10 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amanda Staple". The signature is fluid and cursive, with a large initial "A" and a stylized "S".

Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. August 17, 2023, Regular Meeting
 - 2. September 8, 2023 Special Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
- G. NEW BUSINESS
 - 1. Permit # 2023-15 ~ Waltek Site Improvements ~ Ramsey
- H. CONSIDER COMMUNICATIONS
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. City of Anoka Support of the Anoka Rum River Dam Reconstruction and Modification Project
 - 2. JPA Review ~ Pages 1-4 ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the September 21, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is October 19, 2023 – at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

SEPTEMBER 21, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; and, Valerie Holthus, Andover.

Voting members absent were: Jeff Weaver, Anoka.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Andover Natural Resources Technician Kameron Kytonen, Stephanie Johnson of Barr Engineering, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Holthus, seconded by Musgrove, to approve the September 21, 2023 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

August 17, 2023 Regular Meeting

September 8, 2023 Special Meeting

Motion was made by Holthus, seconded by Musgrove, to approve the August 17, 2023 Regular Meeting and September 8, 2023 Special Meeting minutes as presented. Vote: 2 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending August 31, 2023. Account balances for the period were: Checking, \$191,860.66; less permit account balance of (\$36,798.25); less Generation Plan reserves of (\$29,493.43), for a total balance of \$125,568.98.

Musgrove asked for clarification on a few terms used within the report and Yager provided those details.

Motion was made by Holthus, seconded by Musgrove, to accept the Treasurer's Report for the period ending August 31, 2023. Vote: 2 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$999.15 (August 2023 secretarial services) and Barr Engineering in the amount of \$15,317 (July 15, 2023 thru August 11, 2023).

Musgrove asked and received confirmation that the special meeting charges would be charged to the applicant. She referenced a charge from TimeSaver to add a person to the email list and asked for clarification. Wozney noted that is the new wetland specialist from Barr who will be handling the LRRWMO wetland permits.

Motion was made by Holthus, seconded by Musgrove, to authorize payment as presented and indicated above. Vote: 2 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2023-15 ~ Waltek Site Improvements ~ Ramsey

Linton reviewed the September 13, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to ten conditions detailed in the memorandum.

Musgrove asked what triggered the permit, as the size would not. Linton replied that the site is 2.3 acres so that would trigger the permit.

Motion was made by Holthus, seconded by Musgrove, to approve Permit #2023-15, Waltek Site Improvements, Ramsey, subject to ten (10) conditions as detailed in the Barr Engineering memorandum dated September 13, 2023. Vote: 2 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

Werdien encouraged members to reach out to the County Board in support of the groundwater specialist for ACD. Kytonen asked if an outreach specialist would still be hired. Wozney replied that the focus has been shifted to the groundwater specialist position.

Werdien noted that ACD is working on an agreement to contract with an outreach employee from Isanti County to assist when needed.

OTHER BUSINESS

City of Anoka Support of the Anoka Rum River Dam Reconstruction and Modification Project

Nelson commented that this was discussed with the Board in 2022, when the LRRWMO Board supported Anoka requesting legislative funding for a feasibility study for the dam, which has been successful. He provided an update on the most recent legislative tour of the dam. He noted that Anoka is now asking for letters of support from cities and other entities for the project. He recapped the letters of support Anoka has already received from neighboring cities and other entities.

Musgrove noted that the request for city support should be presented to the member City Councils. She referenced the template and received confirmation that Wozney could fill that out on behalf of the LRRWMO, if desired.

Motion was made by Holthus, seconded by Musgrove, to approve a Letter of Support for the Anoka Rum River Dam Reconstruction and Modification Project. Vote: 2 ayes, 0 nays. Motion carried.

Kytonen and Linton requested Nelson send copies of the template to Andover and Ramsey for consideration from those cities.

JPA Review ~ Pages 1-4

Musgrove highlighted some of the proposed changes she had incorporated into the draft that was distributed in the packet. The Board and staff continued to review proposed changes to the document.

Linton acknowledged the time and expense that went into drafting the JPA and discouraged against changing it too much as that would cause additional legal expenses. Musgrove commented that the document is ten years old and just had some minor suggestions to bring it up-to-date. Wozney agreed that a few changes would be appropriate for clarification. She noted that even if they do not make a lot of changes, there is still benefit in the group reviewing the document in this way to better understand it.

Kytonen noted that items four and nine seem very similar. Musgrove also noted language that seemed duplicate. Wozney stated she will mark these types of items and once the Board is done reviewing the document, she will submit these questions to legal counsel.

It was noted that the Board will begin its review of pages four through eight at the next meeting.

ADJOURNMENT

A motion was made by Holthus, seconded by Musgrove, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 8:52 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. September 21, 2023, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
- G. NEW BUSINESS
 - 1. Permit # 2023-17 ~ 2024 Street Reconstruction Project ~ City of Andover
 - 2. Permit # 2023-18 ~ Jam Hops ~ Ramsey
- H. CONSIDER COMMUNICATIONS
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2023 Third Quarter Reports ~ Andover, Anoka, Ramsey
- J. ACD REPORT
 - 1. 2023 Third Quarter Report
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Review ~ Pages 4-8 ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the October 19, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is November 19, 2023 – at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

OCTOBER 19, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Stephanie Johnson of Barr Engineering, Andover Natural Resources Technician Kameron Kytönen, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Holthus, seconded by Weaver, to approve the October 19, 2023 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

Werdien commented that she received a concerned call from a resident about the riverbank stabilization projects. She noted that the resident was interested in getting on the list but was worried about the 25 percent matching funds. Wozney commented that would be through ACD as the Board is aware of the projects but is not directly involved. She stated that she could follow up to the Board with a memorandum for informational purposes as the Board is not involved in permitting of those projects.

APPROVE MINUTES

September 21, 2023 Regular Meeting

Motion was made by Holthus, seconded by Musgrove, to approve the September 21, 2023 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstention (Weaver). Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending September 30, 2023. Account balances for the period were: Checking, \$180,194.25; less permit account balance of (\$46,306.24); less Generation Plan reserves balance of (\$29,493.43), for a total balance of \$104,394.58.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending September 30, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of \$5,433.50 (8-12-23 through 9-8-23), TimeSaver in the amount of \$996.98 (September secretarial services), and RTY Consulting in the amount of \$2,287 (Third Quarter accounting services).

Weaver asked and received confirmation that the special meeting charge for TimeSaver has been charged and would be reimbursed by the applicant. Musgrove asked and received confirmation that the RTY charge is quarterly rather than monthly.

Motion was made by Holthus, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2023-17 ~ 2024 Street Reconstruction Project ~ City of Andover

Kytonen reviewed the October 12, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the wetland boundaries and types as documented in the draft WCA Notice of Decision.

Musgrove asked if this would be the only permit before the Board for this project. Kytonen replied that this is the only permit before the Board for this project at this time as they are still in the early stages.

Motion was made by Holthus, seconded by Weaver, to approve the wetland boundaries and types as documented in the WCA Notice of Decision for Permit #2023-17, 2024 Street Reconstruction Project, City of Andover, as detailed in the Barr Engineering memorandum dated October 12, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-18 ~ Jam Hops ~ Ramsey

Linton reviewed the October 13, 2023 memo from Barr Engineering in which Barr Engineering states that the application is currently under review and review comments were sent to the project agent on October 12, 2023. Barr Engineering recommended that the LRRWMO continue this item to the November meeting.

Motion was made by Weaver, seconded by Holthus, to continue the review for Permit #2023-18, Jam Hops, Ramsey, as detailed in the Barr Engineering memorandum dated October 13, 2023. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Kytonen presented the Year 2023 Third Quarter Report for the City of Andover.

Weaver presented the Year 2023 Third Quarter Report for the City of Anoka. He noted that Grace should be Graco.

Linton presented the Year 2023 Third Quarter Report for the City of Ramsey.

Motion was made by Holthus, seconded by Weaver, to approve the Year 2023 Third Quarter Report for the City of Ramsey, as presented, and to authorize release of unused escrow for #2012-08 COR Wetland Seq Analysis, #2015-05-Harvest Estates, #2016-11-Green Valley Greenhouse, #2016-19 Pearson Property Wetland Delineation, #2017-27 Rum River Prairie Wetlands, #2017-34-New Ramsey Elementary School, #2018-01 Rum River Prairie Grading, #2018-06-COR Infiltration Basin, #2018-14 Cottages at the COR, #2019-05 M - G Trailer Sales, #2019-12 Riverwalk Village, #2019-14 Ramsey Storage Center, #2019-17 Trott Brook Farm, #2019-18 Pleasureland RV, #2019-19 Name Brand Storage, #2021-05 GIGI's Salon, #2021-08 O'Reilly Auto Parts, #2021-15 G-Will Liquors, and #2021-17 Knoll Properties.

Motion was made by Holthus, seconded by Weaver, to approve the Year 2023 Third Quarter Report for the City of Andover, as presented, and authorize release of unused escrow for Permit #2022-19, 161st Avenue Reconstruction. Vote: 3 ayes, 0 nays. Motion carried.

Motion was made by Holthus, seconded by Weaver, to approve the Year 2023 Third Quarter Report for the City of Anoka, as presented. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2023 Third Quarter Report

Wozney presented the ACD Third Quarter Report.

There was discussion about the recharge provided by the recent rain events. Johnson noted that there is information available through the Metropolitan Council related to recharge zones.

Kytonen asked for more information on Linton's discussions with the MPCA related to Trott Brook and the TMDL list. Linton commented that the MPCA was not open to discussion on that topic. He stated there was only one data point used to make the determination on Trott Brook.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS

JPA Review ~ Pages 4-8

Musgrove reviewed a change to the structural reference of the membership to match the other portions of the JPA. The Board continued to review the membership section of the document.

Musgrove asked if there should be additional guidelines on how members are appointed by cities. Weaver provided input on the method used by Anoka as did Holthus on the process used by Andover and both noted that they would not want to disrupt those processes. It was noted that the Board benefits from having people serve that are interested in this subject matter. Weaver stated that he would prefer to leave the membership appointment to the cities and would not want the LRRWMO JPA to specify how that should/must be done.

Musgrove noted that the next discussion would begin on the powers and duties of the Board section of the document.

ADJOURNMENT

A motion was made by Weaver, seconded by Holthus, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:05 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amanda Staple". The signature is fluid and cursive, with a prominent initial "A" and a long, sweeping tail.

Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. October 19, 2023, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. TimeSaver Secretarial 2024 Addendum
- G. NEW BUSINESS
 - 1. Permit #2023-18 ~ Jam Hops ~ Ramsey
 - 2. Permit #2023-19 ~ CSAH 9 Reconstruction ~ Andover
 - 3. Permit #2023-20 ~ CR 59 Turn Lanes ~ Andover
- H. CONSIDER COMMUNICATIONS
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT
 - 1. Riverbank Stabilization Projects
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Review ~ Pages 6-8 / Powers and Duties ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the November 16, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is December 21, 2023 – at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

NOVEMBER 16, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Stephanie Johnson of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Weaver, seconded by Holthus, to approve the November 16, 2023 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

October 19, 2023 Regular Meeting

Motion was made by Holthus, seconded by Weaver, to approve the October 19, 2023 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending October 31, 2023. Account balances for the period were: Checking, \$188,557.51; less permit account balance of (\$41,442.57); less Generation Plan Reserves balance of (\$29,493.43), for a total balance of \$117,621.51.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending October 31, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of \$3,147.68 (9-9-203 through 10-6-2023 engineering services), TimeSaver in the amount of \$778.12 (September 2023 secretarial services), Anoka County Conservation District in the amount of \$3,240 (3rd quarter administrative services), City of Ramsey #2012-08 in the amount of \$1,081.50 (COR Wetland deposit refund), NIK Management #2015-05 in the amount of \$317.95 (Harvest Estates deposit refund), Green Valley Greenhouse #2016-11 in the amount of \$249.50 (Green Valley deposit refund), Eagle Cove Land Co. #2016-19 in the amount of \$486.04 (Pearson Property deposit

refund), Eric Thompsen #2017-27, #2018-01 in the amount of \$209.40 (Rum River Prairie deposit refund), Centra North, LLC #2018-14 in the amount of \$302.78 (Cottages at the COR deposit refund), Robert Mikulac #2019-14 in the amount of \$96.50 (Ramsey Storage Center deposit refund), Dale Willis #2019-17 in the amount of \$343 (Trott Brook Farm deposit refund), Pleasureland RV #2019-18 in the amount of \$300.50 (Pleasureland RV deposit refund), Josh Peterson #2019-19 in the amount of \$300.50 (Name Brand Storage deposit refund), GiGi's Salon #2021-05 in the amount of \$173 (GiGi's Salon deposit refund), Java Properties #2021-08 in the amount of \$377 (O'Reilly's Auto Parts deposit refund), Rademacher Companies #2021-15b in the amount of \$377 (G-Will Liquor deposit refund).

Motion was made by Weaver, seconded by Holthus, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

TimeSaver Secretarial 2024 Addendum

Musgrove reviewed the memorandum from TimeSaver. Weaver noted that both Carla and Amanda do a great job.

Wozney noted that there would also be an option to increase the permit fees and stated that could come back to a future meeting for review as the LRRWMO permit fee is still low compared to other entities. The Board agreed that they would like to further discuss a potential increase to the permit fees at a future meeting.

Motion was made by Weaver, seconded by Holthus, to approve the TimeSaver Secretarial 2024 Addendum. Vote: 3 ayes, 0 nays. Motion carried.

Yager noted that she does not have a copy of the TimeSaver agreement and requested a copy.

Wozney noted the date of the agreement is December 31, 2023 and perhaps the addendum should not be signed until January. Musgrove commented she did not see a reason to delay the signing.

NEW BUSINESS

LRRWMO Permit #2023-18 ~ Jam Hops ~ Ramsey

Linton reviewed the November 2, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2023-18, Jam Hops, Ramsey, subject to nine (9) conditions as detailed in the Barr Engineering memorandum dated November 2, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-19 ~ CSAH 9 Reconstruction ~ Andover

Kytonen reviewed the November 10, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue its review and extend the 60-day review period as required, until a revised submittal is provided for review.

Johnson provided additional details noting that the project is split between two watersheds, but most of the discharge will go into the LRRWMO. She recognized that the rules of each entity are

a bit different and therefore there has been coordination and discussions with the County. She stated that those comments will be incorporated into the final plans.

Holthus asked if the widening of the roadway would require the rerouting of the water to Round Lake or whether that is necessary because of the trail. Johnson stated that she was unsure but could look at the plans and bring that answer back. She noted that she will also review the existing storm sewer setup.

Motion was made by Holthus, seconded by Weaver, to extend the 60-day review period and continue Permit #2023-19, CSAH 9 Reconstruction, Andover, as detailed in the Barr Engineering memorandum dated November 10, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-20 ~ CR 59 Turn Lanes ~ Andover

Kytonen reviewed the November 9, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO table the wetland boundary decision while the applicant provides updates per TEP's requested actions and the proper noticing has taken place.

Motion was made by Holthus, seconded by Weaver, to table Permit #2023-20, CR 59 Turn Lanes, Andover, as detailed in the Barr Engineering memorandum dated November 9, 2023. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Refund of Permit Balances ~ City of Ramsey

Linton noted that this is a list of permits to be refunded and confirmed that this is in addition to the refunds that were approved in the payment of the bills and would need separate action.

Motion was made by Holthus, seconded by Weaver, to authorize release of unused escrow for Permits #2017-13 Riverstone; #2017-21 Bunker Lake Industrial Park; #2017-28 Pearson Place; #2018-13 Bunker Lake Industrial Park HAA; #2018-23 Riverdale Drive Truck Utility Improvements; #2019-03 6021 Highway 10; #2019-04 COR Sapphire Addition; #2019-06 Green Valley Greenhouse; #2019-10 Rum River Central Park Bank Stabilize; #2019-11 Elk River Branch Line Block; #2019-30 CSAH 116 at TH47; #2020-04 Puma Street Improvements; #2020-07 Ramsey New PW Building; #2020-14 PID 19-32-25-31-0005; #2021-11 Rain for Rent; #2021-14 Bunker Lake Blvd Improvements; #2021-15a Becker Properties; #2021-20 AHSD Ramsey Elementary; #2021-21 County Road 64; #2021-22 Armstrong Roundabout; #2021-25 Green Valley Greenhouse; #2022-04 Riverdale Drive Trunk Utility Improvements; #2022-05 Viking Mold Building Expansion; #2022-06 Viking Mold Wetland Review; #2023-03 Ramsey Athletic Dome; and, #2023-07 Parkside Townhomes. Vote: 3 ayes, 0 nays. Motion carried.

ACD REPORT

Riverbank Stabilization Projects

Wozney stated that this is a follow up to the resident request mentioned at the last meeting. She stated that her memorandum included details on the project that was completed using the barge and confirmed that there was a funding match provided by the property owners. She commented on the value of the project and the benefit provided to the public waterway.

Weaver commented that he supports armoring the banks to reduce erosion. He also commented on the benefit to the aquatic habitat and fish population.

Musgrove asked and received confirmation that the grant used for this project was meant to be used for this type of project. Wozney commented that because of the use of those grant funds, the projects are heavily vetted by multiple agencies.

Musgrove asked if there are future projects of this nature planned, whether along the Mississippi or Rum. Wozney confirmed that there are potential projects in the que and an additional funding request has been made for grant funding. Nelson provided details on riverbank projects the City of Anoka is working on along the Rum River.

Kytonen stated that Andover has not been successful in obtaining landowner participation.

Weaver commented on the importance of these projects as the cleanup from the sediment and erosion is very expensive, as evident in the City of Anoka.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist. Musgrove suggested some updates to the checklist that would provide more accurate tracking.

OTHER BUSINESS

JPA Review ~ Pages 6-8/Powers and Duties

Musgrove commented that she did not have any changes proposed for this section, other than paragraph formatting for subsections.

Wozney commented that she will make the changes and bring forward the next four pages at the next meeting.

ADJOURNMENT

A motion was made by Holthus, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:47 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. November 16, 2023, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. 2024 Insurance Waiver
 - 4. Discuss Increasing Permit Fee
- G. NEW BUSINESS
 - 1. Permit #2023-19 ~ CSAH 9 Reconstruction ~ Andover
 - 2. Permit #2023-20 ~ CR 59 Turn Lanes ~ Andover
 - 3. Select a Representative for the WBIF Allocation Process ~ Wozney
- H. CONSIDER COMMUNICATIONS
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Review ~ Pages 9-12 ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the December 21, 2023 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is January 18, 2024– at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

DECEMBER 21, 2023

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Stephanie Johnson of Barr Engineering, Heather Lau of Barr Engineering, Anoka Engineering Technician Ben Nelson, Andover Natural Resources Technician Kameron Kytonen, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Yager requested to postpone the discussion related to permit fees to a future meeting.

Motion was made by Weaver, seconded by Holthus, to approve the December 21, 2023 agenda as amended. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

November 16, 2022 Regular Meeting

Motion was made by Holthus, seconded by Weaver, to approve the November 16, 2023 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending November 30 2023. Account balances for the period were: Checking, \$177,601.17; less permit account balance of (\$34,582.80), less Generation Plan reserves of (\$29,493.43), for a total balance of \$113,524.94.

Musgrove asked for additional details on the insurance charges. Yager noted that item was over budget in 2023 but additional funds have been budgeted for 2024.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending November 30, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of \$4,532 (10-7 through 11-3-23 engineering services), Barr Engineering in the amount of \$2,972 (11-4 through 12-1-23 engineering services), TimeSaver in the amount of \$750.23 (November 2023 secretarial services), Anoka Conservation District in the amount of \$15,404.36 (2023 monitoring and management services), Mark Rice #2021-26 in the amount of \$441 (Mark Rice), PSD, LLC #2017-21 in the amount of \$266.50 (Bunker Lake Industrial Park), PSD, LLC #2019-04 in the amount of \$96.50 (COR Sapphire Addition), E. John Dobbs #2017-28 in the amount of \$37 (Pearson Place), Hakanson Anderson #2018-13 in the amount of \$132.78 (Bunker Lake Industrial Park, HAA), Hakanson Anderson #2022-05 in the amount of \$232.50 (Viking Mold Wetland), City of Ramsey #2018-23 in the amount of \$434.56 (Riverdale Drive Trunk Utility Improvements), City of Ramsey #2020-05 in the amount of \$360 (Puma Street Improvements), City of Ramsey #2020-07 in the amount of \$806 (Public Works Building), Rademacher Family PTSHP #2021-15a in the amount of \$497.42 (Becker Properties), Short Elliot Hendrickson #2021-21 in the amount of \$863.76 (County Road 64), and Green Valley Greenhouse #2021-25 in the amount of \$360 (Green Valley Greenhouse).

Kytonen asked if Yager received his list of projects to close out prior to the meeting. Yager noted that the item has to be included on the agenda and that can appear on the next agenda as the list was received too late to be incorporated for this meeting.

Motion was made by Holthus, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2024 Insurance Waiver

Yager stated that annually the Board votes whether to waive or not waive monetary limits on municipal liability. She recommended that the Board continue not to waive the monetary limits.

Motion was made by Holthus, seconded by Weaver, to not waive the monetary limits on municipal liability. Vote: 3 ayes, 0 nays. Motion carried.

Discuss Increasing Permit Fee

Item removed from agenda.

NEW BUSINESS

LRRWMO Permit #2023-19 ~ CSAH 9 Reconstruction ~ Andover

Kytonen reviewed the December 14, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue the request to the January 2024 Board meeting, as they await additional information on the submittal.

Johnson provided additional details on the proposed road project, the path of runoff currently and as proposed, as well as the discussions between Barr Engineering on behalf of the LRRWMO, Anoka County, and the Coon Creek Watershed District.

Weaver asked if the adjacent farmland would be taking on water through its private ditch system. Johnson stated that much of the runoff would be managed through curb and gutter, directing that water to the ponds. Holthus commented that she does meet with the farmers on occasion and has not heard any concerns with flooding from those property owners.

Motion was made by Holthus, seconded by Weaver, to continue Permit #2023-19, CSAH 9 Reconstruction, Andover, as detailed in the Barr Engineering memorandum dated December 14, 2023. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-20 ~ CR 59 Turn Lanes ~ Andover

Kytonen reviewed the December 7, 2023 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the wetland boundaries and types as documented in the draft WCA Notice of Decision.

Holthus commented that this would seem like a great opportunity to add trails. Kytonen noted that this is an Anoka County project but believed that the City would become involved as it moves forward.

Motion was made by Holthus, seconded by Weaver, to approve the wetland boundaries and types as documented in the WCA Notice of Decision for Permit #2023-20, CR 59 Turn Lanes, Andover, as detailed in the Barr Engineering memorandum dated December 7, 2023. Vote: 3 ayes, 0 nays. Motion carried.

Select a Representative for the WBIF Allocation Process

Musgrove noted that a representative must be designated for the WBIF allocation process. She stated that she was the representative in the past and would be willing to participate again.

Motion was made by Weaver, seconded by Holthus, to appoint Musgrove as the LRRWMO Representative for the WBIF allocation process. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

No comments.

OTHER BUSINESS

JPA Review ~ Pages 9-12

Musgrove noted that a lot of the discussion thus far has been updated into the draft. She referenced subsection 21 on page nine and asked if there should be an additional statement included to reflect the record retention policy. She stated that perhaps legal counsel could provide input on that. She

referenced subsection 26 and asked if “as directed by the Plan” should be included. She suggested only reviewing page nine today and waiting until Wozney is present to discuss the additional pages.

ADJOURNMENT

A motion was made by Holthus, seconded by Musgrove, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:31 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amanda Staple". The signature is fluid and cursive, with a large initial "A" and a stylized "S".

Amanda Staple
Administrative Secretary