

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. May 16, 2024, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. Discuss 2025 Budget ~ Administrative Permit Fees
- G. NEW BUSINESS
 - 1. Permit #2024-03 ~ Light Bridge Academy ~ Ramsey
 - 2. Permit #2024-17 ~ 15620 Armstrong Blvd NW ~ Ramsey
 - 3. Permit #2024-18 ~ 2024 NE Street Reconstruction ~ City of Ramsey
 - 4. Permit #2024-19 ~ MSA Xkimo Street Reconstruction ~ City of Ramsey
 - 5. Permit #2024-20 ~ Rivers Bend Reg. Stormwater Mgmt. Study ~ City of Ramsey
 - 6. Attorney Change ~ Wozney
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
 - 1. JPA Update ~ Legal Review ~ Wozney
 - 2. WBIF Update ~ Wozney
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the June 20, 2024 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2022-07 ~ 54 Tiger Street ~ Ramsey*

Next Meeting: Regular meeting is July 18, 2024– at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

MAY 16, 2024

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; and Valerie Holthus, Andover.

Voting members absent were: Jeff Weaver, Anoka.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Heather Lau of Barr Engineering, Jared Wagner of Anoka Conservation District, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Holthus, seconded by Musgrove, to approve the May 16, 2024 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

April 18, 2024 Regular Meeting

Motion was made by Holthus, seconded by Musgrove, to approve the April 18, 2024 Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending April 30, 2024. Account balances for the period were: Checking, \$152,606.02; less permit account balance of (\$29,834.92), less Generation Plan reserves balance of (\$32,493.43); for a total balance of \$90,277.67.

Musgrove asked if interest is charged on past due accounts. Yager confirmed that interest is charged for late payments after a certain timeframe and provided more details on that process.

Motion was made by Holthus, seconded by Musgrove, to accept the Treasurer's Report for the period ending April 30, 2024. Vote: 2 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$1,027.08 (April secretarial services), Barr Engineering in the amount of \$12,969.10 (March engineering services), and Anoka Conservation District in the amount of \$41,765 (Annual service agreement).

Musgrove noted that in the past the LRRWMO has split the ACD payment, whereas this would be the annual payment. She stated that in the past the split has worked well and asked for input from ACD. Yager stated that ACD did not request the full balance, but the cash was available and therefore she paid the full payment. Musgrove stated that she is fine making the full payment as this time but would like to retain the ability to split the payment in the future if needed.

Motion was made by Holthus, seconded by Musgrove, to authorize payment as presented and indicated above. Vote: 2 ayes, 0 nays. Motion carried.

Discuss 2025 Budget

Yager noted that her memo in the packet included the revenue and expenses as proposed for 2025. She reviewed the proposed budget items, highlighting the increases and decreases proposed for both expenses and revenue. She stated that she will provide the detailed information to the Board prior to the next meeting when the Board will be asked to consider approval of the budget.

Musgrove asked what would happen to dollars if after 2024, there is a positive balance remaining, as she did not believe the LRRWMO had a fund balance policy of that type. Yager replied that at the end of the year if there is a positive balance that is added to the fund balance, in the same manner that if there were a negative balance that would be deducted from the fund balance.

Musgrove asked about potential increases to the permit fees. Yager stated that it would be helpful to have a review of the permits to determine how often the balance held is coming up short, noting that a higher escrow could then be required. She stated that the administrative permit fee of \$150, does not cover the time required by herself and Wozney and therefore would see it appropriate to increase that to \$200 or \$250 to better account for staff time.

Musgrove agreed that it would be appropriate to increase the administrative permit cost, because if that time is not covered, the cities will be asked to cover the cost that should be paid by the developer. She suggested that they review the permit fee of other similar entities for comparison. Yager provided additional details on things that would seem to be developer costs compared to those that would fall more under the cost of doing business and therefore would make sense for taxpayers to fund.

Musgrove commented that the budget itself looks good as proposed and she would like to have additional discussion on the administrative permit fee, including a comparison of the fees for similar organizations. Yager confirmed that she can bring that information back with the budget at the next meeting.

NEW BUSINESS

LRRWMO Permit #2024-03 ~ Light Bridge Academy ~ Ramsey

Linton reviewed the May 10, 2024 memo from Barr Engineering. Linton stated that the City has been working with Barr on the design of a regional stormwater pond that has the potential to provide treatment for this site. The City is holding a meeting next week to discuss the proposed pond. In the May 10, 2024 memo, Barr Engineering recommends that the LRRWMO continue its review to the June meeting as they await additional information to be provided.

Motion was made by Holthus, seconded by Musgrove, to continue Permit #2024-03, Light Bridge Academy, Ramsey, as detailed in the Barr Engineering memorandum dated May 10, 2024. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-10 ~ Harmony Farms ~ Ramsey

Linton reviewed the May 10, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to ten conditions detailed in the memorandum.

Musgrove commented that this developer has worked with Ramsey staff and Council through several iterations to come to this proposal.

Motion was made by Holthus, seconded by Musgrove, to approve Permit #2024-10, Harmony Farms, Ramsey, subject to ten (10) conditions as detailed in the Barr Engineering memorandum dated May 10, 2024. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-15 ~ Transform Church ~ Andover

Kytonen reviewed the May 10, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the WCA no-loss application with conditions, as documented in the draft Notice of Decision.

Motion was made by Holthus, seconded by Musgrove, to approve the WCA no-loss application with conditions for Permit #2024-15, Transform Church, Andover, as detailed in the Barr Engineering memorandum dated May 10, 2024 and within the Notice of Decision. Vote: 2 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-16 ~ Rum River Channel Restoration Phase II ~ City of Anoka

Nelson reviewed the May 10, 2024 memo from Barr Engineering in which Barr Engineering stated that because the proposed project does not involve a land disturbance of greater than one acre, a LRRWMO erosion control permit is not required. Barr Engineering has reviewed the submitted plans and provided comments related to proposed erosion control measures for consideration by the applicant's engineer. It was noted that the project will require a permit from the MN Department of Natural Resources and the Army Corps of Engineers.

OTHER BUSINESS

Rum Riverbank Stabilization Project Funding

Wagner stated that in 2019, the plan was developed to pursue multiple grant opportunities to pursue a multiphase stabilization project, which included a contribution from the LRRWMO. He stated that there is one segment of the river, 400 feet of severely eroded riverbank, near the recreational access near the high school that needs repair. He stated that the grant budget was included in the memorandum, which would again include a contribution from the LRRWMO, noting that the funds are available in the LRRWMO matching funds balance. He stated that the project has been fully designed, permitted, and is out for bid.

Musgrove commented that she would be interested in watching some of the work. Wagner stated that is possible, as long as they do not interfere with construction activity. He noted that he can keep the Board informed on the construction timeline.

NEW BUSINESS (Continued)

Consider Data Practices Policy

Wozney stated that Schurbon has drafted a Data Practices Policy, as the LRRWMO is currently lacking that policy, noting that the policy has been reviewed by a WMO Attorney. She explained that there will be a form placed on the website that people could fill out and the request would then go forward to her.

Musgrove agreed that this would be a good attention to the Records Retention Policy.

Motion was made by Holthus, seconded by Musgrove, to adopt the Data Practices Policy.

Vote: 2 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD REPORT ~ None

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS (Continued)

JPA Update ~ Legal Review

Musgrove appreciated the updated draft which is easy to follow but noted some changes that were made, such as changing LRRWMO to Commission. She commented that it was a significant change to the format as well which made it more difficult to review. She suggested that the Board take the next month to review and then discuss at the June meeting with the intent to forward it to the member cities by July.

ADJOURNMENT

A motion was made by Holthus, seconded by Musgrove, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 9:02 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary



Lower
Rum River
WMO

Lower Rum River Watershed Management Org Board

Debra Musgrove, Chair
Valerie Holthus, Vice Chair
Jeff Weaver, Treasurer

Meeting Date: June 20, 2024

Item Description: Treasurer Report

Lower Rum River Watershed Management Organization Board (LRRWMO):

Attached are the monthly financial reports for the period ending May 31, 2024. In addition, the detailed permit list through June 13, 2024, and bill list for June 2024 are included. Quickbooks reporting is on an accrual basis.

The 2025 budget analysis and Resolution are included in this packet. Also included is a comparison of watershed district fees. There is quite a range of administration fees from zero up to \$5,000. Some fees cover staff and attorney charges in addition to the engineering costs. Currently the LRRWMO applies \$150 to each permit for administration costs, resulting in approximately \$4,000 a year. Increasing the administration fee to \$250 results in an increase of \$2,250 a year, for a total of 6,250. This will help offset administration expenditure of \$37,550. Increasing the permit deposit amount to \$1,000 may also reduce the amount of invoicing required for engineering fee reimbursements. The new total fee for permit review would be \$1,250. Below are the highlighted changes proposed for the 2025 Budget.

Membership fee increase – 3.25% or \$3,250
Permit admin fee increase – 66.7% or \$2,500
Permit revenue increase based on previous actual.
Grant revenue decrease of (\$300)
Other revenue increase \$4,250 – increase in interest earnings.

Engineering expense increase based on previous.
Legal decrease of (\$500)
Audit addition \$9,000
Financial Services increase \$3,000 based on 10 hrs a month plus audit preparation.
Secretarial increase based on new rates.
Postage decrease.
ACD increase in services \$2,850 or 5%.
Miscellaneous decrease.

Respectfully Submitted,

Lori Yager
Deputy Treasurer
RTY Consulting
612-518-7641
kayyag@gmail.com

Lower Rum River Water Management Organization
Treasurer's Statement of Cash Receipts and
Disbursements for the Period of
May 31, 2024

Checking/Savings Accounts with 4M Fund:

Balance \$ 152,606.02

Receipts:

City of Anoka	Membership	\$ 21,118.00
City of Anoka	Permit #24-16	\$ 850.00
Kjolhaug Environmental Serv	Permit #24-17	\$ 1,075.00
City of Ramsey	Permit #24-18	\$ 850.00
City of Ramsey	Permit #24-19	\$ 850.00
St. Katherine Church	Permit #24-02	\$ 1,166.00
Landform	Permit #22-09R	\$ 582.00
City of Andover	Membership	\$ 27,886.00
City of Ramsey	Permit #23-11	\$ 34.50
City of Ramsey	Permit #23-13	\$ 75.00
City of Anoka	Permit #23-21	\$ 1,854.00

Interest \$ 732.16

Total Receipts \$ 57,072.66

Disbursements:	<u>Check #</u>	<u>Payable</u>	
	2670	Anoka Conservation District	(41,765.00)
	2671	TimeSaver Off Site Sec.	(1,027.08)
	2672	Barr Engineering	(12,969.10)

Total Disbursements \$ (55,761.18)

Balance \$ 153,917.50

Less Permit Account Balance 32,035.92

Less 2028 5th Generation Plan Reserve = \$110,000 32,493.43

Available Balance \$ 89,388.15

Lower Rum River Watershed Management Organization

102 4 M FUND - PMA, Period Ending 05/31/2024

RECONCILIATION REPORT

Reconciled on: 06/07/2024

Reconciled by: Lori Yager

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	164,930.02
Interest earned	732.16
Checks and payments cleared (2)	-13,399.00
Deposits and other credits cleared (3)	25,818.00
Statement ending balance	178,081.18

Uncleared transactions as of 05/31/2024	-24,163.68
Register balance as of 05/31/2024	153,917.50
Cleared transactions after 05/31/2024	0.00
Uncleared transactions after 05/31/2024	55,246.50
Register balance as of 06/07/2024	209,164.00

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/25/2024	Bill Payment	2667	TimeSaver Off Site Secretarial...	-805.00
04/25/2024	Bill Payment	2668	BARR Engineering	-12,594.00
Total				-13,399.00

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/30/2024	Deposit		Transform Church	1,075.00
05/16/2024	Receive Payment		City of Anoka	21,118.00
05/16/2024	Deposit			3,625.00
Total				25,818.00

Additional Information

Uncleared checks and payments as of 05/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/16/2024	Bill Payment	2670	Anoka Conservation District	-41,765.00
05/16/2024	Bill Payment	2672	BARR Engineering	-12,969.10
05/16/2024	Bill Payment	2671	TimeSaver Off Site Secretarial...	-1,027.08
Total				-55,761.18

Uncleared deposits and other credits as of 05/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/31/2024	Receive Payment	9368	St Katherine Drexel Church	1,166.00
05/31/2024	Receive Payment	1315	Landform Prof. Svcs., LLC	582.00
05/31/2024	Receive Payment		City of Andover	27,886.00
05/31/2024	Receive Payment		City of Ramsey	34.50
05/31/2024	Receive Payment		City of Ramsey	75.00
05/31/2024	Receive Payment		City of Anoka	1,854.00
Total				31,597.50

Uncleared deposits and other credits after 05/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/07/2024	Receive Payment	Permit 23-22 & 24-01	City of Ramsey	2,794.00
06/07/2024	Receive Payment		City of Ramsey	120.00
06/07/2024	Receive Payment		City of Ramsey	50,996.00
06/07/2024	Receive Payment		Short Elliott Hendrickson Inc.	1,336.50
Total				55,246.50

Lower Rum River Watershed Management Organization
Budget vs. Actuals: 2024 Original - FY24 P&L
May 2024

	May Actual	Actual	Total Budget	% of Budget
Revenue				
320 City Assessments	-	100,000.00	100,000.00	100.00%
330 Intergovernmental Revenue	-	885.47	1,500.00	59.03%
340 Miscellaneous	-	-		
352 Engineering Fees	5,197.50	21,888.97	36,000.00	60.80%
354 Service Fees	600.00	3,600.00	3,000.00	120.00%
Total Revenue	5,797.50	126,374.44	140,500.00	89.95%
Expenditures				
402 Accountant	-	2,486.25	8,000.00	31.08%
412 Administration engineering	3,691.37	9,020.97	13,500.00	66.82%
414 Permit Review	8,936.00	29,169.50	39,000.00	74.79%
420 Insurance	-	2,609.00	2,800.00	93.18%
445 Office Supplies & Software	-	189.00	715.00	26.43%
455 Postage, copying, etc.	44.40	218.00	1,300.00	16.77%
475 Secretarial Services	827.00	4,238.50	9,500.00	44.62%
490 Miscellaneous expense	-		3,670.00	0.00%
500 Water Management Projects				
505 Annual report to BWSR		900.00	900.00	100.00%
510 Anoka Co. Water Resource Outr Coll		3,680.00	3,680.00	100.00%
520 Lake Level Monitoring		1,400.00	1,400.00	100.00%
525 Lake Water Quality Monitoring		2,400.00	2,400.00	100.00%
526 River or Project Tour			1,000.00	
530 Rum River Water Quality Monitoring		2,180.00	2,180.00	100.00%
535 Stream Biomonitoring with Students		1,250.00	1,000.00	125.00%
550 Water Quality Cost Share Program		6,000.00	6,000.00	100.00%
555 Water Resource Coordinator		-	15,000.00	0.00%
560 Web site management		960.00	960.00	100.00%
565 Wetland Education - (newsletters)		1,120.00	1,120.00	100.00%
570 Wetland Monitoring		2,175.00	2,175.00	100.00%
575 Writing grant application fees		1,100.00	1,100.00	100.00%
585 WBIF Grant		18,600.00	18,600.00	-
Total 500 Water Management Projects	-	41,765.00	57,515.00	72.62%
Legal & Professional Services	-	-	4,000.00	0.00%
Total Expenses	13,498.77	89,696.22	140,000.00	64.07%
Net Operating Income	(7,701.27)	36,678.22	500.00	7335.64%
Other Income				
375 Interest income	732.16	3,560.31	2,500.00	142.41%
Net Income (Loss)	(6,969.11)	40,238.53	3,000.00	1341.28%

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024	
	Permit Fee		Barr Engineering	Administrative	Total				
Town Center A.U.A.R. Ramsey 03-07	04/29/03	\$ 500.00	06/19/03	\$ 4,471.08	\$ 50.00	\$ 25,134.20	\$ -	\$ -	\$ -
	06/19/03	\$ 5,000.00	07/17/03	\$ 631.68					
	10/10/03	\$ 2,500.00	08/21/03	\$ 1,383.73					
	10/15/03	\$ 1,500.00	09/18/03	\$ 760.00					
	11/21/03	\$ 1,500.00	10/16/03	\$ 1,921.28					
Glenn Rehbein Excavating bond dated 5/26/05 Paid	04/21/04	\$ 2,000.00	11/20/03	\$ 1,415.99					
	02/04/05	\$ 5,000.00	12/18/03	\$ 656.22					
	10/20/06	\$ 70.95	01/15/04	\$ 84.00					
	11/17/06	\$ 80.00	03/18/04	\$ 719.00					
	09/24/07	\$ 72.00	04/15/04	\$ 42.00					
	11/26/07	\$ 128.00	05/20/04	\$ 887.35					
	04/25/08	\$ 16.00	06/17/04	\$ 3,038.03					
Bond paid 59,000.00	01/22/09	\$ 208.00	07/15/04	\$ 490.50					
	04/21/09	\$ 320.00	08/19/04	\$ 426.00					
	2/18/2011	\$ 72.00	09/16/04	\$ 10.50					
Country Oaks No. Utility 14-15 Andover	11/21/14	\$ 175.00	12/26/14	\$ 544.00	\$ 175.00	\$ 914.50	\$ -	\$ -	\$ -
	05/05/15	\$ 697.00	01/26/15	\$ 153.00					
	08/07/15	\$ 42.50	04/10/15	\$ 42.50					Closed in January 2024
Future Public Works Site 15-04 Anoka	04/22/15	\$ 800.00	05/04/15	\$ 127.50	\$ 100.00	\$ 295.50	\$ 504.50	\$ -	\$ 504.50
			06/08/15	\$ 51.00					
			09/23/15	\$ 17.00					
Northfork Alpine Add. 15-19 Ramsey	01/08/16	\$ 800.00	02/17/16	\$ 357.00	\$ 100.00	\$ 1,356.54	\$ -	\$ -	\$ -
	08/11/16	\$ 403.54	06/07/16	\$ 263.50					
	09/08/16	\$ 136.00	06/27/16	\$ 483.04					
	06/13/18	\$ 17.00	08/05/16	\$ 136.00					
			04/25/18	\$ 17.00					
2274 - 164th Avenue 16-16 Andover	09/22/16	\$ 800.00	10/25/16	\$ 161.50	\$ 100.00	\$ 2,485.24	\$ -	\$ -	\$ -
	04/25/17	\$ 867.38	11/28/16	\$ 708.88					
	01/31/18	\$ 68.00	12/29/16	\$ 697.00					Invoice #500 to new owners, Shawn & Stephanie Mars - 6-20-22
	08/17/18	\$ 17.00	08/11/17	\$ 68.00					
	05/09/23	\$ 732.86	04/25/18	\$ 17.00					
			09/16/21	\$ 59.50					
			11/29/21	\$ 25.50					
			12/13/21	\$ 251.90					
			01/19/22	\$ 51.00					
			3/7/2022	\$ 42.50					
Invoice sent to new owners, Shawn & Stephanie Mars - 6-10-22			7/18/2022	\$ 302.46					
Eastview Meadows 17-06 Anoka	04/07/17	\$ 800.00	05/18/17	\$ 433.50	\$ 100.00	\$ 610.00	\$ 190.00	\$ -	\$ 190.00
			07/12/17	\$ 76.50					
Norlex Turf Black Dirt 17-29 Andover	10/27/17	\$ 1,800.00	12/29/17	\$ 391.00	\$ 100.00	\$ 984.00	\$ 816.00	\$ 816.00	\$ -
			01/30/18	\$ 450.50					
			02/19/18	\$ 42.50					Closed in January 2024

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures				Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024
	Permit Fee		Barr Engineering	Administrative	Total				
Bunker Lake & Puma St Impr 18-03 Ramsey	04/06/18	\$ 800.00	05/14/18	\$ 391.00	\$ 100.00	\$ 491.00	\$ 309.00	\$ -	\$ 309.00
Jeff Bergeron Estates at Cedar Ridge 18-10 Andover	07/30/18	\$ 800.00	08/21/18	\$ 119.00	\$ 100.00	\$ 2,417.13	\$ -	\$ -	\$ -
	2/4/2019	\$ 753.50	09/27/18	\$ 379.13					
	09/11/19	\$ 829.63	10/27/18	\$ 527.00					
	11/14/19	\$ 34.00	11/12/18	\$ 187.00					
			12/28/18	\$ 425.00					
			01/25/19	\$ 68.00					
			03/31/19	\$ 127.50					
			07/18/19	\$ 450.50					
			09/09/19	\$ 34.00					Closed in January 2024
City of Andover Water Mgmt Update 18-11 Andover	07/30/18	\$ 407.50	08/21/18	\$ 127.00	\$ -	\$ 407.50	\$ -	\$ -	\$ -
	Billed to Admin		09/27/18	\$ 178.50					
			10/24/18	\$ 102.00					Closed in January 2024
Duane Kuiken 1565 161st Ave NW 18-17 Andover	10/10/18	\$ 875.00	11/12/18	\$ 144.50	\$ 100.00	\$ 2,308.26	\$ 92.92	\$ 92.92	\$ -
	8/12/2019	\$ 1,245.49	12/28/18	\$ 650.58					Billed 7/18
	11/12/19	\$ 51.77	01/25/19	\$ 212.50					Inv 432-10/18/19
	03/16/21	\$ 51.00	01/28/19	\$ 365.50					Inv. 473 - 03/01/21
	05/17/21	\$ 85.00	03/31/19	\$ 629.00					Inv. 484 - 07/01/21
	03/21/22	\$ 92.92	04/08/19	\$ 51.00					
			Late Fee	\$ 18.41					
			Late Fee	\$ 0.77					
			02/10/21	\$ 51.00					
			03/02/21	\$ 85.00					Closed in January 2024
City of Anoka Anoka Unfiltration Credits 18-22 Anoka	01/11/19	\$ 800.00	01/25/19	\$ 520.40	\$ 100.00	\$ 620.40	\$ 179.60	\$ -	\$ 179.60
BRB Development The Lock-Up 18-25 Anoka	01/18/19	\$ 800.00	03/31/19	\$ 314.50	\$ 100.00	\$ 414.50	\$ 385.50	\$ -	\$ 385.50
6601 McKinley St NW ACE Transfer Station Facility 19-01 Ramsey	04/22/19	\$ 800.00	06/20/19	\$ 1,096.50	\$ 100.00	\$ 1,196.50	\$ -	\$ -	\$ -
	9/11/2019	\$ 396.50							

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024	
	Permit Fee		Barr Engineering	Administrative	Total				
Suite Living Senior of Ramsey 19-16 Ramsey	08/22/19	\$ 800.00	10/22/19 \$ 408.00	\$ 100.00	\$ 508.00	\$ 292.00	\$ -	\$ 292.00	
Meadows at Petersen Farms 19-20 Andover	09/03/19 \$ 75.00 9/3/2019 \$ 2,000.00 06/30/20 \$ 5,401.00		10/22/19 \$ 756.14 11/22/19 \$ 221.00 07/27/20 \$ 306.00 08/27/20 \$ 357.00 10/08/20 \$ 1,598.00	\$ 100.00	\$ 3,338.14	\$ 4,137.86	\$ 4,137.86	\$ -	
								Closed in January 2024	
Pearson Farm South 8846 Hwy 10 NW 19-23 Ramsey	10/17/19	\$ 2,800.00	11/22/19 \$ 352.18 12/19/19 \$ 280.50	\$ 175.00	\$ 807.68	\$ 1,992.32	\$ -	\$ 1,992.32	
City of Ramsey Ramsey Villas 19-27 Ramsey	10/28/19 \$ 1,500.00 10/28/19 \$ 150.00 08/24/20 \$ 800.00		11/22/19 \$ 360.68 12/19/19 \$ 306.00 10/16/20 \$ 467.50 11/20/20 \$ 340.00	\$ 175.00	\$ 1,649.18	\$ 800.82	\$ -	\$ 800.82	
Anoka-Hennepin School Dist. Fred Moore Campus 19-28 Anoka	10/28/19 \$ 800.00 02/25/21 \$ 116.00 01/11/22 \$ 42.50		12/19/19 \$ 153.00 01/20/20 \$ 144.50 02/21/20 \$ 127.50 03/23/20 \$ 17.00 04/13/20 \$ 59.50 04/30/20 \$ 17.00 06/02/20 \$ 42.50 11/20/20 \$ 212.50 12/11/20 \$ 42.50 9/16/2021 \$ 42.50	\$ 100.00	\$ 958.50	\$ -	\$ -	\$ -	
Riverside 20-02 Anoka	02/14/20	\$ 1,875.00	03/23/20 \$ 102.00 04/13/20 \$ 348.50 04/30/20 \$ 739.50 06/02/20 \$ 76.50	\$ 175.00	\$ 1,441.50	\$ 433.50	\$ -	\$ 433.50	
Wesp Property 20-05 Andover	05/20/20 \$ 1,575.00 06/30/20 \$ 800.00 10/27/20 \$ 828.23 12/18/20 \$ 127.50		07/07/20 \$ 348.50 07/27/20 \$ 1,158.23 08/27/20 \$ 527.00 10/08/20 \$ 994.50 10/16/20 \$ 127.50	\$ 175.00	\$ 3,330.73	\$ -	\$ -	\$ -	
								Closed in January 2024	
The Preserve at Northfork 20-08 Ramsey	08/05/20	\$ 800.00	10/08/20	\$ 578.00	\$ 100.00	\$ 678.00	\$ 122.00	\$ -	\$ 122.00
Meadows at Petersen Farms (Phase 2) 20-09 Andover	08/10/20 \$ 800.00 12/14/20 \$ 1,127.50		10/16/20 \$ 1,827.50	\$ 100.00	\$ 1,927.50	\$ -	\$ -	\$ -	

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Ramsey Villas North 20-10 Ramsey	08/11/20	\$ 1,875.00	10/08/20 \$ 204.00 10/16/20 \$ 535.75	\$ 175.00	\$ 914.75	\$ 960.25	\$ -	\$ 960.25
Hampton Townhomes 20-11 Ramsey	08/21/20	\$ 800.00	08/21/20 \$ 800.00 10/08/20 \$ 85.00 10/16/20 \$ 467.50	\$ 100.00	\$ 1,452.50	\$ (652.50)	\$ -	\$ (652.50) Inv. 463 - 10/16/20 Inv. 469 - 12/01/20 emailed 02/01/21 emailed 03/01/21
Northfork Meadows 21-02 Ramsey	03/01/21 \$ 800.00 8/17/2021 \$ 1,399.50 01/11/22 \$ 161.50 07/31/22 \$ 824.50		03/31/21 \$ 442.00 04/27/21 \$ 739.50 05/26/21 \$ 544.00 06/23/21 \$ 374.00 07/29/21 \$ 892.50 08/30/21 \$ 93.50	\$ 100.00	\$ 3,185.50	\$ -	\$ -	\$ -
Andover Village 21-03 Andover	02/19/21 \$ 800.00 12/22/21 \$ 694.00 07/31/22 \$ 127.50		3/2/2021 \$ 127.50 03/31/21 \$ 272.00 04/27/21 \$ 1,088.00 05/26/21 \$ 34.00	\$ 100.00	\$ 1,621.50	\$ -	\$ -	\$ - Closed in January 2024
VOA Anoka Sr. Housing 21-06 Anoka	04/15/21 \$ 800.00 02/28/22 \$ 175.50		04/27/21 \$ 127.50 05/26/21 \$ 569.50 06/23/21 \$ 178.50	\$ 100.00	\$ 975.50	\$ -	\$ -	\$ -
US 10 and 56 21-07 Ramsey	04/26/21 \$ 1,575.00 01/11/22 \$ 206.50 07/31/22 \$ 34.16		05/26/21 \$ 1,079.66 06/23/21 \$ 561.00	\$ 175.00	\$ 1,815.66	\$ -	\$ -	\$ -
Pinewski 4th Addition 21-09 Anoka	06/04/21 \$ 800.00		06/23/21 \$ 170.00 07/29/21 \$ 187.00 08/30/21 \$ 102.00	\$ 100.00	\$ 559.00	\$ 241.00	\$ -	\$ 241.00
Bunker Lake Ind. Park Bldg 4 21-10 Ramsey	06/17/21 \$ 800.00 12/29/21 \$ 31.00		07/29/21 \$ 612.00 08/30/21 \$ 119.00	\$ 100.00	\$ 831.00	\$ -	\$ -	\$ -
William Woods 21-12 Ramsey	06/17/21 \$ 3,875.00		06/23/21 \$ 85.00 07/29/21 \$ 714.00 08/30/21 \$ 1,091.52 09/16/21 \$ 858.50 11/12/21 \$ 68.00	\$ 275.00	\$ 3,092.02	\$ 782.98	\$ -	\$ 782.98
Ramsey Spec Ind. Bldgs 21-13 Ramsey	06/18/21 \$ 800.00		07/29/21 \$ 569.50 08/30/21 \$ 119.00	\$ 100.00	\$ 788.50	\$ 11.50	\$ -	\$ 11.50

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024	
	Permit Fee		Barr Engineering	Administrative	Total				
Lynwood 21-16	07/23/21	\$ 1,500.00	08/30/21	\$ 170.00	\$ 175.00	\$ 2,752.08	\$ -	\$ -	\$ -
	08/11/21	\$ 75.00	09/16/21	\$ 418.08					
Ramsey	10/25/21	\$ 800.00	11/12/21	\$ 246.50					
	07/31/22	\$ 79.58	11/29/21	\$ 467.50					
	03/06/23	\$ 297.50	12/13/21	\$ 807.50					
			01/19/22	\$ 170.00					
			11/04/22	\$ 297.50					
6841 173rd Ave NW 21-18 Ramsey	08/17/21	\$ 1,575.00	09/16/21	\$ 239.58	\$ 175.00	\$ 712.08	\$ 862.92	\$ -	\$ 862.92
			11/12/21	\$ 297.50					
Trott Brook North 21-19 Ramsey	08/17/21	\$ 2,075.00	09/16/21	\$ 325.14	\$ 175.00	\$ 18,792.48	\$ -	\$ -	\$ -
	10/18/21	\$ 10,295.50	11/12/21	\$ 544.00					
	12/03/22	\$ 4,949.48	11/29/21	\$ 1,003.00					
	09/01/23	\$ 127.50	12/13/21	\$ 1,495.84					
	11/20/23	\$ 1,345.00	01/19/22	\$ 1,802.00					
			03/07/22	\$ 2,006.00					
			03/16/22	\$ 374.00					
			04/06/22	\$ 3,439.00					
			05/05/22	\$ 2,356.50					
			06/15/22	\$ 892.50					
			07/18/22	\$ 833.00					
			07/18/22	\$ 459.00					
			08/12/22	\$ 1,241.00					
			09/09/22	\$ 374.00					
			12/02/22	\$ 127.50					
			04/21/23	\$ 75.00					
			05/19/23	\$ 1,035.00					
			06/16/23	\$ 235.00					
HOM Anoka Addition 21-23 Anoka	09/23/21	\$ 800.00	11/12/21	\$ 170.00	\$ 100.00	\$ 1,681.00	\$ -	\$ -	\$ -
	03/21/22	\$ 277.50	11/29/21	\$ 340.00					
	07/31/22	\$ 391.00	12/13/21	\$ 85.00					
	03/06/23	\$ 212.50	01/19/22	\$ 722.50					
			03/07/22	\$ 51.00					
			07/18/22	\$ 127.50					
			08/12/22	\$ 85.00					
CSAH 58 (177th Ave NW) 21-24 Andover	09/28/21	\$ 2,075.00	11/12/21	\$ 262.18	\$ 175.00	\$ 1,168.18	\$ 906.82	\$ 906.82	\$ -
			11/29/21	\$ 204.00					
			12/13/21	\$ 255.00					
			01/19/22	\$ 229.50					
			03/07/22	\$ 42.50					Closed in January 2024
CenterPoint 173rd Ave 21-28 Ramsey	11/18/21	\$ 1,075.00	12/13/21	\$ 327.84	\$ 175.00	\$ 1,012.84	\$ 62.16	\$ -	\$ 62.16
			01/19/22	\$ 467.50					
			03/07/22	\$ 42.50					
Riverstone South 21-29 Ramsey	11/18/21	\$ 800.00	01/19/22	\$ 425.00	\$ 100.00	\$ 1,756.50	\$ -	\$ -	\$ -
	07/31/22	\$ 956.50	03/07/22	\$ 136.00					
			03/16/22	\$ 1,095.50					

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024	
	Permit Fee		Barr Engineering	Administrative	Total				
Andover Crossing - Apt 21-30 Andover	12/09/21	\$ 800.00	03/07/22	\$ 382.50	\$ 100.00	\$ 1,188.00	\$ -	\$ -	\$ -
	07/31/22	\$ 388.00	03/16/22	\$ 663.00					
			05/05/22	\$ 42.50					
Andover Crossing - Commerical 21-31 Andover	12/10/21	\$ 800.00	03/07/22	\$ 170.00	\$ 100.00	\$ 635.50	\$ 164.50	\$ -	\$ 164.50
			03/16/22	\$ 323.00					
			05/05/22	\$ 42.50					
Andover Crossing - Sr. Housing 21-32 Andover	12/29/21	\$ 800.00	01/19/22	\$ 212.50	\$ 100.00	\$ 1,060.50	\$ -	\$ -	\$ -
	07/31/22	\$ 260.50	03/07/22	\$ 297.50					
			03/16/22	\$ 323.00					
			04/06/22	\$ 85.00					
			05/05/22	\$ 42.50					
Pine Hills N Wetland Restor WCA 22-02 Andover	02/22/22	\$ 1,075.00	04/06/22	\$ 518.50	\$ 175.00	\$ 778.50	\$ 296.50	\$ -	\$ 296.50
			05/05/22	\$ 85.00					
Pine Hills N Wetland Restor Eros 22-03 Andover	02/22/22	\$ 800.00	04/06/22	\$ 340.00	\$ 100.00	\$ 440.00	\$ 360.00	\$ -	\$ 360.00
AKA 54 Tiger St. Electric Line 22-07 Ramsey	07/31/22	\$ 1,075.00	07/18/22	\$ 671.47	\$ 75.00	\$ 1,201.97	\$ -		\$ -
	02/12/24	\$ 126.97	07/18/22	\$ 34.00					
			08/12/22	\$ 119.00					
			09/09/22	\$ 25.50					
			10/07/22	\$ 51.00					
			11/04/22	\$ 17.00					
			12/02/22	\$ 34.00					
			10/06/23	\$ 175.00					
Pact Charter School - Wetland 22-08 Ramsey	05/13/22	\$ 1,575.00	06/15/22	\$ 331.50	\$ 175.00	\$ 1,237.47	\$ 337.53		\$ 337.53
			07/18/22	\$ 509.97					
			07/18/22	\$ 34.00					
			09/09/22	\$ 187.00					
Petersen Farms Phase 3 22-09 Andover	05/03/22	\$ 1,575.00	06/15/22	\$ 408.00	\$ 175.00	\$ 1,243.47	\$ 331.53		\$ 331.53
			07/18/22	\$ 484.47					
			07/18/22	\$ 34.00					
			11/04/22	\$ 17.00					
			08/11/23	\$ 125.00					

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Petersen Farms Site Development	11/03/22	\$ 800.00	11/04/22	\$ 552.50	\$ 100.00	\$ 14,967.25	\$ (290.50)	\$ (290.50)
22-09R	03/13/23	\$ 2,215.00	12/04/22	\$ 1,343.00				
Andover	06/12/23	\$ 465.50	12/31/22	\$ 765.00				
	07/21/23	\$ 3,135.00	01/27/23	\$ 255.00				
	10/02/23	\$ 4,155.00	02/24/23	\$ 450.00				
	12/14/2023	\$ 3,324.25	03/24/23	\$ 15.00				
	05/31/24	\$ 582.00	04/21/23	\$ 375.00				
			05/19/23	\$ 495.00				
			06/16/23	\$ 2,265.00				
			07/14/23	\$ 630.00				
			08/11/23	\$ 3,525.00				
			08/08/23	\$ 249.25	TS			
			09/08/23	\$ 3,075.00				
			03/31/24	\$ 582.00				
			04/30/24	\$ 290.50				
CSAH 7 & 143rd Ave.	05/03/22	\$ 800.00	06/15/22	\$ 467.50	\$ 100.00	\$ 567.50	\$ 232.50	\$ 232.50
22-10								
Andover/Anoka								
Rivenwick 4th Addition	06/11/22	\$ 800.00	07/18/22	\$ 552.50	\$ 100.00	\$ 1,247.50	\$ -	\$ -
22-11	10/02/23	\$ 447.50	07/18/22	\$ 425.00				
Ramsey			08/12/22	\$ 85.00				
			09/09/22	\$ 85.00				
Pact Charter School - Grading	07/31/22	\$ 800.00	08/12/22	\$ 255.00	\$ 100.00	\$ 1,528.00	\$ 728.00	\$ 728.00
22-12	07/10/23	\$ 728.00	09/09/22	\$ 977.50				
Ramsey	07/21/23	\$ 728.00	10/07/22	\$ 195.50				
Summergate Development	09/02/22	\$ 1,575.00	09/09/22	\$ 255.00	\$ 75.00	\$ 910.75	\$ 664.25	\$ 664.25
22-13			10/07/22	\$ 393.75				
Ramsey			11/04/22	\$ 187.00				
Trott Brook Crossing	09/02/22	\$ 800.00	09/09/22	\$ 1,880.00	\$ 100.00	\$ 2,337.00	\$ -	\$ -
22-14	09/01/23	\$ 1,537.00	10/07/22	\$ 357.00				
Ramsey								
Rum River Bank Stabilization	10/03/22	\$ 1,075.00	10/07/22	\$ 529.75	\$ 75.00	\$ 766.25	\$ 308.75	\$ 308.75
22-15			11/04/22	\$ 161.50				
Anoka								
Rum River Bank Stabilization								
22-15A								
Anoka								
Lil Explorers Daycare	10/03/22	\$ 800.00	10/07/22	\$ 255.00	\$ 100.00	\$ 355.00	\$ 445.00	\$ 445.00
22-16								
Ramsey								

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Kelsey Round Lake Park 22-17 Andover	10/03/22	\$ 1,075.00	10/07/22 \$ 206.75 11/04/22 \$ 170.00 12/02/22 \$ 110.50	\$ 75.00	\$ 562.25	\$ 512.75		\$ 512.75
Dalske Woodlands Boardwalk 22-18 Andover		\$ 1,075.00	10/07/22 \$ 206.75 11/04/22 \$ 136.00 12/02/22 \$ 119.00	\$ 75.00	\$ 536.75	\$ 538.25	\$ 538.25	\$ - Closed in January 2024
161st Ave. Reconstruct 22-19 Andover	10/03/22 03/06/23	\$ 1,075.00 \$ 113.75	10/07/22 \$ 189.75 11/04/22 \$ 119.00 12/02/22 \$ 144.50	\$ 75.00	\$ 528.25	\$ 660.50		\$ 660.50
Tulip Street site 22-20 Andover	10/03/22 07/21/23	\$ - \$ 1,188.75	11/04/22 \$ 535.75 12/02/22 \$ 170.00 12/31/22 \$ 144.50 01/27/23 \$ 263.50	\$ 75.00	\$ 1,188.75	\$ -		\$ -
COR Wetland Review & Mitigation 22-21 Ramsey	11/03/22 03/06/23 06/12/23	\$ 1,075.00 \$ 1,175.50 \$ 25.00	11/04/22 \$ 255.00 12/02/22 \$ 340.00 12/31/22 \$ 790.50 01/27/23 \$ 765.00 02/24/23 \$ 25.00	\$ 100.00	\$ 2,275.50	\$ -		\$ -
Graco Anoka Plant Expansion 22-22A Anoka	03/13/23 08/08/23	\$ 850.00 \$ 671.50	03/24/23 \$ 694.50 04/21/23 \$ 677.00	\$ 150.00	\$ 1,521.50	\$ -		\$ -
Anoka Retail Project (Bunker & 7th) 22-23 Anoka	12/03/22 03/13/23 10/02/23	\$ 800.00 \$ 124.00 \$ 1,080.00	11/04/22 \$ 42.50 12/02/22 \$ 527.00 12/31/22 \$ 212.50 01/27/23 \$ 42.00 04/21/23 \$ 1,080.00	\$ 100.00	\$ 2,004.00	\$ -		\$ -
Blue Line Collision 23-01 Ramsey 6710 Hwy 10 NW	03/06/23 09/01/23	\$ 850.00 \$ 229.00	02/24/23 \$ 15.00 03/24/23 \$ 914.00	\$ 150.00	\$ 1,079.00	\$ -		\$ -
Ramsey Water Treatment Plant 23-02 14199 Jasper St. Ramsey	04/03/23 08/08/23	\$ 850.00 \$ 1,149.00	03/24/23 \$ 437.50 04/21/23 \$ 934.00 05/19/23 \$ 412.50 06/16/23 \$ 65.00	\$ 150.00	\$ 1,999.00	\$ -		\$ -
161st Avenue Reconstruct 23-04 Armstrong to Variolite Ramsey	04/03/23 08/08/23	\$ 850.00 \$ 199.00	03/24/23 \$ 494.00 04/21/23 \$ 405.00	\$ 150.00	\$ 1,049.00	\$ -		\$ -

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Franklin Elementary remodel	08/08/23	\$ 1,597.50	03/24/23	\$ 515.50	\$ 150.00	\$ 1,597.50	\$ 850.00	\$ 850.00
23-05	09/01/23	\$ 850.00	04/21/23	\$ 932.00				
Anoka								
Hwy 10 Ramsey Improvement	05/09/23	\$ 850.00	05/19/23	\$ 690.00	\$ 150.00	\$ 905.00	\$ -	\$ -
23-06	08/08/23	\$ 55.00	06/16/23	\$ 65.00				
Ferret St. & 147th								
Ramsey								
Soderholm & Associates	06/02/23	\$ 850.00	05/19/23	\$ 45.00	\$ 150.00	\$ 1,547.50	\$ -	\$ -
23-08	08/08/23	\$ 111.00	06/16/23	\$ 766.00				
7150 143rd Ave. NW	10/11/23	\$ 540.50	07/14/23	\$ 90.00				
Ramsey	11/20/23	\$ 46.00	08/11/23	\$ 450.50				
			09/08/23	\$ 46.00				
Home 2 Suites by Hilton	06/12/23	\$ 850.00	06/16/23	\$ 342.00	\$ 150.00	\$ 1,865.50	\$ -	\$ -
23-09	10/02/23	\$ 856.50	07/14/23	\$ 950.00				
Sunwood Dr. & Zeolite	11/20/23	\$ 159.00	07/25/23	\$ 19.25	TS			
Ramsey			07/26/23	\$ 19.25	TS			
			08/11/23	\$ 226.00				
			08/01/23	\$ 159.00	TS			
Bunker Lake Industrial Park bldg 5	06/28/23	\$ 850.00	06/16/23	\$ 214.00	\$ 150.00	\$ 1,996.00	\$ -	\$ -
23-10	10/11/23	\$ 1,146.00	07/14/23	\$ 1,587.00				
Bunker & Puma St			08/11/23	\$ 45.00				
Ramsey								
167th Ave. Reconstruction	06/12/23	\$ 2,150.00	07/14/23	\$ 563.00	\$ 150.00	\$ 3,070.50	\$ -	\$ -
23-11	10/06/23	\$ 886.00	08/11/23	\$ 2,323.00				
Wetland Delineation	05/31/24	\$ 34.50	09/08/23	\$ 34.50				
TH47 & Nowthen Blvd								
Ramsey								
COR	08/08/23	\$ 1,150.00	08/11/23	\$ 1,462.50	\$ 150.00	\$ 1,612.50	\$ -	\$ -
23-12	10/06/23	\$ 462.50						
Wetlands No loss WCA exemption								
Zeolite Street north of Sunwood Dr.								
Ramsey								
COR Regional pond	08/08/23	\$ 850.00	07/14/23	\$ 552.50	\$ 150.00	\$ 4,201.50	\$ -	\$ -
23-13	10/06/23	\$ 3,156.50	08/11/23	\$ 3,304.00				
Grading and erosion control	05/31/24	\$ 75.00	09/08/23	\$ 75.00				
Ramsey	06/07/24	\$ 120.00	11/03/23	\$ 120.00				
Aldi Store	07/21/23	\$ 800.00	08/11/23	\$ 629.00	\$ 150.00	\$ 854.00	\$ -	\$ -
23-14	11/17/23	\$ 54.00	09/08/23	\$ 75.00				
7992 Sunwood Dr.								
Ramsey								

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Waltek	08/08/23	\$ 850.00	08/11/23	\$ 809.00	\$ 150.00	\$ 1,772.50	\$ -	\$ -
23-15	10/02/23	\$ 109.00	09/08/23	\$ 483.50				
14310 Sunfish Blvd	11/20/23	\$ 483.50	10/06/23	\$ 330.00				
Ramsey	01/22/24	\$ 330.00						
167th Ave. Erosion/Sediment	09/01/23	\$ 850.00	08/11/23	\$ 765.00	\$ 150.00	\$ 915.00	\$ -	\$ -
23-16	10/06/23	\$ 65.00						
CSAH 5 to Hwy 47								
Ramsey								
2024 Construction Project	10/02/23	\$ 1,575.00	09/08/23	\$ 12.50	\$ 150.00	\$ 2,392.50	\$ -	\$ -
23-17	11/23/23	\$ 297.00	10/06/23	\$ 1,709.50				
Various Streets	01/22/24	\$ 520.50	11/03/23	\$ 520.50				
Andover								
Jam Hops	10/06/23	\$ 850.00	10/06/23	\$ 60.00	\$ 150.00	\$ 1,160.00	\$ -	\$ -
23-18	02/01/24	\$ 310.00	11/03/23	\$ 890.00				
14165 Ramsey Blvd			12/01/23	\$ 60.00				
Ramsey								
CSAH 9/Round Lake	10/06/23	\$ 850.00	10/06/23	\$ 15.00	\$ 150.00	\$ 7,394.50	\$ -	\$ -
23-19	02/13/24	\$ 4,473.00	11/03/23	\$ 1,961.50	\$ 150.00			
149th In to 157th Ave	03/21/24	\$ 850.00	12/01/23	\$ 999.00				
Andover	06/07/24	\$ 1,221.50	12/31/23	\$ 2,197.50				
			01/26/24	\$ 1,921.50				
CR 59	11/09/23	\$ 1,650.00	11/03/23	\$ 517.50	\$ 150.00	\$ 4,191.50	\$ -	\$ -
23-20	02/13/24	\$ 2,426.50	12/01/23	\$ 2,972.00				
Anoka County turn lanes	06/07/24	\$ 115.00	12/31/23	\$ 437.00				
Andover			01/26/24	\$ 115.00				
West Rum River Trail	01/22/24	\$ 850.00	01/26/24	\$ 1,035.00	\$ 150.00	\$ 2,964.50	\$ (260.50)	\$ (260.50)
23-21	05/31/24	\$ 1,854.00	02/23/24	\$ 1,519.00				
Anoka			03/31/24	\$ 260.50				
West Rum River Trail	04/15/24	\$ 1,150.00	03/31/24	\$ 172.50	\$ 150.00	\$ 1,070.00	\$ 80.00	\$ 80.00
23-21A			04/30/24	\$ 747.50				
Anoka								
WCA								

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Water Treatment Plant 23-22	01/02/24	\$ 1,150.00	01/26/24	\$ 1,833.00	\$ 150.00	\$ 3,384.50	\$ -	\$ -
Wetland No loss utility exemption Water Treatment Plant Ramsey	06/07/24	\$ 2,234.50	02/23/24	\$ 1,401.50				
Water Treatment Plant 23-23	01/22/24	\$ 850.00	02/23/24	\$ 498.00	\$ 150.00	\$ 648.00	\$ 202.00	\$ 202.00
Construction of Watermain Impr. Ramsey								
COR Infrastructure Improvements 24-01	02/09/24	\$ 850.00	02/23/24	\$ 1,259.50	\$ 150.00	\$ 3,515.50	\$ (2,106.00)	\$ (2,106.00)
Ramsey	06/07/24	\$ 559.50	03/31/24	\$ 2,106.00				
St. Katherine Drexel Church 24-02	02/16/24	\$ 850.00	03/31/24	\$ 1,866.00	\$ 150.00	\$ 2,423.00	\$ (407.00)	\$ (407.00)
Ramsey	05/31/24	\$ 1,166.00	04/30/24	\$ 407.00				
Lightbridge Academy 24-03	03/21/24	\$ 850.00	02/23/24	\$ 105.00	\$ 150.00	\$ 2,559.50	\$ (1,709.50)	\$ (1,709.50)
142XX Xkimo Street Ramsey			03/31/24	\$ 580.00				
			04/30/24	\$ 1,724.50				
Barthel's Rum River Acres Street R 24-04	02/20/24	\$ 850.00	03/31/24	\$ 289.00	\$ 150.00	\$ 439.00	\$ 411.00	\$ 411.00
Ramsey								
Hall's Dover Acres Street Reconstr 24-05	02/20/24	\$ 850.00	02/23/24	\$ 30.00	\$ 150.00	\$ 646.50	\$ 203.50	\$ 203.50
Ramsey			03/31/24	\$ 466.50				
Alpine Drive Street Reconstruction 24-06	02/20/24	\$ 850.00	02/23/24	\$ 30.00	\$ 150.00	\$ 655.00	\$ 195.00	\$ 195.00
Ramsey			03/31/24	\$ 331.00				
			04/30/24	\$ 144.00				

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Juniper Woods 1st, 2nd and 3rd Str 24-07 Ramsey	02/20/24	\$ 850.00	03/31/24 \$ 312.50 04/30/24 \$ 144.00	\$ 150.00	\$ 606.50	\$ 243.50		\$ 243.50
Waterfront Village Wetland Bunker & Zeolite 24-08 Ramsey	04/25/24	\$ 1,150.00	03/31/24 \$ 2,049.50 04/30/24 \$ 1,481.50	\$ 150.00	\$ 3,681.00	\$ (2,531.00)		\$ (2,531.00)
Waterfront Village Gradind 24-09 Ramsey	04/25/24	\$ 850.00	03/31/24 \$ 45.00 04/30/24 \$ 1,127.50	\$ 150.00	\$ 1,322.50	\$ (472.50)		\$ (472.50)
Harmony Farms Nowthen Blvd & 167th 24-10 Ramsey	03/21/24	\$ 850.00	03/31/24 \$ 330.00 04/30/24 \$ 1,135.50	\$ 150.00	\$ 1,615.50	\$ (765.50)		\$ (765.50)
Street Recon (South portion) & 7th Ave Trail 24-11 Andover	03/21/24	\$ 850.00	03/31/24 \$ 255.00 04/30/24 \$ 165.00	\$ 150.00	\$ 570.00	\$ 280.00		\$ 280.00
Street Recon 144th Lane & Guammi St. 24-12 Andover	03/21/24	\$ 1,150.00	03/31/24 \$ 321.00 04/30/24 \$ 529.00	\$ 150.00	\$ 1,000.00	\$ 150.00		\$ 150.00
Street Recon 144th Lane & Guammi St. 24-13 Andover	03/21/24	\$ 850.00	03/31/24 \$ 255.00 04/30/24 \$ 120.00	\$ 150.00	\$ 525.00	\$ 325.00		\$ 325.00

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Street Recon 144th Lane & Guammi St. 24-14 Andover	03/21/24	\$ 1,150.00	03/31/24 \$ 264.50 04/30/24 \$ 483.00	\$ 150.00	\$ 897.50	\$ 252.50		\$ 252.50
Transform Church 1657 161st 24-15 Andover	04/30/24	\$ 1,075.00	04/30/24 \$ 437.00	\$ 150.00	\$ 587.00	\$ 488.00		\$ 488.00
Rum River Channel Restoration 24-16 Anoka	05/16/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
Wetland Delineation 16520 Armstrong Blvd 24-17 Ramsey	05/16/24	\$ 1,075.00		\$ 150.00	\$ 150.00	\$ 925.00		\$ 925.00
Ramsey NE Street Reconstruction 24-18 Ramsey	05/16/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
Ramsey Xkimo Street Reconstruct 24-19 Ramsey	05/16/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
Storm water treatment pond ers bend park @ 142nd Ave & Waco St. 24-20 Ramsey	06/13/24	\$ 850.00			\$ 150.00	\$ 700.00		\$ 700.00

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of June 13, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Rivers Bend Park Wetland Delineation 24-21 Ramsey					\$ -	\$ -		\$ -
Travelers Bond Payment Ramsey Town Center	02/18/11	\$ 59,000.00	04/21/11 \$ 6,300.00 08/18/11 \$ 13,197.00 08/18/11 \$ 18,170.00 06/20/19 \$ 25.50 11/29/21 \$ 76.50 12/13/21 \$ 472.44 3/7/2022 \$ 59.50 9/9/2022 \$ 102.00 11/4/2022 \$ 93.50		\$ 38,496.44	\$ 20,503.56	\$ -	\$ 20,503.56
Totals		<u>\$ 282,804.96</u>	<u>\$ 229,446.94</u>	<u>\$ 14,830.25</u>	<u>\$ 244,277.19</u>	<u>\$ 38,527.77</u>	<u>\$ 6,491.85</u>	<u>\$ 32,035.92</u>

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

BILLS

June 20, 2024

<u>ck#</u>			
2673	Safeguard	Laser checks	\$ 158.45
2674	TimeSaver Off Site Sec.	May Secretarial services	\$ 871.40
2675	Barr Engineering	April Engineering services	\$ 12,627.37
		TOTAL	<u>\$ 13,657.22</u>



CARRIE DENHARDT
8929 AZTEC DRIVE,SUITE 106
EDEN PRAIRIE MN 55347

INVOICE

BILL TO
ATTN: LORI YAGER
LOWER RUM RIVER WATERSHED
2015 1ST AVE
ANOKA MN 55303-2245
USA

SHIP TO
ATTN: LORI YAGER
LOWER RUM RIVER WATERSHED
2015 1ST AVE
ANOKA MN 55303-2245

ISSUANCE DATE 6/5/2024
DUE DATE 7/4/2024
CUSTOMER ID 607311126
INVOICE NUMBER 9004908171
PO NUMBER

Advisor No: 0301-00 Cust No: R0JKS6 Order No: CT5RL1

PRODUCT NUMBER	SHIP DATE	DESCRIPTION	RATE	VOLUME	UOM	DISCOUNT	AMOUNT
EBFLASER	06/04/2024	LASER, TOP CHECK - BLUE Order#:CT5RL1	0.25368	500	EA	0.00	126.84
PRODUCTS & SERVICES SUBTOTAL							126.84
ORDER DISCOUNTS							0.00
SHIPPING & PROCESSING							19.70
TAX							11.91
INVOICE AMOUNT							158.45
PAYMENTS & ADJUSTMENTS							0.00
AMOUNT DUE (USD)							\$ 158.45

Pay online at gosafeguardpayment.com to authorize payment via a debit from your checking account for no fee, or credit card for a nominal fee, where applicable. For questions regarding your invoice contact: CARRIE DENHARDT 952-890-9036 cdenhardt@gosafeguard.com
Net 30. Late payments are subject to 1.5% per month. For W9 requests, send an email to W9ComplianceRequestsSafeguardUS@gosafeguard.com

PLEASE DETACH AND REMIT WITH YOUR PAYMENT. MAKE CHECKS PAYABLE TO SAFEGUARD BUSINESS SYSTEMS.

>>>>MAIL YOUR CHECK TO THE *NEW* ADDRESS BELOW<<<<<

INVOICE NUMBER 9004908171
DUE DATE 7/4/2024
CUSTOMER ID 607311126
AMOUNT DUE (USD) \$ 158.45

SAFEGUARD BUSINESS SYSTEMS
LOCKBOX 229
P.O. BOX 7247
PHILADELPHIA, PA 19170-0001

3 9004908171 0607311126 0000015845 9

We guarantee you will be completely satisfied with every Safeguard-brand product you purchase. If you are not completely satisfied once you receive the order, we'll do what it takes to make it right. While Safeguard takes care in the manufacture of such products, it is commercially impossible to detect all errors and imperfections. Therefore, no other warranty is given, and all affirmations, samples or models made or shown are for illustrative purposes only.

THE ABOVE WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. IN NO EVENT WILL SAFEGUARD BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES OF ANY NATURE OR DESCRIPTION RESULTING FROM ANY USE OR MISUSE OF ANY PRODUCT OR ANY ACT OR OMISSION BY SAFEGUARD, NOR WILL SAFEGUARD BE LIABLE FOR ANY BREACH OF WARRANTY (OR OTHER OBLIGATION BINDING UPON SAFEGUARD) IN AN AMOUNT GREATER THAN THE PURCHASE PRICE OF THE PRODUCT ACTUALLY PAID TO SAFEGUARD.

Title and risk of loss to products shall be deemed to pass to purchaser at point of shipment.

Safeguard conducts business in the state in which the products are shipped and is therefore required to collect appropriate sales and use taxes.

Other terms and conditions may apply. Please visit our website, GoSafeguard.com, for more details.

©2020 Safeguard Business Systems, Inc. Safeguard and the centurion head are registered trademarks of Safeguard Business Systems, Inc. All other logos are the intellectual property of their respective owners.

TimeSaver Off Site Secretarial, Inc.

6/11/2024

TERMS - NET UPON RECEIPT

INVOICE - M29236

PLEASE REMIT TO: *TimeSaver Off Site Secretarial, Inc.*
21021 Karoline Court N.
Forest Lake, MN 55025

Lower Rum River Watershed Management Organization
Anoka City Hall
2015 First Avenue N.
Anoka, MN 55303

Date	Description	Amount
May 1	E-mail 3/21 minutes to ACD to post – min.	\$ 20.00
May 2	Download/print Permit #2024-15 – min.	20.00
May 3	Download/print River stabilization Update agenda, e-mails to/from Barr/Yager Re: new permits, add 2024 budget to agenda, verify permits, update Agenda and e-mail to all – 1 hr.	34.00
May 4	Download/print Barr letters, e-mail Barr re: date typos in letters – min. Upload to cloud: 2023 permit letters, 2023 minutes, agendas, and packets – 2 hr.	20.00 40.00
May 5	E-mails from Barr, download/print Permit #2024-13 – min. E-mail Barr to ask for updated letters for Permits #2024-11 and 12 – min.	20.00 20.00
May 7	E-mail from Yager re: #2024-16 on agenda, forward to Barr – min.	20.00
May 8	Download/print Barr memos #2024-11 + 12 – min.	20.00
May 9	Download/print Barr memo #2024-10 – min.	20.00
May 10	Download/print financials + budget analysis for packet – min. Add Permit #2024-16 to agenda/revise agenda – min. Download/print Barr memos #2024-03, 15 – min. Download/print checklist, data practices memo + policy, JPA review, Rum Riverbank Stabilization info, compile packet files/convert to Adobe – 4 hrs. Bookmark + e-mail electronic packet to all + ACD to post – min.	20.00 20.00 20.00 136.00 20.00
May 11	Copy /collate public meeting packet/agendas – 1 hr.	34.00
May 13	E-mail from Yager re: new permit info	20.00
May 15	File paperwork, deliver public packet – 1 hr.	34.00
May 16	Meeting Minutes – min.	167.00
May 17	E-mail April 18 minutes to ACD to post E-mail May 16 minutes to Board for edits - min.	No.Chg. 20.00
May 23	Download/print Barr letters #2024-03, 10, 15 + 16, Draft June agenda – 1 hr. Organize packet files, download/print attorney change info, update agenda – 1 hr Processing electronic mail to/from Board – 1 hr. Copies	34.00 34.00 34.00 <u>44.40</u>
	TOTAL	<u>\$ 871.40</u>



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

Ms. Lori Yager
Lower Rum River WMO
2015 1st Avenue
Anoka, MN 55303

May 31, 2024
Invoice No: 23020047.00 - 358

Total this Invoice	\$12,627.37
---------------------------	--------------------

Regarding: Activities for the LRRWMO

This invoice is for professional services, which include the following:

002: On-going monthly administrative activities. Review of state regulations on stormwater banking and Rum River Outstanding Resource Protection; review of information provided by City of Ramsey on proposed regional stormwater banking; communications with City of Ramsey and ACD on proposed concepts and LRRWMO requirements for regional banking. Respond to questions from MnDOT on LRRWMO requirements for pond cleanout project in Anoka. Respond to questions from ACD on LRRWMO permitting requirements for riverbank restoration project in Anoka. Attend CSAH 7 Roundabout Project meeting with Anoka County Highway to discuss LRRWMO requirements. Prepare 2023 permit summary for annual reporting.

003: 2023 permit summary for annual reporting.

229R: Communications with project agent, Landform Associates. Prepare and forward permit memorandum dated April 12, 2024 to the LRRWMO with a recommendation for approval. Attend April 2024 board meeting to speak to permit.

2402: Review of updated permit submittals. Prepare and forward permit memorandum dated April 12, 2024 to the LRRWMO with a recommendation for approval. Attend April 2024 board meeting to speak to permit.

2403: Communications with project agent, Otto Associates, and City of Ramsey on proposed approach for providing regional stormwater management for the site. Review of permit submittals and state permitting requirements for use of offsite regional banking. Prepare and forward permit memorandum dated April 12, 2024 to the LRRWMO with a recommendation for continuance. Attend April 2024 board meeting to speak to permit.

2406: Finalize review of permit submittals. Prepare and forward permit memorandum dated April 12, 2024 to the LRRWMO with a recommendation for approval. Attend April 2024 board meeting to speak to permit.

2407: Finalize review of permit submittals. Prepare and forward permit memorandum dated April 12, 2024 to the LRRWMO with a recommendation for approval. Attend April 2024 board meeting to speak to permit.

2408: Review of permit submittals. Communications with project agent, James R Hill, on submission. Coordination with project TEP and Department of Natural Resources on permit comments. Prepare and forward permit memorandum dated April 12, 2024.

2409: Finalize review of permit submittals. Prepare and forward permit memorandum dated April 12, 2024 to the LRRWMO with a recommendation for approval. Attend April 2024 board meeting to speak to permit.

2410: Finalize review of permit submittals. Prepare and forward permit memorandum dated April 12, 2024 to the LRRWMO with a recommendation of permit extension. Attend April 2024 board meeting to speak to permit.

2411: Finalize review of permit submittals. Prepare and forward permit memorandum dated April 12, 2024 to the LRRWMO with a recommendation for approval.

2412: Finalize review of permit submittals. Prepare and forward permit memorandum dated April 11, 2024 to the LRRWMO.

2413: Finalize review of permit submittals. Prepare and forward permit memorandum dated April 12, 2024 to the LRRWMO with a recommendation for approval.

2414: Finalize review of permit submittals. Prepare and forward permit memorandum dated April 11, 2024 to the LRRWMO.

2415: Receive and review of permit submittals.

321A: Finalize review of permit submittals. Prepare and forward permit memorandum dated April 11, 2024 to the LRRWMO.

Professional Services from April 1, 2024 to April 30, 2024

Job: RJB Lower Rum River WMO

Task: 002 Administrative

Labor Charges

	Hours	Rate	Amount
Vice President Kieffer, Janna	3.30	170.00	561.00
Engineer / Scientist / Specialist IV Johnson, Stephanie	13.10	150.00	1,965.00
Engineer / Scientist / Specialist III Williams, Sterling	.50	130.00	65.00
Engineer / Scientist / Specialist II Lau, Heather	.80	115.00	92.00
Support Personnel II Huffman, Yvonne	9.20	100.00	920.00
Nypan, Nyssa	.60	100.00	60.00
	27.50		3,663.00
Subtotal Labor			3,663.00
Unit Charges			
Postage	5.37 ea @ 1.00		5.37
Subtotal Units			5.37
		Task Subtotal	\$3,668.37

Task: 003 Wetland Admin

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist II Danzl, Matthew	.20	115.00	23.00
	.20		23.00
Subtotal Labor			23.00
		Task Subtotal	\$23.00

Task: 229R Peterson Farms – Site development: Andover

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	1.40	150.00	210.00
Engineer / Scientist / Specialist II Lau, Heather	.70	115.00	80.50
	2.10		290.50
Subtotal Labor			290.50
		Task Subtotal	\$290.50

Task: 2402 St Katharine Drexel Church, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	2.10	150.00	315.00
Engineer / Scientist / Specialist II Lau, Heather	.80	115.00	92.00
	2.90		407.00
Subtotal Labor			407.00
		Task Subtotal	\$407.00

Task: 2403 Lightbridge Academy, Ramsey

Labor Charges

	Hours	Rate	Amount
Vice President Kieffer, Janna	2.00	170.00	340.00
Engineer / Scientist / Specialist IV Johnson, Stephanie	9.00	150.00	1,350.00
Engineer / Scientist / Specialist II Lau, Heather	.30	115.00	34.50
	11.30		1,724.50
Subtotal Labor			1,724.50
		Task Subtotal	\$1,724.50

Task: 2406 Alpine Drive Street Reconstruction, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	.50	150.00	75.00
Engineer / Scientist / Specialist II Lau, Heather	.60	115.00	69.00
	1.10		144.00
Subtotal Labor			144.00
		Task Subtotal	\$144.00

Task: 2407 Juniper Woods Addns 1-3 St Reconstruction, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	.50	150.00	75.00
Engineer / Scientist / Specialist II Lau, Heather	.60	115.00	69.00
	1.10		144.00
Subtotal Labor			144.00
		Task Subtotal	\$144.00

Task: 2408 2024 Waterfront Village, Ramsey: wetland permit

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	.60	150.00	90.00
Engineer / Scientist / Specialist II Danzl, Matthew	12.10	115.00	1,391.50
	12.70		1,481.50
Subtotal Labor			1,481.50
		Task Subtotal	\$1,481.50

Task: 2409 Waterfront Village_Stormwater, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	3.30	150.00	495.00
Engineer / Scientist / Specialist II Lau, Heather	5.50	115.00	632.50
	8.80		1,127.50
Subtotal Labor			1,127.50
		Task Subtotal	\$1,127.50

Task: 2410 Harmony Farms, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	1.80	150.00	270.00
Engineer / Scientist / Specialist II Lau, Heather	5.70	115.00	655.50
Engineer / Scientist / Specialist I Hatch, Ava	2.00	105.00	210.00
	9.50		1,135.50
Subtotal Labor			1,135.50
		Task Subtotal	\$1,135.50

Task: 2411 2024 Street Recon (South): Andover (stormwater)

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	1.10	150.00	165.00
	1.10		165.00
Subtotal Labor			165.00
		Task Subtotal	\$165.00

Task: 2412 2024 Street Recon (South): Andover

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist II			
Danzl, Matthew	3.40	115.00	391.00
Lau, Heather	1.20	115.00	138.00
	4.60		529.00
Subtotal Labor			529.00
		Task Subtotal	\$529.00

Task: 2413 2024 Street Recon (North): Andover (stormwater)

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV			
Johnson, Stephanie	.80	150.00	120.00
	.80		120.00
Subtotal Labor			120.00
		Task Subtotal	\$120.00

Task: 2414 2024 Street Recon (North): Andover

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist II			
Danzl, Matthew	3.50	115.00	402.50
Lau, Heather	.70	115.00	80.50
	4.20		483.00
Subtotal Labor			483.00
		Task Subtotal	\$483.00

Task: 2415 Transform Church Andover: Wetland Permit

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist II			
Danzl, Matthew	3.80	115.00	437.00
	3.80		437.00
Subtotal Labor			437.00
		Task Subtotal	\$437.00

Task: 321A West Rum River Phase 1, Wetland

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist II			
Danzl, Matthew	6.50	115.00	747.50
	6.50		747.50
Subtotal Labor			747.50
		Task Subtotal	\$747.50

Job Subtotal **\$12,627.37**

Total this Invoice **\$12,627.37**

Outstanding Invoices

Invoice	Date	Balance
357	4/19/2024	12,969.10
Total		12,969.10

Thank you in advance for your prompt processing of this invoice. If you have any questions please contact your Barr project manager, Stephanie Johnson at 952-842-3766 or email at Stephanie.Johnson@barr.com.

RESOLUTION # 2024-01

**RESOLUTION OF THE LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
(LRRWMO) FOR ADOPTING THE BUDGET FOR YEAR 2025**

BE IT RESOLVED by the Board of the Lower Rum River Watershed Management Organization of Minnesota as follows:
The budget for the LRRWMO the year 2025 hereby approved and adopted with appropriations for each of the various activities as follows:

REVENUE:

Assessments	
Andover	\$ 28,268
Anoka	\$ 21,787
Ramsey	\$ 53,195
Total Assessments	\$ 103,250
Permits	\$ 56,250
Grants	\$ 1,200
Interest earnings	\$ 6,750
TOTAL REVENUES	<u>\$ 167,450</u>

EXPENDITURES:

Engineering	\$ 14,000
Permit Review	\$ 50,000
LRRWMO Plan Update	\$ 3,000
Legal	\$ 3,500
Financial Compilation/Audit (every 5 yrs)	\$ 9,000
Financial Services	\$ 11,000
Quickbooks	\$ 750
Secretarial Services	\$ 9,800
Postage, Copying, etc.	\$ 1,000
Insurance	\$ 2,800
Water Resource Coordinator	\$ 15,000
Web Site maintenance/upgrade	\$ 1,090
Annual Report to BWSR	\$ 900
Writing Grant Application Fees	\$ 1,100
Water Quality Cost Share Grant Search/Program	\$ 6,000
Wetland education (2 city newsletter articles)	\$ 1,120
Anoka Co. Water Resource Outreach Collaborative	\$ 3,680
Lake Level Monitoring	\$ 1,440
Lake Water Quality Monitoring	\$ 5,200
Rum River Water Quality Monitoring	\$ 1,585
Stream Biomonitoring w/ students	\$ 1,000
Wetland Monitoring	\$ 2,250
10% Match for Anticipated Watershed Based Fund	\$ 20,000
Miscellaneous	\$ 2,235
TOTAL EXPENDITURES	<u>\$ 167,450</u>

NET INCOME \$ 0

Adopted by the Board of Commissioners of the Lower Rum River Water Management Organization of Minnesota this 20th day of June 2024.

ATTEST:

Jeff Weaver, Treasurer of LRRWMO

Debra Musgrove, Chairman of LRRWMO

Lower Rum River Water Management Organization Budget Analysis

	Budget 2025	Budget 2024	Actual 2023	Actual 2022
Revenue:				
Assessment Revenue	\$103,250	\$100,000	\$111,760	\$42,000
Permit Revenue	56,250	39,000	56,453	39,155
Grant Revenue	1,200	1,500	1,191	275
Other Revenue	6,750	2,500	7,662	2,901
Total Revenue	167,450	143,000	177,066	84,331
Expenditures:				
Engineering Admin	14,000	13,500	13,363	11,143
Eng Permit Review	50,000	39,000	51,097	40,049
LRRWMO Plan Update	3,000	3,000	0	0
Legal	3,500	4,000	92	2,970
Financial Compilation/Audit (every 5 yrs)	9,000	0	0	0
Financial Services	11,000	8,000	10,817	7,135
Quickbooks	750	715	728	
Secretarial	9,800	9,500	9,545	9,871
Postage, Copying, Etc.	1,000	1,300	720	1,119
Insurance	2,800	2,800	2,605	2,601
Annual report to BWSR	900	900	850	638
Anoka Co. Water Resource Outreach Collat	3,680	3,680	3,000	2,250
Lake Level Monitoring	1,440	1,400	1,320	990
Lake Water Quality Monitoring	5,200	2,400	2,260	3,052
River Water Quality Monitoring	1,585	2,180	1,400	(84)
Stream Biomonitoring w/ students	1,000	1,000	1,000	750
Streambank Restoration Projects	0	0	32,766	5,625
Trott Brook Water Quality	0	0	3,000	
Water Quality Cost Share Grant Search/Proq	6,000	6,000	4,600	750
Water Resource Coordinator	15,000	15,000	9,386	21,440
Web Site maintenance/upgrade	1,090	960	2,205	656
Wetland education (2 city newsletter articles	1,120	1,120	1,120	840
Wetland Monitoring	2,250	2,175	2,100	1,553
Writing Grant Application Fees	1,100	1,100	1,000	0
10% Match for Anticipated Watershed Base	20,000	18,600	5,000	11,792
Citizens Advisory Committee (CAC)	0	0	0	562
River or Project Tour	0	1,000		
Miscellaneous	2,235	3,670	67	1,534
Total Expenditures	167,450	143,000	160,041	127,236
Net Income (Loss)	\$0	\$0	\$17,025	(\$42,905)

LRRWMO 2025 DRAFT Budget

#	Components	Service provider	2023 Actual	2024 Budget	2025 Budget	Description
1	Watershed Coordinator	ACD	\$9,386.00	\$15,000.00	\$15,000.00	<p>To be billed quarterly for actual expense only. Administrative services totaling up to 192 hrs to include:</p> <ul style="list-style-type: none"> • Monthly LRRWMO meeting coordination. • Official WMO point of contact. • Task checklist to track progress toward plan accomplishments. • Represent LRRWMO at 1W1P staff level meetings, including those related to Watershed Based Implementation Funding. • Budgeting, approximately 50% effort shared with the Finance Director. • Referring permit applicants to cities. • Recommend activities, projects, and other work consistent with the LRRWMO Watershed Management Plan. • Miscellaneous administration as directed by the LRRWMO board or essential for the basic operations of the LRRWMO. <p>The scope of work does not include:</p> <ul style="list-style-type: none"> • Preparation of meeting packets. • Financial bookkeeping. • Operation of the LRRWMO permitting program.
2	Legal	Kennedy & Graven	?	\$4,000.00	\$4,000.00	
3	Financial Services	RTY Consulting	?	\$8,715.00	?	
4	Secretarial Services	TimeSaver Secretarial	?	\$9,500.00	?	Minutes for monthly meetings.
5	Postage, copies, etc		?	\$1,300.00	\$1,400.00	
6	Insurance			\$2,800.00		
7	Annual Report to BWSR	ACD	\$850.00	\$900.00	\$900.00	Report must meet MN Rules 8410.0150. Distribution includes digital copies to four communities, board members, and others. ACD will submit report to BWSR after 10 day min review period for LRRWMO board.
8	Grant Applications	ACD	\$1,000.00	\$1,100.00	\$1,100.00	Pursue at least one grant application for LRRWMO plan priorities. May be accomplished by forwarding LRRWMO priorities for Rum WBIF funding in either the metro or whole watershed groups.
9 Engineering						
10	General Engineering	Barr Eng	?	\$13,500.00	?	
11	Permit Review	Barr Eng	?	\$39,000.00	?	
12 Education						
13	Website maintenance	ACD	\$2,205.00	\$960.00	\$1,090.00	2023 included one-time website update for \$1,300. Maintenance, postings to existing pages as directed by LRRWMO board, domain registration, hosting fee, post up to 12 minutes & agendas and 6 late additions to agendas.
14	Education Coordinator - Anoka Co Water Resource Outreach Collaborative (WROC)	ACD	\$3,000.00	\$3,680.00	\$3,680.00	Outreach services to be determined by ACD in consultation with the LRRWMO outreach plan adopted in 2022 (first priority), AWROC collaborative (LRRWMO is member), Rum River Watershed Partnership outreach work plan, LRRWMO CAC, and input directly from the LRRWMO board. Funds may be match for Rum WBIF grants an accomplish tasks in that grant work plan.
15	Newsletters	ACD	\$1,120.00	\$1,120.00	\$1,120.00	2 newsltr articles submitted to city newsletters.
16	CAC Coordination	ACD	\$0.00	\$0.00	\$0.00	To be included in watershed coordinator line item.
17	River or Projects Tour		\$0.00	\$1,000.00	\$0.00	Host a boat tour of a river or of projects for gov't officials, city staff, and new managers.
#	Components	Service provider	2023 Actual	2024 Budget	2025 Budget	Description
18 Components						
19 Monitoring						
20	Lake Water Quality	ACD	\$2,260.00	\$2,400.00	\$5,200.00	<p>Round and Sunfish Lakes</p> <p>Every other week May-Sept for total of 10x. Parameters: total phosphorus, chlorophyll-a, dissolved oxygen, turbidity, temperature, conductivity, pH, salinity and transparency. Subjective ranking of recreational suitability and physical conditions will also be noted using the Metropolitan Council's ranking protocol. Reporting will include a summary of water quality throughout the year, a trend analysis, comparison to any WMO water quality standards, and recommendations. Data will be submitted to the MPCA and EPA's STORET database.</p>
21	Lake Level Monitoring	ACD	\$1,320.00	\$1,400.00	\$1,440.00	<p>Itasca, Round, Rogers, Grass/Sunfish Lakes.</p> <p>Readings will be taken by volunteers weekly during ice-out conditions. The fee to coordinate volunteer lake level monitoring covers the costs of:</p> <ul style="list-style-type: none"> • installing and surveying the lake gauges. • coordinating the volunteers, such as by providing equipment and datasheets, • troubleshooting problems such as moving gauges in low or high water conditions, and • receiving the data, checking its quality, and submitting it to state databases. <p>All data collected will be made publicly available through the MN DNR website.</p>
22	Rum River Water Quality	ACD	\$1,400.00	\$2,180.00	\$1,585.00	<p>Sites: (1) Rum River at CR 7. (2) Rum River at Anoka Dam - to be monitored by Met Council, no fee. (3) Rum River at Bunker Lake Blvd (2024-25 only) - to be monitored by MPCA SWAG grant, no fee.</p> <p>Optional services selected: Chlorides (\$250 fee) analysis during all sampling occasions. Incorporate Met Council data into LRRWMO reporting (\$300 fee), including comparison of water entering and leaving LRRWMO.</p> <p>Cost lower in 2023 because expense was split with the URRWMO that year.</p> <p>The Rum River at CR 7 will be monitored by grab samples on eight occasions during non-ice conditions (generally April-Oct). Stage will be obtained from the USGS. Parameters tested will include total phosphorus, total suspended solids, pH, conductivity, turbidity, salinity, temperature, dissolved oxygen, and water level. Chlorides is included (additional \$250/site). Half of the samples will be following storms, generally larger storms of 1" or more in 24 hr. or a similar combination of snowmelt and rain. The other half of samples will be taken during baseflow conditions. Reporting will include an analysis of water quality, graphs, comparison to state water quality standards and recommendations. Data will be submitted to the MPCA's EQIS database.</p>
23	Trott Brook Water Quality Monitoring or Restoration Study	ACD	\$7,600.00	\$0.00	\$0.00	<p>ACD will perform monitoring of at least two sites on Trott Brook to complement a WBIF grant funded study. The study aims to determine causes of impairment and identify projects to fix it. Water monitoring is not grant or match eligible. Monitoring may include lab analyses, in-field water quality measurements, flow measurements, and stage monitoring. A plan of sites and tasks will be presented by ACD before 2023 work contracts are executed.</p> <p>2023-24 restoration study is fully funded by a WBIF grant and LRRWMO match from previous budget years.</p>

24	Stream Biomonitoring	ACD	\$1,000.00	\$1,000.00	\$1,000.00	<p>Rum River at Anoka High School</p> <p>Students from Anoka High School, with oversight by ACD staff, collect invertebrates from streams and use this data to gauge stream health.</p> <p>The ACD will facilitate this process by providing:</p> <ul style="list-style-type: none"> - sampling gear, - guidance to students and teachers before, during and after sampling, - quality assurance procedures on the samples, - analysis and reporting, - and will make the data available to the public and resource management agencies. <p>Reported data will include calculated indices of stream quality including number of families, Family Biotic Index, and EPT, as well as a summary of historical data for comparison and a short narrative. If school groups are unable to accomplish this biomonitoring, ACD staff shall do the work without their assistance.</p>
25	Wetland Monitoring	ACD	\$2,100.00	\$2,175.00	\$2,250.00	<p>AEC, Rum Central and Lake Itasca Trails wetlands</p> <p>The ACD will install and manage an electronic monitoring well, which measures water table depth below the ground surface. All these sites have been monitored in previous years.</p> <p>Water level shall be recorded every four hours. Data will be reported as a graph of water levels and precipitation, and accompanied by detailed site information.</p>
26	Components	Service provider	2023 Actual	2024 Budget	2025 Budget	Description
27	Projects					
28	Water Quality Grant Fund	ACD	\$5,000.00	\$6,000.00	\$6,000.00	<p>Water quality grant fund description: Incentive grants to willing landowners wishing to do water quality improvement projects. Administered through ACD. Projects must follow ACD policies and any additional policies directed by the LRRWMO. Primary purpose is for projects in the LRRWMO, however the LRRWMO watershed plan activity PP-5 also includes financially supporting projects upstream of the LRRWMO. 2024 contributions are watershed plan activities PP-1 (\$5K LRRWMO cost share) and PP-5 (\$1K projects upstream of LRRWMO).</p> <p>Fund balance as of 4/26/2024 is \$14,449.76 which includes 2024 contribution.</p>
29	Streambank Restoration Projects	ACD	\$32,766.36	\$0.00	\$0.00	<p>Phase 1 Rum Riverbank Restoration Projects - \$15,366.36 committed in 2019 to be used as match for any one of several riverbank stabilization grants secured by ACD that collectively total >\$1M. LRRWMO match shall be used for projects in the LRRWMO. The \$15,366.36 contributed by the LRRWMO will be split \$7,500 in 2022 and \$7,866.36 in 2023.</p> <p>Phase 2 Rum Riverbank Restoration Projects - \$24,900 LRRWMO 2023 funds to match a \$1M to \$5M Lessard Sams Outdoor Heritage Council grant for Rum Riverbank stabilizations and habitat enhancements. This is a 3-5 year grant, and multiple years of LRRWMO match contributions may be requested.</p>
30	Stormwater Treatment Associated with City of Ramsey Park Projects		\$0.00	\$0.00	\$0.00	<p>This line item is from the watershed plan, with \$50,000 in each 2024 & 2025. Project cost est \$279,000 with City to fund portions not funded by LRRWMO. Not a candidate for grant funds because project does not drain to a priority waterbody.</p>
31	Subwatershed Analysis Studies	ACD	\$0.00	\$0.00	\$0.00	<p>Already funded by LRRWMO match toward FY21 and FY25 WBIF metro grants.</p>
32	Groundwater Planning		\$0.00	\$0.00	\$0.00	<p>LRRWMO plan text: "Coordinate with MDNR, MDH, Anoka Co, and other agencies in an advisory capacity to address groundwater quality and quantity issues. Plan includes \$1,000/yr.</p>
33	Match for grants	ACD	\$0.00	\$18,600.00	\$20,000.00	<p>Funds to match metro WBIF grants or competitive CWF grants.</p> <p>WBIF grants - Funds are needed in even numbered years as the 10% match. These grants come every two years. FY25 anticipated metro grant amount is \$563,780 of which 62-69% is anticipated (preliminary estimate) to go to the LRRWMO. So, the LRRWMO needs \$38,900 match (of which \$22,280 was in the 2024 budget). The LRRWMO area could also benefit from WBIF funds from the Rum River Watershed Partnership.</p> <p>Competitive CWF grants - Funds to match grants serving the LRRWMO area. Anticipated grant in 2024-25 is for Rum and/or Mississippi Riverbank stabilizations, 4th and Grant St Anoka regional pond retrofit, Riversbend pond project in Ramsey, or others.</p>
34	Other					
35	LRRWMO Plan Update		?	\$3,000.00	\$3,000.00	
36	Miscellaneous		?	\$3,670.00	?	
36	TOTAL		\$71,007.36	\$143,000.00	\$68,765.00	

Lower Rum River Water Management Organization

Budget Analysis

Balance - December 31, 2023	\$116,960
2024 source (use)	0
Reserve for 2028 5th Generation Plan Reserv	32,493
Balance - December 31, 2024	84,467
2025 Budgeted Sources (Uses)	0
Reserve for 2028 5th Generation Plan Reserv	3,000
Balance - December 31, 2025	81,467

	Estimated Budget 2025		Budget 2024	Actual 2023	Actual 2022	Actual 2021	Actual 2020
Assessments:							
Andover	\$28,268	27.38%	\$27,886	\$30,719	\$11,590	\$11,595	\$12,975
Anoka	21,787	21.10%	21,118	24,021	9,233	9,395	10,514
Ramsey	53,195	51.52%	50,996	57,020	21,177	21,010	23,511
	\$103,250	100%	\$100,000	\$111,760	\$42,000	\$42,000	\$47,000

<u>Member City</u>	<u>Area 40 acres</u>	<u>Percent</u>	<u>Valuation* Millions</u>	<u>Percent</u>	<u>Area- Valuation 50% - 50%</u>	2025 Operating Cpst Assessment
Andover	319	35.72%	18,207	19.03%	27.38%	\$28,268
Anoka	112	12.54%	28,370	29.66%	21.10%	21,787
Ramsey	462	51.74%	49,075	51.31%	51.52%	53,195
Total	893	1	95,652	1	1	\$103,250

* Estimated Net Tax Capacity (pay 2024), per abstract from the County

PERMIT FEE COMPARISON

	Browns Creek	Carver County	Comfort Lake Forest Lake	Coon Creek	Elm Creek
ADMIN FEE	\$0	\$250	\$10	\$10	\$250
PERMIT DEPOSIT	\$500-\$3,000	\$1,500-\$2,000	\$500-\$3,000	\$200-\$10,000	\$1,000-\$4,000

	Lower Minnesota	Middle St. Croix	Nine Mile Creek	Carnelian Marine- St. Croix	Bassett Creek
ADMIN FEE	\$0	\$0	\$0	\$350 - \$5,000	\$500 - \$2,000
PERMIT DEPOSIT	\$50-\$1,500	\$350-\$3,000	\$50-\$1,500	\$500-\$3,000	\$1,000-\$2,000

	Pioneer Creek	RCWD	Valley Branch	Capital Region
ADMIN FEE	\$50	\$300-\$3,000	\$500	\$0
PERMIT DEPOSIT	\$250-\$10,000	\$1,000-\$25,000	\$500-\$15,000	\$700-\$2,100

GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Lightbridge Academy

Address/Location: Parcel ID: 25-32-25-43-0060 and 25-32-25-43-0065

Project Description/Purpose: Outlots A and B, Rivers Bend 3rd Addition, except part of Ramsey Park

Phoenix Enterprises, LLC
Name of Applicant (Site Owner or Property Owner)
19230 Evans Street #115
Address 19230 Evans St. NW - Ste. 115
Elk River, MN 55330
City, State, Zip
763-244-1801 Phone None Fax
mari@riversidecompanies.com
Email

Paul E. Otto, Otto Associates, Inc.
Applicant's Contact Organization Name
9 Division Street West
Address
Buffalo, MN 55313
City, State, Zip
763-682-4727 763-682-3522
Phone Fax
paul@ottoassociates.com
Email

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN: Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN: Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS: Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN: Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER

START OF PROJECT: 5/1/24


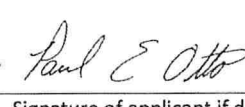
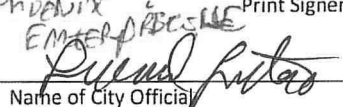
EST. COMPLETION DATE: 12/1/24

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

 _____ Signature of property owner or designated Agent (no agent without a letter of authority)	<u>2-6-24</u> _____ Date	 _____ Signature of applicant if different from property owner	<u>02-02-24</u> _____ Date
<u>Mari L. Freiberg</u> _____ Print Signer's name	<u>Asst. Manager, Provenix</u> _____ Print Signer's name	<u>Paul E. Otto</u> _____ Print Signer's name	
Application Acknowledged by City:	 _____ Name of City Official	<u>Ramsey</u> _____ City	<u>FEB 20, 2024</u> _____ Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

Memorandum

To: Lower Rum River Watershed Management Organization
From: Stephanie Johnson and Heather Lau, Barr Engineering Co.
Date: June 14, 2024
Subject: Permit #2024-03: Lightbridge Academy: Ramsey



The LRRWMO has received an updated plan set, a stormwater report and a LRRWMO permit application for the development of a currently vacant 2-acre site between Saint Francis Boulevard NW and Xkimo Street NW and north of 142nd Ave NW in the City of Ramsey. The project involves the construction of a daycare building and associated parking lot and access drive resulting in 1.1 acres of new impervious surfaces within the 2.1-acre site (approximately 52% of the site).

The City of Ramsey has stated within a letter dated June 10, 2024, that the site is located within a Drinking Water Supply Management Area (DWSMA) where the infiltration of stormwater is prohibited. The LRRWMO Watershed Management Plan describes/defines sites, such as those located within a DWSMA, that are considered as infeasible or inappropriate for infiltration and identifies other scenarios for the permittee to investigate.

The project proposer, Phoenix Enterprises, LLC, has been working with the City of Ramsey on a concept for the city to construct a regional stormwater treatment facility to provide stormwater management for this parcel. The City of Ramsey has indicated that they plan to construct a regional treatment facility at Rivers Bend Park, to the southeast of the Lightbridge Academy site, beginning in late-September 2024. The city has indicated within the attached letter dated June 10, 2024, that stormwater management, to comply with the LRRWMO's criteria, for the Lightbridge Academy site will be provided within the Rivers Bend Park regional facility.

Project planning efforts for the Rivers Bend Park Regional Stormwater Management Facility are being reviewed by the LRRWMO under Permit #2024-20.

The LRRWMO's Stormwater Standards allow for the use of existing regional facilities to provide stormwater management for compliance with the LRRWMO's criteria. In this case, the Rivers Bend Park regional facility is proposed to begin construction approximately 3-months following the initiation of construction at the Lightbridge Academy site. In a meeting on May 20, 2024, staff from the MN Pollution Control Agency indicated that per state stormwater permitting requirements, cities have up to 24-months to complete the construction of a regional treatment facility to provide stormwater management following the commencement of original construction activities. In order to limit stormwater impacts from the Lightbridge Academy project during the interim of construction between the two projects, development of impervious areas at the Lightbridge Academy site is proposed to be phased with construction of impervious areas being limited to the building footprint (approximately 0.34 acres of impervious surfaces) as a first step. As part of phase one, temporary stormwater management BMPs will be installed at the site. Construction of the site's parking lot, driveway, and sidewalk areas will

occur as part of the second phase of construction, after construction of the City's regional stormwater facility has commenced.

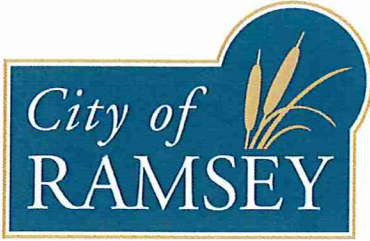
The erosion and sediment control plan for the proposed project shows silt fence around the perimeter of the 2.1-acre site, two temporary sedimentation basins placed on the east and west sides of the proposed building, and inlet protection for the proposed storm sewer to be installed during the second phase of work. A rock construction entrance is to be provided at the entryway onto the site from Xkimo Street Northwest. Disturbed pervious areas will be restored with erosion control blanket, sod, and/or seed per MnDOT standards. Per the project Stormwater Pollution Prevention Plan, restoration of disturbed areas will occur no later than seven days after construction activity within that portion of the site has temporarily or permanently ceased.

It is our recommendation that the LRRWMO approve the permit for this project subject to the following conditions:

1. The vertical datum must be noted on the Plans.
2. Erosion control measures must be installed at the initial stage of site grading operations.
3. Temporary stabilization measures must be installed on all disturbed pervious areas at the completion of the first phase of work.
4. Control measures shall be installed to direct runoff from the proposed phase one impervious areas to the temporary sedimentation basins.
5. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.
6. To minimize the potential of material from leaving the site and being tracked onto the roadway, the rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrance will provide an erosion control facility and enable construction traffic to enter the site.
7. Street sweeping must be undertaken and completed on an as needed basis.
8. Compliance with the erosion control and storm water management requirements of the Lower Rum River Watershed Management Organization is to be administered for this project by the City of Ramsey.
9. Should the City of Ramsey's Rivers Bend Park Regional Stormwater Management facility (Permit #2024-20) prove insufficient for providing stormwater management to comply with the LRRWMO's requirements for the development at the Lightbridge Academy site, the project owner will be required to provide stormwater management sufficient to meet the LRRWMO requirements on their property.

To: Lower Rum River Watershed Management Organization
From: Stephanie Johnson and Heather Lau, Barr Engineering Co.
Subject: Permit #2024-03: Lightbridge Academy: Ramsey
Date: June 14, 2024
Page: 3

10. The proposed plan for future development at this site has assumed an imperviousness of 52% for the 2.1-acre project area. Site development that exceeds a percent impervious area of 52% must provide an updated plan set and updated storm water management plan showing the LRRWMO criteria is met.
11. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.



7550 Sunwood Drive NW • Ramsey, MN 55303

City Hall: 763.427.1410 • Fax: 763.427.5543

www.cityoframsey.com

June 10, 2024

**Re: Lower Rum River Watershed Management Organization Permit #24-20
Improvement Project #25-01, Rivers Bend Regional Stormwater Management Study**

The City of Ramsey is planning for a proposed Rivers Bend Regional Stormwater Improvements project to treat stormwater runoff from a 38-acre catchment identified within the attached figure for City of Ramsey Stormwater Retrofit Analysis Project ID: RR8-A to meet current Lower Rum River Watershed Management Organization (LRRWMO) stormwater management design standards. The existing pond/wetland that receives stormwater runoff from this catchment is undersized and does not meet the rate control and water quality treatment requirements per current LRRWMO standards. This catchment includes several undeveloped parcels West of Xkimo Street and North of 142nd Avenue, including the Lightbridge Academy development parcel as identified in LRRWMO permit #24-03, which is on the June 20th LRRWMO agenda for consideration of approval.

The 38-acre catchment is located within the City of Ramsey's East Drinking Water Supply Management Area (DWSMA) where infiltration of stormwater is prohibited, meaning the pond will need to be lined. The LRRWMO Management Plan describes/defines sites, such as those located within a DWSMA, as infeasible or inappropriate for infiltration and identifies other scenarios for the permittee to investigate.

The planning effort will identify all improvements needed to provide the required rate control, water quality, and volume retention improvements in compliance with LRRWMO design standards as part of the Rivers Bend Regional Stormwater Improvements project, which is located in the Southeast portion of the 38-acre catchment adjacent to a Rum River oxbow. Volume retention requirements may either be provided on-site as part of the Rivers Bend Regional Stormwater Improvements by utilizing filtration practices as allowed by LRRWMO stormwater standards, or off-site in a regional infiltration basin located outside the East DWSMA.

City staff has discussed various aspects of the proposed project with Becky Wozney (ACD), Stephanie Johnson (BARR) and MPCA staff, including potential wetland impacts, options for meeting volume retention requirements, and how the construction schedules of the City's project and the Lightbridge Academy project can be coordinated to ensure adequate stormwater runoff treatment will be provided during construction of both projects. To help address wetland impact concerns, the City hired Bolton and Menk to complete a wetland delineation report, which will soon be submitted for LRRWMO concurrence of the delineation boundary and wetland type. Volume retention options will continue to be studied. As for construction coordination between the two projects, Lightbridge Academy's engineer prepared and submitted a construction phasing plan for consideration on June 20th during their LRRWMO permit review. In summary, Lightbridge Academy first plans to construct their building and temporary stormwater improvements with minimal disturbance to the site while the Rivers Bend Regional Stormwater Improvements project is designed and bid. Lightbridge Academy then proposes to construct their site improvements in October/November while the Rivers Bend Regional Stormwater Improvements are constructed.

On June 11, 2024, the Ramsey City Council will consider approving a proposal from Bolton and Menk to prepare final design plans for the Rivers Bend Regional Stormwater Improvements. The preliminary project schedule proposes to advertise bids in mid-August, to begin construction in late September, and to complete construction in late November, 2024. The City project will incorporate perimeter erosion and sediment control and inlet protection on impacted storm drains. A rock construction entrance will also be provided at the entrance to the project site. A flotation curtain may also be utilized to further protect the Rum River from sediment transport during construction.

Preliminary construction costs are estimated at \$600,000. The City was recently awarded \$248,250 in Watershed grant funding for construction of the Rivers Bend Regional Stormwater Improvements. The City has the ability to fund all remaining project costs.

Please contact me at (763) 433-9825 or bwestby@cityoframsey.com with any questions related to this application or the project in general.

Sincerely,



Bruce Westby
City Engineer / Public Works Director

APPLICATION FOR MINNESOTA WETLAND CONSERVATION ACT (WCA) DECISIONS AND PROCEDURE REQUIREMENTS

A \$75.00 LRRWMO initial application fee and the appropriate escrow deposits (determined in accordance with Attachment W3) must accompany this permit application for any Wetland Conservation Act (WCA) decisions. These are separate and in addition to permit and escrow fees for Grading, Stormwater Management, and Erosion/Sediment Control permit application, if applicable.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

Wetland permit processing takes longer than other permit processing. The permit application and supporting documentation should be submitted to the LRRWMO AT LEAST 60 DAYS PRIOR TO THE REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AT WHICH A DECISION IS REQUESTED. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: 15620 Armstrong Boulevard NW, Ramsey MN 55303

Address/Location: 15620 Armstrong Boulevard NW, Ramsey MN 55303

Project Description/Purpose: Wetland Delineation Concurrence

Name of Applicant: Voice of Hope Church; c/o Tanya Andrichuk

Address: 13850 Lincoln Street NE

City, State, Zip: Ham Lake, MN 55304

Phone : (763) 528-3778 **Fax**

Email: _____

Applicant's Contact: Kjolhaug Environmental Services; c/o Mary Clare McAleer

Address: 2500 Shadywood Rd, Suite 130

City, State, Zip: Orono, MN 55331

Phone: (224) 456-7944 **Fax**

Email: maryclare@kjolhaugenv.com

Submittal Requirements

Complete applications are to be submitted as per LRRWMO attachments W1 (Permit Requirements), W2 (Office Procedure), and W3 (Fees, Deposit, and Sureties for Wetland Conservation Act) included with this application. Projects may also require a LRRWMO Grading, Stormwater Management, and Erosion/Sediment Control Permit (separate application and fee/escrow amounts)

PROJECT SUBMITTALS (check all that apply):

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | WETLAND BOUNDARY DELINEATION AND TYPE CONCURRENCE |
| <input type="checkbox"/> | REQUEST FOR NO LOSS OR EXEMPTION UNDER THE WETLAND CONSERVATION ACT (WCA) |
| <input type="checkbox"/> | WETLAND REPLACEMENT PLAN AND/OR SEQUENCING |
| <input type="checkbox"/> | WETLAND BANKING PLAN |
| <input type="checkbox"/> | OTHER |

START OF PROJECT: _____

EST. COMPLETION DATE: _____

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

<u>Scott Dahles</u>	05/08/2024		
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date

Print Signer's name	Print Signer's name		
Application Acknowledged by City:	<u>Leah Riten</u> Name of City Official	<u>Ramsey</u> City	<u>5/8/24</u> Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions as designated in the WCA Notice of Decision as recommended by the Technical Evaluation Panel and Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

Memorandum

To: Lower Rum River Watershed Management Organization (LRRWMO)
From: Karen Wold, Barr Engineering Co. (Barr)
Subject: 15620 Armstrong Blvd NW ~ Ramsey
Date: June 13, 2024
Barr Project: 23020047.00 RJB 2417
LRRWMO Permit: #2024-17

c: Stephanie Johnson, Barr Engineering Co.
Carla Wirth, TimeSaver, LRRWMO Recording Secretary

On May 10, 2024, Barr received a wetland delineation report and a request for Minnesota Wetland Conservation Act (WCA) wetland boundary and type approval associated with the 15620 Armstrong Blvd NW property located in the City of Ramsey. Barr received confirmation, that the LRRWMO application and fees were provided on May 13, 2024, and a permit number was assigned, making it a complete application.

Barr issued a WCA Notice of Application on May 22, 2024, with a comment period ending on June 13, 2024. Technical Evaluation Panel (TEP) members were notified for a site review that was conducted on May 23, 2023, however only the LGU representative was able to attend with the applicant's agent. Minor boundary modifications were requested. The applicant's agent submitted a revised wetland delineation map on May 24, 2024.

We recommend the LRRWMO approve the revised wetland boundary and type as documented in the draft Notice of Decision.

Minnesota Wetland Conservation Act Notice of Decision

Local Government Unit (LGU): Lower Rum River Watershed Management Organization (LRRWMO) County: Anoka
Applicant Name: Voice of Hope Church; c/o Tanya Andrichuk Authorized Contact: Civil Engineering site Design; c/o Scott Dahlke Applicant Representative: Kjolhaug Environmental Services; c/o Mary Clare McAleer
Project Name: 15620 Armstrong Boulevard NW LGU Project No. (if any): 2024-17
Date Application Received by LGU: 5/13/2024
Date of LGU Decision: 6/20/2024
Date this Notice was Sent:

Minnesota Wetland Conservation Act (WCA) Decision Type - check all that apply

<input checked="" type="checkbox"/> Wetland Boundary/Type	<input type="checkbox"/> Sequencing	<input type="checkbox"/> Replacement Plan	<input type="checkbox"/> Bank Plan (not credit purchase)
<input type="checkbox"/> No-Loss (8420.0415)	<input type="checkbox"/> Exemption (8420.0420)		
Part: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H		Subpart: <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9	

Replacement Plan Impacts (replacement plan decisions only)

Total WCA Wetland Impact Area: not applicable
Wetland Replacement Type: <input type="checkbox"/> Project Specific Credits: <input type="checkbox"/> Bank Credits:
Bank Account Number(s):

Technical Evaluation Panel (TEP) Findings and Recommendations (attach if any)

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Approve w/Conditions <input type="checkbox"/> Deny See TEP communication described in LGU Findings below.

LGU Decision

<input type="checkbox"/> Approved with Conditions (specify below) ¹ List Conditions:	<input checked="" type="checkbox"/> Approved ¹	<input type="checkbox"/> Denied
Decision-Maker for this Application: <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board/Council <input type="checkbox"/> Other:		
Decision is valid for: <input checked="" type="checkbox"/> 5 years (default) <input type="checkbox"/> Other (specify):		

¹ *Wetland Replacement Plan approval is not valid until Minnesota Board of Water and Soil Resources (BWSR) confirms the withdrawal of any required wetland bank credits. For project-specific replacement a financial assurance per MN Rule 8420.0522, Subp. 9 and evidence that all required forms have been recorded on the title of the property on which the replacement wetland is located must be provided to the LGU for the approval to be valid.*

LGU Findings – Attach document(s) and/or insert narrative providing the basis for the LGU decision¹.

<input checked="" type="checkbox"/> Attachment(s) (specify): Site Location Map, Revised Wetland Delineation Map
<input checked="" type="checkbox"/> Summary: On behalf of the Voice of Hope Church, Kjolhaug Environmental Services (Kjolhaug) submitted a wetland delineation report and joint application form requesting wetland boundary and type approval for the property located at 15620 Armstrong Boulevard NW (PID20322511003) within the City of Ramsey in Anoka County (T32N, R25W, S20).

A WCA Notice of Application was submitted to TEP members on 5/22/2024 with a comment period ending on 6/13/2024.

One wetland was delineated within the evaluation area and designated as:

Wetland ID	Wetland Type			Dominant Vegetation	Area (ac)
	Circular 39	Cowardin	Eggers and Reed		
1	Type 1	PEM1A	Fresh (Wet) Meadow	Reed canary grass	0.076

A site review was conducted on 5/23/2024 with Karen Wold (Barr Engineering for the LRRWMO) and Mary Clare McAleer (Kjolhaug). During the site review, minor boundary changes were requested to Wetland 1.

On 5/24/2024, Mary Clare McAleer provided a revised wetland delineation figure documenting the boundary changes. The revised wetland boundary area is documented as 0.08 acres.

The revised wetland boundaries and types were determined to be accurate based on the requirements of the 1987 U.S. Army Corps of Engineers (USACE) Wetland Delineation Manual, the 2010 Midwest Regional Supplement, and the 2015 Guidance for Submittal of Delineation Reports to the USACE and WCA LGU in Minnesota, Version 2.0.

¹ Findings must consider any TEP recommendations.

Attached Project Documents

site location map Project Plan(s)/Descriptions/Reports (specify): revised wetland delineation map

Appeals of LGU Decisions

If you wish to appeal this decision, you must provide a written request within 30 calendar days of the date you received the notice. All appeals must be submitted to the Board of Water and Soil Resources Executive Director along with a check payable to BWSR for \$500 *unless* the LGU has adopted a local appeal process as identified below. The check must be sent by mail and the written request to appeal can be submitted by mail or e-mail. The appeal should include a copy of this notice, name and contact information of appellant(s) and their representatives (if applicable), a statement clarifying the intent to appeal and supporting information as to why the decision is in error. Send to:

Appeals & Regulatory Compliance Coordinator
 Minnesota Board of Water & Soils Resources
 520 Lafayette Road North
 St. Paul, MN 55155
travis.germundson@state.mn.us

Does the LGU have a local appeal process applicable to this decision?

Yes¹ No

¹If yes, all appeals must first be considered via the local appeals process.

Local Appeals Submittal Requirements (LGU must describe how to appeal, submittal requirements, fees, etc. as applicable)

Notice Distribution (include name)

Required on all notices:

<input checked="" type="checkbox"/> SWCD TEP Member: Becky Wozney (Anoka Conservation District)
<input checked="" type="checkbox"/> Minnesota Board of Water and Soil Resources (BWSR) TEP Member: Ben Meyer
<input checked="" type="checkbox"/> LGU TEP Member: Karen Wold (Barr Engineering for the LRRWMO)

<input checked="" type="checkbox"/> Minnesota Department of Natural Resources Representative: Melissa Collins
<input checked="" type="checkbox"/> Watershed District or Watershed Mgmt. Org.: Debra Musgrove (LRRWMO), Stephanie Johnson (Barr Engineering Co.)
<input checked="" type="checkbox"/> City Contact for LRRWMO permitting: Leonard Linton (City of Ramsey)
<input checked="" type="checkbox"/> Applicant (notice only) Voice of Hope Church; c/o Tanya Andrichuk:
<input checked="" type="checkbox"/> Authorized Contact: Civil Engineering Site Design; c/o Scott Dahlke
<input checked="" type="checkbox"/> Agent/Consultant (notice only): Kjolhaug Environmental Services; c/o Mary Clare McAleer

Optional or As Applicable:

<input type="checkbox"/> Corps of Engineers:
<input type="checkbox"/> BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
<input type="checkbox"/> Members of the Public (notice only):
<input type="checkbox"/> Other:

Signature:	Date: 6/20/2024
-------------------	------------------------

This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.

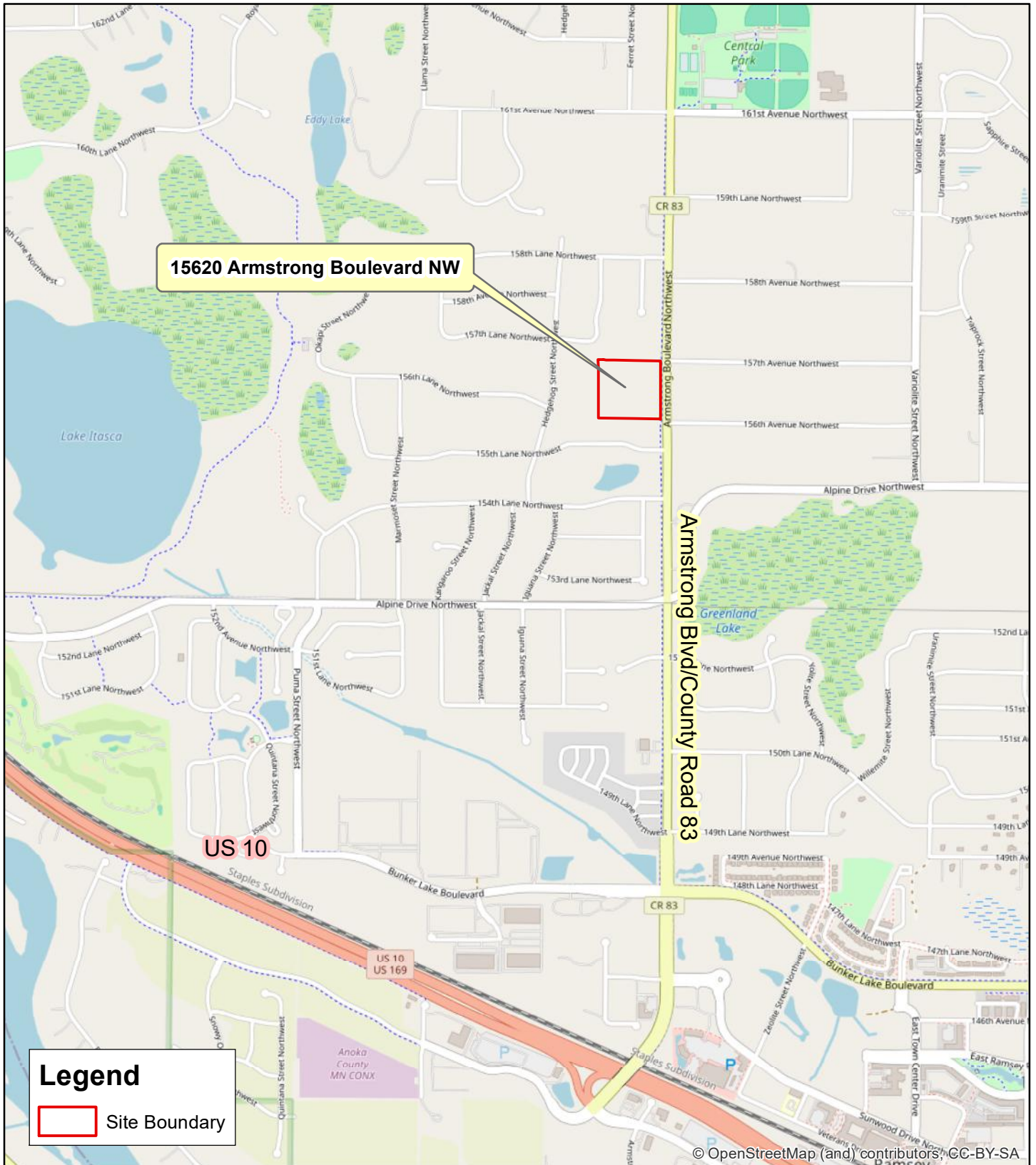


Figure 1 - Site Location

KJOLHAUG ENVIRONMENTAL SERVICES COMPANY

Source: OpenStreets Map



Figure 2 - Existing Conditions TEP Revised 5-23-2024 (2020 Twin Cities Metro Photo)

KJOLHAUG ENVIRONMENTAL SERVICES COMPANY
Source: MNGEO Spatial Commons

N

0 200 Feet

**15620 Armstrong Boulevard (KES 2024-022)
Ramsey, Minnesota**

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.

GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: CITY OF RAMSEY PROJECT #24-03; 2024 NE RAMSEY STREET RECONSTRUCTIONS

Address/Location: FORD BROOK ESTATES 3RD, RODEO HILLS ESTATES, SECTION 01, & VALLEY VIEW ACRES SUBDIVISIONS

Project Description/Purpose: STREET RECONSTRUCTION PROJECT

JOE FERIANCEK

Name of Applicant (Site Owner or Property Owner)
7550 SUNWOOD DRIVE NW
Address
RAMSEY, MN, 55303
City, State, Zip
763-733-9893
Phone **Fax**
JFERIANCEK@CITYOFRAMSEY.COM
Email

Applicant's Contact **Organization Name**
Address
City, State, Zip
Phone **Fax**
Email

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN:** Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN:** Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS:** Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN:** Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER**

START OF PROJECT: SUMMER 2024


EST. COMPLETION DATE: JUNE 2025

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

 _____ Signature of property owner or designated Agent (no agent without a letter of authority)	5/8/2024 _____ Date	_____ Signature of applicant if different from property owner	_____ Date
--	---------------------------	--	---------------

<u>JOE FERIANCEK</u> _____ Print Signer's name	_____ Print Signer's name
--	------------------------------

Application Acknowledged by City:

<u>LEONARD LINTON</u> _____ Name of City Official	<u>RAMSEY</u> _____ City	<u>5/9/24</u> _____ Date
---	--------------------------------	--------------------------------

SIGNATURE OF LRRWMO CHAIRMAN: ** _____
****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**
 PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

Memorandum

To: Lower Rum River Watershed Management Organization
From: Stephanie Johnson and Heather Lau, Barr Engineering Co.
Date: June 14, 2024
Subject: Permit #2024-18: 2024 NE Ramsey Street Reconstructions: Ramsey



We have received plans and a LRRWMO permit application for the Northeast Ramsey Street Reconstruction Project located in four project areas within the Cities of Ramsey and Nowthen. Area A is along Uranium Street, Vanadium Street, 180th Lane, 179th Lane, 178th Lane, and 177th Lane. Area B is along Barium Street, 180th Avenue East, and 180th Avenue West. Area C is along Waco Street and Waco Drive in the City of Ramsey. The fourth project area is located in the City of Nowthen, outside of the LRRWMO jurisdiction. The portion of the project within the LRRWMO involves the reconstruction of +/- 10,100 linear feet of roadway, curb and gutter, driveways entrances, and associated site grading and utility replacement resulting in the reconstruction of approximately 7.0 acres of impervious area. The existing drainage patterns are to be maintained, and the project will not increase or decrease the total impervious area within the 9.5-acre project corridor.

Because this is a road reconstruction project that has less than a 1 acre increase in impervious area and does not alter drainage patterns, the LRRWMO storm water requirements are not applicable for the project. The LRRWMO erosion and sediment control requirements do apply and have been reviewed for Areas A, B, and the portion of C within the LRRWMO.

Silt fence is proposed along the perimeter of the reconstruction areas where flows drain away from the site. Double row silt fence is proposed along the perimeter of the construction area at the Vanadium Street creek crossing. Inlet protection will be installed at all inlets within the construction area. Sediment control logs are proposed at culvert inlets, and erosion preventing mats or riprap will be installed at culvert outlets within the construction area. Sediment control logs and erosion preventing mats will also be placed in the drainage ditches along the reconstructed street areas. Disturbed pervious areas are to be restored with seeding and hydraulic mulch.

It is our recommendation that the LRRWMO approve the erosion control permit for this project subject to the following conditions:

1. Erosion control measures must be installed prior to the commencement of construction.
2. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.

To: Lower Rum River Watershed Management Organization
From: Stephanie Johnson and Heather Lau, Barr Engineering Co.
Subject: Permit #2024-18: 2024 NE Ramsey Street Reconstructions: Ramsey
Date: June 14, 2024
Page: 2

3. Rock construction entrances must be installed at all entrances onto or exits from the site, including along County Road 63 and Uranium Street (Area A); County Road 27 and 180th Avenue West (Area B); and County Road 27 and Ventre Street (Area C).
4. To minimize the potential of material from leaving the site and being tracked onto the roadway, the rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrances will provide an erosion control facility and enable construction traffic to enter the site.
5. Street sweeping must be undertaken and completed on an as needed basis.
6. Should plans change, and improvements result in an increase in impervious area greater than 1.0 acres, a storm water management plan must be provided showing the LRRWMO stormwater criteria are met.
7. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.

GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: CITY OF RAMSEY PROJECT #24-05; MSA XKIMO STREET RECONSTRUCTION

Address/Location: XKIMO STREET AT 142ND AVENUE & TH 47

Project Description/Purpose: STREET RECONSTRUCTION PROJECT

JOE FERIANCEK
Name of Applicant (Site Owner or Property Owner)
7550 SUNWOOD DRIVE NW
Address
RAMSEY, MN, 55303
City, State, Zip
763-733-9893
Phone **Fax**
JFERIANCEK@CITYOFRAMSEY.COM
Email

<u></u>	<u></u>
Applicant's Contact	Organization Name
<u></u>	<u></u>
Address	
<u></u>	
City, State, Zip	
<u></u>	
Phone	Fax
<u></u>	<u></u>
Email	

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN:** Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN:** Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS:** Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN:** Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER**

START OF PROJECT: JUNE 2024


EST. COMPLETION DATE: FALL 2024

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

	<u>5/8/24</u>		
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date
<u>JOE FERIANCEK</u>			
Print Signer's name		Print Signer's name	
Application Acknowledged by City:	<u>LEONARD LINTON</u>	<u>RAMSEY</u>	<u>5/9/24</u>
	Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____
****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**
 PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

Memorandum

To: Lower Rum River Watershed Management Organization
From: Stephanie Johnson and Heather Lau, Barr Engineering Co.
Date: June 14, 2024
Subject: Permit #2024-19: MSA XKimo Street Reconstruction: Ramsey



We have received plans and a LRRWMO permit application for the resurfacing of XKimo Street, XKimo Court, 143rd Lane, and 143rd Avenue in the City of Ramsey. The project is proposed as a mill and overlay and is not planned to disturb the underlying soils. The project does not include any clear and grubbing, or grading activities.

As stated on page E-2 of the LRRWMO Management Plan, stormwater standards, a roadway project involving only milling and overlay is exempt from the stormwater standards of the LRRWMO. This project meets the exemption criteria. No further action is needed.

GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Rivers Bend Regional Stormwater Management Study

Address/Location: Rivers Bend Park, 5000 142nd Ln NW, Ramsey, MN 55303

Project Description/Purpose: Planning for Regional Stormwater Treatment in East DWSMA

City of Ramsey
Name of Applicant (Site Owner or Property Owner)
7550 Sunwood Dr NW
Address
Ramsey, MN 55303
City, State, Zip
763-427-1410 763-427-5543
Phone Fax
Email

Bruce Westby, City of Ramsey
Applicant's Contact Organization Name
7550 Sunwood Dr NW
Address
Ramsey, MN 55303
City, State, Zip
763-433-9825
Phone Fax
bwestby@cityoframsey.com
Email

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

<input type="checkbox"/>	GRADING PLAN: Including existing and proposed contours and boundaries of all wetlands and surface waters.
<input type="checkbox"/>	STORM SEWER/ DRAINAGE PLAN: Including all permanent drainage features and all permanent water quality features.
<input type="checkbox"/>	STORM DRAINAGE CALCULATIONS: Design computations as required by the LRRWMO.
<input type="checkbox"/>	EROSION CONTROL PLAN: Including all temporary and permanent measures proposed to retain all sediment on site.
<input checked="" type="checkbox"/>	OTHER

START OF
PROJECT: Spring 2024


EST. COMPLETION
DATE: Summer 2025

APPROVAL
DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

	<u>05/17/2024</u>		
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date

<u>Bruce Westby</u>	
Print Signer's name	Print Signer's name

Application Acknowledged by City:		<u>Ramsey</u>	<u>05/14/2024</u>
	Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____
****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**
 PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

LRRWMO Attachment G1

PERMIT REQUIREMENTS

APPLICATION DEADLINE: Third Thursday of the month for consideration at the following regularly scheduled monthly LRRWMO board meeting on third Thursday of month.

REQUIRED SUBMITTALS:

1. Completed Permit Application Form (attached)
2. \$150 Application Fee plus an escrow deposit of \$700 (as described on Permit Application Form)
3. A Stormwater Management Plan and supporting computations as identified in Appendix E of the LRRWMO Watershed Management Plan.

Submittals shall be provided in electronic (e.g., PDF) or other easily reproduced format and must be signed by a registered professional engineer in the State of Minnesota.

LRRWMO Attachment G2

OFFICE PROCEDURE

Procedure to Accept LRRWMO Permit:

1. Complete LRRWMO Permit Application and all supporting supplemental documents for review.
Requires signature of acknowledgement on application form from City official prior to submittal to LRRWMO. For the appropriate City contact information refer to the LRRWMO website at www.lrrwmo.org/

NOTE: See "PROJECT SUBMITTALS" section of Application.

2. Submit Application, \$150 application fee plus a \$700 escrow deposit* payable to the Lower Rum River WMO, and one (1) set of the project submittals (**electronic**) to:

Lower Rum River WMO
City of Anoka
2015 First Street N.
Anoka, MN 55303
763-576-2773

*(This set of plans is for LRRWMO file copy.) *\$700 escrow deposits: The LRRWMO costs related to the project will be charged to permit escrow fund. Funds remaining in the permit escrow account when the project is closed will be returned to the applicant.*

3. Email a copy of Application and one (1) set of the project submittals (**electronic**) to:

Stephanie Johnson
Barr Engineering Co. 4300
MarketPointe Drive Suite 200
Minneapolis, MN 55435
Stephanie.Johnson@barr.com

4. Agenda deadline is the third Thursday of each month to be on the following regularly scheduled LRRWMO monthly meeting.

Procedure to Request Return of Permit Fund Balance:

1. When project reaches status of 100% completion (as contained in Quarterly Report), the respective City prepares a written request to LRRWMO for return of escrow deposit balance with copy to Anoka's Finance Department. The request must be submitted prior to the third Thursday of each month to meet the next month regular meeting agenda deadline.

Memorandum

To: Lower Rum River Watershed Management Organization
From: Stephanie Johnson, Barr Engineering Co.
Date: June 14, 2024
Subject: Permit #2024-20: Rivers Bend Regional Stormwater Management Study



The City of Ramsey has begun planning for the siting and construction of a regional stormwater management facility at Rivers Bend Park. The project site is located south of 142nd Ave South, east of Xkimo Street NW, and adjacent to the Rum River. The Rivers Bend Regional Stormwater Improvement project is being proposed to treat stormwater runoff from a 38-acre area, including existing development, roadways, and three currently vacant parcels.

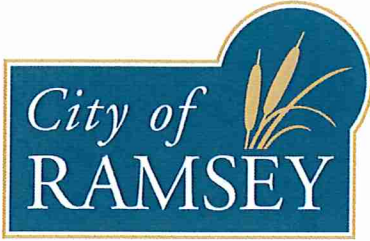
The city has indicated that the proposed Rivers Bend Regional Stormwater Management project and its contributing drainage area are located within a Drinking Water Supply Management Area (DWSMA) where the infiltration of stormwater is prohibited.

A map of the Rivers Bend Regional Stormwater Improvement project location and its proposed contributing drainage area is attached to this memo. The project's contributing drainage area includes three currently vacant parcels that the City of Ramsey has indicated are expected to develop within the foreseeable future. The city has indicated that stormwater management, to comply with LRRWMO requirements, for the development of these parcels will be provided by the Rivers Bend Regional Stormwater Management project. Proposed development for one of these parcels, the Lightbridge Academy site, is currently being reviewed under LRRWMO Permit #2024-03.

Within the attached letter, dated June 10, 2024, the city has indicated that design of the Rivers Bend Regional Stormwater Improvement project will begin this summer, with construction planned to begin late-September 2024. Construction is expected to be completed in late November 2024.

Barr and LRRWMO staff have been working with City of Ramsey staff and their consultants related to the city's planning for the development of a regional stormwater treatment facility at Rivers Bend Park, associated developments within the contributing area, and to review the proposed project plans to ensure compliance with the LRRWMO's criteria. Barr, LRRWMO, and City of Ramsey staff met with staff from the MN Pollution Control Agency on May 20, 2024 to discuss the state's permitting requirements for the establish of a regional stormwater treatment facility to provide stormwater management for this area, including the upstream development parcels.

At this time, no project design information has been submitted for the proposed project to the LRRWMO. The permit application will be considered incomplete until project plan sets and stormwater design calculations are provided. Until the permit is considered complete, no action will be required by the LRRWMO Board.



7550 Sunwood Drive NW • Ramsey, MN 55303

City Hall: 763.427.1410 • Fax: 763.427.5543

www.cityoframsey.com

June 10, 2024

**Re: Lower Rum River Watershed Management Organization Permit #24-20
Improvement Project #25-01, Rivers Bend Regional Stormwater Management Study**

The City of Ramsey is planning for a proposed Rivers Bend Regional Stormwater Improvements project to treat stormwater runoff from a 38-acre catchment identified within the attached figure for City of Ramsey Stormwater Retrofit Analysis Project ID: RR8-A to meet current Lower Rum River Watershed Management Organization (LRRWMO) stormwater management design standards. The existing pond/wetland that receives stormwater runoff from this catchment is undersized and does not meet the rate control and water quality treatment requirements per current LRRWMO standards. This catchment includes several undeveloped parcels West of Xkimo Street and North of 142nd Avenue, including the Lightbridge Academy development parcel as identified in LRRWMO permit #24-03, which is on the June 20th LRRWMO agenda for consideration of approval.

The 38-acre catchment is located within the City of Ramsey's East Drinking Water Supply Management Area (DWSMA) where infiltration of stormwater is prohibited, meaning the pond will need to be lined. The LRRWMO Management Plan describes/defines sites, such as those located within a DWSMA, as infeasible or inappropriate for infiltration and identifies other scenarios for the permittee to investigate.

The planning effort will identify all improvements needed to provide the required rate control, water quality, and volume retention improvements in compliance with LRRWMO design standards as part of the Rivers Bend Regional Stormwater Improvements project, which is located in the Southeast portion of the 38-acre catchment adjacent to a Rum River oxbow. Volume retention requirements may either be provided on-site as part of the Rivers Bend Regional Stormwater Improvements by utilizing filtration practices as allowed by LRRWMO stormwater standards, or off-site in a regional infiltration basin located outside the East DWSMA.

City staff has discussed various aspects of the proposed project with Becky Wozney (ACD), Stephanie Johnson (BARR) and MPCA staff, including potential wetland impacts, options for meeting volume retention requirements, and how the construction schedules of the City's project and the Lightbridge Academy project can be coordinated to ensure adequate stormwater runoff treatment will be provided during construction of both projects. To help address wetland impact concerns, the City hired Bolton and Menk to complete a wetland delineation report, which will soon be submitted for LRRWMO concurrence of the delineation boundary and wetland type. Volume retention options will continue to be studied. As for construction coordination between the two projects, Lightbridge Academy's engineer prepared and submitted a construction phasing plan for consideration on June 20th during their LRRWMO permit review. In summary, Lightbridge Academy first plans to construct their building and temporary stormwater improvements with minimal disturbance to the site while the Rivers Bend Regional Stormwater Improvements project is designed and bid. Lightbridge Academy then proposes to construct their site improvements in October/November while the Rivers Bend Regional Stormwater Improvements are constructed.

On June 11, 2024, the Ramsey City Council will consider approving a proposal from Bolton and Menk to prepare final design plans for the Rivers Bend Regional Stormwater Improvements. The preliminary project schedule proposes to advertise bids in mid-August, to begin construction in late September, and to complete construction in late November, 2024. The City project will incorporate perimeter erosion and sediment control and inlet protection on impacted storm drains. A rock construction entrance will also be provided at the entrance to the project site. A flotation curtain may also be utilized to further protect the Rum River from sediment transport during construction.

Preliminary construction costs are estimated at \$600,000. The City was recently awarded \$248,250 in Watershed grant funding for construction of the Rivers Bend Regional Stormwater Improvements. The City has the ability to fund all remaining project costs.

Please contact me at (763) 433-9825 or bwestby@cityoframsey.com with any questions related to this application or the project in general.

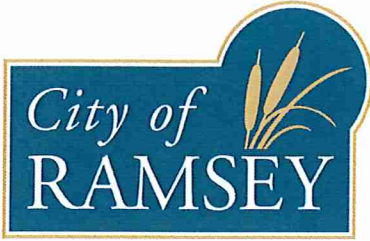
Sincerely,



Bruce Westby
City Engineer / Public Works Director

Map of proposed contributing drainage area to the Rivers Bend Regional Stormwater Improvement project (submitted by project applicant):





7550 Sunwood Drive NW • Ramsey, MN 55303

City Hall: 763.427.1410 • Fax: 763.427.5543

www.cityoframsey.com

June 10, 2024

**Re: Lower Rum River Watershed Management Organization Permit #24-20
Improvement Project #25-01, Rivers Bend Regional Stormwater Management Study**

The City of Ramsey is planning for a proposed Rivers Bend Regional Stormwater Improvements project to treat stormwater runoff from a 38-acre catchment identified within the attached figure for City of Ramsey Stormwater Retrofit Analysis Project ID: RR8-A to meet current Lower Rum River Watershed Management Organization (LRRWMO) stormwater management design standards. The existing pond/wetland that receives stormwater runoff from this catchment is undersized and does not meet the rate control and water quality treatment requirements per current LRRWMO standards. This catchment includes several undeveloped parcels West of Xkimo Street and North of 142nd Avenue, including the Lightbridge Academy development parcel as identified in LRRWMO permit #24-03, which is on the June 20th LRRWMO agenda for consideration of approval.

The 38-acre catchment is located within the City of Ramsey's East Drinking Water Supply Management Area (DWSMA) where infiltration of stormwater is prohibited, meaning the pond will need to be lined. The LRRWMO Management Plan describes/defines sites, such as those located within a DWSMA, as infeasible or inappropriate for infiltration and identifies other scenarios for the permittee to investigate.

The planning effort will identify all improvements needed to provide the required rate control, water quality, and volume retention improvements in compliance with LRRWMO design standards as part of the Rivers Bend Regional Stormwater Improvements project, which is located in the Southeast portion of the 38-acre catchment adjacent to a Rum River oxbow. Volume retention requirements may either be provided on-site as part of the Rivers Bend Regional Stormwater Improvements by utilizing filtration practices as allowed by LRRWMO stormwater standards, or off-site in a regional infiltration basin located outside the East DWSMA.

City staff has discussed various aspects of the proposed project with Becky Wozney (ACD), Stephanie Johnson (BARR) and MPCA staff, including potential wetland impacts, options for meeting volume retention requirements, and how the construction schedules of the City's project and the Lightbridge Academy project can be coordinated to ensure adequate stormwater runoff treatment will be provided during construction of both projects. To help address wetland impact concerns, the City hired Bolton and Menk to complete a wetland delineation report, which will soon be submitted for LRRWMO concurrence of the delineation boundary and wetland type. Volume retention options will continue to be studied. As for construction coordination between the two projects, Lightbridge Academy's engineer prepared and submitted a construction phasing plan for consideration on June 20th during their LRRWMO permit review. In summary, Lightbridge Academy first plans to construct their building and temporary stormwater improvements with minimal disturbance to the site while the Rivers Bend Regional Stormwater Improvements project is designed and bid. Lightbridge Academy then proposes to construct their site improvements in October/November while the Rivers Bend Regional Stormwater Improvements are constructed.

On June 11, 2024, the Ramsey City Council will consider approving a proposal from Bolton and Menk to prepare final design plans for the Rivers Bend Regional Stormwater Improvements. The preliminary project schedule proposes to advertise bids in mid-August, to begin construction in late September, and to complete construction in late November, 2024. The City project will incorporate perimeter erosion and sediment control and inlet protection on impacted storm drains. A rock construction entrance will also be provided at the entrance to the project site. A flotation curtain may also be utilized to further protect the Rum River from sediment transport during construction.

Preliminary construction costs are estimated at \$600,000. The City was recently awarded \$248,250 in Watershed grant funding for construction of the Rivers Bend Regional Stormwater Improvements. The City has the ability to fund all remaining project costs.

Please contact me at (763) 433-9825 or bwestby@cityoframsey.com with any questions related to this application or the project in general.

Sincerely,



Bruce Westby
City Engineer / Public Works Director

Project ID: RR8-A

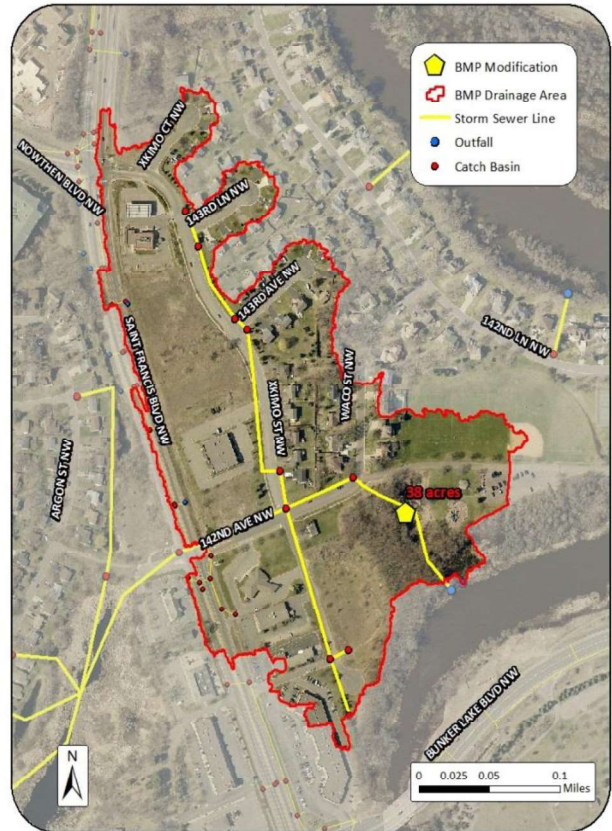
Rivers Bend Park Pond Modification

Drainage Area – 38.0 acres

Location – Rivers Bend Park south of 142nd Ave NW – Waco St. NW intersection

Property Ownership – Public

Site Specific Information – The existing pond, P25216 receives drainage from the entire catchment and is currently undersized to treat the contributing drainage area. An expansion and dredging of the pond is recommended to increase the permanent pool storage, thereby promoting sediment settling and phosphorus retention. Proposed increases in pond storage will increase permanent pool surface area from .11 acres to .82 acres and average ponding depth from 1 ft. to 6 ft. Cumulative pond storage volume could increase from an estimated 0.05 acre-feet to approximately 2.0 acre-feet.



BMP Modification							
Cost/Removal Analysis		New Treatment	% Reduction	New Treatment	% Reduction	New Treatment	% Reduction
Treatment	Pond Management Level	1		2		3	
	Amount of Soil Excavated	3,100	cu-yards	3,100	cu-yards	3,100	cu-yards
	TP (lb/yr)	7.7	47.8%	7.7	47.8%	7.7	47.8%
	TSS (lb/yr)	3,672	66.4%	3,672	66.4%	3,672	66.4%
	Volume (acre-feet/yr)	0.2	1.0%	0.2	1.0%	0.2	1.0%
Cost	Administration & Promotion Costs*		\$5,840		\$5,840		\$5,840
	Design & Construction Costs**		\$147,000		\$193,500		\$245,000
	Total Estimated Project Cost (2016)		\$152,840		\$199,340		\$250,840
	Annual O&M***		\$900		\$900		\$900
Efficiency	30-yr Average Cost/lb-TP	\$779		\$980		\$1,203	
	30-yr Average Cost/1,000lb-TSS	\$1,633		\$2,055		\$2,522	
	30-yr Average Cost/ac-ft Vol.	N/A		N/A		N/A	

*Indirect Cost: 80 hours at \$73/hour

**Direct Cost: See Appendix B for detailed cost information

***\$1,000/acre of pond surface area - Annual inspection and sediment/debris removal from pretreatment area



MEMO

To: SRWMO Board
From: Becky Wozney, Watershed Coordinator
Date: June 18, 2024
Re: Attorney Change

Summary

The WMO's attorney in recent years has been Troy Gilchrist at Kennedy and Graven. Troy has informed me that he and another partner are amicably splitting from Kennedy and Graven to form a new law firm called Town Law Center. The WMO board needs to make a motion to either stay with Mr. Gilchrist at his new firm, or stick with Kennedy and Graven. My recommendation is to continue with Mr. Gilchrist at Town Law Center.

Timeline

Mr. Gilchrist's last day at Kennedy and Graven will be June 7.

Considerations

- **New structure** – Kennedy and Graven will continue primarily representing cities and their unique issues. The new firm, Town Law Center, will focus on serving townships and watershed organizations. It will consist of Mr. Gilchrist and Jason Hill (who I believe is Linwood Township's attorney).
- **Expertise** - Mr. Gilchrist handled 8 WMOs (all except 1) during his time at Kennedy and Graven. It's his area of expertise. While there are other attorneys at Kennedy and Graven who could serve a watershed organization, it does not sound like it is their expertise.
- **Cost** – Mr. Gilchrist informs me his hourly rates will be unchanged.
- **Contracts** – The watershed organizations do not have a contract for Mr. Gilchrist's services now, and none would be needed in the near future. He provides services hourly. He provides a letter approximately every two years with his hourly rates.

Action Needed

Either select Kennedy and Graven or Town Law Center as the WMO's attorney.

Staff Recommendation

Select Mr. Troy Gilchrist of Town Law Center as the WMO's attorney effective immediately.

Lower Rum River Watershed Management Organization Task Checklist

Key to Symbols X = Task completed Empty box = task planned but not yet completed Black box = Task not planned for that entity or at that time.

EDUCATION	Task	2022						2023						2024						2025					
		ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other
	ED-1 Website Administration – Maintain and post WMO news, meeting dates, permit apps and other documents. Provide links to cities and partners. Check monthly for agenda and meeting minutes.	Ongoing						Continuous updates including minutes						Ongoing updates.											
	“X” when completed	X				X	X				X														
	ED-2 Develop Education and Outreach Plan -Work with ACD to develop planned activities for the ACD Education and Outreach Coordinator in support of LRRWMO goals	Completed.						ACD did include in their budget for 2024.						An outreach specialist has been hired.											
	“X” when completed	X				X	X				X														
	ED-3 Education Coordinator Actions in Support of Education Plan -Support a county-wide position housed at ACD													An outreach specialist has been hired.											
	Ongoing																								
	ED-4 Newsletter - Distribution of education material biannually, fostering water quality management practices in Community newsletters, specifically addressing wetland regulation from time to time.	X	X	X	X	X	X	X	X	X	X														
	ED-5 TAC and CAC coordination – Utilize technical and citizen advisory committees on an occasional, as-needed basis.	8/2022 CAC mtg to create outreach plan						Once Ed Specialist in place will implement for 2024.						An outreach specialist has been hired.											
	Ongoing																								
	ED-6 Rum River boat tours -host a boat tour of the Rum River for government officials, city staff, and new managers.							Will be reconsidered for summer, 2024						Started planning											
	“X” when completed																								
	“X” when completed																								
	“X” when completed																								
	“X” when completed																								
	“X” when completed																								
	AD-1 General Administration – includes services of contracted administrator as well as recording, financial, and legal services as needed.													Ongoing											
	Ongoing	X				X	X				X														
	AD-2 Annual Reporting to State. Submit annual reports to BWSR and the State Auditor.													Complete											
	“X” when completed	X				X	X				X														
	AD-3 Biennial Progress Review																								
	“X” when completed						X				X														
	AD-4 Grant Review and Application –	ACD submitted LSOHC application for Rum Riverbank stabilizations						ACD applied for \$500000 CWF Funds but we were 1 point short of receiving funding.						Submit a more focused CWF application for Rum River in 2024											
	“X” when completed	X					X																		
	AD-5 Review Funding Mechanisms - LRRWMO will annually review its Watershed Management Plan to ensure it reflects current goals and is appropriate																								
	“X” when completed					X					X														
	Solicit Bids - LRRWMO will solicit bids for professional services (solicit proposals for work to occur in the following year)							Completed.						Process started											
	“X” when completed											X													

Lower Rum River Watershed Management Organization Task Checklist

WATER MONITORING AND IMPROVEMENT	2022						2023						2024						2025					
	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other
Task																								
MN-1 Lake WQ Monitoring							100% complete (report left)						Monitoring has started for the season.											
“X” when completed	X				X		X				X													
MN-2 Lake Level Monitoring																								
“X” when completed	X				X		X				X													
MN-3 Rum River WQ Monitoring																								
“X” when completed	X				X		X				X													
MN-4 Stream Bio Monitoring -Macroinvertebrate monitoring on the Rum Rier facilitated by ACD and local schools.																								
“X” when completed	X				X							X												
MN-5 Wetland Monitoring -Wetland hydrology monitoring performed annually at 3 locations in the WMO																								
“X” when completed	X						X																	
PROJECTS/PROGAMS	2022						2023						2024						2025					
Our manager addressed the county board in regards to funding a groundwater specialist. There was good discussion but there are other high priority items as well. We are waiting for their final budget. It is likely a groundwater specialist will not happen next year.	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other
PP-1 Cost-share grant small projects -fund grants for WQ improvement including shoreland restoration et al	X				X		X				X													
PP-2 Rum River Streambank Restoration -fund projects to reduce phosphorus/sediment loading to the Rum River.	X				X		X				X													
PP-3 Mississippi River Streambank Restoration -fund and implement projects to reduce phosphorus/sediment to Mississippi	X				X		X				X													
PP-4 Ramsey Central Park Stormwater (non-WBIF)	LRRWMO advised Ramsey plans																							
				X																				
PP-5 Support for Rum River 1W1P projects located upstream -provide written support											X													
PP-6 Subwatershed Analyses of City of Andover draining to Rum River -Conduct studies to assess pollutant	Funding secured. 2023 work																							
	X	X					X				X													
PP-7 Trott Brook Study (WBIF)							X				X	X												
PP-8 Install stormwater retrofits at priority sites identified by SWAs	X						X																	
PP-9 Wetland Restoration support for partners in priority areas	WBIF funding secured						ACD has reached out to landowners						Potential wetland restoration in LRR											
							X																	
PP-10 Groundwater Planning and Technical Assistance					X							X												

LAST UPDATED: 6/10/2024

~~AMENDED AND RESTATED JOINT AND COOPERATIVE AGREEMENT
FOR THE ESTABLISHMENT OF
THE LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
JOINT POWERS AGREEMENT
TO PLAN, CONTROL AND PROVIDE FOR THE DEVELOPMENT OF THE
LOWER RUM RIVER WATERSHED~~

THIS JOINT POWERS AGREEMENT is made and entered into by and among the cities of Andover, Anoka, and Ramsey. The cities that are parties to this Agreement may hereafter be referred to individually as a “Member” or collectively as the “Members.”

~~PREFACE~~RECITALS

A. The Lower Rum River Watershed ~~lying~~is located East of the Mississippi River ~~is a watershed that is basically~~and is essentially a direct tributary to the Mississippi River. ~~It~~The watershed encompasses all or parts of the cities of Andover, Anoka, and Ramsey (the “Member Cities”).

~~Minnesota Laws of 1982, Chapter 509, now codified as Minnesota Statutes 2012, Sections 103B.201 through 103B.255 mandated that all watersheds within the seven county Metropolitan area must be governed by a watershed management organization. The watershed is authorized to organize under a joint powers agreement pursuant to Minnesota Statutes, Sections 471.59 and 103B.211. If such an organization is not created, Anoka County shall petition for the establishment of a watershed district under Minnesota Statutes, Chapter 103D. All the cities in the Lower Rum River Watershed expressed a desire in 1985 to create a joint powers group rather than a watershed district and now desire to adopt an amended joint powers agreement to establish a watershed management organization, which will comply with the current law for management of the watershed. It is the belief of these three cities that a joint powers group will provide more efficient planning and administration of the Lower Rum River Watershed if the watershed is managed under a joint powers agreement. The goal is to leave as much control as possible with the three individual Member Cities.~~

B. Local government units in the metropolitan area are required by the Metropolitan Water Management Program (Minn. Stat. § 103B.201 to 103B.255) to plan for and manage surface water.

~~It has been determined by the three Member Cities that they desire to proceed under a Joint Powers Agreement rather than under Minnesota Statutes, Chapter 103D as a watershed district. Each party to this agreement has been fully advised that the watershed management organization being created shall have the powers and responsibilities set forth in the Metropolitan Surface Water Management Act, Minnesota Statutes, Sections 103B.201 through 103B.255 and as amended by this Agreement. It is further understood and agreed that it is the intent of this agreement to assign to the watershed management organization, which has operated since 1985, the additional powers and duties assigned by the Minnesota legislature. The~~

~~management of water resources is a rapidly changing field and new laws and regulations are being adopted and amended frequently and it should not be necessary to amend this agreement every time the legislature enacts a new law.~~

C. Under the Act, one of the options available to local government units to satisfy its requirements is to adopt a joint powers agreement pursuant to Minn. Stat. § 471.59 to establish a watershed management organization to jointly plan for and manage surface water within a watershed.

~~Each Member City further recognizes that this is a binding contract and failure to cooperate or to carry out a Member City's responsibilities will result in a breach of this contract.~~

D. The Members elected to exercise their authority under the Act to adopt a joint powers agreement in 1985 establishing the Lower Rum River Watershed Management Commission to cooperatively manage and plan for the management of surface water within the watershed.

E. The original joint powers agreement has been updated over time and the term of the current joint powers agreement expires at the end of 2024.

~~The purpose of this organization shall be to assist the three Member Cities to preserve and use natural water storage and retention systems to:~~

F. The Members previously acted pursuant to their authority to establish the "Lower Rum River Watershed Board of Commissioners" and said Board is hereby reaffirmed as the entity charged with the authority and responsibility to manage the Commission.

G. 1. ~~Protect and preserve natural surface and groundwater storage and retention systems;~~
The Board has previously acted to adopt a Watershed Management Plan for the watershed and has regularly updated the Watershed Management Plan in accordance with law.

H. 2. ~~Minimize public capital expenditures needed to correct flooding and water quality problems;~~

The parties desire to enter into this Agreement to reaffirm the Commission and the Board in furtherance of its efforts to continue working cooperatively to prepare and administer a surface water management plan to manage surface water within the watershed in accordance with the Act and Minn. R., chap. 8410.

~~3. Identify and plan for means to effectively protect and improve surface water and groundwater quality;~~

~~4. Establish more uniform local policies and official controls for surface water and groundwater management;~~

~~5. Prevent erosion of soil into surface water systems;~~

~~6. Promote groundwater recharge;~~

AGREEMENT

~~7. Protect and enhance fish and wildlife habitat and water recreational facilities;~~
In consideration of the mutual promises and agreements contained herein, the parties mutually agree as follows:

~~8. Secure other benefits associated with the proper management of surface and groundwater; and~~

SECTION I ESTABLISHMENT, GENERAL PURPOSE, AND DEFINITIONS

~~9. Promote and encourage cooperation among Member Cities in coordinating local surface water and groundwater plans and awareness of their neighbors' problems and to protect the public health, safety, and general welfare.~~

1.1 Reaffirming the Establishment. The Members hereby reaffirm and ratify the establishment and continued operation of the "Lower Rum River Watershed Management Organization" pursuant to the Act and such other laws and rules as may apply.

1.2 General Purpose. The general purpose of this Agreement is to continue the Commission and its work on behalf of the Members to cooperatively adopt, administer, and update as needed the Watershed Management Plan, and to carry out the purposes identified in Minn. Stat. § 103B.201. The plan and programs shall operate within the boundaries of the Lower Rum River Watershed ("Watershed") as identified in the official map filed with the Minnesota Board of Soil and Water Resources. The most current version of the official map defining the boundaries of the Watershed is incorporated herein by reference. The boundaries of the Watershed are subject to change utilizing the procedure set out in Minn. Stat. § 103B.225 as may be needed to better reflect the hydrological boundaries of the Area.

1.3 ~~The Lower Rum River~~Projects; Generally. Waters from the Watershed ~~waters~~ flow through many sub-watersheds directly to the Rum River and the Mississippi River. ~~It is not anticipated that the Lower Rum River Watershed Management Organization will have many capital improvement projects; if~~The Commission does not have many CIP Projects and, to the extent it does have a project, it is ~~hereby expressed that~~ the intent of this Agreement ~~is~~ to encourage that the solutions should be handled by agreements between the ~~Member Cities~~Members.

~~It is the intent of this Agreement to subject the Member Cities to a common set of policies and to comply in all respects with the provisions of the Metropolitan Surface Water Management Act.~~

1.4 Definitions. The definitions contained in Minn. Stat. § 103B.205 and Minn. R., part 8410.0020 are hereby adopted by reference, except that the following terms shall have the meanings given them in this section.

~~The purpose of this Preface is to clarify and establish for any court of review or any arbitrator or for the council members of the Member Cities the reasons and purpose for this joint~~

~~and cooperative venture. The Member Cities realize that the success or failure of the Lower Rum River Watershed Organization created by this Agreement is dependent upon the sincere desire of each Member City to cooperate in the exercise of a joint power to solve joint problems. Each Member City hereby agrees to be bound by this agreement and pledges its cooperation.~~

- (a) Act. “Act” means the Metropolitan Surface Water Management Program set out in Minn. Stat. §§ 103B.201 to 103B.255.

~~JOINT AND COOPERATIVE AGREEMENT~~

- (b) Alternate Commissioner. “Alternate Commissioner” means the person appointed by a Member to serve as its alternate to represent the Member on the Board in the absence or disability of its appointed Commissioner.

~~The parties to this Agreement are governmental units of the State of Minnesota, all of which have lands that drain surface water within the Lower Rum River Watershed and all of which have power and responsibility to construct, reconstruct, extend and maintain storm water management facilities to improve water quality, to promote groundwater recharge, and to protect, promote and preserve water resources within the Watershed. This agreement is made pursuant to the authority of Minnesota Statutes 2012, Sections 103B.201 through Section 103B.255 and Section 471.59.~~

- (c) Board. “Board” means the board of commissioners established by this Agreement to manage and make decisions on behalf of the Lower Rum River Watershed Management Commission.
- (d) Capital Improvement. “Capital Improvement” has the meaning given it in Minn. R., part 8410.0020, subp. 3 and includes the purchase of capital equipment that satisfies the eligibility criteria established by the Board for funding as a CIP Project.

~~NAME~~

~~I.~~

~~The parties hereby create and establish the Lower Rum River Watershed Management Organization.~~

- (e) Capital Improvement Program. “Capital Improvement Program” has the meaning given the term in Minn. Stat. § 103B.205, subd. 3.
- (f) CIP Project. “CIP Project” means a planned Capital Improvement that is part of the Commission’s Capital Improvement Program, is set out in its Water Management Plan, and is eligible for funding by the Commission.

~~GENERAL PURPOSE~~

~~H.~~

~~The general purpose of this agreement is to provide an organization that can investigate, study, plan and control the construction of facilities to drain or pond storm waters, to alleviate damage by flood waters; to improve the creek channels for drainage; to assist in planning for land use; to repair, improve, relocate, modify, consolidate or abandon, in whole or in part,~~

~~drainage systems within the watershed area; to do whatever is necessary to assist in water conservation and the abatement of surface water and groundwater contamination and water pollution and the improvement of water quality; to promote ground water recharge; and to protect and enhance fish and wildlife habitat and water recreational facilities. In addition to the aforesated purposes, the organization hereby created shall serve as the watershed management organization for the Lower Rum River Watershed and shall carry out all of the duties and responsibilities outlined in Minnesota Statutes, Sections 103B.201 through 103B.255.~~

DEFINITIONS

III.

~~For the purposes of this Agreement, the terms used herein shall have the meanings as defined in this article.~~

~~Subdivision 1. “Lower Rum River Watershed Management Organization” or “LRRWMO” means the organization created by this agreement. It shall be a public agency of its members and a watershed management organization as defined in Minnesota Statutes, Section 103B.211.~~

~~Subdivision 2. “Board” means the Board of Commissioners of the LRRWMO, consisting of one Commissioner from each Member City or, in the absence of that Commissioner, that Member City’s Alternate Commissioner. The Board shall be the governing body of the LRRWMO.~~

(g) Subdivision 3. “City Council. “City Council” means the governing body city council of a Member City to this Agreement.

~~Subdivision 4. “Member City” means a city that enters into this agreement.~~

(h) Commission. “Commission” means the watershed management organization established by this Agreement in accordance with the Act, the full name of which is the “Lower Rum River Watershed Management Commission.”

(i) Commissioner. “Commissioner” means the person appointed by a Member as its primary representative on the Board.

(j) County. “County” means Anoka County, Minnesota.

(k) Local Water Plan. “Local Water Plan” means the local water management plan each Member is required to develop and have reviewed as provided in Minn. Stat. § 103B.235 and Minn. R., part 8410.0160.

(l) Member. “Member” means a city that is a signatory to this Agreement and is identified in section 2.1 of this Agreement.

(m) Non-CIP Project. “Non-CIP Project” means a project undertaken by a Member or the Commission pursuant to this Agreement that does not qualify as a CIP Project and is not part of the projects included in the amount certified to the County to be included in the County’s levy. Examples of Non-CIP Projects include, but are not limited to, research projects, feasibility studies, water quality projects, maintenance projects, and projects funded through the closed project account.

- (n) ~~Subdivision 5. “Watershed. “Watershed” means the~~ Lower Rum River Watershed” ~~or “Watershed” means, which includes~~ the area ~~generally~~ contained within a line drawn around the extremities of all terrain ~~with whose~~ surface drainage ~~that~~ is tributary to ~~the~~ Lower Rum River and the Mississippi River and within the mapped areas delineated on the map filed with the Minnesota Board of Water and Soil Resources ~~originally filed pursuant to Minnesota Statutes, Section 473.877, Subd. 2 and as now amended by Minnesota Statutes, Chapter 103B, as such map has been amended with approval of the Board of Soil and Water Resources~~ the Act.
- (o) Watershed Management Plan. “Watershed Management Plan” means the plan developed and adopted in accordance with the Act, including all amendments and updates.

SECTION II MEMBERSHIP IV.

- 2.1 ~~The Member Cities of the LRRWMO shall be the~~ Members. The following local government units are Members of the Commission: City of Andover, ~~the~~ City of Anoka, and ~~the~~ City of Ramsey.
- 2.2 Additional Units of Government. The ~~LRRWMO~~ Board may, with the ratification of the ~~Councils~~ councils of all ~~Member Cities~~ Members, invite other units of government within the Rum River Watershed to become parties to this Agreement, and in all respects ~~thenceforth~~ enjoy the full rights, duties, and obligations of this Agreement.
- 2.3 Effect of Changes. No change in governmental boundaries, structure, or organizational status shall affect the eligibility of ~~the Member City~~ any local government unit listed above to be represented on the LRRWMO Commission, so long as such ~~Member City~~ local government unit continues to exist as a separate political subdivision.

SECTION III BOARD OF COMMISSIONERS V.

~~Subdivision 1. The governing body of the LRRWMO shall be its Board. Each Member City shall be entitled to appoint one representative on the Board, and one alternate who may sit when the representative is not in attendance and said representative or alternate representative shall be called a “Commissioner” and “Alternate Commissioner”, respectively.~~

- 3.1 Establishment. The parties hereby reaffirm the establishment and continued operation of the “Lower Rum River Watershed Board of Commissioners” in accordance with the Act. The Board shall serve as the governing body of the Commission and shall carry out the purposes and have the powers as provided herein.

~~Subdivision 2. The Council of each Member City shall determine the eligibility or qualification of its Commissioner and the terms of each Commissioner shall be as established by each individual Member City.~~

3.2 Board Appointments. The Commission is governed by the Board, which is comprised of a total of three Commissioners, one of which is appointed by each Members. Each party to this Agreement is a Member of the Board and shall determine the eligibility and qualifications of its representative on the Board.

- (a) Commissioner. Each Member is responsible for appointing one person to serve as its representative (“**Commissioner**”) on the Board. Each Member is responsible for publishing a notice of a vacancy, whether resulting from expiration of its Commissioner position or otherwise, as required in Minn. Stat. § 103B.227, subd. 2. Each Commissioner shall have one vote on the Board and must be present to vote. The authority of a Commissioner to vote shall be suspended if the appointing Member is delinquent in making any payments due to the Commission. The voting authority of the Commissioner shall be restored once the Member pays all past due amounts.
- (b) Alternate Commissioner. Each Member may also appoint one Alternate Commissioner (“**Alternate Commissioner**”) to the Board in the same manner required to appoint a Commissioner. The Alternate Commissioner may attend all meetings and speak during the public input portion of the meeting, but is only authorized to actively participate in and vote at a Board meeting in the absence or disability of the appointing Member’s Commissioner. If the absent Commissioner is also an officer of the Board, the Alternate Commissioner shall not be entitled to serve as such officer. If necessary, the Board may select a current Commissioner to temporarily undertake the duties of the absent officer.
- (c) ~~Subdivision 3~~ Term. The term of each Commissioner and Alternate Commissioner ~~appointed shall be established by each Member City shall be as determined by each Member City and.~~ A Commissioner and an Alternate Commissioner shall serve until their successors are selected and qualify, unless they resign or are removed earlier as provided herein.

~~Any vacancy shall be filled for the unexpired term of any Commissioner by the Council of the Member City that appointed said Commissioner. Each Member City agrees to publish a notice of vacancies resulting from the expiration of a Commissioner’s or Alternate Commissioner’s term or when a vacancy exists for any reason. Publication and notice shall be in accordance with Minnesota Statutes, Section 103B.227, Subds. 1 and 2.~~

- (d) Notices. A Member shall provide the Commission written notice of its appointments, including the resolution making the appointments or a copy of the minutes of the meeting at which the appointments were made. The Commission shall notify BWSR of appointments and vacancies within 30 days after receiving notice from the Member. Members shall fill all vacancies within 90 days after the vacancy occurs.

~~Subdivision 4. Each Member City agrees that its representative Commissioner will not be removed from the Board prior to the expiration of the Commissioner's term, unless said Commissioner consents in writing or unless said Member City has presented the Commissioner with charges in writing and has held a public hearing after reasonable notice to the Commissioner.~~

- (e) Vacancy. A Member shall notify the Commission in writing within 10 days of the occurrence of a vacancy in its Commissioner or Alternate Commissioner positions. The Commission will notify BWSR of the vacancy within 30 days of receiving the notice of a vacancy as required by Minn. Stat. § 103B.227, subd. 1. The Member shall publish notice of the vacancy at least once in its official newspaper as required by Minn. Stat. § 103B.227, subd. 2. The notices must state that those interested in being appointed to serve on the Commission may submit their names to the Member for consideration. The notice must be published at least 15 days before the Member's City Council acts to fill the vacancy. The City Council must make the appointment within 90 days from the occurrence of the vacancy. The Member shall promptly notify the Commission of the appointment in writing. The appointed person shall serve the unexpired term of the position.

~~A Member City may remove a Commissioner or an Alternate Commissioner for just cause or for violation of a Code of Ethics of the Commission or a Member City, or for malfeasance, nonfeasance, or misfeasance. Said hearing shall be held by the Council of the Member City that appointed the Commissioner.~~

- (f) Removal. The City Council of a Member may remove its Commissioner for just cause as provided in Minn. Stat. § 103B.227, subd. 3 and in accordance with Minn. R., part 84100.0040. If a Commissioner is an elected official, or is an appointed official serving an indefinite term at the pleasure of the City Council, the City Council may remove the person at will, including if the person is not reelected. A Member may remove its Alternate Commissioner without cause. The Member shall notify the Board of the removal in writing within 10 days of acting to remove the Commissioner. The Commission shall notify BWSR of the vacancy within 30 days of receiving notice of the removal. The City Council shall act to fill the vacancy created by the removal within 90 days as provided in this Agreement.

~~A Commissioner who is an elected official of a Member City, and who is not reelected, may be removed by the appointing Member City at the Member City's discretion. Any decision by a Member City to remove a Commissioner may be appealed to the Board of Water and Soil Resources. A certified copy of the Member City Council's Resolution removing said Commissioner shall be filed with the Secretary of the Board and shall show compliance with the terms of this section.~~

- 3.3 Compensation and Expenses. Commissioners and Alternate Commissioners shall serve without compensation from the Commission. Commission funds may, but are not required to, be used to reimburse Commissioners and Alternate Commissioners for expenses incurred in performing Commission business if authorized by the Board.

Nothing herein prohibits a Member from choosing, in its sole discretion and cost, to compensate or reimburse the expenses of its Commissioner or Alternate Commissioner.

~~Subdivision 5. Each Member City shall within 30 days of appointment file with the Secretary of the Board a record of the appointment of its Commissioner and its Alternate Commissioner. The LRRWMO shall notify the Board of Water and Soil Resources of Commissioner appointments and vacancies within 30 days after receiving notice from the Member Cities. Member Cities shall fill all vacancies within 90 days after the vacancy occurs.~~

3.4 Board Officers. Each year at its February meeting the Board shall elect from among its Commissioners a Chair, Vice Chair, Secretary, and Treasurer. All such officers shall hold office for a term of one year until their successors have been duly elected by the Board. An officer may serve only while they remain a Member of the Board. A vacancy in an officer position shall be filled by Board election for the remainder of the unexpired term of such office.

~~Subdivision 6. Commissioners shall serve without compensation from the LRRWMO, but this shall not prevent a Member City from providing compensation for its Commissioner for serving on the Board, if such compensation is authorized by such Member City and by law. LRRWMO funds may be used to reimburse a Commissioner or Alternate Commissioner for expenses incurred in performing LRRWMO business if authorized by the Board.~~

3.5 Duties of Board Officers. The Chair shall serve as the presiding officer at Board meetings, execute documents on behalf of the Board, sign checks, and perform other duties and functions as may be determined by the Board. The Vice-Chair shall undertake the duties of the Chair in the absence or disability of the Chair. The Secretary shall maintain the records of the Commission, Board meeting minutes, ensure meetings are properly noticed, countersign documents with the Chair, and perform such other duties as assigned by the Board. The Secretary may delegate one or more specific duties of the position. The Treasurer shall oversee the Commission's budget and finances, sign checks, and perform such other duties as assigned by the Board.

~~Subdivision 7. At the first meeting of the Board and in February of each year thereafter, the Board shall elect from its Commissioners a Chair, a Vice Chair, a Secretary, a Treasurer, and such other officers as it deems necessary to conduct its meetings and affairs. At the organizational meeting or as soon thereafter as it may be reasonably done, the Board shall adopt rules and regulations governing its meetings. Such rules and regulations may be amended from time to time at either a regular or a special meeting of the Board provided that a ten-day prior notice of the proposed amendment has been furnished to each person to whom notice of the Board meetings is required to be sent. A majority vote of all eligible votes of the then existing Commissioners shall be sufficient to adopt any proposed amendment to such rules and regulations.~~

3.6 Quorum. A majority of the Commissioners shall constitute a quorum. Less than a quorum may adjourn a scheduled meeting. A simple majority of a quorum is required for the Board to act unless a higher number of votes is required by law or this Agreement. A Board vacancy or the suspension of voting rights as provided herein shall temporarily reduce the number of Commissioners required for a quorum.

3.7 Meetings. The Board shall conduct meetings in accordance with the Minnesota Open Meeting Law (Minn. Stat., chap. 13D) and this section.

- (a) Regular Meetings. The Board shall ~~notify each Member City of the location and time of regular and special meetings called or established by the Board. A meeting shall be held at least annually, and all meetings shall be called and open to the public pursuant to Minnesota Statutes, Chapter 13D.~~ develop a schedule of its regular meetings. The Board shall post the schedule on the Commission's website and provide a copy to each Member. The Secretary shall maintain a copy of the schedule of regular meetings. The Chair and Vice-Chair may cancel a meeting due to a lack of business items. The Secretary shall make a good faith effort to notify Commissioners of a meeting cancellation.
- (b) Special Meetings. The Board may hold such special meetings as it may determine are needed to conduct the business of the Commission. A special meeting may be called by the Chair or by any two Commissioners. The Secretary shall post and provide notice of special meetings to the Commissioners. Emailing notices to Commissioners shall constitute sufficient notice under this Agreement.
- (c) Annual Meeting. The February Board meeting shall constitute the annual meeting of the Commission.
- (d) Rules of Procedure. The Board shall conduct its meetings generally in accordance with the procedures set out in the most current version of Robert's Rules of Procedure, or such other parliamentary rules as identified by the Board, without requiring strict conformance to its requirements. The Board may modify such rules as it determines is appropriate to facilitate the conducting of its business or adopt a different set of rules for its meetings. The Board may amend its rules from time to time as it determines is appropriate upon a majority vote of all Commissioners. The Board may also waive one or more specific rules as it determines are necessary to facilitate the conducting of its business. Voting and statutory requirements are not waivable.

SECTION IV
POWERS AND DUTIES OF THE BOARD

~~VI.~~

~~Subdivision 1. The LRRWMO, acting by its duly appointed Board of Commissioners, shall as it relates to flood control, water quality, ground water recharge and water conservation or in the construction of facilities and other duties as set forth in Minnesota Statutes, Chapter 103B and in Rules and Regulations of the Board of Water and Soil Resources, have the powers and~~

~~duties set out in this Article and as prescribed by law.~~

4.1 Powers. The Board is authorized to exercise the powers in this section to carry out the purposes of the Commission.

~~Subdivision 2. It may employ such persons or contract with consultants as it deems necessary to accomplish its duties and powers, and any such persons or consultants shall be considered LRRWMO staff.~~

(a) Powers Granted. The Board shall have the following powers.

(1) It may contract with or employ such persons or entities as it deems necessary to accomplish its duties and powers. Any employee may be on a full-time or part-time basis as the Board determines. Such employees and contracted consultants shall be considered Commission staff.

(2) ~~Subdivision 3.~~ It may contract for space ~~and for material and~~, materials, supplies, ~~and services~~ to carry on its activities ~~either with a Member City or elsewhere.~~

(3) ~~Subdivision 4.~~ It may acquire necessary personal property to carry out its powers and its duties.

~~Subdivision 5. It shall develop an overall plan containing a capital improvement program within a reasonable time after qualifying, and said plan shall meet all of the requirements as established in Minnesota Statutes, Chapter 103B. Said overall plan shall establish a comprehensive goal for the development of the Lower Rum River Watershed and shall establish a proposed procedure for accomplishing the purposes of the LRRWMO as set forth in Article II.~~

(4) It shall prepare, adopt, implement, and update a Watershed Management Plan that satisfies the requirements of Minn. Stat. § 103B.231. The Watershed Management Plan shall address all items required by applicable laws and rules. The Watershed Management Plan shall establish a comprehensive goal for the development of the Watershed and shall establish a recommended procedure for accomplishing the purposes of the Commission.

(5) It shall develop and adopt a capital improvement program as part of the Watershed Management Plan. The Board shall determine which projects to include in the capital improvement program.

(6) ~~Subdivision 6.~~ It shall make necessary surveys or utilize other reliable surveys and data and develop projects to accomplish the purposes for which the ~~LRRWMO~~ Commission is organized.

(7) ~~Subdivision 7.~~ It may cooperate or contract with the State of Minnesota ~~or~~, any political subdivision thereof ~~or~~, federal agency, or private or public organization to accomplish the purposes for which it is organized.

(8) ~~Subdivision 8.~~—It may, if necessary to implement the plan, order ~~any~~ Member City or Member Cities or Members to construct, clean, repair, alter, abandon, consolidate, reclaim or change the course or terminus of any ditch, drain, storm sewer, or water course, natural or artificial, within the ~~Lower Rum River~~ Watershed.

The Member ~~Cities~~ further understand and agree that the ~~LRRWMO~~ Board in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The ~~LRRWMO~~ Board will also consider the ability of the ~~Member Cities~~ Members to fund the enforcement of local controls and any ordered capital improvements. The ~~LRRWMO~~ Board shall incorporate financial review and anticipated sources of revenue as a part of the overall management plan and as a part of local water management plans.

(9) ~~Subdivision 9.~~—It may order any Member ~~City or Member Cities or~~ Members to acquire, operate, construct, or maintain dams, dikes, reservoirs, and appurtenant works or other improvements necessary to implement the overall plan.

The Member ~~Cities~~ further understand and agree that the ~~LRRWMO~~ Board in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The ~~LRRWMO~~ Board will also consider the ability of the ~~Member Cities~~ Members to fund the enforcement of local controls and any ordered capital improvements. The ~~LRRWMO~~ Board shall incorporate financial review and anticipated sources of revenue as a part of the overall management plan and as a part of local water management plans.

(10) ~~Subdivision 10.~~—It shall regulate, conserve, and control the use of storm and surface water and groundwater within the Watershed necessary to implement the ~~overall plan~~ Watershed Management Plan.

(11) ~~Subdivision 11. It shall~~ It may contract for or purchase such insurance as the Board deems necessary for the protection of the ~~LRRWMO~~ Commission.

(12) ~~Subdivision 12.~~—It may establish and maintain devices ~~for~~ acquiring and recording hydrological and water quality data within the Watershed.

(13) ~~Subdivision 13.~~—It may enter upon lands, ~~in a lawful manner,~~ within or without the ~~Watershed~~ watershed to make surveys and investigations to accomplish the purposes of the ~~LRRWMO~~ Commission. The ~~LRRWMO~~ Commission shall be liable for actual damages resulting therefrom but every person who claims damages shall serve the Chair or Secretary of the Board with a Notice of Claim as required by ~~Minnesota Statutes, Section~~ Minn. Stat., chap. 466.05.

(14) ~~Subdivision 14.~~—It shall provide any Member ~~City~~ with technical data or any other information of which the ~~LRRWMO~~ Commission has knowledge

~~that~~which will assist the Member ~~City~~ in preparing land use classifications or local water management plans within the Watershed.

- (15) ~~Subdivision 15.~~ It may provide legal and technical assistance in connection with litigation or other proceedings between one or more of its ~~Member Cities~~Members and any other political subdivision, commission, board, or agency relating to the planning or construction of facilities to drain or pond storm waters or relating to water quality within the Watershed. The use of ~~LRRWMO~~Commission funds for litigation shall be only upon a favorable vote of a majority of the eligible votes of the then existing ~~Commissioners~~Members of the Commission. Such a vote is not required for the Board to expend Commission funds in the defense of a suit brought against the Commission or its Commissioners, in accordance with applicable laws, to the extent such costs are not paid by the Commission's insurer.
- (16) ~~Subdivision 16.~~ It may accumulate reserve funds for the purposes herein mentioned and may invest funds of the ~~LRRWMO~~Commission not currently needed for its operations, in the manner and subject to the laws of Minnesota applicable to statutory cities.
- (17) ~~Subdivision 17.~~ It may collect monies, subject to the provisions of this ~~agreement~~Agreement, from its ~~Member Cities, Anoka~~Members, the County, and from any other source approved by a majority of its ~~Commissioners~~Board.
- (18) ~~Subdivision 18.~~ It may accept gifts, apply for and use grants or loans of money or other property from the United States, the State of Minnesota, a unit of government or other governmental unit or organization, or any person or entity for the purposes described herein; may enter into any reasonable agreement required in connection therewith; may comply with any laws or regulations applicable thereto; and may hold, use, and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto.
- (19) ~~Subdivision 19.~~ It may make contracts, incur expenses, and make expenditures necessary and incidental to the effectuation of these purposes and powers and may disburse therefor in the manner hereinafter provided.
- (20) ~~Subdivision 20.~~ It shall cause to be made an annual audit by a certified public accountant or the state auditor of the books and accounts of the ~~LRRWMO~~Commission and shall make and file a report to its ~~Member Cities~~Members at least once each year including the following information:
- (i) ~~a. the~~The approved budget;

- ~~(ii) b. a reporting~~ Reporting of revenues;
- ~~(iii) e. a reporting~~ Reporting of expenditures;
- ~~(iv) d. a financial~~ Financial audit report or section that includes a balance sheet, a classification of revenues and expenditures, an analysis of changes in final balances, and any additional statements considered necessary for full financial disclosure; and
- ~~(v) e. the~~ The status of all ~~LRRWMO~~ Commission projects and work within the Watershed;

Copies of said report shall be transmitted to the Clerk of each Member-City.

- ~~(21) Subdivision 21.~~ Its books, reports, and records shall be available for and open to inspection by ~~its Member Cities~~ the Members at all reasonable times.
- ~~(22) Subdivision 22.~~ It may recommend changes in this ~~agreement to its Member Cities~~ Agreement to the Members.
- ~~(23) Subdivision 23.~~ It may exercise all other powers necessary and incidental to the implementation of the purposes and powers set forth herein and as outlined and authorized by ~~Minnesota Statutes, Sections 103B.201 through 103B.255.~~ the Act.
- ~~(24) Subdivision 24.~~ It shall cooperate with the ~~State of Minnesota, the Commissioner of Natural Resources and the Director of the Division of Waters, Soils and Minerals of the Department of Natural Resources~~ applicable state agencies in complying with the requirements of ~~Minnesota Statutes, Chapter~~ Minn. Stat., chap. 103G.
- ~~(25) Subdivision 25.~~ Each Member ~~City~~ reserves the right to conduct separate or concurrent studies on any matter under study by the ~~LRRWMO~~ Commission.
- ~~(26) Subdivision 26.~~ It shall establish a procedure for establishing citizen or technical advisory committees and to provide other means ~~offor~~ for public participation.
- ~~(27) Subdivision 27.~~ Where the ~~LRRWMO~~ Board is authorized or requested to review and make recommendations on any matter, the ~~LRRWMO~~ Board shall act on such matter within ~~sixty (60)~~ days of receipt of the matter referred. Failure of the ~~LRRWMO~~ Board to act within ~~sixty (60)~~ days shall constitute approval of the matter referred, unless the ~~LRRWMO~~ Board requests and receives from the referring unit of government an extension of time to act on the matter referred. Where the ~~LRRWMO~~ Board makes recommendation of any matter to a Member-City,

the Council of a Member ~~City~~ not acting in accordance with such recommendation shall submit a written statement of its reasons for doing otherwise to the ~~LRRWMO~~Board within ~~ten (10)~~ days of its decision to act contrary to the ~~LRRWMO's~~Board's recommendation. The ~~LRRWMO~~Board shall review the written statement and if determined insufficient by the ~~LRRWMO~~Board, request written clarification within an additional ~~ten (10)~~ days.

- (b) Powers Reserved. The Board shall not have any of the powers identified in this paragraph. Expressly identifying specific powers reserved to the Members is not intended to expand, by negative implication, the powers granted above to the Board.

METHOD OF PROCEEDING

- (1) Eminent Domain. The Commission does not have the power of eminent domain. Any easements or other interests in land necessary to be acquired for an Improvement Project shall be acquired as provided below.
- (2) Real Property. The Commission shall not own any interest in real property. All interests in lands shall be held in the name of the Member wherein said lands are located. This provision does not prohibit the Commission from acquiring a temporary interest in real estate as needed to conduct studies, undertake a project, or to otherwise carry out its duties.
- (3) Bonding. The Commission does not have the power to issue certificates, warrants, or bonds.
- (4) Special Assessments. The Commission shall not have the power to levy a special assessment upon any privately or publicly owned land. All such assessments shall be levied by the Member wherein said lands are located. It shall have the power to require any Member to contribute the costs allocated or assessed according to the other provisions of this Agreement.

4.2 Collection or Diversion of Waters. Each Member agrees that it will not directly or indirectly collect or divert any additional surface water to Lower Rum River, the Mississippi River, or their tributaries without a permit from the Board. Permits may be granted by the Board for a Member to proceed with the construction or reconstruction of improvements within the individual Members' boundaries and at its sole cost upon a finding:

- (a) That there is an adequate outlet;
- (b) The construction is in conformance with the overall plan; and
- (c) The construction will not adversely affect other Members of this Agreement.

4.3 ~~VII~~Local Water Plans.

~~Subdivision 1. The procedures to be followed by the Board in carrying out the powers and duties set forth in Article VI, Subdivisions 5, 6, 7, 8, 9, and 10, shall be as set forth in this Article.~~

- (a) Development. Each Member agrees to develop and maintain a Local Water Plan, capital improvement program, and official controls as necessary to bring local water management into conformance with the Watershed Management Plan. The development and implementation of Local Water Plans shall conform with all requirements of the Act, including Minn. Stat. § 103B.235 and Minn. R., part 8410.0160. In accordance with the Act, the Board shall approve or disapprove each local plan or any parts of each plan.

~~Subdivision 2. The Board has previously prepared the overall plan as required in Article VI, Subdivision 5. This plan shall be updated as required by state law. The Board shall proceed to implement said plan, and this implementation may be ordered by stages.~~

- (b) Review. Each Member shall submit its proposed Local Water Plan to the Metropolitan Council and the Board for review as required by Minn. Stat. § 103B.235. The Board shall consider any comments on the Local Water Plan received from the Metropolitan Council and shall act on said plans in accordance with the Act.

4.4 Pollution Control and Water Quality. The Commission shall have the authority and responsibility to protect and improve water quality in the Watershed as this is one of the main purposes set forth in the Act. All Members agree that they will refuse to allow the drainage of sanitary sewage or industrial wastes onto any land or into any watercourse or storm sewer draining into the Watershed. The Board may investigate on its own initiative, or request a Member to investigate, a complaint relating to pollution of surface water or groundwater draining into or affecting the Watershed. If the Board determines the Watershed is being polluted by an identifiable source, the Board may order the Member to abate this nuisance and each Member agrees that it will take all reasonable action available to it under the law to alleviate the pollution and to assist in protecting and improving the water quality of surface water and groundwater in the Watershed.

4.5 Boundary Changes. Any changes to the boundaries of the watershed shall be undertaken in accordance with Minn. Stat. § 103B.215.

SECTION V PROJECTS

5.1 CIP Projects and Limitations.

- (a) Approval. The Board may approve and authorize the carrying out of CIP Projects to further the purposes of the Watershed Management Plan.
- (b) ~~Subdivision 3~~ Cross Boundaries. No project that will channel or divert additional waters to subdistrict and subtrunks that cross municipal boundaries shall be

commenced by any Member ~~City~~ prior to approval of the Board of the design of an adequate outlet or of adequate storage facilities.

~~Subdivision 4. Ordering Improvements. All construction, reconstruction, extension or maintenance of outlets for the various subdistrict and subtrunks, including outlets, lift stations, dams, reservoirs, or other appurtenances of a surface water or storm sewer system that involve construction by, or assessment against, any Member City or against privately or publicly owned land within the Watershed shall follow the statutory procedures outlined in Chapter 429 of the Minnesota Statutes except as herein modified.~~

5.2 Process for CIP Projects. The process for undertaking a CIP Project is as follows.

- (a) Initiation. A CIP Project may be proposed by a Member or by the Board based on subwatershed assessments, lake/stream resource assessments, inspections, or a particular need or issue identified by a Member or the Board. The Board shall not order a CIP Project, and no engineer shall be authorized by the Board to prepare plans and specifications, before the Board has adopted a resolution ordering the CIP Project.
- (b) Feasibility Study. If requested by the Board, the Commission Engineer shall study the feasibility of a proposed CIP Project and report its findings to the Board. The report shall include an opinion of probable cost and how the project would be funded. The Board shall consider the feasibility study and decide whether to proceed with the proposed project.
- (c) Plan Amendments. Proposed CIP Projects are amended into and made part of the Watershed Management Plan. The process the Commission must undertake to amend a CIP Project into the Watershed Management Plan depends on whether it constitutes a minor plan amendment or a major plan amendment as described below.
 - (1) Minor Plan Amendment. The addition of a proposed CIP Project to the Watershed Management Plan typically constitutes a minor plan amendment that can be accomplished following the process set out in the Watershed Management Plan and Minn. R., part 8410.0140, subpart 2. A public hearing is not required for a minor plan amendment.
 - (2) Major Plan Amendment. If a proposed amendment does not qualify as a minor amendment, the Commission must undertake the major plan amendment process to add the CIP project to the Watershed Management Plan. The major plan amendment process is set out in the amendment section of the Watershed Management Plan, Minn. Stat. § 103B.231, subd. 11, and Minn. R., part 8410.0140. The public hearing required under Minn. Stat. § 103B.231, subds. 11 & 7(c) for a major plan amendment may be held in conjunction with the public hearing required to request the County to levy funds for the project under Minn. Stat. § 103B.251, subds. 3 & 4, provided the requirements of both procedures can be satisfied at the single hearing.

(d) Public Hearing. If the Board proposes to pay any portion of a CIP Project with funds to be raised through a County levy under Minn. Stat. § 103B.251, the Board must call and conduct a public hearing as provided in the statute and this paragraph. A public hearing is not required if the CIP Project is funded entirely from funds on hand, grants, or a combination thereof, and does not require the Board to certify any project costs to the County to be levied under Minn. Stat. § 103B.251. When a public hearing is required, it shall be conducted in accordance with the following.

(1) Calling. The Board must act by motion or resolution to call a public hearing on the proposed CIP Project. The Board shall set the date, time, and place for the public hearing.

(2) Notice. The Board shall provide notice of the public hearing in accordance with Minn. Stat. § 103B.251, subd. 3.

(3) Conducting. ~~The Board shall secure from its engineers or some other competent person a report advising it in a preliminary way as to whether the proposed improvement is feasible and whether it shall best be made as proposed or in connection with some other improvement and the estimated cost of the improvement as recommended and the proposed allocation of costs between Member Cities.~~ conduct the public hearing at the scheduled date, time, and place to hear from the public and to consider the proposed CIP Project. Prior to taking public comment, the Commission Engineer shall provide a brief overview of the proposed CIP Project, an estimate of project cost, and a description of how the project will be funded.

~~The Board shall then hold a public hearing on the proposed improvement after mailed notice to the Clerk of each Member City. The Board shall not be required to mail or publish notice except by said notice to the Clerk. Said notice shall be mailed not less than 45 days before the hearing, shall state the time and place of the hearing, the general nature of the improvement, the estimated total cost and the estimated cost to each Member City. The Board may adjourn said hearing to obtain further information, may continue said hearing pending action of the Member Cities or may take such other action as it deems necessary to carry out the purposes of the LRRWMO.~~

(4) Board Decision. Once the public input portion of the public hearing is closed, the Board shall discuss and decide whether to approve the proposed CIP Project. The Board shall act by resolution to approve a CIP Project, which shall require a favorable vote by two-thirds of all eligible votes of the then existing Commissioners. The resolution shall, at minimum, order the project, identify the responsible engineer, identify the Member responsible for letting the contract and overseeing construction, set out the estimated cost and funding sources, authorize the Commission to enter into a cooperative agreement with the responsible Member, and certify a levy to

the Anoka County Auditor for the amount to be levied by the County for the project.

5.3 Responsible Members. The Board shall work with one or more Members to facilitate the completion of specific CIP Projects within their jurisdictional boundaries in accordance with the Watershed Management Plan. For any project that will be constructed by one or more Members and reimbursed by the Commission, to the extent authorized by the Commission, the Member(s) responsible for implementing the project shall enter into a cooperative agreement with the Commission providing for all Commission-required terms and conditions related to the project and any such reimbursement. If any portion of the project is funded by a grant obtained by the Commission, the cooperative agreement shall include a subgrant agreement requiring the responsible Member to be responsible for complying with the applicable terms and conditions of the grant agreement. The terms of this paragraph shall also apply to any Commission project that may be constructed by any other entity, public or private, if construction by such entities is deemed appropriate by the Commission.

~~To order the improvement, in accordance with the powers and duties established in Article VI, Subdivisions 7, 8 and 9, a resolution setting forth the order for a capital improvement project shall require a favorable vote by two-thirds of all eligible votes of the then existing Commissioners. (In all cases other than for a capital improvement project, a majority vote of all eligible Commissioners shall be sufficient to order the work.) The order shall describe the improvement, shall allocate in percentages the cost between the Member Cities, shall designate the engineers to prepare plans and specifications, and shall designate the Member City that will contract for the improvement in accordance with Subdivision 7 of this Article. In determining how costs of a capital improvement shall be allocated among Member Cities, the Board shall consider whether the improvement benefits one or more subwatersheds rather than the Lower Rum River Watershed as a whole.~~

5.4 Contracts for Improvements.

~~After the Board has ordered an improvement it shall forward to all Member Cities an estimated time schedule for the construction of said improvement. The Board shall allow an adequate amount of time, and in no event less than 45 days, for each Member City to conduct hearings, in accordance with the provisions of the aforesaid Chapter 429, or the charter requirements of any city, or to ascertain the method of financing that said Member City will utilize to pay its proportionate share of the costs of the improvement. Each Member City shall ascertain within a period of 90 days the method it shall use to pay its proportionate share of the costs.~~

- (a) Letting Contracts. All contracts for projects ordered by the Commission shall comply with the requirements of laws applicable to contracts let by the respective Member making such contract. The Commission shall not have the authority to contract in its own name for any work for which a special assessment will be levied against any private or public property under the provisions of Minn. Stat., chap. 429 or any city charter, and such contracts shall be awarded by action of the City Council of a Member and shall be in the name of said Member. This

subsection shall not preclude the Commission from proceeding under Minn. Stat. § 103B.251 or from otherwise proceeding under this Agreement for projects that will not be specially assessed under Minn. Stat., chap. 429.

~~If the LRRWMO proposes to utilize Anoka County's bonding authority as set forth in Minnesota Statutes, Section 103B.251, or if the LRRWMO proposes to certify all or any part of a capital improvement to Anoka County for payment, then and in that event all proceedings shall be carried out in accordance with the provisions set forth in said Section 103B.251.~~

- (b) Contract Administration. All improvement contracts will be duly supervised by the Member awarding the contract, provided, however, that the Commission shall be authorized to observe and review the work in progress and the Members agree to cooperate with the Commission staff in accomplishing the purposes of this Commission. Representatives of the Commission shall also have the right to enter upon the place or places where any improvement work is in progress for the purpose of making reasonable tests and inspections. Commission staff shall report, advise, and recommend to the Board on the progress of said work.

5.5 Land Acquisition.

- (a) By Members. The Commission does not have the power to acquire real property, but shall have the authority to establish land acquisition policies as part of the Watershed Management Plan. The Members agree that any and all permanent easements or interests in land which are necessary for any project will be negotiated or condemned in accordance with all applicable laws by the Member wherein said lands are located, and each Member agrees to acquire the necessary easements or interests in such land upon order of the Commission to accomplish the purposes of this Agreement. All reasonable costs of said acquisition shall be considered as a cost of the respective improvement. If a Member determines it is in the best interests of that Member to acquire additional lands in conjunction with the taking of lands for the Commission-ordered improvement, or for some other purpose, the costs of said acquisition will not be included in the improvement costs of the ordered project. The Board in determining the allocation of the improvement costs may take into consideration the land use for which said additional lands are being acquired and may credit the acquiring Member for said land acquisition to the extent that it benefits the other Members of this Agreement. Any credits may be applied to the cost allocation of the improvement project under construction or the Board, if feasible and necessary, may defer said credits to a future project.
- (b) Alternative Acquisition. If any Member refuses to negotiate or condemn lands as ordered by the Board, any other Member may negotiate or condemn outside of its corporate limits in accordance with, and to the extent authorized by, applicable laws. All Members agree that they will not condemn or negotiate for land acquisition to pond or drain storm and surface waters within the corporate boundaries of another Member except upon order of the Board. The Commission shall have authority to establish land acquisition policies as a part of the overall

Watershed Management Plan. The policies shall be designed to equalize costs of land throughout the Watershed.

5.6 CIP Project Funding.

(a) Improvement Fund. The Board may, but is not required to, create an improvement fund for each CIP Project. Funds for the particular project shall be placed in and expended from the improvement fund created for the project.

(b) Member Contributions.

(i) Amounts. The Member responsible for constructing a CIP Project, together with any other identified benefiting Members, shall contribute toward the project such amounts as identified in the Board's resolution ordering the project and in accordance with the terms of the cooperative agreement entered into for the project. The Board will consider the benefits of the improvements to one or more subwatersheds in determining which Members are benefited by the CIP Project.

(ii) ~~Subdivision 5 Appeal.~~ Any Member ~~City being~~ aggrieved by the determination of the ~~Board as to the~~ allocation of ~~the costs of said improvement shall have 30 days after the Board resolution ordering the improvement to appeal said determination~~ Member contributions toward a CIP Project may appeal the Board's determination by filing a written appeal to the Board within 30 days of the date of the resolution Board's resolution. The Board shall refer a timely appeal to a board of arbitration for a decision as provided below. Failure of a Member ~~City to file an~~ appeal ~~the determination of the Board~~ within ~~such~~ the 30-day appeal period shall be deemed to ~~be consent~~ have consented to and ~~agreement~~ agreed with the cost allocation as set out in the Board's resolution. ~~An appeal shall be in writing and shall be addressed to the~~

(iii) ~~Board asking for arbitration. The determination of the Member City's appeal shall be referred to a board of arbitration~~ of Arbitration. The board of arbitration shall consist of three persons; one to be appointed by the Board, one to be appointed by the appealing Member ~~City~~, and the third to be appointed by the two so selected. In the event the two persons so selected do not appoint the third person within 15 days after their appointment, then the Chief Judge of the District Court of Anoka County shall have jurisdiction to appoint, upon application of either or both of the two earlier selected, the third person to the board of arbitration. The third person selected shall not be a resident of any ~~Member~~ City and if appointed by the Chief Judge said person shall be a registered professional engineer. The arbitrators' expenses and fees, together with the other expenses, not including counsel fees, incurred in the conduct of the arbitration shall be divided equally between the ~~LRRWMO~~ Commission and the appealing Member ~~City~~. Arbitration shall be

conducted in accordance with the Uniform Arbitration Act, ~~Minnesota Statutes, Chapter~~ Minn. Stat., chap. 572B. Arbitration shall be non-binding unless the ~~LRRWMO~~ Commission and the appealing Member ~~City~~ agree to binding arbitration. If the parties agree to binding arbitration the decision of the board of arbitration shall be final and the parties to the arbitration will be deemed to have consented to and agreed with the decision. If these parties do not agree to binding arbitration, any party that does not agree with and consent to the decision of the board of arbitration must notify the Board in writing within 30 days of receipt of the decision of the board of arbitration that it does not consent to or agree with the decision. Failure to so notify the Board shall be deemed consent to and agreement with the decision of the board of arbitration. Unless the parties agree with the decision of the board of arbitration, capital improvements can only be funded in accordance with ~~Minnesota Statutes, Section~~ Minn. Stat. § 103B.251, or secured from other sources.

~~Subdivision 6. The Board shall not order and no engineer shall be authorized by the Board to prepare plans and specifications before the Board has adopted a resolution ordering the improvement. The Board may order the advertising for bids upon receipt of notice from each Member City that will be assessed that it has completed its hearing or determined its method of payment or upon expiration of 90 days after the mailing of the preliminary report to the Member City.~~

~~Subdivision 7. Contracts for Improvements. All contracts that are to be let as a result of the Board's order to construct, repair, alter, reclaim or change the course or terminus of any ditch, drain, storm sewer, watercourse, or to acquire, operate, construct or maintain dams, dikes, reservoirs or their appurtenances or to carry out any of the other provisions of the plan as authorized by Minnesota Statutes, and for which two or more Member Cities shall be responsible for the costs, shall be let in accordance with the provisions of Minnesota Statutes, Section 429.041 of the Minnesota Statutes. The bidding and contracting of said work shall be let by any one of the Member Cities, as ordered by the Board, after compliance with the statutes. All contracts and bidding procedures shall comply with all the requirements of law applicable to contracts let by a statutory city in the State of Minnesota.~~

(c) Commission Contributions. The Commission shall contribute toward the project such amounts as identified in the Board's resolution ordering the project and in accordance with the terms of the cooperative agreement entered into for the project. The contribution from the Commission may include grant funds it has received for the project. In such cases, the Board and the responsible Members enter into a subgrant agreement, which may be part of the cooperative agreement, setting out the obligations of the Member to ensure compliance with the grant requirements. The Commission's contribution is in addition to any amounts contributed by Members or other private or public entities. If the Commission's contribution is dependent on an amount to be levied by the County, the contribution is contingent on the Commission receiving such amount from the County.

~~The LRRWMO shall not have the authority to contract in its own name for any improvement work for which a special assessment will be levied against any private or public property under the provisions of Minnesota Statutes, Chapter 429 or under the provisions of any City charter. This section shall not preclude the LRRWMO from proceeding under Minnesota Statutes, Section 103B.251.~~

- (d) Maintenance Levy. The Commission may establish a maintenance fund to be used for normal and routine maintenance of a work of improvement constructed in whole or part with money provided by Anoka County. As provided in Minn. Stat. § 103B.251, subd. 9, the Board may impose, with the County's consent, an ad valorem levy on all property located within the territory of the Watershed or a subwatershed unit. The levy shall be certified, levied, collected, and distributed as provided in Minn. Stat. §§ 103D.915 and 103D.921, as amended, and shall be in addition to any other money levied and distributed by the County to the Commission. Mailed notice of any hearing required under the aforementioned statutes shall be sent to the clerk of each Member municipality at least 30 days prior to the hearing. The proceeds of said maintenance levy shall be deposited in a separate maintenance and repair account to be used only for the purpose for which the levy was made.

~~Subdivision 8. Contracts with Other Governmental Bodies. The LRRWMO may exercise the powers set forth in Article VI, Subdivision 7, but said contracts for a capital improvement shall require a favorable vote of two-thirds majority of the eligible votes of the then existing Commissioners.~~

5.7 Cost Allocation for CIP Projects. All capital costs incurred by the Commission shall be apportioned to the respective Members on any of the following bases.

~~Subdivision 9. Supervision. All improvement contracts awarded under the provisions of Subdivision 7 of this Article shall be supervised by the Member City awarding said contract or said Member City may contract or appoint any qualified staff member or members of the LRRWMO to carry out said supervision, but each Member City agrees that the staff of the LRRWMO shall be authorized to observe and review the work in progress and the Member Cities agree to cooperate with the LRRWMO staff in accomplishing the purposes of the LRRWMO. Representatives of the LRRWMO shall have the right to enter upon the place or places where the improvement work is in progress for the purpose of making reasonable tests and inspections. The staff of the LRRWMO shall report, advise and recommend to the Board on the progress of said work.~~

- (a) County Levy. If the project is constructed and financed pursuant to Minn. Stat. § 103B.251, the Members understand and agree that said costs will be levied on all taxable property in the Watershed as set forth in said statute.

~~Subdivision 10. Land Acquisition. The LRRWMO shall not have the power of eminent domain. The Member Cities agree that any and all easements or interests in land that are necessary will be negotiated or condemned in accordance with Minnesota Statutes, Chapter 117 by the Member City wherein said lands are located, and each Member City agrees to acquire the~~

~~necessary easements or right of way or partial or complete interest in land upon order of the Board to accomplish the purposes of this agreement. All reasonable costs of said acquisition shall be considered as a cost of the improvement. If a Member City determines it is in the best interests of that Member City to acquire additional lands, in conjunction with the taking of lands for storm and surface drainage or storage, for some other purposes, the costs of said acquisition will not be included in the improvement costs of the ordered project. The Board in determining the amount of the improvement costs to be assessed to each Member City may take into consideration the land use for which said additional lands are being acquired and may credit the acquiring Member City for said land acquisition to the extent that it benefits the other Member Cities. Any credits may be applied to the cost allocation of the improvement project under construction or the Board, if feasible and necessary, may defer said credits to a future project.~~

(b) Negotiated Amount. A negotiated amount to be arrived at by the Members who have lands in the subdistrict responsible for the capital improvement.

~~If any Member City refuses to negotiate or condemn lands as ordered by the Board, any other Member City may negotiate or condemn outside its corporate limits in accordance with Minnesota Statutes, Chapter 117. All Member Cities agree that they will not condemn or negotiate for land acquisition to pond or drain storm and surface waters within the corporate boundaries of another Member City within the Lower Rum River Watershed except upon order of the Board.~~

(c) Tax Capacity and/or Total Area.

~~The LRRWMO shall have authority to establish land acquisition policies as a part of the overall plan.~~

(1) Fifty percent of all capital costs or the financing thereof shall be apportioned to each Member on the basis of the net tax capacity of each Member within the boundaries of the Watershed each year to the total net tax capacity in the Watershed.

~~Subdivision 11. Pollution Control and Water Quality. The LRRWMO shall have the authority and responsibility to protect and improve water quality in the Watershed as this is one of the main purposes set forth in the Surface Water Management Act. All Member Cities agree that they will refuse to allow the drainage of sanitary sewage or industrial wastes onto any lands or into any water course or storm sewer draining into the Rum River or Mississippi River. The Board may investigate on its own initiative and shall investigate upon petition of any Member City all complaints relating to pollution of surface water or ground water draining to or affecting the Rum River or the Mississippi River or their tributaries. Upon a finding that the creek or surface waters or groundwater are being polluted, the Board shall order the Member City to abate this nuisance and each Member City agrees that it will take all reasonable action available to it under the law to alleviate the pollution and to assist in protecting and improving the water quality of surface water and groundwater in the Watershed.~~

(2) Fifty percent of all capital costs or the financing thereof shall be apportioned to each Member on the basis of the total area of each Member

within the boundaries of the Watershed each year to the total area in the Watershed.

- (3) Capital costs allocated under the 50% area/50% net tax capacity formula set forth above may be varied by a two-thirds vote of the Commission if:

~~Subdivision 12. Local Water Management Plans. The LRRWMO shall have power and authority to review the Member Cities' local water management plans, capital improvements relating to surface water management programs and official controls required by Minnesota Statutes, Section 103B.235 and/or by rules promulgated and adopted by the Board of Water and Soil Resources.~~

(i) any Member community receives a direct benefit from the capital improvement which benefit can be defined as a lateral as well as a trunk benefit, or

(ii) the capital improvement provides a direct benefit to one or more Members which benefit is so disproportionate as to require in a sense of fairness a modification in the 50/50 formula.

- (4) Any credits to due a Member for lands acquired by said Member to pond or store storm and surface water as provided herein shall be allowed against costs due under this section.

5.8 Emergency Projects. The Commission may perform emergency projects in accordance with Minn. Stat. § 103B.252.

SECTION VI **FINANCES**

6.1 ~~VIII~~ Generally.

- (a) ~~Subdivision 1~~ Authority. The ~~LRRWMO~~ Commission funds may be expended by the Board in accordance with this ~~agreement~~ Agreement and in accordance with the procedures as established by law and in the manner as may be determined by the Board. ~~The Board shall designate one or more national or state bank or trust companies, authorized by Minnesota Statutes, Chapters 118 and 427 to receive deposits of public moneys and to act as depositories for the LRRWMO funds.~~
- (b) Funds. The Commission shall have a general fund and may establish such other funds and accounts as it may determine are needed.
- (c) Disbursements. In no event shall there be a disbursement of ~~LRRWMO~~ Commission funds without the signature of at least two Board members, one of whom shall be the Treasurer or ~~Authorized Deputy the~~ Treasurer's authorized deputy.

- (d) Treasurer Bond. The Treasurer shall be required to file with the Secretary of the Board a bond in the sum of at least \$10,000 or such higher amount as shall be determined by the Board. The ~~LRRWMO~~Commission shall pay the premium on said bond.
- (e) Depository. The Board shall designate one or more national or state bank or trust companies, authorized by Minn. Stat., chaps. 118 and 427, or such other law as may apply, to receive deposits of public moneys and to act as depositories for the Commission funds.

6.2 ~~Subdivision 2. Each Member City agrees to contribute each year to a~~Commission's General Fund. The Commission's general fund, ~~said fund to be~~ is funded by an annual contribution from each Member and is used to pay for general administration purposes including, but not limited to, salaries, rent, supplies, development of ~~an overall plan~~the Watershed Management Plan, engineering and legal expenses, insurance, and bonds, and to purchase and maintain ~~devices to measure hydrological and water quality data~~any personal property deemed necessary by the Commission in furtherance of its purposes and powers as articulated in this Agreement. Said funds may also be used for normal maintenance of ~~the~~any facilities, but any extraordinary maintenance or repair expense shall be treated as an improvement cost and processed in accordance with ~~Subdivision 5 of this Article~~the provisions for CIP Project funding under this Agreement. The annual contribution by each Member ~~City~~ shall be based fifty percent (50%) on the net tax capacity of all property within the Watershed and fifty percent (50%) on the basis of the total area of each Member ~~City~~ within the boundaries of the Watershed each year to the total area in the ~~Lower Rum River~~ Watershed ~~governed by this Agreement~~.

Subdivision 3.

6.3 Operating Budget. The Board shall annually prepare, adopt, and submit an annual operating budget as provided in this section.

- (a) ~~An improvement fund shall be established for each improvement project instituted under Article VII, Subdivision 4. In all cases in which capital improvements are to be paid in whole or in part by Member Cities, each Member City agrees to contribute to said fund its agreed-upon proportionate share of the engineering, legal and administrative costs as determined in accordance with Article VII, Subdivisions 4 and 5 as the amount to be assessed against each Member City as a cost of the improvement. The Board shall submit in writing a statement to each Member City, setting forth in detail the expenses incurred by the LRRWMO for each project. Each Member City further agrees to pay to or contract with the Member City awarding said contract for the improvement, its agreed-upon proportionate share of the cost of the improvement in accordance with the determination of the Board under Article VII, Subdivisions 4 and 5. The Member City awarding the contract shall submit in writing copies of the engineer's certificate authorizing payment during construction and the Member City being billed agrees to pay its proportionate share of said improvement costs~~

~~within 30 days after receipt of the statement. The Member City awarding the contract shall advise other contributing Member Cities of the tentative time schedule of the work and the estimated times when the contributions shall be necessary.~~

- ~~(b) The LRRWMO and Anoka County may establish a maintenance fund to be used for normal and routine maintenance of an improvement constructed in whole or in part with money provided by Anoka County pursuant to Minnesota Statutes, Section 103B.251. The levy and collection of an ad valorem tax levy for maintenance shall be by Anoka County based upon a tax levy resolution adopted by a majority vote of all eligible Commissioners and remitted to the County on or before the date prescribed by law each year. If it is determined to levy for maintenance, the LRRWMO shall be required to follow the hearing process established by Minnesota Statutes, Sections 103D.915 and 103D.921. Mailed notice shall be sent to the Clerk of each Member City at least 30 days prior to the hearing.~~
- (a) Subdivision 4Adoption. On or before July 1 of each year, the Board shall adopt a detailed budget for the ensuing year and decide upon the total amount necessary for the Commission's general fund. Budget approval shall require a favorable vote by a majority of all eligible votes of the then existing Commissioners.

~~The secretary of the Board shall certify the budget on or before July 1 to the Clerk of each Member City together with a statement of the proportion of the budget to be provided by each Member City.~~

- (b) Funding. The Commission's annual operating budget is funded by an annual assessment placed on the Members, subject to certain caps, as provided herein.

~~The Council of each Member City agrees to review the budget, and the Board shall upon notice from any Member City received prior to August 1, hear objections to the budget, and may, upon notice to all Member Cities and after a hearing, modify or amend the budget, and then give notice to the Member Cities of any and all modifications or amendments.~~

- (c) Caps on Member Assessments. The amount annually assessed each Member to fund the operating budget shall not exceed the following caps, unless authorized as provided herein.

~~Each Member City agrees to provide the funds required by the budget and said determination shall be conclusive if no Member City enters objections in writing on or before August 1. If no objections are submitted to the Board, each Member City agrees to provide the funds approved by the Board, after the Board has conducted the aforementioned hearing. Modifications or amendments to the original budget require a favorable vote by a majority of all eligible voters of then existing Commissioners.~~

- (1) Percentage Cap. The amount to be assessed Members under the proposed budget shall not exceed 120% of the amount assessed Members under the previous year's budget, unless the City Council of each Member adopts a resolution approving the increase.

~~The schedule of payments by the Member Cities shall be determined by the Board in such a manner as to provide for an orderly collection of the funds needed.~~

- (2) Tax Capacity Cap. The amount of a Member's annual contribution to the operating budget shall not exceed one-half of one percent of the net tax capacity of the Member's total area located within the Watershed.
- (d) Budget Certified to Members. On or before July 1st, the Secretary or the Commission Administrator shall certify the operating budget to the clerk of each Member, together with a statement of the proportion of the budget to be assessed and paid by each Member. If the proposed operating budget results in any of the caps established herein being exceeded, the budget sent to the Members for review must be accompanied by a letter clearly notifying the Members of the cap being exceeded, the reasons for the proposed exceedance, and the Member approval required to approve the proposed budget. If the approvals required herein to exceed the cap are not obtained, the total budget or assessment amount shall not exceed the capped amount.
- (e) Member Review. The City Council of each Member agrees to review the proposed budget provided by the Commission. If any Member has any objections, they must submit them in writing to the Board prior to August 1. Upon the receipt of any such written objections, the Board shall set a date to hear the Member's objections and shall provide all Members notice of the hearing and a copy of the written objections. After hearing the objections, the Board may modify, amend, or affirm the proposed budget by majority of all eligible votes of the then existing Commissioners.
- (f) Finalized. The proposed operating budget shall be considered final if no Member files an objection by August 1st. If a timely objection is received, the Board shall act to finalize the operating budget after conducting a hearing on the objections. The Board shall provide a copy of the final operating budget to each Member. If there are objections, the Board shall include its findings and decision regarding such objections with the final operating budget.

6.4 Supplemental Budget.

- (a) Insufficient Funds. If the Board determines it will not have sufficient funds in the Commission's general fund to pay its obligations or to otherwise fund Commission operations in the present year, the Board may adopt a supplemental budget to raise additional funds as provided herein.
- (b) Public Hearing. The Board shall call a public hearing on the proposed supplemental budget and provide at least 10 days' written notice of the hearing, together with a copy of the proposed supplemental budget, to each Member.

- (c) ~~Upon notice and~~Adoption. After conducting the public hearing, the Board may adopt the supplemental budget by a favorable vote of a majority of all eligible votes of the then existing Commissioners ~~may adopt a.~~ The Board shall notify each Member of the adopted supplemental budget requiring and the amount of additional payments by the Member Cities within 60 days of its adoption but in assessment.
- (d) Cap. In no ~~event~~case shall the budget require any Member ~~City~~ to contribute in excess of ~~one-half~~one-half of one percent of the net tax capacity of all taxable property within the Watershed and within the ~~Member City's~~Member's corporate boundaries in any one calendar year.

~~Member Cities' attention is drawn to Minnesota Statutes, Section 103B.245, which authorizes a Watershed Management Tax District to be created within each Member City to pay the costs of planning and for the purpose of paying capital costs and/or normal and routine maintenance of facilities.~~

- (e) Additional Assessment. Members agree to pay their additional assessment to the Commission within 60 days of adoption of the supplemental budget.

~~Subdivision 5. Cost Allocation. General costs of operating the LRRWMO shall be as set forth in Article VIII, Subdivision 2. Costs of capital projects to be paid by Member Cities will be determined in accordance with Articles VII, Subdivisions 4 and 5 and paid in accordance with Article VIII, Subdivision 3.~~

MISCELLANEOUS PROVISIONS

IX.

~~Subdivision 1. The LRRWMO shall not have the power to issue certificates, warrants or bonds.~~

~~Subdivision 2. The LRRWMO shall not have the power of eminent domain and shall not own any interest in real property. All interests in lands shall be held in the name of the Member City wherein said lands are located.~~

~~Subdivision 3. The LRRWMO shall not have the power to levy a special assessment upon any privately or publicly owned land. All such assessments shall be levied by the Member City wherein said lands are located. The LRRWMO shall have the power to require any Member City to contribute the costs allocated or assessed according to the other provisions of this agreement.~~

~~Subdivision 4. Each Member City agrees that it will not directly or indirectly collect or divert any additional surface water to the Lower Rum River or the Mississippi River or their tributaries from any subdistrict or subtrunk without a permit from the Board. Permits may be granted by the Board for a Member City to proceed with the construction or reconstruction of improvements within the Member City's boundaries and at its sole cost upon a finding:~~

- ~~(1) that there is an adequate outlet;~~
- ~~(2) that said construction is in conformance with the overall plan;~~
- ~~(3) that the construction will not adversely affect other Member Cities.~~

6.5 ~~Subdivision 5~~Default. Any Member ~~City that~~who is more than 60 days in default

in contributing its share to the ~~general fund~~ operating budget or to a CIP Project shall have the vote of its Commissioner suspended pending the payment of its proportionate share.

~~Any Commissioner Any Member City that is more than 60 days in default in contributing its proportionate share of the cost of any improvement to the contracting Member City shall upon application of the contracting Member City have the vote of its Commissioner suspended, pending the payment of its proportionate share.~~

~~Any Member City whose vote is under suspension shall not be considered as an eligible Member City as such membership affects the number of votes required to proceed on any matter under consideration by the Board for the purposes of determining a quorum or for determining the sufficiency of a vote.~~

SECTION VII TERMINATION AND DISSOLUTION

~~Subdivision 6. Enforcement. Member Cities agree to be bound by the determination of the Commission and to agree to use their best efforts to carry out directives from the Commission; failure to respond may result in a legal action by the Commission to require the Member City to act under a court order.~~

DURATION

X.

~~Subdivision 1. Each Member City agrees to be bound by the terms of this agreement until January 1, 2025, and it may be continued thereafter at the option of the Member Cities.~~

7.1 ~~Subdivision 2~~ Termination. This ~~agreement~~ Agreement may be terminated prior to January 1, ~~2025, 2035~~ by the unanimous consent of the ~~Member Cities or if for any reason the LRRWMO is reduced to less than three Member Cities. If the agreement~~ Members. If the Agreement is to be terminated, a notice of the intent to dissolve the LRRWMO Commission shall be sent to the Board of Water and Soil Resources and to Anoka County at least 90 days prior to the date of dissolution.

7.2 ~~Subdivision 3~~ Dissolution. In addition to the manner provided ~~in Subdivision 2 for termination herein for terminating this Agreement~~, any Member ~~City~~ may petition the Board to dissolve the ~~agreement~~ Agreement. Upon ~~30~~ 90 days² notice in writing to the ~~Clerk~~ clerk of each Member ~~City~~ governmental unit and ~~to~~ the Board of Water and Soil Resources and ~~to~~ Anoka County, the Board shall hold a hearing and upon a favorable vote by a majority of all eligible votes of then existing Commissioners, the Board may by Resolution recommend that the LRRWMO Commission be dissolved. Said Resolution shall be submitted to each Member ~~City~~ governmental unit and if ratified by ~~two-thirds~~ three-fourths of the City Councils of all ~~Member Cities~~ eligible Members within 60 days, said Board shall dissolve the LRRWMO Commission allowing a reasonable time to complete work in progress and to dispose of personal property owned by the LRRWMO Commission.

7.3 Distribution of Assets. If this Agreement is terminated and not replaced with a new agreement providing for the continued operation of the Commission, or if the Commission is dissolved, all property of the Commission shall be sold and the proceeds

thereof, together with monies on hand, shall be distributed to the eligible Members of the Commission. Such distribution of Commission assets shall be made in proportion to the total contribution to the Commission as required by the last annual budget.

DISSOLUTION

XI.

~~Upon dissolution of the LRRWMO, all property of the LRRWMO shall be sold and the proceeds thereof, together with monies on hand, shall be distributed to the eligible Member Cities. Such distribution of LRRWMO assets shall be made in proportion to the total contribution to the LRRWMO as required by the last annual budget.~~

SECTION VIII
MISCELLANEOUS PROVISIONS

8.1 Term. This Agreement shall be effective as of January 1, 2025 and shall remain in effect until January 1, 2035, unless terminated earlier as provided herein. The Members may agree to continue this Agreement as the preferred method for addressing their obligation to address surface water issues under law.

EFFECTIVE DATE

XII.

~~This agreement shall be in full force and effect upon the filing of a certified copy of the resolution approving said agreement by all three Member Cities, for the Lower Rum River Watershed area to be governed by this Agreement. Said resolution shall be filed with the City Manager of the City of Anoka, who shall notify all Member Cities in writing of its effective date. The effective date of the new amended Joint Powers Agreement shall be when approved by all the Member Cities and when the Mayor and other authorized City representatives have executed the amended agreement.~~

8.2 Mediation. Except for appeals submitted to a board of arbitration as discussed above, the Members agree that any controversy that cannot be resolved between Members shall be submitted to mediation. Mediation shall be conducted by a mutually agreeable process by all Members. If the Members are not able to mutually agree on a mediator, the party and the Board shall each select a mediator and the two mediators shall select a third. Each party to the mediation shall be responsible for the cost of the mediator it selected and shall share equally in the costs of the mediation and of the third mediator.

8.3 Data Practices. The Commission shall comply with the requirements of Minnesota Statutes, chapter 13, the Minnesota Government Data Practices Act (“Act”). Any entity with which the Commission contracts is required to comply with the Act as provided in Minnesota Statutes, section 13.05. The contractor shall be required to notify the Board if it receives a data request and to work with the Commission to respond to it.

8.4 Amendments. The Board may recommend changes and amendments to this Agreement to the governing bodies of the Members. Amendments shall be adopted by all governing bodies of the Members. Adopted amendments shall be evidenced by appropriate resolutions or certified copies of meeting minutes of the governing bodies of each party

filed with the Board and shall, if no effective date is contained in the amendment, become effective as of the date all such filings have been completed.

- 8.5 Waiver. The delay or failure of any party of this Agreement at any time to require performance or compliance by any other party of any of its obligations under this Agreement shall in no way be deemed a waiver of those rights to require such performance or compliance.
- 8.6 Headings and Captions. The headings and captions of these paragraphs and sections of this Agreement are included for convenience or reference only and shall not constitute a part hereof.
- 8.7 Entire Agreement. This Agreement, including the recitals and the official boundary map (which are incorporated in and made part of this Agreement), contains the entire understanding among the Members concerning the subject matter hereof. This Agreement supersedes and replaces the prior joint powers agreement among the Members regarding the Commission and such prior agreement is hereby terminated. Any outstanding obligations of the Members under the prior agreement are not affected by the termination and shall be continued under this Agreement.
- 8.8 Examination of Books. Pursuant to Minnesota Statutes, section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices of the Board are subject to examination by the State.
- 8.9 Governing Law. The respective rights, obligations, and remedies of the Members under this Agreement and the interpretation thereof shall be governed by the laws of the State of Minnesota which pertain to agreements made and to be performed in the State of Minnesota.
- 8.10 Counterparts. This Agreement shall be executed in several counterparts and all so executed shall constitute one Agreement, binding on all of the Members hereto. Each party to the agreement shall receive a fully executed copy of the entire document following adoption by all Members.
- 8.11 Enforcement. Members agree to be bound by the determination of the Commission and to agree to use their best efforts to carry out directives from the Commission; failure to respond may result in a legal action by the Commission to require the Member to act under a court order.
- 8.12 Notice. To the extent this Agreement requires a notice to be mailed to a Member, the notice requirement may be satisfied by the Commission emailing the notice to its primary contact for the Member.
- 8.13 Statutory References. All references to statutes in this Agreement include any amendments made thereto and any successor provisions.

IN WITNESS WHEREOF, the ~~undersigned governmental units,~~ Members have entered into this Agreement by action of their respective governing bodies, ~~have caused this agreement to be executed in accordance with the authority of Minnesota Statutes, Sections 103B.211 and 471.59.~~ effective as of the date of the last Member to execute it.

[signature pages follow]

~~Approved by the City Council~~
OF ANDOVER

CITY

Approved on the _____ day of _____ 2024
by the City Council.

_____ **By:-**
_____ **Attest:-**
Mayor
Attest: _____

~~Approved by the City Council~~
CITY OF ANOKA

Approved on the _____ day of _____ 2024
by the City Council.

Mayor

~~By:-~~
~~Attest:-~~

Attest: _____

~~Approved by the City Council~~
CITY OF RAMSEY

Approved on the _____ day of _____ 2024
by the City Council.

_____ ~~By:-~~
_____ ~~Attest:-~~
Mayor
Attest: _____

Summary report: Litera Compare for Word 11.7.0.54 Document comparison done on 5/12/2024 11:21:16 AM	
Style name: Default Style	
Intelligent Table Comparison: Active	
Original DMS: dm://DOCSOPEN/438695/5	
Modified DMS: dm://DOCSOPEN/951303/1	
Changes:	
<u>Add</u>	515
Delete	342
Move From	0
<u>Move To</u>	0
<u>Table Insert</u>	0
Table Delete	0
<u>Table moves to</u>	0
Table moves from	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	857



Lower
Rum River
WMO

MEMO

To: LRRWMO Board
From: Becky Wozney, Anoka Conservation District
Date: June 3, 2024
Re: Rum metro FY25 WBIF convene outcomes

Summary

A convene committee has met twice to decide on how to spend FY25 WBIF grant dollars. The committee has selected activities. ACD will receive and manage the grant. FYI only.

About the Convene Committee

It included reps from the URRWMO, Lower Rum River WMO, Anoka Conservation District, and two cities (Oak Grove and Andover).

Activities Funded

<u>Activity</u>	<u>Brief Description</u>	<u>Grant Amount</u>
Outreach	Implement an outreach plan that both WMOs will have the opportunity to comment on.	\$30,003
Planning/Assessments	Enhanced street sweeping studies that identify locations for modified timing and frequency of sweeping. Anticipate providing funding to cities for enhanced sweeping in the next round of grant funds.	\$66,000
Urban Stormwater	City of Ramsey Riversbend regional stormwater pond project at \$171,250. Other projects from stubwatershed studies for \$45,000.	\$216,250
Ag Practices	Ag practices anticipated to be primarily in the Ford Brook subwatershed.	\$5,000
Wetland Restorations		\$25,000
Shoreland Stabilizations	Shoreline stabilizations at Lake George, Rum River, East Twin Lake, Pickerel Lake or Mississippi River. Anticipated to be mostly in the URRWMO.	\$105,750
Tech/Engineering	Survey, design, and construction management for projects listed above. Design the City of Anoka 4 th Ave and Grant St pond project and the Rum North County Park Ravine Project. Construction anticipated to be supported by the next round of grant funds.	\$127,375
TOTAL		\$569,378

Grant Timeline

Match is from already provided or budgeted funds from each the URRWMO and LRRWMO. Certain activities, such as lakeshore stabilizations, will also bring in some landowner match that reduces the WMO match.

Funds expected by Sept 2024. Expires Dec. 31, 2027.