

MEETING NOTICE

August 15, 2024 – 8:00 a.m.

Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY REGULAR AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. July 18 20, 2024, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
- G. NEW BUSINESS
 - 1. Permit #2022-07 ~ 54 Tiger Street ~ Ramsey
 - 2. Permit #2024-21 ~ Rivers Bend Park Wetland Delineation ~ City of Ramsey
 - 3. Permit #2024-22 ~ Transform Church ~ Andover
 - 4. Permit #2024-24 ~ Voice of Hope Church ~ Ramsey
 - 5. Permit #2024-25 ~ Take 5 Oil ~ Ramsey
 - 6. Permit #2024-26 ~ River's Bend Regional Stormwater Improvements ~ Ramsey
 - 7. Permit #2024-28 ~ Transform Church No Loss Exemption ~ Andover
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS
 - 1. JPA Update ~ Wozney
 - 2. Bus Tour Information ~ Wozney
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS ~ None
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the August 15, 2024 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact [Becky Wozney at 763.434.2030 x140](tel:763.434.2030) or becky.wozney@anokaswcd.org for Zoom link information.

Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2024-20 ~ Rivers Bend Reg. Stormwater Mgmt. Study ~ City of Ramsey

Next Meeting: Regular meeting is September 19, 2024– at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JULY 18, 2024

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Heather Lau of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Holthus, seconded by Weaver, to approve the July 18, 2024 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

June 20, 2024 Regular Meeting

Motion was made by Holthus, seconded by Weaver, to approve the June 20, 2024 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending June 30, 2024. Account balances for the period were: Checking, \$199,043.50; less permit account balance of (\$29,275.46), less Generation Plan reserves balance of (\$32,493.43); for a total balance of \$137,274.61.

Musgrove asked for more information on the budget to actual data within the report. She noted that some numbers are at 100 percent, and some are over 100 percent. Yager reviewed those details noting that some items have been paid in full for the year, while other items are at zero. She commented that engineering is up from prior years because of the increased permit activity and the administrative fees have been raised which results in higher than anticipated revenue.

Motion was made by Weaver, seconded by Holthus, to accept the Treasurer's Report for the period ending June 30, 2024. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$928.70 (June secretarial services), Anoka Conservation District in the amount of \$6,245.50 (1st and 2nd quarter admin), Barr Engineering in the amount of \$7,877.42 (May engineering services), RTY Consulting in the amount of \$2,909 (2nd quarter accounting), and Kennedy and Graven in the amount of \$877.50 (May JPA services).

Motion was made by Holthus, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Wozney arrived.

NEW BUSINESS

LRRWMO Permit #2024-21 ~ Rivers Bend Park Wetland Delineation ~ City of Ramsey

Linton reviewed the July 12, 2024 memo from Barr Engineering in which Barr Engineering restates that the WCA Notice of Application was issued on June 28, 2024 with a comment period ending on July 22, 2024. The Technical Evaluation Panel (TEP) site review is scheduled for July 16, 2024.

A recommendation for the wetland boundary and type decision will be provided after the site review is complete and the comment period has ended.

LRRWMO Permit #2024-22 ~ Transform Church ~ Andover

Kytonen reviewed the July 12, 2024 memo from Barr Engineering in which Barr Engineering states that initial review comments were sent to the project agenda on June 24th requesting additional information be provided for the application to be considered complete. This applicant has indicated they are working to address these comments in addition to comments from the City of Andover. Barr Engineering is requesting that the LRRWMO Board continue this item and extend the review period by 60 days until the revised submittal is provided for review.

Lau commented that a revised submittal was received and will be reviewed this week.

Motion was made by Holthus, seconded by Weaver, to continue Permit #2024-22, Transform Church, Andover, as detailed in the Barr Engineering memorandum dated July 12, 2024 and extend the review period by 60 days. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-23 ~ Skyline on Sunwood ~ Ramsey

Linton reviewed the July 16, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to eight conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Holthus, to approve Permit #2024-23, Skyline on Sunwood, Ramsey, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated July 16, 2024.

Further discussion: Lau provided additional details on the difference to the volume retention credits between the City memo and the Barr memo being that the City's memo reflects the volume

retention for the proposed impervious within the parcel boundary, and Barr's memo reflects the volume retention for the proposed impervious within the entire disturbed site area.

Vote: 3 ayes, 0 nays. Motion carried.

Attorney Change ~ Contract Update

Wozney stated that she spoke with Gilchrist and looked through the records to ensure there was not a contract with Kennedy and Graven. She reiterated why ACD believed that moving to Town Law Center with Gilchrist would be the right action. She noted that the Board did make that motion at the last meeting.

The Board agreed that no further action would be necessary as the motion was made at the last meeting and no prior contract was found.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Kytonen presented the Year 2024 Second Quarter Report for the City of Andover.

Nelson presented the Year 2024 Second Quarter Report for the City of Anoka.

Weaver referenced a previous project in a park near the river which involved tree plantings and noted that many of those trees are dead. Nelson commented that staff will follow up and the trees will be replanted. He stated that project was completed in 2021 and therefore there is not a remaining warranty.

Linton presented the Year 2024 Second Quarter Report for the City of Ramsey.

Motion was made by Holthus, seconded by Weaver, to approve the Year 2024 Second Quarter Report for the City of Anoka, City of Ramsey, and City of Andover, as presented.

Vote: 3 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

Second Quarter Report

Wozney reviewed the ACD Second Quarter Report.

Musgrove noted the high school stream monitoring which is reflected in the budget as 125 percent of the budget but is only shown as 50 percent completed in the ACD report. Wozney commented that she will follow up on that item.

Musgrove commented that she would support a bus tour in lieu of the boat tour this year, as they have not completed a tour for about four years. Wozney asked for details on when the tour should be held, noting that it should be during the working day to allow City staff to attend. She suggested September. Nelson noted the boat tour times, which occurred in the morning and were completed prior to noon.

Wozney stated that she would bring back a suggested route and timeframes for a tour to the next meeting.

OLD BUSINESS

JPA Update

Wozney stated that she sent the document to the City staff and did not receive any comments back yet. She commented that she will follow up.

WBIF Update

Musgrove noted a question she had marked in regard to erosion control at Trott Brook and whether that would be provided through cover crops. Wozney stated she will follow up on that item.

Weaver commented that he still questions where the sand in the river came from, acknowledging that it was most likely farther upstream from the WMO. He acknowledged that it has been a costly fix to dredge that material out from the river. Nelson noted some of that sand material is actually being reused by Ramsey in the Highway 10 project. Wozney stated the sand was most likely from the riverbank in different locations.

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS ~ None

ADJOURNMENT

A motion was made by Holthus, seconded by Musgrove, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:54 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary



Lower
Rum River
WMO

Lower Rum River Watershed Management Org Board

Debra Musgrove, Chair
Valerie Holthus, Vice Chair
Jeff Weaver, Treasurer

Meeting Date: August 15, 2024

Item Description: Treasurer Report

Lower Rum River Watershed Management Organization Board (LRRWMO):

Attached are the monthly financial reports for the period ending July 31, 2024. In addition, the detailed permit list through August 08, 2024, and bill list for August 2024 are included. QuickBooks reporting is on an accrual basis.

Respectfully Submitted,

Lori Yager
Deputy Treasurer
RTY Consulting
612-518-7641
kayyag@gmail.com

Lower Rum River Water Management Organization
Treasurer's Statement of Cash Receipts and
Disbursements for the Period of
July 31, 2024

Checking/Savings Accounts with 4M Fund:

Balance \$ 199,043.50

Receipts:

Civil Engineering Site Design	Permit #24-24	\$	850.00
Centra Homes	Permit #24-08	\$	1,049.50
Otto Associates	Permit #24-03	\$	2,306.50
Transform Church	Permit #24-15	\$	212.00
Bolton Menk	Permit #24-26	\$	850.00
City of Anoka	Permit #23-21	\$	260.50
Greenwaldt	Permit #24-27	\$	1,075.00
Garage RE LLC	Permit #24-25	\$	850.00
Church of St. Katharine	Permit #24-02	\$	407.00
City of Ramsey	Permit #24-01, #24-20	\$	2,516.00
Interest		\$	859.08
Total Receipts		<u>\$</u>	<u>11,235.58</u>

Disbursements:	<u>Check #</u>	<u>Payable</u>	
	2677	TimeSaver Off Site Sec.	(928.70)
	2678	Anoka Conservation District	(6,245.50)
	2679	Barr Engineering	(7,877.42)
	2680	RTY Consulting	(2,909.00)
	2681	Kennedy & Graven	(877.50)
Total Disbursements			<u>\$ (18,838.12)</u>

Balance \$ 191,440.96

Less Permit Account Balance 34,988.46

Less 2028 5th Generation Plan Reserve = \$110,000 32,493.43

Available Balance \$ 123,959.07

Lower Rum River Watershed Management Organization

102 4 M FUND - PMA, Period Ending 07/31/2024

RECONCILIATION REPORT

Reconciled on: 08/06/2024

Reconciled by: Lori Yager

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	196,343.50
Interest earned	859.08
Checks and payments cleared (5)	-18,838.12
Deposits and other credits cleared (6)	4,599.50
Statement ending balance	182,963.96

Uncleared transactions as of 07/31/2024	8,477.00
Register balance as of 07/31/2024	191,440.96

Details

Checks and payments cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/17/2024	Bill Payment	2678	Anoka Conservation District	-6,245.50
07/17/2024	Bill Payment	2681	Kennedy & Graven, Chartered	-877.50
07/17/2024	Bill Payment	2680	RTY Consulting	-2,909.00
07/17/2024	Bill Payment	2679	BARR Engineering	-7,877.42
07/18/2024	Bill Payment	2677	TimeSaver Off Site Secretarial...	-928.70
Total				-18,838.12

Deposits and other credits cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/28/2024	Deposit		Hakanson Anderson	850.00
06/28/2024	Deposit		Transform Church	850.00
06/28/2024	Deposit		City of Ramsey	850.00
06/28/2024	Deposit		Bolton and Menk	150.00
07/18/2024	Sales Receipt	24-24	Civil Engineering Site Design	850.00
07/18/2024	Receive Payment	15272	Centra Homes	1,049.50
Total				4,599.50

Additional Information

Uncleared deposits and other credits as of 07/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/26/2024	Receive Payment	20279	Otto Associates	2,306.50
07/26/2024	Receive Payment	2107	Transform Church	212.00
07/26/2024	Sales Receipt	612	Bolton and Menk	850.00
07/26/2024	Receive Payment	173567	City of Anoka	260.50
07/26/2024	Sales Receipt	614	Joni Greenwaldt	1,075.00
07/26/2024	Sales Receipt	613	Garage RE LLC	850.00
07/31/2024	Receive Payment		Church of St. Katharine Drexel	407.00
07/31/2024	Receive Payment		City of Ramsey	2,516.00
Total				8,477.00

Lower Rum River Watershed Management Organization
Budget vs. Actuals: 2024 Original - FY24 P&L
July 2024

	June Actual	Actual	Total Budget	% of Budget
Revenue				
320 City Assessments	-	100,000.00	100,000.00	100.00%
330 Intergovernmental Revenue	-	885.47	1,500.00	59.03%
340 Miscellaneous	-	-		
352 Engineering Fees	(8,306.97)	26,540.50	36,000.00	73.72%
354 Service Fees	600.00	4,800.00	3,000.00	160.00%
Total Revenue	(7,706.97)	132,225.97	140,500.00	94.11%
Expenditures				
402 Accountant	-	5,206.25	8,000.00	65.08%
412 Administration engineering	745.00	12,932.93	13,500.00	95.80%
414 Permit Review	4,620.50	38,500.46	39,000.00	98.72%
420 Insurance	-	2,609.00	2,800.00	93.18%
445 Office Supplies & Software	-	536.45	715.00	75.03%
455 Postage, copying, etc.	57.60	342.80	1,300.00	26.37%
475 Secretarial Services	853.00	5,953.00	9,500.00	62.66%
490 Miscellaneous expense	-		3,670.00	0.00%
500 Water Management Projects				
505 Annual report to BWSR		900.00	900.00	100.00%
510 Anoka Co. Water Resource Outr Coll		3,680.00	3,680.00	100.00%
520 Lake Level Monitoring		1,400.00	1,400.00	100.00%
525 Lake Water Quality Monitoring		2,400.00	2,400.00	100.00%
526 River or Project Tour			1,000.00	
530 Rum River Water Quality Monitoring		2,180.00	2,180.00	100.00%
535 Stream Biomonitoring with Students		1,250.00	1,000.00	125.00%
550 Water Quality Cost Share Program		6,000.00	6,000.00	100.00%
555 Water Resource Coordinator	6,245.50	6,245.50	15,000.00	41.64%
560 Web site management		960.00	960.00	100.00%
565 Wetland Education - (newsletters)		1,120.00	1,120.00	100.00%
570 Wetland Monitoring		2,175.00	2,175.00	100.00%
575 Writing grant application fees		1,100.00	1,100.00	100.00%
585 WBIF Grant		18,600.00	18,600.00	-
Total 500 Water Management Projects	6,245.50	48,010.50	57,515.00	83.47%
Legal & Professional Services	-	877.50	4,000.00	21.94%
Total Expenses	12,521.60	114,968.89	140,000.00	82.12%
Net Operating Income	(20,228.57)	17,257.08	500.00	3451.42%
Other Income				
375 Interest income	859.08	5,256.11	2,500.00	210.24%
Net Income (Loss)	(19,369.49)	22,513.19	3,000.00	750.44%

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Town Center A.U.A.R. Ramsey 03-07	04/29/03	\$ 500.00	06/19/03	\$ 4,471.08	\$ 50.00	\$ 25,134.20	\$ -	\$ -
	06/19/03	\$ 5,000.00	07/17/03	\$ 631.68				
	10/10/03	\$ 2,500.00	08/21/03	\$ 1,383.73				
	10/15/03	\$ 1,500.00	09/18/03	\$ 760.00				
	11/21/03	\$ 1,500.00	10/16/03	\$ 1,921.28				
Glenn Rehbein Excavating bond dated 5/26/05 Paid	04/21/04	\$ 2,000.00	11/20/03	\$ 1,415.99				
	02/04/05	\$ 5,000.00	12/18/03	\$ 656.22				
	10/20/06	\$ 70.95	01/15/04	\$ 84.00				
	11/17/06	\$ 80.00	03/18/04	\$ 719.00				
	09/24/07	\$ 72.00	04/15/04	\$ 42.00				
	11/26/07	\$ 128.00	05/20/04	\$ 887.35				
	04/25/08	\$ 16.00	06/17/04	\$ 3,038.03				
Bond paid 59,000.00	01/22/09	\$ 208.00	07/15/04	\$ 490.50				
	04/21/09	\$ 320.00	08/19/04	\$ 426.00				
	2/18/2011	\$ 72.00	09/16/04	\$ 10.50				
Country Oaks No. Utility 14-15 Andover	11/21/14	\$ 175.00	12/26/14	\$ 544.00	\$ 175.00	\$ 914.50	\$ -	\$ -
	05/05/15	\$ 697.00	01/26/15	\$ 153.00				
	08/07/15	\$ 42.50	04/10/15	\$ 42.50				Closed in January 2024
Future Public Works Site 15-04 Anoka	04/22/15	\$ 800.00	05/04/15	\$ 127.50	\$ 100.00	\$ 295.50	\$ 504.50	\$ -
			06/08/15	\$ 51.00				\$ 504.50
			09/23/15	\$ 17.00				
Northfork Alpine Add. 15-19 Ramsey	01/08/16	\$ 800.00	02/17/16	\$ 357.00	\$ 100.00	\$ 1,356.54	\$ -	\$ -
	08/11/16	\$ 403.54	06/07/16	\$ 263.50				
	09/08/16	\$ 136.00	06/27/16	\$ 483.04				
	06/13/18	\$ 17.00	08/05/16	\$ 136.00				
			04/25/18	\$ 17.00				
2274 - 164th Avenue 16-16 Andover	09/22/16	\$ 800.00	10/25/16	\$ 161.50	\$ 100.00	\$ 2,485.24	\$ -	\$ -
	04/25/17	\$ 867.38	11/28/16	\$ 708.88				
	01/31/18	\$ 68.00	12/29/16	\$ 697.00				Invoice #500 to new owners, Shawn & Stephanie Mars - 6-20-22
	08/17/18	\$ 17.00	08/11/17	\$ 68.00				
	05/09/23	\$ 732.86	04/25/18	\$ 17.00				
			09/16/21	\$ 59.50				
			11/29/21	\$ 25.50				
			12/13/21	\$ 251.90				
			01/19/22	\$ 51.00				
			3/7/2022	\$ 42.50				
Invoice sent to new owners, Shawn & Stephanie Mars - 6-10-22			7/18/2022	\$ 302.46				
Eastview Meadows 17-06 Anoka	04/07/17	\$ 800.00	05/18/17	\$ 433.50	\$ 100.00	\$ 610.00	\$ 190.00	\$ -
			07/12/17	\$ 76.50				\$ 190.00
Norlex Turf Black Dirt 17-29 Andover	10/27/17	\$ 1,800.00	12/29/17	\$ 391.00	\$ 100.00	\$ 984.00	\$ 816.00	\$ -
			01/30/18	\$ 450.50				
			02/19/18	\$ 42.50				
								Closed in January 2024

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures				Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024
	Permit Fee		Barr Engineering	Administrative	Total				
Bunker Lake & Puma St Impr 18-03 Ramsey	04/06/18	\$ 800.00	05/14/18 \$ 391.00	\$ 100.00	\$ 491.00	\$ 309.00	\$ -	\$ 309.00	
Jeff Bergeron Estates at Cedar Ridge 18-10 Andover	07/30/18 \$ 800.00 2/4/2019 \$ 753.50 09/11/19 \$ 829.63 11/14/19 \$ 34.00		08/21/18 \$ 119.00 09/27/18 \$ 379.13 10/27/18 \$ 527.00 11/12/18 \$ 187.00 12/28/18 \$ 425.00 01/25/19 \$ 68.00 03/31/19 \$ 127.50 07/18/19 \$ 450.50 09/09/19 \$ 34.00	\$ 100.00	\$ 2,417.13	\$ -	\$ -	\$ -	
								Closed in January 2024	
City of Andover Water Mgmt Update 18-11 Andover	07/30/18 \$ 407.50 Billed to Admin		08/21/18 \$ 127.00 09/27/18 \$ 178.50 10/24/18 \$ 102.00	\$ -	\$ 407.50	\$ -	\$ -	\$ -	
								Closed in January 2024	
Duane Kuiken 1565 161st Ave NW 18-17 Andover	10/10/18 \$ 875.00 8/12/2019 \$ 1,245.49 11/12/19 \$ 51.77 03/16/21 \$ 51.00 05/17/21 \$ 85.00 03/21/22 \$ 92.92		11/12/18 \$ 144.50 12/28/18 \$ 650.58 01/25/19 \$ 212.50 01/28/19 \$ 365.50 03/31/19 \$ 629.00 04/08/19 \$ 51.00 Late Fee \$ 18.41 Late Fee \$ 0.77 02/10/21 \$ 51.00 03/02/21 \$ 85.00	\$ 100.00	\$ 2,308.26	\$ 92.92	\$ 92.92	\$ - Billed 7/18 Inv. 432-10/18/19 Inv. 473 - 03/01/21 Inv. 484 - 07/01/21	
								Closed in January 2024	
City of Anoka Anoka Unfiltration Credits 18-22 Anoka	01/11/19 \$ 800.00		01/25/19 \$ 520.40	\$ 100.00	\$ 620.40	\$ 179.60	\$ -	\$ 179.60	
BRB Development The Lock-Up 18-25 Anoka	01/18/19 \$ 800.00		03/31/19 \$ 314.50	\$ 100.00	\$ 414.50	\$ 385.50	\$ -	\$ 385.50	
6601 McKinley St NW ACE Transfer Station Facility 19-01 Ramsey	04/22/19 \$ 800.00 9/11/2019 \$ 396.50		06/20/19 \$ 1,096.50	\$ 100.00	\$ 1,196.50	\$ -	\$ -	\$ -	

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024	
	Permit Fee		Barr Engineering	Administrative	Total				
Suite Living Senior of Ramsey 19-16 Ramsey	08/22/19	\$ 800.00	10/22/19 \$ 408.00	\$ 100.00	\$ 508.00	\$ 292.00	\$ -	\$ 292.00	
Meadows at Petersen Farms 19-20 Andover	09/03/19 \$ 75.00 9/3/2019 \$ 2,000.00 06/30/20 \$ 5,401.00	10/22/19 \$ 756.14 11/22/19 \$ 221.00 07/27/20 \$ 306.00 08/27/20 \$ 357.00 10/08/20 \$ 1,598.00	\$ 100.00	\$ 3,338.14	\$ 4,137.86	\$ 4,137.86	\$ -	Closed in January 2024	
Pearson Farm South 8846 Hwy 10 NW 19-23 Ramsey	10/17/19	\$ 2,800.00	11/22/19 \$ 352.18 12/19/19 \$ 280.50	\$ 175.00	\$ 807.68	\$ 1,992.32	\$ -	\$ 1,992.32	
City of Ramsey Ramsey Villas 19-27 Ramsey	10/28/19 \$ 1,500.00 10/28/19 \$ 150.00 08/24/20 \$ 800.00	11/22/19 \$ 360.68 12/19/19 \$ 306.00 10/16/20 \$ 467.50 11/20/20 \$ 340.00	\$ 175.00	\$ 1,649.18	\$ 800.82	\$ -	\$ 800.82		
Anoka-Hennepin School Dist. Fred Moore Campus 19-28 Anoka	10/28/19 \$ 800.00 02/25/21 \$ 116.00 01/11/22 \$ 42.50	12/19/19 \$ 153.00 01/20/20 \$ 144.50 02/21/20 \$ 127.50 03/23/20 \$ 17.00 04/13/20 \$ 59.50 04/30/20 \$ 17.00 06/02/20 \$ 42.50 11/20/20 \$ 212.50 12/11/20 \$ 42.50 9/16/2021 \$ 42.50	\$ 100.00	\$ 958.50	\$ -	\$ -	\$ -		
Riverside 20-02 Anoka	02/14/20	\$ 1,875.00	03/23/20 \$ 102.00 04/13/20 \$ 348.50 04/30/20 \$ 739.50 06/02/20 \$ 76.50	\$ 175.00	\$ 1,441.50	\$ 433.50	\$ -	\$ 433.50	
Wesp Property 20-05 Andover	05/20/20 \$ 1,575.00 06/30/20 \$ 800.00 10/27/20 \$ 828.23 12/18/20 \$ 127.50	07/07/20 \$ 348.50 07/27/20 \$ 1,158.23 08/27/20 \$ 527.00 10/08/20 \$ 994.50 10/16/20 \$ 127.50	\$ 175.00	\$ 3,330.73	\$ -	\$ -	\$ -	Closed in January 2024	
The Preserve at Northfork 20-08 Ramsey	08/05/20	\$ 800.00	10/08/20	\$ 578.00	\$ 100.00	\$ 678.00	\$ 122.00	\$ -	\$ 122.00
Meadows at Petersen Farms (Phase 2) 20-09 Andover	08/10/20 \$ 800.00 12/14/20 \$ 1,127.50	10/16/20	\$ 1,827.50	\$ 100.00	\$ 1,927.50	\$ -	\$ -	\$ -	

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Ramsey Villas North 20-10 Ramsey	08/11/20	\$ 1,875.00	10/08/20 \$ 204.00 10/16/20 \$ 535.75	\$ 175.00	\$ 914.75	\$ 960.25	\$ -	\$ 960.25
Hampton Townhomes 20-11 Ramsey	08/21/20	\$ 800.00	08/21/20 \$ 800.00 10/08/20 \$ 85.00 10/16/20 \$ 467.50	\$ 100.00	\$ 1,452.50	\$ (652.50)	\$ -	\$ (652.50) Inv. 463 - 10/16/20 Inv. 469 - 12/01/20 emailed 02/01/21 emailed 03/01/21
Northfork Meadows 21-02 Ramsey	03/01/21 \$ 800.00 8/17/2021 \$ 1,399.50 01/11/22 \$ 161.50 07/31/22 \$ 824.50		03/31/21 \$ 442.00 04/27/21 \$ 739.50 05/26/21 \$ 544.00 06/23/21 \$ 374.00 07/29/21 \$ 892.50 08/30/21 \$ 93.50	\$ 100.00	\$ 3,185.50	\$ -	\$ -	\$ -
Andover Village 21-03 Andover	02/19/21 \$ 800.00 12/22/21 \$ 694.00 07/31/22 \$ 127.50		3/2/2021 \$ 127.50 03/31/21 \$ 272.00 04/27/21 \$ 1,088.00 05/26/21 \$ 34.00	\$ 100.00	\$ 1,621.50	\$ -	\$ -	\$ - Closed in January 2024
VOA Anoka Sr. Housing 21-06 Anoka	04/15/21 \$ 800.00 02/28/22 \$ 175.50		04/27/21 \$ 127.50 05/26/21 \$ 569.50 06/23/21 \$ 178.50	\$ 100.00	\$ 975.50	\$ -	\$ -	\$ -
US 10 and 56 21-07 Ramsey	04/26/21 \$ 1,575.00 01/11/22 \$ 206.50 07/31/22 \$ 34.16		05/26/21 \$ 1,079.66 06/23/21 \$ 561.00	\$ 175.00	\$ 1,815.66	\$ -	\$ -	\$ -
Pinewski 4th Addition 21-09 Anoka	06/04/21 \$ 800.00		06/23/21 \$ 170.00 07/29/21 \$ 187.00 08/30/21 \$ 102.00	\$ 100.00	\$ 559.00	\$ 241.00	\$ -	\$ 241.00
Bunker Lake Ind. Park Bldg 4 21-10 Ramsey	06/17/21 \$ 800.00 12/29/21 \$ 31.00		07/29/21 \$ 612.00 08/30/21 \$ 119.00	\$ 100.00	\$ 831.00	\$ -	\$ -	\$ -
William Woods 21-12 Ramsey	06/17/21 \$ 3,875.00		06/23/21 \$ 85.00 07/29/21 \$ 714.00 08/30/21 \$ 1,091.52 09/16/21 \$ 858.50 11/12/21 \$ 68.00	\$ 275.00	\$ 3,092.02	\$ 782.98	\$ -	\$ 782.98
Ramsey Spec Ind. Bldgs 21-13 Ramsey	06/18/21 \$ 800.00		07/29/21 \$ 569.50 08/30/21 \$ 119.00	\$ 100.00	\$ 788.50	\$ 11.50	\$ -	\$ 11.50

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Lynwood 21-16	07/23/21	\$ 1,500.00	08/30/21 \$ 170.00	\$ 175.00	\$ 2,752.08	\$ -	\$ -	\$ -
	08/11/21	\$ 75.00	09/16/21 \$ 418.08					
Ramsey	10/25/21	\$ 800.00	11/12/21 \$ 246.50					
	07/31/22	\$ 79.58	11/29/21 \$ 467.50					
	03/06/23	\$ 297.50	12/13/21 \$ 807.50					
			01/19/22 \$ 170.00					
			11/04/22 \$ 297.50					
6841 173rd Ave NW 21-18 Ramsey	08/17/21	\$ 1,575.00	09/16/21 \$ 239.58	\$ 175.00	\$ 712.08	\$ 862.92	\$ -	\$ 862.92
			11/12/21 \$ 297.50					
Trott Brook North 21-19 Ramsey	08/17/21	\$ 2,075.00	09/16/21 \$ 325.14	\$ 175.00	\$ 18,792.48	\$ -	\$ -	\$ -
	10/18/21	\$ 10,295.50	11/12/21 \$ 544.00					
	12/03/22	\$ 4,949.48	11/29/21 \$ 1,003.00					
	09/01/23	\$ 127.50	12/13/21 \$ 1,495.84					
	11/20/23	\$ 1,345.00	01/19/22 \$ 1,802.00					
			03/07/22 \$ 2,006.00					
			03/16/22 \$ 374.00					
			04/06/22 \$ 3,439.00					
			05/05/22 \$ 2,356.50					
			06/15/22 \$ 892.50					
			07/18/22 \$ 833.00					
			07/18/22 \$ 459.00					
			08/12/22 \$ 1,241.00					
			09/09/22 \$ 374.00					
			12/02/22 \$ 127.50					
			04/21/23 \$ 75.00					
			05/19/23 \$ 1,035.00					
			06/16/23 \$ 235.00					
HOM Anoka Addition 21-23 Anoka	09/23/21	\$ 800.00	11/12/21 \$ 170.00	\$ 100.00	\$ 1,681.00	\$ -	\$ -	\$ -
	03/21/22	\$ 277.50	11/29/21 \$ 340.00					
	07/31/22	\$ 391.00	12/13/21 \$ 85.00					
	03/06/23	\$ 212.50	01/19/22 \$ 722.50					
			03/07/22 \$ 51.00					
			07/18/22 \$ 127.50					
			08/12/22 \$ 85.00					
CSAH 58 (177th Ave NW) 21-24 Andover	09/28/21	\$ 2,075.00	11/12/21 \$ 262.18	\$ 175.00	\$ 1,168.18	\$ 906.82	\$ 906.82	\$ -
			11/29/21 \$ 204.00					
			12/13/21 \$ 255.00					
			01/19/22 \$ 229.50					
			03/07/22 \$ 42.50					Closed in January 2024
CenterPoint 173rd Ave 21-28 Ramsey	11/18/21	\$ 1,075.00	12/13/21 \$ 327.84	\$ 175.00	\$ 1,012.84	\$ 62.16	\$ -	\$ 62.16
			01/19/22 \$ 467.50					
			03/07/22 \$ 42.50					
Riverstone South 21-29 Ramsey	11/18/21	\$ 800.00	01/19/22 \$ 425.00	\$ 100.00	\$ 1,756.50	\$ -	\$ -	\$ -
	07/31/22	\$ 956.50	03/07/22 \$ 136.00					
			03/16/22 \$ 1,095.50					

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024	
	Permit Fee		Barr Engineering	Administrative	Total				
Andover Crossing - Apt 21-30 Andover	12/09/21	\$ 800.00	03/07/22	\$ 382.50	\$ 100.00	\$ 1,188.00	\$ -	\$ -	\$ -
	07/31/22	\$ 388.00	03/16/22	\$ 663.00					
			05/05/22	\$ 42.50					
Andover Crossing - Commerical 21-31 Andover	12/10/21	\$ 800.00	03/07/22	\$ 170.00	\$ 100.00	\$ 635.50	\$ 164.50	\$ -	\$ 164.50
			03/16/22	\$ 323.00					
			05/05/22	\$ 42.50					
Andover Crossing - Sr. Housing 21-32 Andover	12/29/21	\$ 800.00	01/19/22	\$ 212.50	\$ 100.00	\$ 1,060.50	\$ -	\$ -	\$ -
	07/31/22	\$ 260.50	03/07/22	\$ 297.50					
			03/16/22	\$ 323.00					
			04/06/22	\$ 85.00					
			05/05/22	\$ 42.50					
Pine Hills N Wetland Restor WCA 22-02 Andover	02/22/22	\$ 1,075.00	04/06/22	\$ 518.50	\$ 175.00	\$ 778.50	\$ 296.50	\$ -	\$ 296.50
			05/05/22	\$ 85.00					
Pine Hills N Wetland Restor Eros 22-03 Andover	02/22/22	\$ 800.00	04/06/22	\$ 340.00	\$ 100.00	\$ 440.00	\$ 360.00	\$ -	\$ 360.00
AKA 54 Tiger St. Electric Line 22-07 Ramsey	07/31/22	\$ 1,075.00	07/18/22	\$ 671.47	\$ 75.00	\$ 1,439.47	\$ (237.50)		\$ (237.50)
	02/12/24	\$ 126.97	07/18/22	\$ 34.00					
			08/12/22	\$ 119.00					
			09/09/22	\$ 25.50					
			10/07/22	\$ 51.00					
			11/04/22	\$ 17.00					
			12/02/22	\$ 34.00					
			10/06/23	\$ 175.00					
			06/28/24	\$ 237.50					
Pact Charter School - Wetland 22-08 Ramsey	05/13/22	\$ 1,575.00	06/15/22	\$ 331.50	\$ 175.00	\$ 1,237.47	\$ 337.53		\$ 337.53
			07/18/22	\$ 509.97					
			07/18/22	\$ 34.00					
			09/09/22	\$ 187.00					
Petersen Farms Phase 3 22-09 Andover	05/03/22	\$ 1,575.00	06/15/22	\$ 408.00	\$ 175.00	\$ 1,243.47	\$ 331.53		\$ 331.53
			07/18/22	\$ 484.47					
			07/18/22	\$ 34.00					
			11/04/22	\$ 17.00					
			08/11/23	\$ 125.00					

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Kelsey Round Lake Park 22-17 Andover	10/03/22	\$ 1,075.00	10/07/22 \$ 206.75 11/04/22 \$ 170.00 12/02/22 \$ 110.50	\$ 75.00	\$ 562.25	\$ 512.75		\$ 512.75
Dalske Woodlands Boardwalk 22-18 Andover		\$ 1,075.00	10/07/22 \$ 206.75 11/04/22 \$ 136.00 12/02/22 \$ 119.00	\$ 75.00	\$ 536.75	\$ 538.25	\$ 538.25	\$ - Closed in January 2024
161st Ave. Reconstruct 22-19 Andover	10/03/22 03/06/23	\$ 1,075.00 \$ 113.75	10/07/22 \$ 189.75 11/04/22 \$ 119.00 12/02/22 \$ 144.50	\$ 75.00	\$ 528.25	\$ 660.50		\$ 660.50
Tulip Street site 22-20 Andover	10/03/22 07/21/23	\$ - \$ 1,188.75	11/04/22 \$ 535.75 12/02/22 \$ 170.00 12/31/22 \$ 144.50 01/27/23 \$ 263.50	\$ 75.00	\$ 1,188.75	\$ -		\$ -
COR Wetland Review & Mitigation 22-21 Ramsey	11/03/22 03/06/23 06/12/23	\$ 1,075.00 \$ 1,175.50 \$ 25.00	11/04/22 \$ 255.00 12/02/22 \$ 340.00 12/31/22 \$ 790.50 01/27/23 \$ 765.00 02/24/23 \$ 25.00	\$ 100.00	\$ 2,275.50	\$ -		\$ -
Graco Anoka Plant Expansion 22-22A Anoka	03/13/23 08/08/23	\$ 850.00 \$ 671.50	03/24/23 \$ 694.50 04/21/23 \$ 677.00	\$ 150.00	\$ 1,521.50	\$ -		\$ -
Anoka Retail Project (Bunker & 7th) 22-23 Anoka	12/03/22 03/13/23 10/02/23	\$ 800.00 \$ 124.00 \$ 1,080.00	11/04/22 \$ 42.50 12/02/22 \$ 527.00 12/31/22 \$ 212.50 01/27/23 \$ 42.00 04/21/23 \$ 1,080.00	\$ 100.00	\$ 2,004.00	\$ -		\$ -
Blue Line Collision 23-01 Ramsey 6710 Hwy 10 NW	03/06/23 09/01/23	\$ 850.00 \$ 229.00	02/24/23 \$ 15.00 03/24/23 \$ 914.00	\$ 150.00	\$ 1,079.00	\$ -		\$ -
Ramsey Water Treatment Plant 23-02 14199 Jasper St. Ramsey	04/03/23 08/08/23	\$ 850.00 \$ 1,149.00	03/24/23 \$ 437.50 04/21/23 \$ 934.00 05/19/23 \$ 412.50 06/16/23 \$ 65.00	\$ 150.00	\$ 1,999.00	\$ -		\$ -
161st Avenue Reconstruct 23-04 Armstrong to Variolite Ramsey	04/03/23 08/08/23	\$ 850.00 \$ 199.00	03/24/23 \$ 494.00 04/21/23 \$ 405.00	\$ 150.00	\$ 1,049.00	\$ -		\$ -

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Water Treatment Plant 23-22	01/02/24	\$ 1,150.00	01/26/24	\$ 1,833.00	\$ 150.00	\$ 3,384.50	\$ -	\$ -
Wetland No loss utility exemption Water Treatment Plant Ramsey	06/07/24	\$ 2,234.50	02/23/24	\$ 1,401.50				
Water Treatment Plant 23-23	01/22/24	\$ 850.00	02/23/24	\$ 498.00	\$ 150.00	\$ 648.00	\$ 202.00	\$ 202.00
Construction of Watermain Impr. Ramsey								
COR Infrastructure Improvements 24-01	02/09/24	\$ 850.00	02/23/24	\$ 1,259.50	\$ 150.00	\$ 3,515.50	\$ -	\$ -
Ramsey	06/07/24	\$ 559.50	03/31/24	\$ 2,106.00				
	07/26/24	\$ 2,106.00						
St. Katherine Drexel Church 24-02	02/16/24	\$ 850.00	03/31/24	\$ 1,866.00	\$ 150.00	\$ 2,423.00	\$ -	\$ -
Ramsey	05/31/24	\$ 1,166.00	04/30/24	\$ 407.00				
	07/26/24	\$ 407.00						
Lightbridge Academy 24-03	03/21/24	\$ 850.00	02/23/24	\$ 105.00	\$ 150.00	\$ 3,959.00	\$ (802.50)	\$ (802.50)
142XX Xkimo Street Ramsey	07/26/24	\$ 2,306.50	03/31/24	\$ 580.00				
			04/30/24	\$ 1,724.50				
			05/31/24	\$ 597.00				
			06/28/24	\$ 802.50				
Barthel's Rum River Acres Street R 24-04	02/20/24	\$ 850.00	03/31/24	\$ 289.00	\$ 150.00	\$ 439.00	\$ 411.00	\$ 411.00
Ramsey								
Hall's Dover Acres Street Reconstru 24-05	02/20/24	\$ 850.00	02/23/24	\$ 30.00	\$ 150.00	\$ 646.50	\$ 203.50	\$ 203.50
Ramsey			03/31/24	\$ 466.50				
Alpine Drive Street Reconstruction 24-06	02/20/24	\$ 850.00	02/23/24	\$ 30.00	\$ 150.00	\$ 655.00	\$ 195.00	\$ 195.00
Ramsey			03/31/24	\$ 331.00				
			04/30/24	\$ 144.00				

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Juniper Woods 1st, 2nd and 3rd Str 24-07 Ramsey	02/20/24	\$ 850.00	03/31/24 \$ 312.50 04/30/24 \$ 144.00	\$ 150.00	\$ 606.50	\$ 243.50		\$ 243.50
Waterfront Village Wetland Bunker & Zeolite 24-08 Ramsey	04/25/24 \$ 1,150.00 07/10/24 \$ 1,049.50		03/31/24 \$ 2,049.50 04/30/24 \$ 1,481.50 05/31/24 \$ 30.00	\$ 150.00	\$ 3,711.00	\$ (1,511.50)		\$ (1,511.50)
Waterfront Village Grading 24-09 Ramsey	04/25/24	\$ 850.00	03/31/24 \$ 45.00 04/30/24 \$ 1,127.50	\$ 150.00	\$ 1,322.50	\$ (472.50)		\$ (472.50)
Harmony Farms Nowthen Blvd & 167th 24-10 Ramsey	03/21/24 \$ 850.00 08/06/24 \$ 1,257.00		03/31/24 \$ 330.00 04/30/24 \$ 1,135.50 05/31/24 \$ 491.50	\$ 150.00	\$ 2,107.00	\$ -		\$ -
Street Recon (South portion) & 7th Ave Trail 24-11 Andover	03/21/24	\$ 850.00	03/31/24 \$ 255.00 04/30/24 \$ 165.00	\$ 150.00	\$ 570.00	\$ 280.00		\$ 280.00
Street Recon 144th Lane & Guammi St. 24-12 Andover	03/21/24	\$ 1,150.00	03/31/24 \$ 321.00 04/30/24 \$ 529.00	\$ 150.00	\$ 1,000.00	\$ 150.00		\$ 150.00
Street Recon 144th Lane & Guammi St. 24-13 Andover	03/21/24	\$ 850.00	03/31/24 \$ 255.00 04/30/24 \$ 120.00	\$ 150.00	\$ 525.00	\$ 325.00		\$ 325.00

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Street Recon 144th Lane & Guammi St. 24-14 Andover	03/21/24	\$ 1,150.00	03/31/24 \$ 264.50 04/30/24 \$ 483.00	\$ 150.00	\$ 897.50	\$ 252.50		\$ 252.50
Transform Church 1657 161st 24-15 Andover	04/30/24 07/26/24	\$ 1,075.00 \$ 212.00	04/30/24 \$ 437.00 05/31/24 \$ 700.00	\$ 150.00	\$ 1,287.00	\$ -		\$ -
Rum River Channel Restoration 24-16 Anoka	05/16/24	\$ 850.00	05/31/24 \$ 664.00	\$ 150.00	\$ 814.00	\$ 36.00		\$ 36.00
Wetland Delineation 16520 Armstrong Blvd 24-17 Ramsey	05/16/24	\$ 1,075.00	05/31/24 \$ 712.96 06/28/24 \$ 275.00	\$ 150.00	\$ 1,137.96	\$ (62.96)		\$ (62.96)
Ramsey NE Street Reconstruction 24-18 Ramsey	05/16/24	\$ 850.00	05/31/24 \$ 360.00 06/28/24 \$ 356.50	\$ 150.00	\$ 866.50	\$ (16.50)		\$ (16.50)
Ramsey Xkimo Street Reconstruct 24-19 Ramsey	05/16/24	\$ 850.00	05/31/24 \$ 45.00 06/28/24 \$ 178.50	\$ 150.00	\$ 373.50	\$ 476.50		\$ 476.50
Rivers Bend Stormwater Treatment pond 142nd Ave & Waco St. 24-20 Ramsey	06/13/24 07/26/24	\$ 850.00 \$ 410.00	05/31/24 \$ 1,110.00 06/28/24 \$ 874.50	\$ 150.00	\$ 2,134.50	\$ (874.50)		\$ (874.50)

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Rivers Bend Park Wetland Delineation 24-21 Ramsey	06/27/24	\$ 150.00	06/28/24 \$ 375.00	\$ 150.00	\$ 525.00	\$ (375.00)		\$ (375.00)
Transform Church Stormwater 1657 161st 24-22 Andover	06/27/24	\$ 850.00	06/28/24 \$ 644.50	\$ 150.00	\$ 794.50	\$ 55.50		\$ 55.50
Skyline on Sunwood Apt Grading 24-23 Ramsey	06/27/24	\$ 850.00	06/28/24 \$ 876.50	\$ 150.00	\$ 1,026.50	\$ (176.50)		\$ (176.50)
Hope Church 15620 Armstrong Blvd 24-24 Ramsey	07/10/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
Take 5 Oil Change 7990 Sunwood Drive 24-25 Ramsey	07/26/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
Rivers Bend Regional Stormwater 5000 142nd Lane NW 24-26 Ramsey	07/26/24	\$ 850.00		\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
181st Ave NW - Greenwaldt 24-27 Ramsey	07/26/24	\$ 1,075.00		\$ 150.00	\$ 150.00	\$ 925.00		\$ 925.00
Transform Church 24-28 Andover					\$ -	\$ -		\$ -

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2024

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of August 6, 2024
	Permit Fee		Barr Engineering	Administrative	Total			
Green Valley Greenhouse Wetland boundary 24-29 Ramsey					\$ -	\$ -		\$ -
<hr/>								
Travelers Bond Payment Ramsey Town Center	02/18/11	\$ 59,000.00	04/21/11 \$ 6,300.00 08/18/11 \$ 13,197.00 08/18/11 \$ 18,170.00 06/20/19 \$ 25.50 11/29/21 \$ 76.50 12/13/21 \$ 472.44 3/7/2022 \$ 59.50 9/9/2022 \$ 102.00 11/4/2022 \$ 93.50		\$ 38,496.44	\$ 20,503.56	\$ -	\$ 20,503.56
Totals		<u>\$ 296,288.46</u>	<u>\$ 238,777.90</u>	<u>\$ 16,030.25</u>	<u>\$ 254,808.15</u>	<u>\$ 41,480.31</u>	<u>\$ 6,491.85</u>	<u>\$ 34,988.46</u>

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

BILLS

August 15, 2024

<u>ck#</u>			
2682	TimeSaver Off Site Sec.	July Secretarial services	\$ 910.60
2683	Barr Engineering	June Engineering services	\$ 5,365.50
		TOTAL	<u>\$ 6,276.10</u>

TimeSaver Off Site Secretarial, Inc.

8/1/2024

TERMS - NET UPON RECEIPT

INVOICE - M29395

PLEASE REMIT TO: *TimeSaver Off Site Secretarial, Inc.*
21021 Karoline Court N.
Forest Lake, MN 55025

Lower Rum River Watershed Management Organization
Anoka City Hall
2015 First Avenue N.
Anoka, MN 55303

<u>Date</u>	<u>Description</u>	<u>Amount</u>
July 1	Download/print Barr letters Permits #2024-03, 17 + 18, type/send draft agenda to leadership – 1 hr.	\$ 34.00
July 5	Update agenda per Becky, e-mail to all – min.	20.00
	E-mail Barr for letters: #2024-19 + 20 – min.	20.00
July 9	Correct May minutes, PDF, e-mail to ACD to post – min.	20.00
	E-mail Barr re: Permits #2024-19 + 20 status, print for file – min.	20.00
July 10	Download/print Andover 2 Q report for packet – min.	20.00
July 12	Download/print Financials – min.	20.00
	Download/print Permit #2024-24 – min.	20.00
	Download/print Anoka + Ramsey 2 Q report – min.	20.00
	Download/print Barr memos Permit #2024-22 – min.	20.00
	E-mail Becky for packet files – min.	20.00
	Download/print attorney memo + checklist – min.	20.00
	Download/print ACD 2 Q report + Barr memo #2024-21 – min.	20.00
	E-mails to/from Barr/Linton re: #2024-23 – min.	20.00
	Compile packet files/convert to Adobe – 3 hrs.	102.00
	Copy /collate public meeting packet/agendas – 1 hr.	34.00
	Bookmark + e-mail electronic packet + ACD to post – min.	20.00
July 16	E-mail Barr for ETA on #2024-23 memo – min.	20.00
	Download/print Barr memo Permit #2024-23 memo, remerge packet with new memo, bookmark, e-mail to all + ACD to repost – 1 hr.	34.00
July 17	File paperwork, download packet at city hall – 1 hr.	34.00
	Download Barr memo Permit #2022-07, e-mail to all – min.	20.00
July 18	Meeting minutes	167.00
July 22	E-mail minutes to all for edits, download/print Barr letter Permit #2024-09-min	20.00
	E-mail June minutes to ACD to post	No.Chg.
July 24	Download/print Permits #2024-26 + #2024-25 + memo on permit #s – min.	20.00
July 25	Download/print Permit #2024-28	
July 30	Organize files, draft Aug agenda, e-mail to leadership – 1 hr.	34.00
	Update agenda per Wold to add Permit #2022-07 – e-mail to leadership – min.	20.00
	Processing electronic mail to/from Board – 1 hr.	34.00
	Copies	<u>57.60</u>
	TOTAL	<u>\$ 910.60</u>



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

Ms. Lori Yager
Lower Rum River WMO
2015 1st Avenue
Anoka, MN 55303

July 31, 2024
Invoice No: 23020047.00 - 360

Total this Invoice	\$5,365.50
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Regarding: Activities for the LRRWMO

This invoice is for professional services, which include the following:

- 002:** On-going monthly administrative activities. Communications with administrator on agenda placement for Rivers Bend Park permit following June meeting.
- 2207:** Receive and review revised permit application. Communications with project agent.
- 2403:** Communications with project agent on submission. Prepare and forward permit memorandum dated June 14, 2024 to the LRRWMO with a recommendation for approval. Attend June 2024 board meeting to speak to permit.
- 2417:** Communications with project agent on submission. Prepare WCA Notice of Decision and permit memorandum dated June 13, 2024 for LRRWMO Board meeting.
- 2418:** Prepare and forward permit memorandum dated June 14, 2024 to the LRRWMO with a recommendation for approval. Attend June 2024 board meeting to speak to permit.
- 2419:** Prepare and forward permit memorandum dated June 14, 2024 for LRRWMO Board meeting. Attend June 2024 board meeting to speak to permit.
- 2420:** Communications with Bolton and Menck on LRRWMO rules and requirements for regional stormwater treatment facility. Prepare and forward permit memorandum dated June 14, 2024 for LRRWMO Board meeting. Coordination with LRRWMO administrative staff on updates to Board packet materials. Attend June 2024 board meeting to speak to permit application.
- 2421:** Receive and review permit application. Communications with LRRWMO accounting staff on status of permit submittal. Prepare and submit WCA Notice of Application.
- 2422:** Receive and review permit application. Communications with City of Andover on LRRWMO requirements and permit application. Communications with project agent, Capstone Homes, on permit submittal.
- 2423:** Receive and review permit application. Review original regional stormwater calculations for development at this location.

Professional Services from June 1, 2024 to June 28, 2024

Job:	RJB	Lower Rum River WMO
Task:	002	Administrative

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	2.10	150.00	315.00
Support Personnel II Huffman, Yvonne	3.00	100.00	300.00
Nypan, Nyssa	.40	100.00	40.00
Support Personnel I Gomez, Aline	1.00	90.00	90.00
	6.50		745.00
Subtotal Labor			745.00
		Task Subtotal	\$745.00

Task: 2207 Connexus Energy 54 Tiger Street in Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist II Wold, Karen	1.90	125.00	237.50
	1.90		237.50
Subtotal Labor			237.50
		Task Subtotal	\$237.50

Task: 2403 Lightbridge Academy, Ramsey

Labor Charges

	Hours	Rate	Amount
Vice President Kieffer, Janna	1.60	170.00	272.00
Engineer / Scientist / Specialist IV Johnson, Stephanie	3.00	150.00	450.00
Engineer / Scientist / Specialist II Lau, Heather	.70	115.00	80.50
	5.30		802.50
Subtotal Labor			802.50
		Task Subtotal	\$802.50

Task: 2417 15620 Armstrong Boulevard NW, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist II Wold, Karen	2.20	125.00	275.00
	2.20		275.00
Subtotal Labor			275.00
		Task Subtotal	\$275.00

Task: 2418 2024 NE Ramsey Street Recon, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	.80	150.00	120.00
Engineer / Scientist / Specialist II Lau, Heather	1.60	115.00	184.00
Engineer / Scientist / Specialist I Hatch, Ava	.50	105.00	52.50
	2.90		356.50
Subtotal Labor			356.50
		Task Subtotal	\$356.50

Task: 2419 MSA Xkimo Street Recon, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	.50	150.00	75.00
Engineer / Scientist / Specialist II Lau, Heather	.90	115.00	103.50
	1.40		178.50
Subtotal Labor			178.50
		Task Subtotal	\$178.50

Task: 2420 Rivers Bend Regional Stormwater Planning, Ramsey

Labor Charges

	Hours	Rate	Amount
Vice President Kieffer, Janna	.30	170.00	51.00
Engineer / Scientist / Specialist IV Johnson, Stephanie	4.80	150.00	720.00
Engineer / Scientist / Specialist II Lau, Heather	.90	115.00	103.50
	6.00		874.50
Subtotal Labor			874.50
		Task Subtotal	\$874.50

Task: 2421 Rivers' Bend Park Wetland Delineation, City of Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist II Wold, Karen	3.00	125.00	375.00
	3.00		375.00
Subtotal Labor			375.00
		Task Subtotal	\$375.00

Task: 2422 Transform Church Parking Lot, Stormwater

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	3.30	150.00	495.00
Engineer / Scientist / Specialist II Lau, Heather	1.30	115.00	149.50
	4.60		644.50
Subtotal Labor			644.50
		Task Subtotal	\$644.50

Task: 2423 Skyline on Sunwood, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	.80	150.00	120.00
Engineer / Scientist / Specialist II Lau, Heather	1.10	115.00	126.50
Engineer / Scientist / Specialist I Hatch, Ava	6.00	105.00	630.00
	7.90		876.50
Subtotal Labor			876.50
		Task Subtotal	\$876.50
		Job Subtotal	\$5,365.50
		Total this Invoice	\$5,365.50

Outstanding Invoices

Invoice	Date	Balance
359	6/18/2024	7,877.42
Total		7,877.42

Thank you in advance for your prompt processing of this invoice. If you have any questions please contact your Barr project manager, Stephanie Johnson at 952-842-3766 or email at Stephanie.Johnson@barr.com.

APPLICATION FOR MINNESOTA WETLAND CONSERVATION ACT (WCA) DECISIONS AND PROCEDURE REQUIREMENTS

A \$75.00 LRRWMO initial application fee and the appropriate escrow deposits (determined in accordance with Attachment W3) must accompany this permit application for any Wetland Conservation Act (WCA) decisions. These are separate and in addition to permit and escrow fees for Grading, Stormwater Management, and Erosion/Sediment Control permit application, if applicable.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

Wetland permit processing takes longer than other permit processing. The permit application and supporting documentation should be submitted to the LRRWMO AT LEAST 60 DAYS PRIOR TO THE REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AT WHICH A DECISION IS REQUESTED. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: AKA 54 Tiger Street Under Trott Brook - Directional bore under Trott Brook
Address/Location: Hunters Ridge (Per Anoka County 1/2 Section Map - Park Four - West line of the SE 1/4 Sec 7, T32, R25)

Project Description/Purpose: Underground Electric System Improvement - Directional bore a three-phase UG electric distribution line below Trott Brook.

Connexus Energy - (Site Owner is the City of Ramsey)
Name of Applicant (Site Owner or Property Owner)

Address City of Ramsey - 7550 Sunwood DR NW

City, State, Zip Ramsey, MN 55303

Phone N/A **Fax** N/A

Email N/A

Debbie Tyler Connexus Energy
Applicant's Contact **Organization Name**

14601 Ramsey Blvd NW
Address

Ramsey, MN 55303
City, State, Zip

763-323-2619 763-712-3878
Phone **Fax**

debbie.tyler@connexusenergy.com
Email

Submittal Requirements

Complete applications are to be submitted as per LRRWMO attachments W1 (Permit Requirements), W2 (Office Procedure), and W3 (Fees, Deposit, and Sureties for Wetland Conservation Act) included with this application. Projects may also require a LRRWMO Grading, Stormwater Management, and Erosion/Sediment Control Permit (separate application and fee/escrow amounts)

PROJECT SUBMITTALS (check all that apply):

<input type="checkbox"/>	WETLAND BOUNDARY DELINEATION AND TYPE CONCURRENCE
<input checked="" type="checkbox"/>	REQUEST FOR NO LOSS OR EXEMPTION UNDER THE WETLAND CONSERVATION ACT (WCA)
<input type="checkbox"/>	WETLAND REPLACEMENT PLAN AND/OR SEQUENCING
<input type="checkbox"/>	WETLAND BANKING PLAN
<input type="checkbox"/>	OTHER



Permit # _____

APPLICATION FOR MINNESOTA WETLAND CONSERVATION ACT (WCA) DECISIONS AND PROCEDURE REQUIREMENTS

A \$75.00 LRRWMO initial application fee and the appropriate escrow deposits (determined in accordance with Attachment W3) must accompany this permit application for any Wetland Conservation Act (WCA) decisions. These are separate and in addition to permit and escrow fees for Grading, Stormwater Management, and Erosion/Sediment Control permit application, if applicable.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

Wetland permit processing takes longer than other permit processing. The permit application and supporting documentation should be submitted to the LRRWMO AT LEAST 60 DAYS PRIOR TO THE REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AT WHICH A DECISION IS REQUESTED. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: AKA 54 Tiger Street Under Trott Brook - Directional bore under Trott Brook
Address/Location: Hunters Ridge (Per Anoka County 1/2 Section Map - Park Four -West line of the SE 1/4 Sec 7, T32, R25)

Project Description/Purpose: Underground Electric System Improvement -Directional bore a three-phase UG electric distribution line below Trott Brook.

<u>Connexus Energy - (Site Owner is the City of Ramsey)</u>	<u>Debbie Tyler</u>	<u>Connexus Energy</u>
Name of Applicant (Site Owner or Property Owner)	Applicant's Contact	Organization Name
<u>14601 Ramsey Blvd NW</u>	<u>14601 Ramsey Blvd NW</u>	
Address	Address	
<u>City of Ramsey -7550 Sunwood DR NW</u>	<u>Ramsey, MN 55303</u>	
City, State, Zip	City, State, Zip	
<u>Ramsey, MN 55303</u>	<u>763-323-2619</u>	<u>763-712-3878</u>
Phone	Phone	Fax
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Fax	<u>debbie.tyler@connexusenergy.com</u>	
Email	Email	
<u>N/A</u>		

Submittal Requirements

Complete applications are to be submitted as per LRRWMO attachments W1 (Permit Requirements), W2 (Office Procedure), and W3 (Fees, Deposit, and Sureties for Wetland Conservation Act) included with this application. Projects may also require a LRRWMO Grading, Stormwater Management, and Erosion/Sediment Control Permit (separate application and fee/escrow amounts)

PROJECT SUBMITTALS (check all that apply):

<input type="checkbox"/>	WETLAND BOUNDARY DELINEATION AND TYPE CONCURRENCE
<input checked="" type="checkbox"/>	REQUEST FOR NO LOSS OR EXEMPTION UNDER THE WETLAND CONSERVATION ACT (WCA)
<input type="checkbox"/>	WETLAND REPLACEMENT PLAN AND/OR SEQUENCING
<input type="checkbox"/>	WETLAND BANKING PLAN
<input type="checkbox"/>	OTHER



SORD000W2200576
AKA 54 Tiger ST under Trott Brook

START OF PROJECT: May 1, 2022

EST. COMPLETION DATE: May 1, 2023

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

_____	_____	<i>Debbie Tyler - Connexus Energy</i>	<u>4/12/2022</u>
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date

_____	<i>Debbie Tyler</i>
Print Signer's name	Print Signer's name

Application Acknowledged by City:

_____	_____	_____
Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions as designated in the WCA Notice of Decision as recommended by the Technical Evaluation Panel and Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

LRRWMO Attachment W1**PERMIT REQUIREMENTS**

APPLICATION DEADLINE: Third Thursday of the month for consideration at the following regularly scheduled monthly LRRWMO board meeting on third Thursday of month.

REQUIRED SUBMITTALS:

1. Completed Permit Application Form (attached)
2. \$75 LRRWMO initial application fee plus an escrow deposit determined in accordance with Attachment W3 for any Wetland Conservation Act (WCA) decisions.
3. Wetland Permitting Information
 - a. The permit applicant is responsible for ensuring wetland applications are in complete compliance with the Wetland Conservation Act of 1991 and applicable documentation is provided as listed on the Minnesota Board of Water and Soil Resources (BWSR) website:

<http://www.bwsr.state.mn.us/>.

Permit applicants shall refer to the BWSR website for sample application forms and check lists. These forms will be used for reviewing wetland applications. Failure to provide a complete application will result in delays in permit review.

- b. When working near DNR public waters, applicants shall submit information indicating the OHW (ordinary high water) level and the wetland boundary according to the WCA of 1991. Availability of OHW information is available from the MDNR Area Hydrologist. When working in DNR Public Waters, an online Minnesota DNR Permitting and Reporting System (MPARS) application may also be required by the DNR.

SUBMITTAL NOTES:

- Permit applicants shall submit the attached Joint Application Form for Activities Affecting Water Resources in Minnesota (Attachment W4).
- Failure to fully follow the application requirements of the Wetland Conservation Act will result in delays in permit review.
- Applicants can expect a 60-day review period provided all applicable materials have been submitted and reviews are completed within the growing season, if applicable.

LRRWMO Attachment W2**OFFICE PROCEDURE****Procedure to Accept LRRWMO Permit:**

1. Complete LRRWMO Permit Application for Minnesota Wetland Conservation Act (WCA) Decisions and Procedure Requirements form. Requires signature of acknowledgement from City official prior to submittal to LRRWMO. For appropriate City contact information refer to the LRRWMO website at www.lrrwmo.org/

NOTE: See "PROJECT SUBMITTALS" section of Application

2. Submit Application, \$75 initial application fee plus an escrow deposit* in accordance with LRRWMO Attachment W3 for Wetland Conservation Act applications, as applicable, payable to the Lower Rum River WMO, and one (1) set of plan submittals (hard copy) to:

Shayna Forster
Finance Department
City of Anoka
2015 First Street N.
Anoka, MN 55303
763-576-2773
SForster@ci.anoka.mn.us

(This set of plans is for LRRWMO file copy) *escrow deposits: *The LRRWMO costs related to the project will be charged to permit escrow fund. Funds remaining in the permit escrow account when the project is closed will be returned to the applicant.*

3. Forward electronic copy of Application and associated submittals to:

Karen Wold
Barr Engineering Co.
kwold@barr.com

4. Wetland permit decisions are usually made within 60 days from receipt of a complete application.

Procedure to Request Return of Permit Fund Balance:

1. When project reaches status of 100% completion (as contained in Quarterly Report), the respective City prepares a written request to LRRWMO for return of escrow deposit balance with copy to Anoka's Finance Department. The request must be submitted prior to the third Thursday of each month to meet the next month regular meeting agenda deadline.

LRRWMO ATTACHMENT W3

Fees, Deposit and Sureties for Wetland Conservation Act (WCA) Applications

Updated *April 2011*

FEES

Activity		Fee
Initial WCA Application Fee		\$75
Office and Field Review of Wetland Boundary Delineation or Type Determination (Applicant is responsible for submitting a complete Wetland Delineation Report, according to BWSR guidance).	Evaluation Area < 10 acres and less than 3 wetlands being evaluated	\$1,000 <i>Escrow</i>
	Evaluation Area < 100 acres and < 6 wetlands being evaluated	\$1,500 <i>Escrow</i>
	Evaluation Area =/> 100 acres and/or =/> 6 wetlands being evaluated	\$2,000 <i>Escrow</i>
X Review of WCA exemptions and No Loss requests.		\$1,000 <i>Escrow</i>
Review of Wetland Replacement Plans (needed for all projects requiring replacement for wetland impacts).		\$1,000 <i>Escrow</i> plus \$100/acre of wetland plus \$5,000/acre of wetland impact plus \$5,000 for mitigation monitoring review
Creating a Wetland Bank		\$15,000

Note: escrow amounts are cumulative if more than activity is being reviewed.

Cash Surety Deposit for Performance

For Wetland Replacement Plans: N/A

The Permittee or owner shall provide a cash surety (***or an automatically renewable Letter of Credit from a bank approved by the Treasurer of the LRRWMO***) in an amount determined by the LRRWMO, so that, if needed, a third party has the funds to create, manage, and monitor the wetland replacement area should the applicant fail to comply with the required creation of the wetland mitigation site. If the Letter of Credit is not honored by the issuer, the LRRWMO may choose litigation to obtain the necessary funds or to obtain a court order to require the permittee or owner to create the wetland mitigation area. The LRRWMO will determine a cash surety (***or letter of credit***) amount in addition to the permit application fee and escrow deposit.

Proposed WCA LRRWMO Surety Amount

Activity	Performance Surety Amount
Wetland Replacement	<i>\$1 per sq. ft. of mitigation with a minimum of \$5,000 unless a higher or lower amount is deemed necessary by the LRRWMO.</i>

- The permit application, fee escrow deposit and cash surety deposit may be in one check payable to the Lower Rum River Watershed Management Organization.
- Only actual work done by the LRRWMO or its consultants will be charged against the escrow deposit or performance security.
- The performance surety may be waived if approved wetland banking credits are purchased for fulfilling the required mitigation provisions of the permit.

Joint Application Form for Activities Affecting Water Resources in Minnesota

This joint application form is the accepted means for initiating review of proposals that may affect a water resource (wetland, tributary, lake, etc.) in the State of Minnesota under state and federal regulatory programs. Applicants for Minnesota Department of Natural Resources (DNR) Public Waters permits **MUST** use the MPARS online permitting system for submitting applications to the DNR. Applicants can use the information entered into MPARS to substitute for completing parts of this joint application form (see the paragraph on MPARS at the end of the joint application form instructions for additional information). This form is only applicable to the water resource aspects of proposed projects under state and federal regulatory programs; other local applications and approvals may be required. Depending on the nature of the project and the location and type of water resources impacted, multiple authorizations may be required as different regulatory programs have different types of jurisdiction over different types of resources.

Regulatory Review Structure

Federal

The St. Paul District of the U.S. Army Corps of Engineers (Corps) is the federal agency that regulates discharges of dredged or fill material into waters of the United States (wetlands, tributaries, lakes, etc.) under Section 404 of the Clean Water Act (CWA) and regulates work in navigable waters under Section 10 of the Rivers and Harbors Act. Applications are assigned to Corps project managers who are responsible for implementing the Corps regulatory program within a particular geographic area.

State

There are three state regulatory programs that regulate activities affecting water resources. The Wetland Conservation Act (WCA) regulates most activities affecting wetlands. It is administered by local government units (LGUs) which can be counties, townships, cities, watershed districts, watershed management organizations or state agencies (on state-owned land). The Minnesota DNR Division of Ecological and Water Resources issues permits for work in specially-designated public waters via the Public Waters Work Permit Program (DNR Public Waters Permits). The Minnesota Pollution Control Agency (MPCA) under Section 401 of the Clean Water Act certifies that discharges of dredged or fill material authorized by a federal permit or license comply with state water quality standards. One or more of these regulatory programs may be applicable to any one project.

Required Information

Prior to submitting an application, applicants are **strongly encouraged** to seek input from the Corps Project Manager and LGU staff to identify regulatory issues and required application materials for their proposed project. Project proponents can request a pre-application consultation with the Corps and LGU to discuss their proposed project by providing the information required in Sections 1 through 5 of this joint application form to facilitate a meaningful discussion about their project. Many LGUs provide a venue (such as regularly scheduled technical evaluation panel meetings) for potential applicants to discuss their projects with multiple agencies prior to submitting an application. Contact information is provided below.

The following bullets outline the information generally required for several common types of determinations/authorizations.

- For delineation approvals and/or jurisdictional determinations, submit Parts 1, 2 and 5, and Attachment A.
- For activities involving CWA/WCA exemptions, WCA no-loss determinations, and activities not requiring mitigation, submit Parts 1 through 5, and Attachment B.
- For activities requiring compensatory mitigation/replacement plan, submit Parts 1 thru 5, and Attachments C and D.
- For local road authority activities that qualify for the state's local road wetland replacement program, submit Parts 1 through 5, and Attachments C, D (if applicable), and E to both the Corps and the LGU.

Submission Instructions

Send the completed joint application form and all required attachments to:

U.S Army Corps of Engineers. Applications may be sent directly to the appropriate Corps Office. For a current listing of areas of responsibilities and contact information, visit the St. Paul District's website at:

<http://www.mvp.usace.army.mil/Missions/Regulatory.aspx> and select "Minnesota" from the contact information box.

Alternatively, applications may be sent directly to the St. Paul District Headquarters and the Corps will forward them to the appropriate field office.

Section 401 Water Quality Certification: Applicants do not need to submit the joint application form to the MPCA unless specifically requested. The MPCA will request a copy of the completed joint application form directly from an applicant when they determine an individual 401 water quality certification is required for a proposed project.

Wetland Conservation Act Local Government Unit: Send to the appropriate Local Government Unit. If necessary, contact your county Soil and Water Conservation District (SWCD) office or visit the Board of Water and Soil Resources (BWSR) web site (www.bwsr.state.mn.us) to determine the appropriate LGU.

DNR Public Waters Permitting: In 2014 the DNR will begin using the Minnesota DNR Permitting and Reporting System (MPARS) for submission of Public Waters permit applications (<https://webapps11.dnr.state.mn.us/mpars/public/authentication/login>). Applicants for Public Waters permits **MUST** use the MPARS online permitting system for submitting applications to the DNR. To avoid duplication and to streamline the application process among the various resource agencies, applicants can use the information entered into MPARS to substitute for completing parts of this joint application form. The MPARS print/save function will provide the applicant with a copy of the Public Waters permit application which, at a minimum, will satisfy Parts one and two of this joint application. For certain types of activities, the MPARS application may also provide all of the necessary information required under Parts three and four of the joint application. However, it is the responsibility of the Applicant to make sure that the joint application contains all of the required information, including identification of all aquatic resources impacted by the project (see Part four of the joint application). After confirming that the MPARS application contains all of the required information in Parts one and two the Applicant may attach a copy to the joint application and fill in any missing information in the remainder of the joint application.

Project Name and/or Number:

SORD000W2200576

AKA 54 Tiger ST under Trott Brook

PART ONE: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person must be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

Applicant/Landowner Name: Connexus Energy

Mailing Address: 14601 Ramsey Blvd NW, Ramsey, MN 55303

Phone: 763-323-2619

E-mail Address: debbie.tyler@connexusenergy.com

Authorized Contact (do not complete if same as above): Debbie Tyler - Permit Contact

Mailing Address: Mark Jones - Design Contact

Phone: Debbie Tyler 763-323-2619, Mark Jones 763-323-2837

E-mail Address: debbie.tyler@connexusenergy.com, mark.jones@connexusenergy.com

Agent Name: N/A

Mailing Address:

Phone:

E-mail Address:

PART TWO: Site Location Information

County: Anoka

City/Township: Ramsey

Parcel ID and/or Address: 07-32-25-43-0011

Legal Description (Section, Township, Range): Section 07, Township 32, Range 25

Lat/Long (decimal degrees): Trott Brook crossing will be at 45.2713935, -93.5010616

Attach a map showing the location of the site in relation to local streets, roads, highways.

Approximate size of site (acres) or if a linear project, length (feet): 720 linear feet

If you know that your proposal will require an individual Permit from the U.S. Army Corps of Engineers, you must provide the names and addresses of all property owners adjacent to the project site. This information may be provided by attaching a list to your application or by using block 25 of the Application for Department of the Army permit which can be obtained at:

http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform_4345_2012oct.pdf

PART THREE: General Project/Site Information

If this application is related to a delineation approval, exemption determination, jurisdictional determination, or other correspondence submitted *prior to* this application then describe that here and provide the Corps of Engineers project number.

Describe the project that is being proposed, the project purpose and need, and schedule for implementation and completion. The project description must fully describe the nature and scope of the proposed activity including a description of all project elements that effect aquatic resources (wetland, lake, tributary, etc.) and must also include plans and cross section or profile drawings showing the location, character, and dimensions of all proposed activities and aquatic resource impacts.

See attached Project Plan

PART FOUR: Aquatic Resource Impact¹ Summary

If your proposed project involves a direct or indirect impact to an aquatic resource (wetland, lake, tributary, etc.) identify each impact in the table below. Include all anticipated impacts, including those expected to be temporary. Attach an overhead view map, aerial photo, and/or drawing showing all of the aquatic resources in the project area and the location(s) of the proposed impacts. Label each aquatic resource on the map with a reference number or letter and identify the impacts in the following table.

Aquatic Resource ID (as noted on overhead view)	Aquatic Resource Type (wetland, lake, tributary etc.)	Type of Impact (fill, excavate, drain, or remove vegetation)	Duration of Impact Permanent (P) or Temporary (T) ¹	Size of Impact ²	Overall Size of Aquatic Resource ³	Existing Plant Community Type(s) in Impact Area ⁴	County, Major Watershed #, and Bank Service Area # of Impact Area ⁵
Trott Brook	Creek	Bore under	P	< 720'	720' wide	N/A	Anoka -
	Public Ditch						LRRWMO

¹If impacts are temporary; enter the duration of the impacts in days next to the "T". For example, a project with a temporary access fill that would be removed after 220 days would be entered "T (220)".

²Impacts less than 0.01 acre should be reported in square feet. Impacts 0.01 acre or greater should be reported as acres and rounded to the nearest 0.01 acre. Tributary impacts must be reported in linear feet of impact and an area of impact by indicating first the linear feet of impact along the flowline of the stream followed by the area impact in parentheses). For example, a project that impacts 50 feet of a stream that is 6 feet wide would be reported as 50 ft (300 square feet).

³This is generally only applicable if you are applying for a de minimis exemption under MN Rules 8420.0420 Subp. 8, otherwise enter "N/A".

⁴Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin* 3rd Ed. as modified in MN Rules 8420.0405 Subp. 2.

⁵Refer to Major Watershed and Bank Service Area maps in MN Rules 8420.0522 Subp. 7.

If any of the above identified impacts have already occurred, identify which impacts they are and the circumstances associated with each:

N/A

PART FIVE: Applicant Signature

Check here if you are requesting a pre-application consultation with the Corps and LGU based on the information you have provided. Regulatory entities will not initiate a formal application review if this box is checked.

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature: Debbie Tyler Date: April 19, 2022

I hereby authorize _____ to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this application.

¹ The term "impact" as used in this joint application form is a generic term used for disclosure purposes to identify activities that may require approval from one or more regulatory agencies. For purposes of this form it is not meant to indicate whether or not those activities may require mitigation/replacement.

Project number:

SORD000W2200576

AKA 54 Tiger ST under Trott Brook

Attachment A

Request for Delineation Review, Wetland Type Determination, or Jurisdictional Determination N/A

By submission of the enclosed wetland delineation report, I am requesting that the U.S. Army Corps of Engineers, St. Paul District (Corps) and/or the Wetland Conservation Act Local Government Unit (LGU) provide me with the following (check all that apply):

Wetland Type Confirmation

Delineation Concurrence. Concurrence with a delineation is a written notification from the Corps and a decision from the LGU concurring, not concurring, or commenting on the boundaries of the aquatic resources delineated on the property. Delineation concurrences are generally valid for five years unless site conditions change. Under this request alone, the Corps will not address the jurisdictional status of the aquatic resources on the property, only the boundaries of the resources within the review area (including wetlands, tributaries, lakes, etc.).

Preliminary Jurisdictional Determination. A preliminary jurisdictional determination (PJD) is a non-binding written indication from the Corps that waters, including wetlands, identified on a parcel may be waters of the United States. For purposes of computation of impacts and compensatory mitigation requirements, a permit decision made on the basis of a PJD will treat all waters and wetlands in the review area as if they are jurisdictional waters of the U.S. PJDs are advisory in nature and may not be appealed.

Approved Jurisdictional Determination. An approved jurisdictional determination (AJD) is an official Corps determination that jurisdictional waters of the United States are either present or absent on the property. AJDs can generally be relied upon by the affected party for five years. An AJD may be appealed through the Corps administrative appeal process.

In order for the Corps and LGU to process your request, the wetland delineation must be prepared in accordance with the 1987 Corps of Engineers Wetland Delineation Manual, any approved Regional Supplements to the 1987 Manual, and the *Guidelines for Submitting Wetland Delineations in Minnesota* (2013).

<http://www.mvp.usace.army.mil/Missions/Regulatory/DelineationJDGuidance.aspx>

Project number:
SORD000W2200576
AKA 54 Tiger ST under Trott Brook

Attachment B

Supporting Information for Applications Involving Exemptions, No Loss Determinations, and Activities Not Requiring Mitigation

Complete this part *if* you maintain that the identified aquatic resource impacts in Part Four do not require wetland replacement/compensatory mitigation OR *if* you are seeking verification that the proposed water resource impacts are either exempt from replacement or are not under CWA/WCA jurisdiction.

Identify the specific exemption or no-loss provision for which you believe your project or site qualifies:

We will not be impacting the creek or wetland as we will be directional boring from outside the wetland and 10' under the creek bed. We will have 2(3'x5') bore pits outside the wetland.

Provide a detailed explanation of how your project or site qualifies for the above. Be specific and provide and refer to attachments and exhibits that support your contention. Applicants should refer to rules (e.g. WCA rules), guidance documents (e.g. BWSR guidance, Corps guidance letters/public notices), and permit conditions (e.g. Corps General Permit conditions) to determine the necessary information to support the application. Applicants are strongly encouraged to contact the WCA LGU and Corps Project Manager prior to submitting an application if they are unsure of what type of information to provide:

See attached sketches, we had Leonard Linton - City of Ramsey and LRRWMO review our plans prior to submitting our application. He advised to submit the permit with an exemption as we are only disturbing a small area.

Project number:
SORD000W2200576
AKA 54 Tiger ST under Trott Brook

Attachment C

Avoidance and Minimization

N/A

Project Purpose, Need, and Requirements. Clearly state the purpose of your project and need for your project. Also include a description of any specific requirements of the project as they relate to project location, project footprint, water management, and any other applicable requirements. Attach an overhead plan sheet showing all relevant features of the project (buildings, roads, etc.), aquatic resource features (impact areas noted) and construction details (grading plans, storm water management plans, etc.), referencing these as necessary:

Avoidance. Both the CWA and the WCA require that impacts to aquatic resources be avoided if practicable alternatives exist. Clearly describe all on-site measures considered to avoid impacts to aquatic resources and discuss at least two project alternatives that avoid all impacts to aquatic resources on the site. These alternatives may include alternative site plans, alternate sites, and/or not doing the project. Alternatives should be feasible and prudent (see MN Rules 8420.0520 Subp. 2 C). Applicants are encouraged to attach drawings and plans to support their analysis:

Minimization. Both the CWA and the WCA require that all unavoidable impacts to aquatic resources be minimized to the greatest extent practicable. Discuss all features of the proposed project that have been modified to minimize the impacts to water resources (see MN Rules 8420.0520 Subp. 4):

Off-Site Alternatives. An off-site alternatives analysis is not required for all permit applications. If you know that your proposal will require an individual permit (standard permit or letter of permission) from the U.S. Army Corps of Engineers, you may be required to provide an off-site alternatives analysis. The alternatives analysis is not required for a complete application but must be provided during the review process in order for the Corps to complete the evaluation of your application and reach a final decision. Applicants with questions about when an off-site alternatives analysis is required should contact their Corps Project Manager.

Project Name and/or Number:
 SORD000W2200576
 AKA 54 Tiger ST under Trott Brook

Attachment D Replacement/Compensatory Mitigation N/A

Complete this part *if* your application involves wetland replacement/compensatory mitigation not associated with the local road wetland replacement program. Applicants should consult Corps mitigation guidelines and WCA rules for requirements.

Replacement/Compensatory Mitigation via Wetland Banking. Complete this section if you are proposing to use credits from an existing wetland bank (with an account number in the State wetland banking system) for all or part of your replacement/compensatory mitigation requirements.

Wetland Bank Account #	County	Major Watershed #	Bank Service Area #	Credit Type (if applicable)	Number of Credits

Applicants should attach documentation indicating that they have contacted the wetland bank account owner and reached at least a tentative agreement to utilize the identified credits for the project. This documentation could be a signed purchase agreement, signed application for withdrawal of credits or some other correspondence indicating an agreement between the applicant and the bank owner. *However, applicants are advised not to enter into a binding agreement to purchase credits until the mitigation plan is approved by the Corps and LGU.*

Project-Specific Replacement/Permittee Responsible Mitigation. Complete this section if you are proposing to pursue actions (restoration, creation, preservation, etc.) to generate wetland replacement/compensatory mitigation credits for this proposed project.

WCA Action Eligible for Credit ¹	Corps Mitigation Compensation Technique ²	Acres	Credit % Requested	Credits Anticipated ³	County	Major Watershed #	Bank Service Area #

¹Refer to the name and subpart number in MN Rule 8420.0526.
²Refer to the technique listed in *St. Paul District Policy for Wetland Compensatory Mitigation in Minnesota*.
³If WCA and Corps crediting differs, then enter both numbers and distinguish which is Corps and which is WCA.

Explain how each proposed action or technique will be completed (e.g. wetland hydrology will be restored by breaking the tile.....) and how the proposal meets the crediting criteria associated with it. Applicants should refer to the Corps mitigation policy language, WCA rule language, and all associated Corps and WCA guidance related to the action or technique:

Attach a site location map, soils map, recent aerial photograph, and any other maps to show the location and other relevant features of each wetland replacement/mitigation site. Discuss in detail existing vegetation, existing landscape features, land use (on and surrounding the site), existing soils, drainage systems (if present), and water sources and movement. Include a topographic map showing key features related to hydrology and water flow (inlets, outlets, ditches, pumps, etc.):

Attach a map of the existing aquatic resources, associated delineation report, and any documentation of regulatory review or approval. Discuss as necessary:

For actions involving construction activities, attach construction plans and specifications with all relevant details. Discuss and provide documentation of a hydrologic and hydraulic analysis of the site to define existing conditions, predict project outcomes, identify specific project performance standards and avoid adverse offsite impacts. Plans and specifications should be prepared by a licensed engineer following standard engineering practices. Discuss anticipated construction sequence and timing:

For projects involving vegetation restoration, provide a vegetation establishment plan that includes information on site preparation, seed mixes and plant materials, seeding/planting plan (attach seeding/planting zone map), planting/seeding methods, vegetation maintenance, and an anticipated schedule of activities:

For projects involving construction or vegetation restoration, identify and discuss goals and specific outcomes that can be determined for credit allocation. Provide a proposed credit allocation table tied to outcomes:

Provide a five-year monitoring plan to address project outcomes and credit allocation:

Discuss and provide evidence of ownership or rights to conduct wetland replacement/mitigation on each site:

Quantify all proposed wetland credits and compare to wetland impacts to identify a proposed wetland replacement ratio. Discuss how this replacement ratio is consistent with Corps and WCA requirements:

By signature below, the applicant attests to the following (only required if application involves project-specific/permittee responsible replacement):

- All proposed replacement wetlands were not:
 - Previously restored or created under a prior approved replacement plan or permit
 - Drained or filled under an exemption during the previous 10 years
 - Restored with financial assistance from public conservation programs
 - Restored using private funds, other than landowner funds, unless the funds are paid back with interest to the individual or organization that funded the restoration and the individual or organization notifies the local government unit in writing that the restored wetland may be considered for replacement.
- The wetland will be replaced before or concurrent with the actual draining or filling of a wetland.
- An irrevocable bank letter of credit, performance bond, or other acceptable security will be provided to guarantee successful completion of the wetland replacement.
- Within 30 days of either receiving approval of this application or beginning work on the project, I will record the Declaration of Restrictions and Covenants on the deed for the property on which the replacement wetland(s) will be located and submit proof of such recording to the LGU and the Corps.

Applicant or Representative:

Title:

Signature: _____

Date:

Attachment E

Local Road Replacement Program Qualification N/A

Complete this part *if* you are a local road authority (county highway department, city transportation department, etc.) seeking verification that your project (or a portion of your project) qualifies for the MN Local Government Road Wetland Replacement Program (LGRWRP). If portions of your project are not eligible for the LGRWRP, then Attachment D should be completed and attached to your application.

Discuss how your project is a repair, rehabilitation, reconstruction, or replacement of a currently serviceable road to meet state/federal design or safety standards/requirements. Applicants should identify the specific road deficiencies and how the project will rectify them. Attach supporting documents and information as applicable:

Provide a map, plan, and/or aerial photograph accurately depicting wetland boundaries within the project area. Attach associated delineation/determination report or otherwise explain the method(s) used to identify and delineate wetlands. Also attach and discuss any type of review or approval of wetland boundaries or other aspects of the project by a member or members of the local Technical Evaluation Panel (TEP) or Corps of Engineers:

In the table below, identify only the wetland impacts from Part 4 that the road authority has determined should qualify for the LGRWRP.

Wetland Impact ID (as noted on overhead view)	Type of Impact (fill, excavate, drain)	Size of Impact (square feet or acres to 0.01)	Existing Plant Community Type(s) in Impact Area ¹	County, Major Watershed #, and Bank Service Area # of Impact ²

¹Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin* 3rd Ed. as modified in MN Rules 8420.0405 Subp. 2.

²Refer to Major Watershed and Bank Service Area maps in MN Rules 8420.0522 Subp. 7.

Discuss the feasibility of providing onsite compensatory mitigation/replacement for important site-specific wetland functions:

Please note that under the MN Wetland Conservation Act, projects with less than 10,000 square feet of wetland impact are allowed to commence prior to submission of this notification so long as the notification is submitted within 30 days of the impact. The Clean Water Act has no such provision and requires that permits be obtained prior to any regulated discharges into water of the United States. To avoid potential unauthorized activities, road authorities must, at a minimum, provide a complete application to the Corps and receive a permit prior to commencing work.

By signature below, the road authority attests that they have followed the process in MN Rules 8420.0544 and have determined that the wetland impacts identified in Part 4 are eligible for the MN Local Government Road Wetland Replacement Program.

Road Authority Representative: _____

Title: _____

Signature: _____

Date: _____

Technical Evaluation Panel Concurrence:

Project Name and/or Number:
SORD000W2200576
AKA 54 Tiger ST under Trott Brook

TEP member: _____ Representing: N/A

Concur with road authority's determination of qualification for the local road wetland replacement program? Yes No

Signature: _____ Date: _____

TEP member: _____ Representing: _____

Concur with road authority's determination of qualification for the local road wetland replacement program? Yes No

Signature: _____ Date: _____

TEP member: _____ Representing: _____

Concur with road authority's determination of qualification for the local road wetland replacement program? Yes No

Signature: _____ Date: _____

TEP member: _____ Representing: _____

Concur with road authority's determination of qualification for the local road wetland replacement program? Yes No

Signature: _____ Date: _____

Upon approval and signature by the TEP, application must be sent to: **Wetland Bank Administration
Minnesota Board of Water & Soil Resources
520 Lafayette Road North
Saint Paul, MN 55155**

Memorandum

To: Lower Rum River Watershed Management Organization (LRRWMO)
From: Karen Wold, Barr Engineering Co. (Barr)
Subject: 54 Tiger Street Under Trott Brook ~ Ramsey
Date: July 17, 2024
Barr Project: 23020047.00 RJB 2207
LRRWMO Permit: #2022-07

c: Stephanie Johnson, Barr Engineering Co.
Carla Wirth, TimeSaver, LRRWMO Recording Secretary

In 2022 Connexus Energy submitted incomplete application materials for the electric feeder conductor bore under Trott Brook and the project was put on hold.

In 2024, the applicant re-submitted application documentation for a complete application. Barr issued a Minnesota Wetland Conservation Act (WCA) Notice of Application on July 5, 2024, with a comment period ending on July 17, 2024.

We recommend the LRRWMO approve the proposed project activities under WCA no-loss criteria MN Rule 8420.0415 A. as activity that will not result in wetland impacts, as documented in the draft Notice of Decision.

Minnesota Wetland Conservation Act Notice of Decision

Local Government Unit (LGU): Lower Rum River Watershed Management Organization (LRRWMO)
County: Anoka
Applicant Name: Connexus Energy
Applicant Representative: Nicole Marshall
Project Name: 54 Tiger Street Under Trott Brook, Ramsey
LGU Project No. (if any): 2022-07
Date Application Received by LGU: 7/2/2024
Date of LGU Decision: 7/18/2024
Date this Notice was Sent:

Minnesota Wetland Conservation Act (WCA) Decision Type - check all that apply

<input type="checkbox"/> Wetland Boundary/Type	<input type="checkbox"/> Sequencing	<input type="checkbox"/> Replacement Plan	<input type="checkbox"/> Bank Plan (not credit purchase)
<input checked="" type="checkbox"/> No-Loss (8420.0415)	<input type="checkbox"/> Exemption (8420.0420)		
Part: <input checked="" type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H	Subpart: <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9		

Replacement Plan Impacts (replacement plan decisions only)

Total WCA Wetland Impact Area: not applicable
Wetland Replacement Type: <input type="checkbox"/> Project Specific Credits: <input type="checkbox"/> Bank Credits:
Bank Account Number(s):

Technical Evaluation Panel (TEP) Findings and Recommendations (attach if any)

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Approve w/Conditions <input type="checkbox"/> Deny
See TEP communication described in LGU Findings below.

LGU Decision

<input type="checkbox"/> Approved with Conditions (specify below) ¹ List Conditions:	<input checked="" type="checkbox"/> Approved ¹	<input type="checkbox"/> Denied
Decision-Maker for this Application: <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board/Council <input type="checkbox"/> Other:		
Decision is valid for: <input checked="" type="checkbox"/> 5 years (default) <input type="checkbox"/> Other (specify):		

¹ *Wetland Replacement Plan approval is not valid until Minnesota Board of Water and Soil Resources (BWSR) confirms the withdrawal of any required wetland bank credits. For project-specific replacement a financial assurance per MN Rule 8420.0522, Subp. 9 and evidence that all required forms have been recorded on the title of the property on which the replacement wetland is located must be provided to the LGU for the approval to be valid.*

LGU Findings – Attach document(s) and/or insert narrative providing the basis for the LGU decision¹.

<input checked="" type="checkbox"/> Attachment(s) (specify): Site Location Map, Bore Location Map
<input checked="" type="checkbox"/> Summary:
Connexus Energy submitted a Joint Application Form requesting WCA no-loss for temporary wetland impacts and utility exemption for permanent wetland impacts associated with the W2200576 3-phase 750MCM electric feeder conductor 6" directional bore under Trott Brook located in Section 7, Township 32, and Range 25 within the City of Ramsey in Anoka County.

A site review was previously conducted on 5/27/2022 with Becky Wozney (Anoka Conservation District) and Karen Wold (Barr Engineering for the LRRWMO) after receipt of an incomplete application from the applicant.

The LGU requested additional information on 6/1/2022.

The project was put on hold for a few years while awaiting a complete application.

On 6/19/2024, the LGU received an incomplete re-submittal and requested additional information on 6/27/2024. The applicant provided a response on 7/2/2024, which was then deemed to make the application complete. A WCA Notice of Application was submitted to TEP members on 7/5/2024 with a comment period ending on 7/17/2024.

The applicant provided clarification on 7/9/2024 that the entry and exit bore holes will be located in upland areas. Erosion control measures will be taken to prevent sedimentation of adjacent wetlands and waters and the applicant has provided documentation to assure that project activities will comply with conditions under MN Rule 8420.0410 including protection measures to prevent disturbance to state-listed threatened Blanding's turtles.

Based on TEP review and applicant clarification, the project as planned will avoid permanent and temporary wetland impacts and activities meet WCA no-loss criteria under MN Rule 8420.0415 A.

¹ Findings must consider any TEP recommendations.

Attached Project Documents

site location map Project Plan(s)/Descriptions/Reports (specify): revised wetland delineation map

Appeals of LGU Decisions

If you wish to appeal this decision, you must provide a written request within 30 calendar days of the date you received the notice. All appeals must be submitted to the Board of Water and Soil Resources Executive Director along with a check payable to BWSR for \$500 *unless* the LGU has adopted a local appeal process as identified below. The check must be sent by mail and the written request to appeal can be submitted by mail or e-mail. The appeal should include a copy of this notice, name and contact information of appellant(s) and their representatives (if applicable), a statement clarifying the intent to appeal and supporting information as to why the decision is in error. Send to:

Appeals & Regulatory Compliance Coordinator
Minnesota Board of Water & Soils Resources
520 Lafayette Road North
St. Paul, MN 55155
travis.germundson@state.mn.us

Does the LGU have a local appeal process applicable to this decision?

Yes¹ No

¹If yes, all appeals must first be considered via the local appeals process.

Local Appeals Submittal Requirements (LGU must describe how to appeal, submittal requirements, fees, etc. as applicable)

Notice Distribution (include name)

Required on all notices:

SWCD TEP Member: Becky Wozney (Anoka Conservation District)
 Minnesota Board of Water and Soil Resources (BWSR) TEP Member: Ben Meyer
 LGU TEP Member: Karen Wold (Barr Engineering for the LRRWMO)

<input checked="" type="checkbox"/> Minnesota Department of Natural Resources Representative: Melissa Collins, Wes Saunders-Pearce
<input checked="" type="checkbox"/> Watershed District or Watershed Mgmt. Org.: Debra Musgrove (LRRWMO), Stephanie Johnson (Barr Engineering Co.)
<input checked="" type="checkbox"/> City Contact for LRRWMO permitting: Leonard Linton (City of Ramsey)
<input checked="" type="checkbox"/> Applicant (notice only) Connexus Energy, Nicole Marshall
<input type="checkbox"/> Agent/Consultant (notice only):

Optional or As Applicable:

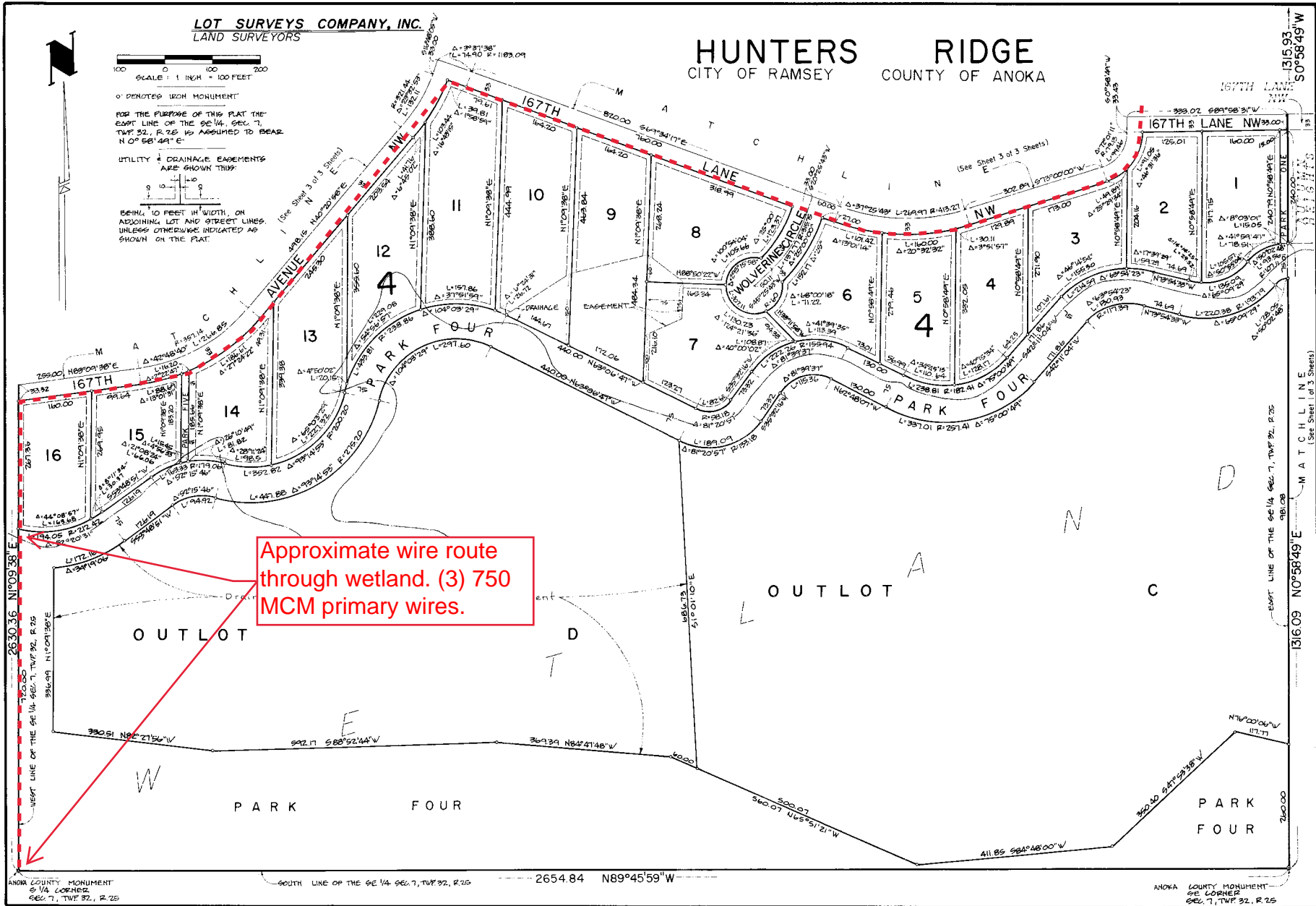
<input type="checkbox"/> Corps of Engineers:
<input type="checkbox"/> BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
<input type="checkbox"/> Members of the Public (notice only):
<input type="checkbox"/> Other:

Signature:	Date: 7/18/2024
-------------------	------------------------

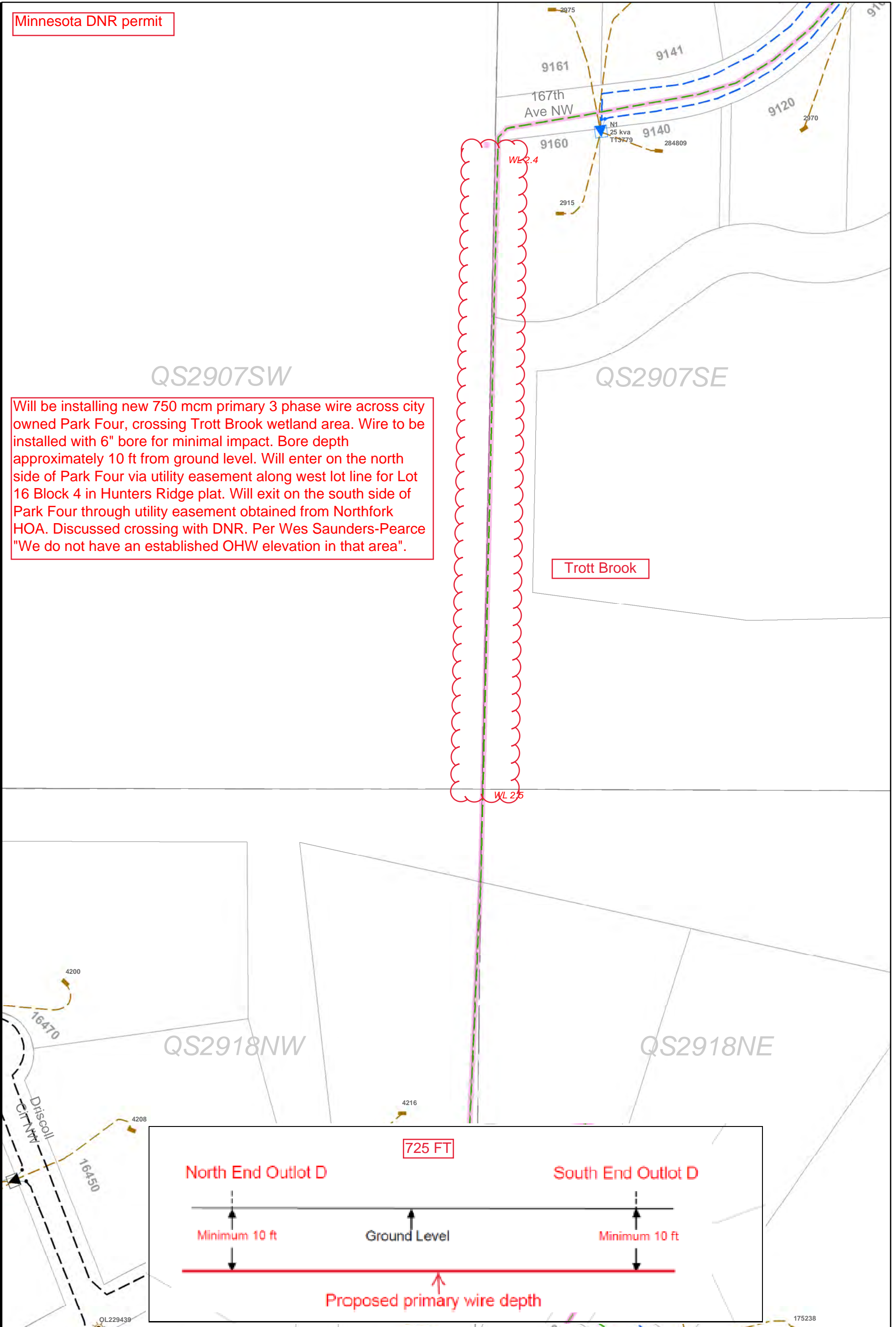
This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.

Exhibit "D"
Crossing 1

OFFICIAL PLAT

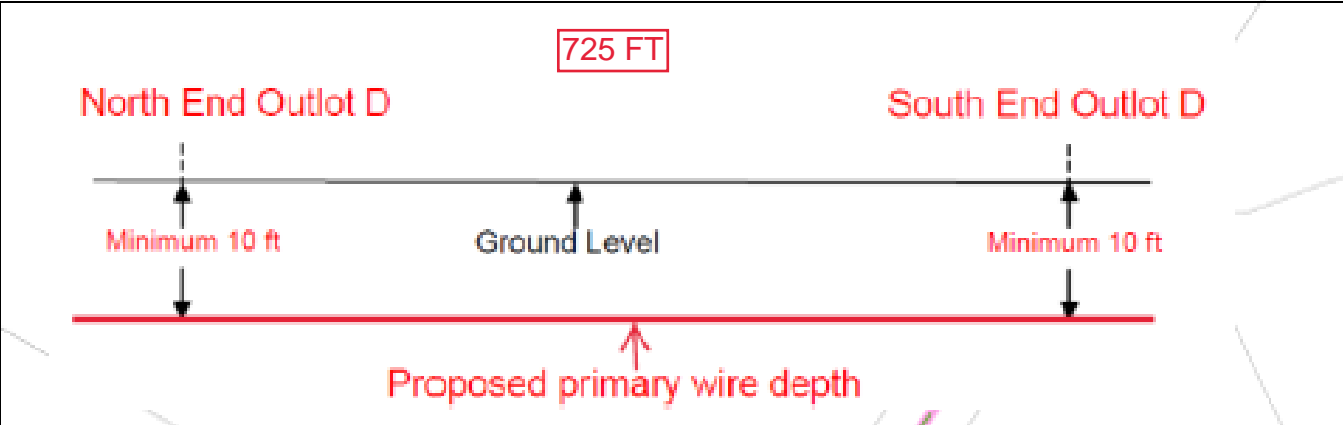


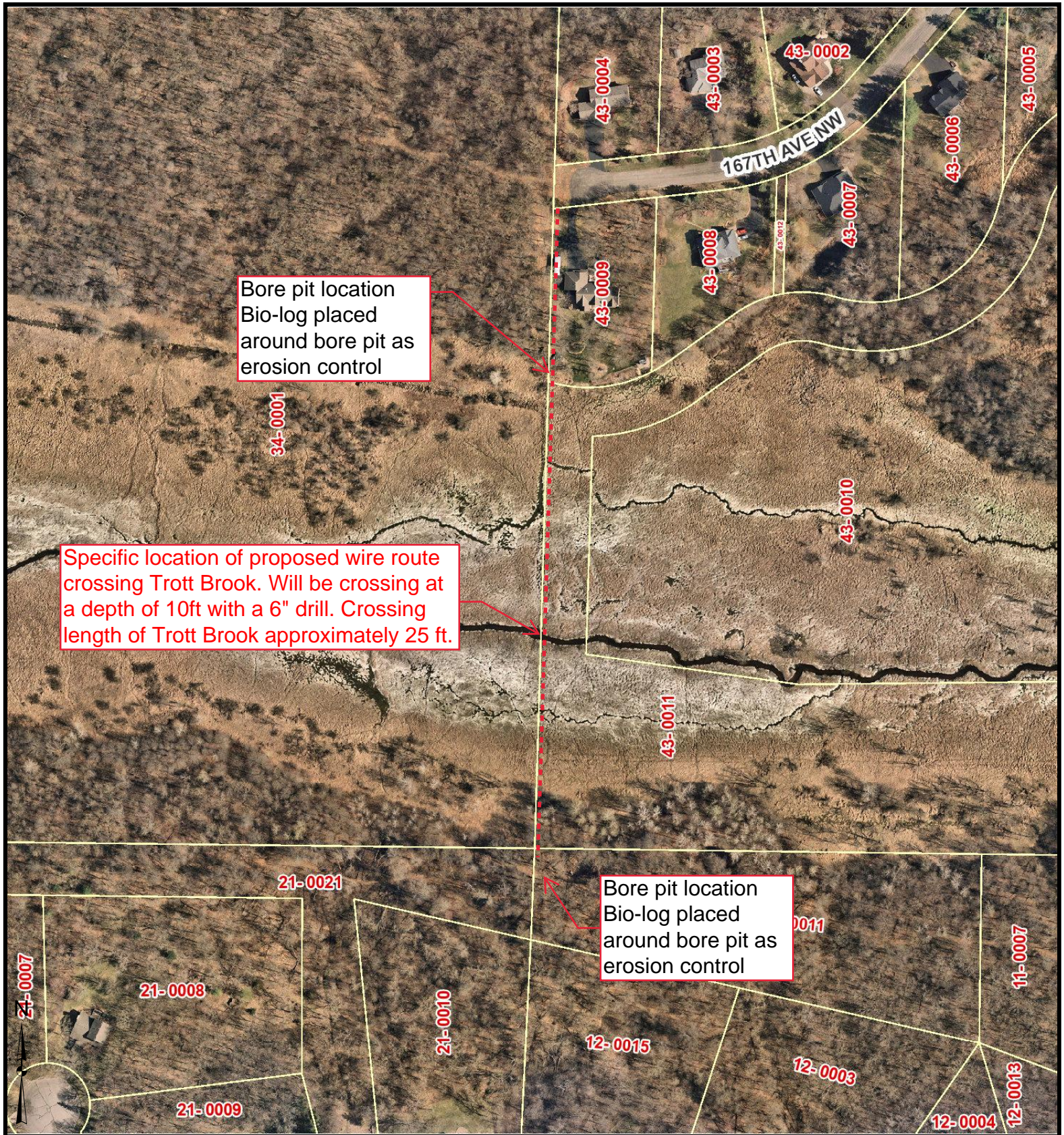
Minnesota DNR permit



Will be installing new 750 mcm primary 3 phase wire across city owned Park Four, crossing Trott Brook wetland area. Wire to be installed with 6" bore for minimal impact. Bore depth approximately 10 ft from ground level. Will enter on the north side of Park Four via utility easement along west lot line for Lot 16 Block 4 in Hunters Ridge plat. Will exit on the south side of Park Four through utility easement obtained from Northfork HOA. Discussed crossing with DNR. Per Wes Saunders-Pearce "We do not have an established OHW elevation in that area".

Trott Brook





Parcel Information:

07-32-25-32-0001

Approx. Acres: 43.67338294

Commissioner: MATT LOOK

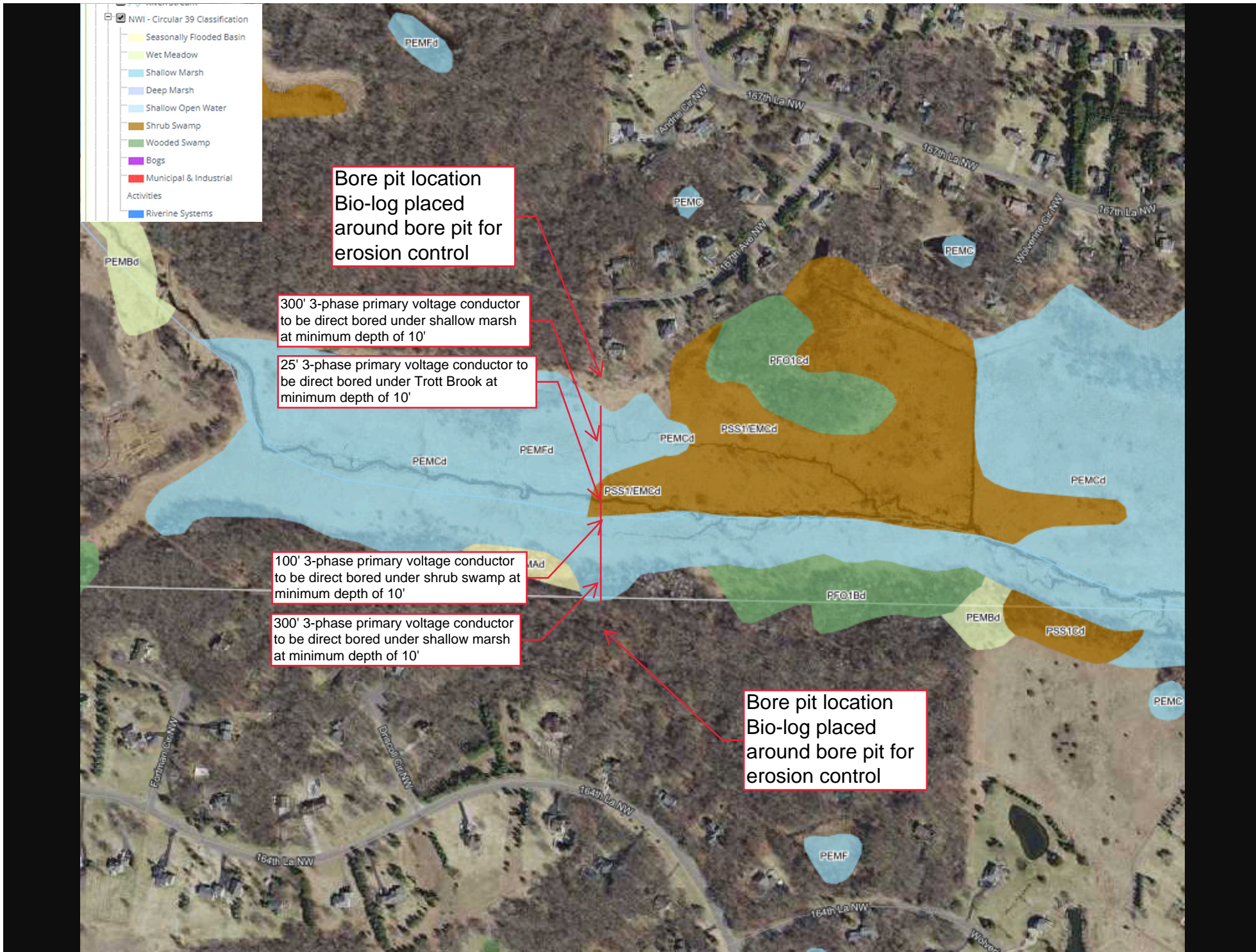
RAMSEY
MN 55303

Plat:

Owner Information:

SKOGQUIST, ALLEN C
16501 JARVIS ST NW
RAMSEY
MN
55303





APPLICATION FOR MINNESOTA WETLAND CONSERVATION ACT (WCA) DECISIONS AND PROCEDURE REQUIREMENTS

A \$75.00 LRRWMO initial application fee and the appropriate escrow deposits (determined in accordance with Attachment W3) must accompany this permit application for any Wetland Conservation Act (WCA) decisions. These are separate and in addition to permit and escrow fees for Grading, Stormwater Management, and Erosion/Sediment Control permit application, if applicable.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

Wetland permit processing takes longer than other permit processing. The permit application and supporting documentation should be submitted to the LRRWMO AT LEAST 60 DAYS PRIOR TO THE REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AT WHICH A DECISION IS REQUESTED. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Rivers' Bend Park Wetland Delineation

Address/Location: 5000 142 Lane NW, Ramsey, MN 55303

Project Description/Purpose: Stormwater Planning

City of Ramsey Bruce Westby
Name of Applicant (Site Owner or Property Owner)
7550 Sunwood Drive NW
Address
Ramsey, MN 55303
City, State, Zip
763-433-9825
Phone **Fax**
bwestby@ci.ramsey.mn.us
Email

John Nelson Bolton & Menk, Inc.
Applicant's Contact **Organization Name**
2638 Shadow Lane Suite 200
Address
Chaska, MN 55318
City, State, Zip
612-759-2947
Phone **Fax**
john.nelson@bolton-menk.com
Email

Submittal Requirements

Complete applications are to be submitted as per LRRWMO attachments W1 (Permit Requirements), W2 (Office Procedure), and W3 (Fees, Deposit, and Sureties for Wetland Conservation Act) included with this application. Projects may also require a LRRWMO Grading, Stormwater Management, and Erosion/Sediment Control Permit (separate application and fee/escrow amounts)

PROJECT SUBMITTALS (check all that apply):

- WETLAND BOUNDARY DELINEATION AND TYPE CONCURRENCE**
- REQUEST FOR NO LOSS OR EXEMPTION UNDER THE WETLAND CONSERVATION ACT (WCA)**
- WETLAND REPLACEMENT PLAN AND/OR SEQUENCING**
- WETLAND BANKING PLAN**
- OTHER**



START OF
PROJECT: _____


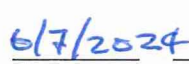
EST. COMPLETION
DATE: _____

APPROVAL
DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

	<u>6/7/2024</u>		<u> </u>
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date

<u>Bruce Westby</u>	<u> </u>
Print Signer's name	Print Signer's name

Application Acknowledged by City:

	<u>Ramsey</u>	<u>6/7/2024</u>
Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions as designated in the WCA Notice of Decision as recommended by the Technical Evaluation Panel and Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

Memorandum

To: Lower Rum River Watershed Management Organization (LRRWMO)
From: Karen Wold, Barr Engineering Co. (Barr)
Subject: River's Bend Park Wetland Delineation ~ Ramsey
Date: August 2, 2024
Barr Project: 23020047.00 RJB 2421
LRRWMO Permit: #2024-21

c: Stephanie Johnson, Barr Engineering Co.
Carla Wirth, TimeSaver, LRRWMO Recording Secretary

On June 13, 2024, Barr received a wetland delineation report and a request for Minnesota Wetland Conservation Act (WCA) wetland boundary and type approval associated with the River's Bend Park site located in the City of Ramsey. Barr received confirmation, that the LRRWMO application and fees were provided on June 20, 2024, and a permit number was assigned, making it a complete application.

Barr issued a WCA Notice of Application on June 28, 2024, with a comment period ending on July 22, 2024. Technical Evaluation Panel (TEP) members were invited to a site review that was conducted on July 16, 2024, however only the LGU representative was able to attend with the applicant's agent. The applicant's agent provided a revised wetland delineation report on July 18, 2024, based on wetland boundary changes made during the site review and no additional comments were received.

We recommend the LRRWMO approve the revised wetland boundary and type as documented in the draft WCA Notice of Decision.

Minnesota Wetland Conservation Act Notice of Decision

Local Government Unit (LGU): Lower Rum River Watershed Management Organization (LRRWMO)
County: Anoka
Applicant Name: City of Ramsey, Bruce Westby
Applicant Representative: Bolton & Menk, Inc., John Daniel Nelson
Project Name: Rivers' Bend Park Wetland Delineation
LGU Project No. (if any): 2024-21
Date Application Received by LGU: 6/20/2024
Date of LGU Decision: 8/15/2024
Date this Notice was Sent:

Minnesota Wetland Conservation Act (WCA) Decision Type - check all that apply

<input checked="" type="checkbox"/> Wetland Boundary/Type	<input type="checkbox"/> Sequencing	<input type="checkbox"/> Replacement Plan	<input type="checkbox"/> Bank Plan (not credit purchase)
<input type="checkbox"/> No-Loss (8420.0415)	<input type="checkbox"/> Exemption (8420.0420)		
Part: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H	Subpart: <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9		

Replacement Plan Impacts (replacement plan decisions only)

Total WCA Wetland Impact Area: not applicable
Wetland Replacement Type: <input type="checkbox"/> Project Specific Credits: <input type="checkbox"/> Bank Credits:
Bank Account Number(s):

Technical Evaluation Panel (TEP) Findings and Recommendations (attach if any)

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Approve w/Conditions <input type="checkbox"/> Deny See TEP communication described in LGU Findings below.

LGU Decision

<input type="checkbox"/> Approved with Conditions (specify below) ¹ List Conditions:	<input checked="" type="checkbox"/> Approved ¹	<input type="checkbox"/> Denied
Decision-Maker for this Application: <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board/Council <input type="checkbox"/> Other:		
Decision is valid for: <input checked="" type="checkbox"/> 5 years (default) <input type="checkbox"/> Other (specify):		

¹ *Wetland Replacement Plan approval is not valid until Minnesota Board of Water and Soil Resources (BWSR) confirms the withdrawal of any required wetland bank credits. For project-specific replacement a financial assurance per MN Rule 8420.0522, Subp. 9 and evidence that all required forms have been recorded on the title of the property on which the replacement wetland is located must be provided to the LGU for the approval to be valid.*

LGU Findings – Attach document(s) and/or insert narrative providing the basis for the LGU decision¹.

<input checked="" type="checkbox"/> Attachment(s) (specify): Site Location Map, Revised Wetland Delineation Map <input checked="" type="checkbox"/> Summary: On behalf of the City of Ramsey, Bolton & Menk submitted a wetland delineation report and joint application form requesting wetland boundary and type approval for a specific evaluation area of the Rivers' Bend Park within the City of Ramsey in Anoka County (T32N, R25W, S25). A WCA Notice of Application was submitted to TEP members on 6/28/2024 with a comment period ending on 7/22/2024.

One wetland was delineated within the evaluation area and designated as:

Wetland 1= Type 1/3 seasonally flooded basin/shallow marsh

A site review was conducted on 7/16/2024 with Karen Wold (Barr Engineering for the LRRWMO) and John Daniel Nelson (Bolton & Menk). Other TEP members were invited and were unable to attend. During the site review, wetland boundary modifications were identified in Wetland 1.

On 7/18/2024, John Daniel Nelson provided a revised wetland delineation report documenting the boundary changes. The revised wetland boundary area is documented as 0.69 acres.

The revised wetland delineation report was provided to TEP members, and no additional comments were received.

The revised wetland boundaries and types were determined to be accurate based on the requirements of the 1987 U.S. Army Corps of Engineers (USACE) Wetland Delineation Manual, the 2010 Midwest Regional Supplement, and the 2015 Guidance for Submittal of Delineation Reports to the USACE and WCA LGU in Minnesota, Version 2.0.

¹ Findings must consider any TEP recommendations.

Attached Project Documents

site location map Project Plan(s)/Descriptions/Reports (specify): revised wetland delineation map

Appeals of LGU Decisions

If you wish to appeal this decision, you must provide a written request within 30 calendar days of the date you received the notice. All appeals must be submitted to the Board of Water and Soil Resources Executive Director along with a check payable to BWSR for \$500 *unless* the LGU has adopted a local appeal process as identified below. The check must be sent by mail and the written request to appeal can be submitted by mail or e-mail. The appeal should include a copy of this notice, name and contact information of appellant(s) and their representatives (if applicable), a statement clarifying the intent to appeal and supporting information as to why the decision is in error. Send to:

Appeals & Regulatory Compliance Coordinator
Minnesota Board of Water & Soils Resources
520 Lafayette Road North
St. Paul, MN 55155
travis.germundson@state.mn.us

Does the LGU have a local appeal process applicable to this decision?

Yes¹ No

¹If yes, all appeals must first be considered via the local appeals process.

Local Appeals Submittal Requirements (LGU must describe how to appeal, submittal requirements, fees, etc. as applicable)

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Notice Distribution (include name)

Required on all notices:

- | |
|---|
| <input checked="" type="checkbox"/> SWCD TEP Member: Becky Wozney (Anoka Conservation District) |
| <input checked="" type="checkbox"/> Minnesota Board of Water and Soil Resources (BWSR) TEP Member: Ben Meyer |
| <input checked="" type="checkbox"/> LGU TEP Member: Karen Wold (Barr Engineering for the LRRWMO) |
| <input checked="" type="checkbox"/> Minnesota Department of Natural Resources Representative: Melissa Collins |

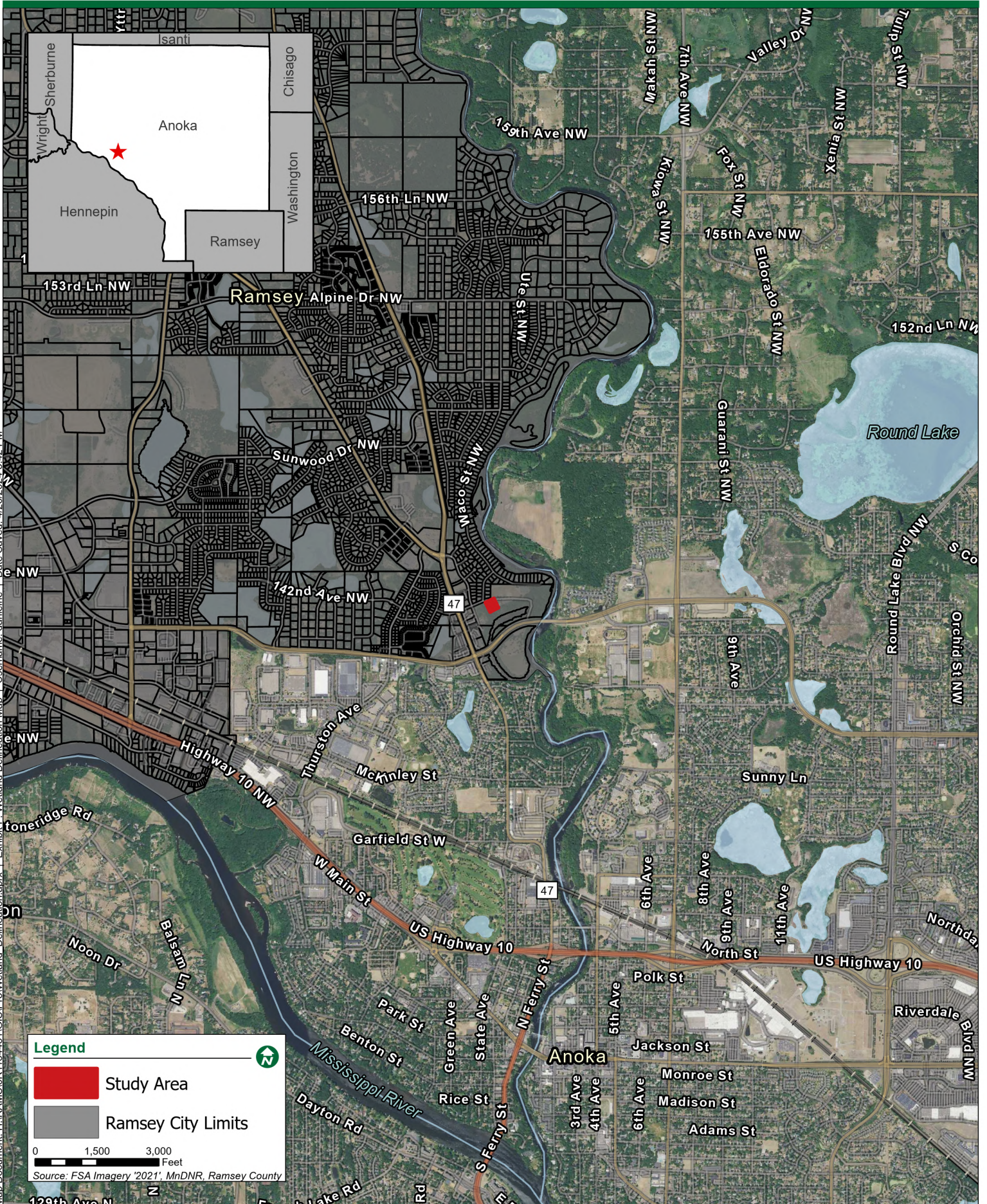
<input checked="" type="checkbox"/> Watershed District or Watershed Mgmt. Org.: Debra Musgrove (LRRWMO), Stephanie Johnson (Barr Engineering Co.)
<input checked="" type="checkbox"/> City Contact for LRRWMO permitting: Leonard Linton (City of Ramsey)
<input checked="" type="checkbox"/> Applicant (notice only) Bruce Westby, City of Ramsey
<input checked="" type="checkbox"/> Agent/Consultant (notice only): John Daniel Nelson, Bolton & Menk, Inc.

Optional or As Applicable:

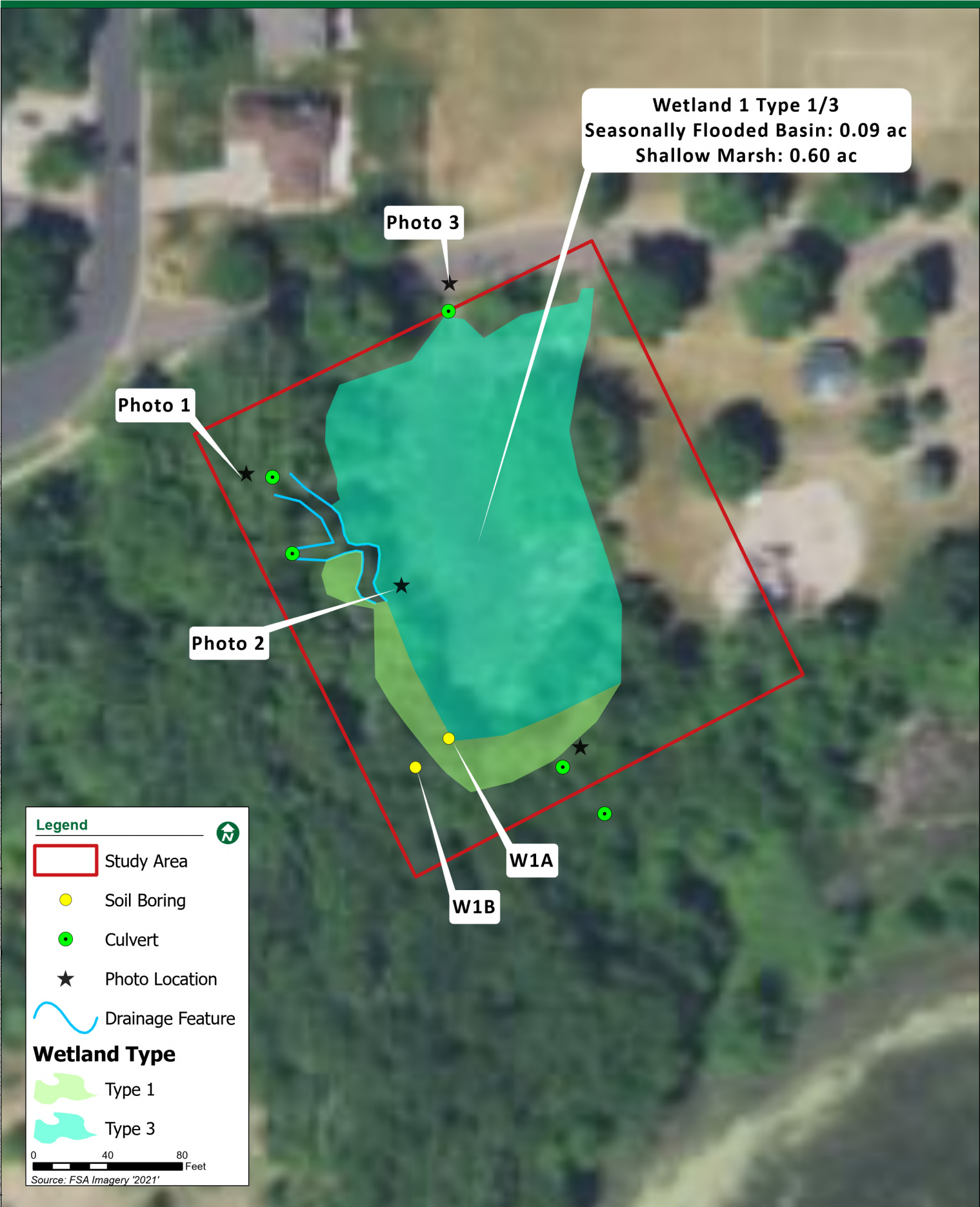
<input type="checkbox"/> Corps of Engineers:
<input type="checkbox"/> BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
<input type="checkbox"/> Members of the Public (notice only):
<input type="checkbox"/> Other:

Signature:	Date: 8/15/2024
-------------------	------------------------

This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.



Map Document: H:\RAMS01R1134481\GIS\Pro\Wetland Delineation.aprx | Exhibit A: Wetland Delineation Map | User: danielne | Date Saved: 4/26/2024 3:42 PM



Wetland 1 Type 1/3
Seasonally Flooded Basin: 0.09 ac
Shallow Marsh: 0.60 ac

Photo 3

Photo 1

Photo 2

W1A

W1B

Legend

- Study Area
- Soil Boring
- Culvert
- Photo Location
- Drainage Feature

Wetland Type

- Type 1
- Type 3

0 40 80 Feet

Source: FSA Imagery '2021'

Map Document: H:\RAMS\0R1134481\GIS\Pro\Wetland_Delineation.aprx | Exhibit F: Wetland Delineation Map | Username: danieline | Date Saved: 7/18/2024 4:28 PM

GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Transform Church
 Address/Location: 1657 161st Ave NW Andover, MN 55304
 Project Description/Purpose: Parking Expansion

Name of Applicant (Site Owner or Property Owner)
Mark Katzenberger, Transform Church
 Address
1657 161st Ave NW
 City, State, Zip
Andover, MN 55304
 Phone Fax
763-300-3827
 Email
Mark@Transform.tc

Applicant's Contact Organization Name
Matt Barker Transform
 Address
1657 161st Ave NW
 City, State, Zip
Andover, MN 55304
 Phone Fax
612-219-8041
 Email
Mbarker@capstonehomes-mn.com

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

<input checked="" type="checkbox"/>	GRADING PLAN: Including existing and proposed contours and boundaries of all wetlands and surface waters.
<input checked="" type="checkbox"/>	STORM SEWER/ DRAINAGE PLAN: Including all permanent drainage features and all permanent water quality features.
<input checked="" type="checkbox"/>	STORM DRAINAGE CALCULATIONS: Design computations as required by the LRRWMO.
<input checked="" type="checkbox"/>	EROSION CONTROL PLAN: Including all temporary and permanent measures proposed to retain all sediment on site.
<input type="checkbox"/>	OTHER

START OF PROJECT: 8/1/24

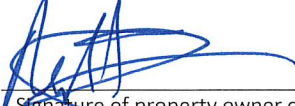
EST. COMPLETION DATE: 9/15/24

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

	<u>6/18/24</u>		
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date

<u>Matt Barker</u>	<u>Director</u>
Print Signer's name	Print Signer's name

Application Acknowledged by City:

	<u>Andover</u>	<u>6/18/24</u>
Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

LRRWMO Attachment G1

PERMIT REQUIREMENTS

APPLICATION DEADLINE: Third Thursday of the month for consideration at the following regularly scheduled monthly LRRWMO board meeting on third Thursday of month.

REQUIRED SUBMITTALS:

1. Completed Permit Application Form (attached)
2. \$150 Application Fee plus an escrow deposit of \$700 (as described on Permit Application Form)
3. A Stormwater Management Plan and supporting computations as identified in Appendix E of the LRRWMO Watershed Management Plan.

Submittals shall be provided in electronic (e.g., PDF) or other easily reproduced format and must be signed by a registered professional engineer in the State of Minnesota.

LRRWMO Attachment G2

OFFICE PROCEDURE

Procedure to Accept LRRWMO Permit:

1. Complete LRRWMO Permit Application and all supporting supplemental documents for review.
Requires signature of acknowledgement on application form from City official prior to submittal to LRRWMO. For the appropriate City contact information refer to the LRRWMO website at www.lrrwmo.org/

NOTE: See "PROJECT SUBMITTALS" section of Application.

2. Submit Application, \$150 application fee plus a \$700 escrow deposit* payable to the Lower Rum River WMO, and one (1) set of the project submittals (**electronic**) to:

Lower Rum River WMO
City of Anoka
2015 First Street N.
Anoka, MN 55303
763-576-2773

(This set of plans is for LRRWMO file copy.) *\$700 escrow deposits: The LRRWMO costs related to the project will be charged to permit escrow fund. Funds remaining in the permit escrow account when the project is closed will be returned to the applicant.

3. Email a copy of Application and one (1) set of the project submittals (**electronic**) to:

Stephanie Johnson
Barr Engineering Co. 4300
MarketPointe Drive Suite 200
Minneapolis, MN 55435
Stephanie.Johnson@barr.com

4. Agenda deadline is the third Thursday of each month to be on the following regularly scheduled LRRWMO monthly meeting.

Procedure to Request Return of Permit Fund Balance:

1. When project reaches status of 100% completion (as contained in Quarterly Report), the respective City prepares a written request to LRRWMO for return of escrow deposit balance with copy to Anoka's Finance Department. The request must be submitted prior to the third Thursday of each month to meet the next month regular meeting agenda deadline.

Memorandum

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Date: August 9, 2024
Subject: Permit #2024-22: Transform Church: Andover



The LRRWMO has received plans, a stormwater report and a LRRWMO permit application for a proposed parking lot addition at the Transform Church, located in the northwest quadrant of the intersection at 161st Avenue NW and Hanson Boulevard in the City of Andover. The site currently consists of the existing church building, parking lot, and a mixture of wetlands, trees and open space.

The applicant is proposing expansion of an existing parking lot and associated utilities for Transform Church on a 39 +/- acre parcel located in the northwest quadrant of the 161st Avenue N.W. and County Highway 78 intersection in the City of Andover. The project is to be completed in two phases. The first phase to be completed this fall involves construction of the new parking lot to the south, the installation of infiltration basins #100 and #200, and modification to the existing pond/incidental wetland 30 outlet. The second phase to be completed next year involves repaving of the existing parking lot, construction of the additional new parking on the periphery, and installation of infiltration basin #300. Wetland impacts resulting from the project were reviewed and approved under Permit #2024-28.

Stormwater management is proposed to be provided within the three infiltration basins located downgradient and along the perimeter of the proposed parking areas. The stormwater facilities will provide volume retention, rate control, and water quality management. The project will result in the addition of 1.2 acres of new impervious area and an additional 1.8 acres of reconstructed impervious area, resulting in a total impervious area of 3.0 acres within the +/- 4.4-acre site of the overall project (approximately 69% of the site).

Approximately 2.4 acres (80% of total) of the total proposed on-site impervious areas will be routed to a proposed stormwater infiltration basin. The remaining proposed on-site impervious areas will be routed to the existing pond/incidental wetland 30 located within the parcel boundary. Outflow discharges from the infiltration basins in the form of overflow berms (infiltration basin #200 and #300) and outlet pipe (infiltration basin #100) will be directed to existing wetlands (WB-01, permit #2022-13) to the south of the proposed parking lot. Approximately 8.7 acres of off-site and on-site areas drain to the adjacent wetlands from the north.

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Subject: Permit #2024-22: Transform Church: Andover
Date: August 9, 2024
Page: 2

The project geotechnical report identifies the underlying on-site soils as generally poorly graded sand (SP). As shown in the table below, the assumed infiltration rates and separation from the groundwater elevation observed in the nearest borings meet the requirements.

Stormwater Management Facility	Basin Bottom Elevation	Nearest Soil Boring	Limiting Soil Type Below Basin Bottom	MPCA Maximum Design Infiltration Rate (inches/hour)	Design Infiltration Rate Used (inches/hour)	Observed Groundwater / Lowest Boring Elevation	Separation from Groundwater
Infiltration Basin #100	896.0	SB-3	poorly graded sand (SP)	0.8	0.45	892.0	4.0
Infiltration Basin #200	896.0	SB-1	poorly graded sand (SP)	0.8	0.45	891.4	4.6
Infiltration Basin #300	897.5	SB-4	poorly graded sand (SP)	0.8	0.45	894.4	3.1

A retention volume of 0.25 acre-feet is required from the 3.0 acres of regulated site impervious area. With an infiltration rate of 0.8 inches/hour, a total infiltration area of 0.08 acres with a maximum water quality depth of 3.2 feet will provide drawdown of the retention volume to occur within 48 hours. As shown in the table below, the proposed infiltration basins will provide a total retention volume of 0.41 acre-feet with a water quality depth of 1.0 feet and a total area of 0.41 acres. Therefore, the basins will draw down within the required 48 hours and provide a retention volume that exceeds the requirement.

Stormwater Management Facility	100-Year High Water Level (MSL)	Water Quality Depth (feet)	Water Quality Volume (acre-feet)	Approximate Basin Area (acres)	Draw Down Time (hours) based on 0.45 in/hr infiltration rate
Infiltration Basin #100	897.7	1.0	0.10	0.10	27
Infiltration Basin #200	897.7	1.0	0.21	0.21	27
Infiltration Basin #300	899.2	1.0	0.09	0.09	27
Total			0.41	0.41	

Attenuation of the additional runoff from the increase in impervious area is to be provided by the proposed infiltration basins and existing pond / incidental wetland 30. A comparison of the pre- and post-construction discharges for the 2-, 10-, and 100-year design storm events at all offsite discharge locations is shown in the following table.

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Subject: Permit #2024-22: Transform Church: Andover
Date: August 9, 2024
Page: 3

Offsite Discharge Location	2-Year (cfs)		10-Year (cfs)		100-Year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
East	0.6	0.6	1.0	1.0	2.5	2.4
West	0.5	0.5	1.5	0.8	4.3	2.4

For water quality, the results of a MIDS calculator shows compliance with the LRRWMO water quality requirements. The MIDS calculator shows the proposed on-site stormwater management facilities will provide an annual removal efficiency of 90% for total suspended solids (1,057 lbs.) and 80% for total phosphorous (5.2 lbs.).

The HydroCAD modeling provides 100-year frequency elevations for the proposed stormwater facilities shown in the table below. The proposed finished floor elevation of the existing church building and separation from the 100-year high water level are also listed. As shown, the building finish floor elevation has at least 2.0 feet of freeboard from the high water of the nearby stormwater facilities.

Stormwater Management Facility	100-Year High Water Level (MSL)	Finish Floor Elevation of Nearest Building	Freeboard to High Water Level
Infiltration Basin #100	897.7	905.3	7.6
Infiltration Basin #200	897.8	905.3	7.5
Infiltration Basin #300	899.2	905.3	6.1
Pond/Incidental Wetland 30	897.8	905.3	7.5

The erosion and sediment control plan shows double row silt fence around the perimeter of the proposed expanded parking lot upgradient from the existing wetlands, inlet protection, and riprap at flared end sections. A rock construction entrance is provided at the entryway onto the expanded parking lot area from the existing parking lot. Restoration of disturbed areas will be reseeded per MnDOT standards.

It is our recommendation that the LRRWMO approve of the permit for this project subject to the following conditions:

1. The vertical datum must be noted on the Plans.
2. Erosion control measures must be installed at the initial stage of site grading operations.
3. The infiltration bench must be staked and properly identified to prevent compaction during

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Subject: Permit #2024-22: Transform Church: Andover
Date: August 9, 2024
Page: 4

construction.

4. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.
5. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the decompaction of all proposed infiltration areas.
6. To minimize the potential of material from leaving the site and being tracked onto the roadway, the rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrance will provide an erosion control facility and enable construction traffic to enter the site.
7. Street sweeping must be undertaken and completed on an as needed basis.
8. Compliance with the storm water management requirements of the Lower Rum River Watershed Management Organization is to be administered for this project by the City of Ramsey.
9. The storm water management plan for future development has assumed an imperviousness of 69% for the +/- 4.4-acre project area. Site development that exceeds an impervious area of 69% must provide an updated storm water management plan showing the LRRWMO criteria is met.
10. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.

GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: VOICE OF HOPE CHURCH, RAMSEY

Address/Location: 15620 ARMSTRONG BOULEVARD NW, RAMSEY MN 55303

Project Description/Purpose: NEW BUILDING AND SITE IMPROVEMENTS FOR CHURCH

VOICE OF HOPE CHURCH; c/o TANYA ANDRICHUK
Name of Applicant (Site Owner or Property Owner)
13850 LINCOLN STREET NE
Address
HAM LAKE, MN 55304
City, State, Zip
Phone 763-528-3778 Fax
Email

SCOTT DAHLKE; CIVIL ENGINEERING SITE DESIGN
Applicant's Contact Organization Name
PO BOX 566
Address
MONTICELLO, MN 55362
City, State, Zip
763-314-0929
Phone Fax
sdahlke@civilesd.com
Email

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN:** Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN:** Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS:** Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN:** Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER**



START OF
PROJECT: 09/03/2024

EST. COMPLETION
DATE: 10/31/2025

APPROVAL
DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

<u>Scott Dahlke</u>	<u>07/02/2024</u>		
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date

<u>SCOTT DAHLKE; PROJECT ENGINEER</u>	
Print Signer's name	Print Signer's name

Application Acknowledged by City:

<u>LEONARD LINTON</u>	<u>RAMSEY</u>	<u>7/2/24</u>
Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL



Memorandum

To: Lower Rum River Watershed Management Organization
From: Stephanie Johnson, Barr Engineering Co.
Date: August 8, 2024
Subject: Permit #2024-24: Voice of Hope Church: Ramsey

The LRRWMO has received plans, a stormwater report and a LRRWMO permit application for the development of a 9.6-acre parcel located northwest of the intersection of 156th Avenue N.W. and Armstrong Boulevard and southwest of the intersection of 157th Avenue N.W. and Armstrong Boulevard in the City of Ramsey. The site currently consists of predominantly grassland, wooded areas, and a landlocked wetland.

Review comments were sent to the project agent, Scott Dahlke, Civil Engineering Site Design, on July 29th, with additional comments sent on August 7th. We are requesting this item be continued by the LRRWMO, and the review period extended for a 60-day time period as required by Mn Statutes 15.99, until a revised submittal is provided for review.

GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Take 5 Oil

Address/Location: 7990 Sunwood Drive NW, Ramsey, MN 55303

Project Description/Purpose: Construction of a new Take 5 Oil Service Store

T5 Ramsey LLC/Garage RE LLC
Name of Applicant (Site Owner or Property Owner)
15706 Highland Heights Dr
Address
Minnetonka, MN 55345
City, State, Zip
612-404-8373
Phone Fax
tim.eaton@garageholdingsllc.com
Email

Nick Adam Rehder & Associates, Inc.
Applicant's Contact Organization Name
3440 Federal Drive, Suite 110
Address
Eagan, MN 55122
City, State, Zip
651-337-6729
Phone Fax
nadam@rehder.com
Email

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN:** Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN:** Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS:** Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN:** Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER**



START OF PROJECT: _____

EST. COMPLETION DATE: _____

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

Timothy D. Eaton
 Signature of property owner or designated Agent (no agent without a letter of authority)

7/17/24
 Date

Signature of applicant if different from property owner

Date

Timothy D. Eaton
 Print Signer's name

Print Signer's name

Application Acknowledged by City:

LEONARD LINTON
 Name of City Official

Ramsey
 City

7/16/24
 Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

Memorandum

To: Lower Rum River Watershed Management Organization
From: Heather Lau and Stephanie Johnson, Barr Engineering Co.
Date: August 9, 2024
Subject: Permit #2024-25: Take 5 Oil: Ramsey



We received plans, a stormwater management report, and a permit application for the Take 5 Oil development to be located on an approximately 1.2-acre parcel bounded by 147th Avenue Northwest, Armstrong Boulevard Northwest, and Sunwood Drive Northwest. The site is located within the Ramsey Town Center development (also known as the COR) immediately adjacent to the recently constructed ALDI development (LRRWMO Permit #2023-14). A 0.5-acre area on the western portion of the site is being planned for a future phase of development and is not included within this permit.

The proposed project involves the disturbance of 0.91 acres and proposes the development of a currently vacant area into a new Take 5 Oil building with associated parking and driveway. The project includes the addition of 0.57 acres of new impervious area within the 0.91-acre site (approximately 63% of the site).

This project is located within a Drinking Water Supply Management Area (DWSMA) where infiltration of stormwater is prohibited. The LRRWMO Management Plan describes/defines sites, such as those located within a DWSMA, as infeasible or inappropriate for infiltration and identifies other scenarios for the permittee to investigate.

The City has indicated that rate control, complying with LRRWMO criteria, will be provided by the regional ponding downstream and to the east of the site. Volume retention and water quality management requirements will be provided by the City within the regional basin constructed and located outside the DWSMA, LRRWMO Permit #2018-06. A letter will be provided by the City confirming use of additional capacity within these regional ponds before the August 15th Board meeting.

The volume retention required from 1-inch of runoff from the 0.57-acres (24,829 square feet) of proposed site impervious area is 2,069 cubic feet. This is also the water quality volume required to comply with the 60% annual removal efficiency for phosphorous and 90% annual removal efficiency of total suspended solids.

As summarized in our November 12, 2020 memorandum to the LRRWMO for Permit #2018-06, the COR Infiltration Basin, an excess retention volume of 422,971 cubic feet (current volume available 335,217 cubic feet including Permit #2024-25) is available in the constructed and functional basin for projects that cannot comply with the LRRWMO on-site volume retention because of site specific constraints.

To: Lower Rum River Watershed Management Organization
From: Heather Lau and Stephanie Johnson, Barr Engineering Co.
Subject: Permit #2024-25: Take 5 Oil: Ramsey
Date: August 9, 2024
Page: 2

The erosion and sediment control plan shows perimeter control around the entire site, inlet protection, and stabilization measures. A rock construction entrance is to be provided at the entryway onto the site from the Sunwood Drive Northwest entryway.

It is our recommendation that the LRRWMO approve of the permit for this project subject to the following conditions:

1. Erosion control measures must be installed at the initial stage of site grading operations.
2. A second rock construction entrance be provided at the entryway onto the site from the ALDI parking lot.
3. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.
4. To minimize the potential of material from leaving the site and being tracked onto the roadway, the rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrance will provide an erosion control facility and enable construction traffic to enter the site.
5. Street sweeping must be undertaken and completed on an as needed basis.
6. Compliance with the storm water management requirements of the Lower Rum River Watershed Management Organization is to be administered for this project by the City of Ramsey.
7. The storm water management plan for future development has assumed an imperviousness of 63% for the site. Site development that exceeds an impervious area of 63% must provide an updated storm water management plan showing the LRRWMO criteria is met and obtain additional approvals from the LRRWMO.
8. An amount of 2,069 cubic feet is to be debited from the available volume retention provided within the COR Infiltration Basin.
9. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.

GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Rivers' Bend Regional Stormwater Improvements

Address/Location: Rivers Bend Park, 5000 142nd Ln NW, Ramsey, MN 55303

Project Description/Purpose: Regional Stormwater Treatment in East DWSMA

City of Ramsey
Name of Applicant (Site Owner or Property Owner)
7550 Sunwood Dr NW
Address
Ramsey, MN 55303
City, State, Zip
763-427-1410 763-427-5543
Phone Fax

Email

Bruce Westby, City of Ramsey
Applicant's Contact Organization Name
7550 Sunwood Dr NW
Address
Ramsey, MN 55303
City, State, Zip
763-433-9825
Phone Fax
bwestby@cityoframsey.com
Email

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN:** Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN:** Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS:** Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN:** Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER**

START OF
PROJECT: _____

EST. COMPLETION
DATE: _____

APPROVAL
DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

Signature of property owner or designated
Agent (no agent without a letter of authority)

Date

Signature of applicant if different from
property owner

Date

Print Signer's name

Print Signer's name

Application Acknowledged by City:

LEONARD LINTON
Name of City Official

Ramsey
City

7/19/24
Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL



**BOLTON
& MENK**

Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

MEMORANDUM

Date: June 23, 2024
To: Lower Rum River WMO
From: Tim Olson, P.E., Principal Water Resources Engineer
Subject: Rivers' Bend Regional Stormwater Improvements Permit #24-26 Update

Please find the attached updated permit application and permit number. Last Thursday, July 18, 2024, the grading, stormwater management and erosion control/sediment control permit application was submitted to LRRWMO with the original permit application for the management study, permit 24-20. However, the supporting documentation was intended for the construction plan and drainage calculations. The supporting documentation is still valid.

This update was also sent to Stephanie Johnson at Barr Engineering Co.

If you have any questions, please contact me at 651-724-0404.



Memorandum

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Date: August 8, 2024
Subject: Permit #2024-26: River's Bend Regional Stormwater Improvements, Ramsey

The LRRWMO has received plans, a stormwater report and a LRRWMO permit application for the development of a regional stormwater management facility at Rivers Bend Park in the City of Ramsey. The Rivers Bend Regional Stormwater Improvement project is being proposed to treat stormwater runoff from a 33-acre area to the north and west of the park, including existing development, roadways, and three currently vacant parcels. Project planning for the regional stormwater treatment facility was addressed under LRRWMO permit #2024-20.

Review comments have been sent to the project agent, Tim Olson, at Bolton and Menk, Inc. We are requesting this item be continued by the LRRWMO, and the review period extended for a 60-day time period as required by Mn Statutes 15.99, until a revised submittal is provided for review.

APPLICATION FOR MINNESOTA WETLAND CONSERVATION ACT (WCA) DECISIONS AND PROCEDURE REQUIREMENTS

A \$75.00 LRRWMO initial application fee and the appropriate escrow deposits (determined in accordance with Attachment W3) must accompany this permit application for any Wetland Conservation Act (WCA) decisions. These are separate and in addition to permit and escrow fees for Grading, Stormwater Management, and Erosion/Sediment Control permit application, if applicable.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

Wetland permit processing takes longer than other permit processing. The permit application and supporting documentation should be submitted to the LRRWMO AT LEAST 60 DAYS PRIOR TO THE REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AT WHICH A DECISION IS REQUESTED. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Transform Church

Address/Location: 1657 161st Ave NW, Andover, MN 55304

Project Description/Purpose: Existing parking expansion

Mark Katzenberger, transform Church
Name of Applicant (Site Owner or Property Owner)

Address: 1657 161st Ave NW

City, State, Zip; St. Andover, MN 55304

Phone : 763-300-3827 Fax

Email Mark@transform.tc

Melissa Barrett, Kjolhaug Environmental
Applicant's Contact Organization Name

Address: 2500 Shadywood Rd, Ste 130,

City, State, Zip: Orono, MN

Phone: 952-388-3752 Fax

Email Melissa@kjolhaugenv.com

Submittal Requirements

Complete applications are to be submitted as per LRRWMO attachments W1 (Permit Requirements), W2 (Office Procedure), and W3 (Fees, Deposit, and Sureties for Wetland Conservation Act) included with this application. Projects may also require a LRRWMO Grading, Stormwater Management, and Erosion/Sediment Control Permit (separate application and fee/escrow amounts)

PROJECT SUBMITTALS (check all that apply):

<input type="checkbox"/> WETLAND BOUNDARY DELINEATION AND TYPE CONCURRENCE
<input checked="" type="checkbox"/> REQUEST FOR NO LOSS OR EXEMPTION UNDER THE WETLAND CONSERVATION ACT (WCA)
<input type="checkbox"/> WETLAND REPLACEMENT PLAN AND/OR SEQUENCING
<input type="checkbox"/> WETLAND BANKING PLAN
<input type="checkbox"/> OTHER

START OF
PROJECT: _____


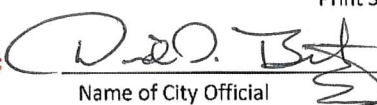
EST. COMPLETION
DATE: _____

APPROVAL
DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

 _____ Signature of property owner or designated Agent (no agent without a letter of authority)	7-18-24 _____ Date	_____ Signature of applicant if different from property owner	_____ Date
Mark Katzenberger _____ Print Signer's name	_____ Print Signer's name		
Application Acknowledged by City:	 _____ Name of City Official	Andover _____ City	7/18/24 _____ Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions as designated in the WCA Notice of Decision as recommended by the Technical Evaluation Panel and Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

LRRWMO Attachment W1

PERMIT REQUIREMENTS

APPLICATION DEADLINE: Third Thursday of the month for consideration at the following regularly scheduled monthly LRRWMO board meeting on third Thursday of month.

REQUIRED SUBMITTALS:

1. Completed Permit Application Form (attached)
2. \$75 LRRWMO initial application fee plus an escrow deposit determined in accordance with Attachment W3 for any Wetland Conservation Act (WCA) decisions.
3. Wetland Permitting Information
 - a. The permit applicant is responsible for ensuring wetland applications are in complete compliance with the Wetland Conservation Act of 1991 and applicable documentation is provided as listed on the Minnesota Board of Water and Soil Resources (BWSR) website:

<http://www.bwsr.state.mn.us/>.

Permit applicants shall refer to the BWSR website for sample application forms and check lists. These forms will be used for reviewing wetland applications. Failure to provide a complete application will result in delays in permit review.

- b. When working near DNR public waters, applicants shall submit information indicating the OHW (ordinary high water) level and the wetland boundary according to the WCA of 1991. Availability of OHW information is available from the MDNR Area Hydrologist. When working in DNR Public Waters, an online Minnesota DNR Permitting and Reporting System (MPARS) application may also be required by the DNR.

SUBMITTAL NOTES:

- Permit applicants shall submit the attached Joint Application Form for Activities Affecting Water Resources in Minnesota (Attachment W4).
- Failure to fully follow the application requirements of the Wetland Conservation Act will result in delays in permit review.
- Applicants can expect a 60-day review period provided all applicable materials have been submitted and reviews are completed within the growing season, if applicable.

LRRWMO Attachment W2

OFFICE PROCEDURE

Procedure to Accept LRRWMO Permit:

1. Complete LRRWMO Permit Application for Minnesota Wetland Conservation Act (WCA) Decisions and Procedure Requirements form. **Requires signature of acknowledgement from City official prior to submittal to LRRWMO. For appropriate City contact information refer to the LRRWMO website at www.lrrwmo.org/**

NOTE: See "PROJECT SUBMITTALS" section of Application

2. Submit Application, \$75 initial application fee plus an escrow deposit* in accordance with LRRWMO Attachment W3 for Wetland Conservation Act applications, as applicable, payable to the Lower Rum River WMO, and one (1) set of plan submittals (hard copy) to:

Shayna Forster
Finance Department
City of Anoka
2015 First Street N.
Anoka, MN 55303
763-576-2773
SForster@ci.anoka.mn.us

(This set of plans is for LRRWMO file copy) **escrow deposits: The LRRWMO costs related to the project will be charged to permit escrow fund. Funds remaining in the permit escrow account when the project is closed will be returned to the applicant.*

3. Forward electronic copy of Application and associated submittals to:

Karen Wold
Barr Engineering Co.
kwold@barr.com

4. Wetland permit decisions are usually made within 60 days from receipt of a complete application.

Procedure to Request Return of Permit Fund Balance:

1. When project reaches status of 100% completion (as contained in Quarterly Report), the respective City prepares a written request to LRRWMO for return of escrow deposit balance with copy to Anoka's Finance Department. The request must be submitted prior to the third Thursday of each month to meet the next month regular meeting agenda deadline.

LRRWMO ATTACHMENT W3

Fees, Deposit and Sureties for Wetland Conservation Act (WCA) Applications
Updated *April 2011*

FEES

Activity		Fee
Initial WCA Application Fee		\$75
Office and Field Review of Wetland Boundary Delineation or Type Determination (Applicant is responsible for submitting a complete Wetland Delineation Report, according to BWSR guidance).	Evaluation Area < 10 acres and less than 3 wetlands being evaluated	\$1,000 <i>Escrow</i>
	Evaluation Area < 100 acres and < 6 wetlands being evaluated	\$1,500 <i>Escrow</i>
	Evaluation Area =/> 100 acres and/or =/> 6 wetlands being evaluated	\$2,000 <i>Escrow</i>
Review of WCA exemptions and No Loss requests.		\$1,000 <i>Escrow</i>
Review of Wetland Replacement Plans (needed for all projects requiring replacement for wetland impacts).		\$1,000 <i>Escrow</i> plus \$100/acre of wetland plus \$5,000/acre of wetland impact plus \$5,000 for mitigation monitoring review
Creating a Wetland Bank		\$15,000

Note: escrow amounts are cumulative if more than activity is being reviewed.

Cash Surety Deposit for Performance

For Wetland Replacement Plans:

The Permittee or owner shall provide a cash surety (***or an automatically renewable Letter of Credit from a bank approved by the Treasurer of the LRRWMO***) in an amount determined by the LRRWMO, so that, if needed, a third party has the funds to create, manage, and monitor the wetland replacement area should the applicant fail to comply with the required creation of the wetland mitigation site. If the Letter of Credit is not honored by the issuer, the LRRWMO may choose litigation to obtain the necessary funds or to obtain a court order to require the permittee or owner to create the wetland mitigation area. The LRRWMO will determine a cash surety (***or letter of credit***) amount in addition to the permit application fee and escrow deposit.

Proposed WCA LRRWMO Surety Amount

Activity	Performance Surety Amount
Wetland Replacement	<i>\$1 per sq. ft. of mitigation with a minimum of \$5,000 unless a higher or lower amount is deemed necessary by the LRRWMO.</i>

- The permit application, fee escrow deposit and cash surety deposit may be in one check payable to the Lower Rum River Watershed Management Organization.
- Only actual work done by the LRRWMO or its consultants will be charged against the escrow deposit or performance security.
- The performance surety may be waived if approved wetland banking credits are purchased for fulfilling the required mitigation provisions of the permit.

Joint Application Form for Activities Affecting Water Resources in Minnesota

This joint application form is the accepted means for initiating review of proposals that may affect a water resource (wetland, tributary, lake, etc.) in the State of Minnesota under state and federal regulatory programs. Applicants for Minnesota Department of Natural Resources (DNR) Public Waters permits **MUST** use the MPARS online permitting system for submitting applications to the DNR. Applicants can use the information entered into MPARS to substitute for completing parts of this joint application form (see the paragraph on MPARS at the end of the joint application form instructions for additional information). This form is only applicable to the water resource aspects of proposed projects under state and federal regulatory programs; other local applications and approvals may be required. Depending on the nature of the project and the location and type of water resources impacted, multiple authorizations may be required as different regulatory programs have different types of jurisdiction over different types of resources.

Regulatory Review Structure

Federal

The St. Paul District of the U.S. Army Corps of Engineers (Corps) is the federal agency that regulates discharges of dredged or fill material into waters of the United States (wetlands, tributaries, lakes, etc.) under Section 404 of the Clean Water Act (CWA) and regulates work in navigable waters under Section 10 of the Rivers and Harbors Act. Applications are assigned to Corps project managers who are responsible for implementing the Corps regulatory program within a particular geographic area.

State

There are three state regulatory programs that regulate activities affecting water resources. The Wetland Conservation Act (WCA) regulates most activities affecting wetlands. It is administered by local government units (LGUs) which can be counties, townships, cities, watershed districts, watershed management organizations or state agencies (on state-owned land). The Minnesota DNR Division of Ecological and Water Resources issues permits for work in specially-designated public waters via the Public Waters Work Permit Program (DNR Public Waters Permits). The Minnesota Pollution Control Agency (MPCA) under Section 401 of the Clean Water Act certifies that discharges of dredged or fill material authorized by a federal permit or license comply with state water quality standards. One or more of these regulatory programs may be applicable to any one project.

Required Information

Prior to submitting an application, applicants are **strongly encouraged** to seek input from the Corps Project Manager and LGU staff to identify regulatory issues and required application materials for their proposed project. Project proponents can request a pre-application consultation with the Corps and LGU to discuss their proposed project by providing the information required in Sections 1 through 5 of this joint application form to facilitate a meaningful discussion about their project. Many LGUs provide a venue (such as regularly scheduled technical evaluation panel meetings) for potential applicants to discuss their projects with multiple agencies prior to submitting an application. Contact information is provided below.

The following bullets outline the information generally required for several common types of determinations/authorizations.

- For delineation approvals and/or jurisdictional determinations, submit Parts 1, 2 and 5, and Attachment A.
- For activities involving CWA/WCA exemptions, WCA no-loss determinations, and activities not requiring mitigation, submit Parts 1 through 5, and Attachment B.
- For activities requiring compensatory mitigation/replacement plan, submit Parts 1 thru 5, and Attachments C and D.
- For local road authority activities that qualify for the state's local road wetland replacement program, submit Parts 1 through 5, and Attachments C, D (if applicable), and E to both the Corps and the LGU.

Submission Instructions

Send the completed joint application form and all required attachments to:

U.S Army Corps of Engineers. Applications may be sent directly to the appropriate Corps Office. For a current listing of areas of responsibilities and contact information, visit the St. Paul District's website at:

<http://www.mvp.usace.army.mil/Missions/Regulatory.aspx> and select "Minnesota" from the contact information box.

Alternatively, applications may be sent directly to the St. Paul District Headquarters and the Corps will forward them to the appropriate field office.

Section 401 Water Quality Certification: Applicants do not need to submit the joint application form to the MPCA unless specifically requested. The MPCA will request a copy of the completed joint application form directly from an applicant when they determine an individual 401 water quality certification is required for a proposed project.

Wetland Conservation Act Local Government Unit: Send to the appropriate Local Government Unit. If necessary, contact your county Soil and Water Conservation District (SWCD) office or visit the Board of Water and Soil Resources (BWSR) web site (www.bwsr.state.mn.us) to determine the appropriate LGU.

DNR Public Waters Permitting: In 2014 the DNR will begin using the Minnesota DNR Permitting and Reporting System (MPARS) for submission of Public Waters permit applications (<https://webapps11.dnr.state.mn.us/mpars/public/authentication/login>).

Applicants for Public Waters permits **MUST** use the MPARS online permitting system for submitting applications to the DNR. To avoid duplication and to streamline the application process among the various resource agencies, applicants can use the information entered into MPARS to substitute for completing parts of this joint application form. The MPARS print/save function will provide the applicant with a copy of the Public Waters permit application which, at a minimum, will satisfy Parts one and two of this joint application. For certain types of activities, the MPARS application may also provide all of the necessary information required under Parts three and four of the joint application. However, it is the responsibility of the Applicant to make sure that the joint application contains all of the required information, including identification of all aquatic resources impacted by the project (see Part four of the joint application). After confirming that the MPARS application contains all of the required information in Parts one and two the Applicant may attach a copy to the joint application and fill in any missing information in the remainder of the joint application.

PART ONE: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person must be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

Applicant/Landowner Name: Mark Katzenberger, Transform Church

Mailing Address: 1657 161st Ave NW, Andover, MN 55304

Phone: 763-300-3827

E-mail Address: Mark@transform.tc

Authorized Contact (do not complete if same as above): Matt Barker

Mailing Address:

Phone:

E-mail Address: MBarker@capstonehomes-mn.com

Agent Name: Melissa Barrett, Kjolhaug Environmental

Mailing Address: 2500 Shadywood Rd, Suite 130, Orono, MN 55331

Phone: 952-388-3752

E-mail Address: melissa@kjolhaugenv.com

PART TWO: Site Location Information

County: Anoka

City/Township: Andover

Parcel ID and/or Address: 15-32-24-14-0001

Legal Description (Section, Township, Range): Section 15, T32, R24

Lat/Long (decimal degrees): 45.2636, -93.3073

Attach a map showing the location of the site in relation to local streets, roads, highways. See Figure 1.

Approximate size of site (acres) or if a linear project, length (feet): ~9.7-ac project area

If you know that your proposal will require an individual Permit from the U.S. Army Corps of Engineers, you must provide the names and addresses of all property owners adjacent to the project site. This information may be provided by attaching a list to your application or by using block 25 of the Application for Department of the Army permit which can be obtained at:

http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform_4345_2012oct.pdf

PART THREE: General Project/Site Information

If this application is related to a delineation approval, exemption determination, jurisdictional determination, or other correspondence submitted *prior to* this application then describe that here and provide the Corps of Engineers project number.

A wetland delineation was completed by Hakanson Anderson and approved by Lower Rum River WWMO under permit #1929. Subsequently, a Notice of Decision (LRRWNO Project No. 2024-15) approving incidental wetland areas as shown on Figure 2 was issued by LRRWMO on May 22, 2024.

December 19, 2019 Describe the project that is being proposed, the project purpose and need, and schedule for implementation and completion. The project description must fully describe the nature and scope of the proposed activity including a description of all project elements that effect aquatic resources (wetland, lake, tributary, etc.) and must also include plans and cross section or profile drawings showing the location, character, and dimensions of all proposed activities and aquatic resource impacts.

This application requests WCA de minimis approval for impacts to the fringe of regulated Wetlands C and D as shown on Figure 2.

PART FOUR: Aquatic Resource Impact¹ Summary

If your proposed project involves a direct or indirect impact to an aquatic resource (wetland, lake, tributary, etc.) identify each impact in the table below. Include all anticipated impacts, including those expected to be temporary. Attach an overhead view map, aerial photo, and/or drawing showing all of the aquatic resources in the project area and the location(s) of the proposed impacts. Label each aquatic resource on the map with a reference number or letter and identify the impacts in the following table.

Aquatic Resource ID (as noted on overhead view)	Aquatic Resource Type (wetland, lake, tributary etc.)	Type of Impact (fill, excavate, drain, or remove vegetation)	Duration of Impact Permanent (P) or Temporary (T) ¹	Size of Impact ²	Overall Size of Aquatic Resource ³	Existing Plant Community Type(s) in Impact Area ⁴	County, Major Watershed #, and Bank Service Area # of Impact Area ⁵
Impact 1	Wetland	Fill	P	440 sf	1.22 ac	Wet meadow	Anoka, 21, & 7
Impact 2	Wetland	Fill	P	850 sf	1.22 ac	Seas fl basin	Anoka, 21, & 7
Impact 3	Wetland	Fill	P	445 sf	0.74 ac	Seas fl basin	Anoka, 21, & 7
Impact 4	Wetland	Fill	P	218 sf	0.74 ac	Seas fl basin	Anoka, 21, & 7
				Total = 1953 sf			

¹If impacts are temporary; enter the duration of the impacts in days next to the "T". For example, a project with a temporary access fill that would be removed after 220 days would be entered "T (220)".

²Impacts less than 0.01 acre should be reported in square feet. Impacts 0.01 acre or greater should be reported as acres and rounded to the nearest 0.01 acre. Tributary impacts must be reported in linear feet of impact and an area of impact by indicating first the linear feet of impact along the flowline of the stream followed by the area impact in parentheses). For example, a project that impacts 50 feet of a stream that is 6 feet wide would be reported as 50 ft (300 square feet).

³This is generally only applicable if you are applying for a de minimis exemption under MN Rules 8420.0420 Subp. 8, otherwise enter "N/A".

⁴Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin* 3rd Ed. as modified in MN Rules 8420.0405 Subp. 2.

⁵Refer to Major Watershed and Bank Service Area maps in MN Rules 8420.0522 Subp. 7.

If any of the above identified impacts have already occurred, identify which impacts they are and the circumstances associated with each:

PART FIVE: Applicant Signature

Check here if you are requesting a pre-application consultation with the Corps and LGU based on the information you have provided. Regulatory entities will not initiate a formal application review if this box is checked.

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature:  Date: 7-18-24

I hereby authorize _____ to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this application.

¹ The term "impact" as used in this joint application form is a generic term used for disclosure purposes to identify activities that may require approval from one or more regulatory agencies. For purposes of this form it is not meant to indicate whether or not those activities may require mitigation/replacement.

Attachment A

Request for Delineation Review, Wetland Type Determination, or Jurisdictional Determination

By submission of the enclosed wetland delineation report, I am requesting that the U.S. Army Corps of Engineers, St. Paul District (Corps) and/or the Wetland Conservation Act Local Government Unit (LGU) provide me with the following (check all that apply):

Wetland Type Confirmation

Delineation Concurrence. Concurrence with a delineation is a written notification from the Corps and a decision from the LGU concurring, not concurring, or commenting on the boundaries of the aquatic resources delineated on the property. Delineation concurrences are generally valid for five years unless site conditions change. Under this request alone, the Corps will not address the jurisdictional status of the aquatic resources on the property, only the boundaries of the resources within the review area (including wetlands, tributaries, lakes, etc.).

Preliminary Jurisdictional Determination. A preliminary jurisdictional determination (PJD) is a non-binding written indication from the Corps that waters, including wetlands, identified on a parcel may be waters of the United States. For purposes of computation of impacts and compensatory mitigation requirements, a permit decision made on the basis of a PJD will treat all waters and wetlands in the review area as if they are jurisdictional waters of the U.S. PJDs are advisory in nature and may not be appealed.

Approved Jurisdictional Determination. An approved jurisdictional determination (AJD) is an official Corps determination that jurisdictional waters of the United States are either present or absent on the property. AJDs can generally be relied upon by the affected party for five years. An AJD may be appealed through the Corps administrative appeal process.

AJD requested for all identified wetlands/waters on the site. All basins are surrounded by upland and lack a surface water connection to offsite wetlands/waters.

In order for the Corps and LGU to process your request, the wetland delineation must be prepared in accordance with the 1987 Corps of Engineers Wetland Delineation Manual, any approved Regional Supplements to the 1987 Manual, and the *Guidelines for Submitting Wetland Delineations in Minnesota* (2013).

<http://www.mvp.usace.army.mil/Missions/Regulatory/DelineationJDGuidance.aspx>

Attachment B

Supporting Information for Applications Involving Exemptions, No Loss Determinations, and Activities Not Requiring Mitigation

Complete this part *if* you maintain that the identified aquatic resource impacts in Part Four do not require wetland replacement/compensatory mitigation OR *if* you are seeking verification that the proposed water resource impacts are either exempt from replacement or are not under CWA/WCA jurisdiction.

Identify the specific exemption or no-loss provision for which you believe your project or site qualifies:

MN WCA Rule 8420.0420 EXEMPTION STANDARDS. Subp. 8. De minimis. A. Except as provided in items B and C, a replacement plan is not required for projects that impact up to the following amounts of wetlands: (2) in a 50 to 80 percent area: (b) 2,500 square feet, except for type 3, 4, 5, or 8 wetland or white cedar and tamarack wetland, outside of the shoreland wetland protection zone and inside the 11-county metropolitan area;

Provide a detailed explanation of how your project or site qualifies for the above. Be specific and provide and refer to attachments and exhibits that support your contention. Applicants should refer to rules (e.g. WCA rules), guidance documents (e.g. BWSR guidance, Corps guidance letters/public notices), and permit conditions (e.g. Corps General Permit conditions) to determine the necessary information to support the application. Applicants are strongly encouraged to contact the WCA LGU and Corps Project Manager prior to submitting an application if they are unsure of what type of information to provide:

Portions of the non-semi permanently flooded fringe of WCA regulated Wetlands C and D on the Transform Church site are proposed to be impacted as part of a parking lot expansion project. See Figure 2 and the attached grading plan. Wetland impacts result from side slope fill along the edge of the new parking lot pad.

Wetland B (a stormwater treatment area that is not regulated under WCA) is also proposed to be impacted, partly for parking lot construction and partly for infiltration basin construction.

WCA regulated impacts total 1,953 sf - which is less than the 2,500 de minimis limit.

An AJD is requested from USACE for all identified wetlands/waters on the site. All basins are surrounded by upland and lack a surface water connection to offsite wetlands/waters.

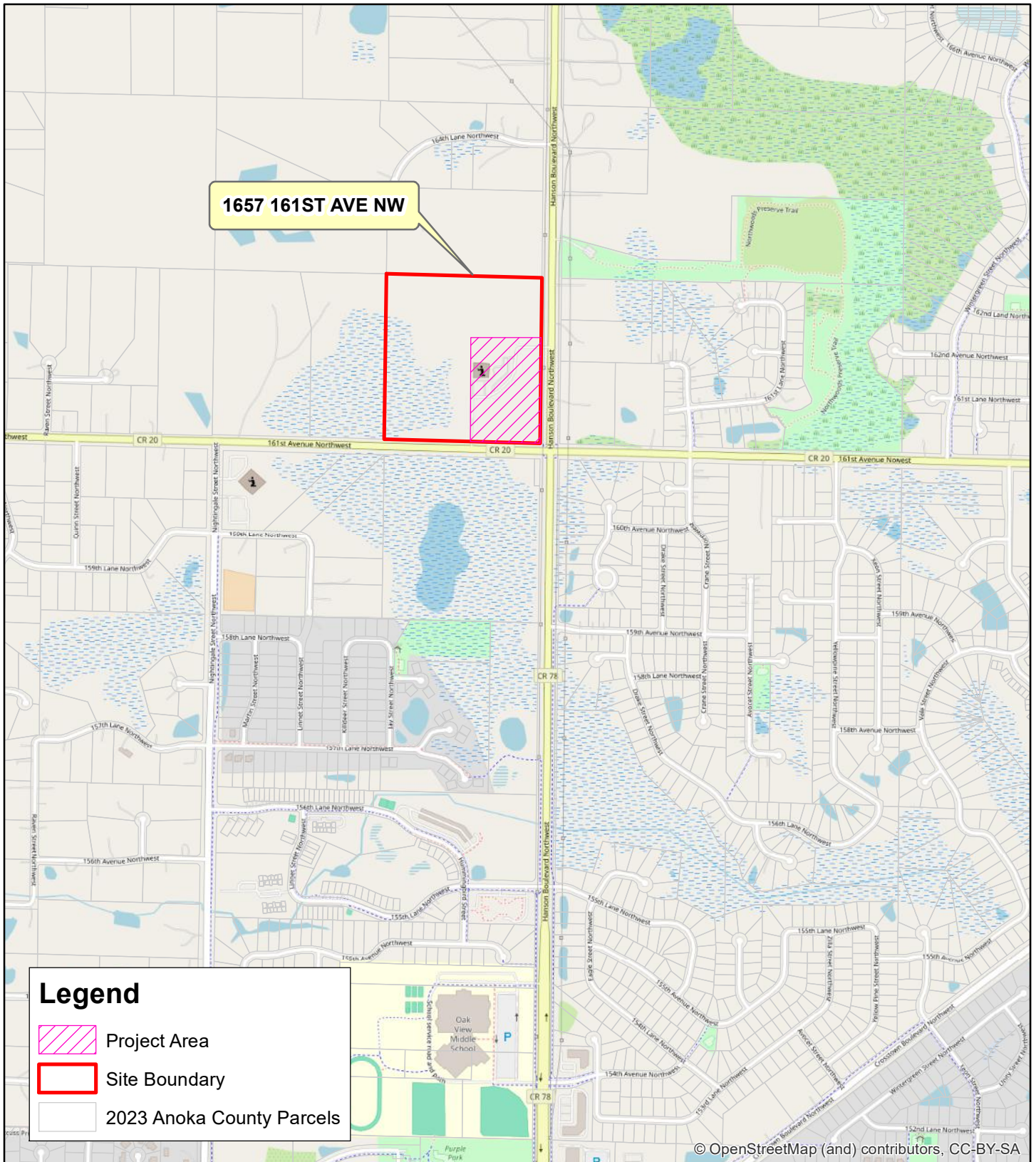


Figure 1 - Site Location



KJOLHAUG ENVIRONMENTAL SERVICES COMPANY

Source: OpenStreets Map

N



0 1,000 Feet



De Minimis Application Transform Church (KES# 2024-033)
Andover, Minnesota

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.

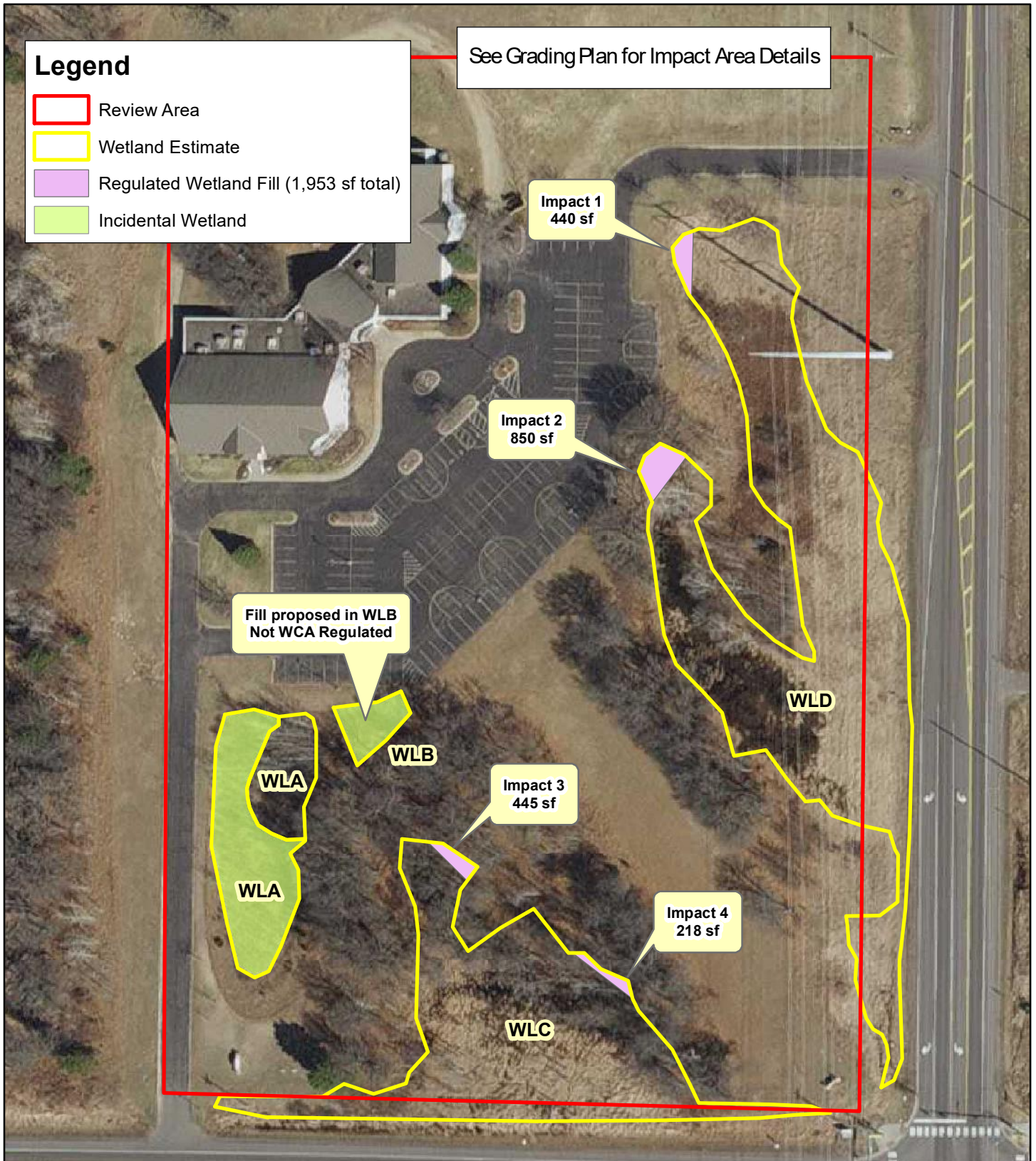


Figure 2 - Delineated Wetlands & Proposed Impact Areas



N

0 75 Feet

KJØLHAUG ENVIRONMENTAL SERVICES COMPANY

Source: MNGEO Spatial Commons

De Minimis Application Transform Church (KES# 2024-033)
Andover, Minnesota

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.

LEGEND

EXISTING	PROPOSED
PROPERTY LINE	PROPERTY LINE
EASEMENT LINE	EASEMENT LINE
CURB LINE	CURB LINE
BITUMINOUS	BITUMINOUS
CONCRETE	CONCRETE
SANITARY SEWER	SANITARY SEWER
WATER MAIN	WATER MAIN
OVERHEAD UTILITY	OVERHEAD UTILITY
STORM CATCH BASIN	STORM CATCH BASIN
STORM MANHOLE	STORM MANHOLE
HYDRANT	HYDRANT
GATE VALVE	GATE VALVE
TELEPHONE BOX	TELEPHONE BOX
UTILITY POLE	UTILITY POLE
RETAINING WALL	RETAINING WALL
1" FENCE	1" FENCE
2" CONTOUR	2" CONTOUR
FLOOR PLAN	FLOOR PLAN
WETLAND LINE	WETLAND LINE
SPOT ELEVATION	SPOT ELEVATION
EMERGENCY OVERFLOW	EMERGENCY OVERFLOW
SILT FENCE	SILT FENCE
WETLAND IMPACT	WETLAND IMPACT
MAINTENANCE ACCESS	MAINTENANCE ACCESS
WETLAND BUFFER	WETLAND BUFFER
SOIL BORING	SOIL BORING
APPROXIMATE FILL AREA	APPROXIMATE FILL AREA

NOTES

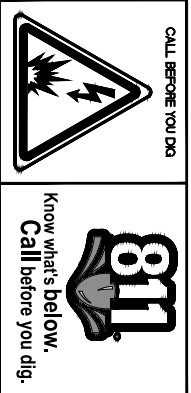
1. MAINTAIN 6" HOLD DOWN BEHIND CURB FOR EROSION CONTROL UNTIL SOIL IS INSTALLED.
2. MAXIMUM SLOPES SHALL BE 4:1 UNLESS OTHERWISE NOTED TO WETLAND IMPACTS.
3. SITE IS LOCATED WITHIN THE BOUNDARIES OF THE LOWER RAIN RIVER WATERSHED MANAGEMENT ORGANIZATION.
4. ALL DISTURBED AREAS TO BE SCARIFIED AFTER GRADING IS COMPLETE.
5. INSTALL SANDPANS OR OTHER APPROVED INLET PROTECTION IN THE RAIN GUARDIAN INLETS AFTER INSTALLATION.

WETLAND SUMMARY

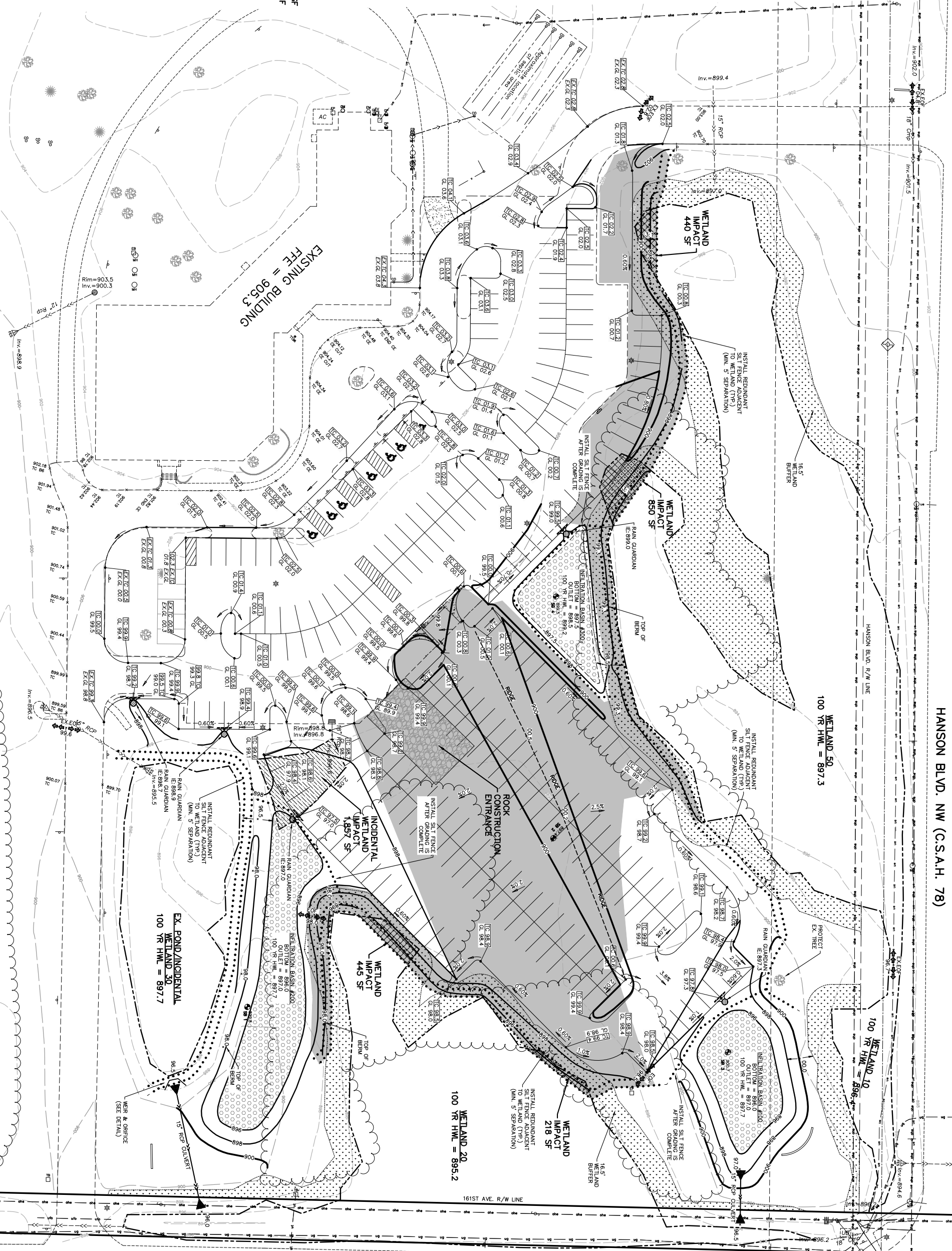
WETLAND IMPACT	= 1,953 SF
THE DE MINIMIS EXEMPTION OF UP TO 2,500 SQUARE FEET OF WETLAND IMPACTS DOES NOT REQUIRE A PERMIT UNDER THE CLEAN WATER ACT.	
INCIDENTAL WETLAND IMPACT	= 1,857 SF
WETLAND BUFFER AREA [REQUIRED BUFFER]	= 35,792 SF
	= 31,779 SF

BENCHMARKS

1. Andoc County Benchmark No. 2974 Elevation = 893.12 TL (NAD83) Direction = 892.94 TL (NAD83)
2. Andoc County Benchmark No. 2087 Elevation = 892.94 TL (NAD83)



The subsurface utility information shown on this plan is utility Quality Level D. This quality level was determined according to the guidelines of C/ASCE 38-02, entitled "Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data."



CARLSON MCCAIG
 ENVIRONMENTAL ENGINEERING
 1657-1615th Avenue NW
 Andover, MN 55304
 507-435-1234
 carlsonmccain.com

Print Name: Aaron D. Bishel, P.E.
 Signature: [Signature]
 Date: 5/29/24 License #: 57811

Drawn: GIS
 Designed: AOB
 Date: 5/29/24

Revisions:
 1: 7/11/24 Per City and Township Comments

TRANSFORM CHURCH
 1657-1615th Avenue NW
 Andover, MN 55304

TRANSFORM CHURCH
 PARKING LOT ADDITION
 Andover, MN

GRADING, DEVELOPMENT & EROSION CONTROL PLAN

Memorandum

To: Lower Rum River Watershed Management Organization (LRRWMO)
From: Karen Wold, Barr Engineering Co. (Barr)
Subject: Transform Church De Minimis Exemption ~ Andover
Date: August 8, 2024
Barr Project: 23020047.00 RJB 2428
LRRWMO Permit: #2024-28

c: Stephanie Johnson, Barr Engineering Co.
Carla Wirth, TimeSaver, LRRWMO Recording Secretary

On July 18, 2024, Barr received a joint application form and a request for Minnesota Wetland Conservation Act (WCA) de minimis exemption approval for wetland impacts associated with the Transform Church site located in the City of Andover. Barr received confirmation, that the LRRWMO application, and fees were provided, and a permit number was assigned on July 25, 2024, making it a complete application.

Barr issued a WCA Notice of Application on July 30, 2024, with a comment period ending on August 14, 2024.

We recommend the LRRWMO approve the WCA de minimis exemption as documented in the draft WCA Notice of Decision with conditions, provided no additional comments are received between today (August 8th) and the end of the comment period on August 14th.

Minnesota Wetland Conservation Act Notice of Decision

Local Government Unit (LGU): Lower Rum River Watershed Management Organization (LRRWMO)
County: Anoka
Applicant Name: Transform Church – Mark Katzenberger
Applicant Representative: Melissa Barrett, Kjolhaug Environmental Services (Kjolhaug)
Project Name: Transform Church
LGU Project No. (if any): 2024-28
Date Application Received by LGU: 7/25/2024
Date of LGU Decision: 8/15/2024
Date this Notice was Sent:

Minnesota Wetland Conservation Act (WCA) Decision Type - check all that apply

<input type="checkbox"/> Wetland Boundary/Type	<input type="checkbox"/> Sequencing	<input type="checkbox"/> Replacement Plan	<input type="checkbox"/> Bank Plan (not credit purchase)
<input type="checkbox"/> No-Loss (8420.0415)	<input checked="" type="checkbox"/> Exemption (8420.0420)		
Part: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H		Subpart: <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input type="checkbox"/> 9	

Replacement Plan Impacts (replacement plan decisions only)

Total WCA Wetland Impact Area: not applicable
Wetland Replacement Type: <input type="checkbox"/> Project Specific Credits: <input type="checkbox"/> Bank Credits:
Bank Account Number(s):

Technical Evaluation Panel (TEP) Findings and Recommendations (attach if any)

<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Approve w/Conditions <input type="checkbox"/> Deny
See TEP involvement and communication described in LGU Findings below.

LGU Decision

<input checked="" type="checkbox"/> Approved with Conditions (specify below) ¹	<input type="checkbox"/> Approved ¹	<input type="checkbox"/> Denied
List Conditions:		
STANDARD NO-LOSS AND EXEMPTION CONDITIONS of MN Rule 8420.0410		
A person conducting an activity in a wetland under no-loss in MN Rule part 8420.0415 or an exemption in part 8420.0420 must ensure that:		
A. appropriate erosion control measures are taken to prevent sedimentation of the wetland or of any receiving waters;		
B. the activity does not block fish activity in a watercourse, except when done purposely to prevent movement of undesirable fish species in accordance with a recommendation from the commissioner; and		
C. the activity is conducted in compliance with all other applicable federal, state, and local requirements, including best management practices according to the documents referenced in part 8420.0112, items L, M, and N, and water resource protection requirements established under Minnesota Statutes, chapter 103H.		
Decision-Maker for this Application: <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board/Council <input type="checkbox"/> Other:		
Decision is valid for: <input checked="" type="checkbox"/> 5 years (default) <input type="checkbox"/> Other (specify):		

¹ *Wetland Replacement Plan approval is not valid until Minnesota Board of Water and Soil Resources (BWSR) confirms the withdrawal of any required wetland bank credits. For project-specific replacement a financial assurance per MN Rule 8420.0522, Subp. 9 and evidence that all required forms have been recorded on the title of the property on which the replacement wetland is located must be provided to the LGU for the approval to be valid.*

LGU Findings – Attach document(s) and/or insert narrative providing the basis for the LGU decision¹.

Attachment(s) (specify): **Site Location Figure 1, Wetland Impact Figure, Grading Plan (dated 5/29/2024)**

Summary:

On behalf of Transform Church, Kjolhaug submitted a joint application form requesting WCA de minimis exemption for wetland impacts associated with a parking lot expansion project. Wetland impacts will result from side slope fill along the edge of the new parking lot pad.

Prior to this application, the wetland boundaries and types on this site were approved on 12/19/2019 under LRRWMO Permit #2019-29 with the site name of Prairie Oak Church. In addition, a WCA incidental determination was approved for the west portion of Wetland A and all of Wetland B under LRRWMO Permit #2024-15 with the site name of Transform Church on 5/16/2024.

Wetland fill impacts associated with the de minimis exemption application include:

Impact 1 = 440 sf within the wet meadow community of Wetland D

Impact 2 = 850 sf within the seasonally flooded basin community of Wetland D

Impact 3 = 445 sf within the seasonally flooded basin community of Wetland C

Impact 4 = 218 sf within the seasonally flooded basin community of Wetland C

Additionally, 1857 sf of fill are planned in Wetland B, which was previously approved as WCA incidental wetland, not regulated under the WCA.

A WCA Notice of Application and the joint application form were provided to TEP members on 7/30/2024 with a comment period ending on 8/14/2024.

The project site is outside of the shoreland wetland protection zone and inside the 11-county metropolitan area in the 50-80% pre-settlement area.

Ben Meyer clarified on 7/30/2024 that since the application was submitted and noticed prior to August 1, the applicable de minimis exemption amount would be 2,500 sf.

The proposed total 1,953 sf of impacts to WCA regulated Wetlands C and D are within the allowable de minimis exemption amount according to MN Rule 8420.0420 Subpart 8 A (2)(b), and a replacement plan is not required for these impacts.

¹ Findings must consider any TEP recommendations.

Attached Project Documents

Site Location Map Project Plan(s)/Descriptions/Reports (specify): **Wetland Impact Figure, Grading Plan (dated 5/29/2024)**

Appeals of LGU Decisions

If you wish to appeal this decision, you must provide a written request within 30 calendar days of the date you received the notice. All appeals must be submitted to the Board of Water and Soil Resources Executive Director along with a check payable to BWSR for \$500 *unless* the LGU has adopted a local appeal process as identified below. The check must be sent by mail and the written request to appeal can be submitted by mail or e-mail. The appeal should include a copy of this notice, name and contact information of appellant(s) and their representatives (if applicable), a statement clarifying the intent to appeal and supporting information as to why the decision is in error. Send to:

Appeals & Regulatory Compliance Coordinator
Minnesota Board of Water & Soils Resources
520 Lafayette Road North
St. Paul, MN 55155

Does the LGU have a local appeal process applicable to this decision?

- Yes¹ No

¹If yes, all appeals must first be considered via the local appeals process.

Local Appeals Submittal Requirements (LGU must describe how to appeal, submittal requirements, fees, etc. as applicable)

--

Notice Distribution (include name)

Required on all notices:

<input checked="" type="checkbox"/> SWCD TEP Member: Becky Wozney (Anoka Conservation District)
<input checked="" type="checkbox"/> Minnesota Board of Water and Soil Resources (BWSR) TEP Member: Ben Meyer
<input checked="" type="checkbox"/> LGU TEP Member: Karen Wold (Barr Engineering for the LRRWMO)
<input checked="" type="checkbox"/> Minnesota Department of Natural Resources Representative: Melissa Collins
<input checked="" type="checkbox"/> Watershed District or Watershed Mgmt. Org.: Debra Musgrove (LRRWMO), Stephanie Johnson (Barr Engineering Co.)
<input checked="" type="checkbox"/> City Contact for LRRWMO permitting: Jason Law (City of Andover)
<input checked="" type="checkbox"/> Applicant (notice only): Mark Katzenberger, Transform Church
<input checked="" type="checkbox"/> Agent/Consultant (notice only): Melissa Barrett, Kjolhaug Environmental Services

Optional or As Applicable:

<input checked="" type="checkbox"/> Corps of Engineers: Hannah Richerson (MVP-2019-02944-HSR)
<input type="checkbox"/> BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
<input type="checkbox"/> Members of the Public (notice only):
<input type="checkbox"/> Other:

Signature:	Date:
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This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.

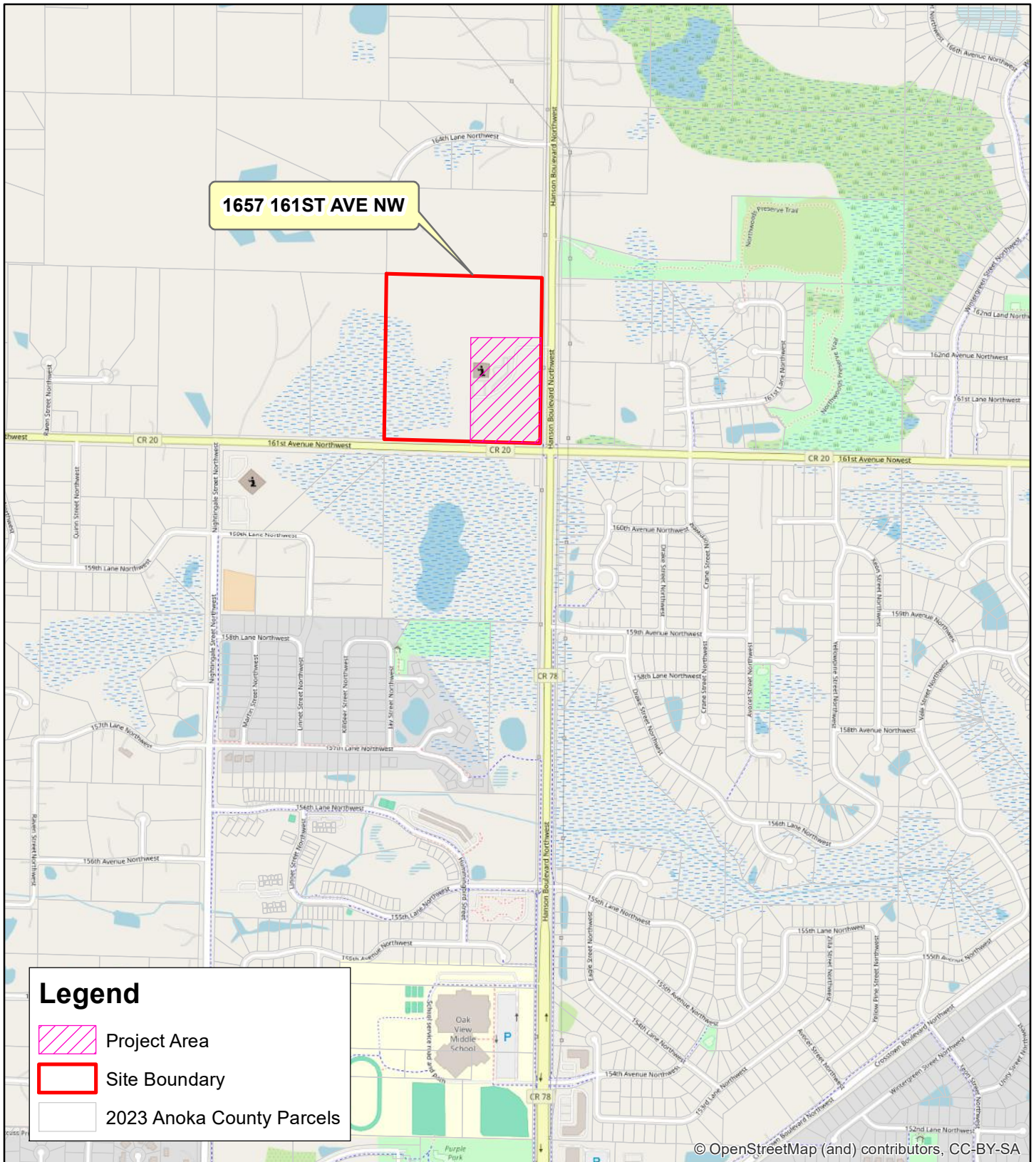


Figure 1 - Site Location



KJOLHAUG ENVIRONMENTAL SERVICES COMPANY

Source: OpenStreets Map

N



0 1,000 Feet



De Minimis Application Transform Church (KES# 2024-033)
Andover, Minnesota

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.

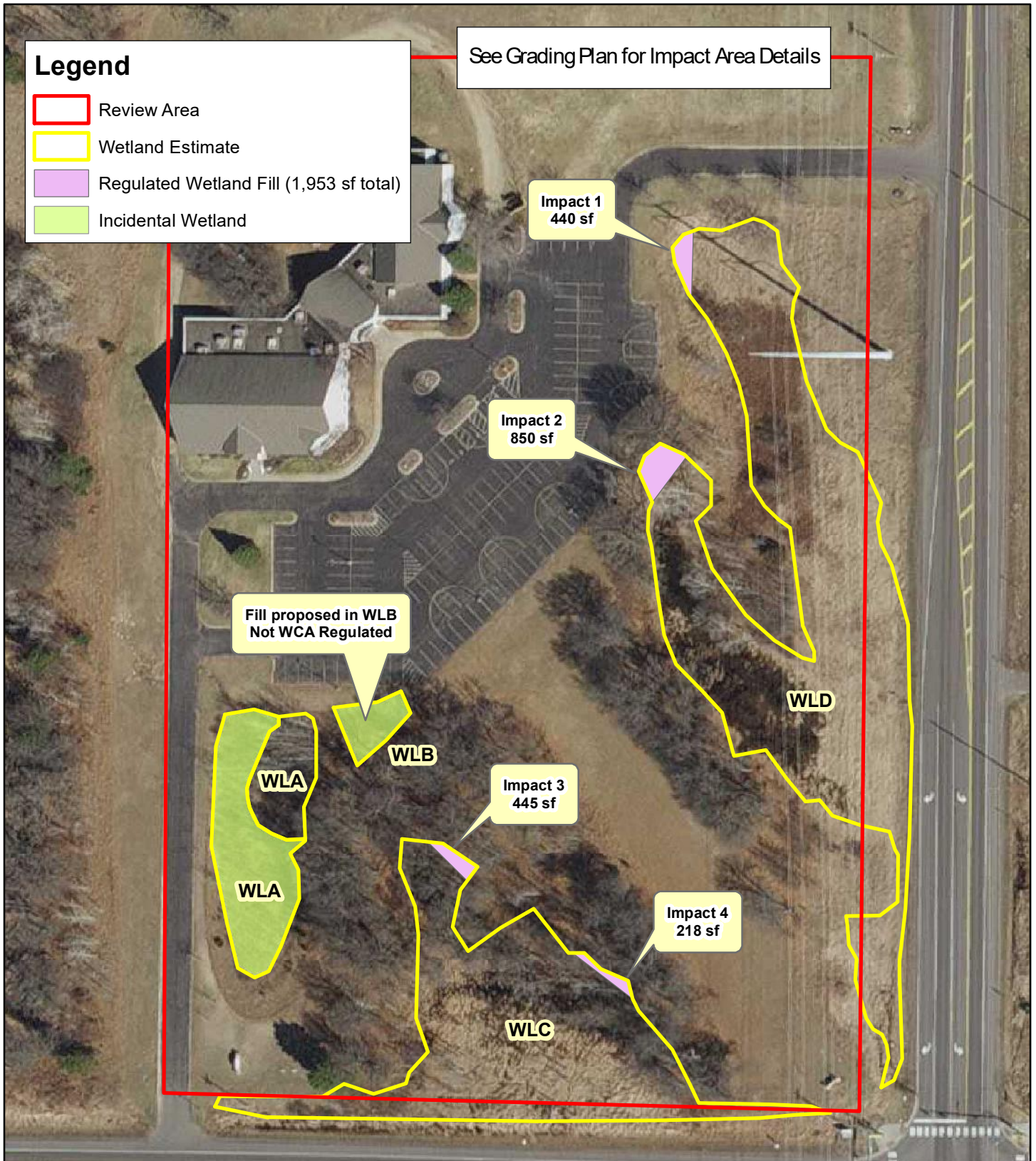


Figure 2 - Delineated Wetlands & Proposed Impact Areas

0 75 Feet

De Minimis Application Transform Church (KES# 2024-033)
Andover, Minnesota

KJØLHAUG ENVIRONMENTAL SERVICES COMPANY
 Source: MNGEO Spatial Commons

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.

LEGEND

EXISTING	PROPOSED
PROPERTY LINE	PROPERTY LINE
EASEMENT LINE	EASEMENT LINE
CURB LINE	CURB LINE
BITUMINOUS	BITUMINOUS
CONCRETE	CONCRETE
SANITARY SEWER	SANITARY SEWER
WATER MAIN	WATER MAIN
OVERHEAD UTILITY	OVERHEAD UTILITY
STORM CATCH BASIN	STORM CATCH BASIN
STORM MANHOLE	STORM MANHOLE
HYDRANT	HYDRANT
GATE VALVE	GATE VALVE
TELEPHONE BOX	TELEPHONE BOX
UTILITY POLE	UTILITY POLE
RETAINING WALL	RETAINING WALL
1" FENCE	1" FENCE
2" CONTOUR	2" CONTOUR
FLOOR PLAN	FLOOR PLAN
WETLAND LINE	WETLAND LINE
SPOT ELEVATION	SPOT ELEVATION
EMERGENCY OVERFLOW	EMERGENCY OVERFLOW
SILT FENCE	SILT FENCE
WETLAND IMPACT	WETLAND IMPACT
MAINTENANCE ACCESS	MAINTENANCE ACCESS
WETLAND BUFFER	WETLAND BUFFER
SOIL BORING	SOIL BORING
APPROXIMATE FILL AREA	APPROXIMATE FILL AREA

NOTES

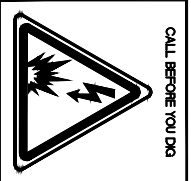
1. MAINTAIN 6" HOLD DOWN BEHIND CURB FOR EROSION CONTROL UNTIL SOIL IS INSTALLED.
2. MAXIMUM SLOPES SHALL BE 4:1 UNLESS OTHERWISE NOTED TO WETLAND IMPACTS.
3. SITE IS LOCATED WITHIN THE BOUNDARIES OF THE LOWER RAIN RIVER WATERSHED MANAGEMENT ORGANIZATION.
4. ALL DISTURBED AREAS TO BE SCARIFIED AFTER GRADING IS COMPLETE.
5. INSTALL SANDPANS OR OTHER APPROVED INLET PROTECTION IN THE RAIN GUARDIAN INLETS AFTER INSTALLATION.

WETLAND SUMMARY

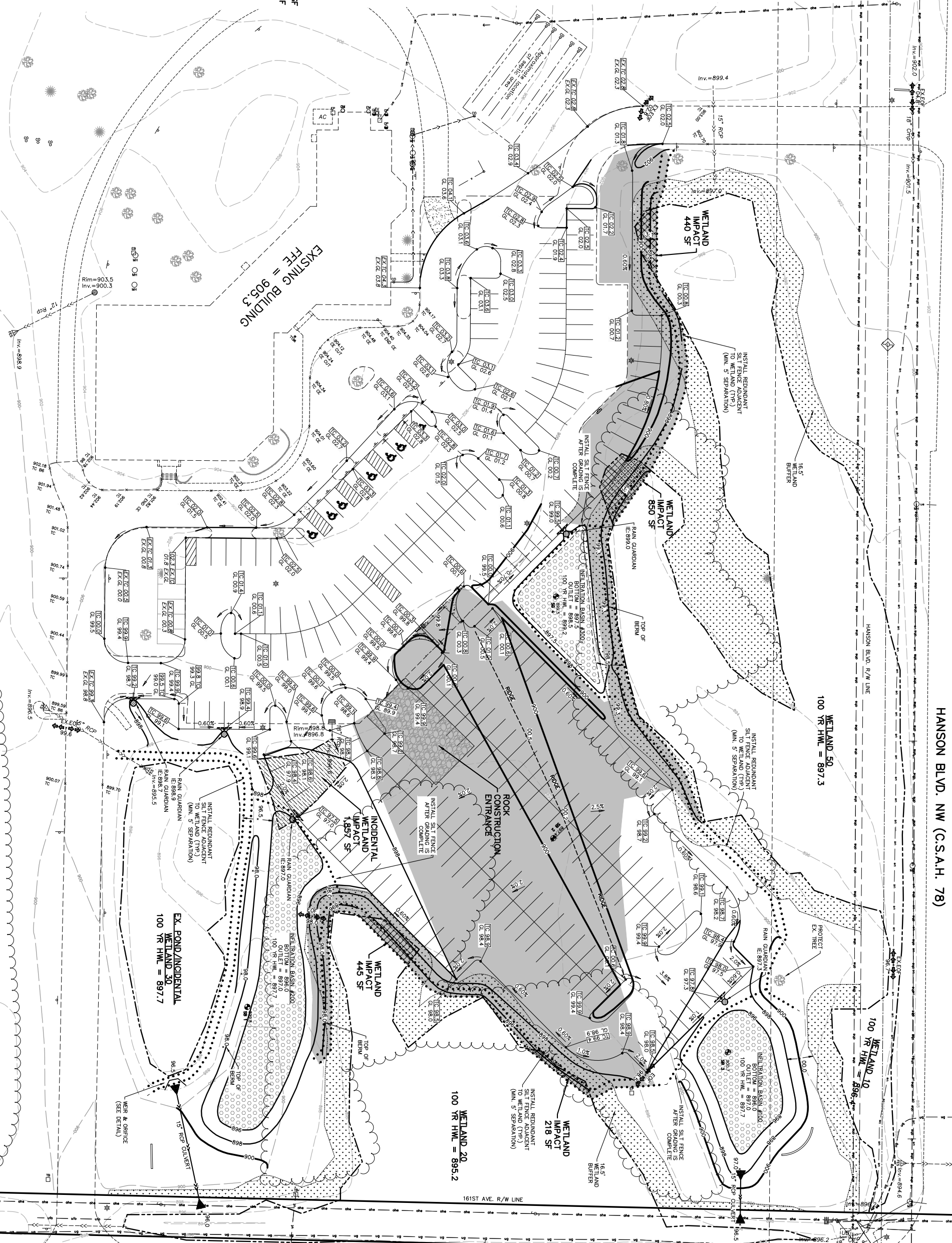
WETLAND IMPACT	= 1,953 SF
THE DE MINIMIS EXEMPTION OF UP TO 2,500 SQUARE FEET REPLENISHMENT OR CREDIT PURCHASE WILL BE REQUIRED.	
INCIDENTAL WETLAND IMPACT	= 1,857 SF
WETLAND BUFFER AREA [REQUIRED BUFFER]	= 35,792 SF
	= 31,779 SF

BENCHMARKS

1. Andoc County Benchmark No. 2974 Elevation = 893.12 TL (NAD83) Direction = 892.94 TL (NAD83)
2. Andoc County Benchmark No. 2047 Elevation = 892.94 TL (NAD83)



The subsurface utility information shown on this plan is utility Quality Level D. This quality level was determined according to the guidelines of C/ASCE 38-02, entitled "Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data."



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Print Name: Aaron D. Bishel, P.E.
Signature: *Aaron D. Bishel*
Date: 5/29/24 License #: 57811

Drawn: GIS
Designed: AOB
Date: 5/29/24

Revisions:
1: 7/11/24 Per City and Township Comments

TRANSFORM CHURCH
1657-1615th Avenue NW
Andover, MN 55304

TRANSFORM CHURCH
PARKING LOT ADDITION
Andover, MN

**GRADING, DEVELOPMENT
& EROSION CONTROL PLAN**

Lower Rum River Watershed Management Organization Task Checklist

Key to Symbols X = Task completed Empty box = task planned but not yet completed Black box = Task not planned for that entity or at that time.

EDUCATION	Task	2022						2023						2024						2025					
		ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other
	ED-1 Website Administration – Maintain and post WMO news, meeting dates, permit apps and other documents. Provide links to cities and partners. Check monthly for agenda and meeting minutes.	Ongoing						Continuous updates including minutes						Ongoing updates.											
	“X” when completed	X				X	X				X														
	ED-2 Develop Education and Outreach Plan -Work with ACD to develop planned activities for the ACD Education and Outreach Coordinator in support of LRRWMO goals	Completed.						ACD did include in their budget for 2024.						New hiring process started.											
	“X” when completed	X				X	X				X														
	ED-3 Education Coordinator Actions in Support of Education Plan -Support a county-wide position housed at ACD													New hiring process started.											
	Ongoing																								
	ED-4 Newsletter - Distribution of education material biannually, fostering water quality management practices in Community newsletters, specifically addressing wetland regulation from time to time.	X	X	X	X	X	X	X	X	X	X	X	X	X											
	ED-5 TAC and CAC coordination – Utilize technical and citizen advisory committees on an occasional, as-needed basis.	8/2022 CAC mtg to create outreach plan												New hiring process started.											
	Ongoing																								
	ED-6 Rum River boat tours -host a boat tour of the Rum River for government officials, city staff, and new managers.							Will be reconsidered for summer, 2024						Started planning											
	“X” when completed																								
	“X” when completed																								
	“X” when completed																								
	“X” when completed																								
	“X” when completed																								
	Solicit Bids - LRRWMO will solicit bids for professional services (solicit proposals for work to occur in the following year)							Completed.						Complete											
	“X” when completed											X													

Lower Rum River Watershed Management Organization Task Checklist

WATER MONITORING AND IMPROVEMENT	2022						2023						2024						2025					
	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other
Task																								
MN-1 Lake WQ Monitoring							100% complete (report left)						Monitoring is 60% completed for the season.											
“X” when completed	X				X		X				X													
MN-2 Lake Level Monitoring																								
“X” when completed	X				X		X				X													
MN-3 Rum River WQ Monitoring																								
“X” when completed	X				X		X				X													
MN-4 Stream Bio Monitoring -Macroinvertebrate monitoring on the Rum River facilitated by ACD and local schools.																								
“X” when completed	X				X							X						X						
MN-5 Wetland Monitoring -Wetland hydrology monitoring performed annually at 3 locations in the WMO																								
“X” when completed	X						X																	
PROJECTS/PROGAMS	2022						2023						2024						2025					
Our manager addressed the county board in regards to funding a groundwater specialist. There was good discussion but there are other high priority items as well. We are waiting for their final budget. It is likely a groundwater specialist will not happen next year.	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other
PP-1 Cost-share grant small projects -fund grants for WQ improvement including shoreland restoration et al	X				X		X				X													
PP-2 Rum River Streambank Restoration -fund projects to reduce phosphorus/sediment loading to the Rum River.	X				X		X				X													
PP-3 Mississippi River Streambank Restoration -fund and implement projects to reduce phosphorus/sediment to Mississippi	X				X		X				X													
PP-4 Ramsey Central Park Stormwater (non-WBIF)				X																				
PP-5 Support for Rum River 1W1P projects located upstream-provide written support											X													
PP-6 Subwatershed Analyses of City of Andover draining to Rum River-Conduct studies to assess pollutant		X	X				X				X													
PP-7 Trott Brook Study (WBIF)							X			X	X		X											
PP-8 Install stormwater retrofits at priority sites identified by SWAs	X						X																	
PP-9 Wetland Restoration support for partners in priority areas							X																	
PP-10 Groundwater Planning and Technical Assistance					X							X												

LAST UPDATED: 8/7/2024