

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
 - 1. Election of 2025 Officers ~ Chair, Vice Chair, Treasurer/Secretary
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. December 19, 2024, Regular Meeting
 - 2. January 16, 2025, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. Consider RFPs
 - a. Legal
 - b. Engineering
- G. NEW BUSINESS
 - 1. Permit #2024-24 ~ Voice of Hope ~ Ramsey
 - 2. Permit #2024-38 ~ Emerald Estates ~ Ramsey
 - 3. Permit #2024-39 ~ Whiting-Yelton Tulip Land Project ~ Andover
 - 4. Approve 2025 Meeting Schedule
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT
 - 1. 2024 Work Results Report – Anoka Conservation District
 - 2. 2025 Work Contract with Anoka Conservation District
- K. OLD BUSINESS
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the February 20, 2025, Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2024-20 ~ Rivers Bend Reg. Stormwater Mgmt. Study ~ City of Ramsey*
Next Meeting: Regular meeting is March 20, 2025– at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

TO: LRRWMO BOARD
FROM: Carla Wirth, Admin. Secretary
SUBJECT: Election of 2025 Officers
DATE: January 9, 2025

**2024
LRRWMO OFFICERS**

<u>Chair</u>	Debra Musgrove, Ramsey Chris Riley, Alternate
<u>Vice Chair</u>	Valerie Holthus, Andover Kim Kovich, Alternate
<u>Secretary/Treasurer</u>	Jeff Weaver, Anoka Phil Rice, Alternate



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TO: Mayor and City Council
CC: Sarah Cotton, City Administrator
FROM: Michelle Hartner, City Clerk
SUBJECT: Appoint Committees and Commissions
DATE: January 7, 2025

INTRODUCTION

Each year Committees and Commissions are appointed based upon the recommendation of the Mayor.

DISCUSSION

The Mayor recommends the following appointments for 2025:

Special Committees:

Critical Infrastructure Planning Committee: Mayor Barthel (Chair) & Councilmember Rick Engelhardt

Newsletter Committee: Councilmember Shafto (Chair) & Councilmember Engelhardt

Standing Committee:

Finance & Personnel Committee: Entire Council

City Appointed Representatives in 2025:

Fire Relief Association: Councilmember Schue & Finance Manager Lee Brezinka

Anoka County Fire Protection Council: Councilmember Engelhardt, Mayor Barthel as an alternate

Anoka-Hennepin Community Education Advisory Board: Councilmember Shafto

QCTV Commission: Mayor Barthel & City Administrator Sarah Cotton

Lower Rum River Watershed Management Organization: Councilmember Shafto

Anoka County Joint Law Enforcement Council: Mayor Barthel (Anoka County appointment) & City Administrator Sarah Cotton as alternate

North Metro Mayors Board of Directors: Mayor Barthel & City Administrator Sarah Cotton

ACTION REQUIRED

The City Council is requested to appoint members for the Standing Committees and Commissions for 2025 based upon the Mayor's recommendations.

Respectfully submitted,

Michelle Hartner
City Clerk



2015 First Avenue, Anoka MN 55303
Phone: (763) 576-2700 Website: www.anokaminnesota.com

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2025-005

**A RESOLUTION OF ANNUAL DESIGNATIONS AND APPOINTMENTS FOR 2025
PART II**

WHEREAS, annually the City Council makes appointments to various boards and committees;
and

WHEREAS, at the January 6, 2025 City Council meeting, the City Council decided to postpone making these appointments until a new Councilmember was appointed to fill the vacant City Council seat.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council does hereby make the appointments as shown on Exhibit A, hereto attached, which will become effective immediately upon adoption.

Adopted by the Anoka City Council this the 21st day of January 2025.

ATTEST:

A handwritten signature in black ink, appearing to read "Amy T. Oehlers".

Amy T. Oehlers, City Clerk

A handwritten signature in black ink, appearing to read "Erik Skogquist".

Erik Skogquist, Mayor

2025 REPRESENTATION ON VARIOUS COMMITTEES

BOARD/ORGANIZATION	2025
ABLA, Anoka Business & Landowners Association Meets 1 st Tuesday at Chamber officer @ 7:30 a.m.	Jeff Weaver <i>Alternate:</i> Sam Scott
Anoka-Champlin Joint Powers Fire Board Meets in April, July, October & December. All mtgs are @ 9am April/July held in Anoka Council Chambers October/December held in Champlin Council Chambers	Sam Scott Heather Rostad <i>Alternate:</i> Police Chief <i>Alternate:</i> Wayne Anderson
Anoka County Fire Protection Council Quarterly on the 5 th Thursday @ 7:00pm at SBM Fire Station #2 (Spring Lake Park/Blaine/Moundsview)	Sam Scott <i>Alternate:</i> Heather Rostad
Anti-Crime Commission Meets 2 nd Tuesday at Anoka PD @ 7:30am	Brent Campbell as Liaison only
Community School Advisory Council Meets 4-6 x's per yr at District 11 Facility, 2727 N Ferry St @ 3:30 p.m.	Recreations Manager
Joint Law Enforcement Council Meets quarterly on a Wednesday 2pm, various locations.	Sam Scott & Staff: Police Chief
LRRWMO, Lower Rum River Water Mgmt Organization Meets 3 rd Thursday at Anoka City Hall @ 8:00 a.m.	Jeff Weaver <i>Alternate:</i> Brent Campbell
MMPA, MN Municipal Power Agency 4 th Tuesdays at Chaska City Hall @ 10am	Erik Skogquist <i>Alternate</i> Utility Director
MMUA, Minnesota Municipal Utilities Assoc. Holds an annual meeting in the Summer. Location/time varies.	Erik Skogquist & UAB Chairperson <i>Alternates:</i> Utility Director
Twin Cities Gateway Meets held bi-monthly starting in January at various locations determined at the meetings, from 11am-1pm	Pete Turok <i>Alternate:</i> Jeff Weaver
NMMA, North Metro Mayor's Assoc. Board of Directors (Mayors) 3 rd Wednesday bi-monthly starting in January 5:30pm, locations vary between City Halls. Operating Committee: Feb, Apr, Jun, Oct & Dec at 11:30am, locations vary between City Halls	Erik Skogquist <i>Alternate:</i> City Manager
QCCC, Quad Cities Cable Communications Commission Meetings are held 3 rd Thursday of the month in Anoka Council Chambers @11am	Erik Skogquist & City Manager

Councilmember Stewart introduced the following resolution and moved for its adoption:

RESOLUTION #25-001

RESOLUTION FOR 2025 COUNCIL ORGANIZATION

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey's official newspaper is the Anoka County UnionHerald; official newspaper of the City in which all legal notices, vacancies, advertisements, etc. will be published; and
- 2) That the City of Ramsey's Legal Services are provided as follows: a) General Legal Counsel: Holstad and Knaak, PLC; b) Prosecution Counsel: Ekberg Lammers, PC and c) Bond Counsel/TIF: Taft Stettinius & Hollister, LLP; and
- 3) That the City of Ramsey's recording secretarial service is TimeSaver Off-Site Secretary Services (TOSS); and
- 4) That the following one-year terms are as follows: Acting Mayor, Environmental Policy Board, Park and Recreation Commission, Planning Commission, Public Works Committee and Twin Cities Gateway Board.

	<u>2024 Appt.</u>	<u>2025 Appt.</u>
a) Acting Mayor	Chris Riley	Chris Riley
b) Environmental Policy Board	Matt Woestehoff Chelsee Howell (Alt)	Eric Peters Michael Olson (Alt)
c) Park and Recreation Commission	Debra Musgrove Chris Riley (Alt)	Kirsten Buscher Shanna Stewart (Alt)
d) Planning Commission	Matt Woestehoff Michael Olson (Alt)	Eric Peters Michael Olson (Alt)
d) Public Works Committee	Debra Musgrove Chelsee Howell Michael Olson Chris Riley (Alt)	Chris Riley Michael Olson Dan Specht Eric Peters (Alt)
f) Twin Cities Gateway Board	N/A	Ryan Heineman

5) That the following two-year terms are as follows: Anoka County Fire Protection Council, Anoka County Joint Law Enforcement, Anoka County Solid Waste Abatement Advisory Team, Anoka County Housing and Redevelopment Authority, Fire Relief Association, Health Authority, LOGIS Board of Directors, Lower Rum River Watershed Management Organization (LRRWMO), North Metro Mayors Association, Quad Cities Cable Communications Commission, and Youth First are as follows:

	<u>2023-2024 Appt.</u>	<u>2025-2026 Appt.</u>
a) Anoka County Fire Protection Council	Debra Musgrove Dan Specht (Alt)	Kirsten Buscher Michael Olson (Alt)
b) Anoka County Joint Law Enforcement Council (JLEC)	Jeff Katers Michael Olson Chelsee Howell (Alt)	Brad Bluml Ryan Heineman Kirsten Buscher (Alt)
c) Anoka County Solid Waste Abatement Advisory Team	Chris Anderson	Chris Anderson
d) Fire Relief Association	Mark Kuzma Matt Kohner Diana Lund	Ryan Heineman Matt Kohner Diana Lund
e) Health Authority	Dr. James Long	Dr. Eric Barth
f) LOGIS Board of Directors	Jason Fredrickson Chris Bruneau	Jason Fredrickson Chris Bruneau (Alt)
g) Lower Rum River Watershed Management Organization (LRRWMO)	Debra Musgrove Chris Riley (Alt) Len Linton, Staff	Chris Riley Michael Olson (Alt) Len Linton, Staff
h) North Metro Mayors Association: Operating Committee Management Committee	Mark Kuzma Brian Hagen	Ryan Heineman Brian Hagen
i) Quad Cities Cable Communications Commission	Dan Specht Matt Woestehoff	Dan Specht Brian Hagen

6) The City Council members appointed to the EDA while maintaining City Council membership are as follows:

a) Economic Development Authority	Chris Riley Shanna Stewart Michael Olson (Alt)
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The motion for adoption of the foregoing resolution was duly seconded by Councilmember Olson, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heineman
Councilmember Stewart
Councilmember Olson
Councilmember Buscher
Councilmember Peters
Councilmember Riley
Councilmember Specht

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of January, 2025.



Mayor

ATTEST:



City Clerk

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

DECEMBER 19, 2024

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Kim Kovich, Andover.

Voting members absent were: Valerie Holthus, Andover.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, and Becky Wozney of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Weaver, seconded by Kovich, to approve the December 19, 2024, agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

November 21, 2024 Regular Meeting

Motion was made by Weaver, seconded by Kovich, to approve the November 21, 2024, Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending November 30, 2024. Account balances for the period were: Checking, \$182,711.25; less permit account balance of (\$42,231.30), less Generation Plan reserves balance of (\$32,493.43); for a total balance of \$107,986.52.

Yager confirmed that the packet included both October and November information, although only the November information is relevant for today.

Musgrove commented that expenditures are showing at 140 percent and noted that for future budgeting. Yager commented that the permit review costs are covered by the permit revenue.

Motion was made by Weaver, seconded by Kovich, to accept the Treasurer's Report for the period ending November 30, 2024. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of \$5,500.20 (October engineering services), TimeSaver in the amount of \$720.20 (November secretarial services), and Town Law Center in the amount of \$39 (October legal services), ~~Vision of Elk River in the amount of \$175 (Bus tour).~~

Yager noted that the Vision of Elk River check has been voided as that payment was made by ACD. She stated that the LRRWMO would later reimburse ACD for that cost.

Motion was made by Weaver, seconded by Kovich, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Posting for Audit Services ~ Update

Yager commented that she emailed listed firms because she had not received any interest. She noted that one consultant replied to her asking why an audit was going to be done. She believed that an audit was required every five years but noted that requirement was changed in 2021 and provided additional details. She stated that she would like to submit an updated RFP for that new process. She also hoped that more auditors would be interested in completing this process as it is less time-consuming. She stated that she would bring back a policies and procedures manual to the next meeting as well.

Motion was made by Weaver, seconded by Kovich, to authorize Yager to complete an updated financial RFP. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2024-33 ~ Holiday Station Store ~ Andover

Wozney reviewed the December 13, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to 11 conditions detailed in the memorandum.

Motion was made by Weaver, seconded by Kovich, to approve Permit #2024-33, Holiday Station Store in Andover, subject to eleven (11) conditions as detailed in the Barr Engineering memorandum dated December 13, 2024. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-37 ~ 2025 Street Improvement Project ~ City of Andover

Wozney reviewed the December 13, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the wetland boundaries and revised types within the evaluation area as documented in the draft Minnesota Wetland Conservation Act (WCA) Notice of Decision.

Motion was made by Kovich, seconded by Weaver, to approve the wetland boundaries and revised types within the evaluation area as documented in the Minnesota WCA Notice of Decision for Permit #2024-37, 2025 Street Improvement Project, City of Andover, as detailed in the Barr Engineering memorandum dated December 13, 2024. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD QUARTERLY REPORT ~ None

OLD BUSINESS

JPA Update

Wozney reported that all the cities have met and signed the updated JPA. She stated that the JPA has now been approved by all member cities and those resolutions will become part of the LRRWMO official record.

Motion was made by Weaver, seconded by Kovich, to approve the updated JPA. Vote: 3 ayes, 0 nays. Motion carried.

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

Weaver noted a resident who may be interested in well sealing. Musgrove noted a Ramsey resident who may also be interested.

OTHER BUSINESS

Musgrove commented that this would be her last meeting and stated she has enjoyed working with the other members and staff.

Weaver thanked Chair Musgrove for her leadership and tenacity, noting that she will be missed.

ADJOURNMENT

A motion was made by Kovich, seconded by Weaver, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:33 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JANUARY 16, 2025

CALL TO ORDER

Weaver called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Jeff Weaver, Anoka; and Jonathan Shafto, Andover (via Zoom).

Voting member absent was: Chris Riley, Ramsey.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Anoka Engineering Technician Ben Nelson, Heather Lau of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Jamie Schurbon of Anoka Conservation District, and Becky Wozney of Anoka Conservation District

Wozney commented that because the Board has all new members with the exception of Weaver, Weaver will act as Chair for today's meeting.

APPROVE AGENDA

Motion was made by Weaver, seconded by Shafto, to approve the January 16, 2025 agenda as presented. Vote: 2 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

December 19, 2024, Regular Meeting

Weaver commented that he did not have any corrections to the minutes. He noted that he was the only member of the Board that was present at the meeting.

The December 19, 2024, Regular Meeting minutes were approved as presented.

NOTE: Later in the meeting, it was decided to table action on the minutes to the February 20, 2025 meeting.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending December 31, 2024. Account balances for the period were: Checking, \$181,692.74; less permit account balance of (\$39,637.31), less Generation Plan reserves balance of (\$32,493.43); for a total balance of \$109,562.

Motion was made by Weaver, seconded by Shafto, to accept the Treasurer's Report for the period ending December 31, 2024. Vote: 2 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of \$4,356.60 (November engineering services), TimeSaver in the amount of \$803.08 (December secretarial services), RTY Consulting in the amount of \$2,739.75 (4th quarter accounting services), Anoka Conservation District in the amount of \$5,937.25 (3rd and 4th quarter admin), Town Law Center in the amount of \$507 (JPA review), League of Minnesota Cities in the amount of \$2,596 (2025 insurance premium), and Barr Engineering in the amount of \$4,022.50 (December engineering services).

Motion was made by Weaver, seconded by Shafto, to authorize payment as presented and indicated above. Vote: 2 ayes, 0 nays. Motion carried.

2025 Insurance Coverage and Waiver Form

Yager recommended that the Board approve the waiver as presented, to not waive the monetary limits on municipal tort liability. She stated that the 2025 insurance coverage information was also included in the packet.

Motion was made by Shafto, seconded by Weaver, to approve the 2025 insurance coverage and not waive the monetary limits on municipal tort liability. Vote: 2 ayes, 0 nays. Motion carried.

Proposal for Engagement of “Agreed Upon Procedures” Services

Yager stated it was determined that because of changes made in 2021, there are agreed upon procedures for joint powers organizations that have low expenditures in lieu of an audit. She stated that the proposed agreement is attached with a not to exceed cost of \$6,000.

Motion was made by Shafto, seconded by Weaver, to approve the agreed upon procedures engagement letter as proposed. Vote: 2 ayes, 0 nays. Motion carried.

Yager stated that the LRRWMO is due to send out RFPs for engineering and legal services. Schurbon stated that the statute requires the RFP process for professional services every two years.

Yager stated that she will be sending out notifications for engineering and legal services and will bring that information back to the next meeting.

NEW BUSINESS

LRRWMO Permit #2024-38 ~ Emerald Estates ~ Ramsey

Linton reviewed the January 10, 2025 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue its review of this item and extend the review period by 60 days until additional information is provided to address the comments provided to the applicant.

Motion was made by Weaver, seconded by Shafto, to continue the review and extend the review period by 60 days for Permit #2024-38, Emerald Estates, Ramsey, as detailed in the Barr Engineering memorandum dated January 10, 2025. Vote: 2 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Kytonen presented the Year 2024 Fourth Quarter Report for the City of Andover.

Nelson presented the Year 2024 Fourth Quarter Report for the City of Anoka.

Weaver asked how staff has responded to the large volume of comments on social media related to the West Rum River trail project and construction vehicles. Nelson replied that staff has been responding to those comments, most of which have been positive, and continue to provide updates to the Park Board.

Linton presented the Year 2024 Fourth Quarter Report for the City of Ramsey. He also noted his upcoming retirement in April.

Motion was made by Shafto, seconded by Weaver, to approve the Year 2024 Fourth Quarter Report for the City of Anoka, City of Ramsey, and City of Andover, as presented, and to authorize the release of unused escrow for Permits #2022-17 - Kelsey Round Lake Park and #2022-19 - 161st Avenue Reconstruction. Vote: 2 ayes, 0 nays. Motion carried.

ACD QUARTERLY REPORT

2024 Fourth Quarter Report

Wozney presented the ACD Year 2024 Fourth Quarter Report.

Weaver asked for details on lake levels prior to the freeze-up and whether there are concerns for low levels without much snow yet this winter. Schurbon commented that while there is some concern with the lakes that have a history of complaints for low levels, it is difficult to manage the levels of landlocked lakes, and they will continue to watch what happens with the weather.

OLD BUSINESS ~ None

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

Schurbon provided a brief background on the WBIF process. Wozney stated that it would be nice to get the Board together outside of a regular meeting to bring the new members up to speed. Shafto agreed that would be helpful.

OTHER BUSINESS ~ None.

APPROVE MINUTES (Continued)

December 19, 2024, Regular Meeting

Schurbon asked for clarification as to whether the minutes had been approved. Weaver explained that he was the only member that was at the meeting and was unsure how members that were not on the Board at that time could approve the minutes.

Schurbon stated that he has seen it both ways, where members who were not present abstained from the vote but also where absent members did vote.

Weaver asked that the minutes be brought back to the next meeting for further consideration. Schurbon stated that staff could follow up with legal counsel for additional input.

ADJOURNMENT

A motion was made by Shafto, seconded by Weaver, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 8:36 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amanda Staple". The signature is fluid and cursive, with a long horizontal stroke at the end.

Amanda Staple
Administrative Secretary



Lower
Rum River
WMO

Lower Rum River Watershed Management Org Board

Chair
Vice Chair
Jeff Weaver, Treasurer

Meeting Date: February 20, 2025

Item Description: Treasurer Report

Lower Rum River Watershed Management Organization Board (LRRWMO):

Attached are the monthly financial reports for the period ending January 31, 2025. The balance sheet is also included and reflects current receivables and liabilities. In addition, the detailed permit list through February 10, 2025, and the bill list for February 2025 are included. QuickBooks reporting is on an accrual basis.

Enclosed are the proposals from the current attorney and engineer. It is acceptable to get quotes from the existing attorney and engineer as they are for professional services. There are no posting or bidding requirements for these services.

Respectfully Submitted,

Lori Yager
Deputy Treasurer
RTY Consulting
612-518-7641
kayyag@gmail.com

Lower Rum River Water Management Organization
Treasurer's Statement of Cash Receipts and
Disbursements for the Period of
January 31, 2025

Checking/Savings Accounts with 4M Fund:

Balance	<u>\$ 181,692.74</u>
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Receipts:

City of Ramsey #24-26	\$ 45.00
Anoka County #24-36	\$ 339.50
Circle K #24-33	\$ 808.00

Interest	<u>\$ 666.03</u>
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Total Receipts	<u>\$ 1,858.53</u>
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Disbursements:	<u>Check #</u>	<u>Payable</u>	
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	2695	BARR	\$ (4,356.60)
	2696	TimeSaver Off Site Sec.	\$ (803.08)
	2697	RTY Consulting	\$ (2,739.75)
	2698	ACD	\$ (5,937.25)
	2699	Town Law Center	\$ (507.00)
	2701	LMC	\$ (2,596.00)
	2703	BARR	<u>\$ (4,022.50)</u>

Total Disbursements	<u>\$ (20,962.18)</u>
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Balance	<u>\$ 162,589.09</u>
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Less Permit Account Balance	38,937.31
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Less 2028 5th Generation Plan Reserve = \$110,000	<u>32,493.43</u>
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Available Balance	<u><u>\$ 91,158.35</u></u>
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Lower Rum River Watershed Management Organization

102 4 M FUND - PMA, Period Ending 01/31/2025

RECONCILIATION REPORT

Reconciled on: 02/10/2025

Reconciled by: Lori Yager

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	181,731.74
Interest earned.....	666.03
Checks and payments cleared (7).....	-18,261.43
Deposits and other credits cleared (3).....	1,192.50
Statement ending balance.....	<u>165,328.84</u>

Uncleared transactions as of 01/31/2025.....	-2,739.75
Register balance as of 01/31/2025.....	162,589.09

Details

Checks and payments cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/18/2024	Bill Payment	2693	Town Law Center	-39.00
01/09/2025	Bill Payment	2695	BARR Engineering	-4,356.60
01/09/2025	Bill Payment	2696	TimeSaver Off Site Secretarial...	-803.08
01/09/2025	Bill Payment	2698	Anoka Conservation District	-5,937.25
01/09/2025	Bill Payment	2699	Town Law Center	-507.00
01/09/2025	Bill Payment	2701	League of Minnesota Cities	-2,596.00
01/16/2025	Bill Payment	2703	BARR Engineering	-4,022.50

Total -18,261.43

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/23/2025	Receive Payment		City of Ramsey	45.00
01/28/2025	Receive Payment	1329763	Anoka County	339.50
01/28/2025	Receive Payment		LGA Andover, LLC	808.00

Total 1,192.50

Additional Information

Uncleared checks and payments as of 01/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/09/2025	Bill Payment	2697	RTY Consulting	-2,739.75

Total -2,739.75

Lower Rum River Watershed Management Organization

Balance Sheet

As of January 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
102 4 M FUND - PMA	\$162,589.09
Total for Bank Accounts	\$162,589.09
Accounts Receivable	
110 Permits Receivable	\$652.50
Accounts Receivable (A/R)	\$10,375.23
Total for Accounts Receivable	\$11,027.73
Other Current Assets	--
Total for Current Assets	\$173,616.82
Fixed Assets	--
Other Assets	--
Total for Assets	\$173,616.82
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
210 Accounts Payable	\$6,935.10
Total for Accounts Payable	\$6,935.10
Credit Cards	--
Other Current Liabilities	
220 Deposits payable	--
225 Permits Payable	\$38,937.31
Total for Other Current Liabilities	\$38,937.31
Total for Current Liabilities	\$45,872.41
Long-term Liabilities	--
Total for Liabilities	\$45,872.41
Equity	
Retained Earnings	-\$31,139.04
Net Income	-\$6,219.07
290 Opening Balance Equity	\$165,102.52
Total for Equity	\$127,744.41
Total for Liabilities and Equity	\$173,616.82

Lower Rum River Watershed Management Organization
Budget vs. Actuals: 2025 Original - FY25 P&L
January 2025

	January Actual	Actual	Total Budget	% of Budget
Revenue				
320 City Assessments	-	-	103,250.00	0.00%
330 Intergovernmental Revenue	-	-	1,200.00	0.00%
340 Miscellaneous	-	-	-	
350 Permit Revenue	-	-	-	
352 Engineering Fees	2,646.00	2,646.00	50,000.00	5.29%
354 Service Fees	-	-	6,250.00	0.00%
Total Revenue	2,646.00	2,646.00	160,700.00	1.65%
Expenditures				
402 Accountant	-	-	11,000.00	0.00%
406 Auditor	1,500.00	1,500.00	9,000.00	16.67%
412 Administration engineering	1,239.50	1,239.50	14,000.00	8.85%
414 Permit Review	2,646.00	2,646.00	50,000.00	5.29%
418 Wetland Administration	812.50	812.50	-	
420 Insurance	2,596.00	2,596.00	2,800.00	92.71%
445 Office Supplies & Software	-	-	750.00	0.00%
455 Postage, copying, etc.	57.60	57.60	1,000.00	5.76%
475 Secretarial Services	679.50	679.50	9,800.00	6.93%
490 Miscellaneous expense	-	-	2,235.00	0.00%
500 Water Management Projects				
505 Annual report to BWSR	-	-	900.00	0.00%
510 Anoka Co. Water Resource Outr Coll	-	-	3,680.00	0.00%
520 Lake Level Monitoring	-	-	1,440.00	0.00%
525 Lake Water Quality Monitoring	-	-	5,200.00	0.00%
530 Rum River Water Quality Monitoring	-	-	1,585.00	0.00%
535 Stream Biomonitoring with Students	-	-	1,000.00	0.00%
550 Water Quality Cost Share Program	-	-	6,000.00	0.00%
555 Water Resource Coordinator	-	-	15,000.00	0.00%
560 Web site management	-	-	1,090.00	0.00%
565 Wetland Education - (newsletters)	-	-	1,120.00	0.00%
570 Wetland Monitoring	-	-	2,250.00	0.00%
575 Writing grant application fees	-	-	1,100.00	0.00%
585 WBIF Grant	-	-	20,000.00	0.00%
Total 500 Water Management Projects	-	-	60,365.00	0.00%
435 Legal	-	-	3,500.00	0.00%
Total Expenses	9,531.10	9,531.10	164,450.00	5.80%
Net Operating Income	(6,885.10)	(6,885.10)	(3,750.00)	183.60%
Other Income				
375 Interest income	666.03	666.03	6,750.00	9.87%
Net Income (Loss)	(6,219.07)	(6,219.07)	3,000.00	-207.30%

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025	
	Permit Fee		Barr Engineering	Administrative	Total				
Town Center A.U.A.R.	04/29/03	\$ 500.00	06/19/03	\$ 4,471.08	\$ 50.00	\$ 25,134.20	\$ -	\$ -	\$ -
Ramsey	06/19/03	\$ 5,000.00	07/17/03	\$ 631.68					
03-07	10/10/03	\$ 2,500.00	08/21/03	\$ 1,383.73					
	10/15/03	\$ 1,500.00	09/18/03	\$ 760.00					
	11/21/03	\$ 1,500.00	10/16/03	\$ 1,921.28					
Glenn Rehbein	04/21/04	\$ 2,000.00	11/20/03	\$ 1,415.99					
Excavating	02/04/05	\$ 5,000.00	12/18/03	\$ 656.22					
bond	10/20/06	\$ 70.95	01/15/04	\$ 84.00					
dated	11/17/06	\$ 80.00	03/18/04	\$ 719.00					
5/26/05	09/24/07	\$ 72.00	04/15/04	\$ 42.00					
Paid	11/26/07	\$ 128.00	05/20/04	\$ 887.35					
	04/25/08	\$ 16.00	06/17/04	\$ 3,038.03					
Bond paid	01/22/09	\$ 208.00	07/15/04	\$ 490.50					
59,000.00	04/21/09	\$ 320.00	08/19/04	\$ 426.00					
2/18/2011	07/24/09	\$ 72.00	09/16/04	\$ 10.50					
Future Public Works Site	04/22/15	\$ 800.00	05/04/15	\$ 127.50	\$ 100.00	\$ 295.50	\$ 504.50	\$ -	\$ 504.50
15-04			06/08/15	\$ 51.00					
Anoka			09/23/15	\$ 17.00					
Northfork	01/08/16	\$ 800.00	02/17/16	\$ 357.00	\$ 100.00	\$ 1,356.54	\$ -	\$ -	\$ -
Alpine Add.	08/11/16	\$ 403.54	06/07/16	\$ 263.50					
15-19	09/08/16	\$ 136.00	06/27/16	\$ 483.04					
Ramsey	06/13/18	\$ 17.00	08/05/16	\$ 136.00					
			04/25/18	\$ 17.00					
2274 - 164th	09/22/16	\$ 800.00	10/25/16	\$ 161.50	\$ 100.00	\$ 2,485.24	\$ -	\$ -	\$ -
Avenue	04/25/17	\$ 867.38	11/28/16	\$ 708.88					
16-16	01/31/18	\$ 68.00	12/29/16	\$ 697.00					
Andover	08/17/18	\$ 17.00	08/11/17	\$ 68.00					
	05/09/23	\$ 732.86	04/25/18	\$ 17.00					
			09/16/21	\$ 59.50					
			11/29/21	\$ 25.50					
			12/13/21	\$ 251.90					
			01/19/22	\$ 51.00					
			3/7/2022	\$ 42.50					
Invoice sent to new owners, Shawn & Stephanie Mars - 6-10-22			7/18/2022	\$ 302.46					
Eastview Meadows	04/07/17	\$ 800.00	05/18/17	\$ 433.50	\$ 100.00	\$ 610.00	\$ 190.00	\$ -	\$ 190.00
17-06			07/12/17	\$ 76.50					
Anoka									
Bunker Lake & Puma St Impr	04/06/18	\$ 800.00	05/14/18	\$ 391.00	\$ 100.00	\$ 491.00	\$ 309.00	\$ -	\$ 309.00
18-03									
Ramsey									

Invoice #500 to new owners, Shawn & Stephanie Mars - 6-20-22

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
City of Anoka Anoka Unfiltration Credits 18-22 Anoka	01/11/19	\$ 800.00	01/25/19 \$ 520.40	\$ 100.00	\$ 620.40	\$ 179.60	\$ -	\$ 179.60
BRB Development The Lock-Up 18-25 Anoka	01/18/19	\$ 800.00	03/31/19 \$ 314.50	\$ 100.00	\$ 414.50	\$ 385.50	\$ -	\$ 385.50
6601 McKinley St NW ACE Transfer Station Facility 19-01 Ramsey	04/22/19 \$ 800.00 9/11/2019 \$ 396.50		06/20/19 \$ 1,096.50	\$ 100.00	\$ 1,196.50	\$ -	\$ -	\$ -
Suite Living Senior of Ramsey 19-16 Ramsey	08/22/19	\$ 800.00	10/22/19 \$ 408.00	\$ 100.00	\$ 508.00	\$ 292.00	\$ -	\$ 292.00
Pearson Farm South 8846 Hwy 10 NW 19-23 Ramsey	10/17/19	\$ 2,800.00	11/22/19 \$ 352.18 12/19/19 \$ 280.50	\$ 175.00	\$ 807.68	\$ 1,992.32	\$ -	\$ 1,992.32
City of Ramsey Ramsey Villas 19-27 Ramsey	10/28/19 \$ 1,500.00 10/28/19 \$ 150.00 08/24/20 \$ 800.00		11/22/19 \$ 360.68 12/19/19 \$ 306.00 10/16/20 \$ 467.50 11/20/20 \$ 340.00	\$ 175.00	\$ 1,649.18	\$ 800.82	\$ -	\$ 800.82
Anoka-Hennepin School Dist. Fred Moore Campus 19-28 Anoka	10/28/19 \$ 800.00 02/25/21 \$ 116.00 01/11/22 \$ 42.50		12/19/19 \$ 153.00 01/20/20 \$ 144.50 02/21/20 \$ 127.50 03/23/20 \$ 17.00 04/13/20 \$ 59.50 04/30/20 \$ 17.00 06/02/20 \$ 42.50 11/20/20 \$ 212.50 12/11/20 \$ 42.50 9/16/2021 \$ 42.50	\$ 100.00	\$ 958.50	\$ -	\$ -	\$ -
Riverside 20-02 Anoka	02/14/20	\$ 1,875.00	03/23/20 \$ 102.00 04/13/20 \$ 348.50 04/30/20 \$ 739.50 06/02/20 \$ 76.50	\$ 175.00	\$ 1,441.50	\$ 433.50	\$ -	\$ 433.50
The Preserve at Northfork 20-08 Ramsey	08/05/20	\$ 800.00	10/08/20 \$ 578.00	\$ 100.00	\$ 678.00	\$ 122.00	\$ -	\$ 122.00

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025	
	Permit Fee		Barr Engineering	Administrative	Total				
Meadows at Petersen Farms (Phase 2) 20-09 Andover	08/10/20	\$ 800.00	10/16/20	\$ 1,827.50	\$ 100.00	\$ 1,927.50	\$ -	\$ -	\$ -
	12/14/20	\$ 1,127.50							
Ramsey Villas North 20-10 Ramsey	08/11/20	\$ 1,875.00	10/08/20	\$ 204.00	\$ 175.00	\$ 914.75	\$ 960.25	\$ -	\$ 960.25
			10/16/20	\$ 535.75					
Hampton Townhomes 20-11 Ramsey	08/21/20	\$ 800.00	08/21/20	\$ 800.00	\$ 100.00	\$ 1,452.50	\$ (652.50)	\$ -	\$ (652.50)
			10/08/20	\$ 85.00					Inv. 463 - 10/16/20
			10/16/20	\$ 467.50					Inv. 469 - 12/01/20
									emailed 02/01/21
									emailed 03/01/21
Northfork Meadows 21-02 Ramsey	03/01/21	\$ 800.00	03/31/21	\$ 442.00	\$ 100.00	\$ 3,185.50	\$ -	\$ -	\$ -
	8/17/2021	\$ 1,399.50	04/27/21	\$ 739.50					
	01/11/22	\$ 161.50	05/26/21	\$ 544.00					
	07/31/22	\$ 824.50	06/23/21	\$ 374.00					
			07/29/21	\$ 892.50					
			08/30/21	\$ 93.50					
VOA Anoka Sr. Housing 21-06 Anoka	04/15/21	\$ 800.00	04/27/21	\$ 127.50	\$ 100.00	\$ 975.50	\$ -	\$ -	\$ -
	02/28/22	\$ 175.50	05/26/21	\$ 569.50					
			06/23/21	\$ 178.50					
US 10 and 56 21-07 Ramsey	04/26/21	\$ 1,575.00	05/26/21	\$ 1,079.66	\$ 175.00	\$ 1,815.66	\$ -	\$ -	\$ -
	01/11/22	\$ 206.50	06/23/21	\$ 561.00					
	07/31/22	\$ 34.16							
Pinewski 4th Addition 21-09 Anoka	06/04/21	\$ 800.00	06/23/21	\$ 170.00	\$ 100.00	\$ 559.00	\$ 241.00	\$ -	\$ 241.00
			07/29/21	\$ 187.00					
			08/30/21	\$ 102.00					
Bunker Lake Ind. Park Bldg 4 21-10 Ramsey	06/17/21	\$ 800.00	07/29/21	\$ 612.00	\$ 100.00	\$ 831.00	\$ -	\$ -	\$ -
	12/29/21	\$ 31.00	08/30/21	\$ 119.00					
William Woods 21-12 Ramsey	06/17/21	\$ 3,875.00	06/23/21	\$ 85.00	\$ 275.00	\$ 3,092.02	\$ 782.98	\$ -	\$ 782.98
			07/29/21	\$ 714.00					
			08/30/21	\$ 1,091.52					
			09/16/21	\$ 858.50					
			11/12/21	\$ 68.00					
Ramsey Spec Ind. Bldgs 21-13 Ramsey	06/18/21	\$ 800.00	07/29/21	\$ 569.50	\$ 100.00	\$ 788.50	\$ 11.50	\$ -	\$ 11.50
			08/30/21	\$ 119.00					

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025	
	Permit Fee		Barr Engineering	Administrative	Total				
Lynwood 21-16	07/23/21	\$ 1,500.00	08/30/21	\$ 170.00	\$ 175.00	\$ 2,752.08	\$ -	\$ -	\$ -
	08/11/21	\$ 75.00	09/16/21	\$ 418.08					
Ramsey	10/25/21	\$ 800.00	11/12/21	\$ 246.50					
	07/31/22	\$ 79.58	11/29/21	\$ 467.50					
	03/06/23	\$ 297.50	12/13/21	\$ 807.50					
			01/19/22	\$ 170.00					
			11/04/22	\$ 297.50					
6841 173rd Ave NW 21-18 Ramsey	08/17/21	\$ 1,575.00	09/16/21	\$ 239.58	\$ 175.00	\$ 712.08	\$ 862.92	\$ -	\$ 862.92
			11/12/21	\$ 297.50					
Trott Brook North 21-19 Ramsey	08/17/21	\$ 2,075.00	09/16/21	\$ 325.14	\$ 175.00	\$ 18,792.48	\$ -	\$ -	\$ -
	10/18/21	\$ 10,295.50	11/12/21	\$ 544.00					
	12/03/22	\$ 4,949.48	11/29/21	\$ 1,003.00					
	09/01/23	\$ 127.50	12/13/21	\$ 1,495.84					
	11/20/23	\$ 1,345.00	01/19/22	\$ 1,802.00					
			03/07/22	\$ 2,006.00					
			03/16/22	\$ 374.00					
			04/06/22	\$ 3,439.00					
			05/05/22	\$ 2,356.50					
			06/15/22	\$ 892.50					
			07/18/22	\$ 833.00					
			07/18/22	\$ 459.00					
			08/12/22	\$ 1,241.00					
			09/09/22	\$ 374.00					
			12/02/22	\$ 127.50					
			04/21/23	\$ 75.00					
			05/19/23	\$ 1,035.00					
			06/16/23	\$ 235.00					
HOM Anoka Addition 21-23 Anoka	09/23/21	\$ 800.00	11/12/21	\$ 170.00	\$ 100.00	\$ 1,681.00	\$ -	\$ -	\$ -
	03/21/22	\$ 277.50	11/29/21	\$ 340.00					
	07/31/22	\$ 391.00	12/13/21	\$ 85.00					
	03/06/23	\$ 212.50	01/19/22	\$ 722.50					
			03/07/22	\$ 51.00					
			07/18/22	\$ 127.50					
			08/12/22	\$ 85.00					
CenterPoint 173rd Ave 21-28 Ramsey	11/18/21	\$ 1,075.00	12/13/21	\$ 327.84	\$ 175.00	\$ 1,012.84	\$ 62.16	\$ -	\$ 62.16
			01/19/22	\$ 467.50					
			03/07/22	\$ 42.50					
Riverstone South 21-29 Ramsey	11/18/21	\$ 800.00	01/19/22	\$ 425.00	\$ 100.00	\$ 1,756.50	\$ -	\$ -	\$ -
	07/31/22	\$ 956.50	03/07/22	\$ 136.00					
			03/16/22	\$ 1,095.50					
Andover Crossing - Apt 21-30 Andover	12/09/21	\$ 800.00	03/07/22	\$ 382.50	\$ 100.00	\$ 1,188.00	\$ -	\$ -	\$ -
	07/31/22	\$ 388.00	03/16/22	\$ 663.00					
			05/05/22	\$ 42.50					

Closed in January 2025

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
Andover Crossing - Commerical 21-31 Andover	12/10/21	\$ 800.00	03/07/22 \$ 170.00 03/16/22 \$ 323.00 05/05/22 \$ 42.50	\$ 100.00	\$ 635.50	\$ 164.50	\$ 164.50	\$ -
								Closed in January 2025
Andover Crossing - Sr. Housing 21-32 Andover	12/29/21 07/31/22	\$ 800.00 \$ 260.50	01/19/22 \$ 212.50 03/07/22 \$ 297.50 03/16/22 \$ 323.00 04/06/22 \$ 85.00 05/05/22 \$ 42.50	\$ 100.00	\$ 1,060.50	\$ -	\$ -	\$ -
								Closed in January 2025
Pine Hills N Wetland Restor WCA 22-02 Andover	02/22/22	\$ 1,075.00	04/06/22 \$ 518.50 05/05/22 \$ 85.00	\$ 175.00	\$ 778.50	\$ 296.50	\$ -	\$ 296.50
Pine Hills N Wetland Restor Eros 22-03 Andover	02/22/22	\$ 800.00	04/06/22 \$ 340.00	\$ 100.00	\$ 440.00	\$ 360.00	\$ -	\$ 360.00
AKA 54 Tiger St. Electric Line 22-07 Ramsey	07/31/22 02/12/24 10/04/24 11/04/24	\$ 1,075.00 \$ 126.97 \$ 1,125.00 \$ 87.50	07/18/22 \$ 671.47 07/18/22 \$ 34.00 08/12/22 \$ 119.00 09/09/22 \$ 25.50 10/07/22 \$ 51.00 11/04/22 \$ 17.00 12/02/22 \$ 34.00 10/06/23 \$ 175.00 06/28/24 \$ 237.50 07/31/24 \$ 887.50 08/31/24 \$ 87.50	\$ 75.00	\$ 2,414.47	\$ -		\$ -
Pact Charter School - Wetland 22-08 Ramsey	05/13/22	\$ 1,575.00	06/15/22 \$ 331.50 07/18/22 \$ 509.97 07/18/22 \$ 34.00 09/09/22 \$ 187.00	\$ 175.00	\$ 1,237.47	\$ 337.53		\$ 337.53
Petersen Farms Phase 3 22-09 Andover	05/03/22	\$ 1,575.00	06/15/22 \$ 408.00 07/18/22 \$ 484.47 07/18/22 \$ 34.00 11/04/22 \$ 17.00 08/11/23 \$ 125.00	\$ 175.00	\$ 1,243.47	\$ 331.53		\$ 331.53

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
Kelsey Round Lake Park 22-17 Andover	10/03/22	\$ 1,075.00	10/07/22 \$ 206.75 11/04/22 \$ 170.00 12/02/22 \$ 110.50	\$ 75.00	\$ 562.25	\$ 512.75	\$ 512.75	\$ -
161st Ave. Reconstruct 22-19 Andover	10/03/22	\$ 1,075.00	10/07/22 \$ 189.75 11/04/22 \$ 119.00 12/02/22 \$ 144.50	\$ 75.00	\$ 528.25	\$ 660.50	\$ 660.50	\$ -
Tulip Street site 22-20 Andover	10/03/22	\$ -	11/04/22 \$ 535.75 12/02/22 \$ 170.00 12/31/22 \$ 144.50 01/27/23 \$ 263.50	\$ 75.00	\$ 1,188.75	\$ -		\$ -
COR Wetland Review & Mitigation 22-21 Ramsey	11/03/22	\$ 1,075.00	11/04/22 \$ 255.00 12/02/22 \$ 340.00 12/31/22 \$ 790.50 01/27/23 \$ 765.00 02/24/23 \$ 25.00	\$ 100.00	\$ 2,275.50	\$ -		\$ -
Graco Anoka Plant Expansion 22-22A Anoka	03/13/23	\$ 850.00	03/24/23 \$ 694.50 04/21/23 \$ 677.00	\$ 150.00	\$ 1,521.50	\$ -		\$ -
Anoka Retail Project (Bunker & 7th) 22-23 Anoka	12/03/22	\$ 800.00	11/04/22 \$ 42.50 12/02/22 \$ 527.00 12/31/22 \$ 212.50 01/27/23 \$ 42.00 04/21/23 \$ 1,080.00	\$ 100.00	\$ 2,004.00	\$ -		\$ -
Blue Line Collision 23-01 Ramsey 6710 Hwy 10 NW	03/06/23	\$ 850.00	02/24/23 \$ 15.00 03/24/23 \$ 914.00	\$ 150.00	\$ 1,079.00	\$ -		\$ -
Ramsey Water Treatment Plant 23-02 14199 Jasper St. Ramsey	04/03/23	\$ 850.00	03/24/23 \$ 437.50 04/21/23 \$ 934.00 05/19/23 \$ 412.50 06/16/23 \$ 65.00	\$ 150.00	\$ 1,999.00	\$ -		\$ -
161st Avenue Reconstruct 23-04 Armstrong to Variolite Ramsey	04/03/23	\$ 850.00	03/24/23 \$ 494.00 04/21/23 \$ 405.00	\$ 150.00	\$ 1,049.00	\$ -		\$ -
Franklin Elementary remodel 23-05 Anoka	08/08/23	\$ 1,597.50	03/24/23 \$ 515.50 04/21/23 \$ 932.00	\$ 150.00	\$ 1,597.50	\$ 850.00		\$ 850.00

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
Hwy 10 Ramsey Improvement	05/09/23	\$ 850.00	05/19/23	\$ 690.00	\$ 150.00	\$ 905.00	\$ -	\$ -
23-06	08/08/23	\$ 55.00	06/16/23	\$ 65.00				
Ferret St. & 147th Ramsey								
Soderholm & Associates	06/02/23	\$ 850.00	05/19/23	\$ 45.00	\$ 150.00	\$ 1,547.50	\$ -	\$ -
23-08	08/08/23	\$ 111.00	06/16/23	\$ 766.00				
7150 143rd Ave. NW	10/11/23	\$ 540.50	07/14/23	\$ 90.00				
Ramsey	11/20/23	\$ 46.00	08/11/23	\$ 450.50				
			09/08/23	\$ 46.00				
Home 2 Suites by Hilton	06/12/23	\$ 850.00	06/16/23	\$ 342.00	\$ 150.00	\$ 1,865.50	\$ -	\$ -
23-09	10/02/23	\$ 856.50	07/14/23	\$ 950.00				
Sunwood Dr. & Zeolite	11/20/23	\$ 159.00	07/25/23	\$ 19.25	TS			
Ramsey			07/26/23	\$ 19.25	TS			
			08/11/23	\$ 226.00				
			08/01/23	\$ 159.00	TS			
Bunker Lake Industrial Park bldg 5	06/28/23	\$ 850.00	06/16/23	\$ 214.00	\$ 150.00	\$ 1,996.00	\$ -	\$ -
23-10	10/11/23	\$ 1,146.00	07/14/23	\$ 1,587.00				
Bunker & Puma St			08/11/23	\$ 45.00				
Ramsey								
167th Ave. Reconstruction	06/12/23	\$ 2,150.00	07/14/23	\$ 563.00	\$ 150.00	\$ 3,070.50	\$ -	\$ -
23-11	10/06/23	\$ 886.00	08/11/23	\$ 2,323.00				
Wetland Delineation	05/31/24	\$ 34.50	09/08/23	\$ 34.50				
TH47 & Nowthen Blvd								
Ramsey								
COR	08/08/23	\$ 1,150.00	08/11/23	\$ 1,462.50	\$ 150.00	\$ 1,612.50	\$ -	\$ -
23-12	10/06/23	\$ 462.50						
Wetlands No loss WCA exemption								
Zeolite Street north of Sunwood Dr.								
Ramsey								
COR Regional pond	08/08/23	\$ 850.00	07/14/23	\$ 552.50	\$ 150.00	\$ 4,201.50	\$ -	\$ -
23-13	10/06/23	\$ 3,156.50	08/11/23	\$ 3,304.00				
Grading and erosion control	05/31/24	\$ 75.00	09/08/23	\$ 75.00				
Ramsey	06/07/24	\$ 120.00	11/03/23	\$ 120.00				
Aldi Store	07/21/23	\$ 800.00	08/11/23	\$ 629.00	\$ 150.00	\$ 854.00	\$ -	\$ -
23-14	11/17/23	\$ 54.00	09/08/23	\$ 75.00				
7992 Sunwood Dr.								
Ramsey								
Waltek	08/08/23	\$ 850.00	08/11/23	\$ 809.00	\$ 150.00	\$ 1,772.50	\$ -	\$ -
23-15	10/02/23	\$ 109.00	09/08/23	\$ 483.50				
14310 Sunfish Blvd	11/20/23	\$ 483.50	10/06/23	\$ 330.00				
Ramsey	01/22/24	\$ 330.00						

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
167th Ave. Erosion/Sediment 23-16 CSAH 5 to Hwy 47 Ramsey	09/01/23	\$ 850.00	08/11/23	\$ 765.00	\$ 150.00	\$ 915.00	\$ -	\$ -
	10/06/23	\$ 65.00						
2024 Construction Project 23-17 Various Streets Andover	10/02/23	\$ 1,575.00	09/08/23	\$ 12.50	\$ 150.00	\$ 2,392.50	\$ -	\$ -
	11/23/23	\$ 297.00	10/06/23	\$ 1,709.50				
	01/22/24	\$ 520.50	11/03/23	\$ 520.50				
Jam Hops 23-18 14165 Ramsey Blvd Ramsey	10/06/23	\$ 850.00	10/06/23	\$ 60.00	\$ 150.00	\$ 1,160.00	\$ -	\$ -
	02/01/24	\$ 310.00	11/03/23	\$ 890.00				
			12/01/23	\$ 60.00				
CSAH 9/Round Lake 23-19 149th In to 157th Ave Andover	10/06/23	\$ 850.00	10/06/23	\$ 15.00	\$ 150.00	\$ 7,394.50	\$ -	\$ -
	02/13/24	\$ 4,473.00	11/03/23	\$ 1,961.50	\$ 150.00			
	03/21/24	\$ 850.00	12/01/23	\$ 999.00				
	06/07/24	\$ 1,221.50	12/31/23	\$ 2,197.50				
			01/26/24	\$ 1,921.50				
CR 59 23-20 Anoka County turn lanes Andover	11/09/23	\$ 1,650.00	11/03/23	\$ 517.50	\$ 150.00	\$ 4,191.50	\$ -	\$ -
	02/13/24	\$ 2,426.50	12/01/23	\$ 2,972.00				
	06/07/24	\$ 115.00	12/31/23	\$ 437.00				
			01/26/24	\$ 115.00				
West Rum River Trail 23-21 Anoka	01/22/24	\$ 850.00	01/26/24	\$ 1,035.00	\$ 150.00	\$ 2,964.50	\$ -	\$ -
	05/31/24	\$ 1,854.00	02/23/24	\$ 1,519.00				
	07/26/24	\$ 260.50	03/31/24	\$ 260.50				
West Rum River Trail 23-21A Anoka WCA	04/15/24	\$ 1,150.00	03/31/24	\$ 172.50	\$ 150.00	\$ 1,070.00	\$ 80.00	\$ 80.00
			04/30/24	\$ 747.50				
Water Treatment Plant 23-22 Wetland No loss utility exemption Water Treatment Plant Ramsey	01/02/24	\$ 1,150.00	01/26/24	\$ 1,833.00	\$ 150.00	\$ 3,384.50	\$ -	\$ -
	06/07/24	\$ 2,234.50	02/23/24	\$ 1,401.50				

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
Water Treatment Plant 23-23 Construction of Watermain Impr. Ramsey	01/22/24	\$ 850.00	02/23/24 \$ 498.00	\$ 150.00	\$ 648.00	\$ 202.00		\$ 202.00
COR Infrastructure Improvements 24-01 Ramsey	02/09/24 06/07/24 07/26/24	\$ 850.00 \$ 559.50 \$ 2,106.00	02/23/24 \$ 1,259.50 03/31/24 \$ 2,106.00	\$ 150.00	\$ 3,515.50	\$ -		\$ -
St. Katherine Drexel Church 24-02 Ramsey	02/16/24 05/31/24 07/26/24	\$ 850.00 \$ 1,166.00 \$ 407.00	03/31/24 \$ 1,866.00 04/30/24 \$ 407.00	\$ 150.00	\$ 2,423.00	\$ -		\$ -
Lightbridge Academy 24-03 142XX Xkimo Street Ramsey	03/21/24 07/26/24 10/04/24	\$ 850.00 \$ 2,306.50 \$ 802.50	02/23/24 \$ 105.00 03/31/24 \$ 580.00 04/30/24 \$ 1,724.50 05/31/24 \$ 597.00 06/28/24 \$ 802.50	\$ 150.00	\$ 3,959.00	\$ -		\$ -
Barthel's Rum River Acres Street R 24-04 Ramsey	02/20/24	\$ 850.00	03/31/24 \$ 289.00	\$ 150.00	\$ 439.00	\$ 411.00		\$ 411.00
Hall's Dover Acres Street Reconstr 24-05 Ramsey	02/20/24	\$ 850.00	02/23/24 \$ 30.00 03/31/24 \$ 466.50	\$ 150.00	\$ 646.50	\$ 203.50		\$ 203.50
Alpine Drive Street Reconstruction 24-06 Ramsey	02/20/24	\$ 850.00	02/23/24 \$ 30.00 03/31/24 \$ 331.00 04/30/24 \$ 144.00	\$ 150.00	\$ 655.00	\$ 195.00		\$ 195.00
Juniper Woods 1st, 2nd and 3rd Str 24-07 Ramsey	02/20/24	\$ 850.00	03/31/24 \$ 312.50 04/30/24 \$ 144.00	\$ 150.00	\$ 606.50	\$ 243.50		\$ 243.50

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
Waterfront Village Wetland Bunker & Zeolite 24-08 Ramsey	04/25/24	\$ 1,150.00	03/31/24	\$ 2,049.50	\$ 150.00	\$ 3,711.00	\$ -	\$ -
	07/10/24	\$ 1,049.50	04/30/24	\$ 1,481.50				
	09/11/24	\$ 1,511.50	05/31/24	\$ 30.00				
Waterfront Village Grading 24-09 Ramsey	04/25/24	\$ 850.00	03/31/24	\$ 45.00	\$ 150.00	\$ 1,322.50	\$ -	\$ -
	09/11/24	\$ 472.50	04/30/24	\$ 1,127.50				
Harmony Farms Nowthen Blvd & 167th 24-10 Ramsey	03/21/24	\$ 850.00	03/31/24	\$ 330.00	\$ 150.00	\$ 2,107.00	\$ -	\$ -
	08/06/24	\$ 1,257.00	04/30/24	\$ 1,135.50				
			05/31/24	\$ 491.50				
Street Recon (South portion) & 7th Ave Trail 24-11 Andover	03/21/24	\$ 850.00	03/31/24	\$ 255.00	\$ 150.00	\$ 570.00	\$ 280.00	\$ 280.00
			04/30/24	\$ 165.00				
Street Recon 144th Lane & Guammi St. 24-12 Andover	03/21/24	\$ 1,150.00	03/31/24	\$ 321.00	\$ 150.00	\$ 1,000.00	\$ 150.00	\$ 150.00
			04/30/24	\$ 529.00				
Street Recon 144th Lane & Guammi St. 24-13 Andover	03/21/24	\$ 850.00	03/31/24	\$ 255.00	\$ 150.00	\$ 525.00	\$ 325.00	\$ 325.00
			04/30/24	\$ 120.00				
Street Recon 144th Lane & Guammi St. 24-14 Andover	03/21/24	\$ 1,150.00	03/31/24	\$ 264.50	\$ 150.00	\$ 897.50	\$ 252.50	\$ 252.50
			04/30/24	\$ 483.00				

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
Transform Church 1657 161st 24-15 Andover	04/30/24	\$ 1,075.00	04/30/24	\$ 437.00	\$ 150.00	\$ 1,287.00	\$ -	\$ -
	07/26/24	\$ 212.00	05/31/24	\$ 700.00				
Rum River Channel Restoration 24-16 Anoka	05/16/24	\$ 850.00	05/31/24	\$ 664.00	\$ 150.00	\$ 814.00	\$ 36.00	\$ 36.00
Wetland Delineation 16520 Armstrong Blvd 24-17 Ramsey	05/16/24	\$ 1,075.00	05/31/24	\$ 712.96	\$ 150.00	\$ 1,137.96	\$ -	\$ -
	11/04/24	\$ 62.96	06/28/24	\$ 275.00				
Ramsey NE Street Reconstruction 24-18 Ramsey	05/16/24	\$ 850.00	05/31/24	\$ 360.00	\$ 150.00	\$ 866.50	\$ -	\$ -
	10/04/24	\$ 16.50	06/28/24	\$ 356.50				
Ramsey Xkimo Street Reconstruct 24-19 Ramsey	05/16/24	\$ 850.00	05/31/24	\$ 45.00	\$ 150.00	\$ 373.50	\$ 476.50	\$ 476.50
			06/28/24	\$ 178.50				
Rivers Bend Stormwater Treatment pond 142nd Ave & Waco St. 24-20 Ramsey	06/13/24	\$ 850.00	05/31/24	\$ 1,110.00	\$ 150.00	\$ 2,134.50	\$ -	\$ -
	07/26/24	\$ 410.00	06/28/24	\$ 874.50				
	10/04/24	\$ 874.50						
Rivers Bend Park Wetland Delineation 24-21 Ramsey	06/27/24	\$ 150.00	06/28/24	\$ 375.00	\$ 150.00	\$ 1,679.04	\$ (1,204.04)	\$ (1,204.04)
	11/04/24	\$ 325.00	07/31/24	\$ 829.04				
			08/31/24	\$ 325.00				
Transform Church Stormwater 1657 161st 24-22 Andover	06/27/24	\$ 850.00	06/28/24	\$ 644.50	\$ 150.00	\$ 1,558.00	\$ (311.00)	\$ (311.00)
	11/21/24	\$ 397.00	07/31/24	\$ 452.50				
			08/31/24	\$ 311.00				

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
Skyline on Sunwood Apt Grading 24-23 Ramsey	06/27/24	\$ 850.00	06/28/24 \$ 876.50 07/31/24 \$ 868.00	\$ 150.00	\$ 1,894.50	\$ (1,044.50)		\$ (1,044.50)
Hope Church 15620 Armstrong Blvd 24-24 Ramsey	07/10/24 \$ 850.00 11/04/24 \$ 1,264.50 11/21/24 \$ 270.54		07/31/24 \$ 1,301.50 08/31/24 \$ 663.00 09/30/24 \$ 270.54 10/31/24 \$ 865.50 01/31/25 \$ 460.00	\$ 150.00	\$ 3,710.54	\$ (1,325.50)		\$ (1,325.50)
Take 5 Oil Change 7990 Sunwood Drive 24-25 Ramsey	07/26/24 \$ 850.00 10/04/24 \$ 108.00 12/27/24 \$ 311.00		07/31/24 \$ 808.00 08/31/24 \$ 311.00	\$ 150.00	\$ 1,269.00	\$ -		\$ -
Rivers Bend Regional Stormwater 5000 142nd Lane NW 24-26 Ramsey	07/26/24 \$ 850.00 11/04/24 \$ 713.00 01/24/25 \$ 45.00		07/31/24 \$ 370.00 08/31/24 \$ 1,043.00 09/30/24 \$ 902.54 10/31/24 \$ 45.00	\$ 150.00	\$ 2,510.54	\$ (902.54)		\$ (902.54)
181st Ave NW - Greenwaldt Wetland delineation 24-27 Ramsey	07/26/24 \$ 1,075.00 11/21/24 \$ 662.29 11/21/24 \$ 87.50 12/19/24 \$ 50.00		07/31/24 \$ 562.50 08/31/24 \$ 1,024.79 09/30/24 \$ 87.50 10/31/24 \$ 50.00	\$ 150.00	\$ 1,874.79	\$ -		\$ -
Transform Church WCA de mimimis 24-28 Andover	08/22/24 \$ 1,075.00		07/31/24 \$ 687.50 08/31/24 \$ 437.50	\$ 150.00	\$ 1,275.00	\$ (200.00)		\$ (200.00)
Green Valley Greenhouse Wetland boundary 24-29 Ramsey	08/16/24 \$ 2,150.00		08/31/24 \$ 1,336.62 09/30/24 \$ 512.50 10/31/24 \$ 50.00	\$ 150.00	\$ 2,049.12	\$ 100.88		\$ 100.88
Green Valley Greenhouse Grading & Erosion 24-30 Ramsey	08/16/24 \$ 850.00		08/31/24 \$ 642.50 09/30/24 \$ 847.04 10/31/24 \$ 60.00	\$ 150.00	\$ 1,699.54	\$ (849.54)		\$ (849.54)

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of February 10, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
Whiting-Yelton Tulip Land 24-39 Andover	12/19/24	\$ 850.00	01/31/25 \$ 1,762.00	\$ 150.00	\$ 1,912.00	\$ (1,062.00)		\$ (1,062.00)
Northstar Truck & RV Parking 15861 Jarvis St 24-40 Ramsey					\$ -	\$ -		\$ -
U-Haul moving & storage 8725 Riverdale Dr 25-01 Ramsey					\$ -	\$ -		\$ -
Travelers Bond Payment Ramsey Town Center	02/18/11	\$ 59,000.00	04/21/11 \$ 6,300.00 08/18/11 \$ 13,197.00 08/18/11 \$ 18,170.00 06/20/19 \$ 25.50 11/29/21 \$ 76.50 12/13/21 \$ 472.44 3/7/2022 \$ 59.50 9/9/2022 \$ 102.00 11/4/2022 \$ 93.50		\$ 38,496.44	\$ 20,503.56	\$ -	\$ 20,503.56
Totals		<u>\$ 298,388.79</u>	<u>\$ 253,748.96</u>	<u>\$ 16,730.25</u>	<u>\$ 270,479.21</u>	<u>\$ 27,909.58</u>	<u>\$ 1,337.75</u>	<u>\$ 26,571.83</u>

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

BILLS

February 20, 2025

<u>ck#</u>			
2704	Barr Engineering	January Engineering services	\$ 4,698.00
2705	TimeSaver Off Site Sec.	January Secretarial services	\$ 737.10
2706	Brian D. Koehn, CPA, PLLC	January Audit services	\$ 1,500.00
		TOTAL	<u>\$ 6,935.10</u>



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Ms. Lori Yager
 Lower Rum River WMO
 2015 1st Avenue
 Anoka, MN 55303

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

February 07, 2025
 Invoice No: 23020047.00 - 367

Total this Invoice	\$4,698.00
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Regarding: Activities for the LRRWMO

This invoice is for professional services, which include the following:

002: On-going monthly administrative activities. Prepare 2024 permit summary for annual report. Coordinate with ACD staff on requests for information from Watershed Management Plan. Communications with staff onboard transitions and updates to permit letters. Respond to questions from past applicant on billing.

003: Complete 2024 WCA annual reporting. Prepare summary of 2024 wetland permits for annual report.

2424: Receive and review revised stormwater permit submittal.

2438: Prepare and forward permit memorandum dated January 10, 2025. Attend January 2025 board meeting to speak to permit. Receive and review revised stormwater permit submittals.

2439: Receive and review permit application. Provide information from previous wetland delineation (permit 2022-20) for this site. Communications with permit applicant, Whiting & Associates.

Professional Services from January 01, 2025 to January 31, 2025

Job:	RJB	Lower Rum River WMO
Task:	002	Administrative

Labor Charges

	Hours	Rate	Amount	
Vice President				
Kieffer, Janna	.10	170.00	17.00	
Engineer / Scientist / Specialist IV				
Johnson, Stephanie	6.00	150.00	900.00	
Engineer / Scientist / Specialist II				
Lau, Heather	1.50	115.00	172.50	
Support Personnel II				
Huffman, Yvonne	1.00	100.00	100.00	
Nypan, Nyssa	.50	100.00	50.00	
	9.10		1,239.50	
Subtotal Labor				1,239.50
		Task Subtotal		\$1,239.50

Task: 003 Wetland Admin

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist II Wold, Karen	6.50	125.00	812.50
	6.50		812.50
Subtotal Labor			812.50
		Task Subtotal	\$812.50

Task: 2424 Voice of Hope Church, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist I Hatch, Ava	4.00	115.00	460.00
	4.00		460.00
Subtotal Labor			460.00
		Task Subtotal	\$460.00

Task: 2438 2024-38, Emerald Estates, Ramsey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	1.60	150.00	240.00
Engineer / Scientist / Specialist II Lau, Heather	1.60	115.00	184.00
	3.20		424.00
Subtotal Labor			424.00
		Task Subtotal	\$424.00

Task: 2439 Whiting-Yelton Tulip Land Project, Andover

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV Johnson, Stephanie	1.60	150.00	240.00
Engineer / Scientist / Specialist II Lau, Heather	1.80	115.00	207.00
Wold, Karen	.40	125.00	50.00
Engineer / Scientist / Specialist I Hatch, Ava	11.00	115.00	1,265.00
	14.80		1,762.00
Subtotal Labor			1,762.00
		Task Subtotal	\$1,762.00
		Job Subtotal	\$4,698.00
		Total this Invoice	\$4,698.00

Thank you in advance for your prompt processing of this invoice. If you have any questions please contact your Barr project manager, Stephanie Johnson at 952-842-3766 or email at Stephanie.Johnson@barr.com.

TimeSaver Off Site Secretarial
P.O. Box 588
Excelsior, MN 55331-8605 USA
finance@timesaveroffsite.com



INVOICE

BILL TO

Accounts Payable
LRRWMO
2015 First Ave. N.
Anoka, MN 55303

INVOICE # 29915

DATE 02/10/2025

DUE DATE 02/28/2025

TERMS Due on receipt

DATE		AMOUNT
01/03/2025	Type + e-mail Feb. agenda to leadership – min.	21.00
01/03/2025	Organize February packet files – 1 hr.	35.00
01/06/2025	Update agenda per Yager, download/print insurance waiver info – min.	21.00
01/07/2025	E-mails to/from Yager, re: permit refunds, download/print Andover's 4Q Report, Map, and refund letters – min.	21.00
01/07/2025	Update agenda to add election of officers and memo re: 2024 officers – min.	21.00
01/10/2025	Download/print ACD 4Q Report, task checklist, report – min.	21.00
01/10/2025	E-mail Yager and Barr for packet files – min.	21.00
01/10/2025	E-mail Ramsey and Anoka for 4Q Reports – min.	21.00
01/10/2025	E-mail Yager for audit RFP, download/print financials, bills, engagement letter/proposal for packet, – 1 hr.	35.00
01/10/2025	Update agenda per Yager re: engagement ltr. – min	21.00
01/10/2025	Download/print Barr Memos #2024-38 – min.	21.00
01/10/2025	Compile packet files/convert to Adobe – 2.5 hrs.	87.50
01/10/2025	Bookmark + e-mail electronic packet – min.	21.00
01/10/2025	E-mail agenda + packet to ACD to post – min.	0.00
01/14/2025	E-mail from Andover City Clerk re: 2025 appt., update e-mail lists for 2025 – min.	21.00
01/14/2025	E-mail Ramsey and Anoka for 2025 reps and alts – min.	21.00
01/16/2025	Meeting Minutes – min.	172.00
01/19/2025	Update e-mail lists for Ramsey and Anoka reps and alts. – min.	21.00
01/19/2025	E-mail minutes to leadership and Board for edits – min.	21.00
01/29/2025	File paperwork at Anoka City Hall – min.	21.00
01/29/2025	Photocopies	57.60
01/29/2025	Processing electronic mail to/from Board – 1 hr.	35.00

Thank you for your business! Payment methods available are Credit Card,
ACH or Mail payments to: P.O. Box 588, Excelsior, MN 55331

BALANCE DUE

\$737.10

Brian D. Koehn, CPA, PLLC

210 South Clayborn Ave
Parkers Prairie, MN 56361

Invoice

Date	Invoice #
1/31/2025	1303

Bill To
Lower Rum River Watershed Management Org. 2015 First Avenue Anoka, Minnesota 55303

Description	Amount
Audit of Financial Statements for the Year Ended December 31, 2024 (Interim Billing) Previous Billing of \$0.00 Total Engagement Price - Up to \$6,000 Please Note: You will receive a bill via e-mail and regular mail watch the invoice number to avoid duplicate payments	1,500.00
Thank you for your business	Total \$1,500.00

February 5, 2025

Lower Rum River
Watershed Management Organization

VIA EMAIL

RE: Response to Request for Letter of Interest Proposal for Legal Services (2025-2026)

Dear Ms. Yager:

Please accept this letter as the proposal by Troy Gilchrist of the Town Law Center, PLLP to continue to provide legal services to the Lower Rum River Watershed Management Organization (“LRRWMO”).

1. **Experience.** I have worked exclusively with local governments for more than 33 years. Jason Hill and I recently formed the Town Law Center to further focus our attention on the needs of smaller local units of governments, including water management organizations. I currently represent several water management organizations including the Shingle Creek Watershed Management Commission, the West Mississippi Watershed Management Commission, the Lower Rum River Watershed Management Organization, the Upper Rum River Watershed Management Organization, the Middle St. Croix Watershed Management Organization, the Vadnais Lake Area Water Management Organization, the Sunrise River Watershed Management Organization, and the Rum River Watershed Partnership. I previously represented the Bassett Creek Watershed Management Commission and the Mississippi Watershed Management Organization, but I transitioned those watersheds to others within the firm before leaving Kennedy & Graven, Chartered. I am very familiar with the unique needs and issues of water management organizations and have worked through a variety of novel issues from disputes among member communities, to county funding and project issues.

I have also represented several cities, towns, and joint powers entities in my 18 years with Kennedy & Graven, including serving as the city attorney in White Bear Lake, Crystal, Brooklyn Center, New Brighton, Rice, Watson, Biscay, and Rose Creek, assisting others in the firm with several other cities, assisting small cities to work through particular issues at the request of the League of Minnesota Cities, and providing services to over 400 townships. My experience representing cities has given me a good understanding of the issues they face and how they intersect with the work of the LRRWMO.

2. **Rates:** We propose the following hourly rates: \$230 for 2025, and \$240 for 2026. We keep time in 1/10th of an hour increments and time is billed monthly. The hourly rate applies to travel time to attend meetings. The firm also charges for certain hard costs such as mileage, postage, etc.
3. **Conflicts.** We are not aware of any conflicts created by our representation of the LRRWMO.

4. **Insurance.** The firm maintains general liability insurance and professional liability insurance.
5. **Conclusion.** I have a great deal of experience representing watershed management organization and it would be my pleasure to continue providing services to the LRRWMO.

Please let me know if there are any questions or if any additional information is needed as part of our proposal to provide legal services to the LRRWMO.

Thank you.

Sincerely,

Troy Gilchrist



2025–2026 ENGINEERING CONSULTING SERVICES



Prepared for
Lower Rum River Watershed Management Organization

Submitted by
Barr Engineering Co.

February 12, 2025



February 12, 2025

Lower Rum River Watershed Management Organization

Attn: Lori Yager

2015 First Avenue

Anoka, MN 55303

Sent by email to: kayyag@gmail.com

Re: Interest in providing 2025–2026 engineering consulting services

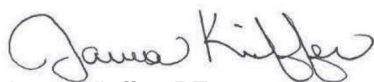
Dear Commissioners:

Barr Engineering Co. is pleased to express our continued interest in serving as your engineering consultant. Barr has provided professional engineering consulting services to the Lower Rum River Watershed Management Organization (LRRWMO) since the organization's formation in 1987. We're proud of our work, and we value our relationship with you. Here are some of the benefits the LRRWMO can expect from Barr:

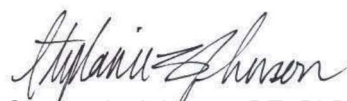
- **Commitment to working with you for the long haul.** We helped you write your 2022–2031 watershed management plan, and we look forward to continuing to help you implement it. Our team will continue providing engineering services that leverage our deep familiarity with your goals, organizational structure, and local water resource management priorities. Several Barr staff you know and trust—Stephanie Johnson, Heather Lau, and Karen Wold—will continue to serve in key roles.
- **A breadth of regional experience.** Our proposed leadership team of Stephanie Johnson, project manager, and Janna Kieffer, principal in charge, bring decades of experience in the field, helping municipal and watershed management organizations implement regulatory programs, capital project development, and watershed/water resource planning initiatives. We are confident that our breadth of knowledge and experience will help the LRRWMO continue to implement programs that protect valued resources while staying abreast of changes in state regulations, water management trends, and developing water resource issues.
- **A deep bench of experts.** Supported by nearly 90 water resources professionals in Minneapolis alone, our team has the resources to meet the engineering and other technical needs of the LRRWMO and your water management partners—regardless of size or complexity.

We appreciate the opportunity to provide information regarding our engineering services. If you have any questions or require further information, please contact Janna Kieffer at 952-832-2785 or jkieffer@barr.com, or Stephanie Johnson at 952-842-3766 or stephanie.johnson@barr.com.

Sincerely,

A handwritten signature in black ink that reads "Janna Kieffer".

Janna Kieffer, PE
Principal in Charge

A handwritten signature in black ink that reads "Stephanie Johnson".

Stephanie Johnson, PE, PhD
Project Manager

About Barr

Barr traces its roots to the early 1900s and the work of Adolph Meyer, a pioneering Minnesota hydrologist. Doug Barr began working with Meyer in the 1950s and built a practice of his own while learning from this skilled hydrologist.

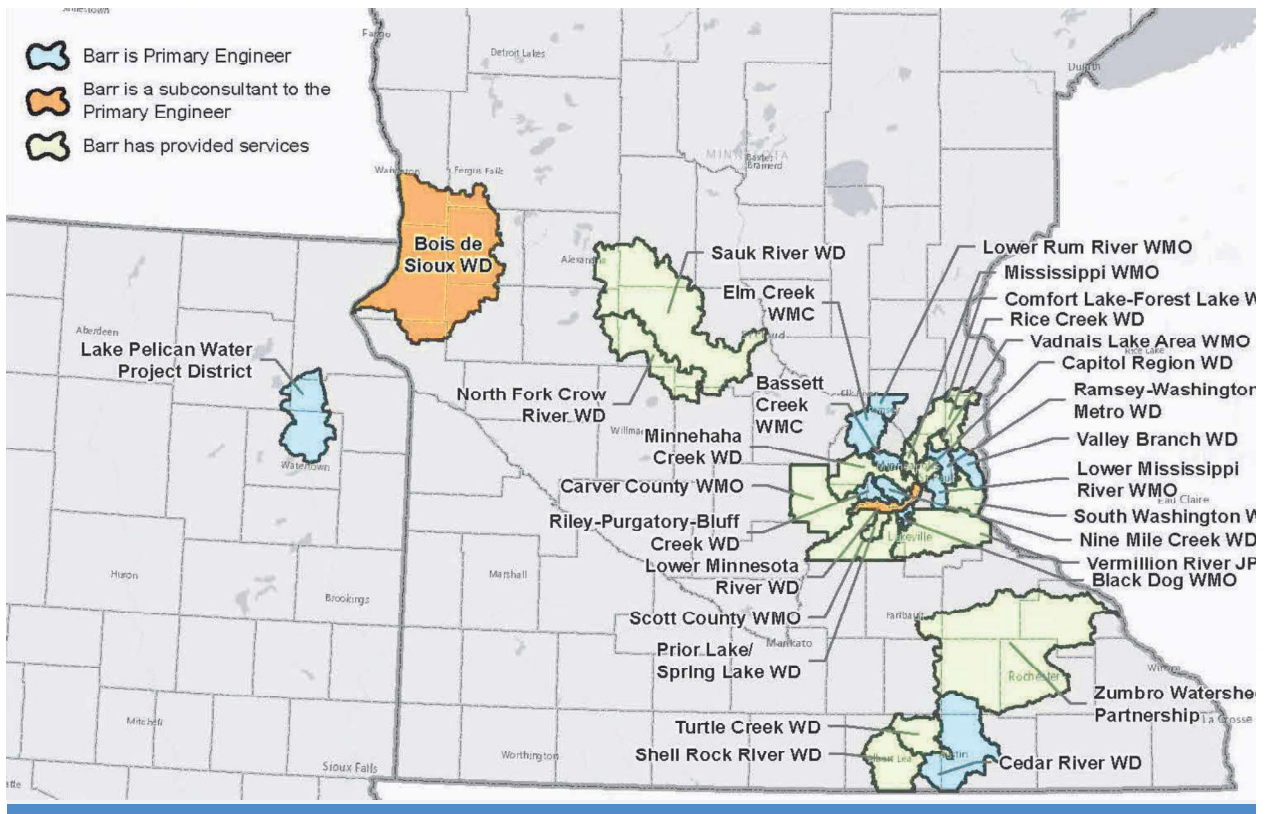
When Barr Engineering Co. was incorporated as an employee-owned firm in 1966, it had 16 staff members. Today, over 1,100 employees assist clients from offices across North America.

Our commitment to water resources remains strong. Close to 90 engineers and scientists in our Minneapolis office alone are engaged in the practices of water resources engineering and planning, wetland management, ecology, and limnology.

In addition to the LRRWMO, Barr has worked for more than two dozen Minnesota WMOs and watershed districts, depicted in the map below. A list of services that Barr provides to our various watershed management clients is included on pages 9 and 10.

Barr has served the LRRWMO since 1987. Our services have included:

- Administering the WMO's permitting program and Wetland Conservation Act (WCA) regulatory requirements
- Assisting in the preparation, review, and implementation of LRRWMO watershed management plans
- Coordinating with the Anoka Conservation District on activities related to wetland conservation, water level monitoring, water quality monitoring, and streambank stabilization
- Coordinating with member cities on municipal MS4 requirements and consistency with LRRWMO stormwater management requirements
- Reviewing and commenting on local stormwater management plans



Project work plan

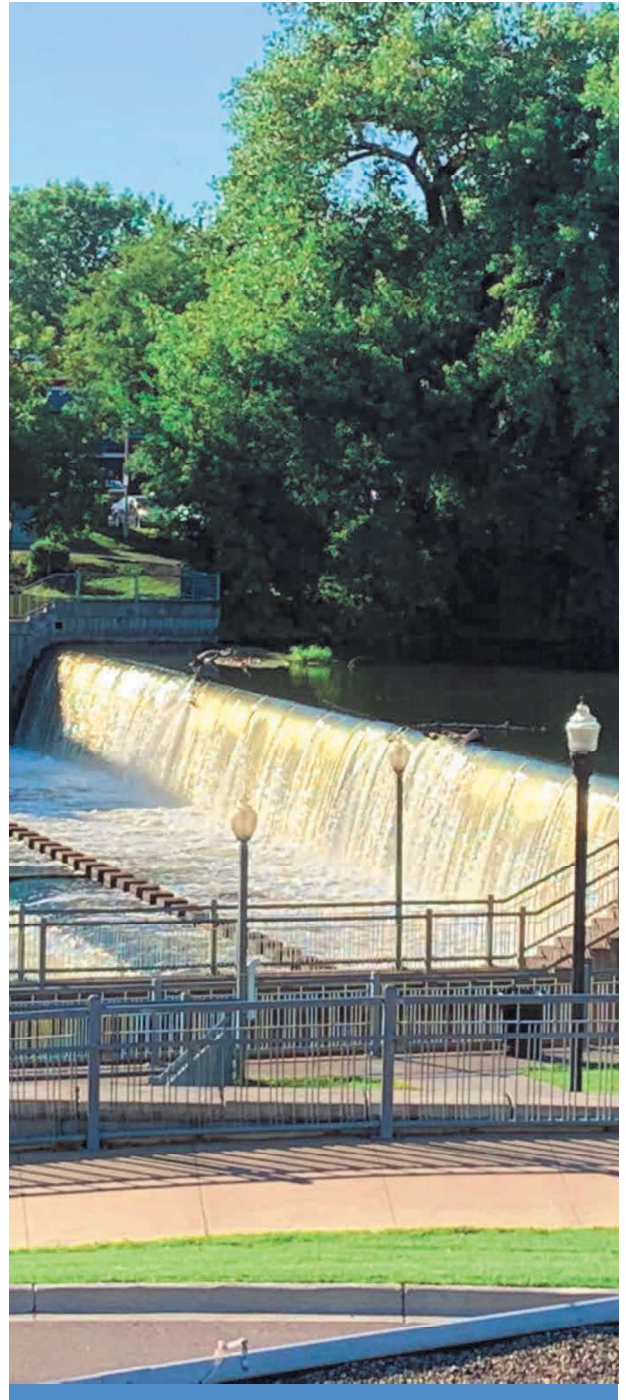
Barr supported you in the development of your 2022–2031 watershed management plan, and we are well-versed in the implementation goals and activities it entails. Barr’s team of engineers, scientists, communication specialists, and administrative professionals is poised to continue assisting the WMO with plan implementation—including administering and performing permit reviews, reviewing local water plans and municipal stormwater controls, formulating any necessary updates to your watershed management plan, and providing additional technical assistance as required.

We assume that the Anoka Conservation District will continue to provide the services necessary for the LRRWMO education and monitoring programs, as outlined in the 2022–2031 watershed management plan.

We will be happy to provide a work scope and cost estimate for any additional engineering or other support services, should the need arise.

Our proposed leadership team for the LRRWMO engineering services contract brings over five decades of combined experience in Minnesota watershed management. Stephanie Johnson will continue to serve as team lead and provide oversight for Barr’s engineering services. Heather Lau will support in managing Barr’s day-to-day activities related to implementation of the LRRWMO’s permitting program. Stephanie and Heather will be supported by Janna Kieffer, principal in charge. Karen Wold and Mark Jacobson will continue to provide oversight on all Wetland Conservation Act (WCA)-related issues, and Karen will continue to serve as the LRRWMO’s representative on the Technical Evaluation Panel (TEP). Greg Williams will continue to provide expertise related to your watershed management plan. All proposed key team members are based out of our Minneapolis headquarters and will be available for face-to-face interactions on short notice, as needed.

The following pages summarize the experience, qualifications, and hourly billing rates for key staff who will perform the core engineering consultant services identified in the LRRWMO’s watershed management plan. Full resumes are available on request.



Key team members



Stephanie Johnson, PE, PhD

Senior Water Resources Engineer

Role: Project manager and client lead

Education:

PhD, Civil Engineering, University of Texas at Austin

MS, Civil Engineering, University of Minnesota

Stephanie has over 20 years of experience in water resource management focusing in the areas of watershed planning and analysis, TMDLs, H&H and water quality modeling, water quality analysis, feasibility studies and green infrastructure. Before joining Barr in October 2021, she served as director of the Surface Water and Sewers Division of Public Works at the City of Minneapolis and as projects and outreach director at the Mississippi Watershed Management Organization. In these roles, Stephanie oversaw the organizations' stormwater planning, capital improvement, regulatory, and outreach efforts. She also served as a primary contact for establishing and coordinating partnerships with other public agencies to advance mutually beneficial water management goals. Stephanie has worked closely with several other watershed management organizations, including the South Washington Watershed District, Buffalo-Red River Watershed District, Capitol Region Watershed District, and the Bassett Creek Watershed Management Commission.

Project experience:

- Serving as project manager for Bassett Creek Watershed Management Commission engineering services, which includes technical assistance for regulatory reviews, oversight of lake and stream monitoring, water quality studies, and engineering feasibility studies.
- Managing a project to revise the South Washington Watershed District's standards guidance manual. Revisions include updates to District stormwater management guidelines, preferred stormwater management techniques, and requirements to demonstrate compliance with District rules.
- Managing the effort to help the City of Edina develop a clean water strategy, which will help the city prioritize resources and expenditure of funds to protect and improve clean water services, within the city's many lakes. Project outcomes will be consistent with state and local requirements for protecting clean water and satisfy relevant sections of the city's municipal separate storm sewer system (MS4) permit requirements.
- Managing the design and construction of two stormwater treatment ponds within Bryn Mawr Meadows Park in Minneapolis. The ponds are being designed to integrate within a larger park redevelopment to advance the Bassett Creek Watershed Management Commission's water quality treatment goals and to meet partnership objectives of the city and the Minneapolis Park and Recreation Board.



Jenna Kieffer, PE

Vice President, Senior Water Resources Engineer

Role: Principal in charge

Education:

MS, Civil Engineering, Mississippi State University

Jenna has more than 20 years of water resources management experience and serves as a client lead, project manager, and technical expert for municipal and watershed management organization clients. Her work includes performing hydrologic and hydraulic modeling, flood risk reduction studies, water quality modeling, lake management studies, best management practice (BMP) performance assessments, engineering feasibility studies, stormwater analyses for development sites, water resource permitting, and watershed management plans. Prior to coming to Barr, she served on the National Pollutant Discharge Elimination System (NPDES) permitting team at the U.S. Environmental Protection Agency, Region 8, where she developed surface water discharge permits.

Project experience:

- Serving as lead engineer for the Nine Mile Creek Watershed District, which includes overseeing technical assistance to regulatory program implementation, lake and stream monitoring, water quality studies, engineering feasibility studies, and watershed management planning.
- Serving as principal in charge for the Lower Mississippi River WMO in the east Metro.
- Developing performance standards and a BMP credit calculator to promote low-impact development through the minimal impact design standards (MIDS) project for the Minnesota Pollution Control Agency (MPCA).
- Overseeing a flood risk and resiliency study for the Nine Mile Creek Watershed District.
- Conducting and managing stormwater modeling projects, including Atlas 14 precipitation updates.



Heather Lau, PE

Senior Water Resources Engineer

Role: Permit review lead

Education:

MS, Civil Engineering, University of Washington

Heather has over 10 years of experience in hydrologic and hydraulic modeling, stormwater permitting, monitoring, and water quality management. She has extensive experience developing, updating, and reviewing XPSWMM, PCSWMM, HEC-HMS, HydroCAD, and HEC-RAS models, which she has used to evaluate flooding impacts, identify storm sewer deficiencies, and design stormwater infrastructure. Heather has also worked on projects addressing stormwater treatment and water quality. Employing MIDS and P8, she has modeled, designed, and sized BMPs such as bioretention basins, underground treatment facilities, and wetland restoration. She also has many years of experience working on monitoring programs and development reviews for multiple watershed organizations.

Project experience:

- Conducting feasibility studies, design, and construction services for various stormwater improvement and flood reduction projects throughout the Riley-Purgatory-Bluff-Creek Watershed District, including wetland restoration, stream restoration, stormwater infrastructure upgrades, and installation of proprietary water quality improvement devices.
- Conducting stormwater permit application reviews for the Riley-Purgatory-Bluff Creek Watershed District, Lower Rum River Watershed Management Organization, and the Elm Creek Watershed Management Commission.
- Developing the Capitol Region Watershed District's Trout Brook storm sewer XPSWMM and P8 water quality models.



Greg Williams, PE

Senior Water Resources Engineer

Role: Watershed plan implementation

Education:

MS, Civil and Environmental Engineering, University of Washington

Greg has 20 years of experience providing water resource services to watershed management organizations, industrial clients, and diverse municipal clients. He assisted the LRRWMO in updating its fourth-generation watershed management plan, which included developing and facilitating a stakeholder engagement process (including convening advisory committees of citizens and technical staff) and working with LRRWMO managers to prioritize issues, create policy, set measurable resource and organizational goals, establish a targeted implementation program, and guide the Plan through agency review.

Project experience:

- Managing the 2023–2032 updates to the watershed management plans for Black Dog and Lower Mississippi River WMOs, including stakeholder engagement, identifying priority resources/issues, and guiding the plan(s) through agency review.
- Assisting in the watershed management plan updates for: Bassett Creek Watershed Management Commission (2015), Nine Mile Creek Watershed District (2017), Ramsey-Washington Metro Watershed District (2016), Riley-Purgatory-Bluff Creek Watershed District (2018), and Valley Branch Watershed District (2015).
- Managing comprehensive watershed management plan development for the counties and soil and water conservation districts of Sibley, McLeod, and Nicollet under the One Watershed, One Plan framework.



Mark Jacobson

Vice President, Senior Environmental Scientist

Role: Wetland specialist

Education:

MS, Forest Hydrology, University of Minnesota

Mark Jacobson has over 25 years of wetlands experience. Mark's knowledge of federal, state, and local wetland regulations can help verify that LRRWMO policies and actions comply with current laws and regulations. His expertise in identifying, classifying, assessing, and planning for protection, restoration and use of wetland areas can help LRRWMO achieve its goals of wetland preservation, restoration, and management.

Project experience:

- Providing technical wetland and hydrology expertise to various local government units, including the LRRWMO, Bassett Creek Water Management Commission, City of Golden Valley, City of Medicine Lake, City of Minnetonka, Coon Creek Watershed District, Nine Mile Creek Watershed District, and Valley Branch Watershed District.
- Preparing Section 404 permit applications and WCA wetland replacement plans; designing and preparing compensatory wetland mitigation plans; negotiating with various local, state, and federal agencies to gain permit approvals; and designing wetland-mitigation plans and maintenance and monitoring plans.
- Coordinating and conducting watershed-wide wetland functional assessments for several metro-area watershed districts.



Karen Wold

Senior Environmental Scientist

Role: Wetland specialist and technical evaluation

Education:

BA, Environmental Studies, Saint Olaf College

Karen Wold has over 20 years of wetlands experience and has conducted wetland investigations and evaluations for many Minnesota watershed districts as well as municipal, county, industry, and commercial clients. She currently represents the LRRWMO on wetland issues. Her expertise includes wetland reviews, wetland delineations and evaluations, wetland mitigation monitoring, wetland functional assessments, and wetland reports. She also prepares Section 404 permit applications and WCA wetland replacement plans. Karen is certified through the Minnesota Wetland Professional Certification program.

Project experience:

- Serving as local government unit representative on the technical evaluation panel (TEP) for WCA administration. Conducting wetland investigations, delineations, and permit application reviews, preparing TEP findings reports, preparing WCA notices, and providing recommendations for four watershed management organizations/districts and two municipalities.
- Conducting and reviewing Minnesota Routine Assessment Method for Evaluating Wetland Functions (MNRAM) field assessments for the Ramsey-Washington Metro, Nine Mile Creek, and Valley Branch watershed districts.
- Reviewing wetland application submittals for adherence to and implementation of local watershed rules for multiple watershed districts.



Ava Hatch

Environmental Engineer

Role: Permit review

Education:

BS, Biological Engineering, University of Arkansas

Ava has experience with hydrologic and hydraulic modeling, water quality, and sustainability design. Her experience encompasses flood and run-off modeling of low-impact developments, pipe flow system design, and water quality assessments. Ava is well-versed in sustainable hydrology and watershed practices. She has experience with PCSWMM, HydroCAD, ArcGIS, and MIDS modeling software to help determine flood risks, develop flood reduction options, and estimate pollutant reduction. For the LRRWMO, Ava assists with stormwater permit application reviews for conformance with rate, water quality, volume, and erosion control requirements.



Yvonne Huffman

Senior Administrative Assistant

Role: Administrative support

Yvonne is a senior administrative assistant with over 40 years of administrative experience. She assists Barr's water resources project teams with editing and formatting of reports, memos, and correspondence. For the LRRWMO, Yvonne has supported the permitting process, scheduled tasks in preparation for monthly watershed meetings, and provided administrative assistance following board decisions. Yvonne's support for the LRRWMO will include preparing and distributing permit status notification letters to permit applicants, consultants, board members, and TEP agents as required. She will also assist in managing electronic files.

Billing rates

Key team member billing rates

The table below shows specific proposed hourly billing rates for 2025 for the Barr staff who are included in this proposal as key team members to provide engineering consulting services for the LRRWMO. The specific rates identified below for key Barr team members will be used for performing the core engineering consultant services identified in the LRRWMO's watershed management plan.

The proposed 2025 rates shown in the table for key team members reflect a discounted rate, as compared to our standard billing rates. We value our relationship with your organization and are committed to continuing to provide good value at rates that recognize your and your partners' organizational budget constraints.

Name	Title	2025 Billing Rate (\$/hour)
Stephanie Johnson, PE, PhD	Senior Water Resources Engineer	\$170
Janna Kieffer, PE	Vice President, Senior Water Resources Engineer	\$190
Heather Lau, PE	Senior Water Resources Engineer	\$145
Greg Williams	Senior Water Resources Engineer	\$150
Mark Jacobson	Vice President, Senior Environmental Scientist	\$190
Karen Wold	Senior Environmental Scientist	\$145
Ava Hatch	Environmental Engineer	\$120
Yvonne Huffman	Senior Administrative Assistant	\$105

Barr's 2025 standard fee schedule

Barr's 2025 standard fee schedule, presented below, summarizes the range of billing rates for each of our staffing categories. In many cases, the billing rates listed represent a wide range based on varying levels of experience and expertise of staff within these categories. If the need arises to utilize Barr staff beyond the key team members identified in the table above, appropriate staff will be selected with consideration for both applicable experience and staff billing rates to make sure that LRRWMO receives high-value services for a reasonable cost.

Description	Rate (\$/hour)
Vice President	\$180–350
Consultant/Advisor	\$210–325
Engineer/Scientist/Specialist IV	\$185–205
Engineer/Scientist/Specialist III	\$155–180
Engineer/Scientist/Specialist II	\$130–150
Engineer/Scientist/Specialist I	\$85–125
Technician IV	\$155–205
Technician III	\$125–150
Technician II	\$95–120
Technician I	\$60–90
Support Personnel III	\$155–205
Support Personnel II	\$95–150
Support Personnel I	\$60–90

Water resources services

Water quality monitoring, studies, TMDLs, and project implementation

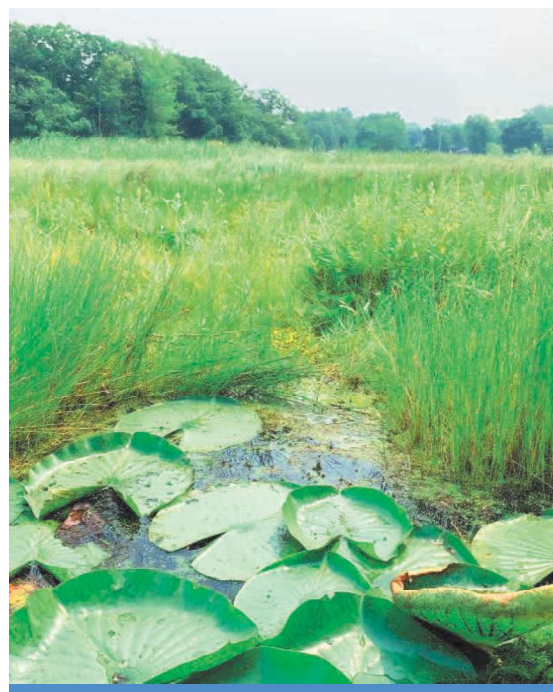
- Completing total maximum daily load (TMDL) studies for clients and the MPCA, including developing TMDL reports and implementation plans
- Completing diagnostic feasibility studies to determine the causes of poor lake water quality and evaluate the feasibility and benefits of various water quality improvement practices
- Using water quality modeling to identify pollutant sources and prioritize improvement efforts
- Collecting, analyzing, and reporting on chemical and biological data for lakes, including trend analysis
- Monitoring and managing aquatic plants
- Designing stormwater best management practices (BMPs) to improve downstream water quality
- Designing and implementing chemical treatment options for in-lake, pond, or other watershed BMPs

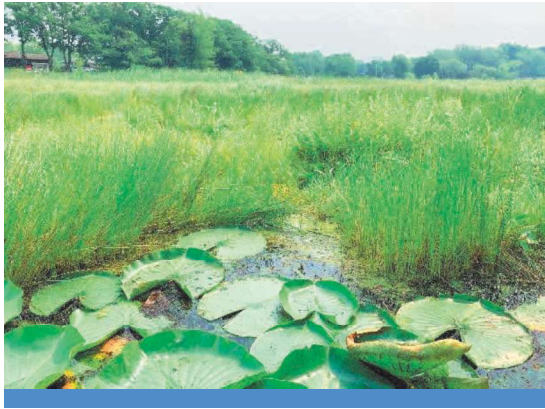
Watershed planning and management

- Preparing watershed management plans and amendments
- Conducting gaps analyses for WMOs
- Tracking grant opportunities and assisting with grant applications
- Developing rules and regulations for WMOs
- Administering WMO permitting programs and performing development reviews
- Reviewing local water management plans for conformance with WMO plans
- Coordinating with administrators, commissioners, municipalities, regulatory agencies, and other stakeholders
- Coordinating and facilitating stakeholder involvement
- Preparing annual reports
- Reviewing development and redevelopment plans and projects
- Providing administrative support

Stormwater management

- Evaluating stormwater management systems with computer models to estimate watershed runoff, flow through storm sewer networks, and flood elevations in ponds, lakes, and streams
- Inventorying and evaluating sediment accumulation in stormwater ponds, including surveying, collecting sediment samples, and evaluating laboratory results, and obtaining necessary permits for sediment removal projects
- Determining project cost allocations to stakeholders based on hydrologic and water quality modeling analyses
- Installing and operating stormwater flow and water quality monitoring equipment
- Designing and overseeing construction of stormwater management infrastructure, including storm sewers, detention ponds, stormwater treatment BMPs, flood protection measures, and dams
- Helping counties, municipalities, and other municipal separate storm sewer system operators (MS4s) meet NPDES permitting requirements





Ecological planning and low-impact development design

- Designing development and redevelopment sites using low-impact design principles
- Designing low-impact development stormwater BMPs (rain gardens, infiltration, and filtration systems)
- Developing and conducting ecological health monitoring programs for water bodies
- Master planning for stormwater and natural resources management
- Lakescaping to improve shoreline stability and habitat
- Developing and implementing plans for managing aquatic plants
- Developing rapid-response plans for aquatic invasive species
- Environmental reviews
- Education and interpretive planning
- Managing fish and wildlife
- Greenway planning

Floodplain management

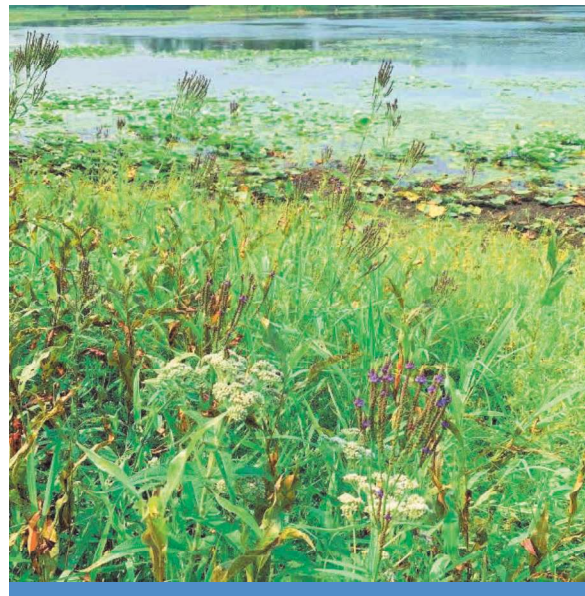
- Performing hydrologic and hydraulic modeling
- Conducting flood insurance studies
- Mapping floodplains and completing map revisions
- Assisting with FEMA levee certifications
- Assisting with floodplain permitting
- Conducting dam failure analyses
- Designing flood control structures
- Completing flood reduction/mitigation studies

Wetland management

- Delineating wetland boundaries and classifying wetlands
- Developing wetland inventories and function and value assessments
- Monitoring wetlands and training others to monitor them
- Designing and implementing wetland restoration plans
- Developing wetland mitigation plans and assisting with permitting
- Helping local government units administer Minnesota's Wetland Conservation Act (WCA)
- Evaluating wetland hydrology and potential impacts of hydrologic modifications

Stream and ravine restoration and protection

- Evaluating and designing stream and ravine stabilization measures and overseeing construction
- Developing erosion control management plans for creek systems
- Installing and operating automated stream monitoring equipment for flow and water quality
- Performing biotic index monitoring and fish surveys
- Classifying stream systems for ecological use



Memorandum

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Date: October 11, 2024 (Revised February 11, 2025)
Subject: Permit #2024-24: Voice of Hope Church: Ramsey



The applicant is proposing construction of Voice of Hope Church and associated roadways, parking, and utilities on an undeveloped 10.5-acre parcel located northwest of the intersection of 156th Avenue N.W. and Armstrong Boulevard and southwest of the intersection of 157th Avenue N.W. and Armstrong Boulevard in the City of Ramsey. The existing site consists of predominantly grassland, wooded areas, and a landlocked wetland (Wetland 1). Stormwater management is proposed to be provided with a stormwater pond with infiltration bench. The stormwater facility will provide volume retention, rate control, and water quality management before discharging to the adjacent wetland. The project will result in the addition of ~~2.6~~ 2.09 acres of new impervious area within the 6.9-acre disturbance limits of the overall project (approximately ~~38%~~ 30% of the disturbance limits).

The revised plans, received on January 28, 2025, include the following changes to the October 11, 2024 approved permit.

1. The proposed parking lot, and therefore total proposed impervious area has been reduced from 2.60 to 2.09 acres.
2. The proposed stormwater basin has been expanded.

This memo incorporates updates to the previously approved permit memo, dated October 11, 2024, reflecting the changes submitted in the updated plans and stormwater narrative.

All ~~2.6~~ 2.09 acres of the proposed on-site impervious areas will be routed to the stormwater pond. Outflow discharges from the stormwater pond will be directed through an outlet structure to the adjacent landlocked wetland (Wetland 1, permit #2024-17) to the south of the proposed development.

Soils information generated from the USGS NRCS Web Soil Survey identifies the underlying on-site soils as poorly graded loamy sand (SP). The MPCA maximum design infiltration rate for SP soils is 0.8 inches/hour which is the design infiltration rate assumed by the applicant for the infiltration bench.

The proposed infiltration bench has a bottom elevation of 872 feet. The table below summarizes the soil types and elevation of the proposed stormwater facility.

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Subject: Permit #2024-24: Voice of Hope Church: Ramsey
Date: October 11, 2024 [\(Revised February 11, 2025\)](#)
Page: 2

Stormwater Management Facility	Basin Bottom Elevation	Limiting Soil Type Below Basin Bottom	MPCA Maximum Design Infiltration Rate (inches/hour)	Design Infiltration Rate Used (inches/hour)
Infiltration Bench	872.0	poorly graded sand (SP)	0.8	0.8

A retention volume of ~~0.22~~ 0.17 acre-feet is required from the ~~2.6~~ 2.09 acres of regulated site impervious area. With an infiltration rate of 0.8 inches/hour, a total infiltration area of ~~0.07~~ 0.05 acres with a maximum water quality depth of 3.2 feet will provide drawdown of the retention volume to occur within 48 hours. The proposed infiltration bench will provide a total retention volume of ~~0.87~~ 1.44 acre-feet with a water quality depth of 1.5 feet and a total bench area of ~~0.58~~ 0.9 acres. Therefore, the basin will draw down within the required 48 hours and provide a retention volume that exceeds the requirement.

Attenuation of the additional runoff from the increase in impervious area is to be provided by the proposed stormwater pond and outlet. A comparison of the pre- and post-construction discharges for the 2-, 10-, and 100-year design storm events at all offsite discharge locations is shown in the following table. Because the entire site discharges to a landlocked wetland, no runoff leaves the area during the simulated events.

Offsite Discharge Location	2-Year (cfs)		10-Year (cfs)		100-Year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
Discharge from Landlocked Wetland 1	0	0	0	0	0	0

Because the entire site drains to the proposed stormwater basin and the basin provides volume abstraction in excess of the requirement, the project demonstrates compliance with the water quality criteria.

The proposed site improvements discharge to a landlocked wetland which would overflow to the south to another landlocked wetland. Therefore, the applicant is required to demonstrate impacts from the proposed project on downstream wetlands during the 100-year, back-to-back rainfall event and 100-year, 10-day snowmelt event. As demonstrated in the following table, the project will not increase the flood elevation within these downstream wetlands under the regulated events.

Discharge Location	100-Year, back-to-back Flood Elevation		100-Year, 10-Day Snowmelt Flood Elevation	
	Existing	Proposed	Existing	Proposed
Wetland 1	878.9	878.8 <u>878.7</u>	878.5	878.5
Wetland south of 155 th Lane N.W.	876.4	876.3	876.1	876.1

The HydroCAD modeling provided shows 100-year frequency elevations for the proposed stormwater pond shown in the table below. The proposed finished floor elevation of the nearest building and separation from the 100-year high water level are also listed. As shown, the building finish floor elevation has at least 2.0 feet of freeboard from the high water of the nearby storm water facility.

Stormwater Management Facility	100-Year High Water Level (MSL)	Finish Floor Elevation of Nearest Building	Freeboard to High Water Level
Stormwater Pond	875.6 <u>874.1</u>	896.0	20.4 <u>21.9</u>

The erosion and sediment control plan shows silt fence around the perimeter of the downstream construction extents and along roadways, double rowed silt fence and fiber logs upgradient from the existing wetland, erosion control blanket, inlet protection at catch basins and culvert ends, fiber log around the infiltration bench of the stormwater pond, and riprap at flared end sections. One rock construction entrance is to be provided at the entryway onto the site from Armstrong Boulevard N.W. Restoration of disturbed areas will be reseeded per MnDOT standards.

It is our recommendation that the LRRWMO approve of the permit for this project subject to the following conditions:

1. The vertical datum must be noted on the Plans.
2. Erosion control measures must be installed at the initial stage of site grading operations.
3. The infiltration bench must be staked and properly identified to prevent compaction during construction.
4. A soil boring within the footprint of the proposed infiltration bench must be collected to ensure at least 3.0 feet of groundwater separation from the bottom of the infiltration facility is provided and that underlying soils meet or exceed the design infiltration rate. If adequate groundwater separation and/or design infiltration are not achieved, the applicant must provide an updated storm water management plan to the LRRWMO showing the LRRWMO criteria are met.
5. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.
6. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the decompaction of all proposed infiltration areas.
7. To minimize the potential of material from leaving the site and being tracked onto the roadway, the rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrance will provide an erosion control facility and enable construction traffic to enter the site.

To: Lower Rum River Watershed Management Organization
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Date: October 11, 2024 [\(Revised February 11, 2025\)](#)
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8. Street sweeping must be undertaken and completed on an as needed basis.
9. Compliance with the storm water management requirements of the Lower Rum River Watershed Management Organization is to be administered for this project by the City of Ramsey.
10. The storm water management plan for future development has assumed an imperviousness of ~~38%~~ 30% for the 6.9-acre disturbance limits. Site development that exceeds an impervious area of ~~38%~~ 30% within the 6.9-acre disturbance limits must provide an updated storm water management plan showing the LRRWMO criteria is met.
11. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.



GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the **THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.**

Project Name: Emerald Estates

Address/Location: Located south side of 181st ave NW, Ramsey, MN

Project Description/Purpose: 13 Single Unit Residential Lots

Alan & Joni Greenwaldt	
Name of Applicant (Site Owner or Property Owner)	
4741 153rd Ave NW	
Address	
Ramsey, MN 55303	
City, State, Zip	
612-669-7116	
Phone	Fax

Eric T. Luth	Landform
Applicant's Contact	Organization Name
105 South Fifth Avenue, Suite 513	
Address	
Minneapolis, MN 55401	
City, State, Zip	
612-638-0261	
Phone	Fax
Eluth@landform.net	
Email	

Agreenwaldt1@comcast.net, Joni_greenwaldt@baxter.com
Email

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN:** Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN:** Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS:** Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN:** Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER**



START OF PROJECT: _____


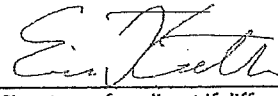
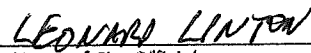

EST. COMPLETION DATE: _____

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

 _____ Signature of property owner or designated Agent (no agent without a letter of authority)	11/20/24 _____ Date	 _____ Signature of applicant if different from property owner	11-19-24 _____ Date
JONI L GREENWALDT _____ Print Signer's name	Eric T Luth _____ Print Signer's name		
Application Acknowledged by City:	 _____ Name of City Official	 _____ City	11-26-24 _____ Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL



Memorandum

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Date: February 14, 2025
Subject: Permit #2024-38: Emerald Estates: Ramsey

The LRRWMO has received plans, a stormwater report and a LRRWMO permit application for the development of two parcels, spanning a total area of approximately 40 acres, located west of Xenolith Street Northwest, and south of 181st Avenue Northwest in the City of Ramsey. The site currently consists of undeveloped open space, woods, and wetlands.

Review comments were sent to the project agent, Dawson Straus, LANDFORM, on December 6th with subsequent comments provided on December 20th and January 6th. The LRRWMO extended the 60-day review time period for this permit in accordance with the requirements of Mn Statutes 15.99 at their January 16th meeting. The project agent has requested that the review of this item be continued at the LRRWMO February meeting. We are therefore recommending that action on Permit #2024-38 again be continued as we await the revised submittal.



GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: WHITING - YELTON TULIP LAND PROJECT

Address/Location: PID: 08-32-24-34-0001 ~~12265 Tulip St, Andover, MN 55304~~

Project Description/Purpose: TWO Residential HOMES + Flood Plain Mitigation

Name of Applicant (Site Owner or Property Owner) DERRICK WHITING

Address 12265 CENTRAL AVE NE STE 104

City, State, Zip BLAINE, MN 55434

Phone ~~(952) 454-3789~~ Fax _____

(952) 454-3789

Email dwhiting@amfam.com

Applicant's Contact (SAME) Organization Name _____

DERRICK WHITING

Address 12265 CENTRAL AVE NE STE 104

City, State, Zip BLAINE, MN 55434

Phone _____ Fax _____

(952) 454-3789

Email dwhiting@amfam.com

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN: Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN: Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS: Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN: Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER



START OF PROJECT: Early 2025


EST. COMPLETION DATE: Late 2025

APPROVAL DATE: _____

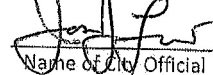
By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

	<u>11/26/2024</u>		
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date

<u>DERRICK WHITING</u>	
Print Signer's name	Print Signer's name

Application Acknowledged by City:		<u>Andover</u>	<u>11/26/24</u>
	Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

Memorandum

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Date: February 14, 2025
Subject: Permit #2024-39: Whiting-Yelton Tulip Land Project: Andover



The LRRWMO has received plans, a stormwater management report, and a permit application for the Whiting-Yelton Tulip Land development located just west of Tulip Street Northwest near the intersection with 166th Lane Northwest. The site currently consists of undeveloped open space and wetlands.

The project involves the construction of two residential homes and associated driveways and utilities and includes the addition of approximately 0.43 acres (18,844 square feet) of new impervious area (approximately 4% of the site area). The project includes splitting a 40.8-acre parcel into two parcels; the northern Parcel A is approximately 20.5 acres, and the southern Parcel B is approximately 20.3 acres. The development areas are located in the northeastern corner of each parcel near Tulip Street Northwest and adjacent to the floodplain of a stream that discharges to the Rum River. The total development area across the two parcels is 11.9-acres.

Stormwater management will be provided by two NURP ponds (Ponds P1 and P2); one pond for each residential parcel. The two stormwater ponds will provide rate control and water quality management for the 11.9-acre development. All 0.43 acres of proposed impervious area will be routed to the stormwater ponds. Outflow from the ponds will discharge through baffle weirs to the existing wetland.

The project involves disturbance and placement of fill within the City's 100-year floodplain (elevation 864 feet) for the stream discharging to the Rum River. Compensatory storage to offset the floodplain fill will be provided within the northern portion of Parcel A resulting in a total net cut below the 100-year floodplain of 2,000 cubic yards (i.e. additional floodplain storage). The work is outside of the FEMA floodway and therefore does not require coordination with FEMA or the MnDNR.

The project geotechnical report identifies the underlying on-site soil as poorly graded sand with silt (SP-SM). The MPCA maximum design infiltration rate for SP-SM soils is 0.45 inches/hour. The highest observed groundwater elevation was in boring (SB-2) at an elevation of 861 feet. The table below summarizes the soil type and separation from groundwater reported from site investigations.

As shown in the table below, adequate separation from groundwater is not possible with the current design. Additional soil samples were gathered in the upland areas for siting proposed septic systems. The upland soil samples revealed redoximorphic mottled soils 12- to 16-inches below the ground

surface, at elevations ranging from 863 feet to 867 feet. Without significant imported fill, the required 3.0 feet of separation from groundwater at any location throughout the site would be infeasible.

Stormwater Management Facility	Bottom Elevation	Nearest Soil Boring	Limiting Soil Type Below Basin Bottom	MPCA Maximum Design Infiltration Rate (inches/hour)	Design Infiltration Rate Used (inches/hour)	Observed Groundwater Elevation	Separation from Groundwater (feet)
NURP Pond (P1)	856.00	SB-1	Sand with Silt (SP-SM)	0.45	Not applicable, lined pond	859.5	-3.5
NURP Pond (P2)	856.00	SB-2	Sand with Silt (SP-SM)	0.45	Not applicable, lined pond	861.0	-5.0

A retention volume of 0.04 acre-feet is required from the 0.43 acres of new regulated on-site impervious area for the site. Because infiltration is not feasible at the site, treatment will be provided by a non-volume control NURP pond approach.

The NURP ponds are designed to the MPCA’s Design Level 3 requirements. These requirements are as follows:

- Dead storage of at least 1,800 cubic feet per acre of drainage area to the pond
- Dead storage depth between 3 and 10 feet
- Live storage > 1.5 inches of runoff from the contributing impervious area
- Discharge rate does not exceed 5.66 cubic feet per second per acre of surface area of the pond
- Wet extended detention or multi-cell system
- Sediment forebay at all major inflows
- Flow path length to pond width ratio 3:1 to 10:1

Attenuation of the additional runoff from the increase in impervious area is to be provided by the NURP ponds. A comparison of the pre- and post-construction discharges for the 2-, 10-, and 100-year design storm events to the wetland is shown in the following table.

Offsite Discharge Location	2-Year (cfs)		10-Year (cfs)		100-Year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
Wetland (R3)	3.3	2.5	15.2	10.6	53.0	49.9

The results of the MIDS calculator shows compliance with the LRRWMO water quality requirements. The MIDS calculator shows the NURP ponds will provide an annual removal efficiency of 90% for total suspended solids (394 lbs.) and 67% for total phosphorous (1.6 lbs.) for both ponds.

The project results in 100-year high water elevations within the ponds as indicated in the table below. The proposed finished floor elevation of the nearest building and separation from the 100-year high

water level are also listed. As shown, the building finish floor elevation has at least 2.0 feet of freeboard from the high water of the nearby infiltration basins.

Stormwater Management Facility	100-Year High Water Level (MSL)	Finish Floor Elevation of Nearest Building	Freeboard to High Water Level
NURP Pond (P1)	860.9	868.5	7.6
NURP Pond (P2)	861.0	868.6	7.6

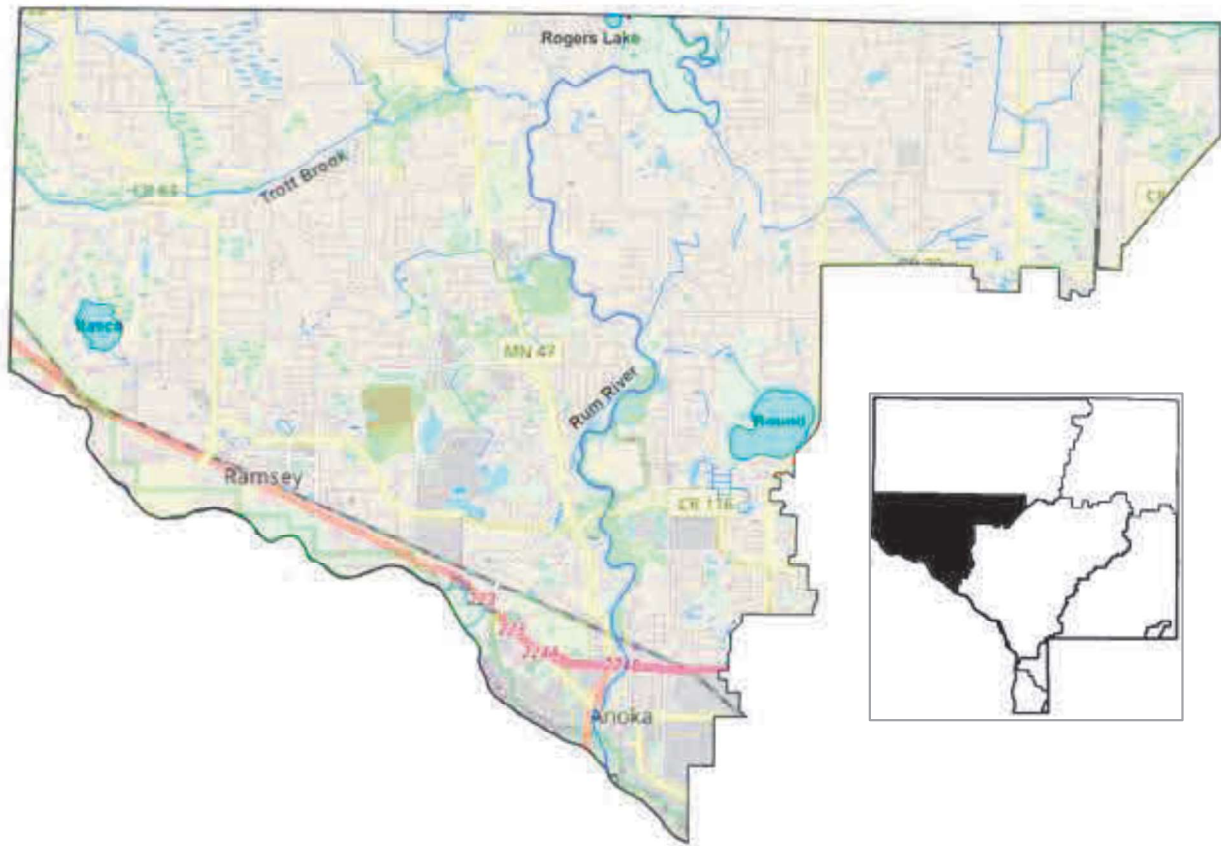
The erosion and sediment control plan shows silt fence on the downgradient side of the construction extents. Inlet protection is provided at the catch basins along Tulip Street Northwest. Riprap is included at the pond outlet weirs. All disturbed areas are to be restored with MNDOT-approved methods and seed mix. Two rock construction entrances are to be provided at the entryways onto the site from Tulip Street Northwest.

It is our recommendation that the LRRWMO approve of the permit for this project subject to the following conditions:

1. The vertical datum must be noted on the Plans.
2. Erosion control measures must be installed at the initial stage of site grading operations.
3. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.
4. To minimize the potential of material from leaving the site and being tracked onto the roadway, the rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrance will provide an erosion control facility and enable construction traffic to enter the site.
5. Street sweeping must be undertaken and completed on an as needed basis.
6. Compliance with the storm water management requirements of the Lower Rum River Watershed Management Organization is to be administered for this project by the City of Andover.
7. The storm water management plan has assumed an imperviousness of 4% for the 11.9-acre development area. Site development that exceeds an impervious area of 4% must provide an updated storm water management plan showing the LRRWMO criteria is met.
8. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.

Lower Rum River Watershed Management Organization

2024 Report of Work



Submitted by: Anoka Conservation District

Date: February 10, 2025

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Administrative

Watershed Coordinator

- Description:** *ACD provides on-call administrative assistance to the LRRWMO.*
- Purpose:** To help facilitate day-to-day operations of the LRRWMO.
- Results:** 127 hours for board meeting coordination, joint powers agreement updates, budget preparation, daily operations, and others.

Annual Report to MN Board of Water & Soil Resources

- Description:** *The LRRWMO submits an annual report to BWSR. This report consists of an up-to-date listing of LRRWMO Board members, activities related to implementing the LRRWMO Watershed Management Plan, the status of municipal water plans, financial summaries, and other work results.*
- Purpose:** To document progress toward implementing the LRRWMO Watershed Management Plan and to provide transparency of government operations.
- Results:** A LRRWMO Annual Report and financial statement were prepared and submitted to BWSR and the State Auditor.

Grant Applications

- Description:** *ACD prepares grant applications on behalf of, or in collaboration with, the LRRWMO.*
- Purpose:** To provide funding for high priority projects that benefit water resources.
- Results:** In 2024 the ACD coordinated the Rum metro Watershed Based Implementation Funding (WBIF) convene process, including representing LRRWMO interests. The outcome was \$569,378 secured for projects. Of this, at least half is expected to be used in the LRRWMO.

Water Monitoring

Lake Water Quality

- Description:** *Each lake was monitored bi-weekly, May through September, for 10 occasions. Parameters monitored included total phosphorus, chlorophyll-a, dissolved oxygen, turbidity, temperature, conductivity, pH, salinity and transparency. Subjective ranking of recreational suitability and physical conditions were also be noted. Reporting will include a summary of water quality throughout the year, a trend analysis, comparison to any water quality standards, and recommendations. Data is submitted to the MPCA's database.*
- Purpose:** Provide a comprehensive view of the lake's water quality and overall health.
- Results:** Lake water quality monitoring was conducted on [Round Lake](#). The associated hyperlink will redirect to that lake's respective ACD 2024 Summary Sheet. These summary sheets provide information on current and historical lake grades, trend analysis of specific parameters, and general discussion of lake water quality. Data visualization for all lakes and water quality parameters can also be found through [ACD's Tableau Graph for Lake Water Quality](#)

Lake Level Monitoring

- Description:** *Volunteers took weekly lake level readings during ice-out conditions. The fee included installing/removing the lake gauges, coordinating the volunteers, training volunteers, addressing issues such as moving gauges in low or high water conditions, receiving and providing quality assurance of the data, and submitting data to the MNDNR database. All data collected is publicly available through the MNDNR website.*
- Purpose:** Understand how changes in hydrology affects lake ecosystems, surrounding communities, and regulatory practices.
- Results:** Lake level monitoring was conducted on [Itasca Lake](#), [Round Lake](#), [Rogers Lake](#), and [Sunfish/Grass Lake](#). The associated hyperlinks will redirect to that lake's respective MNDNR "LakeFinder" water level page, where current and historical data can be acquired. Additional information can be found on our [2024 Summary Sheet for Lake Levels](#).

Rum River Water Quality Monitoring

- Description:** *Grab samples were collected at each site on eight occasions; generally, April-Oct. Parameters monitored included total phosphorus, total suspended solids, pH, conductivity, turbidity, salinity, temperature, dissolved oxygen, and water level. Reporting will include an analysis of water quality, graphs, comparison to state water quality standards and recommendations. Data is submitted to the MPCA's database.*
- Purpose:** To detect water quality trends.
- Results:** River water quality monitoring was conducted at [Rum River at Hwy 7](#). The associated hyperlinks will redirect to that stream's respective ACD 2024 Summary Sheet. These summary sheets provide discussion of stream water quality and a comparison of recent data to the historical average. Data visualization for Rum River at Hwy 7 and all other streams and water quality parameters can be found through [ACD's Tableau Graph for Stream Water Quality Data](#).

Biomonitoring

- Description:** *ACD led Anoka High School students in collecting invertebrates from the Rum River to help gauge stream health and provide an educational benefit. ACD facilitated this process by providing gear, giving instruction in the field, and analysis and reporting.*
- Purpose:** To monitor river health and provide an educational experience.
- Results:** In 2024, Rum River biomonitoring occurred at [Rum River at Anoka High School](#) with approximately 75 St. Francis High School students. Since 2001, over 1,675 have participated. The associated hyperlinks will redirect to that stream's respective ACD 2024 Summary Sheet. These summary sheets provide discussion of findings and a comparison of recent data to the historical average.

Wetland Hydrology

- Description:** *Install and maintain water level dataloggers at reference wetlands within the watershed. Fee shall cover: equipment, installation/removal of equipment removal, data downloads, data management, and reporting.*
- Purpose:** To provide understanding of wetland hydrology, including the impacts of climate and land use change. These data aid in delineation of nearby wetlands by documenting hydrologic trends including the timing, frequency, and duration of saturation.
- Results:** Reference wetland monitoring was completed at [AEC Wetland](#), [Rum Central Wetland](#), and [Lake Itasca Wetland](#). The associated hyperlinks will redirect to that wetland's respective ACD's Tableau Graph for Reference Wetlands. Additional information can be found on our [2024 Summary Sheet for Reference Wetlands](#).

Monitoring Summary Sheets

The Anoka Conservation District has developed monitoring sheets that summarize the results of a specific monitoring program for the current year. The images below are hyperlinks and will redirect to that respective summary sheet.



This symbol notes that work related to that Summary Sheet occurred within the Lower Rum River WMO Watershed.

Lake Water Quality

Reference Wetlands

Biomonitoring

Stream Water Quality

Lake Levels

Groundwater Monitoring

Education & Public Outreach

Website

- Description:** ACD managed all aspects of the LRRWMO website. Fees included hosting fee, domain name fees, maintenance fees, posting minutes & agendas, and SSL encryption certificate.
- Purpose:** To increase awareness of the LRRWMO and its programs.
- Location:** <https://lrrwmo.org/>
- Results:** Maintained the LRRWMO website.

Newsletters

- Description:** Written pieces for city newsletters that may be articles, infographics or similar. Topics and article goals are described in the LRRWMO Watershed Management Plan and LRRWMO 10-year outreach plan.
- Purpose:** To provide information and education to the public, especially information that will result in behavioral changes beneficial to natural resources.
- Results:** In 2024, three infographics were produced. All were submitted to the three LRRWMO communities for inclusion in their newsletters.



Anoka County Outreach Coordination

- Description:** *Funds to ACD to support consistent, reusable outreach throughout the county and especially in the LRRWMO that benefits LRRWMO water resources and reduces work that would otherwise be required of the LRRWMO and cities.*
- Purpose:** To provide outreach material to the public.
- Results:** 2024 outreach accomplishments for the LRRWMO included:
- Coordinate a projects tour for elected officials.
 - Smart Salting certification promotion to member cities.
 - Maintenance guidance to owners of previously installed projects.
 - Adopt a Drain program.
 - Pollinator planting event at Ehlen Park in the City of Anoka.

CAC Coordination

- Description:** *Coordinate up to two Citizen's Advisory Committee (CAC) meetings per year. 2024 anticipated work includes soliciting ideas of projects to be funded with FY2025 Watershed Based Implementation Funding (WBIF) grants. No additional fee was charged for this task, as it is expected to be part of Watershed Coordinator duties.*
- Purpose:** To engage the public and stakeholders in LRRWMO decision-making.
- Results:** In 2024 the WBIF convene process was used to select projects for grant funding. Participation included staff from each member city, board members from the Upper & Lower Rum River WMOs, Anoka County, and the Anoka Conservation District. This process resulted in the following projects selected for funding:
- Enhanced street sweeping studies (City of Ramsey)
 - Rivers Bend Pond Project (City of Ramsey)
 - Martin's Meadows wetland restoration (City of Andover)
 - 4th Avenue & Grant Street Pond retrofit – iron enhanced sand filter (City of Anoka)

Studies

Trott Brook Low Oxygen Study

- Description:** *Diagnostic monitoring and a report to determine the extent, causes of, and possible actions regarding low oxygen impairment in Trott Brook. This project was funded in part by a FY23 Rum metro Watershed Based Implementation Funds (WBIF) grant.*
- Purpose:** To inform what actions, if any, are appropriate for addressing low oxygen impairment in Trott Brook.
- Results:** Diagnostic monitoring was completed in 2023, finding that low oxygen was throughout Trott Brook and was not as severe as previously documented. In 2024, ACD staff have been working on additional assessment of causes of low oxygen and possible management actions. A report will be presented to the LRRWMO in 2025.

Project Funding

Water Quality Grant Fund

- Description:** *Incentive grants to willing landowners wishing to do water quality improvement projects. Administered through ACD. Projects must follow ACD & LRRWMO policies.*
- Purpose:** To improve water quality in area lakes, stream, and rivers.
- Results:** In 2024, \$8,450 of LRRWMO cost share grant funds were used for the Rivers Bend Pond project in the City of Ramsey. The LRRWMO contributed \$6,000 to the fund in 2024. The balance at the end of 2024 was \$5,999.76.

Match for Watershed Based Implementation Funds (WBIF) and other Grants

- Description:** *Funds to meet the grant match requirements and implement water quality projects. Activities to be funded are selected by the WBIF convene committee, of which the LRRWMO is a member, or specified in OHF grant work plan.*
- Purpose:** To improve water quality in area lakes, stream, and rivers. To ensure grants are fully utilized locally.
- Results:** The LRRWMO provided grant match as specified below. Funds are held at ACD.

Year	Amount	Grant Matched	Activities	Remaining
2024	\$18,600	\$1,000 FY23 WBIF	FY23 – Admin	\$525.23
		\$17,600 FY25 WBIF	FY25 – Rivers Bend Pond project, 4 th Ave and Grant St pond mod, enhanced street sweep studies, admin	\$824.32
2023	\$32,766.36	\$7,866.36 Phase 1 OHF	Riverbank stabilizations	\$0
		\$24,900 Phase 2 OHF	Riverbank stabilizations	\$24,900
2022	\$23,222	\$7,500 Phase 1 Rum River corridor grant	Riverbank stabilizations	\$0
		\$15,722 FY23 WBIF	Urban stormwater projects, Trott Brook study, wetland restorations, ag practices, admin	\$2,468.14

2024 Lower Rum River Watershed Projects

Project Dashboards

The Anoka Conservation District maintains interactive dashboards that allow users to explore the combined benefits produced by the hundreds of projects that have been installed with support from ACD's programs and staff. The [Water Projects Dashboard](#) summarizes water quality improvements achieved through projects such as rain gardens, streambank and lakeshore stabilizations, and stormwater pond enhancements. The [Ecological Projects Dashboard](#) summarizes habitat restorations achieved across different ecosystem types through techniques such as prescribed burns, invasive species control, and native plantings.

In both dashboards, users can apply filters based on location, year(s), and project type by selecting the drop-downs along the top of the page. Users can also pan throughout the map and click on the points to learn more about individual projects; many contain a link to a profile sheet with additional details and photos. The gauges will adjust to summarize the benefits produced by the projects the user is viewing.

2024 projects within the Lower Rum River WMO watershed include:

Well Sealing Projects

Two unused groundwater wells were sealed in 2024 using grant funds from the Clean Water Land & Legacy Amendment and landowner contributions. ACD provided program and administration management, with emphasis primarily on high-priority wells within Drinking Water Supply Management Areas.



Riverbank Stabilization Projects

Rum River - Anoka Riverfront Trail

A 400-foot section of Rum Riverbank was stabilized utilizing low rock-toe armoring, combined with vegetated soil lifts and a regraded upper slope. The site was seeded and willow and dogwood livestakes were installed. The project was funded with grant dollars from the Outdoor Heritage Fund (OHF) with leverage from the City of Anoka, Anoka County, and the Lower Rum River Watershed Management Organization.



Anoka Riverfront Trail - Before



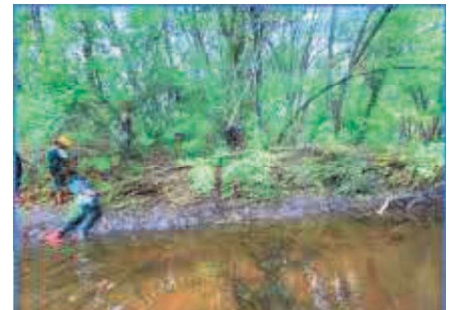
Anoka Riverfront Trail - After

Rum River - Cedar Tree Revetments

In 2024, four cedar tree revetments were installed along the Rum River at Rum Central Regional Park, the Anoka Nature Preserve, and a private residence, totaling 1,055 linear feet. Funding for these projects was achieved through a Conservation Partners Legacy grant, Conservation Corps of Minnesota & Iowa, and contributions from the landowners.



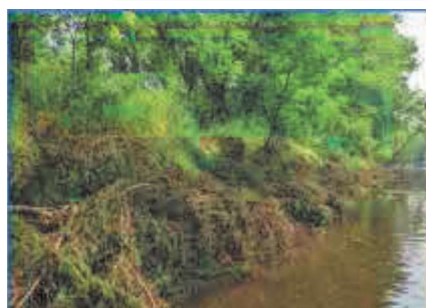
Rum Central Regional Park Revetment #1



Rum Central Regional Park Revetment #2



Johnson Revetment



Anoka Nature Preserve - Revetment

Stormwater Pond

Rivers Bend Park

A new stormwater pond was constructed at River's Bend Park to treat residential and commercial runoff before discharging to the Rum River. The constructed pond treats 35 acres of development that currently lacks stormwater treatment as well as new and upcoming development. Funding for this project includes the State's watershed based implementation funding grant program, the LRRWMO, and the City of Ramsey.



Ecological Projects

18.5 Acres of Prairie Restored

15 Acres of Woodland/Oak Savanna Restored

11 Pollinator Plantings Installed



MEMO

To: LRRWMO Board
From: Jamie Schurbon, Watershed Projects Manager
Date: February 20, 2025
Re: 2025 Contract with ACD

Attached is a 2025 contract with ACD. It includes administration, water monitoring, outreach, and projects. Edits can be made. Board approval is needed.

The contract is the same as the 2025 LRRWMO budget with the following exceptions:

Budget line item	Budgeted	Contract	Change	Reasoning
Website	\$1,090	\$1,190	+\$100	SSL security fee was not included in budget, but should have been.
Lake level monitoring	\$1,440	\$1,400	-\$40	ACD fee lower than anticipated during budgeting.
Wetland monitoring	\$2,250	\$2,175	-\$75	ACD fee lower than anticipated during budgeting.
Rum River water quality monitoring	\$1,585	\$1,450	-\$135	ACD fee lower than anticipated during budgeting.
TOTAL			-\$150	

The contract total is \$60,215. Of this, \$15,000 is billed quarterly on an hourly basis and the actual total may be less.

Recommended Motion:

Approve the 2025 contract for services with ACD in the amount of \$60,215.00.

CONTRACT FOR SERVICES

between the

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

and the

ANOKA CONSERVATION DISTRICT

for

2025 Water Monitoring and Management

This AGREEMENT is made and entered into by and between the LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION, hereinafter referred to as the LRRWMO, and the ANOKA CONSERVATION DISTRICT, a subdivision of state government organized under MN Statute 103C with a regular place of business at 1318 McKay Drive NE, Suite 300, Ham Lake, MN 55304, hereinafter referred to as ACD.

WITNESSETH

WHEREAS, the ACD and the LRRWMO have the common objective of properly and efficiently managing natural and water resources for the long term good; and

WHEREAS, the LRRWMO and the ACD are mutually interested in cooperating with each other in order to facilitate implementation of the 2025 LRRWMO Work Plan; and

WHEREAS, the parties agree that it is in their best interest to define their respective responsibilities and obligations; and

WHEREAS, the parties are authorized to enter into agreements for joint exercise of powers common to them pursuant to the Minnesota Joint Powers Act, Minn. Stat. §471.59;

NOW, THEREFORE, it is mutually stipulated and agreed;

1 Purpose

The parties agree that they have joined together for the purpose of implementing the 2025 LRRWMO WORK PLAN, which is attached hereto and incorporated herein by reference.

2 Term

2.1 **Effective date:** The date of contract execution by all parties.

- 2.1.1 **Expiration date:** April 30, 2026.
- 2.2 **Early termination.** Either party may terminate this agreement or portion thereof at any time with 30 days written notice, or shorter time if mutually agreed. Both parties are responsible for their duties through the date of termination.
- 2.3 **Survival of terms.** The following clauses survive the expiration or cancellation of this agreement: liability, disposition of work products, employees.

3 LRRWMO Duties

The LRRWMO is responsible to:

- 3.1 Compensate the ACD per this agreement. Compensation will be limited to the amount specified in this agreement. Funds used shall be from non-state sources so they are eligible as local match for local water planning block grants.

4 ACD Duties

The ACD is responsible to:

- 4.1 Carry out the tasks outlined in the Work Plan considering budget, staffing and environmental constraints.
- 4.2 Maintain detailed accounting of all financial transactions and in-kind contributions.
- 4.3 Providing a final report of activities and finances by March 31, 2025.

5 Disbursement of Funds

The PARNTER(S) will invoice the LRRWMO on the following schedule:

- 5.1 Watershed Coordinator services shall be invoiced for actual hours no more frequently than quarterly.
- 5.2 All other work The ACD will invoice the LRRWMO 100% of the total amount of this agreement immediately following execution of this agreement The LRRWMO may pay 100% immediately or may pay a minimum of 75% immediately and the remaining 25% following satisfactory completion of all work tasks.
- 5.3 The ACD must refund to the LRRWMO any fees paid for work that is not completed to the terms specified in this AGREEMENT.

6 Purchases

Any equipment purchased pursuant to this agreement will become the property of the entity which issues payment for that equipment.

7 Equipment

Equipment necessary to perform the tasks in this agreement shall be provided by the ACD, unless specified otherwise in this agreement.

8 Liability

- 8.1 In the performance of this agreement the ACD and LRRWMO mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement. Nothing herein shall be deemed a waiver by either party of the limitations on liability set forth in Minnesota Statutes, Chapter 466; and neither party shall be required to indemnify the other for any claims in excess of the

limitations set forth in Minnesota Statutes, Chapter 466, less any amounts the indemnifying party is required to pay on behalf of itself, its officers, agents, and employees for damages arising out of the same occurrence.

8.2 The ACD shall maintain compliance with Minn. Stat 176.181, subd. 2, pertaining to worker’s compensation insurance coverage. ACD employees will not be considered LRRWMO employees. Any claims that arise under the Minnesota Worker’s Compensation Act on behalf of these employees are in no way the LRRWMO’s obligation or responsibility.

9 Disposition of Work Products

- 9.1 At the time of completion or termination of the work, the ACD shall make available to the LRRWMO all maps, tracings, reports, resource materials and other documents pertaining to the work or to the PROJECT. Any adaptation or interpretation will be at the third party’s sole risk and without liability or legal exposure to the ACD.
- 9.2 All data and information obtained by the ACD in the performance of the work herein may be kept and used by the ACD at its discretion to the benefit of the public.

10 Employees

- 10.1 ACD staff engaged in work under this agreement are independent contractors and not LRRWMO employees.
- 10.2 ACD and the LRRWMO agree to abide by the requirements and regulations of The Americans with Disabilities Act of 1990 (ADA), the Minnesota Human Rights Act (Minn. Stat. C.363), and Title VII of the Civil Rights Act of 1964. These laws deal with discrimination based on race, gender, disability, and religion, and with sexual harassment. Violation of any of the above laws can lead to termination of this Agreement.

11 Entire Agreement

The entire agreement of the parties is contained herein including the attached “2025 Work Plan.” Any alterations, variations, modifications or waivers of the provisions of this agreement shall be valid only when they have been reduced to writing and duly signed by the parties herein.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

**LOWER RUM RIVER WATERSHED
MANAGEMENT ORGANIZATION**

ANOKA CONSERVATION DISTRICT

By:

By:

Date:

Date:

2025 LRRWMO Work Plan

Components	2025 ACD Contract Fee	2025 Description
Administration		
Watershed Coordinator	\$15,000.00	<p>To be billed quarterly for actual expense only. Administrative services totaling up to 192 hrs to include:</p> <ul style="list-style-type: none"> • Monthly LRRWMO meeting coordination. • Official WMO point of contract. • Task checklist to track progress toward plan accomplishments. • Represent LRRWMO at 1W1P staff level meetings, including those related to Watershed Based Implementation Funding. • Budgeting, approximately 50% effort shared with the Finance Director. • Referring permit applicants to cities. • Recommend activities, projects, and other work consistent with the LRRWMO Watershed Management Plan. • Miscellaneous administration as directed by the LRRWMO board or essential for the basic operations of the LRRWMO. <p>The scope of work does not include:</p> <ul style="list-style-type: none"> • Preparation of meeting packets. • Financial bookkeeping. • Operation of the LRRWMO permitting program (~10% effort) with LRRWMO engineer.
Annual Report to BWSR	\$900.00	Report must meet MN Rules 8410.0150. Distribution includes BWSR, the LRRWMO board, and LRRWMO website posting. ACD will submit report to BWSR after 10 day min review period for LRRWMO board.
Grant Applications	\$1,100.00	Pursue at least one grant application for LRRWMO plan priorities. May be accomplished by forwarding LRRWMO priorities for Rum WBIF funding in either the metro or whole watershed groups. Likely 2025 applications include a phase 3 Outdoor Heritage Council request for Rum River corridor projects or others.
Education		
Website maintenance	\$1,190.00	Hosting, domain fee, maintenance fee, posting minutes and agendas. Maintenance, postings to existing pages as directed by LRRWMO board, domain registration, hosting fee, post up to 12 minutes & agendas and 6 late additions to agendas. Also includes \$100 SSL encryption for secure connection.
Education Coordinator - Anoka Co Water Resource Outreach Collaborative (WROC)	\$3,680.00	<p>Outreach services to be determined by ACD in consultation with the LRRWMO outreach plan adopted in 2022 (first priority), Rum metro WBIF grant work plans, Rum River Watershed Partnership outreach work plan, LRRWMO CAC, and input directly from the LRRWMO board. Funds may be match for Rum WBIF grants an accomplish tasks in that grant work plan.</p> <p>2025 work is anticipated to include:</p> <ol style="list-style-type: none"> 1. Project maintenance reminders to past water quality project cooperators. 2. Promote existing and new stewardship videos. Funds may be utilized to contribute to new videos led by others. 3. River stewardship workshop - Example material to cover: Importance of and how to implement native plant buffers, invasive plant management, erosion control practices, etc. along riverbanks. This workshop may be in-person, virtual, available on demand video, or a booklet.
Newsletters	\$1,120.00	2 newsltr articles submitted to city newsletters. Topics to be selected per the LRRWMO outreach plan adopted in 2022.

Components	2025 ACD Contract Fee	Description
Monitoring		
Lake Water Quality	\$5,200.00	<p>Round and Sunfish Lakes Every other week May-Sept for total of 10x. Parameters: total phosphorus, chlorophyll-a, dissolved oxygen, turbidity, temperature, conductivity, pH, salinity and transparency. Subjective ranking of recreational suitability and physical conditions will also be noted using the Metropolitan Council's ranking protocol. Reporting will include a summary of water quality throughout the year, a trend analysis, comparison to any WMO water quality standards, and recommendations. Data will be submitted to the MPCA and EPA's STORET database.</p>
Lake Level Monitoring	\$1,400.00	<p>Itasca, Round, Rogers, Grass/Sunfish Lakes. Readings will be taken by volunteers weekly during ice-out conditions. The fee to coordinate volunteer lake level monitoring covers the costs of:</p> <ul style="list-style-type: none"> • installing and surveying the lake gauges, • coordinating the volunteers, such as by providing equipment and datasheets, • troubleshooting problems such as moving gauges in low or high water conditions, and • receiving the data, checking its quality, and submitting it to state databases. <p>All data collected will be made publicly available through the MN DNR website.</p>
Rum River Water Quality	\$1,450.00	<p>Sites: (1) Rum River at CR 7 (cost split with LRRWMO). (2) Rum River at Anoka Dam - to be monitored by Met Council, no fee. (3) Rum River at Bunker Lake Blvd (2024-25 only) - to be monitored by MPCA SWAG grant, no fee. Optional services selected: Chlorides (\$250 fee) analysis during all sampling occasions. Incorporate Met Council data into LRRWMO reporting (\$300 fee), including comparison of water entering and leaving LRRWMO.</p> <p>The Rum River at CR 7 will be monitored by grab samples on eight occasions during non-ice conditions (generally April-Oct). Stage will be obtained from the USGS. Parameters tested will include total phosphorus, total suspended solids, pH, conductivity, turbidity, salinity, temperature, dissolved oxygen, and water level. Chlorides is included (additional \$250/site). Half of the samples will be following storms, generally larger storms of 1" or more in 24 hr. or a similar combination of snowmelt and rain. The other half of samples will be taken during baseflow conditions. Reporting will include an analysis of water quality, graphs, comparison to state water quality standards and recommendations. Data will be submitted to the MPCA's EQUIS database.</p>

Components	2025 ACD Contract Fee	Description
Stream Biomonitoring	\$1,000.00	<p>Rum River at Anoka High School Students from Anoka High School, with oversight by ACD staff, collect invertebrates from streams and use this data to gauge stream health. The ACD will facilitate this process by providing:</p> <ul style="list-style-type: none"> - sampling gear, - guidance to students and teachers before, during and after sampling, - quality assurance procedures on the samples, - analysis and reporting, - and will make the data available to the public and resource management agencies. <p>Reported data will include calculated indices of stream quality including number of families, Family Biotic Index, and EPT, as well as a summary of historical data for comparison and a short narrative. If school groups are unable to accomplish this biomonitoring, ACD staff shall do the work without their assistance.</p>
Wetland Monitoring	\$2,175.00	<p>AEC, Rum Central and Lake Itasca Trails wetlands The ACD will install and manage an electronic monitoring well, which measures water table depth below the ground surface. All these sites have been monitored in previous years. Water level shall be recorded every four hours. Data will be reported as a graph of water levels and precipitation, and accompanied by detailed site information.</p>
Projects		
Water Quality Grant Fund	\$6,000.00	<p>Water quality grant fund description: Incentive grants to willing landowners wishing to do water quality improvement projects. Administered through ACD. Projects must follow ACD policies and any additional policies directed by the LRRWMO. Primary purpose is for projects in the LRRWMO, however the LRRWMO watershed plan activity PP-5 also includes financially supporting projects upstream of the LRRWMO. Fund balance as of 12/31/2024 was \$5,999.76.</p>
Match for grants	\$20,000.00	<p>Funds to match grants as follows: 1. FY25 Rum metro WBIF 1a. \$12,400.30 to meet minimum grant match requirements (is in addition to \$17,600 LRRWMO funds in 2024). Likely projects: Johnson Rum River critical area planting, street sweep studies, 4th ave and Grant St pond modification design, Rivers Bend pond, adming and/or others per the grant work plan. LRRWMO anticipated contributions \$17,600 in 2024 and \$12,400.30 in 2025. 1b. \$7,599.70 additional match for River Bend Pond project.</p>
\$60,215.00		

*Of this total, \$15,000 for watershed Coordinator services to be billed quarterly on an hourly basis.

Lower Rum River Watershed Management Organization Task Checklist

Key to Symbols X = Task completed Empty box = task planned but not yet completed Black box = Task not planned for that entity or at that time.

EDUCATION	2022						2023					2024					2025								
	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	
Task																									
ED-1 Website Administration – Maintain and post WMO news, meeting dates, permit apps and other documents. Provide links to cities and partners. Check monthly for agenda and meeting minutes.	Ongoing						Continuous updates including minutes					Ongoing updates.					Ongoing Updates								
“X” when completed	X				X		X				X		X				X								
ED-2 Develop Education and Outreach Plan -Work with ACD to develop planned activities for the ACD Education and Outreach Coordinator in support of LRRWMO goals	Completed.						ACD did include in their budget for 2024.					In 2025 WBIF plan.					In 2025 WBIF plan.								
“X” when completed	X				X		X				X		X				X								
ED-3 Education Coordinator Actions in Support of Education Plan -Support a county-wide position housed at ACD	Ongoing											In 2025 WBIF plan.													
“X” when completed																									
ED-4 Newsletter - Distribution of education material biannually, fostering water quality management practices in Community newsletters, specifically addressing wetland regulation from time to time.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X							
“X” when completed																									
ED-5 TAC and CAC coordination – Utilize technical and citizen advisory committees on an occasional, as-needed basis.	8/2022 CAC mtg to create outreach plan											Will be implemented in 2025 WBIF plan.					Will be implemented in 2025 WBIF plan.								
“X” when completed																									
ED-6 Rum River boat tours -host a boat tour of the Rum River for government officials, city staff, and new managers.	Ongoing						Will be reconsidered for summer, 2024					Completed.													
“X” when completed												N A					X								
ADMINISTRATION																									
AD-1 General Administration – includes services of contracted administrator as well as recording, financial, and legal services as needed.	Ongoing											Ongoing					Ongoing								
“X” when completed	X				X		X				X		X				X								
AD-2 Annual Reporting to State. Submit annual reports to BWSR and the State Auditor.	Ongoing											100% complete					100%complete								
“X” when completed	X				X		X				X		X				X		X				X		
AD-3 Biennial Progress Review	Ongoing																								
“X” when completed							X				X														
AD-4 Grant Review and Application –	ACD submitted LSOHC application for Rum Riverbank stabilizations						ACD applied for \$500000 CWF Funds but we were 1 point short of receiving funding.					Received OHF Funding for in-stream fish habitat, bank stabilization and wetland restoration													
“X” when completed	X						X						X												
AD-5 Review Funding Mechanisms - LRRWMO will annually review its Watershed Management Plan to ensure it reflects current goals and is appropriate	Ongoing																								
“X” when completed				X							X						X								
Solicit Bids - LRRWMO will solicit bids for professional services (solicit proposals for work to occur in the following year)	Ongoing						Completed.					Complete													
“X” when completed												X													

Lower Rum River Watershed Management Organization Task Checklist

WATER MONITORING AND IMPROVEMENT	2022						2023						2024						2025						
	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	
Task																									
MN-1 Lake WQ Monitoring							100% complete (report left)						Monitoring is 95% completed for the season.												
“X” when completed	X				X		X				X		X				X								
MN-2 Lake Level Monitoring																									
“X” when completed	X				X		X				X		X				X								
MN-3 Rum River WQ Monitoring																									
“X” when completed	X				X		X				X		X				X								
MN-4 Stream Bio Monitoring -Macroinvertebrate monitoring on the Rum River facilitated by ACD and local schools.																									
“X” when completed	X				X						X								X						
MN-5 Wetland Monitoring -Wetland hydrology monitoring performed annually at 3 locations in the WMO																									
“X” when completed	X						X						X												
PROJECTS/PROGAMS	2022						2023						2024						2025						
	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	
Our manager addressed the county board in regards to funding a groundwater specialist. There was good discussion but there are other high priority items as well. We are waiting for their final budget. It is likely a groundwater specialist will not happen next year.																									
PP-1 Cost-share grant small projects -fund grants for WQ improvement including shoreland restoration et al	X				X		X				X		X				X								
PP-2 Rum River Streambank Restoration -fund projects to reduce phosphorus/sediment loading to the Rum River.	X				X		X				X		X				X								
PP-3 Mississippi River Streambank Restoration -fund and implement projects to reduce phosphorus/sediment to Mississippi	X				X		X				X		X				X								
PP-4 Ramsey Central Park Stormwater (non-WBIF)																	X	X	X						
				X																					
PP-5 Support for Rum River 1W1P projects located upstream -provide written support											X						X	X							
PP-6 Subwatershed Analyses of City of Andover draining to Rum River -Conduct studies to assess pollutant							X				X		X	X			X								
	X	X																							
PP-7 Trott Brook Study (WBIF)							X			X	X		X				X	X							
PP-8 Install stormwater retrofits at priority sites identified by SWAs	X						X						X		X	X	X								
PP-9 Wetland Restoration support for partners in priority areas													X												
							X																		
PP-10 Groundwater Planning and Technical Assistance						X						X						X							

LAST UPDATED: 02/13/2025