

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

AUGUST 15, 2024

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Heather Lau of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Holthus, seconded by Weaver, to approve the August 15, 2024, agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

July 18, 2024 Regular Meeting

Motion was made by Weaver, seconded by Holthus, to approve the July 18, 2024, Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending July 31, 2024. Account balances for the period were: Checking, \$191,440.96; less permit account balance of (\$34,988.46), less Generation Plan reserves balance of (\$32,493.43); for a total balance of \$123,959.07.

Musgrove referenced the total outstanding balance shown on the ledger, and asked for clarification. She asked if there is anywhere that shows the outstanding balance versus actual costs of the permits. Yager provided details and noted that she could provide the balance sheet next month.

Motion was made by Holthus, seconded by Weaver, to accept the Treasurer's Report for the period ending July 31, 2024. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$910.60 (July secretarial services) and Barr Engineering in the amount of \$5,365.50 (June engineering services).

Motion was made by Weaver, seconded by Holthus, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2022-07 ~ 54 Tiger Street ~ Ramsey

Wozney reviewed the July 17, 2024, memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the proposed project activities under WCA no-loss criteria MN Rule 8420.0415 A., as activity that will not result in wetland impacts, as documented in the draft Notice of Decision.

Musgrove referenced the permit fee and asked if that is a result of this being an old permit. Linton confirmed that this is an older permit. Musgrove asked that the forms be updated to be dated or show when it was last updated going forward.

Motion was made by Weaver, seconded by Holthus, to approve the proposed project activities under WCA no-loss criteria MN Rule 8420.0415 A. as documented in the Notice of Decision for Permit #2022-07, 54 Tiger Street, Ramsey, as detailed in the Barr Engineering memorandum dated July 17, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-21 ~ Rivers Bend Park Wetland Delineation ~ City of Ramsey

Linton reviewed the August 2, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the revised wetland boundary and type as documented in the draft WCA Notice of Decision.

Weaver commented that he appreciates the way the Barr memorandums are being highlighted in the online packet as it is easier to identify and read.

Motion was made by Weaver, seconded by Holthus, to approve the revised wetland boundary and type as documented in the WCA Notice of Decision for Permit #2024-21, Rivers Bend Wetland Delineation, City of Ramsey, as detailed in the Barr Engineering memorandum dated August 2, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-22 ~ Transform Church ~ Andover

Kytonen reviewed the August 9, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to 10 conditions detailed in the memorandum.

Musgrove asked if the second part of the project would come back to the LRRWMO in the future or whether this is approval for phases one and two. Kytonen stated that it his understanding that this would approve the entire project, including the second phase. Lau confirmed that to be correct.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2024-22, Transform Church, Andover, subject to ten (10) conditions as detailed in the Barr Engineering memorandum dated August 9, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-24 ~ Voice of Hope Church ~ Ramsey

Linton reviewed the August 8, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue its review and extend the review period by 60-days until a revised submittal is provided for review.

Musgrove asked if any additional information has been received since August 8th and whether this would be reviewed at the next meeting. Lau stated that the information has not yet been received but anticipated that this could be ready for the next meeting. She provided additional information on the issue with the landlocked wetland, noting that Barr Engineering wants to ensure that there would not be impacts to the adjacent residential properties.

Motion was made by Holthus, seconded by Weaver, to continue and extend the review period by 60-days for Permit #2024-24, Voice of Hope Church, Ramsey, as detailed in the Barr Engineering memorandum dated August 8, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-25 ~ Take 5 Oil ~ Ramsey

Linton reviewed the August 9, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to nine conditions detailed in the memorandum. He confirmed that the total area within The COR being treated by the regional basin is tracked. Lau commented that Barr is also tracked that retention volume.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2024-25, Take 5 Oil, Ramsey, subject to nine (9) conditions as detailed in the Barr Engineering memorandum dated August 9, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-26 ~ Rivers Bend Regional Stormwater Improvements ~ Ramsey

Linton reviewed the August 8, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue its review and extend the review period by 60-days until a revised submittal is provided for review.

Motion was made by Weaver, seconded by Holthus, to continue and extend the review period by 60-days for Permit #2024-26, Rivers Bend Regional Stormwater Improvements, Ramsey, as detailed in the Barr Engineering memorandum dated August 8, 2024.

Further discussion: Musgrove asked if Barr has received any additional information since August 8th. Lau replied that Barr has not yet received any additional information from the applicant.

Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-28 ~ Transform Church No Loss Exemption ~ Andover

Kytonen reviewed the August 8, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the WCA de minimis exemption as documented in the draft WCA Notice of Decision with conditions.

Motion was made by Holthus, seconded by Weaver, to approve the WCA de minimis exemption as documented in the WCA Notice of Decision with conditions for Permit #2024-28, Transform Church No Loss Exemption, Andover, as detailed in the Barr Engineering memorandum dated August 8, 2024. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

JPA Update

Wozney stated that the cities are still going through their reviews.

Kytonen stated that the Andover City Engineer did review the JPA and did not have any comments, therefore, Andover staff is confident with the changes. He stated the Andover City Attorney would still complete his review.

Bus Tour Information

Wozney stated that she sent out a calendar invite and once she reviews the responses, she will select the date and reserve the bus.

Musgrove asked if the Board could be provided with a list of those that confirmed attendance and then they could determine if others should be invited.

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist. She noted that there is only one biomonitoring site within the LRRWMO. She stated that she did receive additional information from ACD staff, noting that is completed each spring and therefore should state 100 percent completed. She stated that there is another biomonitoring site in St. Francis and perhaps some of the cost was coded incorrectly, which is why it shows over budget. She noted that she would again follow up to clarify.

Weaver asked if a resident would contact ACD if they were interested in applying for a grant to armor their riverbank. Wozney confirmed that residents should reach out to Jared at ACD to apply for potential funding. She stated that some properties express interest but ultimately decide not to move forward. Weaver noted an upcoming neighborhood meeting and Wozney noted that she could provide cards with staff contact information that could be distributed.

Musgrove asked if there are newsletter articles going out. Wozney confirmed that is still being done. She noted that educational information is also available through the ACD update or on the ACD website that could be used by member cities for their newsletters.

OTHER BUSINESS ~ None

ADJOURNMENT

A motion was made by Holthus, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:42 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amanda Staple". The signature is fluid and cursive, with a long horizontal stroke at the end.

Amanda Staple
Administrative Secretary