

**PRELIMINARY REGULAR AGENDA**

*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT’S FORUM
- E. APPROVE MINUTES
  - 1. March 21, 2024, Regular Meeting
- F. FINANCE MATTER
  - 1. Treasurer’s Report
  - 2. Payment of Bills
  - 3. 2023 Financial Statements
- G. NEW BUSINESS
  - 1. Permit #2022-09R ~ Legacy at Petersen Farms 3<sup>rd</sup> Addition ~ Andover
  - 2. Permit #2023-21A ~ West Rum River Trail Phase 1 ~ City of Anoka
  - 3. Permit #2024-02 ~ St. Katharine Drexel Church ~ Ramsey
  - 4. Permit #2024-03 ~ Light Bridge Academy ~ Ramsey
  - 5. Permit #2024-06 ~ Alpine Drive Street ~ City of Ramsey
  - 6. Permit #2024-07 ~ Juniper Woods Street ~ City of Ramsey
  - 7. Permit #2024-08 ~ Waterfront Village No Loss Exempt. ~ City of Ramsey
  - 8. Permit #2024-09 ~ Waterfront Village ~ City of Ramsey
  - 9. Permit #2024-10 ~ Harmony Farms ~ Ramsey
  - 10. Permit #2024-11 ~ 2024 St. Reconst. (S. Portion) ~ City of Andover
  - 11. Permit #2024-12 ~ 2024 Street Reconst. (S. Portion) No Loss Exempt. ~ City of Andover
  - 12. Permit #2024-13 ~ 2024 St. Reconst. (N. Portion) ~ City of Andover
  - 13. Permit #2024-14~ 2024 St. Reconst. (N. Portion) No Loss Exempt ~ City of Andover
  - 14. Consider Data Practices Policy ~ Wozney
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
  - 1. 2024 First Quarterly Report ~ Andover, Anoka, Ramsey
- J. ACD REPORT
  - 1. 2024 First Quarterly Report ~ Wozney
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
  - 1. JPA Update ~ Legal Review ~ Wozney
- N. ADJOURNMENT

**NOTE:** Some or all members of the Lower Rum River WMO may participate in the April 18, 2024 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

**Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or [becky.wozney@anokaswcd.org](mailto:becky.wozney@anokaswcd.org) for Zoom link information.**

*Pending:* Permit #2016-16 ~ 2274 164<sup>th</sup> Avenue Driveway Access ~ Wetland Replacement Plan

*Pending:* Permit #2022-07 ~ 54 Tiger Street ~ Ramsey

*Next Meeting:* Regular meeting is May 16, 2024– at 8:00 a.m.

\* PLEASE POST \*\*

**PUBLIC WELCOME TO ATTEND**

# LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

MARCH 21, 2024

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## CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

## ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Kim Kovich, Andover.

Voting members absent were: Valerie Holthus, Andover.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Greg Williams of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, and Gary VanScoy.

## APPROVE AGENDA

**Motion was made by Weaver, seconded by Kovich, to approve the March 21, 2024 agenda as presented.**

Further discussion: Wozney requested to add an item under New Business to Consider a Data Practices Policy. Weaver commented that new business items should be on the published agenda in order to take action. It was the Board consensus for that item to appear on the next agenda.

**Vote: 3 ayes, 0 nays. Motion carried.**

## RESIDENT'S FORUM

None.

## APPROVE MINUTES

February 15, 2024 Regular Meeting

**Motion was made by Weaver, seconded by Kovich, to approve the February 15, 2024 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.**

## FINANCE MATTERS

### Treasurer's Report

Yager presented the Treasurer's Report for the period ending February 29, 2024. Account balances for the period were: Checking, \$157,279.02; less permit account balance of (\$40,243.42), less Generation Plan reserves balance of (\$29,493.43); for a total balance of \$87,542.17.

Musgrove noted that perhaps the Board should begin to have a line item in the budget to plan for the next update to the Generation Plan.

**Motion was made by Weaver, seconded by Kovich, to accept the Treasurer's Report for the period ending February 29, 2024. Vote: 3 ayes, 0 nays. Motion carried.**

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$809.70 (February secretarial services), and RTY Consulting in the amount of \$2,890.00 (Check reissue).

**Motion was made by Weaver, seconded by Kovich, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

NEW BUSINESS

LRRWMO Permit #2023-21 ~ West Rum River Trail ~ Phase 1 ~ City of Anoka

Nelson reviewed the March 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum.

**Motion was made by Weaver, seconded by Kovich, to approve Permit #2023-21, West Rum River Trail ~ Phase 1, City of Anoka, subject to nine (9) conditions as detailed in the Barr Engineering memorandum dated March 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2024-01 ~ The COR Roadways ~ City of Ramsey

Linton reviewed the March 15, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum.

**Motion was made by Weaver, seconded by Kovich, to approve Permit #2024-01, The COR Roadways, City of Ramsey, subject to nine (9) conditions as detailed in the Barr Engineering memorandum dated March 15, 2024. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2024-02 ~ St. Katharine Drexel Church ~ Ramsey

Linton reviewed the March 11, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to 12 conditions detailed in the memorandum.

Musgrove referenced the previous concerns with flooding expressed by residents in this area and noted the reduction to the stormwater rate, which is great. She noted that it is also great to see the church able to move forward with expansion.

**Motion was made by Weaver, seconded by Musgrove, to approve Permit #2024-02, St. Katharine Drexel Church, Ramsey, subject to 12 conditions as detailed in the Barr Engineering memorandum dated March 11, 2024. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2024-04 ~ Barthel's Rum River Acres/White Pine Estates Streets ~ City of Ramsey

Linton reviewed the March 8, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

**Motion was made by Weaver, seconded by Kovich, to approve Permit #2024-04, Barthel's Rum River Acres/White Pine Estates Streets, City of Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated March 8, 2024. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2024-05 ~ Halls Dover Acres Street Reconstruction ~ City of Ramsey

Linton reviewed the March 15, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

**Motion was made by Weaver, seconded by Kovich, to approve Permit #2024-05, Halls Dover Acres Street Reconstruction, City of Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated March 15, 2024. Vote: 3 ayes, 0 nays. Motion carried.**

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD REPORT ~ None

OLD BUSINESS

Public Process for Administration of the Wetlands Conservation Act (WCA)

Wozney stated that this is the updated version as previously discussed. Musgrove asked and received confirmation that this was informational.

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

Weaver commented that he would be interested in the level of Lake Itasca as residents had made comments last year and this has been a dry winter.

Musgrove commented that she was excited to see that the Board will have a boat tour this year. Wozney replied that would be dependent upon water levels and navigation. It was determined that the Board will continue to discuss that possibly as the season moves along.

OTHER BUSINESS

JPA Review ~ Pages 13-18

Musgrove referenced 10A related to condemnation authority and did not believe that is within the LRRWMO Plan. Linton stated that was perhaps blanket language from the State that was put into

the boiler plate for the JPA. Musgrove suggested that the Attorney be asked as to whether that should remain or be removed. She then welcomed comments on the portion of the JPA related to finances and it was suggested that the Attorney review the requirement for the Treasurer to have a bond, whether language should be left in related to items that do not seem applicable to the WMO (a building, WMO projects and related reports to the cities). Musgrove also asked that the paragraphs/subdivisions be numbered/lettered for clarity. She also referenced the language related to the duration of the JPA and asked if that should be updated to reflect a specific time period, such as ten years, or to provide a more indefinite length. Linton provided historical data on the length of previous JPA's and believed that the duration should be for an additional ten years. The Board agreed.

The Board agreed that the Attorney should review the updates as discussed over the last few meetings. It was agreed that the Board should then review the document before sending to its member cities.

ADJOURNMENT

A motion was made by Kovich, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:06 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amanda Staple". The signature is fluid and cursive, with a large initial "A" and a stylized "S".

Amanda Staple  
Administrative Secretary



Lower  
Rum River  
WMO

Lower Rum River Watershed Management Org Board

Debra Musgrove, Chair  
Valerie Holthus, Vice Chair  
Jeff Weaver, Treasurer

**Meeting Date:** April 18, 2024

**Item Description:** Treasurer Report

Lower Rum River Watershed Management Organization Board (LRRWMO):

Attached are the monthly financial reports for the period ending March 31, 2024. In addition, the detailed permit list through April 10, 2024, and bill list for April 2024 are included. Quickbooks reporting is on an accrual basis.

LRRWMO has a total current cash balance of \$163,746.13 less the net permit balance of (\$37,145.92) less Generation Plan reserves of (\$29,493.43) leaving an available balance of \$87,542.17.

2024 Revenues - \$15,991.45

2024 Expenditures - \$20,436.27

The permit list reflects outstanding receivables highlighted in yellow of (\$6,866.50).

The bill list for April includes 3 checks for a total of \$16,074.25.

The December 31, 2023, Year-end Financial Statements are included for your review. At year-end the LRRWMO has unrestricted net assets of \$116,960. During 2023 the LRRWMO had an increase in its' net position of \$17,025.

Respectfully Submitted,

Lori Yager  
Deputy Treasurer  
RTY Consulting  
612-518-7641  
[kayyag@gmail.com](mailto:kayyag@gmail.com)

**Lower Rum River Watershed Management Organization**  
**Budget vs. Actuals: 2024 Original - FY24 P&L**  
**March 2024**

	March Actual	Actual	Total Budget	% of Budget
<b>Revenue</b>				
320 City Assessments	-	-	100,000.00	0.00%
330 Intergovernmental Revenue	-	885.47	1,500.00	59.03%
340 Miscellaneous	-	-		
352 Engineering Fees	-	10,586.97	36,000.00	29.41%
354 Service Fees	1,050.00	2,400.00	3,000.00	80.00%
<b>Total Revenue</b>	<b>1,050.00</b>	<b>13,872.44</b>	<b>140,500.00</b>	<b>9.87%</b>
<b>Expenditures</b>				
402 Accountant	2,486.25	2,486.25	8,000.00	31.08%
412 Administration engineering	2,846.50	2,846.50	13,500.00	21.09%
414 Permit Review	9,747.50	9,747.50	39,000.00	24.99%
420 Insurance	-	2,609.00	2,800.00	93.18%
445 Office Supplies & Software	189.00	189.00	715.00	26.43%
455 Postage, copying, etc.	26.00	109.52	1,300.00	8.42%
475 Secretarial Services	779.00	2,448.50	9,500.00	25.77%
490 Miscellaneous expense	-		3,670.00	0.00%
500 Water Management Projects				
505 Annual report to BWSR	-	-	900.00	0.00%
510 Anoka Co. Water Resource Outr Coll	-	-	3,680.00	0.00%
520 Lake Level Monitoring	-	-	1,400.00	0.00%
525 Lake Water Quality Monitoring	-	-	2,400.00	0.00%
526 River or Project Tour	-		1,000.00	
530 Rum River Water Quality Monitoring	-	-	2,180.00	0.00%
535 Stream Biomonitoring with Students	-	-	1,000.00	0.00%
550 Water Quality Cost Share Program	-	-	6,000.00	0.00%
555 Water Resource Coordinator	-	-	15,000.00	0.00%
560 Web site management	-	-	960.00	0.00%
565 Wetland Education - (newsletters)	-	-	1,120.00	0.00%
570 Wetland Monitoring	-	-	2,175.00	0.00%
575 Writing grant application fees	-	-	1,100.00	0.00%
585 WBIF Grant	-	-	18,600.00	-
Total 500 Water Management Projects	-	-	57,515.00	0.00%
Legal & Professional Services	-	-	4,000.00	0.00%
435 Legal	-		-	
Total Legal & Professional Services	-	-	4,000.00	0.00%
<b>Total Expenses</b>	<b>3,480.25</b>	<b>20,436.27</b>	<b>140,000.00</b>	<b>14.60%</b>
Net Operating Income	(2,430.25)	(6,563.83)	500.00	-1312.77%
Other Income				
375 Interest income	726.81	2,119.01	2,500.00	84.76%
<b>Net Income (Loss)</b>	<b>(1,703.44)</b>	<b>(4,444.82)</b>	<b>3,000.00</b>	<b>-148.16%</b>

Lower Rum River Water Management Organization  
Treasurer's Statement of Cash Receipts and  
Disbursements for the Period of  
March 31, 2024

Checking/Savings Accounts with 4M Fund:

Balance \$ 157,279.02

Receipts:

Lenar	Permit #24-10	\$ 850.00
Short Elliott	Permit #23-19	\$ 850.00
City of Andover	Permit #24-11	\$ 850.00
City of Andover	Permit #24-12	\$ 1,150.00
City of Andover	Permit #24-13	\$ 850.00
City of Andover	Permit #24-14	\$ 1,150.00
Otto Associates	Permit #24-03	\$ 850.00

Interest \$ 726.81

Total Receipts \$ 7,276.81

Disbursements:	<u>Check #</u>	<u>Payable</u>	
	2665	TimeSaver Off Site Sec.	(809.70)

Total Disbursements \$ (809.70)

Balance \$ 163,746.13

Less Permit Account Balance 37,145.92

Less 2018 4th Generation Plan Reserve = \$110,000 29,493.43

Available Balance \$ 97,106.78



Lower Rum River Watershed Management Organization

102 4 M FUND - PMA, Period Ending 03/31/2024

RECONCILIATION REPORT

Reconciled on: 04/10/2024

Reconciled by: Lori Yager

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	161,075.84
Interest earned.....	726.81
Checks and payments cleared (2).....	-3,796.82
Deposits and other credits cleared (1).....	6,550.00
Statement ending balance.....	<u>164,555.83</u>

Uncleared transactions as of 03/31/2024.....	-809.70
Register balance as of 03/31/2024.....	163,746.13

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/15/2024	Check	2663	Anoka County	-906.82
03/21/2024	Bill Payment	2666	RTY Consulting	-2,890.00
<b>Total</b>				<b>-3,796.82</b>

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/21/2024	Deposit			6,550.00
<b>Total</b>				<b>6,550.00</b>

Additional Information

Uncleared checks and payments as of 03/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/21/2024	Bill Payment	2665	TimeSaver Off Site Secretarial...	-809.70
<b>Total</b>				<b>-809.70</b>

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
SUMMARY OF PERMIT FEE APPLICATIONS  
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024	
	Permit Fee		Barr Engineering	Administrative	Total				
<b>Town Center A.U.A.R. Ramsey 03-07</b>	04/29/03	\$ 500.00	06/19/03	\$ 4,471.08	\$ 50.00	\$ 25,134.20	\$ -	\$ -	\$ -
	06/19/03	\$ 5,000.00	07/17/03	\$ 631.68					
	10/10/03	\$ 2,500.00	08/21/03	\$ 1,383.73					
	10/15/03	\$ 1,500.00	09/18/03	\$ 760.00					
	11/21/03	\$ 1,500.00	10/16/03	\$ 1,921.28					
<b>Glenn Rehbein Excavating bond dated 5/26/05 Paid</b>	04/21/04	\$ 2,000.00	11/20/03	\$ 1,415.99					
	02/04/05	\$ 5,000.00	12/18/03	\$ 656.22					
	10/20/06	\$ 70.95	01/15/04	\$ 84.00					
	11/17/06	\$ 80.00	03/18/04	\$ 719.00					
	09/24/07	\$ 72.00	04/15/04	\$ 42.00					
	11/26/07	\$ 128.00	05/20/04	\$ 887.35					
	04/25/08	\$ 16.00	06/17/04	\$ 3,038.03					
<b>Bond paid 59,000.00</b>	01/22/09	\$ 208.00	07/15/04	\$ 490.50					
	04/21/09	\$ 320.00	08/19/04	\$ 426.00					
	2/18/2011	\$ 72.00	09/16/04	\$ 10.50					
<b>Country Oaks No. Utility 14-15 Andover</b>	11/21/14	\$ 175.00	12/26/14	\$ 544.00	\$ 175.00	\$ 914.50	\$ -	\$ -	\$ -
	05/05/15	\$ 697.00	01/26/15	\$ 153.00					
	08/07/15	\$ 42.50	04/10/15	\$ 42.50					Closed in January 2024
<b>Future Public Works Site 15-04 Anoka</b>	04/22/15	\$ 800.00	05/04/15	\$ 127.50	\$ 100.00	\$ 295.50	\$ 504.50	\$ -	\$ 504.50
			06/08/15	\$ 51.00					
			09/23/15	\$ 17.00					
<b>Northfork Alpine Add. 15-19 Ramsey</b>	01/08/16	\$ 800.00	02/17/16	\$ 357.00	\$ 100.00	\$ 1,356.54	\$ -	\$ -	\$ -
	08/11/16	\$ 403.54	06/07/16	\$ 263.50					
	09/08/16	\$ 136.00	06/27/16	\$ 483.04					
	06/13/18	\$ 17.00	08/05/16	\$ 136.00					
			04/25/18	\$ 17.00					
<b>2274 - 164th Avenue 16-16 Andover</b>	09/22/16	\$ 800.00	10/25/16	\$ 161.50	\$ 100.00	\$ 2,485.24	\$ -	\$ -	\$ -
	04/25/17	\$ 867.38	11/28/16	\$ 708.88					
	01/31/18	\$ 68.00	12/29/16	\$ 697.00					Invoice #500 to new owners, Shawn & Stephanie Mars - 6-20-22
	08/17/18	\$ 17.00	08/11/17	\$ 68.00					
	05/09/23	\$ 732.86	04/25/18	\$ 17.00					
			09/16/21	\$ 59.50					
			11/29/21	\$ 25.50					
			12/13/21	\$ 251.90					
			01/19/22	\$ 51.00					
			3/7/2022	\$ 42.50					
Invoice sent to new owners, Shawn & Stephanie Mars - 6-10-22			7/18/2022	\$ 302.46					
<b>Eastview Meadows 17-06 Anoka</b>	04/07/17	\$ 800.00	05/18/17	\$ 433.50	\$ 100.00	\$ 610.00	\$ 190.00	\$ -	\$ 190.00
			07/12/17	\$ 76.50					
<b>Norlex Turf Black Dirt 17-29 Andover</b>	10/27/17	\$ 1,800.00	12/29/17	\$ 391.00	\$ 100.00	\$ 984.00	\$ 816.00	\$ 816.00	\$ -
			01/30/18	\$ 450.50					
			02/19/18	\$ 42.50					Closed in January 2024

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
SUMMARY OF PERMIT FEE APPLICATIONS  
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures				Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024
	Permit Fee		Barr Engineering	Administrative	Total				
<b>Bunker Lake &amp; Puma St Impr 18-03 Ramsey</b>	04/06/18	\$ 800.00	05/14/18 \$ 391.00	\$ 100.00	\$ 491.00	\$ 309.00	\$ -	\$ 309.00	
<b>Jeff Bergeron Estates at Cedar Ridge 18-10 Andover</b>	07/30/18 \$ 800.00 2/4/2019 \$ 753.50 09/11/19 \$ 829.63 11/14/19 \$ 34.00		08/21/18 \$ 119.00 09/27/18 \$ 379.13 10/27/18 \$ 527.00 11/12/18 \$ 187.00 12/28/18 \$ 425.00 01/25/19 \$ 68.00 03/31/19 \$ 127.50 07/18/19 \$ 450.50 09/09/19 \$ 34.00	\$ 100.00	\$ 2,417.13	\$ -	\$ -	\$ -	
								Closed in January 2024	
<b>City of Andover Water Mgmt Update 18-11 Andover</b>	07/30/18 \$ 407.50 Billed to Admin		08/21/18 \$ 127.00 09/27/18 \$ 178.50 10/24/18 \$ 102.00	\$ -	\$ 407.50	\$ -	\$ -	\$ -	
								Closed in January 2024	
<b>Duane Kuiken 1565 161st Ave NW 18-17 Andover</b>	10/10/18 \$ 875.00 8/12/2019 \$ 1,245.49 11/12/19 \$ 51.77 03/16/21 \$ 51.00 05/17/21 \$ 85.00 03/21/22 \$ 92.92		11/12/18 \$ 144.50 12/28/18 \$ 650.58 01/25/19 \$ 212.50 01/28/19 \$ 365.50 03/31/19 \$ 629.00 04/08/19 \$ 51.00 Late Fee \$ 18.41 Late Fee \$ 0.77 02/10/21 \$ 51.00 03/02/21 \$ 85.00	\$ 100.00	\$ 2,308.26	\$ 92.92	\$ 92.92	\$ - Billed 7/18 Inv. 432-10/18/19 Inv. 473 - 03/01/21 Inv. 484 - 07/01/21	
								Closed in January 2024	
<b>City of Anoka Anoka Unfiltration Credits 18-22 Anoka</b>	01/11/19 \$ 800.00		01/25/19 \$ 520.40	\$ 100.00	\$ 620.40	\$ 179.60	\$ -	\$ 179.60	
<b>BRB Development The Lock-Up 18-25 Anoka</b>	01/18/19 \$ 800.00		03/31/19 \$ 314.50	\$ 100.00	\$ 414.50	\$ 385.50	\$ -	\$ 385.50	
<b>6601 McKinley St NW ACE Transfer Station Facility 19-01 Ramsey</b>	04/22/19 \$ 800.00 9/11/2019 \$ 396.50		06/20/19 \$ 1,096.50	\$ 100.00	\$ 1,196.50	\$ -	\$ -	\$ -	

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
SUMMARY OF PERMIT FEE APPLICATIONS  
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024	
	Permit Fee		Barr Engineering	Administrative	Total				
<b>Suite Living Senior of Ramsey 19-16 Ramsey</b>	08/22/19	\$ 800.00	10/22/19 \$ 408.00	\$ 100.00	\$ 508.00	\$ 292.00	\$ -	\$ 292.00	
<b>Meadows at Petersen Farms 19-20 Andover</b>	09/03/19 \$ 75.00 9/3/2019 \$ 2,000.00 06/30/20 \$ 5,401.00		10/22/19 \$ 756.14 11/22/19 \$ 221.00 07/27/20 \$ 306.00 08/27/20 \$ 357.00 10/08/20 \$ 1,598.00	\$ 100.00	\$ 3,338.14	\$ 4,137.86	\$ 4,137.86	\$ -	
								Closed in January 2024	
<b>Pearson Farm South 8846 Hwy 10 NW 19-23 Ramsey</b>	10/17/19	\$ 2,800.00	11/22/19 \$ 352.18 12/19/19 \$ 280.50	\$ 175.00	\$ 807.68	\$ 1,992.32	\$ -	\$ 1,992.32	
<b>City of Ramsey Ramsey Villas 19-27 Ramsey</b>	10/28/19 \$ 1,500.00 10/28/19 \$ 150.00 08/24/20 \$ 800.00		11/22/19 \$ 360.68 12/19/19 \$ 306.00 10/16/20 \$ 467.50 11/20/20 \$ 340.00	\$ 175.00	\$ 1,649.18	\$ 800.82	\$ -	\$ 800.82	
<b>Anoka-Hennepin School Dist. Fred Moore Campus 19-28 Anoka</b>	10/28/19 \$ 800.00 02/25/21 \$ 116.00 01/11/22 \$ 42.50		12/19/19 \$ 153.00 01/20/20 \$ 144.50 02/21/20 \$ 127.50 03/23/20 \$ 17.00 04/13/20 \$ 59.50 04/30/20 \$ 17.00 06/02/20 \$ 42.50 11/20/20 \$ 212.50 12/11/20 \$ 42.50 9/16/2021 \$ 42.50	\$ 100.00	\$ 958.50	\$ -	\$ -	\$ -	
<b>Riverside 20-02 Anoka</b>	02/14/20	\$ 1,875.00	03/23/20 \$ 102.00 04/13/20 \$ 348.50 04/30/20 \$ 739.50 06/02/20 \$ 76.50	\$ 175.00	\$ 1,441.50	\$ 433.50	\$ -	\$ 433.50	
<b>Wesp Property 20-05 Andover</b>	05/20/20 \$ 1,575.00 06/30/20 \$ 800.00 10/27/20 \$ 828.23 12/18/20 \$ 127.50		07/07/20 \$ 348.50 07/27/20 \$ 1,158.23 08/27/20 \$ 527.00 10/08/20 \$ 994.50 10/16/20 \$ 127.50	\$ 175.00	\$ 3,330.73	\$ -	\$ -	\$ -	
								Closed in January 2024	
<b>The Preserve at Northfork 20-08 Ramsey</b>	08/05/20	\$ 800.00	10/08/20	\$ 578.00	\$ 100.00	\$ 678.00	\$ 122.00	\$ -	\$ 122.00
<b>Meadows at Petersen Farms (Phase 2) 20-09 Andover</b>	08/10/20 \$ 800.00 12/14/20 \$ 1,127.50		10/16/20 \$ 1,827.50	\$ 100.00	\$ 1,927.50	\$ -	\$ -	\$ -	

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
SUMMARY OF PERMIT FEE APPLICATIONS  
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
<b>Ramsey Villas North 20-10 Ramsey</b>	08/11/20	\$ 1,875.00	10/08/20 \$ 204.00 10/16/20 \$ 535.75	\$ 175.00	\$ 914.75	\$ 960.25	\$ -	\$ 960.25
<b>Hampton Townhomes 20-11 Ramsey</b>	08/21/20	\$ 800.00	08/21/20 \$ 800.00 10/08/20 \$ 85.00 10/16/20 \$ 467.50	\$ 100.00	\$ 1,452.50	\$ (652.50)	\$ -	\$ (652.50) Inv. 463 - 10/16/20 Inv. 469 - 12/01/20 emailed 02/01/21 emailed 03/01/21
<b>Northfork Meadows 21-02 Ramsey</b>	03/01/21 \$ 800.00 8/17/2021 \$ 1,399.50 01/11/22 \$ 161.50 07/31/22 \$ 824.50		03/31/21 \$ 442.00 04/27/21 \$ 739.50 05/26/21 \$ 544.00 06/23/21 \$ 374.00 07/29/21 \$ 892.50 08/30/21 \$ 93.50	\$ 100.00	\$ 3,185.50	\$ -	\$ -	\$ -
<b>Andover Village 21-03 Andover</b>	02/19/21 \$ 800.00 12/22/21 \$ 694.00 07/31/22 \$ 127.50		3/2/2021 \$ 127.50 03/31/21 \$ 272.00 04/27/21 \$ 1,088.00 05/26/21 \$ 34.00	\$ 100.00	\$ 1,621.50	\$ -	\$ -	\$ - Closed in January 2024
<b>VOA Anoka Sr. Housing 21-06 Anoka</b>	04/15/21 \$ 800.00 02/28/22 \$ 175.50		04/27/21 \$ 127.50 05/26/21 \$ 569.50 06/23/21 \$ 178.50	\$ 100.00	\$ 975.50	\$ -	\$ -	\$ -
<b>US 10 and 56 21-07 Ramsey</b>	04/26/21 \$ 1,575.00 01/11/22 \$ 206.50 07/31/22 \$ 34.16		05/26/21 \$ 1,079.66 06/23/21 \$ 561.00	\$ 175.00	\$ 1,815.66	\$ -	\$ -	\$ -
<b>Pinewski 4th Addition 21-09 Anoka</b>	06/04/21 \$ 800.00		06/23/21 \$ 170.00 07/29/21 \$ 187.00 08/30/21 \$ 102.00	\$ 100.00	\$ 559.00	\$ 241.00	\$ -	\$ 241.00
<b>Bunker Lake Ind. Park Bldg 4 21-10 Ramsey</b>	06/17/21 \$ 800.00 12/29/21 \$ 31.00		07/29/21 \$ 612.00 08/30/21 \$ 119.00	\$ 100.00	\$ 831.00	\$ -	\$ -	\$ -
<b>William Woods 21-12 Ramsey</b>	06/17/21 \$ 3,875.00		06/23/21 \$ 85.00 07/29/21 \$ 714.00 08/30/21 \$ 1,091.52 09/16/21 \$ 858.50 11/12/21 \$ 68.00	\$ 275.00	\$ 3,092.02	\$ 782.98	\$ -	\$ 782.98
<b>Ramsey Spec Ind. Bldgs 21-13 Ramsey</b>	06/18/21 \$ 800.00		07/29/21 \$ 569.50 08/30/21 \$ 119.00	\$ 100.00	\$ 788.50	\$ 11.50	\$ -	\$ 11.50

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
SUMMARY OF PERMIT FEE APPLICATIONS  
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	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024	
	Permit Fee		Barr Engineering	Administrative	Total				
<b>Lynwood 21-16</b>	07/23/21	\$ 1,500.00	08/30/21	\$ 170.00	\$ 175.00	\$ 2,752.08	\$ -	\$ -	\$ -
	08/11/21	\$ 75.00	09/16/21	\$ 418.08					
<b>Ramsey</b>	10/25/21	\$ 800.00	11/12/21	\$ 246.50					
	07/31/22	\$ 79.58	11/29/21	\$ 467.50					
	03/06/23	\$ 297.50	12/13/21	\$ 807.50					
			01/19/22	\$ 170.00					
			11/04/22	\$ 297.50					
<b>6841 173rd Ave NW 21-18 Ramsey</b>	08/17/21	\$ 1,575.00	09/16/21	\$ 239.58	\$ 175.00	\$ 712.08	\$ 862.92	\$ -	\$ 862.92
			11/12/21	\$ 297.50					
<b>Trott Brook North 21-19 Ramsey</b>	08/17/21	\$ 2,075.00	09/16/21	\$ 325.14	\$ 175.00	\$ 18,792.48	\$ -	\$ -	\$ -
	10/18/21	\$ 10,295.50	11/12/21	\$ 544.00					
	12/03/22	\$ 4,949.48	11/29/21	\$ 1,003.00					
	09/01/23	\$ 127.50	12/13/21	\$ 1,495.84					
	11/20/23	\$ 1,345.00	01/19/22	\$ 1,802.00					
			03/07/22	\$ 2,006.00					
			03/16/22	\$ 374.00					
			04/06/22	\$ 3,439.00					
			05/05/22	\$ 2,356.50					
			06/15/22	\$ 892.50					
			07/18/22	\$ 833.00					
			07/18/22	\$ 459.00					
			08/12/22	\$ 1,241.00					
			09/09/22	\$ 374.00					
			12/02/22	\$ 127.50					
			04/21/23	\$ 75.00					
			05/19/23	\$ 1,035.00					
			06/16/23	\$ 235.00					
<b>HOM Anoka Addition 21-23 Anoka</b>	09/23/21	\$ 800.00	11/12/21	\$ 170.00	\$ 100.00	\$ 1,681.00	\$ -	\$ -	\$ -
	03/21/22	\$ 277.50	11/29/21	\$ 340.00					
	07/31/22	\$ 391.00	12/13/21	\$ 85.00					
	03/06/23	\$ 212.50	01/19/22	\$ 722.50					
			03/07/22	\$ 51.00					
			07/18/22	\$ 127.50					
			08/12/22	\$ 85.00					
<b>CSAH 58 (177th Ave NW) 21-24 Andover</b>	09/28/21	\$ 2,075.00	11/12/21	\$ 262.18	\$ 175.00	\$ 1,168.18	\$ 906.82	\$ 906.82	\$ -
			11/29/21	\$ 204.00					
			12/13/21	\$ 255.00					
			01/19/22	\$ 229.50					
			03/07/22	\$ 42.50					Closed in January 2024
<b>CenterPoint 173rd Ave 21-28 Ramsey</b>	11/18/21	\$ 1,075.00	12/13/21	\$ 327.84	\$ 175.00	\$ 1,012.84	\$ 62.16	\$ -	\$ 62.16
			01/19/22	\$ 467.50					
			03/07/22	\$ 42.50					
<b>Riverstone South 21-29 Ramsey</b>	11/18/21	\$ 800.00	01/19/22	\$ 425.00	\$ 100.00	\$ 1,756.50	\$ -	\$ -	\$ -
	07/31/22	\$ 956.50	03/07/22	\$ 136.00					
			03/16/22	\$ 1,095.50					

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
SUMMARY OF PERMIT FEE APPLICATIONS  
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	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024	
	Permit Fee		Barr Engineering	Administrative	Total				
<b>Andover Crossing - Apt 21-30 Andover</b>	12/09/21	\$ 800.00	03/07/22	\$ 382.50	\$ 100.00	\$ 1,188.00	\$ -	\$ -	\$ -
	07/31/22	\$ 388.00	03/16/22	\$ 663.00					
			05/05/22	\$ 42.50					
<b>Andover Crossing - Commerical 21-31 Andover</b>	12/10/21	\$ 800.00	03/07/22	\$ 170.00	\$ 100.00	\$ 635.50	\$ 164.50	\$ -	\$ 164.50
			03/16/22	\$ 323.00					
			05/05/22	\$ 42.50					
<b>Andover Crossing - Sr. Housing 21-32 Andover</b>	12/29/21	\$ 800.00	01/19/22	\$ 212.50	\$ 100.00	\$ 1,060.50	\$ -	\$ -	\$ -
	07/31/22	\$ 260.50	03/07/22	\$ 297.50					
			03/16/22	\$ 323.00					
			04/06/22	\$ 85.00					
			05/05/22	\$ 42.50					
<b>Pine Hills N Wetland Restor WCA 22-02 Andover</b>	02/22/22	\$ 1,075.00	04/06/22	\$ 518.50	\$ 175.00	\$ 778.50	\$ 296.50	\$ -	\$ 296.50
			05/05/22	\$ 85.00					
<b>Pine Hills N Wetland Restor Eros 22-03 Andover</b>	02/22/22	\$ 800.00	04/06/22	\$ 340.00	\$ 100.00	\$ 440.00	\$ 360.00	\$ -	\$ 360.00
<b>AKA 54 Tiger St. Electric Line 22-07 Ramsey</b>	07/31/22	\$ 1,075.00	07/18/22	\$ 671.47	\$ 75.00	\$ 1,201.97	\$ -		\$ -
	02/12/24	\$ 126.97	07/18/22	\$ 34.00					
			08/12/22	\$ 119.00					
			09/09/22	\$ 25.50					
			10/07/22	\$ 51.00					
			11/04/22	\$ 17.00					
			12/02/22	\$ 34.00					
			10/06/23	\$ 175.00					
<b>Pact Charter School - Wetland 22-08 Ramsey</b>	05/13/22	\$ 1,575.00	06/15/22	\$ 331.50	\$ 175.00	\$ 1,237.47	\$ 337.53		\$ 337.53
			07/18/22	\$ 509.97					
			07/18/22	\$ 34.00					
			09/09/22	\$ 187.00					
<b>Petersen Farms Phase 3 22-09 Andover</b>	05/03/22	\$ 1,575.00	06/15/22	\$ 408.00	\$ 175.00	\$ 1,243.47	\$ 331.53		\$ 331.53
			07/18/22	\$ 484.47					
			07/18/22	\$ 34.00					
			11/04/22	\$ 17.00					
			08/11/23	\$ 125.00					

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
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	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
<b>Petersen Farms Site Development</b>	11/03/22	\$ 800.00	11/04/22	\$ 552.50	\$ 100.00	\$ 14,094.75	\$ -	\$ -
<b>22-09R</b>	03/13/23	\$ 2,215.00	12/04/22	\$ 1,343.00				
<b>Andover</b>	06/12/23	\$ 465.50	12/31/22	\$ 765.00				
	07/21/23	\$ 3,135.00	01/27/23	\$ 255.00				
	10/02/23	\$ 4,155.00	02/24/23	\$ 450.00				
	12/14/2023	\$ 3,324.25	03/24/23	\$ 15.00				
			04/21/23	\$ 375.00				
			05/19/23	\$ 495.00				
			06/16/23	\$ 2,265.00				
			07/14/23	\$ 630.00				
			08/11/23	\$ 3,525.00				
			08/08/23	\$ 249.25	<b>TS</b>			
			09/08/23	\$ 3,075.00				
<b>CSAH 7 &amp; 143rd Ave.</b>	05/03/22	\$ 800.00	06/15/22	\$ 467.50	\$ 100.00	\$ 567.50	\$ 232.50	\$ 232.50
<b>22-10</b>								
<b>Andover/Anoka</b>								
<b>Rivenwick 4th Addition</b>	06/11/22	\$ 800.00	07/18/22	\$ 552.50	\$ 100.00	\$ 1,247.50	\$ -	\$ -
<b>22-11</b>	10/02/23	\$ 447.50	07/18/22	\$ 425.00				
<b>Ramsey</b>			08/12/22	\$ 85.00				
			09/09/22	\$ 85.00				
<b>Pact Charter School - Grading</b>	07/31/22	\$ 800.00	08/12/22	\$ 255.00	\$ 100.00	\$ 1,528.00	\$ 728.00	\$ 728.00
<b>22-12</b>	07/10/23	\$ 728.00	09/09/22	\$ 977.50				
<b>Ramsey</b>	07/21/23	\$ 728.00	10/07/22	\$ 195.50				
<b>Summergate Development</b>	09/02/22	\$ 1,575.00	09/09/22	\$ 255.00	\$ 75.00	\$ 910.75	\$ 664.25	\$ 664.25
<b>22-13</b>			10/07/22	\$ 393.75				
<b>Ramsey</b>			11/04/22	\$ 187.00				
<b>Trott Brook Crossing</b>	09/02/22	\$ 800.00	09/09/22	\$ 1,880.00	\$ 100.00	\$ 2,337.00	\$ -	\$ -
<b>22-14</b>	09/01/23	\$ 1,537.00	10/07/22	\$ 357.00				
<b>Ramsey</b>								
<b>Rum River Bank Stabilization</b>	10/03/22	\$ 1,075.00	10/07/22	\$ 529.75	\$ 75.00	\$ 766.25	\$ 308.75	\$ 308.75
<b>22-15</b>			11/04/22	\$ 161.50				
<b>Anoka</b>								
<b>Lil Explorers Daycare</b>	10/03/22	\$ 800.00	10/07/22	\$ 255.00	\$ 100.00	\$ 355.00	\$ 445.00	\$ 445.00
<b>22-16</b>								
<b>Ramsey</b>								
<b>Kelsey Round Lake Park</b>	10/03/22	\$ 1,075.00	10/07/22	\$ 206.75	\$ 75.00	\$ 562.25	\$ 512.75	\$ 512.75
<b>22-17</b>			11/04/22	\$ 170.00				
<b>Andover</b>			12/02/22	\$ 110.50				



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	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
<b>Dalske Woodlands Boardwalk 22-18 Andover</b>	\$ 1,075.00		10/07/22 \$ 206.75 11/04/22 \$ 136.00 12/02/22 \$ 119.00	\$ 75.00	\$ 536.75	\$ 538.25	\$ 538.25	\$ -
								Closed in January 2024
<b>161st Ave. Reconstruct 22-19 Andover</b>	10/03/22 \$ 1,075.00 03/06/23 \$ 113.75		10/07/22 \$ 189.75 11/04/22 \$ 119.00 12/02/22 \$ 144.50	\$ 75.00	\$ 528.25	\$ 660.50		\$ 660.50
<b>Tulip Street site 22-20 Andover</b>	10/03/22 \$ - 07/21/23 \$ 1,188.75		11/04/22 \$ 535.75 12/02/22 \$ 170.00 12/31/22 \$ 144.50 01/27/23 \$ 263.50	\$ 75.00	\$ 1,188.75	\$ -		\$ -
<b>COR Wetland Review &amp; Mitigation 22-21 Ramsey</b>	11/03/22 \$ 1,075.00 03/06/23 \$ 1,175.50 06/12/23 \$ 25.00		11/04/22 \$ 255.00 12/02/22 \$ 340.00 12/31/22 \$ 790.50 01/27/23 \$ 765.00 02/24/23 \$ 25.00	\$ 100.00	\$ 2,275.50	\$ -		\$ -
<b>Graco Anoka Plant Expansion 22-22A Anoka</b>	03/13/23 \$ 850.00 08/08/23 \$ 671.50		03/24/23 \$ 694.50 04/21/23 \$ 677.00	\$ 150.00	\$ 1,521.50	\$ -		\$ -
<b>Anoka Retail Project (Bunker &amp; 7th) 22-23 Anoka</b>	12/03/22 \$ 800.00 03/13/23 \$ 124.00 10/02/23 \$ 1,080.00		11/04/22 \$ 42.50 12/02/22 \$ 527.00 12/31/22 \$ 212.50 01/27/23 \$ 42.00 04/21/23 \$ 1,080.00	\$ 100.00	\$ 2,004.00	\$ -		\$ -
<b>Blue Line Collision 23-01 Ramsey 6710 Hwy 10 NW</b>	03/06/23 \$ 850.00 09/01/23 \$ 229.00		02/24/23 \$ 15.00 03/24/23 \$ 914.00	\$ 150.00	\$ 1,079.00	\$ -		\$ -
<b>Ramsey Water Treatment Plant 23-02 14199 Jasper St. Ramsey</b>	04/03/23 \$ 850.00 08/08/23 \$ 1,149.00		03/24/23 \$ 437.50 04/21/23 \$ 934.00 05/19/23 \$ 412.50 06/16/23 \$ 65.00	\$ 150.00	\$ 1,999.00	\$ -		\$ -
<b>161st Avenue Reconstruct 23-04 Armstrong to Variolite Ramsey</b>	04/03/23 \$ 850.00 08/08/23 \$ 199.00		03/24/23 \$ 494.00 04/21/23 \$ 405.00	\$ 150.00	\$ 1,049.00	\$ -		\$ -
<b>Franklin Elementary remodel 23-05 Anoka</b>	08/08/23 \$ 1,597.50 09/01/23 \$ 850.00		03/24/23 \$ 515.50 04/21/23 \$ 932.00	\$ 150.00	\$ 1,597.50	\$ 850.00		\$ 850.00

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
SUMMARY OF PERMIT FEE APPLICATIONS  
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	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
<b>Hwy 10 Ramsey Improvement</b>	05/09/23	\$ 850.00	05/19/23	\$ 690.00	\$ 150.00	\$ 905.00	\$ -	\$ -
23-06	08/08/23	\$ 55.00	06/16/23	\$ 65.00				
Ferret St. & 147th Ramsey								
<b>Soderholm &amp; Associates</b>	06/02/23	\$ 850.00	05/19/23	\$ 45.00	\$ 150.00	\$ 1,547.50	\$ -	\$ -
23-08	08/08/23	\$ 111.00	06/16/23	\$ 766.00				
7150 143rd Ave. NW	10/11/23	\$ 540.50	07/14/23	\$ 90.00				
Ramsey	11/20/23	\$ 46.00	08/11/23	\$ 450.50				
			09/08/23	\$ 46.00				
<b>Home 2 Suites by Hilton</b>	06/12/23	\$ 850.00	06/16/23	\$ 342.00	\$ 150.00	\$ 1,865.50	\$ -	\$ -
23-09	10/02/23	\$ 856.50	07/14/23	\$ 950.00				
Sunwood Dr. & Zeolite	11/20/23	\$ 159.00	07/25/23	\$ 19.25	TS			
Ramsey			07/26/23	\$ 19.25	TS			
			08/11/23	\$ 226.00				
			08/01/23	\$ 159.00	TS			
<b>Bunker Lake Industrial Park bldg 5</b>	06/28/23	\$ 850.00	06/16/23	\$ 214.00	\$ 150.00	\$ 1,996.00	\$ -	\$ -
23-10	10/11/23	\$ 1,146.00	07/14/23	\$ 1,587.00				
Bunker & Puma St			08/11/23	\$ 45.00				
Ramsey								
<b>167th Ave. Reconstruction</b>	06/12/23	\$ 2,150.00	07/14/23	\$ 563.00	\$ 150.00	\$ 3,070.50	\$ (34.50)	\$ (34.50)
23-11	10/06/23	\$ 886.00	08/11/23	\$ 2,323.00				
Wetland Delineation			09/08/23	\$ 34.50				
TH47 & Nowthen Blvd								
Ramsey								
<b>COR</b>	08/08/23	\$ 1,150.00	08/11/23	\$ 1,462.50	\$ 150.00	\$ 1,612.50	\$ -	\$ -
23-12	10/06/23	\$ 462.50						
Wetlands No loss WCA exemption								
Zeolite Street north of Sunwood Dr.								
Ramsey								
<b>COR Regional pond</b>	08/08/23	\$ 850.00	07/14/23	\$ 552.50	\$ 150.00	\$ 4,201.50	\$ (195.00)	\$ (195.00)
23-13	10/06/23	\$ 3,156.50	08/11/23	\$ 3,304.00				
Grading and erosion control			09/08/23	\$ 75.00				
Ramsey			11/03/23	\$ 120.00				
<b>Aldi Store</b>	07/21/23	\$ 800.00	08/11/23	\$ 629.00	\$ 150.00	\$ 854.00	\$ -	\$ -
23-14	11/17/23	\$ 54.00	09/08/23	\$ 75.00				
7992 Sunwood Dr.								
Ramsey								
<b>Waltek</b>	08/08/23	\$ 850.00	08/11/23	\$ 809.00	\$ 150.00	\$ 1,772.50	\$ -	\$ -
23-15	10/02/23	\$ 109.00	09/08/23	\$ 483.50				
14310 Sunfish Blvd	11/20/23	\$ 483.50	10/06/23	\$ 330.00				
Ramsey	01/22/24	\$ 330.00						

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	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
<b>167th Ave. Erosion/Sediment 23-16 CSAH 5 to Hwy 47 Ramsey</b>	09/01/23	\$ 850.00	08/11/23	\$ 765.00	\$ 150.00	\$ 915.00	\$ -	\$ -
	10/06/23	\$ 65.00						
<b>2024 Construction Project 23-17 Various Streets Andover</b>	10/02/23	\$ 1,575.00	09/08/23	\$ 12.50	\$ 150.00	\$ 2,392.50	\$ -	\$ -
	11/23/23	\$ 297.00	10/06/23	\$ 1,709.50				
	01/22/24	\$ 520.50	11/03/23	\$ 520.50				
<b>Jam Hops 23-18 14165 Ramsey Blvd Ramsey</b>	10/06/23	\$ 850.00	10/06/23	\$ 60.00	\$ 150.00	\$ 1,160.00	\$ -	\$ -
	02/01/24	\$ 310.00	11/03/23	\$ 890.00				
			12/01/23	\$ 60.00				
<b>CSAH 9/Round Lake 23-19 149th In to 157th Ave Andover</b>	10/06/23	\$ 850.00	10/06/23	\$ 15.00	\$ 150.00	\$ 7,394.50	\$ (1,221.50)	\$ (1,221.50)
	02/13/24	\$ 4,473.00	11/03/23	\$ 1,961.50	\$ 150.00			
	03/21/24	\$ 850.00	12/01/23	\$ 999.00				
			12/31/23	\$ 2,197.50				
			01/26/24	\$ 1,921.50				
<b>CR 59 23-20 Anoka County turn lanes Andover</b>	11/09/23	\$ 1,650.00	11/03/23	\$ 517.50	\$ 150.00	\$ 4,191.50	\$ (115.00)	\$ (115.00)
	02/13/24	\$ 2,426.50	12/01/23	\$ 2,972.00				
			12/31/23	\$ 437.00				
			01/26/24	\$ 115.00				
<b>West Rum River Trail 23-21 Anoka</b>	01/22/24	\$ 850.00	01/26/24	\$ 1,035.00	\$ 150.00	\$ 2,704.00	\$ (1,854.00)	\$ (1,854.00)
			02/23/24	\$ 1,519.00				
<b>West Rum River Trail 23-21A Anoka WCA</b>	04/15/24	\$ 1,150.00			\$ -	\$ -	\$ 1,150.00	\$ 1,150.00
<b>Water Treatment Plant 23-22 Wetland No loss utility exemption Water Treatment Plant Ramsey</b>	01/02/24	\$ 1,150.00	01/26/24	\$ 1,833.00	\$ 150.00	\$ 3,384.50	\$ (2,234.50)	\$ (2,234.50)
			02/23/24	\$ 1,401.50				

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
SUMMARY OF PERMIT FEE APPLICATIONS  
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
<b>Water Treatment Plant 23-23 Construction of Watermain Impr. Ramsey</b>	01/22/24	\$ 850.00	02/23/24 \$ 498.00	\$ 150.00	\$ 648.00	\$ 202.00		\$ 202.00
<b>COR Infrastructure Improvements 24-01 Ramsey</b>	02/09/24	\$ 850.00	02/23/24 \$ 1,259.50	\$ 150.00	\$ 1,409.50	\$ (559.50)		\$ (559.50)
<b>St. Katherine Drexel Church 24-02 Ramsey</b>	02/16/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
<b>Lightbridge Academy 24-03 142XX Xkimo Street Ramsey</b>	03/21/24	\$ 850.00	02/23/24 \$ 105.00	\$ 150.00	\$ 255.00	\$ 595.00		\$ 595.00
<b>Barthel's Rum River Acres Street R 24-04 Ramsey</b>	02/20/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
<b>Hall's Dover Acres Street Reconstr 24-05 Ramsey</b>	02/20/24	\$ 850.00	02/23/24 \$ 30.00	\$ 150.00	\$ 180.00	\$ 670.00		\$ 670.00
<b>Alpine Drive Street Reconstruction 24-06 Ramsey</b>	02/20/24	\$ 850.00	02/23/24 \$ 30.00	\$ 150.00	\$ 180.00	\$ 670.00		\$ 670.00

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
SUMMARY OF PERMIT FEE APPLICATIONS  
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
<b>Juniper Woods 1st, 2nd and 3rd Str 24-07 Ramsey</b>	02/20/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
<b>Waterfront Village Wetland Bunker &amp; Zeolite 24-08 Ramsey</b>		\$ -		\$ -	\$ -	\$ -		\$ -
<b>Waterfront Village Gradind 24-09 Ramsey</b>		\$ -		\$ -	\$ -	\$ -		\$ -
<b>Harmony Farms Nowthen Blvd &amp; 167th 24-10 Ramsey</b>	03/21/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
<b>Street Recon (South portion) &amp; 7th Ave Trail 24-11 Andover</b>	03/21/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
<b>Street Recon 144th Lane &amp; Guammi St. 24-12 Andover</b>	03/21/24	\$ 1,150.00		\$ 150.00	\$ 150.00	\$ 1,000.00		\$ 1,000.00
<b>Street Recon 144th Lane &amp; Guammi St. 24-13 Andover</b>	03/21/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION  
SUMMARY OF PERMIT FEE APPLICATIONS  
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of April 15, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
<b>Street Recon 144th Lane &amp; Guammi St. 24-14 Andover</b>	03/21/24	\$ 1,150.00		\$ 150.00	\$ 150.00	\$ 1,000.00		\$ 1,000.00
<b>Travelers Bond Payment Ramsey Town Center</b>	02/18/11	\$ 59,000.00	04/21/11 \$ 6,300.00 08/18/11 \$ 13,197.00 08/18/11 \$ 18,170.00 06/20/19 \$ 25.50 11/29/21 \$ 76.50 12/13/21 \$ 472.44 3/7/2022 \$ 59.50 9/9/2022 \$ 102.00 11/4/2022 \$ 93.50		\$ 38,496.44	\$ 20,503.56	\$ -	\$ 20,503.56
<b>Totals</b>		<u>\$ 267,292.96</u>	<u>\$ 210,024.94</u>	<u>\$ 13,630.25</u>	<u>\$ 223,655.19</u>	<u>\$ 43,637.77</u>	<u>\$ 6,491.85</u>	<u>\$ 37,145.92</u>

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

BILLS

April 18, 2024

ck#			
2667	TimeSaver Off Site Sec.	March Secretarial services	\$ 805.00
2668	Barr Engineering	January 1 - February 23, 2024	\$ 12,594.00
2669	RTY Consulting	1st Qtr. 2024 Accounting Services	\$ 2,675.25
		TOTAL	<hr/> \$ 16,074.25

# TimeSaver Off Site Secretarial, Inc.

4/7/2024

TERMS - NET UPON RECEIPT

INVOICE - M29068

PLEASE REMIT TO: *TimeSaver Off Site Secretarial, Inc.*  
**21021 Karoline Court N.**  
**Forest Lake, MN 55025**

Lower Rum River Watershed Management Organization  
Anoka City Hall  
2015 First Avenue N.  
Anoka, MN 55303

<u>Date</u>	<u>Description</u>	<u>Amount</u>
Mar. 6	Type + e-mail Mar. agenda, organize packet files – 1 hr.	\$ 34.00
Mar. 7	E-mail Barr on permits to include	20.00
Mar. 8	Call from Andover re: submittal of electronic plans – min.	20.00
	E-mail from Barr re: permits, update agenda, e-mail to all – min.	20.00
Mar. 11	Send Jan. 18 min. to ACD to post – min.	20.00
Mar. 12	Download/print permit memos #2023-21, 2024-02, 04, e-mails to/from Re: Permit #2024-04, update agenda to add 2024-04 – 1 hr.	34.00
Mar. 14	Download/print permit memo #2024-02 – min.	20.00
Mar. 15	E-mail Becky, Lori, and Barr for packet files – min.	20.00
	Download/print Financials – min.	20.00
	Download/print ACD files for packet – min.	20.00
	E-mail Becky re: signed resolution for file and paper packet – min.	20.00
	Download/print Permit Memo #2024-01 – min.	20.00
	Compile packet files/convert to Adobe – 3 hrs.	102.00
	Bookmark + e-mail electronic packet – min.	20.00
Mar. 16	E-mail updated agenda to ACD to repost – min.	20.00
Mar. 20	Download/print Ramsey letter re: Permit #2024-01, add to packet, Remerge, e-mail packet to all – 1 hr.	34.00
	Download/print ACD invoice and e-mail to Lori – min.	20.00
	File paperwork – min.	20.00
Mar. 21	Meeting Minutes – min.	167.00
Mar. 26	E-mail March minutes to Board for review – min.	20.00
	E-mail Feb. minutes to ACD to post	No. Chg
	Edit minutes/agenda to correct permit name/e-mail to ACD to repost – min.	20.00
Mar. 28	Download/print Barr letters for Permits #2023-21, 2024-01, 04, 05 – 1 hr.	34.00
	E-mail Barr about letter for Permit #2024-02 – min.	20.00
	Processing electronic mail to/from Board – 1 hr.	34.00
	Copies	<u>26.00</u>
	TOTAL	<u>\$ 805.00</u>





# INVOICE

**Barr Engineering Co.**  
**4300 MarketPointe Drive, Suite 200**  
**Minneapolis, MN 55435**  
**Phone: 952-832-2600; Fax: 952-832-2601**  
**FEIN #: 41-0905995 Inc: 1966**

Ms. Lori Yager  
 Lower Rum River WMO  
 2015 1st Avenue  
 Anoka, MN 55303

**Remittance address:**  
**Lockbox 446104**  
**PO Box 64825**  
**St Paul, MN 55164-0825**

March 15, 2024  
 Invoice No: 23020047.00 - 355

<b>Total this Invoice</b>	<b>\$6,178.50</b>
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### Regarding: Activities for the LRRWMO

This invoice is for professional services, which include the following:

**002:** On-going monthly administrative activities; coordination with City of Ramsey on LRRWMO permitting requirements and processes.

**003:** Wetland permitting administrative activities; coordination with ACD on wetland permit processes.

**2319:** Finalize review of permit resubmittals. Coordination with City of Andover on assessment of landlocked areas, coordination with CCWD on permitting. Prepare and forward memorandum dated January 12, 2024 to the LRRWMO with a recommendation of approval. Attend January board meeting to speak to permit.

**2320:** Final permit letter.

**2321:** Receive and review of permit submittal. Communications with project agent, Bolton and Menk, and City of Anoka.

**2322:** Receive and review of permit submittal. Communications with City of Ramsey and project agent, SEH, on permit submittal. TEP coordination.

### Professional Services from January 1, 2024 to January 26, 2024

Job:	RJB	Lower Rum River WMO
Task:	002	Administrative

### Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist IV				
Johnson, Stephanie	3.40	150.00	510.00	
Support Personnel II				
Huffman, Yvonne	4.00	100.00	400.00	
Nypan, Nyssa	.40	100.00	40.00	
	7.80		950.00	
<b>Subtotal Labor</b>				<b>950.00</b>
		<b>Task Subtotal</b>		<b>\$950.00</b>

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Task: 003 Wetland Admin

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist II			
Danzl, Matthew	2.60	115.00	299.00
Wold, Karen	.20	125.00	25.00
	2.80		324.00
<b>Subtotal Labor</b>			<b>324.00</b>
		<b>Task Subtotal</b>	<b>\$324.00</b>

Task: 2319 CSAH 9\_Round Lake Blvd\_149 to 157th, Andover

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV			
Johnson, Stephanie	6.60	150.00	990.00
Engineer / Scientist / Specialist II			
Lau, Heather	8.10	115.00	931.50
	14.70		1,921.50
<b>Subtotal Labor</b>			<b>1,921.50</b>
		<b>Task Subtotal</b>	<b>\$1,921.50</b>

Task: 2320 CR 59 Turn Lanes, Andover

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist II			
Danzl, Matthew	1.00	115.00	115.00
	1.00		115.00
<b>Subtotal Labor</b>			<b>115.00</b>
		<b>Task Subtotal</b>	<b>\$115.00</b>

Task: 2321 Rum Riverwalk Phase 1\_Anoka

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV			
Johnson, Stephanie	4.60	150.00	690.00
Engineer / Scientist / Specialist II			
Lau, Heather	3.00	115.00	345.00
	7.60		1,035.00
<b>Subtotal Labor</b>			<b>1,035.00</b>
		<b>Task Subtotal</b>	<b>\$1,035.00</b>

Task: 2322 Trunk Watermain Improvements, Ramsey

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV			
Johnson, Stephanie	1.00	150.00	150.00

Engineer / Scientist / Specialist II

Danzl, Matthew	14.20	115.00	1,633.00
Wold, Karen	.40	125.00	50.00
	15.60		1,833.00

**Subtotal Labor** **1,833.00**

**Task Subtotal** **\$1,833.00**

**Job Subtotal** **\$6,178.50**

**Total this Invoice** **\$6,178.50**

Thank you in advance for your prompt processing of this invoice. If you have any questions please contact your Barr project manager, Stephanie Johnson at 952-842-3766 or email at [Stephanie.Johnson@barr.com](mailto:Stephanie.Johnson@barr.com).



# INVOICE

**Barr Engineering Co.**  
**4300 MarketPointe Drive, Suite 200**  
**Minneapolis, MN 55435**  
**Phone: 952-832-2600; Fax: 952-832-2601**  
**FEIN #: 41-0905995 Inc: 1966**

**Remittance address:**  
**Lockbox 446104**  
**PO Box 64825**  
**St Paul, MN 55164-0825**

Ms. Lori Yager  
 Lower Rum River WMO  
 2015 1st Avenue  
 Anoka, MN 55303

March 15, 2024  
 Invoice No: 23020047.00 - 356

<b>Total this Invoice</b>	<b>\$6,415.50</b>
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### Regarding: Activities for the LRRWMO

This invoice is for professional services, which include the following:

- 002:** On-going monthly administrative activities.
- 003:** Coordinate with administrator and respond to inquiries on potential for wetland banking at Tulip Street property in City of Andover; review information on wetland financial sureties.
- 2321:** Review of permit submittal. Communications with project agent, Bolton and Menk, and City of Anoka. Prepare and forward permit memorandum dated February 9, 2023 to the LRRWMO with a recommendation for permit extension.
- 2322:** Review of permit submittal and complete project Notice of Decision. Prepare and forward permit memorandum dated February 9, 2023 to the LRRWMO with a recommendation of approval.
- 2323:** Review of permit submittal. Prepare and forward permit memorandum dated February 9, 2023 to the LRRWMO with a recommendation of approval.
- 2401:** Receive and review permit submittal. Communications with project agent, Bolton and Menk, and City of Ramsey.
- 2403:** Communications with project agent, Otto Associates, on LRRWMO permit requirements and stormwater volume control restrictions within the project area.
- 2405:** Receive permit submittal.
- 2406:** Receive permit submittal.

### Professional Services from January 27, 2024 to February 23, 2024

Job:	RJB	Lower Rum River WMO
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Task:	002	Administrative
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### Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist IV				
Johnson, Stephanie	2.00	150.00	300.00	
Support Personnel II				
Huffman, Yvonne	4.00	100.00	400.00	
Nypan, Nyssa	.40	100.00	40.00	
	6.40		740.00	
<b>Subtotal Labor</b>				<b>740.00</b>
		<b>Task Subtotal</b>		<b>\$740.00</b>

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Task: 003 Wetland Admin

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	1.70	150.00	255.00
Engineer / Scientist / Specialist II Danzl, Matthew	3.50	115.00	402.50
Wold, Karen	1.40	125.00	175.00
	6.60		832.50
<b>Subtotal Labor</b>			<b>832.50</b>
		<b>Task Subtotal</b>	<b>\$832.50</b>

Task: 2321 Rum Riverwalk Phase 1\_Anoka

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	4.30	150.00	645.00
Engineer / Scientist / Specialist II Lau, Heather	7.60	115.00	874.00
	11.90		1,519.00
<b>Subtotal Labor</b>			<b>1,519.00</b>
		<b>Task Subtotal</b>	<b>\$1,519.00</b>

Task: 2322 Trunk Watermain Improvements, Ramsey

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	1.40	150.00	210.00
Engineer / Scientist / Specialist II Danzl, Matthew	9.60	115.00	1,104.00
Wold, Karen	.70	125.00	87.50
	11.70		1,401.50
<b>Subtotal Labor</b>			<b>1,401.50</b>
		<b>Task Subtotal</b>	<b>\$1,401.50</b>

Task: 2323 City of Ramsey Watermain

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	2.40	150.00	360.00
Engineer / Scientist / Specialist II Lau, Heather	1.20	115.00	138.00
	3.60		498.00
<b>Subtotal Labor</b>			<b>498.00</b>
		<b>Task Subtotal</b>	<b>\$498.00</b>

Task: 2401 COR Roadways, Ramsey

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	2.80	150.00	420.00
Engineer / Scientist / Specialist II Lau, Heather	7.30	115.00	839.50
	10.10		1,259.50
<b>Subtotal Labor</b>			<b>1,259.50</b>
		<b>Task Subtotal</b>	<b>\$1,259.50</b>

Task: 2403 Lightbridge Academy, Ramsey

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	.70	150.00	105.00
	.70		105.00
<b>Subtotal Labor</b>			<b>105.00</b>
		<b>Task Subtotal</b>	<b>\$105.00</b>

Task: 2405 Halls Dover Acres St Reconstruction, Ramsey

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	.20	150.00	30.00
	.20		30.00
<b>Subtotal Labor</b>			<b>30.00</b>
		<b>Task Subtotal</b>	<b>\$30.00</b>

Task: 2406 Alpine Drive Street Reconstruction, Ramsey

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	.20	150.00	30.00
	.20		30.00
<b>Subtotal Labor</b>			<b>30.00</b>
		<b>Task Subtotal</b>	<b>\$30.00</b>

<b>Job Subtotal</b>	<b>\$6,415.50</b>
<b>Total this Invoice</b>	<b>\$6,415.50</b>

Thank you in advance for your prompt processing of this invoice. If you have any questions please contact your Barr project manager, Stephanie Johnson at 952-842-3766 or email at [Stephanie.Johnson@barr.com](mailto:Stephanie.Johnson@barr.com).

# RTY Consulting

13433 Ximines Lane North  
Champlin, MN 55316

612-518-7641 kayyag@gmail.com

Lower Rum River Watershed Management Org.  
2015 First Avenue North  
Anoka, MN 55303

Invoice #: 008  
Invoice Date: April 1, 2024

## Deputy Treasurer services January 1, 2024 thru March 31, 2024

Date	Description	Hours	Rate	Price
1/4/2024	setup new permit sheet for 2024, scan permit #23-22 & send to Carla, notify Carla of adjustments to agenda.	1.50	\$85	\$ 127.50
1/8/2024	Requested invoices from Barr and TimeSaver	0.25	\$85	\$ 21.25
1/10/2024	Signed insurance proposal renewal page and send to broker, replied to request from BWSR for 2022 financial report, replied to SHE regarding check reimbursement	0.75	\$85	\$ 63.75
1/11/2024	Entered January bills, Completed December Treasurer report, formatted & set to Carla	3.00	\$85	\$ 255.00
1/12/2024	Print checks & mail for signing, enter and send invoices	1.00	\$85	\$ 85.00
1/18/2024	Attend meeting, get mail from Anoka	0.50	\$85	\$ 42.50
1/19/2024	Reply to Bruce regarding permit #	0.25	\$85	\$ 21.25
1/24/2024	Reply to DEB & Val about permit question from 2018	0.25	\$85	\$ 21.25
1/28/2024	Download & print Barr invoice	0.25	\$85	\$ 21.25
1/29/2024	Called Pleasureland RV to clear up refund payment, sent permit to Carla & Stephanie	0.50	\$85	\$ 42.50
1/30/2024	Talked to Connexus about billing	0.25	\$85	\$ 21.25
1/31/2024	send billing support to Connexus	0.50	\$85	\$ 42.50
2/1/2024	Enter receipts & Barr engineering bill on permit spreadsheet and into quickbooks. Close out Andover permits from January meeting, send out invoices	2.00	\$85	\$ 170.00
2/2/2024	Enter additional payments, print and send checks, reconcile cash, start treasurer report for meeting. Enter 2024 budget into quickbooks.	5.00	\$85	\$ 425.00
2/4/2024	Complete and send treasurer report	1.00	\$85	\$ 85.00
2/6/2024	Send Ramsey permit number, confirmed insurance payment for LMCIT	0.50	\$85	\$ 42.50
2/9/2024	reviewed mail and confirmed deposit with Stephanie	0.25	\$85	\$ 21.25
2/14/2024	Send permit #'s to Ramsey 24-02 through 24-07, enter information on permit spreadsheet	0.75	\$85	\$ 63.75
2/15/2024	LRRWMO meeting	0.50	\$85	\$ 42.50
2/19/2024	Download and forward permit applications to Carla & Stephanie, enter payment information into permit spreadsheet.	0.50	\$85	\$ 42.50
2/20/2024	Send Leonard new permit #'s and enter into permit spreadsheet	0.50	\$85	\$ 42.50

Date	Description	Hours	Rate	Price
3/8/2024	pick up mail, scan & send Carla permits	0.75	\$85	\$ 63.75
3/12/2024	Assign and send Andover permit #'s for south project, update permit spreadsheet	0.50	\$85	\$ 42.50
3/14/2024	Assign and send Andover permit #'s for north project, update permit spreadsheet, verify payment for projects	0.50	\$85	\$ 42.50
3/15/2024	Reconcile quickbooks, complete treasurer report & bill list.	2.50	\$85	\$ 212.50
3/19/2024	Work on Year end reconciliation. Start year end financial statements, enter bills for payment	3.00	\$85	\$ 255.00
3/21/2024	LRRWMO meeting	0.50	\$85	\$ 42.50
3/27/2024	Continue working on year end financials, confirm payments received	1.50	\$85	\$ 127.50
	Quickbooks fees reimbursement - January thru March	3.00	\$63.00	\$ 189.00
<b>Make all checks payable to RTY Consulting.</b> I declare under the penalty of law that this invoice is true, correct and no part has been previously paid. Due in 30 days				\$ 2,675.25





# LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

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Annual Financial Report

December 31, 2023



Lower  
Rum River  
WMO

**LOWER RUM RIVER  
WATERSHED MANAGEMENT  
ORGANIZATION**

**ANNUAL FINANCIAL REPORT**

**For the Year Ended December 31, 2023**

**Prepared by the Deputy Treasurer**

**Lori Yager**

**LOWER RUM RIVER WATERSHED MANAGEMENT  
ORGANIZATION**

Annual Financial Report

Year Ended December 31, 2023

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**Lower Rum River Watershed Management Organization Board**

**Appointed Officials**

December 31, 2023

Debra Musgrove, Chair

Valerie Holthus, Vice Chair

Jeff Weaver, Secretary and  
Treasurer

Administrative

Carla Wirth, Time Savers  
Lori Yager, RTY Consulting

Administrative Secretary  
Deputy Treasurer

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION**  
**STATEMENT OF NET POSITION**  
**DECEMBER 31, 2023**

<b>Assets</b>	
Current assets:	
Cash and investments	\$ 157,755
Accounts Receivable	9,069
Prepaid	<u>0</u>
Total assets	<u><u>\$ 166,824</u></u>
<b>Liabilities</b>	
Current liabilities:	
Accounts payable	\$ 8,847
Deposits	<u>41,017</u>
Total current liabilities	49,864
<b>Net Position</b>	
Unrestricted	<u>116,960</u>
Total liabilities and net position	<u><u>\$ 166,824</u></u>

See accompanying notes to financial statements.

# LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

## STATEMENT OF REVENUES, EXPENSES, AND CHANGE IN NET POSITION - BUDGET AND ACTUAL

YEAR ENDED DECEMBER 31, 2023

	Original and Final Budget	Actual	Variance From Budget Positive (Negative)
Operating revenues:			
Assessments from participating cities	\$ 111,760	\$ 111,760	\$ -
Permits:			
Service fees	3,000	3,000	0
Engineering fees	36,000	53,453	17,453
Intergovernmental	1,500	1,191	(309)
Miscellaneous	-	177	177
Total operating revenues	152,260	169,581	17,321
Operating expenses:			
Engineering fees:			
Permits	30,000	51,097	(21,097)
Administrative	13,500	13,363	137
Legal and professional fees	29,660	20,295	9,365
Insurance	2,500	2,605	(105)
Secretarial services and supplies	10,700	10,993	(293)
Projects	62,650	61,621	1,029
Other	4,000	67	3,933
Total operating expenses	153,010	160,041	(7,031)
Operating income	(750)	9,540	10,290
Nonoperating revenues:			
Interest income	750	7,485	6,735
Change in net position	\$ -	17,025	\$ 17,025
Net position at beginning of year		99,935	
Net position at end of year		\$ 116,960	

See accompanying notes to financial statements.

# LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

## STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2023

Increase (decrease) in cash and cash investments:

Cash flows from operating activities:

Received from member cities	\$ 111,760
Received from customers	47,154
Received from other governments	1,191
Payments to suppliers for goods and services	<u>(173,777)</u>

Net cash provided by operating activities (13,672)

Cash flows from investing activities:

Investment earnings	<u>7,485</u>
---------------------	--------------

Net increase in cash and investments (6,187)

Cash and investments at beginning of year 163,942

Cash and investments at end of year \$ 157,755

Reconciliation of operating income  
to net cash provided by  
operating activities:

Operating income	\$ 9,540
------------------	----------

Changes in operating assets and liabilities:

Accounts receivable	(726)
Accounts payable	(13,736)
Deposits	<u>(8,750)</u>
Total adjustments	<u>(23,212)</u>

Net cash provided by operating activities \$ (13,672)

See accompanying notes to financial statements.

# LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2022

### 1. NATURE OF THE ORGANIZATION

Lower Rum River Watershed Management Organization (the “Organization”) is a watershed management organization that has been created to fulfill the requirements and purposes of Minnesota Statutes 103B.201 to 103B.251. The purpose of such an organization as defined by Minnesota Statute 103B.201 is to “Protect, preserve and use natural surface and ground water storage and retention systems in order to (a) reduce to the greatest practical extent the public capital expenditures necessary to control excessive volumes and rate of runoff, (b) protect and improve surface and ground water quality, (c) prevent flooding and erosion from surface flows, (d) promote ground water recharge, (e) protect and enhance fish and wildlife habitat and water recreational facilities, and (f) secure the other benefits associated with the proper management of surface and ground water.”

The cities of Andover, Anoka, Coon Rapids, and Ramsey formed the Organization by executing a joint powers agreement in accordance with Minnesota Statute 103B.211, dated July 15, 1985. In July 2014 the joint powers agreement was amended removing Coon Rapids. Coon Rapids joined the Coon Creek Watershed District.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying summary of significant accounting policies is presented to assist the reader in understanding the Organization’s financial statements. The financial statements are representations of the Organization’s Board, which is responsible for the integrity and objectivity of the financial statements. The following is a summary of the more significant accounting policies:

#### A. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The financial statements are reported using the “economic resources” measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the principal ongoing operations. The principal operating revenue of the Organization is charges to customers for permits. Operating expenses for the Organization include engineering services, administrative expenses, and related river, stream, and wetland monitoring, conservation, and compliance expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.



**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION**

**NOTES TO FINANCIAL STATEMENTS**

**YEAR ENDED DECEMBER 31, 2022**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**B. Cash and Cash Equivalents**

Cash balances are invested to the maximum extent possible. For the purposes of the statement of cash flows, the Organization considers all highly liquid investments with a maturity of three months or less when purchased to be “cash equivalents.”

**C. Investments**

Investments are reported at fair value.

**D. Income Taxes**

As a joint powers watershed management organization, the Organization is exempt from both federal and Minnesota income taxes. Accordingly, no provision for income taxes is included in these financial statements.

**E. Receivables and Payables**

Receivables represent outstanding reimbursements from permit holders for work already completed and paid for by the Organization. Payables are recorded for services completed for the Organization but unpaid as of the end of the current fiscal year. Deposits represent amounts owed to permit holders at year-end for services yet to be done.

**F. Budgetary Information**

Budgetary information is derived from the annual operating budget and is presented using the accrual basis of accounting, which is the same basis of accounting the Organization uses in preparation of its financial statements. The budgeted amounts presented include any amendments made.

**G. Use of Estimates**

The preparation of financial statements in accordance with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

# LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2023

### H. Subsequent Events

Subsequent events have been evaluated through March 9, 2023, which is the date the financial statements were available to be issued.

### 3. CASH AND INVESTMENTS

The Organization follows state statute guidelines for investment purposes. The state statute allows for investments in United States securities, state and local government general obligation securities rated “A” or better by a national bond rating agency, state and local government revenue securities rated “AA” or better by a national bond rating agency, commercial paper rated in the highest quality category by two national rating agencies and that mature in 270 days or less, certificates of deposit, bankers acceptance, and repurchase agreements.

The Organization is invested in the Minnesota Municipal Money Market Fund (4M Fund). The 4M Fund is an external investment pool not registered with the Securities and Exchange Commission (SEC) that follows the same regulatory rules of the SEC under rule 2a7. The City’s investment in the 4M Fund is measured at the net asset value per share provided by the pool, which is based on amortized cost method that approximates fair value.

#### (a) Interest Rate Risk

Interest rate risk is the risk that the fair value of investments will be adversely affected by a change in interest rates. The Organization does not have a formal investment policy related to interest rate risk. As of December 31, 2022, the Organization had the following investments and maturities:

<b>Investment type:</b>	<b><u>Net Asset Value</u></b>	<b><u>Less Than One Year</u></b>
External investment pool	\$ 157,755	\$157,755

#### (b) Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Credit risk is measured using credit quality ratings of investments in debt securities as described by nationally recognized rating agencies such as Standard & Poor’s and Moody’s.

The following table lists the credit quality ratings, per Moody’s and/or Standard & Poor’s, of the Organization’s investments as of December 31, 2022:

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION**

**NOTES TO FINANCIAL STATEMENTS**

**YEAR ENDED DECEMBER 31, 2023**

**3. CASH AND INVESTMENTS**

(b) Credit Risk (Continued)

<b>Investment type:</b>	<b><u>Net Asset Value</u></b>	<b><u>Unrated</u></b>
External investment pool	\$ 157,755	\$157,755

(c) Custodial Credit Risk

Custodial credit risk is the risk that, in the event of the failure of a counterparty, the Organization will not be able to recover the value of the investments, collateral securities, or deposits that are in the possession of the counterparty. The Organization does not have a formal policy related to custodial credit risk of investments or deposits. At December 31, 2023, all of the Organization's investments are insured and registered and are held by the counterparty's agent in the Organization's name.

**4. REVENUES**

**Assessments From Participating Cities:**

Member cities are assessed on an annual basis for estimated Organization costs by motion of the Organization's governing board. Administrative and planning costs are apportioned by a formula, taking into account both valuation and gross area equally. Projects and improvement costs are charged to the benefiting properties by a formula adopted by the Organization's governing board. Member city assessments for administrative and planning costs were as follows:

**Year Ended December 31, 2023**

Andover	\$ 30,719
Anoka	24,021
Ramsey	<u>57,020</u>
	<u>\$111,760</u>

**Permits:**

The Organization issues permits for construction to cover the costs associated with the review of grading, drainage, and erosion control plans of the projects to improve overall water quality. The Organization earns \$150 for administrative costs for each permit it processes. A deposit is received upon application of the permit. The deposit is used to cover the administration costs and all professional services incurred to complete the permit process. Any remaining deposit excess is refunded upon issuance of the permit.


**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION**

**NOTES TO FINANCIAL STATEMENTS**

**YEAR ENDED DECEMBER 31, 2022**

**5. RISK MANAGEMENT**

The Organization participates in a public entity risk pool to mitigate its exposure to these risks. Liability coverages are provided through a pooled self-insurance plan with other cities. The Organization has a \$250 deductible per occurrence for its coverage.

**To:** Lower Rum River Watershed Management Organization  
**From:** Stephanie Johnson and Heather Lau, Barr Engineering Co.   
**Date:** April 12, 2024  
**Re:** Permit #2022-09R: Legacy at Petersen Farms (Peterson Farms ~~3<sup>rd</sup>~~-2<sup>nd</sup> Addition):  
Andover

We have received revised plans, dated ~~July 17, 2023, revised August 23 and 28, 2023,~~ March 11, 2024, and a LRRWMO permit application for the Legacy at Petersen Farms (Peterson Farms ~~3<sup>rd</sup>~~-2<sup>nd</sup> Addition) development in Andover. This addition proposes ~~33~~6 single family residential lots on approximately 77 acres located north of 165<sup>th</sup> Avenue at 7<sup>th</sup> Avenue N.W. in Andover. The parcel is currently a farm with mixed fields, wetlands, woods, and the farmstead including barns.

The revised plans, entitled Legacy at Petersen Farms 2<sup>nd</sup> Addition, include the following changes to the August 31, 2023 approved permit.

1. The name of the project has been changed to Petersen Farms (2<sup>nd</sup> Addition)
2. The cul-de-sacs and the end of Oneida Street and Makah Street have been removed. Instead, the two roads curve towards one another resulting in a looped road.
3. Four stormwater basins from the 1st Addition Plans have been removed (62.1P, 62.2P, 64.2P, and 61P).
4. Two new stormwater basins (62.1P and 114P) have been added.

This memo incorporates updates to the previously approved permit memo dated August 31, 2023 reflecting the changes submitted in the updated plans to erosion control, wetlands, floodplain, and stormwater management for the project.

## **Wetlands**

The LRRWMO being the LGU administering the requirements of the Wetland Conservation Act in Andover approved the determination of the wetland boundaries and types on this phase of the project. The approved Notice of Decision is dated June 6, 2022. There are no wetland impacts proposed within the 3<sup>rd</sup> Addition. However, the plans show a future extension of 170<sup>th</sup> Avenue that will have potential impacts to Wetland 3 (66P) as shown on the plans. Correspondence dated July 27, 2023, from the applicant and attached for reference indicates understanding that this wetland crossing would be pursued in a future phase of the project and, “We understand this (future connection) is subject to a regulatory process that may or may not be successful and anticipate preparing necessary wetland impact application at that time.”

## **Floodplain**

Associated with the future extension of 170<sup>th</sup> Avenue discussed in the paragraphs above, the future roadway crossing of Wetland 3 (66P) will encroach (fill) approximately 4,110 cubic feet of floodplain volume below the 100-year high-water elevation of the wetland. The plans show that a future mitigation

located west of Wetland 1 (64P) will provide approximately 9,800 cubic yards of floodplain volume. The floodplain mitigation to be provided must be hydraulically connected to and below the flood elevation of Wetland 3.

Again, this is a future condition, not part of this phase of the project, and shown for illustrative purposes.

## Stormwater Management

### Overview

The project will add 16.90 acres (~~697,641~~737,481 square feet) of new impervious area to the site with ~~462,315~~604,578 square feet (~~13.90~~6 acres) of existing site impervious to remain – a total of 1,342,059 ~~1,159,956~~ square feet of impervious area on the site. The site has been subdivided into 3 drainage areas (North, South and West). The storm water management plan indicates that ~~25~~7 basins are to be constructed, ~~13~~5 that have been designed as bioretention facilities (providing volume retention, water quality treatment and rate control) with ~~10~~2 providing rate control, and water quality management for the project area.

The Braun geotechnical report, addendum 1 dated November 28, 2022, identifies the underlying soils on the site as poorly graded sand with silt (SP-SM). In the areas of Basins ~~72, and 75, and 114P~~ located in the North West subdrainage area, lenses of lean and fat clay (CH) were encountered. Groundwater encountered varies from depths of 4 feet (ST-311) to 12 feet (ST-304 and 307) below ground surface. A table in a later section of this document shows groundwater elevations observed in this phase of the project. Infiltration rates of 0.45 inches/hour was used for the SP-SM underlying soils and 0.2 inches/hour for Basins ~~72, and 75, and 114P~~ were used by the applicant. Using the Minnesota Storm Water Manual, an infiltration rate of 0.06 inches/hour has been used in our review for Basins ~~72, and 75, and 114P~~.

### Rates of Runoff

As stated, the site has been subdivided into 3 drainage basins – North, South, and West. The following table summarizes the existing and proposed discharges for the 2-, 10-, and 100-year frequency storm events leaving each of the drainage basins: (The discharges shown have been rounded to the nearest whole number.)

Frequency	Existing Discharge – North Drainage Basin c.f.s.	Proposed Discharge – North Drainage Basin c.f.s.
2-Year	<1.0	<1.0
10-Year	0	<1.0
100-Year	27.4	13. <del>32</del>

Frequency	Existing Discharge South Drainage Basin - c.f.s.	Proposed Discharge South Drainage Basin - c.f.s.
2-Year	<1.0	<1.0
10-Year	<1.0	<1.0
100-Year	<1.0	<1.0

Frequency	Existing Discharge West Drainage Basin - c.f.s.	Proposed Discharge West Drainage Basin - c.f.s.
2-Year	<1.0	<1.0
10-Year	<1.0	<1.0
100-Year	<1.0	<1.0

### Volume Retention

A volume retention of ~~96,663~~ 111,838 cubic feet is required from the ~~1,159,956~~ 1,342,059 square feet of new and existing impervious area to remain. As stated, the on-site underlying soils have been classified as poorly graded sand (SP). With an infiltration rate of 0.45 inches/hour and 0.06 inches/hour for Basins 72 and 75 (according to the Minnesota Stormwater Manual – we have used an infiltration rate of 0.06 inches/hour for Basins 72 and 75), an area of ~~26,209~~ 22,653 square feet is required within the bioretention basins allowing a draw-down within 48 hours.

From the HydroCAD modeling submitted, the ~~1315~~ bioretention facilities are to provide a retention volume of ~~115,863~~ 123,879 cubic feet (~~111,838~~ 96,663 cubic feet required) with an area of ~~97,787~~ 91,459 square feet (~~26,209~~ 22,653 square feet required). The volumes and areas are at a depth to the outlet of the basins or 1.8 feet (whichever is less) allowing for the drawdown of the retention volume within 48 hours assuming an infiltration rate of 0.45 inches/hour. For Basins 72 and 75, a depth of 0.24 feet or the basin outlet (whichever is less) is used for the drawdown of the retention volume within 48 hours using an infiltration rate of 0.06 inches/hour.

### Water Quality

LRRWMO water quality criteria require an annual removal efficiency of 90% for total suspended solids (TSS) and 60% of total phosphorous (TP) for the project. The following table shows the relationship of removal efficiency provided within each drainage basin and pounds removed per year of TSS and TP.

Basin	Annual Removal Efficiency TP - %	Removal of TP in lbs./year	Annual Removal Efficiency TSS - %	Removal of TSS in lbs./year
North	95	19.5 <del>3</del>	95	3,5 <del>4106</del>
South	90	18.7	95	3,572
West	9 <del>24</del>	16.2 <del>45.3</del>	9 <del>24</del>	2,9 <del>36778</del>

The LRRWMO water quality requirements are met.

### 100-year: Low Floor/Low Opening Elevations

The attachment to this review memorandum provides an overall comparison of the low floor and low opening elevation(s) for each proposed structure to, (1) the flood elevation of a riparian basin, and (2) groundwater. LRRWMO criteria requires a minimum separation of 2 feet between the calculated 100-year frequency flood elevation of a basin and the finished floor elevation of an adjacent structure. For ~~147~~ proposed structures, Plot 1 of the Low Floor Elevation Assessment has been used for compliance with LRRWMO requirements.

In summary for the overall site;

- the LRRWMO criteria for the low floor elevation of a structure being two feet above the 100-year frequency flood elevation of a riparian stormwater basin is met.
- In instances where the Low Floor Elevation Assessment has been used, sufficient distance is provided between a proposed structure and a riparian basin for the draw down of the retention volume not having a direct impact, through seepage, on the structure.
- the applicable low opening of the proposed structures is greater than two feet above the high-water elevation of a riparian basin.

A minimum 3-foot separation between the bottom of an infiltration facility and groundwater is required. The following table shows the relationship of groundwater and the bottom elevation of a proposed bioretention basins.

Basin	Groundwater elevation M.S.L.	Infiltration Basin Bottom Elevation M.S.L.	Separation feet
21	875.5	879.3	3.8
21.2	875.5	891.4	15.9
21.3	879.5	889.5	10.0
21.4	875.5	886.8	11.3
21.5	875.5	888.0	12.5
24.1	868.0	878.5	10.5
24.2	868.0	881.5	13.5
31	876.5	880.0	3.5
<del>64</del>	<del>880.0</del>	<del>887.5</del>	<del>7.5</del>



62.1	875.3	888.0	12.7
<del>62.2</del>	<del>880.0</del>	<del>888.0</del>	<del>8.0</del>
64.1	874.0	883.0 <del>3</del>	9.0 <del>3</del>
<del>64.2</del>	<del>880.0</del>	<del>885.5</del>	<del>5.5</del>
64.3	880.0	883.3	3.3
72	873.0	876.7 <del>6</del> *	3.7 <del>6</del>
75	862.0	877.5*	15.5
<u>114</u>	<u>873.8</u>	<u>876.7*</u>	<u>2.9</u>

\*Elevation of the infiltration bench to be construction within the basin(s).

### Erosion and Sediment Control

Silt fence, inlet protection, sediment control check ~~locks~~ logs, riprap at flared ends, erosion control blanket at overflows, and a rock construction entrance(s) are to be provided for erosion control at key locations throughout the ~~Phase project 3~~ area.

### Recommendation

It is our recommendation that the LRRWMO approve of the permit for this project subject to the following conditions:

1. Erosion control measures are required to be installed prior to the commencement of site grading.
2. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.
3. To minimize the potential of material from leaving the site and being tracked onto existing roadways, a rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrance(s) will provide an erosion control facility and enable construction traffic to enter the site.
4. Street sweeping must be undertaken and completed on an as needed basis.
5. Compliance with the storm water management requirements of the Lower Rum River Watershed Management Organization is to be administered for this project by the City of Andover.
6. Compliance with the City of Andover's comments for storm water management plan on the project.
7. The plans show a future extension of 170<sup>th</sup> Avenue that will have potential impacts to Wetland 3 (66P) as shown on the plans. Correspondence dated July 27, 2023, from the applicant and attached for reference indicates an understanding that this wetland crossing would be pursued in a future phase of the project and, "We understand this (future connection) is subject to a regulatory

process that may or may not be successful and anticipate preparing necessary wetland impact application at that time.”

The LRRWMO’s action on Permit #2022-09R does **not** include the proposed construction of the future extension of 170<sup>th</sup> Avenue crossing Wetland 3 (66P), determination/approval of potential wetland impacts or associated floodplain impacts/mitigation.

8. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.

## APPLICATION FOR MINNESOTA WETLAND CONSERVATION ACT (WCA) DECISIONS AND PROCEDURE REQUIREMENTS

A \$150.00 LRRWMO initial application fee and the appropriate escrow deposits (determined in accordance with Attachment W3) must accompany this permit application for any Wetland Conservation Act (WCA) decisions. These are separate and in addition to permit and escrow fees for Grading, Stormwater Management, and Erosion/Sediment Control permit application, if applicable.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

Wetland permit processing takes longer than other permit processing. The permit application and supporting documentation should be submitted to the LRRWMO AT LEAST 60 DAYS PRIOR TO THE REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AT WHICH A DECISION IS REQUESTED. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: West Rum River Trail - Phase I

Address/Location: 1806, 1814, 1830, 1850, and 1900 Ferry Street| Anoka, MN 55303

Project Description/Purpose: Construction of an approximately 1,400-foot long and 8-foot wide bituminous trail that will connect the existing Rum River Trail to the Mississippi River Trail.

City of Anoka	Lisa LaCasse	City of Anoka
Name of Applicant (Site Owner or Property Owner)	Applicant's Contact	Organization Name
2015 First Avenue	2015 First Avenue	
Address	Address	
Anoka, MN, 55303	Anoka, MN, 55303	
City, State, Zip	City, State, Zip	
(763) 576-2980	(763) 576-2980	
Phone	Phone	Fax
llacasse@ci.anoka.mn.us	llacasse@ci.anoka.mn.us	
Email	Email	

### Submittal Requirements

Complete applications are to be submitted as per LRRWMO attachments W1 (Permit Requirements), W2 (Office Procedure), and W3 (Fees, Deposit, and Sureties for Wetland Conservation Act) included with this application. Projects may also require a LRRWMO Grading, Stormwater Management, and Erosion/Sediment Control Permit (separate application and fee/escrow amounts)

### PROJECT SUBMITTALS (check all that apply):

- |                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/>            | WETLAND BOUNDARY DELINEATION AND TYPE CONCURRENCE                         |
| <input checked="" type="checkbox"/> | REQUEST FOR NO LOSS OR EXEMPTION UNDER THE WETLAND CONSERVATION ACT (WCA) |
| <input type="checkbox"/>            | WETLAND REPLACEMENT PLAN AND/OR SEQUENCING                                |
| <input type="checkbox"/>            | WETLAND BANKING PLAN  |
| <input type="checkbox"/>            | OTHER   |

START OF  
PROJECT: March 2024

EST. COMPLETION  
DATE: July 2024

APPROVAL  
DATE: \_\_\_\_\_

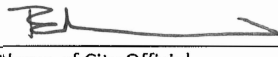
**By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:**

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

<u>Lisa LaCasse</u>	<u>3-15-2024</u>		
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date

<u>Lisa LaCasse</u> Public Services Administrator	
Print Signer's name	Print Signer's name

<b>Application Acknowledged by City:</b>	<u></u>	<u>Anoka</u>	<u>3-20-2024</u>
	Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: \*\* \_\_\_\_\_

**\*\*NOTE: Subject to conditions as designated in the WCA Notice of Decision as recommended by the Technical Evaluation Panel and Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

## Memorandum

**To:** Lower Rum River Watershed Management Organization (LRRWMO)  
**From:** Matt Danzl, Barr Engineering Co. (Barr)  
**Subject:** West Rum River Trail – Phase I ~ Anoka  
**Date:** April 11, 2024  
**Barr Project:** 23020047.00 RJB 321A  
**LRRWMO Permit:** #2023-21A

**c:** Stephanie Johnson, Barr Engineering Co.  
Carla Wirth, TimeSaver, LRRWMO Recording Secretary

On March 25, 2024, Barr received a request for Minnesota Wetland Conservation Act (WCA) no-loss approval associated with the West Rum River Trail – Phase I project located in the City of Anoka. The fees were provided, and a permit number was assigned, making it a complete application.

Based on the previous delineation conducted and approved under Permit 2022-15 and the additional information from the applicant's agent, no wetlands are located within the project. We recommend that the LRRWMO approve the WCA no-loss as documented in the draft Notice of Decision.

## Minnesota Wetland Conservation Act Notice of Decision

<b>Local Government Unit (LGU):</b> Lower Rum River Watershed Management Organization (LRRWMO)
<b>County:</b> Anoka
<b>Applicant Name:</b> City of Anoka, Lisa LaCasse
<b>Applicant Representative:</b> Kristina Bloomquist, Bolton & Menk, Inc.
<b>Project Name:</b> West Rum River Trail – Phase I
<b>LGU Project No. (if any):</b> 2023-21A
<b>Date Application Received by LGU:</b> 3/25/2024
<b>Date of LGU Decision:</b> 4/18/2024
<b>Date this Notice was Sent:</b>

**Minnesota Wetland Conservation Act (WCA) Decision Type - check all that apply**

<input type="checkbox"/> Wetland Boundary/Type	<input type="checkbox"/> Sequencing	<input type="checkbox"/> Replacement Plan	<input type="checkbox"/> Bank Plan (not credit purchase)
<input checked="" type="checkbox"/> No-Loss (8420.0415)	<input type="checkbox"/> Exemption (8420.0420)		
Part: <input checked="" type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H	Subpart: <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9		

**Replacement Plan Impacts (replacement plan decisions only)**

Total WCA Wetland Impact Area: not applicable
Wetland Replacement Type: <input type="checkbox"/> Project Specific Credits: <input type="checkbox"/> Bank Credits:
Bank Account Number(s):

**Technical Evaluation Panel (TEP) Findings and Recommendations (attach if any)**

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Approve w/Conditions <input type="checkbox"/> Deny
See TEP involvement and communication described in LGU Findings below.

**LGU Decision**

<input type="checkbox"/> Approved with Conditions (specify below) <sup>1</sup> List Conditions:	<input checked="" type="checkbox"/> Approved <sup>1</sup>	<input type="checkbox"/> Denied
<b>Decision-Maker for this Application:</b> <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board/Council <input type="checkbox"/> Other:		
<b>Decision is valid for:</b> <input checked="" type="checkbox"/> 5 years (default) <input type="checkbox"/> Other (specify):		

<sup>1</sup> *Wetland Replacement Plan approval is not valid until Minnesota Board of Water and Soil Resources (BWSR) confirms the withdrawal of any required wetland bank credits. For project-specific replacement a financial assurance per MN Rule 8420.0522, Subp. 9 and evidence that all required forms have been recorded on the title of the property on which the replacement wetland is located must be provided to the LGU for the approval to be valid.*

**LGU Findings – Attach document(s) and/or insert narrative providing the basis for the LGU decision<sup>1</sup>.**

<input checked="" type="checkbox"/> Attachment(s) (specify): <b>Figure 1 Site location map, Figure 2 Project Overview Map</b>
<input checked="" type="checkbox"/> Summary:
<b>On behalf of the City of Anoka, Bolton 7 Menk submitted a joint application form requesting a no-loss concurrence for the West Rum River Trail – Phase I located at 1806, 1814, 1830, 1850, and 1900 Ferry Street in Section 12, Township 31N, and Range 25W in the City of Anoka, within Anoka County.</b>

**A portion of the project area was delineated under permit 2022-15 and documented no wetlands present. Additional site photos were provided to confirm no wetlands are present in the area of the project the previous delineation did not cover.**

**This decision confirms that wetlands will not be impacted by the proposed project.**

<sup>1</sup> Findings must consider any TEP recommendations.

**Attached Project Documents**

site location map  Project Plan(s)/Descriptions/Reports (specify): revised wetland delineation map

**Appeals of LGU Decisions**

If you wish to appeal this decision, you must provide a written request within 30 calendar days of the date you received the notice. All appeals must be submitted to the Board of Water and Soil Resources Executive Director along with a check payable to BWSR for \$500 *unless* the LGU has adopted a local appeal process as identified below. The check must be sent by mail and the written request to appeal can be submitted by mail or e-mail. The appeal should include a copy of this notice, name and contact information of appellant(s) and their representatives (if applicable), a statement clarifying the intent to appeal and supporting information as to why the decision is in error. Send to:

Appeals & Regulatory Compliance Coordinator  
Minnesota Board of Water & Soils Resources  
520 Lafayette Road North  
St. Paul, MN 55155  
[travis.germundson@state.mn.us](mailto:travis.germundson@state.mn.us)

Does the LGU have a local appeal process applicable to this decision?

Yes<sup>1</sup>       No

<sup>1</sup>If yes, all appeals must first be considered via the local appeals process.

**Local Appeals Submittal Requirements** (LGU must describe how to appeal, submittal requirements, fees, etc. as applicable)

--

**Notice Distribution (include name)**

*Required on all notices:*

<input checked="" type="checkbox"/> SWCD TEP Member: Becky Wozney (Anoka Conservation District)
<input checked="" type="checkbox"/> Minnesota Board of Water and Soil Resources (BWSR) TEP Member: Ben Meyer
<input checked="" type="checkbox"/> LGU TEP Member: Matt Danzl (Barr Engineering for the LRRWMO)
<input checked="" type="checkbox"/> Minnesota Department of Natural Resources Representative: Melissa Collins
<input checked="" type="checkbox"/> Watershed District or Watershed Mgmt. Org.: Debra Musgrove (LRRWMO), Bob Obermeyer (Barr Engineering Co.)
<input checked="" type="checkbox"/> City Contact for LRRWMO permitting: Ben Nelson (City of Anoka)
<input checked="" type="checkbox"/> Applicant (notice only): Lisa LaCasse
<input checked="" type="checkbox"/> Agent/Consultant (notice only): Kristina Bloomquist, Bolton & Menk, Inc.

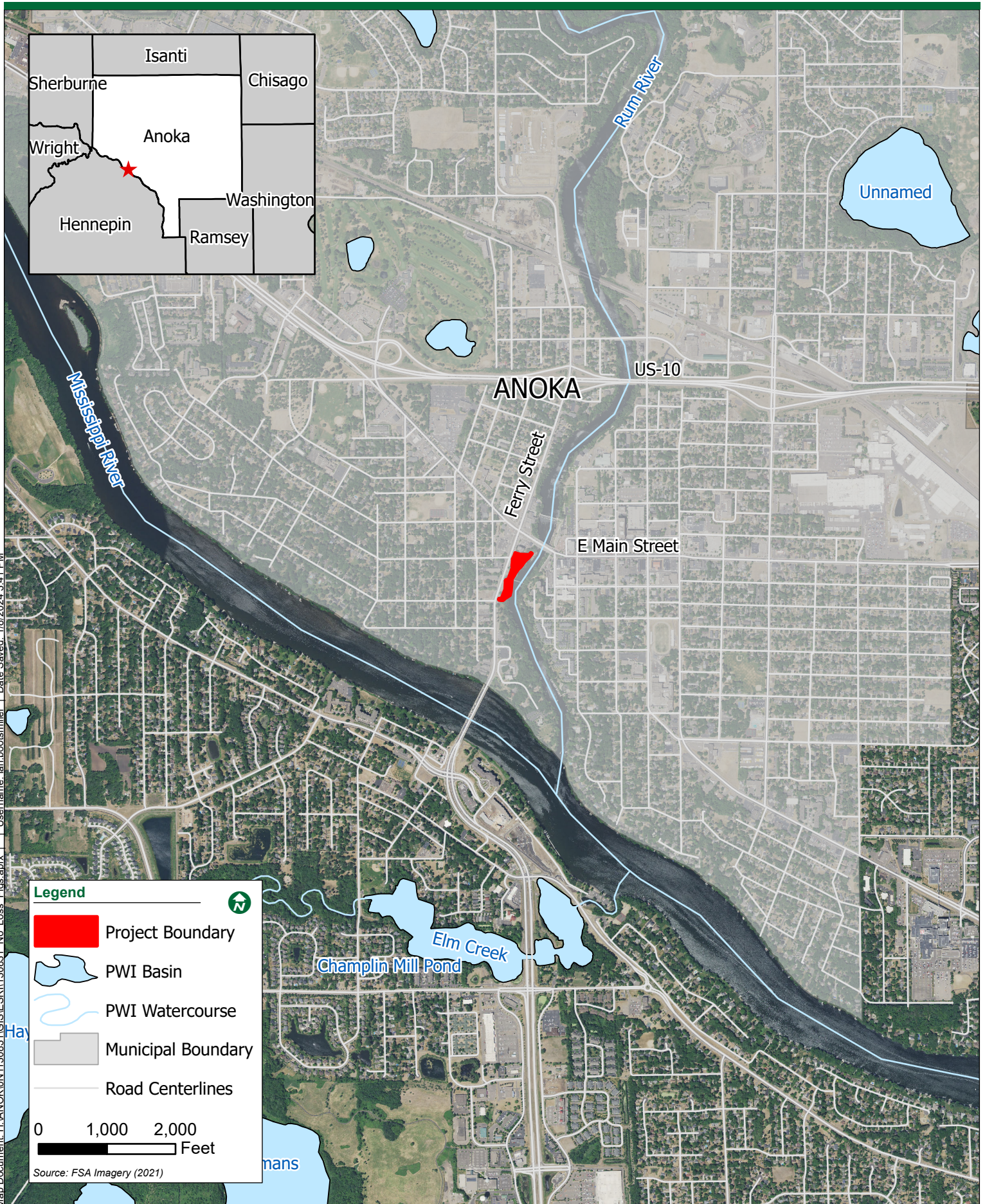
*Optional or As Applicable:*

<input type="checkbox"/> Corps of Engineers:
<input type="checkbox"/> BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
<input type="checkbox"/> Members of the Public (notice only):
<input type="checkbox"/> Other:

<b>Signature:</b>	<b>Date:</b> 4/18/2024
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**This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.**

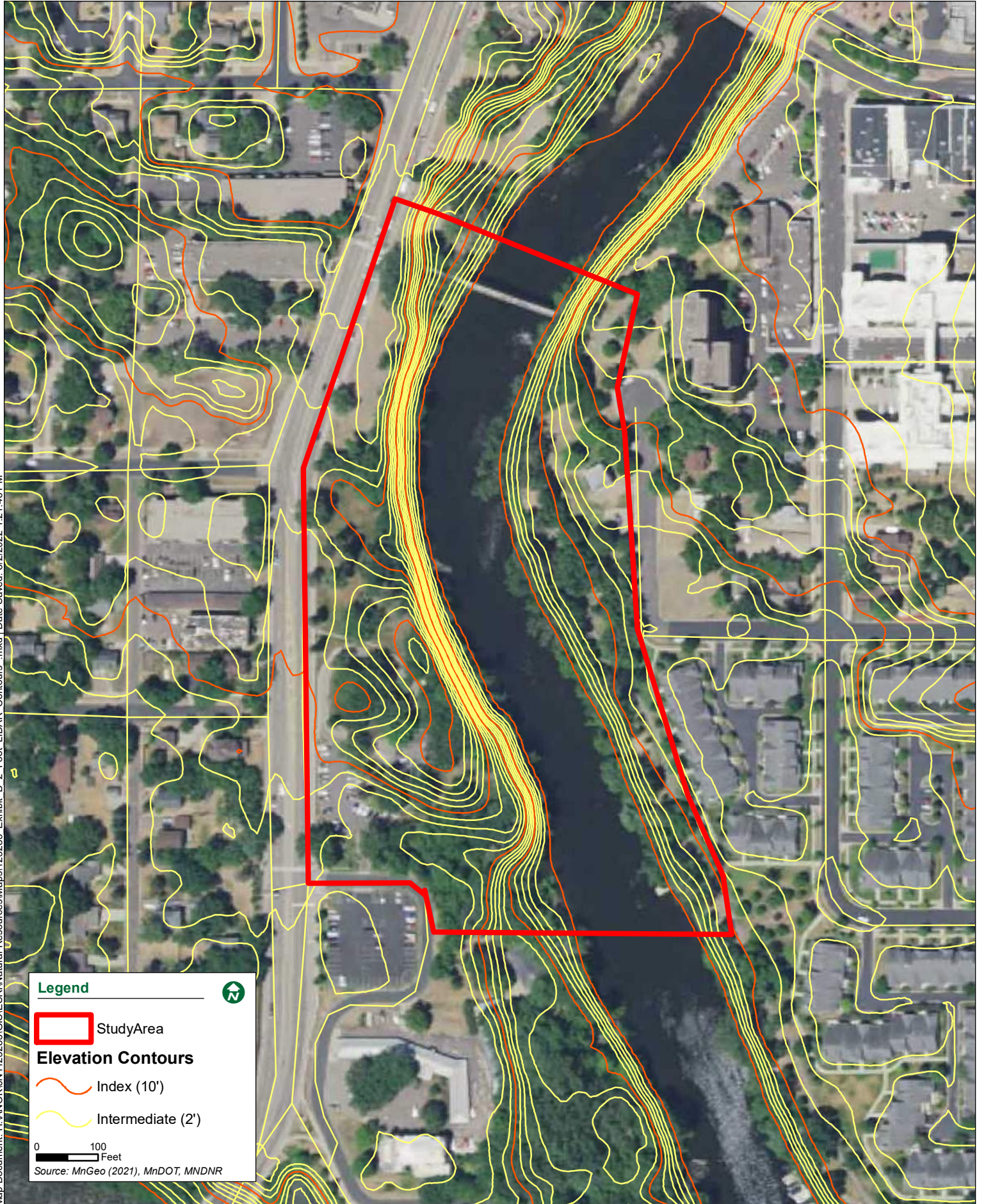




Map Document: H:\ANOKA\01130831\GIS\ESRI\130831 No. Loss. Figs.aprx | | Username: jan.bootsmiller | Date Saved: 1/8/2024 3:41 PM




Map Document: H:\ANOKA\01\130831\GIS\ESRI\130831\_No\_Loss\_Figs.aprx | Exhibit: F. Wetland Delineation Map | Username: ian.bootsmiller | Date Saved: 3/12/2024 12:22 PM





Map Document: H:\ANOKA\1123285\CIS\ESRI\Natural Resources\Maps\123285 Exhibit B - 2 Foot LiDAR Contours .mxd | Date Saved: 8/2/2022 1:21:46 PM

**Legend**

 Study Area


**Elevation Contours**

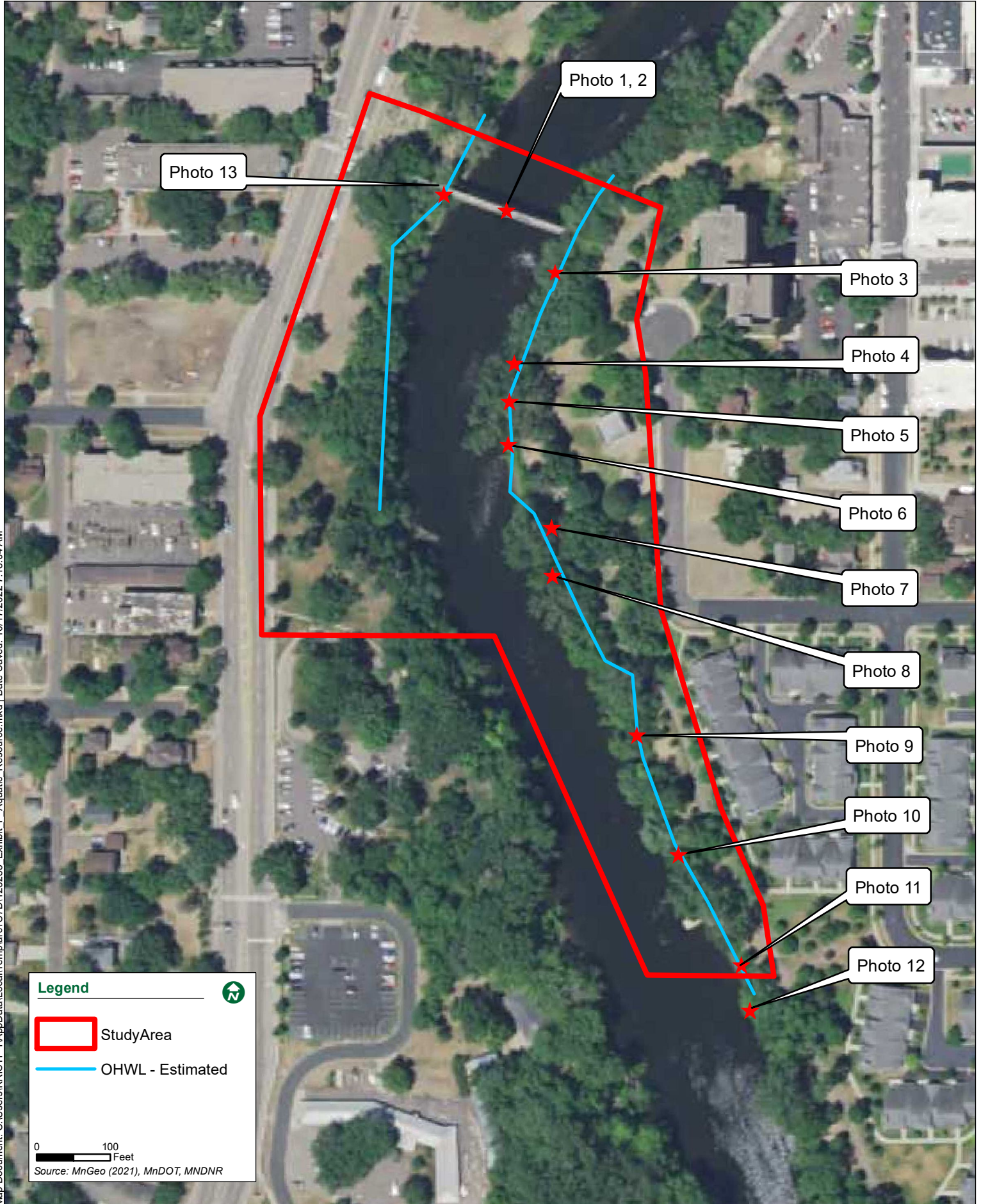
 Index (10')

 Intermediate (2')



0 100  
Feet

Source: MnGeo (2021), MnDOT, MNDNR






**Legend**

-  Study Area
-  OHWL - Estimated

0 100 Feet  
Source: MnGeo (2021), MnDOT, MNDNR



Map Document: C:\Users\KRISTI-1\AppData\Local\Temp\arctC7D\123285 Exhibit F Aquatic Resource.mxd | Date Saved: 10/17/2022 7:18:04 AM

## GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

**Project Name:** St. Katharine Drexel Church

**Address/Location:** Northwest Corner of 161st Avenue and Variolite Street, City of Ramsey

**Project Description/Purpose:** Site Development

The Church of St. Katharine Drexel (Randy Bauer)  
**Name of Applicant (Site Owner or Property Owner)**

7101 143rd Avenue NW, Suite G  
**Address**

Ramsey, MN 55303  
**City, State, Zip**

(763) 323-4424  
**Phone**                      **Fax**

rbauer@stkdcc.org  
**Email**

Tim Eggerichs, Hakanson Anderson  
**Applicant's Contact**      **Organization Name**

3601 Thurston Avenue  
**Address**

Anoka, MN 55303  
**City, State, Zip**

(763) 852-0497  
**Phone**                      **Fax**

time@haa-inc.com  
**Email**

### Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

### **PROJECT SUBMITTALS (check all that apply):**

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <b>GRADING PLAN:</b> Including existing and proposed contours and boundaries of all wetlands and surface waters.       |
| <input checked="" type="checkbox"/> | <b>STORM SEWER/ DRAINAGE PLAN:</b> Including all permanent drainage features and all permanent water quality features. |
| <input checked="" type="checkbox"/> | <b>STORM DRAINAGE CALCULATIONS:</b> Design computations as required by the LRRWMO.                                     |
| <input checked="" type="checkbox"/> | <b>EROSION CONTROL PLAN:</b> Including all temporary and permanent measures proposed to retain all sediment on site.   |
| <input type="checkbox"/>            | <b>OTHER</b>   |

START OF  
PROJECT: April 1, 2024


EST. COMPLETION  
DATE: December 1, 2024

APPROVAL  
DATE: \_\_\_\_\_

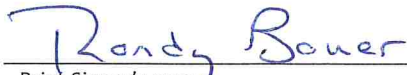
**By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:**

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

  
 Signature of property owner or designated Agent (no agent without a letter of authority) on behalf of S. K. Hain Date 2/13/24

\_\_\_\_\_  
 Signature of applicant if different from property owner Date

  
 Print Signer's name

\_\_\_\_\_  
 Print Signer's name

**Application Acknowledged by City:**

  
 Name of City Official

RAMSEY  
 City

2/14/24  
 Date

SIGNATURE OF LRRWMO CHAIRMAN: \*\* \_\_\_\_\_

**\*\*NOTE: Subject to conditions recommended by Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

## Memorandum

**To:** Lower Rum River Watershed Management Organization  
**From:** Stephanie Johnson and Heather Lau, Barr Engineering Co.  
**Date:** April 12, 2024  
**Subject:** Permit #2024-02: St Katharine Drexel Church: Ramsey



The applicant is proposing construction of a new building and parking lot on a 14.3 +/- acre parcel located on the northwest corner of Variolite Street and 161<sup>st</sup> Avenue in the City of Ramsey. The proposed building and surface parking lot are to be constructed over a 7.5 +/- acre area that's currently undeveloped in the southern portion of the parcel.

A prior version of project plans and proposed stormwater management for the site, dated February 15, 2024, was approved by the LRRWMO at the March 21, 2024 Board meeting. Since that time, the applicant has submitted a revised application, dated March 21, 2024, with revisions to the proposed stormwater management for the site. The updated plans are for stormwater management to be provided through the expansion of an existing stormwater infiltration basin located on the adjacent PACT Charter School site (LRRWMO Permit #2022-12) into the St Katharine Drexel Church site.

Stormwater management will be provided within the expanded stormwater basin proposed to extend from the northeast corner of the PACT Charter School site into the northwest portion of the St Katharine Drexel Church property. Record drawings dated February 4, 2024 were reviewed to confirm the as-built condition of the PACT Charter School basin. The expanded basin will provide volume retention, rate control, and water quality management. The project will result in the addition of 4.51 acres of new impervious area, resulting in a total impervious area of 4.53 acres (approximately 32% of entire 14.3-acre parcel).

Approximately 4.52 acres (99% of total impervious) of the total proposed condition on-site impervious areas will be routed to the expanded stormwater basin. Outflow discharges from the stormwater basin will be directed to a wetland to the north of the site which then drains east under Variolite Street and into County Ditch 66. No off-site areas drain onto the site.

The project geotechnical report identifies the underlying on-site soil as sand with silt (SP-SM) above silty sand (SM). The proposed stormwater basin will be constructed with the basin bottom within the sand with silt (SP-SM) soil layer. The MPCA maximum design infiltration rate for SM soils is 0.6 inches/hour.

Groundwater was observed in the boring closest to Basin 1 (SB-13) at an elevation of 871 feet. The table below summarizes the soil type and separation from groundwater elevation observed in the boring.

**To:** Lower Rum River Watershed Management Organization  
**From:** Stephanie Johnson and Heather Lau, Barr Engineering Co.  
**Subject:** Permit #2024-02: St Katharine Drexel Church: Ramsey  
**Date:** April 12, 2024  
**Page:** 2

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Stormwater Management Facility	Basin Bottom Elevation	Nearest Soil Boring	Limiting Soil Type Below Basin Bottom	MPCA Maximum Design Infiltration Rate (inches/hour)	Design Infiltration Rate Used (inches/hour)	Observed Groundwater Elevation	Separation from Groundwater (feet)
Basin 1	875	SB-13	Sand with Silt above Silty Sand (SP-SM/SM)	0.6	0.6	871	4

A retention volume of 0.38 acre-feet is required from the 4.53 acres of regulated on-site impervious area for the St Katharine Drexel Church site. Including the proposed impervious area from the PACT school site, the total required retention volume for both sites is 1.01 acre-feet. With an infiltration rate of 0.6 inches/hour, a total infiltration area of 0.72 acres and a maximum water quality depth of 2.4 feet will provide drawdown of the retention volume to occur within 48 hours.

Because both the PACT Charter School site and the proposed St Katharine Drexel Church site will drain into the expanded stormwater basin, reporting on the basin’s performance accounts for both properties within the stormwater analysis. The following information summarizes the results for the entire PACT Charter School site and proposed St Katharine Drexel Church site to evaluate the performance of the expanded stormwater basin.

As summarized in the table below, the proposed stormwater basin expansion will provide an additional retention volume of 0.44 acre-feet for a total retention volume of 1.13 acre-feet with a water quality depth of 1.35 feet, and a total basin area of 0.84 acres. Therefore, the expanded basin will draw down within the required 48 hours and provide a retention volume that exceeds the requirement.

Stormwater Management Facility	100-Year High Water Level (MSL)	Water Quality Depth (feet)	Water Quality Volume (acre-feet)	Approximate Basin Area (acres)	Draw Down Time (hours)
Infiltration Basin	880.75	1.35	1.13	0.84	27

Attenuation of the additional runoff from the increase in impervious area is to be provided by the proposed stormwater basin expansion. A comparison of the pre- and post-construction discharges for the 2-, 10-, and 100-year design storm events to the wetland to the north is shown in the following table:

Frequency	Discharge to Wetland	
	Existing	Proposed
2-Year	5.4	2.8
10-Year	23.8	9.7
100-Year	80.8	27.8



The results of the MIDS calculator shows compliance with the LRRWMO water quality requirements. The MIDS calculator shows the proposed expanded basin will provide an annual removal efficiency of 92% for total suspended solids (4,504 lbs.) and 92% for total phosphorous (24.7 lbs.) from the combined sites.

The project results in a 100-year high water elevation within the proposed stormwater basin as indicated in the table below. The proposed finished floor elevation of the nearest building and separation from the 100-year high water level are also listed. As shown, the building finish floor elevation has at least 2.0 feet of freeboard from the high water of the nearby stormwater basin.

<b>Stormwater Management Facility</b>	<b>100-Year High Water Level (MSL)</b>	<b>Finish Floor Elevation of Nearest Building</b>	<b>Freeboard to High Water Level</b>
Basin 1	880.75	901.32	20.57

The erosion and sediment control plan shows silt fence around the perimeter of the construction extents and double row silt fence on the downgradient side of the proposed stormwater basin expansion area. Tree protection fencing is included throughout the construction area. Sediment control logs are placed around the basin bottom expansion area and as ditch checks within the proposed drainage swale. Inlet protection is provided at proposed catch basins, and rip-rap is included at flared end sections. Hydraulic mulch, sod, and seeding will be used to restore all disturbed areas.

The City of Ramsey will require a joint maintenance agreement between the two adjacent landowners to document responsibilities for the shared stormwater infiltration basin and that the expanded basin is intended to serve both parcels. The City will also require that this agreement be filed with Anoka County, to ensure future landowners are aware of the agreement.

It is our recommendation that the LRRWMO approve of the permit for this project subject to the following conditions:

1. The vertical datum must be noted on the Plans.
2. Erosion control measures must be installed at the initial stage of site grading operations.
3. A rock construction entrance be provided at the entryway onto the site from 161<sup>st</sup> Avenue.
4. The infiltration basin must be staked and properly identified to prevent compaction during construction.
5. Pretreatment (e.g., sumped manhole, hydrodynamic separator, etc.) is recommended for all

**To:** Lower Rum River Watershed Management Organization  
**From:** Stephanie Johnson and Heather Lau, Barr Engineering Co.  
**Subject:** Permit #2024-02: St Katharine Drexel Church: Ramsey  
**Date:** April 12, 2024  
**Page:** 4

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discharges to the stormwater basin.

6. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.
7. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the decompaction of proposed infiltration areas.
8. To minimize the potential of material from leaving the site and being tracked onto the roadway, the rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrance will provide an erosion control facility and enable construction traffic to enter the site.
9. Street sweeping must be undertaken and completed on an as needed basis.
10. The applicant submit a joint maintenance agreement for the shared stormwater infiltration basin acknowledging that the basin is designed to serve both the PACT Charter School and St. Katharine Drexel Church parcels and delineating responsibilities for both parties. This agreement must be signed by both parties and filed with Anoka County.
11. Compliance with the storm water management requirements of the Lower Rum River Watershed Management Organization is to be administered for this project by the City of Ramsey.
12. The storm water management plan for future development has assumed an imperviousness of 32% for the entire 14.3-acre parcel. Site development that exceeds an impervious area of 32% must provide an updated storm water management plan showing the LRRWMO criteria is met.
13. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.

## GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Lightbridge Academy

Address/Location: Parcel ID: 25-32-25-43-0060 and 25-32-25-43-0065

Project Description/Purpose: Outlots A and B, Rivers Bend 3rd Addition, except part of Ramsey Park

Phoenix Enterprises, LLC  
Name of Applicant (Site Owner or Property Owner)  
19230 Evans Street #115  
Address 19230 Evans St. NW - Ste. 115  
Elk River, MN 55330  
City, State, Zip  
763-244-1801 Phone None Fax  
mari@riversidecompanies.com  
Email

Paul E. Otto, Otto Associates, Inc.  
Applicant's Contact      Organization Name  
9 Division Street West  
Address  
Buffalo, MN 55313  
City, State, Zip  
763-682-4727      763-682-3522  
Phone      Fax  
paul@ottoassociates.com  
Email

### Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

### PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN: Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN: Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS: Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN: Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER

START OF PROJECT: 5/1/24


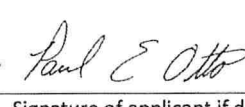
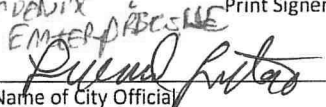
EST. COMPLETION DATE: 12/1/24

APPROVAL DATE: \_\_\_\_\_

**By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:**

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

 _____ Signature of property owner or designated Agent (no agent without a letter of authority)	<u>2-6-24</u> _____ Date	 _____ Signature of applicant if different from property owner	<u>02-02-24</u> _____ Date
<u>Mari L. Freiberg</u> _____ Print Signer's name	<u>Asst. Manager, Provenix</u> _____ Print Signer's name	<u>Paul E. Otto</u> _____ Print Signer's name	
Application Acknowledged by City:	 _____ Name of City Official	<u>Ramsey</u> _____ City	<u>FEB 20, 2024</u> _____ Date

SIGNATURE OF LRRWMO CHAIRMAN: \*\* \_\_\_\_\_

**\*\*NOTE: Subject to conditions recommended by Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

## Memorandum

**To:** Lower Rum River Watershed Management Organization  
**From:** Stephanie Johnson, Barr Engineering Co.  
**Date:** April 12, 2023  
**Subject:** Permit #2024-03: Lightbridge Academy: Ramsey



The LRRWMO has received plans, a stormwater report and a LRRWMO permit application for the development of a currently vacant 2-acre site between Saint Francis Boulevard NW and Xkimo Street NW and north of 142<sup>nd</sup> Ave NW in the City of Ramsey. The City of Ramsey has indicated that the site is located within a Drinking Water Supply Management Area (DWSMA) and within the 10-year capture zone for the City's municipal wells, where infiltration of stormwater is prohibited.

The project applicant is working with the City of Ramsey on a concept for the development of an off-site regional pond to provide stormwater management for this project. We have requested additional information from the City of Ramsey on plans for the regional pond and have been in communications with the project applicant. We are scheduled to meet with city and LRRWMO staff on April 16, 2024 to obtain more information on the city's plans for the regional pond and how the timing for the pond will align with redevelopment for the site.

We are requesting this item be continued by the LRRWMO, and the review period extended for a 60-day time period as required by Mn Statutes 15.99, as we await additional information to be provided.



START OF  
PROJECT: Spring 2024

EST. COMPLETION  
DATE: Fall 2024

APPROVAL  
DATE: \_\_\_\_\_

**By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:**

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

<u>Bruce Westby</u>	<u>2/15/2024</u>		
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date

<u>Bruce Westby</u>	
Print Signer's name	Print Signer's name

<b>Application Acknowledged by City:</b>	<u>Bruce Westby</u>	<u>Ramsey</u>	<u>2/15/2024</u>
	Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: \*\*  
 \*\*\*NOTE: Subject to conditions recommended by Barr Engineering (see attached)  
 PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

118428

Payee: 100268 LRRWMO CITY OF ANOKA

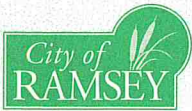
Check No. - 118428 Stub 1 of 1  
Check Date - 2/15/2024

Supplier Invoice No	Date	Remark	PO	Amount
02152024-2	2/15/2024	PERMIT FEES IP#24-11		850.00

850.00

PLEASE DETACH BEFORE DEPOSITING

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER AND MICROPRINTING. THIS DOCUMENT HAS A TRUE WATERMARK-HOLD TO LIGHT TO VIEW.



**City of Ramsey**  
7550 Sunwood Drive NW  
Ramsey, Minnesota 55303

100268



Ramsey  
14125 St. Francis Blvd.  
Ramsey, MN 55303  
1-800-488-2265

**118428**

90-78  
1211

00118428

NUMBER

DATE 2/15/2024 AMOUNT \$\*\*\*\*\*850.00

**PAY** EIGHT HUNDRED FIFTY AND 00/100\*\*\*\*\*

VOID IF NOT CASHED WITHIN 90 DAYS

TO THE ORDER OF : LRRWMO CITY OF ANOKA  
2015 - 1ST AVENUE NORTH  
ANOKA MN 55303

*Mark E. Huzars*

⑈ 118428 ⑈ ⑆091200961⑆ 028896555⑈



## Memorandum

**To:** Lower Rum River Watershed Management Organization  
**From:** Stephanie Johnson and Heather Lau, Barr Engineering Co.  
**Date:** April 12, 2024  
**Subject:** Permit #2024-06: Alpine Drive Street Reconstruction: Ramsey



We have received plans and a LRRWMO permit application for the Alpine Drive Street Reconstruction project along Alpine Drive from Puma Street to Armstrong Boulevard (CSAH 83) in Ramsey. The work will involve the reconstruction of +/- 3,450 linear feet of roadway, curb and gutter, pedestrian ramps, and associated site grading and utility replacement. The existing drainage patterns are to be maintained, and the project will not result in an increase in total impervious area within the 2.65-acre project corridor.

Because this is a road reconstruction project that will not increase impervious area or alter drainage patterns, the LRRWMO storm water requirements are not applicable for the project. The LRRWMO erosion and sediment control requirements do apply.

Silt fence is proposed along downgradient sides of the roadway reconstruction areas and within existing roadside ditches. Silt fence is also proposed around the perimeter of the hydrant replacement areas. Inlet protection will be installed at inlets within the construction area. Disturbed pervious areas are to be restored with topsoil, hydroseed, hydromulch, and seeding.

Construction entrances to the project area are proposed at the entryway onto the site along Alpine Drive near Puma Street and Armstrong Boulevard.

It is our recommendation that the LRRWMO approve the erosion control permit for this project subject to the following conditions:

1. Erosion control measures must be installed prior to the commencement of construction.
2. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.
3. To minimize the potential of material from leaving the site and being tracked onto the roadway, the rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrances will provide an erosion control facility and enable construction traffic to enter the site.
4. Street sweeping must be undertaken and completed on an as needed basis.

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5. The project plan for the roadway reconstruction shows no increase in the project impervious area. Should plans change, and improvements result in an increase in impervious area greater than 1.0 acres, a storm water management plan must be provided showing the LRRWMO storm water criteria are met.
  
6. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.