

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

APRIL 18, 2024

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Heather Lau of Barr Engineering, Janna Kieffer of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Weaver, seconded by Holthus, to approve the April 18, 2024 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

March 21, 2024 Regular Meeting

Motion was made by Weaver, seconded by Musgrove, to approve the March 21, 2024 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Holthus). Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending March 31, 2024. Account balances for the period were: Checking, \$163,746.13; less permit account balance of (\$37,145.92), less Generation Plan reserves balance of (\$29,493.43); for a total balance of \$87,542.17.

Yager noted changes she plans to make going forward to her memorandum and the Board agreed.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending March 31, 2024.

Further discussion: Musgrove noted that there are some duplicate permits for the same project on the list that do not have fees attached. Nelson explained that the fee was paid as shown in the Barr documentation for the Anoka permit. Yager confirmed that the Ramsey fees have also been paid but are not yet reflected on the statement.

Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$805 (March secretarial services), Barr Engineering in the amount of \$12,594 (January 1 – February 23, 2024), and RTY Consulting in the amount of \$2,675.25 (First quarter 2024 accounting services).

Motion was made by Holthus, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

2023 Financial Statements

Yager commented that the 2023 Financial Report was included in the packet for review. She noted that an audit from an outside consultant will be needed next year for the 2024 financial statements. She provided a brief overview of the Financial Report.

Musgrove referenced the last sentence of the permit section and suggested a grammatical change.

Motion was made by Holthus, seconded by Weaver, to accept the 2023 Financial Report, with the noted change. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2022-09R ~ Legacy at Petersen Farms 3rd Addition ~ Andover

Kytonen reviewed the April 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to eight conditions detailed in the memorandum.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2022-09R, Legacy at Petersen Farms 3rd Addition, Andover, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2023-21A ~ West Rum River Trail Phase 1 ~ City of Anoka

Nelson reviewed the April 11, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the WCA no-loss as documented in the draft Notice of Decision.

Motion was made by Weaver, seconded by Holthus, to approve the WCA no-loss as documented in the Notice of Decision for Permit #2023-21A, West Rum River Trail Phase 1, City of Anoka, as detailed in the Barr Engineering memorandum dated April 11, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-02 ~ St. Katharine Drexel Church ~ Ramsey

Linton reviewed the April 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to 13 conditions detailed in the memorandum.

Lau commented that as part of this project, the PACT Charter School existing infiltration basin will be expanded.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2024-02, St. Katharine Drexel Church, Ramsey, subject to thirteen (13) conditions as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-03 ~ Light Bridge Academy ~ Ramsey

Linton reviewed the April 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue this item, noting that the review period extended for a 60-day time period as required by MN Statutes 15.99, as they await additional information to be provided.

Kieffer explained that the regional pond the applicant would like to tie into is not yet constructed and, therefore, Barr continues to work with the applicant and the City of Ramsey.

Motion was made by Weaver, seconded by Holthus, to continue Permit #2024-03, Light Bridge Academy, Ramsey, and issue a 60-day extension to the review period as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-06 ~ Alpine Drive Street ~ City of Ramsey

Linton reviewed the April 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2024-06, Alpine Drive Street, City of Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-07 ~ Juniper Woods Street ~ City of Ramsey

Linton reviewed the April 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2024-07, Juniper Woods Street, City of Ramsey, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-08 ~ Waterfront Village No Loss Exempt. ~ City of Ramsey

Linton reviewed the April 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the WCA no-loss application as documented in the draft Notice of Decision.

Wozney noted that information has been received from the DNR that there are Blandings Turtles on the site and that information will be shared with those working on the project.

Musgrove asked if signs would be required for the wetlands as homes are being constructed close to the wetlands as well. Linton stated that although it has been done in the past, the current policy of the City of Ramsey is not to install such signs.

Motion was made by Holthus, seconded by Weaver, to approve the no-loss determination as documented in the WCA Notice of Decision for Permit #2024-08, Waterfront Village No Loss Exempt., City of Ramsey, as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-09 ~ Waterfront Village ~ City of Ramsey

Linton reviewed the April 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to 11 conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2024-09, Waterfront Village, City of Ramsey, subject to eleven (11) conditions as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-10 ~ Harmony Farms ~ Ramsey

Linton reviewed the April 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue this review to the May meeting and the review period was extended for a 60-day period as required by MN Statutes 15.99 as the revised permit submittal was received on April 11, 2024.

Lau commented that Barr has made the applicant aware of the opportunity to request a special meeting, but noted that at this time it seems that they will wait for the May meeting.

Motion was made by Weaver, seconded by Holthus, to continue Permit #2024-10, Harmony Farms, Ramsey, and extend the review period by 60-days as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-11 ~ 2024 Street Reconstruction (S. Portion) ~ City of Andover

Kytonen reviewed the April 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to six conditions detailed in the memorandum.

Musgrove asked and received confirmation that this permit does specify the portion of the project approved within, as this project was split into two.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2024-11, 2024 Street Reconstruction (S. Portion), City of Andover, subject to six (6) conditions as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-12 ~ 2024 Street Reconstruction (S. Portion) No Loss Exempt. ~ City of Andover

Kytonen reviewed the April 11, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the WCA de minimis exemption application as documented in the draft Notice of Decision.

Motion was made by Holthus, seconded by Weaver, to approve the WCA de minimis exemption as documented in the Notice of Decision for Permit #2024-12, 2024 Street Reconstruction (S. Portion) No Loss Exemption, City of Andover, as detailed in the Barr Engineering memorandum dated April 11, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-13 ~ 2024 Street Reconstruction (N. Portion) ~ City of Andover

Kytonen reviewed the April 12, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2024-13, 2024 Street Reconstruction (N. Portion), City of Andover, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-14 ~ 2024 Street Reconstruction (N. Portion) No Loss Exempt. ~ City of Andover

Kytonen reviewed the April 11, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the WCA de minimis exemption application as documented in the draft Notice of Decision.

Motion was made by Holthus, seconded by Weaver, to approve the WCA de minimis exemption as documented in the Notice of Decision for Permit #2024-14, 2024 Street Reconstruction (N. Portion) No Loss Exempt., City of Andover, as detailed in the Barr Engineering memorandum dated April 12, 2024. Vote: 3 ayes, 0 nays. Motion carried.

Consider Data Practices Policy

Wozney stated that this item was not meant to be on the agenda and will appear on the May agenda.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

2024 First Quarterly Reports

Kytonen presented the Year 2024 First Quarter Report for the City of Andover. Nelson presented the Year 2024 First Quarter Report for the City of Anoka. Linton presented the Year 2024 First Quarter Report for the City of Ramsey.

Motion was made by Holthus, seconded by Musgrove, to approve the Year 2024 First Quarter Report for the City of Anoka, City of Ramsey, and City of Andover, as presented, and to authorize release of unused escrow for Permit #2018-25, The Lock-Up Anoka. Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

First Quarterly Report

Wozney provided a brief summary of the First Quarter Report for ACD.

Weaver commented that he would like to continue to receive updates on the water level in Lake Itasca because of the resident comments that have been received. Wozney commented that the residents did not follow up after she reached out and noted that once the monitoring is active, the data will be shown on the website.

Musgrove provided a brief update on the recent meeting related to allocation of the WBIF funds.

The Board and staff discussed whether it would be feasible to conduct the annual boat tour, given the low water conditions and additional sand that has built up.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS

JPA Update ~ Legal Review

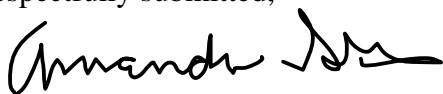
No comments.

ADJOURNMENT

A motion was made by Holthus, seconded by Musgrove, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:07 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary