

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JULY 18, 2024

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Heather Lau of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Holthus, seconded by Weaver, to approve the July 18, 2024 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

June 20, 2024 Regular Meeting

Motion was made by Holthus, seconded by Weaver, to approve the June 20, 2024 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending June 30, 2024. Account balances for the period were: Checking, \$199,043.50; less permit account balance of (\$29,275.46), less Generation Plan reserves balance of (\$32,493.43); for a total balance of \$137,274.61.

Musgrove asked for more information on the budget to actual data within the report. She noted that some numbers are at 100 percent, and some are over 100 percent. Yager reviewed those details noting that some items have been paid in full for the year, while other items are at zero. She commented that engineering is up from prior years because of the increased permit activity and the administrative fees have been raised which results in higher than anticipated revenue.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending June 30, 2024. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$928.70 (June secretarial services), Anoka Conservation District in the amount of \$6,245.50 (1st and 2nd quarter admin), Barr Engineering in the amount of \$7,877.42 (May engineering services), RTY Consulting in the amount of \$2,909 (2nd quarter accounting), and Kennedy and Graven in the amount of \$877.50 (May JPA services).

Motion was made by Holthus, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Wozney arrived.

NEW BUSINESS

LRRWMO Permit #2024-21 ~ Rivers Bend Park Wetland Delineation ~ City of Ramsey

Linton reviewed the July 12, 2024 memo from Barr Engineering in which Barr Engineering restates that the WCA Notice of Application was issued on June 28, 2024 with a comment period ending on July 22, 2024. The Technical Evaluation Panel (TEP) site review is scheduled for July 16, 2024.

A recommendation for the wetland boundary and type decision will be provided after the site review is complete and the comment period has ended.

LRRWMO Permit #2024-22 ~ Transform Church ~ Andover

Kytonen reviewed the July 12, 2024 memo from Barr Engineering in which Barr Engineering states that initial review comments were sent to the project agenda on June 24th requesting additional information be provided for the application to be considered complete. This applicant has indicated they are working to address these comments in addition to comments from the City of Andover. Barr Engineering is requesting that the LRRWMO Board continue this item and extend the review period by 60 days until the revised submittal is provided for review.

Lau commented that a revised submittal was received and will be reviewed this week.

Motion was made by Holthus, seconded by Weaver, to continue Permit #2024-22, Transform Church, Andover, as detailed in the Barr Engineering memorandum dated July 12, 2024 and extend the review period by 60 days. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-23 ~ Skyline on Sunwood ~ Ramsey

Linton reviewed the July 16, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to eight conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2024-23, Skyline on Sunwood, Ramsey, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated July 16, 2024.

Further discussion: Lau provided additional details on the difference to the volume retention credits between the City memo and the Barr memo being that the City's memo reflects the volume

retention for the proposed impervious within the parcel boundary, and Barr's memo reflects the volume retention for the proposed impervious within the entire disturbed site area.

Vote: 3 ayes, 0 nays. Motion carried.

Attorney Change ~ Contract Update

Wozney stated that she spoke with Gilchrist and looked through the records to ensure there was not a contract with Kennedy and Graven. She reiterated why ACD believed that moving to Town Law Center with Gilchrist would be the right action. She noted that the Board did make that motion at the last meeting.

The Board agreed that no further action would be necessary as the motion was made at the last meeting and no prior contract was found.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Kytonen presented the Year 2024 Second Quarter Report for the City of Andover.

Nelson presented the Year 2024 Second Quarter Report for the City of Anoka.

Weaver referenced a previous project in a park near the river which involved tree plantings and noted that many of those trees are dead. Nelson commented that staff will follow up and the trees will be replanted. He stated that project was completed in 2021 and therefore there is not a remaining warranty.

Linton presented the Year 2024 Second Quarter Report for the City of Ramsey.

Motion was made by Holthus, seconded by Weaver, to approve the Year 2024 Second Quarter Report for the City of Anoka, City of Ramsey, and City of Andover, as presented.

Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

Second Quarter Report

Wozney reviewed the ACD Second Quarter Report.

Musgrove noted the high school stream monitoring which is reflected in the budget as 125 percent of the budget but is only shown as 50 percent completed in the ACD report. Wozney commented that she will follow up on that item.

Musgrove commented that she would support a bus tour in lieu of the boat tour this year, as they have not completed a tour for about four years. Wozney asked for details on when the tour should be held, noting that it should be during the working day to allow City staff to attend. She suggested September. Nelson noted the boat tour times, which occurred in the morning and were completed prior to noon.

Wozney stated that she would bring back a suggested route and timeframes for a tour to the next meeting.

OLD BUSINESS

JPA Update

Wozney stated that she sent the document to the City staff and did not receive any comments back yet. She commented that she will follow up.

WBIF Update

Musgrove noted a question she had marked in regard to erosion control at Trott Brook and whether that would be provided through cover crops. Wozney stated she will follow up on that item.

Weaver commented that he still questions where the sand in the river came from, acknowledging that it was most likely farther upstream from the WMO. He acknowledged that it has been a costly fix to dredge that material out from the river. Nelson noted some of that sand material is actually being reused by Ramsey in the Highway 10 project. Wozney stated the sand was most likely from the riverbank in different locations.

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS ~ None

ADJOURNMENT

A motion was made by Holthus, seconded by Musgrove, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:54 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary