

MEETING NOTICE

March 20, 2025 – 8:00 a.m.

Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY REGULAR AGENDA*Agenda to be Finalized at Meeting*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES
 - 1. February 20, 2025, Regular Meeting
- F. FINANCE MATTER
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. Agreed Upon Procedures Report
- G. NEW BUSINESS
 - 1. Permit #2024-38 ~ Emerald Estates ~ Ramsey
 - 2. Permit #2025-01 ~ U-Haul ~ Ramsey
 - 3. Permit #2025-02 ~ Riverstone South 6th Addition is #25-02 ~ Ramsey
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT
- K. OLD BUSINESS
 - 1. Increase Permit Escrow & Administrative Fee ~ Wozney
- L. OUTSTANDING ITEMS/TASK CHECKLIST
- M. OTHER BUSINESS
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the March 20, 2025, Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2024-20 ~ Rivers Bend Reg. Stormwater Mgmt. Study ~ City of Ramsey*

Next Meeting: Regular meeting is April 17, 2025– at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

FEBRUARY 20, 2025

CALL TO ORDER

Weaver called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Chris Riley, Ramsey; Jeff Weaver, Anoka; and Jonathan Shafto, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey City Engineer/Public Works Director Bruce Westby, Anoka Engineering Technician Ben Nelson, Janna Kieffer of Barr Engineering, Heather Lau of Barr Engineering, Andover Natural Resources Technician Kameron Kytonen, Jamie Schurbon of Anoka Conservation District, Becky Wozney of Anoka Conservation District, Danielle Holder of Anoka Conservation District, and Anoka Alternate Brent Campbell.

ELECTION OF 2025 OFFICERS

Weaver noted that the positions of Chair, Vice Chair, and Secretary/Treasurer need to be filled.

Riley nominated Weaver for the position of Chair.

Weaver nominated Riley for the position of Vice Chair.

Weaver nominated Shafto for the position of Secretary/Treasurer.

Motion was made by Riley, seconded by Shafto, to elect Weaver as Chair, Riley as Vice Chair, and Shafto as Secretary/Treasurer for 2025. Vote: 3 ayes, 0 nays. Motion carried.

APPROVE AGENDA

Motion was made by Riley, seconded by Shafto, to approve the February 20, 2025, agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

December 19, 2024, Regular Meeting

Weaver noted that there are two new members, some of whom were not present at these meetings. Schurbon provided additional details, noting that members can vote to approve minutes even if they were not present at the meeting.

Motion was made by Weaver, seconded by Shafto, to approve the December 19, 2024, Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

January 16, 2025, Regular Meeting

Motion was made by Weaver, seconded by Shafto, to approve the January 16, 2025, Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending January 31, 2025. Account balances for the period were: Checking, \$162,589.09; less permit account balance of (\$38,937.31), less Generation Plan reserves balance of (\$32,493.43); for a total balance of \$91,158.35.

Riley asked why people or entities would owe money to the LRRWMO. Yager explained the permitting process and related engineering charges that are incurred. She noted that the deposits in place sometimes do not cover the entirety of those costs, and the remainder is then billed to the applicant. She stated that the permit and administrative fees were recently increased and will again be reviewed during the 2026 budget process, with the potential to increase deposits as well.

Motion was made by Shafto, seconded by Riley, to accept the Treasurer's Report for the period ending January 31, 2025. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of \$4,698 (January engineering services), TimeSaver in the amount of \$737.10 (January secretarial services), and Brian D. Koehn, CPA, PLLC in the amount of \$1,500 (January audit services).

Motion was made by Shafto, seconded by Riley, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Consider RFPs

- Legal
- Engineering

Yager stated that the RFPs for legal and engineering were included in the packet. She highlighted the changes to the engineering rates as included in the proposal. She stated that she would recommend that the LRRWMO obtain quotes for 2027.

Weaver asked if the permitting dollars would need to be adjusted to accommodate the increased engineering fees. Wozney stated that they did increase the fees last year, and there was discussion to continue that review and potential increase again during the budget process.

Weaver asked when the new fees could be in place to ensure the LRRWMO does not fall behind even more. Yager commented that all engineering fees are passed to the applicant. She reiterated that they are going to talk about increasing the deposit later this year as well as potentially increasing the administrative fee. She suggested that discussion take place during the budget season to increase in 2026. Riley was unsure why they would wait to implement until 2026 and would prefer to address the issue sooner.

Shafto commented that the engineering fees are being passed to the applicant. Weaver stated the administrative fee would also need to be considered to ensure the appropriate charges are being passed to the applicant. He noted that increasing the deposit would also eliminate surprise bills to the applicant later that they may not be expecting.

Schurbon commented that the permit escrow fees are on the permit application, and that could be changed as soon as the next meeting. He asked if staff could complete the analysis prior to the next meeting for consideration. Riley stated that he would agree to that timeline, and the other Board members agreed.

Motion was made by Riley, seconded by Shafto, to direct staff to complete the analysis to update the deposit and escrow fees. Vote: 3 ayes, 0 nays. Motion carried.

Riley recognized that Barr Engineering has been doing the work for the WMO for some time and asked if staff is satisfied with the work being completed. Staff confirmed that it has been going well, and there have been no issues. Weaver stated that as a member of the Board, the memorandums are well stated with the recommendations and appropriate conditions. Nelson commented that Barr also works with City staff to address any concerns.

Motion was made by Shafto, seconded by Riley, to approve the proposals for legal and engineering services as proposed. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2024-24 ~ Voice of Hope ~ Ramsey

Westby reviewed the February 11, 2025 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the permit for this project subject to 11 conditions detailed in the memorandum.

Weaver asked for the address of the property. Westby noted that an address has not yet been assigned and provided a description of the property's location.

Motion was made by Riley, seconded by Shafto, to approve Permit #2024-24, Voice of Hope, Ramsey, subject to eleven (11) conditions as detailed in the Barr Engineering memorandum dated February 11, 2025.

Further discussion: Lau noted that this project was previously approved in October of 2024, and since that time, the applicant has made revisions to the design, which decreased the impervious surface and allowed for a larger storm basin.

Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-38 ~ Emerald Estates ~ Ramsey

Westby reviewed the February 14, 2025 memo from Barr Engineering, in which Barr Engineering recommends that the LRRWMO continue the review of this item as they await a revised submittal.

Westby asked if the Board would like an address included, noting that for many of these cases, addresses have not yet been assigned. Weaver stated that he would like a description of the property location for members of the public who may be interested.

Westby stated that perhaps Barr could include a project location map. Lau confirmed that Barr could include that with the memorandum in the future.

Motion was made by Riley, seconded by Shafto, to continue Permit #2024-38, Emerald Estates, Ramsey, as detailed in the Barr Engineering memorandum dated February 14, 2025. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-39 ~ Whiting-Yelton Tulip Land Project ~ Andover

Kytonen reviewed the February 14, 2025 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve the permit for this project subject to eight conditions detailed in the memorandum. He noted that no address has been assigned as of yet.

Motion was made by Shafto, seconded by Riley, to approve Permit #2024-39, Whiting-Yelton Tulip Land Project, Andover, subject to eight (8) conditions as detailed in the Barr Engineering memorandum dated February 14, 2025. Vote: 3 ayes, 0 nays. Motion carried.

Approve 2025 Meeting Schedule

Wozney distributed the proposed 2025 meeting schedule, noting a conflict with the June meeting. She stated that the June meeting would be proposed to be held on Friday, June 20th.

Weaver suggested that the June meeting be changed to Wednesday, June 18th, rather than Friday. The Board agreed to hold the June meeting on Wednesday, June 18th.

Motion was made by Riley, seconded by Shafto, to approve the 2025 meeting schedule, with the change to hold the June meeting on June 18, 2025. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None

ACD REPORT

2024 Work Results Report

Schurbon provided background information on the work the Anoka Conservation District (ACD) has done for the LRRWMO and how that has evolved over the years into an annual work contract. He provided a brief overview of the 2024 work results report. He highlighted changes that have been made to make monitoring data more accessible online.

Weaver asked about the impact on the Rum River from connecting impaired creeks that flow naturally into the rivers. Schurbon commented that the nutrient levels in those connecting creeks are similar to the Rum River but are also the hardest to address. He provided examples of other ways the WMO and cities could address the issue. He noted that other entities within the Rum River partnership are working to improve water quality further north as well. Weaver commented that he did not want the LRRWMO and its cities to be penalized for something they are not causing.

Schurbon provided additional details on the monitoring that is completed and the lack of data in some areas, noting that could cause areas with more data to be listed as impaired and other areas to not be included because the same data is not provided. Riley stated that if the level is the same

when entering and exiting the LRRWMO area, it would seem the problem is not created within this WMO.

Kieffer stated that if the waterbody were listed as impaired, a study would be completed along with a source assessment. Wozney stated that sometimes, the best way to address an issue and reduce the nutrient load is in a certain area in the most cost-effective manner, which is not always where the problem may lie.

Schurbon continued to review the 2024 work results.

2025 Work Contract with Anoka Conservation District

Schurbon noted that the 2025 contract was discussed during the budget process and highlighted the proposed changes, noting a total decrease of \$150 from the original contract amount proposed within the budget.

Motion was made by Shafto, seconded by Riley, to approve the 2025 contract for services with ACD in the amount of \$60,215. Vote: 3 ayes, 0 nays. Motion carried.

OLD BUSINESS

OUTSTANDING ITEMS/TASK CHECKLIST

Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS

ADJOURNMENT

A motion was made by Riley, seconded by Shafto, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 8:57 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary



Lower
Rum River
WMO

Lower Rum River Watershed Management Org Board

Jeff Weaver, Chair
Chris Riley, Vice Chair
Jonathan Shafto, Treasurer

Meeting Date: March 20, 2025

Item Description: Treasurer Report

Lower Rum River Watershed Management Organization Board (LRRWMO):

Attached are the monthly financial reports for the period ending February 28, 2025. The balance sheet is also included and reflects current receivables and liabilities. In addition, the detailed permit list through March 13, 2025, and the bill list for March 2025 are included. QuickBooks reporting is on an accrual basis.

Enclosed is the report from the independent accountant, Brian D. Koehn, CPA. The report covers the agreed upon procedures that were performed by the accountant. The findings and recommendations include the following:

- Designate an official depository on an annual basis
- Signature of board member on subsequent meeting minutes
- Inclusion in meeting minutes of meeting type, type of group and reasons for abstentions
- Complete documentation of internal control procedures
- Signature of board member on monthly bank statements
- Procedure for reviewing journal entries

I recommend implementing these recommendations going forward. This report along with the Annual Financial Report will be submitted to the Office of the State Auditor to fulfill the LRRWMO requirement for an agreed upon procedure performed.

Respectfully Submitted,

Lori Yager
Deputy Treasurer
RTY Consulting
612-518-7641
kayyag@gmail.com

Lower Rum River Water Management Organization
Treasurer's Statement of Cash Receipts and
Disbursements for the Period of
January 31, 2025

Checking/Savings Accounts with 4M Fund:

Balance \$ 162,589.09

Receipts:

Anoka Conservation District WCA reimb	\$	458.62
Civil Engineering #24-24, #24-32	\$	925.50
U-Haul #25-01	\$	850.00
Civil Engineering #24-24	\$	460.00
Hakanson Anderson #24-23	\$	1,044.50
Riverstone 6th, LLC #25-02	\$	850.00
Circle K #24-33	\$	628.50
Interest	\$	550.96

Total Receipts \$ 5,768.08

Disbursements: Check # Payable

	2704	BARR	\$ (4,698.00)
	2705	TimeSaver Off Site Sec.	\$ (737.10)
	2706	Brian D. Koehn, CPA	\$ (1,500.00)

Total Disbursements \$ (6,935.10)

Balance \$ 161,422.07

Less Permit Payable Balance 37,362.56

Less 2028 5th Generation Plan Reserve = \$110,000 32,493.43

Available Balance \$ 91,566.08

Lower Rum River Watershed Management Organization

102 4 M FUND - PMA, Period Ending 02/28/2025

RECONCILIATION REPORT

Reconciled on: 03/13/2025

Reconciled by: Lori Yager

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	165,328.84
Interest earned.....	550.96
Checks and payments cleared (2).....	-6,198.00
Deposits and other credits cleared (7).....	5,217.12
Statement ending balance.....	<u>164,898.92</u>

Uncleared transactions as of 02/28/2025.....	-3,476.85
Register balance as of 02/28/2025.....	161,422.07

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/11/2025	Bill Payment	2704	BARR Engineering	-4,698.00
02/11/2025	Bill Payment	2706	Brian D. Koehn, CPA, PLLC	-1,500.00

Total -6,198.00

Deposits and other credits cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/03/2025	Receive Payment	3168	Civil Engineering Site Design	925.50
02/03/2025	Sales Receipt	16865	Anoka Conservation District - ...	458.62
02/11/2025	Sales Receipt	21004, 21005	U-Haul International, Inc.	850.00
02/19/2025	Receive Payment	3174	Civil Engineering Site Design	460.00
02/19/2025	Receive Payment	26191	Hakanson Anderson	1,044.50
02/24/2025	Receive Payment	Circle K 10759332	LGA Andover, LLC	628.50
02/24/2025	Sales Receipt	1003	Riverstone 6th	850.00

Total 5,217.12

Additional Information

Uncleared checks and payments as of 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/09/2025	Bill Payment	2697	RTY Consulting	-2,739.75
02/11/2025	Bill Payment	2705	TimeSaver Off Site Secretarial...	-737.10

Total -3,476.85

Lower Rum River Watershed Management Organization

Balance Sheet

As of February 28, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
102 4 M FUND - PMA	161,422.07
Total Bank Accounts	\$161,422.07
Accounts Receivable	
110 Permits Receivable	652.50
Accounts Receivable (A/R)	9,770.23
Total Accounts Receivable	\$10,422.73
Total Current Assets	\$171,844.80
TOTAL ASSETS	\$171,844.80
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
210 Accounts Payable	8,598.25
Total Accounts Payable	\$8,598.25
Other Current Liabilities	
220 Deposits payable	0.00
225 Permits Payable	37,362.56
Total Other Current Liabilities	\$37,362.56
Total Current Liabilities	\$45,960.81
Total Liabilities	\$45,960.81
Equity	
290 Opening Balance Equity	165,102.52
Retained Earnings	-31,139.04
Net Income	-8,079.49
Total Equity	\$125,883.99
TOTAL LIABILITIES AND EQUITY	\$171,844.80

Lower Rum River Watershed Management Organization
Budget vs. Actuals: 2025 Original - FY25 P&L
February 28, 2025

	February Actual	Actual	Total Budget	% of Budget
Revenue				
320 City Assessments	-	-	103,250.00	0.00%
330 Intergovernmental Revenue	458.62	458.62	1,200.00	38.22%
340 Miscellaneous	-	-	-	
350 Permit Revenue	-	-	-	
352 Engineering Fees	3,705.00	6,351.00	50,000.00	12.70%
354 Service Fees	300.00	300.00	6,250.00	4.80%
Total Revenue	4,463.62	7,109.62	160,700.00	4.42%
Expenditures				
402 Accountant	-	-	11,000.00	0.00%
406 Auditor	1,500.00	3,000.00	9,000.00	33.33%
412 Administration engineering	1,011.50	2,251.00	14,000.00	16.08%
414 Permit Review	3,705.00	6,351.00	50,000.00	12.70%
418 Wetland Administration	-	812.50	-	
420 Insurance	-	2,596.00	2,800.00	92.71%
445 Office Supplies & Software	-	-	750.00	0.00%
455 Postage, copying, etc.	-	57.60	1,000.00	5.76%
475 Secretarial Services	658.50	1,338.00	9,800.00	13.65%
490 Miscellaneous expense	-	-	2,235.00	0.00%
500 Water Management Projects				
505 Annual report to BWSR		-	900.00	0.00%
510 Anoka Co. Water Resource Outr Coll		-	3,680.00	0.00%
520 Lake Level Monitoring		-	1,440.00	0.00%
525 Lake Water Quality Monitoring		-	5,200.00	0.00%
530 Rum River Water Quality Monitoring		-	1,585.00	0.00%
535 Stream Biomonitoring with Students		-	1,000.00	0.00%
550 Water Quality Cost Share Program		-	6,000.00	0.00%
555 Water Resource Coordinator		-	15,000.00	0.00%
560 Web site management		-	1,090.00	0.00%
565 Wetland Education - (newsletters)		-	1,120.00	0.00%
570 Wetland Monitoring		-	2,250.00	0.00%
575 Writing grant application fees		-	1,100.00	0.00%
585 WBIF Grant		-	20,000.00	0.00%
Total 500 Water Management Projects	-	-	60,365.00	0.00%
435 Legal			3,500.00	0.00%
Total Expenses	6,875.00	16,406.10	164,450.00	9.98%
Net Operating Income	(2,411.38)	(9,296.48)	(3,750.00)	247.91%
Other Income				
375 Interest income	550.96	1,216.99	6,750.00	18.03%
Net Income (Loss)	(1,860.42)	(8,079.49)	3,000.00	-269.32%

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee		Barr Engineering	Administrative			
Town Center A.U.A.R. Ramsey 03-07	04/29/03 \$	500.00	06/19/03 \$	4,471.08			
	06/19/03 \$	5,000.00	07/17/03 \$	631.68			
	10/10/03 \$	2,500.00	08/21/03 \$	1,383.73			
	10/15/03 \$	1,500.00	09/18/03 \$	760.00			
	11/21/03 \$	1,500.00	10/16/03 \$	1,921.28			
Glenn Rehbein Excavating bond dated 5/26/05 Paid	04/21/04 \$	2,000.00	11/20/03 \$	1,415.99			
	02/04/05 \$	5,000.00	12/18/03 \$	656.22			
	10/20/06 \$	70.95	01/15/04 \$	84.00			
	11/17/06 \$	80.00	03/18/04 \$	719.00			
	09/24/07 \$	72.00	04/15/04 \$	42.00			
	11/26/07 \$	128.00	05/20/04 \$	887.35			
	04/25/08 \$	16.00	06/17/04 \$	3,038.03			
Bond paid	01/22/09 \$	208.00	07/15/04 \$	490.50			
59,000.00	04/21/09 \$	320.00	08/19/04 \$	426.00			
2/18/2011	07/24/09 \$	72.00	09/16/04 \$	10.50			
Future Public Works Site 15-04 Anoka	04/22/15 \$	800.00	05/04/15 \$	127.50	\$ 295.50	\$ -	\$ 504.50
			06/08/15 \$	51.00			
			09/23/15 \$	17.00			
Northfork Alpine Add. 15-19 Ramsey	01/08/16 \$	800.00	02/17/16 \$	357.00	\$ 1,356.54	\$ -	\$ -
	08/11/16 \$	403.54	06/07/16 \$	263.50			
	09/08/16 \$	136.00	06/27/16 \$	483.04			
	06/13/18 \$	17.00	08/05/16 \$	136.00			
			04/25/18 \$	17.00			
2274 - 164th Avenue 16-16 Andover	09/22/16 \$	800.00	10/25/16 \$	161.50	\$ 2,485.24	\$ -	\$ -
	04/25/17 \$	867.38	11/28/16 \$	708.88			
	01/31/18 \$	68.00	12/29/16 \$	697.00			
	08/17/18 \$	17.00	08/11/17 \$	68.00			
	05/09/23 \$	732.86	04/25/18 \$	17.00			
			09/16/21 \$	59.50			
			11/29/21 \$	25.50			
			12/13/21 \$	251.90			
			01/19/22 \$	51.00			
			3/7/2022 \$	42.50			
			7/18/2022 \$	302.46			
Invoice sent to new owners, Shawn & Stephanie Mars - 6-10-22							
Eastview Meadows 17-06 Anoka	04/07/17 \$	800.00	05/18/17 \$	433.50	\$ 610.00	\$ -	\$ 190.00
			07/12/17 \$	76.50			
Bunker Lake & Puma St Impr 18-03 Ramsey	04/06/18 \$	800.00	05/14/18 \$	391.00	\$ 491.00	\$ -	\$ 309.00

Invoice #500 to new owners, Shawn & Stephanie Mars - 6-20-22

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Total	Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee		Barr Engineering	Administrative				
City of Anoka Anoka Unfiltration Credits 18-22 Anoka	01/11/19 \$ 800.00		01/25/19 \$ 520.40	\$ 100.00	\$ 620.40	\$ 179.60	\$ -	\$ 179.60
BRB Development The Lock-Up 18-25 Anoka	01/18/19 \$ 800.00		03/31/19 \$ 314.50	\$ 100.00	\$ 414.50	\$ 385.50	\$ 385.50	\$ -
6601 McKinley St NW ACE Transfer Station Facility 19-01 Ramsey	04/22/19 \$ 800.00 9/11/2019 \$ 396.50		06/20/19 \$ 1,096.50	\$ 100.00	\$ 1,196.50	\$ -	\$ -	\$ -
Suite Living Senior of Ramsey 19-16 Ramsey	08/22/19 \$ 800.00		10/22/19 \$ 408.00	\$ 100.00	\$ 508.00	\$ 292.00	\$ -	\$ 292.00
Pearson Farm South 8846 Hwy 10 NW 19-23 Ramsey	10/17/19 \$ 2,800.00		11/22/19 \$ 352.18 12/19/19 \$ 280.50	\$ 175.00	\$ 807.68	\$ 1,992.32	\$ -	\$ 1,992.32
City of Ramsey Ramsey Villas 19-27 Ramsey	10/28/19 \$ 1,500.00 10/28/19 \$ 150.00 08/24/20 \$ 800.00		11/22/19 \$ 360.68 12/19/19 \$ 306.00 10/16/20 \$ 467.50 11/20/20 \$ 340.00	\$ 175.00	\$ 1,649.18	\$ 800.82	\$ -	\$ 800.82
Anoka-Hennepin School Dist. Fred Moore Campus 19-28 Anoka	10/28/19 \$ 800.00 02/25/21 \$ 116.00 01/11/22 \$ 42.50		12/19/19 \$ 153.00 01/20/20 \$ 144.50 02/21/20 \$ 127.50 03/23/20 \$ 17.00 04/13/20 \$ 59.50 04/30/20 \$ 17.00 06/02/20 \$ 42.50 11/20/20 \$ 212.50 12/11/20 \$ 42.50 9/16/2021 \$ 42.50	\$ 100.00	\$ 958.50	\$ -	\$ -	\$ -
Riverside 20-02 Anoka	02/14/20 \$ 1,875.00		03/23/20 \$ 102.00 04/13/20 \$ 348.50 04/30/20 \$ 739.50 06/02/20 \$ 76.50	\$ 175.00	\$ 1,441.50	\$ 433.50	\$ -	\$ 433.50
The Preserve at Northfork 20-08 Ramsey	08/05/20 \$ 800.00		10/08/20 \$ 578.00	\$ 100.00	\$ 678.00	\$ 122.00	\$ -	\$ 122.00

Closed in January 2025

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee	Barr Engineering	Administrative	Total			
Meadows at Petersen Farms (Phase 2) 20-09 Andover	08/10/20 \$ 800.00 12/14/20 \$ 1,127.50	10/16/20 \$ 1,827.50	\$ 100.00	\$ 1,927.50	\$ -	\$ -	\$ -
Ramsey Villas North 20-10 Ramsey	08/11/20 \$ 1,875.00	10/08/20 \$ 204.00 10/16/20 \$ 535.75	\$ 175.00	\$ 914.75	\$ 960.25	\$ -	\$ 960.25
Hampton Townhomes 20-11 Ramsey	08/21/20 \$ 800.00	08/21/20 \$ 800.00 10/08/20 \$ 85.00 10/16/20 \$ 467.50	\$ 100.00	\$ 1,452.50	\$ (652.50)	\$ -	\$ (652.50) Inv. 463 - 10/16/20 Inv. 469 - 12/01/20 emailed 02/01/21 emailed 03/01/21
Northfork Meadows 21-02 Ramsey	03/01/21 \$ 800.00 8/17/2021 \$ 1,399.50 01/11/22 \$ 161.50 07/31/22 \$ 824.50	03/31/21 \$ 442.00 04/27/21 \$ 739.50 05/26/21 \$ 544.00 06/23/21 \$ 374.00 07/29/21 \$ 892.50 08/30/21 \$ 93.50	\$ 100.00	\$ 3,185.50	\$ -	\$ -	\$ -
VOA Anoka Sr. Housing 21-06 Anoka	04/15/21 \$ 800.00 02/28/22 \$ 175.50	04/27/21 \$ 127.50 05/26/21 \$ 569.50 06/23/21 \$ 178.50	\$ 100.00	\$ 975.50	\$ -	\$ -	\$ -
US 10 and 56 21-07 Ramsey	04/26/21 \$ 1,575.00 01/11/22 \$ 206.50 07/31/22 \$ 34.16	05/26/21 \$ 1,079.66 06/23/21 \$ 561.00	\$ 175.00	\$ 1,815.66	\$ -	\$ -	\$ -
Pinewski 4th Addition 21-09 Anoka	06/04/21 \$ 800.00	06/23/21 \$ 170.00 07/29/21 \$ 187.00 08/30/21 \$ 102.00	\$ 100.00	\$ 559.00	\$ 241.00	\$ -	\$ 241.00
Bunker Lake Ind. Park Bldg 4 21-10 Ramsey	06/17/21 \$ 800.00 12/29/21 \$ 31.00	07/29/21 \$ 612.00 08/30/21 \$ 119.00	\$ 100.00	\$ 831.00	\$ -	\$ -	\$ -
William Woods 21-12 Ramsey	06/17/21 \$ 3,875.00	06/23/21 \$ 85.00 07/29/21 \$ 714.00 08/30/21 \$ 1,091.52 09/16/21 \$ 858.50 11/12/21 \$ 68.00	\$ 275.00	\$ 3,092.02	\$ 782.98	\$ -	\$ 782.98
Ramsey Spec Ind. Bldgs 21-13 Ramsey	06/18/21 \$ 800.00	07/29/21 \$ 569.50 08/30/21 \$ 119.00	\$ 100.00	\$ 788.50	\$ 11.50	\$ -	\$ 11.50

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee		Barr Engineering	Administrative			
Lynwood 21-16 Ramsey	07/23/21 \$ 1,500.00 08/11/21 \$ 75.00 10/25/21 \$ 800.00 07/31/22 \$ 79.58 03/06/23 \$ 297.50		08/30/21 \$ 170.00 09/16/21 \$ 418.08 11/12/21 \$ 246.50 11/29/21 \$ 467.50 12/13/21 \$ 807.50 01/19/22 \$ 170.00 11/04/22 \$ 297.50	\$ 175.00	\$ 2,752.08	\$ -	\$ -
6841 173rd Ave NW 21-18 Ramsey	08/17/21 \$ 1,575.00		09/16/21 \$ 239.58 11/12/21 \$ 297.50	\$ 175.00	\$ 712.08	\$ 862.92	\$ 862.92
Trott Brook North 21-19 Ramsey	08/17/21 \$ 2,075.00 10/18/21 \$ 10,295.50 12/03/22 \$ 4,949.48 09/01/23 \$ 127.50 11/20/23 \$ 1,345.00		09/16/21 \$ 325.14 11/12/21 \$ 544.00 11/29/21 \$ 1,003.00 12/13/21 \$ 1,495.84 01/19/22 \$ 1,802.00 03/07/22 \$ 2,006.00 03/16/22 \$ 374.00 04/06/22 \$ 3,439.00 05/05/22 \$ 2,356.50 06/15/22 \$ 892.50 07/18/22 \$ 833.00 07/18/22 \$ 459.00 08/12/22 \$ 1,241.00 09/09/22 \$ 374.00 12/02/22 \$ 127.50 04/21/23 \$ 75.00 05/19/23 \$ 1,035.00 06/16/23 \$ 235.00	\$ 175.00	\$ 18,792.48	\$ -	\$ -
HOM Anoka Addition 21-23 Anoka	09/23/21 \$ 800.00 03/21/22 \$ 277.50 07/31/22 \$ 391.00 03/06/23 \$ 212.50		11/12/21 \$ 170.00 11/29/21 \$ 340.00 12/13/21 \$ 85.00 01/19/22 \$ 722.50 03/07/22 \$ 51.00 07/18/22 \$ 127.50 08/12/22 \$ 85.00	\$ 100.00	\$ 1,681.00	\$ -	\$ -
CenterPoint 173rd Ave 21-28 Ramsey	11/18/21 \$ 1,075.00		12/19/21 \$ 327.84 01/19/22 \$ 467.50 03/07/22 \$ 42.50	\$ 175.00	\$ 1,012.84	\$ 62.16	\$ 62.16
Riverstone South 21-29 Ramsey	11/18/21 \$ 800.00 07/31/22 \$ 956.50		01/19/22 \$ 425.00 03/07/22 \$ 136.00 03/16/22 \$ 1,095.50	\$ 100.00	\$ 1,756.50	\$ -	\$ -
Andover Crossing - Apt 21-30 Andover	12/09/21 \$ 800.00 07/31/22 \$ 388.00		03/07/22 \$ 382.50 03/16/22 \$ 663.00 05/05/22 \$ 42.50	\$ 100.00	\$ 1,188.00	\$ -	\$ -

Closed in January 2025

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Total	Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee		Barr Engineering	Administrative				
Andover Crossing - Commerical 21-31 Andover	12/10/21	\$ 800.00	03/07/22	\$ 170.00	\$ 635.50	\$ 164.50	\$ -	\$ -
			03/16/22	\$ 323.00			\$ 164.50	
			05/05/22	\$ 42.50				
Andover Crossing - Sr. Housing 21-32 Andover	12/29/21	\$ 800.00	01/19/22	\$ 212.50	\$ 1,060.50	\$ -	\$ -	\$ -
	07/31/22	\$ 260.50	03/07/22	\$ 297.50				
			03/16/22	\$ 323.00				
			04/06/22	\$ 85.00				
			05/05/22	\$ 42.50				
Pine Hills N Wetland Restor WCA 22-02 Andover	02/22/22	\$ 1,075.00	04/06/22	\$ 518.50	\$ 778.50	\$ 296.50	\$ -	\$ 296.50
			05/05/22	\$ 85.00				
Pine Hills N Wetland Restor Eros 22-03 Andover	02/22/22	\$ 800.00	04/06/22	\$ 340.00	\$ 440.00	\$ 360.00	\$ -	\$ 360.00
AKA 54 Tiger St. Electric Line 22-07 Ramsey	07/31/22	\$ 1,075.00	07/18/22	\$ 671.47	\$ 2,414.47	\$ -	\$ -	\$ -
	02/12/24	\$ 126.97	07/18/22	\$ 34.00				
	10/04/24	\$ 1,125.00	08/12/22	\$ 119.00				
	11/04/24	\$ 87.50	09/09/22	\$ 25.50				
			10/07/22	\$ 51.00				
			11/04/22	\$ 17.00				
			12/02/22	\$ 34.00				
Pact Charter School - Wetland 22-08 Ramsey	05/13/22	\$ 1,575.00	06/15/22	\$ 331.50	\$ 1,237.47	\$ 337.53	\$ -	\$ 337.53
			07/18/22	\$ 509.97				
			07/18/22	\$ 34.00				
			09/09/22	\$ 187.00				
Petersen Farms Phase 3 22-09 Andover	05/03/22	\$ 1,575.00	06/15/22	\$ 408.00	\$ 1,243.47	\$ 331.53	\$ -	\$ 331.53
			07/18/22	\$ 484.47				
			07/18/22	\$ 34.00				
			11/04/22	\$ 17.00				
			08/11/23	\$ 125.00				

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Returned to Applicant	Excess Deposits Over Expenditures	Balance as of March 13, 2025
	Permit Fee		Barr Engineering	Administrative			
Petersen Farms Site Development	11/03/22	\$ 800.00	11/04/22	\$ 552.50	\$ 100.00	\$ 14,967.25	\$ (0.50)
22-09R	03/13/23	\$ 2,215.00	12/04/22	\$ 1,343.00			
Andover	06/12/23	\$ 465.50	12/31/22	\$ 765.00			
	07/21/23	\$ 3,135.00	01/27/23	\$ 255.00			
	10/02/23	\$ 4,155.00	02/24/23	\$ 450.00			
	12/14/2023	\$ 3,324.25	03/24/23	\$ 15.00			
	05/31/24	\$ 582.00	04/21/23	\$ 375.00			
	08/22/24	\$ 290.00	05/19/23	\$ 495.00			
			06/16/23	\$ 2,265.00			
			07/14/23	\$ 630.00			
			08/11/23	\$ 3,525.00			
			08/08/23	\$ 249.25	TS		
			09/08/23	\$ 3,075.00			
			03/31/24	\$ 582.00			
			04/30/24	\$ 290.50			
CSAH 7 & 143rd Ave.	05/03/22	\$ 800.00	06/15/22	\$ 467.50	\$ 100.00	\$ 567.50	\$ 232.50
22-10							
Andover/Anoka							
Rivenwick 4th Addition	06/11/22	\$ 800.00	07/18/22	\$ 552.50	\$ 100.00	\$ 1,247.50	\$ -
22-11	10/02/23	\$ 447.50	07/18/22	\$ 425.00			
Ramsey			08/12/22	\$ 85.00			
			09/09/22	\$ 85.00			
Pact Charter School - Grading	07/31/22	\$ 800.00	08/12/22	\$ 255.00	\$ 100.00	\$ 1,528.00	\$ 728.00
22-12	07/10/23	\$ 728.00	09/09/22	\$ 977.50			
Ramsey	07/21/23	\$ 728.00	10/07/22	\$ 195.50			
Summergeate Development	09/02/22	\$ 1,575.00	09/09/22	\$ 255.00	\$ 75.00	\$ 910.75	\$ 664.25
22-13			10/07/22	\$ 393.75			
Ramsey			11/04/22	\$ 187.00			
Trott Brook Crossing	09/02/22	\$ 800.00	09/09/22	\$ 1,880.00	\$ 100.00	\$ 2,337.00	\$ -
22-14	09/01/23	\$ 1,537.00	10/07/22	\$ 357.00			
Ramsey							
Rum River Bank Stabilization	10/03/22	\$ 1,075.00	10/07/22	\$ 529.75	\$ 75.00	\$ 766.25	\$ 308.75
22-15			11/04/22	\$ 161.50			
Anoka							
Rum River Bank Stabilization							
22-15A							
Anoka							
Lil Explorers Daycare	10/03/22	\$ 800.00	10/07/22	\$ 255.00	\$ 100.00	\$ 355.00	\$ 445.00
22-16							
Ramsey							

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures				Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee		Barr Engineering	Administrative	Total	Total			
Kelsey Round Lake Park 22-17 Andover	10/03/22	\$ 1,075.00	10/07/22	\$ 206.75	\$ 75.00	\$ 562.25	\$ 512.75	\$ -	
			11/04/22	\$ 170.00					
			12/02/22	\$ 110.50					
161st Ave. Reconstruct 22-19 Andover	10/03/22	\$ 1,075.00	10/07/22	\$ 189.75	\$ 75.00	\$ 528.25	\$ 660.50	\$ -	
	03/06/23	\$ 113.75	11/04/22	\$ 119.00					
			12/02/22	\$ 144.50					
Tulip Street site 22-20 Andover	10/03/22	\$ -	11/04/22	\$ 535.75	\$ 75.00	\$ 1,188.75	\$ -	\$ -	
	07/21/23	\$ 1,188.75	12/02/22	\$ 170.00					
			12/31/22	\$ 144.50					
			01/27/23	\$ 263.50					
COR Wetland Review & Mitigation 22-21 Ramsey	11/03/22	\$ 1,075.00	11/04/22	\$ 255.00	\$ 100.00	\$ 2,275.50	\$ -	\$ -	
	03/06/23	\$ 1,175.50	12/02/22	\$ 340.00					
	06/12/23	\$ 25.00	12/31/22	\$ 790.50					
			01/27/23	\$ 765.00					
			02/24/23	\$ 25.00					
Graco Anoka Plant Expansion 22-22A Anoka	03/13/23	\$ 850.00	03/24/23	\$ 694.50	\$ 150.00	\$ 1,521.50	\$ -	\$ -	
	08/08/23	\$ 671.50	04/21/23	\$ 677.00					
Anoka Retail Project (Bunker & 7th) 22-23 Anoka	12/03/22	\$ 800.00	11/04/22	\$ 42.50	\$ 100.00	\$ 2,004.00	\$ -	\$ -	
	03/13/23	\$ 124.00	12/02/22	\$ 527.00					
	10/02/23	\$ 1,080.00	12/31/22	\$ 212.50					
			01/27/23	\$ 42.00					
			04/21/23	\$ 1,080.00					
Blue Line Collision 23-01 Ramsey 6710 Hwy 10 NW	03/06/23	\$ 850.00	02/24/23	\$ 15.00	\$ 150.00	\$ 1,079.00	\$ -	\$ -	
	09/01/23	\$ 229.00	03/24/23	\$ 914.00					
Ramsey Water Treatment Plant 23-02 14199 Jasper St. Ramsey	04/03/23	\$ 850.00	03/24/23	\$ 437.50	\$ 150.00	\$ 1,999.00	\$ -	\$ -	
	08/08/23	\$ 1,149.00	04/21/23	\$ 934.00					
			05/19/23	\$ 412.50					
			06/16/23	\$ 65.00					
161st Avenue Reconstruct 23-04 Armstrong to Variolite Ramsey	04/03/23	\$ 850.00	03/24/23	\$ 494.00	\$ 150.00	\$ 1,049.00	\$ -	\$ -	
	08/08/23	\$ 199.00	04/21/23	\$ 405.00					
Franklin Elementary remodel 23-05 Anoka	08/08/23	\$ 1,597.50	03/24/23	\$ 515.50	\$ 150.00	\$ 1,597.50	\$ 850.00	\$ 850.00	
	09/01/23	\$ 850.00	04/21/23	\$ 932.00					

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee		Barr. Engineering	Administrative			
Hwy 10 Ramsey Improvement 23-06 Ferret St. & 147th Ramsey	05/09/23 \$	850.00	05/19/23 \$	690.00	\$	905.00	\$
	08/08/23 \$	55.00	06/16/23 \$	65.00			
Soderholm & Associates 23-08 7150 143rd Ave. NW Ramsey	06/02/23 \$	850.00	05/19/23 \$	45.00	\$	1,547.50	\$
	08/08/23 \$	111.00	06/16/23 \$	766.00			
	10/11/23 \$	540.50	07/14/23 \$	90.00			
	11/20/23 \$	46.00	08/11/23 \$	450.50			
			09/08/23 \$	46.00			
Home 2 Suites by Hilton 23-09 Sunwood Dr. & Zeolite Ramsey	06/12/23 \$	850.00	06/16/23 \$	342.00	\$	1,865.50	\$
	10/02/23 \$	856.50	07/14/23 \$	950.00			
	11/20/23 \$	159.00	07/25/23 \$	19.25	TS		
			07/26/23 \$	19.25	TS		
			08/11/23 \$	226.00			
Bunker Lake Industrial Park bldg 5 23-10 Bunker & Puma St Ramsey	06/28/23 \$	850.00	06/16/23 \$	214.00	\$	1,996.00	\$
	10/11/23 \$	1,146.00	07/14/23 \$	1,587.00			
			08/11/23 \$	45.00			
167th Ave. Reconstruction 23-11 Wetland Delineation TH47 & Nowthen Blvd Ramsey	06/12/23 \$	2,150.00	07/14/23 \$	563.00	\$	3,070.50	\$
	10/06/23 \$	886.00	08/11/23 \$	2,323.00			
	05/31/24 \$	34.50	09/08/23 \$	34.50			
COR 23-12 Wetlands No loss WCA exemption Zeolite Street north of Sunwood Dr. Ramsey	08/08/23 \$	1,150.00	08/11/23 \$	1,462.50	\$	1,612.50	\$
	10/06/23 \$	462.50					
COR Regional pond 23-13 Grading and erosion control Ramsey	08/08/23 \$	850.00	07/14/23 \$	552.50	\$	4,201.50	\$
	10/06/23 \$	3,156.50	08/11/23 \$	3,304.00			
	05/31/24 \$	75.00	09/08/23 \$	75.00			
	06/07/24 \$	120.00	11/03/23 \$	120.00			
Aldi Store 23-14 7992 Sunwood Dr. Ramsey	07/21/23 \$	800.00	08/11/23 \$	629.00	\$	854.00	\$
	11/17/23 \$	54.00	09/08/23 \$	75.00			
Waltek 23-15 14310 Sunfish Blvd Ramsey	08/08/23 \$	850.00	08/11/23 \$	809.00	\$	1,772.50	\$
	10/02/23 \$	109.00	09/08/23 \$	483.50			
	11/20/23 \$	483.50	10/06/23 \$	330.00			
	01/22/24 \$	330.00					

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures				Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025	
	Permit Fee		Barr Engineering	Administrative	Total	Total				
167th Ave. Erosion/Sediment 23-16 CSAH 5 to Hwy 47 Ramsey	09/01/23 \$	850.00	08/11/23 \$	765.00	\$	150.00	\$	915.00	\$	-
	10/06/23 \$	65.00								
2024 Construction Project 23-17 Various Streets Andover	10/02/23 \$	1,575.00	09/08/23 \$	12.50	\$	150.00	\$	2,392.50	\$	-
	11/23/23 \$	297.00	10/06/23 \$	1,709.50						
	01/22/24 \$	520.50	11/03/23 \$	520.50						
Jam Hops 23-18 14165 Ramsey Blvd Ramsey	10/06/23 \$	850.00	10/06/23 \$	60.00	\$	150.00	\$	1,160.00	\$	-
	02/01/24 \$	310.00	11/03/23 \$	890.00						
			12/01/23 \$	60.00						
CSAH 9/Round Lake 23-19 149th In to 157th Ave Andover	10/06/23 \$	850.00	10/06/23 \$	15.00	\$	150.00	\$	7,394.50	\$	-
	02/13/24 \$	4,473.00	11/03/23 \$	1,961.50	\$	150.00	\$	150.00		
	03/21/24 \$	850.00	12/01/23 \$	999.00						
	06/07/24 \$	1,221.50	12/31/23 \$	2,197.50						
			01/26/24 \$	1,921.50						
CR 59 23-20 Anoka County turn lanes Andover	11/09/23 \$	1,650.00	11/03/23 \$	517.50	\$	150.00	\$	4,191.50	\$	-
	02/13/24 \$	2,426.50	12/01/23 \$	2,972.00						
	06/07/24 \$	115.00	12/31/23 \$	437.00						
			01/26/24 \$	115.00						
West Rum River Trail 23-21 Anoka	01/22/24 \$	850.00	01/26/24 \$	1,035.00	\$	150.00	\$	2,984.50	\$	-
	05/31/24 \$	1,854.00	02/23/24 \$	1,519.00						
	07/26/24 \$	260.50	03/31/24 \$	260.50						
West Rum River Trail 23-21A Anoka WCA	04/15/24 \$	1,150.00	03/31/24 \$	172.50	\$	150.00	\$	1,070.00	\$	80.00
			04/30/24 \$	747.50						
Water Treatment Plant 23-22 Wetland No loss utility exemption Water Treatment Plant Ramsey	01/02/24 \$	1,150.00	01/26/24 \$	1,833.00	\$	150.00	\$	3,384.50	\$	-
	06/07/24 \$	2,234.50	02/23/24 \$	1,401.50						

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee	Barr Engineering	Administrative	Total			
Water Treatment Plant 23-23 Construction of Watermain Impr. Ramsey	01/22/24 \$ 850.00	02/23/24 \$ 498.00	\$ 150.00	\$ 648.00	\$ 202.00		\$ 202.00
COR Infrastructure Improvements 24-01 Ramsey	02/09/24 \$ 850.00 06/07/24 \$ 559.50 07/26/24 \$ 2,106.00	02/23/24 \$ 1,259.50 03/31/24 \$ 2,106.00	\$ 150.00	\$ 3,515.50	\$ -		\$ -
St. Katherine Drexel Church 24-02 Ramsey	02/16/24 \$ 850.00 05/31/24 \$ 1,166.00 07/26/24 \$ 407.00	03/31/24 \$ 1,866.00 04/30/24 \$ 407.00	\$ 150.00	\$ 2,423.00	\$ -		\$ -
Lighthouse Academy 24-03 142XX Xkimo Street Ramsey	03/21/24 \$ 850.00 07/26/24 \$ 2,306.50 10/04/24 \$ 802.50	02/23/24 \$ 105.00 03/31/24 \$ 580.00 04/30/24 \$ 1,724.50 05/31/24 \$ 597.00 06/28/24 \$ 802.50	\$ 150.00	\$ 3,959.00	\$ -		\$ -
Barthel's Rum River Acres Street Re 24-04 Ramsey	02/20/24 \$ 850.00	03/31/24 \$ 289.00	\$ 150.00	\$ 439.00	\$ 411.00		\$ 411.00
Hall's Dover Acres Street Reconst 24-05 Ramsey	02/20/24 \$ 850.00	02/23/24 \$ 30.00 03/31/24 \$ 466.50	\$ 150.00	\$ 646.50	\$ 203.50		\$ 203.50
Alpine Drive Street Reconstruction 24-06 Ramsey	02/20/24 \$ 850.00	02/23/24 \$ 30.00 03/31/24 \$ 331.00 04/30/24 \$ 144.00	\$ 150.00	\$ 655.00	\$ 195.00		\$ 195.00
Juniper Woods 1st, 2nd and 3rd Str 24-07 Ramsey	02/20/24 \$ 850.00	03/31/24 \$ 312.50 04/30/24 \$ 144.00	\$ 150.00	\$ 606.50	\$ 243.50		\$ 243.50

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures			Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee		Barr Engineering	Administrative	Total			
Waterfront Village Wetland Bunker & Zeolite 24-08 Ramsey	04/25/24	\$ 1,150.00	03/31/24	\$ 150.00	\$ 3,711.00	\$ -		\$ -
	07/10/24	\$ 1,049.50	04/30/24	\$ 2,049.50	\$ 1,481.50			
	09/11/24	\$ 1,511.50	05/31/24	\$ 30.00				
Waterfront Village Grading 24-09 Ramsey	04/25/24	\$ 850.00	03/31/24	\$ 150.00	\$ 1,322.50	\$ -		\$ -
	09/11/24	\$ 472.50	04/30/24	\$ 45.00	\$ 1,127.50			
Harmony Farms Nowthen Blvd & 167th 24-10 Ramsey	03/21/24	\$ 850.00	03/31/24	\$ 150.00	\$ 2,107.00	\$ -		\$ -
	08/06/24	\$ 1,257.00	04/30/24	\$ 330.00	\$ 1,135.50			
			05/31/24	\$ 491.50				
Street Recon (South portion) & 7th Ave Trail 24-11 Andover	03/21/24	\$ 850.00	03/31/24	\$ 150.00	\$ 570.00	\$ 280.00		\$ 280.00
			04/30/24	\$ 255.00	\$ 165.00			
Street Recon 144th Lane & Guammi St. 24-12 Andover	03/21/24	\$ 1,150.00	03/31/24	\$ 150.00	\$ 1,000.00	\$ 150.00		\$ 150.00
			04/30/24	\$ 321.00	\$ 529.00			
Street Recon 144th Lane & Guammi St. 24-13 Andover	03/21/24	\$ 850.00	03/31/24	\$ 150.00	\$ 525.00	\$ 325.00		\$ 325.00
			04/30/24	\$ 255.00	\$ 120.00			
Street Recon 144th Lane & Guammi St. 24-14 Andover	03/21/24	\$ 1,150.00	03/31/24	\$ 150.00	\$ 897.50	\$ 252.50		\$ 252.50
			04/30/24	\$ 264.50	\$ 483.00			

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Total	Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee		Barr Engineering	Administrative				
Transform Church 1657 161st 24-15 Andover	04/30/24	\$ 1,075.00	04/30/24	\$ 437.00	\$ 1,287.00	\$ -	\$ -	\$ -
	07/26/24	\$ 212.00	05/31/24	\$ 700.00				
Rum River Channel Restoration								
24-16 Anoka	05/16/24	\$ 850.00	05/31/24	\$ 664.00	\$ 814.00	\$ 36.00	\$ -	\$ 36.00
Wetland Delineation 16520 Armstrong Blvd 24-17 Ramsey	05/16/24	\$ 1,075.00	05/31/24	\$ 712.96	\$ 1,137.96	\$ -	\$ -	\$ -
	11/04/24	\$ 62.96	06/28/24	\$ 275.00				
Ramsey NE Street Reconstruction								
24-18 Ramsey	05/16/24	\$ 850.00	05/31/24	\$ 360.00	\$ 866.50	\$ -	\$ -	\$ -
	10/04/24	\$ 16.50	06/28/24	\$ 356.50				
Ramsey Xkimo Street Reconstruct								
24-19 Ramsey	05/16/24	\$ 850.00	05/31/24	\$ 45.00	\$ 373.50	\$ 476.50	\$ -	\$ 476.50
			06/28/24	\$ 178.50				
Rivers Bend Stormwater Treatment pond 142nd Ave & Waco St. 24-20 Ramsey								
	06/13/24	\$ 850.00	05/31/24	\$ 1,110.00	\$ 2,134.50	\$ -	\$ -	\$ -
	07/26/24	\$ 410.00	06/28/24	\$ 874.50				
	10/04/24	\$ 874.50						
Rivers Bend Park Wetland Delineation 24-21 Ramsey								
	06/27/24	\$ 150.00	06/28/24	\$ 375.00	\$ 1,679.04	\$ (1,204.04)	\$ -	\$ (1,204.04)
	11/04/24	\$ 325.00	07/31/24	\$ 829.04				
			08/31/24	\$ 325.00				
Transform Church Stormwater 1657 161st 24-22 Andover								
	06/27/24	\$ 850.00	06/28/24	\$ 644.50	\$ 1,558.00	\$ (311.00)	\$ -	\$ (311.00)
	11/21/24	\$ 397.00	07/31/24	\$ 452.50				
			08/31/24	\$ 311.00				

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee	Barr Engineering	Administrative	Total			
Skyline on Sunwood Apt Grading 24-23 Ramsey	06/27/24 \$ 850.00 02/25/24 \$ 1,044.50	06/28/24 \$ 876.50 07/31/24 \$ 868.00	\$ 150.00	\$ 1,894.50	\$ -		\$ -
Hope Church 15620 Armstrong Blvd 24-24 Ramsey	07/10/24 \$ 850.00 11/04/24 \$ 1,264.50 11/21/24 \$ 270.54 02/03/25 \$ 865.50 02/19/25 \$ 460.00	07/31/24 \$ 1,301.50 08/31/24 \$ 663.00 09/30/24 \$ 270.54 10/31/24 \$ 865.50 01/31/25 \$ 460.00 02/28/25 \$ 179.50	\$ 150.00	\$ 3,890.04	\$ (179.50)		\$ (179.50)
Take 5 Oil Change 7990 Sunwood Drive 24-25 Ramsey	07/26/24 \$ 850.00 10/04/24 \$ 108.00 12/27/24 \$ 311.00	07/31/24 \$ 808.00 08/31/24 \$ 311.00	\$ 150.00	\$ 1,269.00	\$ -		\$ -
Rivers Bend Regional Stormwater 5000 142nd Lane NW 24-26 Ramsey	07/26/24 \$ 850.00 11/04/24 \$ 713.00 01/24/25 \$ 45.00	07/31/24 \$ 370.00 08/31/24 \$ 1,043.00 09/30/24 \$ 902.54 10/31/24 \$ 45.00	\$ 150.00	\$ 2,510.54	\$ (902.54)		\$ (902.54)
181st Ave NW - Greenwaldt Wetland delineation 24-27 Ramsey	07/26/24 \$ 1,075.00 11/21/24 \$ 662.29 11/21/24 \$ 87.50 12/19/24 \$ 50.00	07/31/24 \$ 562.50 08/31/24 \$ 1,024.79 09/30/24 \$ 87.50 10/31/24 \$ 50.00	\$ 150.00	\$ 1,874.79	\$ -		\$ -
Transform Church WCA de mimimis 24-28 Andover	08/22/24 \$ 1,075.00	07/31/24 \$ 687.50 08/31/24 \$ 437.50	\$ 150.00	\$ 1,275.00	\$ (200.00)		\$ (200.00)
Green Valley Greenhouse Wetland boundary 24-29 Ramsey	08/16/24 \$ 2,150.00	08/31/24 \$ 1,336.62 09/30/24 \$ 512.50 10/31/24 \$ 50.00	\$ 150.00	\$ 2,049.12	\$ 100.88		\$ 100.88
Green Valley Greenhouse Grading & Erosion 24-30 Ramsey	08/16/24 \$ 850.00	08/31/24 \$ 642.50 09/30/24 \$ 847.04 10/31/24 \$ 60.00	\$ 150.00	\$ 1,699.54	\$ (849.54)		\$ (849.54)

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures				Returned to Applicant	Balance as of March 13, 2025
	Permit Fee		Barr Engineering	Administrative	Total	Excess Deposits Over Expenditures		
Diamond Graphics 24-31 Ramsey	08/16/24	\$ 850.00	08/31/24	\$ 851.00	\$ 150.00	\$ 1,989.54	\$ (45.00)	\$ (45.00)
	11/04/24	\$ 151.00	09/30/24	\$ 943.54				
	11/21/24	\$ 943.54	10/31/24	\$ 45.00				
Parkside Townhomes 24-32 Ramsey	09/11/24	\$ 850.00	08/31/24	\$ 165.00	\$ 150.00	\$ 1,185.04	\$ -	\$ -
	11/21/24	\$ 275.04	09/30/24	\$ 810.04				
	02/03/25	\$ 60.00	10/31/24	\$ 60.00				
Holiday Station Stores 24-33 Andover	09/11/24	\$ 850.00	10/31/24	\$ 1,328.50	\$ 150.00	\$ 3,262.50	\$ (976.00)	\$ (976.00)
	01/28/25	\$ 808.00	11/30/24	\$ 976.00				
	02/25/25	\$ 628.50	12/31/24	\$ 808.00				
CSAH 7 at 158th 24-34 Andover	10/17/24	\$ 1,150.00	10/31/24	\$ 225.00	\$ 150.00	\$ 612.50	\$ 537.50	\$ 537.50
			11/30/24	\$ 237.50				
Martins Meadows Wetland Enhancements 24-35 Andover	10/04/24	\$ 1,150.00	10/31/24	\$ 537.50	\$ 150.00	\$ 1,197.11	\$ (47.11)	\$ (47.11)
			11/30/24	\$ 509.61				
Mississippi River Trail Reconstruction 24-36 Ramsey	11/21/24	\$ 850.00	10/31/24	\$ 45.00	\$ 150.00	\$ 1,189.50	\$ -	\$ -
	01/28/25	\$ 339.50	11/30/24	\$ 994.50				
2025 Street Improvements City of Andover 24-37 Andover	11/04/24	\$ 2,150.00	10/31/24	\$ 37.50	\$ 150.00	\$ 1,231.49	\$ 918.51	\$ 918.51
			11/30/24	\$ 668.99				
			12/31/24	\$ 375.00				
Emerald Estates - Greenwaldt 181st Ave NW - Greenwaldt 24-38 grading, drainage & erosion Ramsey	11/21/24	\$ 850.00	11/30/24	\$ 150.00	\$ 150.00	\$ 2,719.50	\$ (1,869.50)	\$ (1,869.50)
			12/31/24	\$ 1,845.00				
			01/31/25	\$ 424.00				
			02/28/25	\$ 150.50				

LOWER RUM RIVER WATER MANAGEMENT ORGANIZATION
SUMMARY OF PERMIT FEE APPLICATIONS
YEAR ENDING DECEMBER 31, 2025

	Deposits		Expenditures		Total	Excess Deposits Over Expenditures	Returned to Applicant	Balance as of March 13, 2025
	Permit Fee	Barr Engineering	Administrative					
Whiting-Yelton Tulip Land 24-39 Andover	12/19/24 \$ 850.00	01/31/25 \$ 1,762.00 02/28/25 \$ 1,180.50	\$ 150.00	\$ 3,092.50	\$ 3,092.50	\$ (2,242.50)		\$ (2,242.50)
Northstar Truck & RV Parking 15861 Jarvis St 24-40 Ramsey			\$ -	\$ -	\$ -	\$ -		\$ -
U-Haul moving & storage 8725 Riverdale Dr 25-01 Ramsey	01/11/25 \$ 850.00	02/28/25 \$ 1,643.00	\$ 150.00	\$ 1,793.00	\$ 1,793.00	\$ (943.00)		\$ (943.00)
Riverstone South 6th Addition 25-02 Ramsey	02/25/24 \$ 850.00	02/28/25 \$ 551.50	\$ 150.00	\$ 701.50	\$ 701.50	\$ 148.50		\$ 148.50
Connexus - Lanfill Solar Project Stormwater 25-03 Ramsey	03/13/24 \$ 850.00		\$ 150.00	\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
Connexus - Lanfill Solar Project Wetland 25-04 Ramsey	03/13/24 \$ 2,650.00		\$ 150.00	\$ 150.00	\$ 150.00	\$ 2,500.00		\$ 2,500.00
2025 Street Reconst. & Recl. City of Andover 25-05	03/13/24 \$ 850.00		\$ 150.00	\$ 150.00	\$ 150.00	\$ 700.00		\$ 700.00
Travelers Bond Payment Ramsey Town Center	02/18/11 \$ 59,000.00	04/21/11 \$ 6,300.00 08/18/11 \$ 13,197.00 08/18/11 \$ 18,170.00 06/20/19 \$ 25.50 11/29/21 \$ 76.50 12/13/21 \$ 472.44 3/7/2022 \$ 59.50 9/9/2022 \$ 102.00 11/4/2022 \$ 93.50		\$ 38,496.44	\$ 38,496.44	\$ 20,503.56	\$ -	\$ 20,503.56
Totals	\$ 307,497.29	\$ 257,453.96	\$ 17,480.25	\$ 274,934.21	\$ 274,934.21	\$ 32,563.08	\$ 1,723.25	\$ 30,839.83

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

BILLS

March 20, 2025

<u>ck#</u>			
2707	Barr Engineering	February Engineering services	\$ 4,716.50
2708	TimeSaver Off Site Sec.	February Secretarial services	\$ 658.50
2709	Brian D. Koehn, CPA, PLLC	February Audit services	\$ 1,500.00
2710	City of Andover	Refund permit #22-17 & 22-19	\$ 1,173.25
2711	LGA Andover, LLC	Refund permit #21-31	\$ 164.50
2712	BRB Development, LLC	Refund permit #18-25	\$ 385.50
		TOTAL	<u>\$ 8,598.25</u>



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

Ms. Lori Yager
Lower Rum River WMO
2015 1st Avenue
Anoka, MN 55303

March 14, 2025
Invoice No: 23020047.00 - 368

Total this Invoice	\$4,716.50
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Regarding: Activities for the LRRWMO

This invoice is for professional services, which include the following:

002: On-going monthly administrative activities. Updates to invoicing to reflect new engineering services contract. Coordination with LRRWMO and City staff on updates to board officer roles and revising signatures for permit letters. Respond to questions from developer in City of Andover regarding plans for development of residential property and applicability of LRRWMO rules.

2424: Review revised permit submittal. Prepare and forward revised permit memorandum dated February 11, 2025.

2438: Prepare permit memorandum dated February 14, 2025.

2439: Review revised permit submittals. Prepare and forward permit memorandum dated February 14, 2025. Attend February 2025 board meeting to speak to permit.

2501: Receive and review permit application. Start on draft of permit memorandum. **2502:** Receive and review permit application materials.

Professional Services from February 01, 2025 to February 28, 2025

Job: RJB Lower Rum River WMO

Task: 002 Administrative

Labor Charges

	Hours	Rate	Amount
Vice President			
Kieffer, Janna	.10	190.00	19.00
Consultant / Advisor			
Johnson, Stephanie	2.00	170.00	340.00
Engineer / Scientist / Specialist III			
Lau, Heather	.30	145.00	43.50
Support Personnel II			
Huffman, Yvonne	5.00	105.00	525.00

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Nypan, Nyssa	.80	105.00	84.00	
	8.20		1,011.50	

Subtotal Labor				1,011.50
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			Task Subtotal	\$1,011.50
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Task:	2424	Voice of Hope Church, Ramsey
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Labor Charges

	Hours	Rate	Amount	
Consultant / Advisor				
Johnson, Stephanie	.80	170.00	136.00	
Engineer / Scientist / Specialist III				
Lau, Heather	.30	145.00	43.50	
	1.10		179.50	

Subtotal Labor				179.50
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			Task Subtotal	\$179.50
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Task:	2438	2024-38, Emerald Estates, Ramsey
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Labor Charges

	Hours	Rate	Amount	
Consultant / Advisor				
Johnson, Stephanie	.80	170.00	136.00	
Engineer / Scientist / Specialist III				
Lau, Heather	.10	145.00	14.50	
	.90		150.50	

Subtotal Labor				150.50
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			Task Subtotal	\$150.50
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Task:	2439	Whiting-Yelton Tulip Land Project, Andover
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Labor Charges

	Hours	Rate	Amount	
Consultant / Advisor				
Johnson, Stephanie	1.10	170.00	187.00	
Engineer / Scientist / Specialist III				
Lau, Heather	2.30	145.00	333.50	
Engineer / Scientist / Specialist I				
Hatch, Ava	5.50	120.00	660.00	
	8.90		1,180.50	

Subtotal Labor				1,180.50
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			Task Subtotal	\$1,180.50
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Task:	2501	U-Haul Moving and Storage, Ramsey
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Labor Charges

	Hours	Rate	Amount	
Consultant / Advisor				
Johnson, Stephanie	1.40	170.00	238.00	
Engineer / Scientist / Specialist III				
Lau, Heather	1.00	145.00	145.00	

Engineer / Scientist / Specialist I			
Hatch, Ava	10.50	120.00	1,260.00
	12.90		1,643.00

Subtotal Labor **1,643.00**

Task Subtotal **\$1,643.00**

Task: 2502 Riverstone South 6th Addition, Ramsey

Labor Charges

	Hours	Rate	Amount
Consultant / Advisor			
Johnson, Stephanie	.70	170.00	119.00
Engineer / Scientist / Specialist III			
Lau, Heather	.50	145.00	72.50
Engineer / Scientist / Specialist I			
Hatch, Ava	3.00	120.00	360.00
	4.20		551.50

Subtotal Labor **551.50**

Task Subtotal **\$551.50**

Job Subtotal **\$4,716.50**

Total this Invoice **\$4,716.50**

Thank you in advance for your prompt processing of this invoice. If you have any questions please contact your Barr project manager, Stephanie Johnson at 952-842-3766 or email at Stephanie.Johnson@barr.com.

TimeSaver Off Site Secretarial
P.O. Box 588
Excelsior, MN 55331-8605 USA
finance@timesaveroffsite.com



INVOICE

BILL TO

Accounts Payable
LRRWMO
2015 First Ave. N.
Anoka, MN 55303

INVOICE # 30058
DATE 03/04/2025
DUE DATE 03/31/2025
TERMS Due on receipt

DATE		AMOUNT
02/03/2025	Type Feb. agenda – min.	21.00
02/03/2025	Organize February packet files – 1 hr.	35.00
02/03/2025	E-mail from Schurbon add ACD work report and contract Update agenda and e-mail to leadership– min.	21.00
02/03/2025	E-mail Wozney re: 2025 meeting calendar – min	21.00
02/06/2025	Update agenda per Barr to add Permit #2024-24 – min.	21.00
02/07/2025	Download/print Permit #2024-38 Barr letter – min.	21.00
02/10/2025	Download/print Permit #2025-01 – min.	21.00
02/11/2025	Download/print Permit #2024-24 Barr memo – min.	21.00
02/11/2025	Download/print ACD 2024 Report + 2025 Contract for packet – min.	21.00
02/12/2025	Download/print Financials, Eng. And Legal RFPs – min.	21.00
02/13/2025	Download/print Permit #2024-38 Barr memo – min.	21.00
02/14/2025	Compile packet files/convert to Adobe – 2.5 hrs.	87.50
02/14/2025	Bookmark + e-mail electronic packet – min.	21.00
02/14/2025	E-mail agenda + packet to ACD to post – no charge	0.00
02/18/2025	Per Westby update minutes, download/print Ramsey resolutions for Appointments, remerge packet, bookmark, e-mail to all + ACD to repost – 1 hr.	35.00
02/20/2025	Meeting Minutes – min.	172.00
02/24/2025	Organize files for March packet – min.	21.00
02/27/2025	Draft March agenda – min.	21.00
02/28/2025	Download/print Permit #2024-38+39 Barr Memos – min.	21.00
02/28/2025	Processing electronic mail to/from Board – 1 hr.	35.00

Thank you for your business! Payment methods available are Credit Card,
ACH or Mail payments to: P.O. Box 588, Excelsior, MN 55331

BALANCE DUE

\$658.50

Pay invoice

Brian D. Koehn, CPA, PLLC

210 South Clayborn Ave
Parkers Prairie, MN 56361

Invoice

Date	Invoice #
3/1/2025	1305

Bill To
Lower Rum River Watershed Management Org. 2015 First Avenue Anoka, Minnesota 55303

Description	Amount
Audit of Financial Statements for the Year Ended December 31, 2024 (Interim Billing) Previous Billing of \$1,500 Total Engagement Price - Up to \$6,000 Please Note: You will receive a bill via e-mail and regular mail watch the invoice number to avoid duplicate payments	1,500.00
Thank you for your business	Total \$1,500.00



1685 CROSSTOWN BOULEVARD N.W. • ANDOVER, MINNESOTA 55304 • (763) 755-5100
FAX (763) 755-8923 • WWW.ANDOVERMN.GOV

January 3, 2025

Lori Yager
Lower Rum River WMO
Anoka City Hall
2015 First Avenue
Anoka, MN 55303

**Re: Project Closeout-Return of Remaining Escrow/Andover Crossing Multi-Family
Apts., Commercial Sites and Senior Housing (#21-30, #21-31 and #21-32)**

Dear Lori:

We hereby request the project closeout and a refund of any remaining escrow money be returned to the applicant for the above projects (#21-30, #21-31 and #21-32). The projects are now 100% completed.

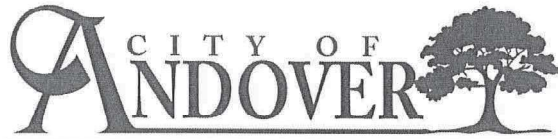
Please have this approved at the January 16th, 2025 LRRWMO meeting.

If you have any questions, feel free to contact me at (763) 767-5137.

Sincerely,

Kameron Kytonen
Natural Resources Technician

Cc: Stephanie Johnson, Barr Engineering
Heather Lau, Barr Engineering



1685 CROSSTOWN BOULEVARD N.W. • ANDOVER, MINNESOTA 55304 • (763) 755-5100
FAX (763) 755-8923 • WWW.ANDOVERMN.GOV

January 3, 2025

Lori Yager
Lower Rum River WMO
Anoka City Hall
2015 First Avenue
Anoka, MN 55303

**Re: Project Closeout-Return of Remaining Escrow/Kelsey Round Lake Park (#22-17)
and 161st Ave. Reconstruct (#22-19)**

Dear Lori:

We hereby request the project closeout and a refund of any remaining escrow money be returned to the applicant for the above projects (#22-17 and #22-19). The projects are now 100% completed.

Please have this approved at the January 16th, 2025 LRRWMO meeting.

If you have any questions, feel free to contact me at (763) 767-5137.

Sincerely,

Kameron Kytonen
Natural Resources Technician

Cc: Stephanie Johnson, Barr Engineering
Heather Lau, Barr Engineering

ANOKA

REAL. CLASSIC.

Public Services – Engineering

April 10, 2024

Lower Rum River Water Management Organization
2015 First Avenue
Anoka, MN 55303

RE: Permit Termination Request

Project Name: The Lock-up Anoka
Project description: Commercial Building
LRRWMO Permit #2018-25

The above reference permit has been reviewed and found to be substantially completed. The City of Anoka, Engineering Department therefore recommends the return of any unexpended escrow funds in the amount of \$385.50 subject to the approval to the Deputy Treasurer to the applicant.

Respectfully Submitted,



Ben Nelson | Assistant City Engineer



LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

ANNUAL FINANCIAL REPORT

For the Year Ended December 31, 2024

Prepared by the Deputy Treasurer

Lori Yager

**LOWER RUM RIVER WATERSHED MANAGEMENT
ORGANIZATION**

Annual Financial Report

Year Ended December 31, 2024

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Lower Rum River Watershed Management Organization Board

Appointed Officials

December 31, 2024

Debra Musgrove, Chair

Valerie Holthus, Vice Chair

Jeff Weaver, Secretary and
Treasurer

Administrative

Carla Wirth, Time Savers
Lori Yager, RTY Consulting

Administrative Secretary
Deputy Treasurer

BRIAN D. KOEHN, CPA, PLLC



MAIL: 210 South Clayborn Avenue
Parkers Prairie, Minnesota 56361
E-MAIL: bdkcpa@arvig.net

OFFICE/FAX: 218-338-4235
CELL: 320-808-6848
WEBSITE: www.koehncpa.com

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

Honorable Chair and Organization Board
Lower Rum River Watershed Management Organization

I have performed the procedures enumerated in the Financial Accounts and Compliance sections below for the year ended December 31, 2024. Lower Rum River Watershed Management Organization's management is responsible for the financial accounts and for the Organization's compliance with Minnesota Statutes.

Lower Rum River Watershed Management Organization has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purposes of assisting Lower Rum River Watershed Management Organization and the Office of the State Auditor in evaluating the financial accounts of Lower Rum River Watershed Management Organization and Lower Rum River Watershed Management Organization's compliance with applicable sections of the 2023 *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions* and other matters for the year ended December 31, 2024. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

Financial Accounts

My procedures and findings regarding financial matters are as follows:

1. I obtained and read the minutes of the meetings of the Board of Lower Rum River Watershed Management Organization for the year ended December 31, 2024, to determine if the minutes are adequately prepared and signed by the preparer and approved and signed by the Board by the subsequent monthly meeting. I also identified any board actions that could impact the other procedures.

I found the Organization did not have a board member sign the minutes at a subsequent meeting. The Organization also did not designate the official depository used during 2024.

The Organization did not include the following items in the minutes:

- Type of meeting (regular, special, etc);
- Type of group meeting (i.e. governing board); and
- Reasons for abstentions.

The Organization was inconsistent with having the roll call vote on motions when there were abstentions.

Honorable Chair and Organization Board
Lower Rum River Watershed Management Organization

2. I inquired of Lower Rum River Watershed Management Organization's management about whether they have assessed whether the Organization's internal controls are adequate enough to prevent or detect errors or fraud or that internal controls are in place to mitigate the risk. There was no documentation to review.

The Board has not completed documentation of its internal control procedures and its risk assessment of internal controls.

3. I inquired about the procedures and observed the records used to account for the Organization's receipts and disbursements.

I determined such procedures and records are adequate for reporting the receipt and disbursement activities of Lower Rum River Watershed Management Organization.

4. I obtained and reviewed the bank account reconciliations for each month to determine that they are being performed in a timely manner and that all bank and investment statements for the fiscal year are complete and on-hand. I also reviewed the monthly bank reconciliations for each month during 2024 to determine whether they had been reviewed and signed off by a Board member.

The bank statements are complete and on hand. The bank account reconciliations were performed and reviewed by the board in a timely manner, but they are not being signed off by a board member for the year ended December 31, 2024.

5. I mathematically recomputed two bank reconciliations and compared the resultant cash balances per bank to the respective general ledger account balances.

No exceptions were found as a result of applying this procedure.

6. I randomly selected a sample of five disbursements to trace the source document to the disbursements in the general ledger. I determined that the source or payee, amount, check number, purpose or description, date, and account code agree to source documents and records.

No exceptions were found as a result of applying this procedure.

7. I inquired of management of how receipts are tracked to determine if receipts journal is complete. I agreed total collections reflected in the receipts register to cash deposits shown on the bank statement for the month of April 2024.

No exceptions were found as a result of applying this procedure.

Honorable Chair and Organization Board
Lower Rum River Watershed Management Organization

8. I confirmed all checking accounts money market accounts on the general ledger as of December 31, 2024, with financial institutions.

No exceptions were found as a result of applying this procedure.

9. I verified with Anoka County the amount of property tax receipts distributed to Lower Rum River Watershed Management Organization for the year ended December 31, 2024.

Property tax receipts verified by the County were zero and this agrees with Lower Rum River Watershed Management Organization's records.

10. I determined that Lower Rum River Watershed Management Organization had non-routine journal entries, such as adjustments or reclassifications, posted to the general ledger. I reviewed significant items for the following attributes: (a) journal entries are reasonable and have supporting documentation; and (b) the organization has procedures that require journal entries to be reviewed, and there is evidence the reviews are being performed.

The journal entries are reasonable and have supporting documentation, but the organization does not have procedures that require journal entries to be reviewed, and the entries are not.

11. I determined whether there are no payroll records on hand for Lower Rum River Watershed Management Organization as the organization does not have wages paid to employees. The Organization does not compensate its Board and utilizes paid consulting firms for secretarial, accounting, and engineering services.

No exceptions were found as a result of applying this procedure.

12. There were no quarterly payroll reports on salary withholdings filed or necessary to be filed with the state and federal governments.

No exceptions were found as a result of applying this procedure.

13. I inquired and determined if adequate records are kept for land, buildings, and equipment owned by Lower Rum River Watershed Management Organization.

Lower Rum River Watershed Management Organization does not have capital asset records owned by the Organization with an estimated market value, historical cost, or acquisition dates.

14. I inquired and determined if Lower Rum River Watershed Management Organization had outstanding debt and, if appropriate, agreed the scheduled payments to disbursements reflected in the monthly bank statement.

The Organization has no outstanding debt, and no payments were made during the year ended December 31, 2024.

* * * * *

Compliance

My procedures and findings regarding compliance matters are as follows:

1. I obtained Lower Rum River Watershed Management Organization's current filing of its annual reporting form to the Office of the State Auditor from the organization and determined whether the amounts reported reflect the amounts recorded in Lower Rum River Watershed Management Organization's records.

No exceptions were found as a result of applying this procedure.

2. I completed the following checklists of the *2023 Minnesota Legal Compliance Audit Guide for Political Subdivisions* for Lower Rum River Watershed Management Organization:

- (a) Depositories of Public Funds and Public Investments

No exceptions were found as a result of applying the checklist procedures except the depository used by the Organization were not designated by the Board.

- (b) Conflicts of Interest

No exceptions were found as a result of applying the checklist procedures.

- (c) Public Indebtedness

No exceptions were found as a result of applying the checklist procedures.

- (d) Contracting - Bid Laws

No exceptions were found as a result of applying the checklist procedures.

- (e) Claims and Disbursements

The following exceptions were noted:

No exceptions were found as a result of applying the checklist procedures.

- (f) Local Government Miscellaneous Provisions

No exceptions were found as a result of applying the checklist procedures, except the organization has not adopted an out of state travel policy.

- (g) Tax Increment Financing

No exceptions were found as a result of applying the checklist procedures as the Organization does not utilize Tax Increment Financing, currently.

Honorable Chair and Organization Board
Lower Rum River Watershed Management Organization

3. I inquired of Lower Rum River Watershed Management Organization of any instances (regardless of materiality) indicating any fraud, illegal acts, or noncompliance, and whether they have been reported to the Office of the State Auditor.

Lower Rum River Watershed Management Organization informed me that there was no fraud, illegal acts, or noncompliance noted, and none had been reported to the Minnesota Office of the State Auditor.

* * * * *

I was engaged by Lower Rum River Watershed Management Organization on January 8, 2025 to perform this agreed-upon procedures engagement and conducted my engagement in accordance with attestation standards established by the AICPA. I was not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the financial accounts and compliance with Minnesota Statutes. Accordingly, I do not express such an opinion or conclusion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

I am required to be independent of Lower Rum River Watershed Management Organization and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements related to my agreed-upon procedures engagement.

This report is intended solely for the information and use of Lower Rum River Watershed Management Organization and Office of the State Auditor, and is not intended to be, and should not be, used by anyone other than these specified parties.



Brian D. Koehn, CPA, PLLC
Parkers Prairie, Minnesota
March 13, 2025

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
STATEMENT OF NET POSITION
DECEMBER 31, 2024

Assets	
Current assets:	
Cash and investments	\$ 181,692
Accounts Receivable	10,274
Prepaid	0
	0
Total assets	\$ 191,966
Liabilities	
Current liabilities:	
Accounts payable	\$ 18,366
Deposits	39,637
	58,003
Total current liabilities	58,003
Net Position	
Unrestricted	133,963
Total liabilities and net position	\$ 191,966

See accompanying notes to financial statements.

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

STATEMENT OF REVENUES, EXPENSES, AND CHANGE IN NET POSITION - BUDGET AND ACTUAL

YEAR ENDED DECEMBER 31, 2024

	Original and Final Budget	Actual	Variance From Budget Positive (Negative)
Operating revenues:			
Assessments from participating cities	\$ 100,000	\$ 100,000	\$ -
Permits:			
Service fees	3,000	6,600	3,600
Engineering fees	36,000	66,752	30,752
Intergovernmental	1,500	886	(614)
Miscellaneous	-	171	171
Total operating revenues	140,500	174,409	33,909
Operating expenses:			
Engineering fees:			
Permits	39,000	66,752	(27,752)
Administrative	13,500	20,869	(7,369)
Legal and professional fees	27,000	22,934	4,066
Insurance	2,800	2,609	191
Secretarial services and supplies	10,800	10,371	429
Projects	42,515	41,765	750
Other	4,385	1,214	3,171
Total operating expenses	140,000	166,514	(26,514)
Operating income	500	7,895	7,395
Nonoperating revenues:			
Interest income	2,500	9,108	6,608
Change in net position	\$ 3,000	17,003	\$ 14,003
Net position at beginning of year		116,960	
Net position at end of year		\$ 133,963	

See accompanying notes to financial statements.

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2024

Increase (decrease) in cash and cash investments:	
Cash flows from operating activities:	
Received from member cities	\$ 100,000
Received from customers	70,938
Received from other governments	886
Payments to suppliers for goods and services	<u>(156,995)</u>
Net cash provided by operating activities	<u>14,829</u>
Cash flows from investing activities:	
Investment earnings	<u>9,108</u>
Net increase in cash and investments	23,937
Cash and investments at beginning of year	<u>157,755</u>
Cash and investments at end of year	<u><u>\$ 181,692</u></u>
Reconciliation of operating income to net cash provided by operating activities:	
Operating income	\$ 7,895
Changes in operating assets and liabilities:	
Accounts receivable	(1,205)
Accounts payable	9,519
Deposits	<u>(1,380)</u>
Total adjustments	<u>6,934</u>
Net cash provided by operating activities	<u><u>\$ 14,829</u></u>

See accompanying notes to financial statements.

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2024

1. NATURE OF THE ORGANIZATION

Lower Rum River Watershed Management Organization (the “Organization”) is a watershed management organization that has been created to fulfill the requirements and purposes of Minnesota Statutes 103B.201 to 103B.251. The purpose of such an organization as defined by Minnesota Statute 103B.201 is to “Protect, preserve and use natural surface and ground water storage and retention systems in order to (a) reduce to the greatest practical extent the public capital expenditures necessary to control excessive volumes and rate of runoff, (b) protect and improve surface and ground water quality, (c) prevent flooding and erosion from surface flows, (d) promote ground water recharge, (e) protect and enhance fish and wildlife habitat and water recreational facilities, and (f) secure the other benefits associated with the proper management of surface and ground water.”

The cities of Andover, Anoka, Coon Rapids, and Ramsey formed the Organization by executing a joint powers agreement in accordance with Minnesota Statute 103B.211, dated July 15, 1985. In July 2014 the joint powers agreement was amended removing Coon Rapids. Coon Rapids joined the Coon Creek Watershed District.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying summary of significant accounting policies is presented to assist the reader in understanding the Organization’s financial statements. The financial statements are representations of the Organization’s Board, which is responsible for the integrity and objectivity of the financial statements. The following is a summary of the more significant accounting policies:

A. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The financial statements are reported using the “economic resources” measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the principal ongoing operations. The principal operating revenue of the Organization is charges to customers for permits. Operating expenses for the Organization include engineering services, administrative expenses, and related river, stream, and wetland monitoring, conservation, and compliance expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2024

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Cash and Cash Equivalents

Cash balances are invested to the maximum extent possible. For the purposes of the statement of cash flows, the Organization considers all highly liquid investments with a maturity of three months or less when purchased to be “cash equivalents.”

C. Investments

Investments are reported at fair value.

D. Income Taxes

As a joint powers watershed management organization, the Organization is exempt from both federal and Minnesota income taxes. Accordingly, no provision for income taxes is included in these financial statements.

E. Receivables and Payables

Receivables represent outstanding reimbursements from permit holders for work already completed and paid for by the Organization. Payables are recorded for services completed for the Organization but unpaid as of the end of the current fiscal year. Deposits represent amounts owed to permit holders at year-end for services yet to be done.

F. Budgetary Information

Budgetary information is derived from the annual operating budget and is presented using the accrual basis of accounting, which is the same basis of accounting the Organization uses in preparation of its financial statements. The budgeted amounts presented include any amendments made.

G. Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2024

3. CASH AND INVESTMENTS

The Organization follows state statute guidelines for investment purposes. The state statute allows for investments in United States securities, state and local government general obligation securities rated “A” or better by a national bond rating agency, state and local government revenue securities rated “AA” or better by a national bond rating agency, commercial paper rated in the highest quality category by two national rating agencies and that mature in 270 days or less, certificates of deposit, bankers acceptance, and repurchase agreements.

The Organization is invested in the Minnesota Municipal Money Market Fund (4M Fund). The 4M Fund is an external investment pool not registered with the Securities and Exchange Commission (SEC) that follows the same regulatory rules of the SEC under rule 2a7. The City’s investment in the 4M Fund is measured at the net asset value per share provided by the pool, which is based on amortized cost method that approximates fair value.

(a) Interest Rate Risk

Interest rate risk is the risk that the fair value of investments will be adversely affected by a change in interest rates. The Organization does not have a formal investment policy related to interest rate risk. As of December 31, 2024, the Organization had the following investments and maturities:

Investment type:	<u>Net Asset Value</u>	<u>Less Than One Year</u>
External investment pool	\$ 181,692	\$181,692

(b) Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Credit risk is measured using credit quality ratings of investments in debt securities as described by nationally recognized rating agencies such as Standard & Poor’s and Moody’s.

The following table lists the credit quality ratings, per Moody’s and/or Standard & Poor’s, of the Organization’s investments as of December 31, 2024:

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2024

3. CASH AND INVESTMENTS

(b) Credit Risk (Continued)

Investment type:	<u>Net Asset Value</u>	<u>Unrated</u>
External investment pool	\$ 181,692	\$181,692

(c) Custodial Credit Risk

Custodial credit risk is the risk that, in the event of the failure of a counterparty, the Organization will not be able to recover the value of the investments, collateral securities, or deposits that are in the possession of the counterparty. The Organization does not have a formal policy related to custodial credit risk of investments or deposits. At December 31, 2024, all of the Organization’s investments are insured and registered and are held by the counterparty’s agent in the Organization’s name.

4. REVENUES

Assessments From Participating Cities:

Member cities are assessed on an annual basis for estimated Organization costs by motion of the Organization’s governing board. Administrative and planning costs are apportioned by a formula, taking into account both valuation and gross area equally. Projects and improvement costs are charged to the benefiting properties by a formula adopted by the Organization’s governing board. Member city assessments for administrative and planning costs were as follows:

Year Ended December 31, 2024

Andover	\$ 27,886
Anoka	21,118
Ramsey	<u>50,996</u>
	<u>\$100,000</u>

Permits:

The Organization issues permits for construction to cover the costs associated with the review of grading, drainage, and erosion control plans of the projects to improve overall water quality. The Organization earns \$150 for administrative costs for each permit it processes. A deposit is received upon application of the permit. The deposit is used to cover the administration costs and all professional services incurred to complete the permit process. Any remaining deposit excess is refunded upon issuance of the permit.

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2024

5. RISK MANAGEMENT

The Organization participates in a public entity risk pool to mitigate its exposure to these risks. Liability coverages are provided through a pooled self-insurance plan with other cities. The Organization has a \$250 deductible per occurrence for its coverage.



GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Emerald Estates

Address/Location: Located south side of 181st ave NW, Ramsey, MN

Project Description/Purpose: 13 Single Unit Residential Lots

Alan & Joni Greenwaldt	
Name of Applicant (Site Owner or Property Owner)	
4741 153rd Ave NW	
Address	
Ramsey, MN 55303	
City, State, Zip	
612-669-7116	
Phone	Fax

Eric T. Luth	Landform
Applicant's Contact	Organization Name
105 South Fifth Avenue, Suite 513	
Address	
Minneapolis, MN 55401	
City, State, Zip	
612-638-0261	
Phone	Fax
Eluth@landform.net	
Email	

Agreenwaldt1@comcast.net, Joni_greenwaldt@baxter.com
Email

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN:** Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN:** Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS:** Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN:** Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER**



START OF PROJECT: _____


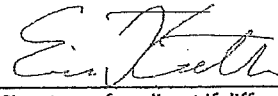
EST. COMPLETION DATE: _____

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

	<u>11/20/24</u>		<u>11-19-24</u>
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date
<u>JONI L GREENWALDT</u>		<u>Eric T Luth</u>	
Print Signer's name		Print Signer's name	
Application Acknowledged by City:	<u>LEONARD LINTON</u>	<u>RAMSEY</u>	<u>11-26-24</u>
	Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____

****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

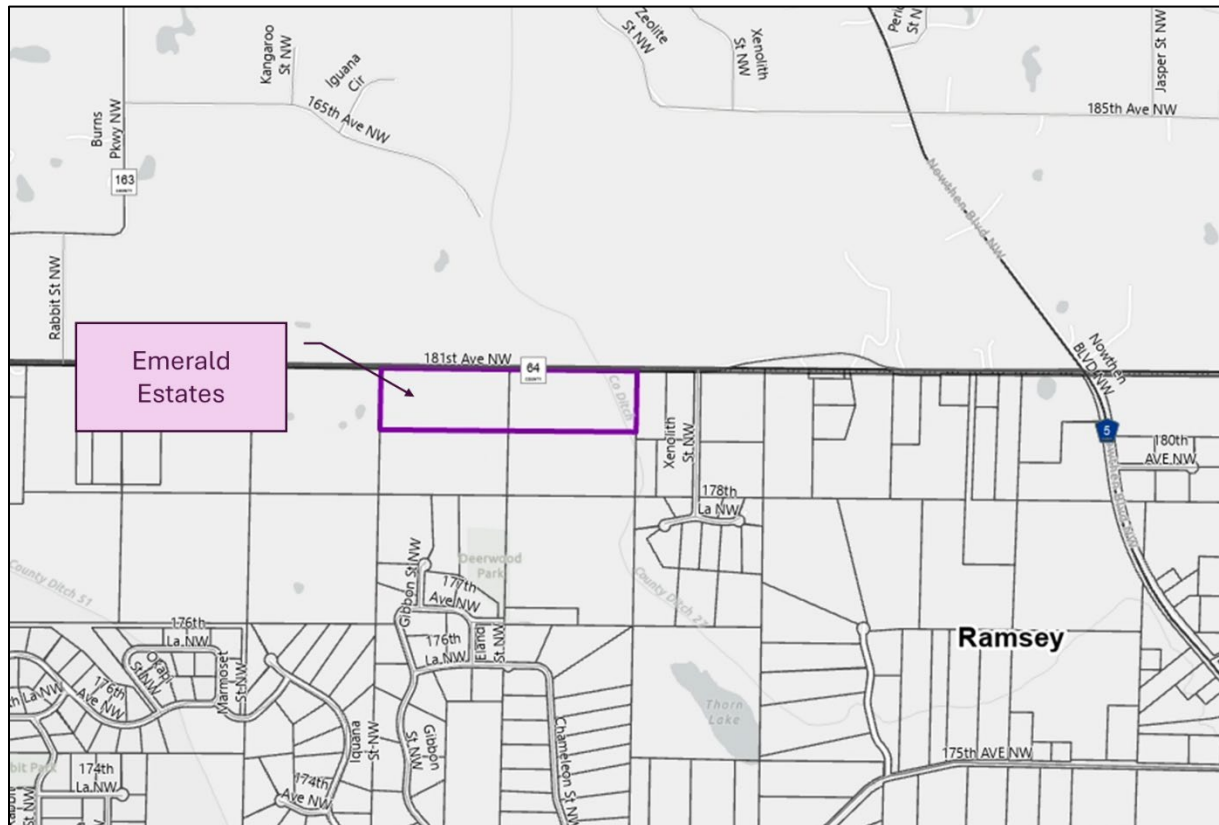
Memorandum

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Date: March 14, 2025
Subject: Permit #2024-38: Emerald Estates: Ramsey



The LRRWMO has received plans, a stormwater report and a LRRWMO permit application for the development of two parcels, spanning a total area of approximately 40 acres, located west of Xenolith Street Northwest, and south of 181st Avenue Northwest in the City of Ramsey. The site currently consists of undeveloped open space, woods, and wetlands.

Review comments were sent to the project agent, Dawson Straus, LANDFORM, on December 6th with subsequent comments provided on December 20th and January 6th. The LRRWMO extended the 60-day review time period for this permit in accordance with the requirements of Mn Statutes 15.99 at their January 16th and February 20th meetings. The project agent has requested that the review of this item be continued at the LRRWMO March meeting. We are therefore recommending that action on Permit #2024-38 again be continued as we await the revised submittal.



Project Location Map

GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: U-Haul Moving and Storage of Ramsey

Address/Location: Hwy 10 & Riverdale Dr, Ramsey MN

Project Description/Purpose: U-Haul moving and Storage facility which consists of Self-Storage, U-Haul truck and trailer sharing and related retail sales.

Name of Applicant (Site Owner or Property Owner)	Applicant's Contact	Organization Name
Amerco Real Estate Company	Jeffrey Prasch	Demarc, Land surveying & Engineering
Address	Address	
2727 North Central Avenue 5N	7601 73rd Ave N	
City, State, Zip	City, State, Zip	
Phoenix, AZ 85004	Minneapolis, MN 55428	
Phone 602-263-6555 Fax	Phone 7635603093 Fax	
	Ext: 101	
Email sahithya_cheruku@uhaul.com	Email jeffprasch@demarcinc.com	

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

<input checked="" type="checkbox"/>	GRADING PLAN: Including existing and proposed contours and boundaries of all wetlands and surface waters.
<input checked="" type="checkbox"/>	STORM SEWER/ DRAINAGE PLAN: Including all permanent drainage features and all permanent water quality features.
<input checked="" type="checkbox"/>	STORM DRAINAGE CALCULATIONS: Design computations as required by the LRRWMO.
<input checked="" type="checkbox"/>	EROSION CONTROL PLAN: Including all temporary and permanent measures proposed to retain all sediment on site.
<input checked="" type="checkbox"/>	OTHER



Lower
Rum River
WMO

START OF PROJECT: _____

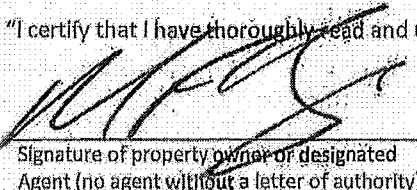
EST. COMPLETION DATE: _____

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."



Signature of property owner or designated Agent (no agent without a letter of authority)

Date

Signature of applicant if different from property owner

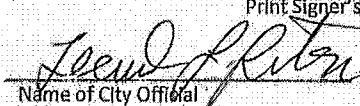
Date

Matthew F Braccia - President

Print Signer's name

Print Signer's name

Application Acknowledged by City:


Name of City Official

Ramsey
City

1/28/25
Date

SIGNATURE OF LRRWMO CHAIRMAN: **

**NOTE: Subject to conditions recommended by Barr Engineering (see attached)

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

Memorandum

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Date: March 14, 2025
Subject: Permit #2025-01: U-Haul Moving and Storage of Ramsey: Ramsey



The LRRWMO has received plans, a stormwater management report, and a permit application for the U-Haul development within an approximately 8.7-acre parcel located at 8725 Riverdale Drive Northwest, just south of US-10. The site currently consists of undeveloped open space and agricultural land.

The project involves the construction of seven buildings, associated parking, and utilities. The proposed project includes the addition of 5.69 acres (247,857 sq ft) of new impervious area (approximately 65% of the parcel).



Project Location Map

Stormwater management will be provided within one infiltration basin (Pond 1P), which will be constructed at the southern edge of the parcel. The infiltration basin will provide volume retention, rate control, and water quality management for the proposed impervious areas. All 5.69 acres of the total proposed impervious area will be routed to the infiltration basin. Outflow discharges from the

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Subject: Permit #2025-01: U-Haul Moving and Storage of Ramsey: Ramsey
Date: March 14, 2025
Page: 2

infiltration basin outlet structure will flow south into existing storm sewer along Riverdale Drive Northwest.

The project geotechnical report identifies the underlying on-site soil as poorly graded sand (SP). The proposed infiltration basin (1P) will be constructed with the basin bottom within this soil layer. The MPCA maximum design infiltration rate for SP soils is 0.8 inches/hour. The highest observed groundwater elevation within borings performed at the site was in boring (SB-2) at an elevation of 856.2 feet. The table below summarizes the soil type and separation from groundwater reported from site investigations.

Stormwater Management Facility	Basin Bottom Elevation	Nearest Soil Boring	Limiting Soil Type Below Basin Bottom	MPCA Maximum Design Infiltration Rate (inches/hour)	Design Infiltration Rate Used (inches/hour)	Observed Groundwater Elevation	Separation from Groundwater (feet)
Infiltration Basin (1P)	870.0	SB-2 ¹	Poorly Graded Sand (SP)	0.8	0.8	856.2	13.8

1 – SB-6 is the soil boring nearest to the infiltration basin. However, SB-2 has the highest groundwater elevation at the site and was therefore used to evaluate groundwater separation criteria.

A retention volume of 0.47 acre-feet is required from the 5.69 acres of new regulated on-site impervious area for the site. With an infiltration rate of 0.8 inches/hour, a total infiltration area of 0.15 acres and a maximum water quality depth of 3.2 feet will provide drawdown of the retention volume to occur within 48 hours.

As summarized in the table below, the infiltration basin will provide a total retention volume of 1.05 acre-feet with a water quality depth of 2.8 feet, and a total basin area of 0.37 acres. Therefore, the basin will draw down within the required 48 hours and provide a retention volume that exceeds the requirement.

Stormwater Management Facility	Water Quality Depth (feet)	Water Quality Volume (acre-feet)	Approximate Basin Area (acres)	Draw Down Time (hours)
Infiltration Basin (1P)	2.8	1.05	0.37	42

Attenuation of the additional runoff from the increase in impervious area is to be provided by the infiltration basin. A comparison of the pre- and post-construction discharges for the 2-, 10-, and 100-year design storm events are shown in the following table.

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Subject: Permit #2025-01: U-Haul Moving and Storage of Ramsey: Ramsey
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Offsite Discharge Location	2-Year (cfs)		10-Year (cfs)		100-Year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
Total Offsite	0.3	0.0	1.0	0.4	11.7	4.3

The results of a MIDS calculator submitted for the project show compliance with the LRRWMO water quality requirements. The MIDS calculator shows the infiltration basin will provide an annual removal efficiency of 97% for total suspended solids (1,903 lbs.) and 97% for total phosphorous (10.5 lbs.) from the site.

The project results in 100-year high water elevations within the infiltration basin as indicated in the table below. The proposed finished floor elevation of the nearest building and separation from the 100-year high water level are also listed. As shown, the building finish floor elevation has at least 2.0 feet of freeboard from the high water of the nearby infiltration basin.

Stormwater Management Facility	100-Year High Water Level (MSL)	Finish Floor Elevation of Nearest Building	Freeboard to High Water Level
Infiltration Basin (1P)	874.5	879.4	4.9

The erosion and sediment control plan shows silt fence around the perimeter of the entire site and proposed infiltration basin. Inlet control is provided at all proposed catch basins within the disturbance area and at nearby inlets along Riverdale Drive Northwest. A rock construction entrance is to be provided at the entryway onto the site from Riverdale Drive Northwest. Sumped catch basins are located just upstream of all storm sewer discharges into the infiltration basin to provide pretreatment of stormwater runoff before entering the basin.

It is our recommendation that the LRRWMO approve of the permit for this project subject to the following conditions:

1. Erosion control measures must be installed at the initial stage of site grading operations.
2. The infiltration basins must be staked and properly identified to prevent compaction during construction.
3. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.
4. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the decompaction of proposed infiltration area.

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5. To minimize the potential of material leaving the site and being tracked onto the roadway, a rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrance will provide an erosion control facility and enable construction traffic to enter the site.
6. A second rock construction entrance must be installed at the western entrance onto the site.
7. Street sweeping must be undertaken and completed on an as needed basis.
8. Compliance with the storm water management requirements of the Lower Rum River Watershed Management Organization is to be administered for this project by the City of Ramsey.
9. The storm water management plan has assumed an imperviousness of 65% for the 8.7-acre site. Site development that exceeds an impervious area of 65% must provide an updated storm water management plan showing the LRRWMO criteria is met.
10. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.



Permit # 25-02

GRADING, STORMWATER MANAGEMENT AND EROSION/ SEDIMENT CONTROL PERMIT APPLICATION

A \$150.00 application fee and additional \$700.00 escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Riverstone South Sixth Addition

Address/Location: South of Riverdale Drive + 148th Ave Intersection

Project Description/Purpose: Construct 14 single family homes + street/utility
AL Pearson

Name of Applicant (Site Owner or Property Owner)

Riverstone Gfh

Address

6995 55th St N

City, State, Zip

ookdale, MN 55128

Phone Fax

612-747-1463

Email

EJohnDobbs@gmail.com

Applicant's Contact Organization Name

John Dobbs

Address

- SAME -

City, State, Zip

Phone Fax

Email

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

- GRADING PLAN: Including existing and proposed contours and boundaries of all wetlands and surface waters.
- STORM SEWER/ DRAINAGE PLAN: Including all permanent drainage features and all permanent water quality features.
- STORM DRAINAGE CALCULATIONS: Design computations as required by the LRRWMO.
- EROSION CONTROL PLAN: Including all temporary and permanent measures proposed to retain all sediment on site.
- OTHER (Low Floor Memo)



START OF PROJECT: _____

EST. COMPLETION DATE: _____

APPROVAL DATE: _____

By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

Authentisign

Alan Pearson Perason Properties of Ramsey

02/04/25

[Signature]

1/30/25

Signature of property owner or designated Agent (no agent without a letter of authority)

Date

Signature of applicant if different from property owner

Date

AL Pearson

Print Signer's name

John Dobbs

Print Signer's name

Application Acknowledged by City:

[Signature]
Name of City Official

Ramsey
City

2/19/2025
Date

SIGNATURE OF LRRWMO CHAIRMAN: **

**NOTE: Subject to conditions recommended by Barr Engineering (see attached)

PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

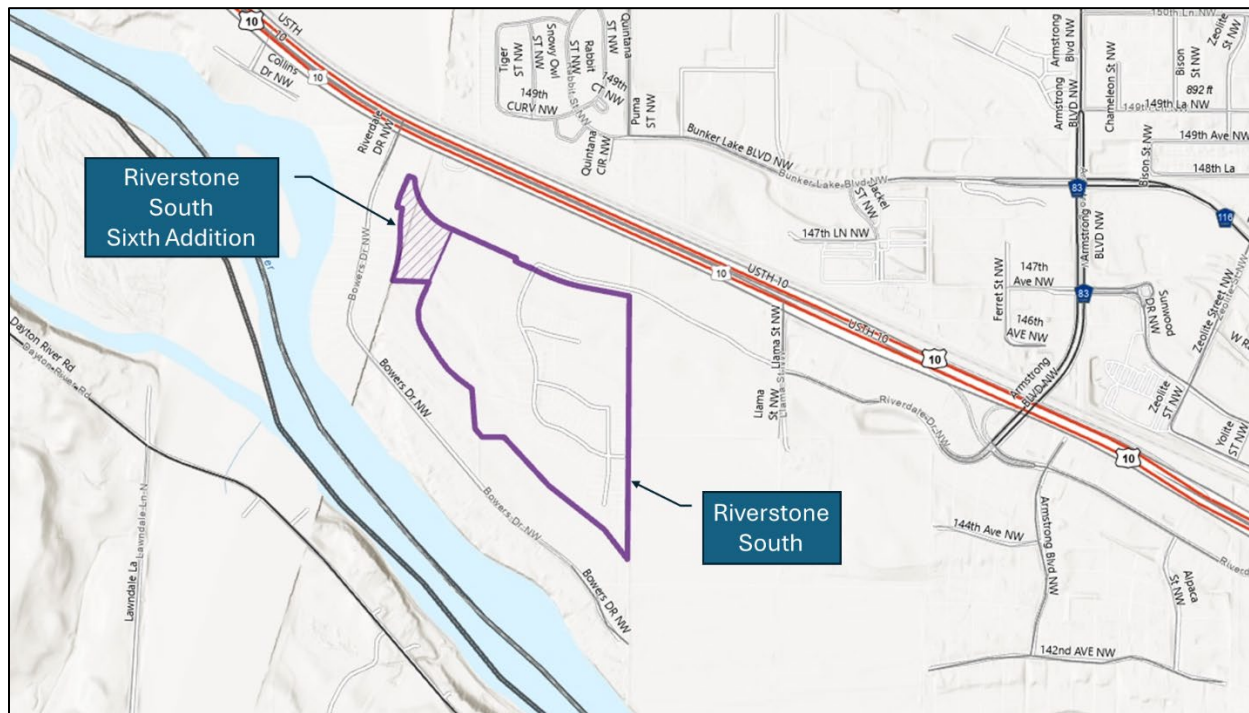
Memorandum

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Date: March 14, 2025
Subject: Permit #2025-02: Riverstone South Sixth Addition: Ramsey



The LRRWMO has received plans, a stormwater management report, and a permit application for the Riverstone South Sixth Addition development, an approximately 6.2-acre site within the larger Riverstone South development located south of T.H.169-10, north of the Mississippi River, and west of Llama Street Northwest in Ramsey. The site currently consists of undeveloped open space and agricultural land.

Review comments were sent to the project agent, Aaron Briski, Carlson McCain, on March 7th and 11th. We are requesting this item be continued by the LRRWMO, and the review period extended for a 60-day time period as required by Mn Statutes 15.99, until additional information to address the comments is provided for review.



Project Location Map

March 6, 2025

To: LRRWMO Board Members

From: Becky Wozney

Re: New Permit fees

Our application fee for the Grading, Stormwater and Erosion Application and the Wetland Conservation Act permit are currently is \$150.00. That does not cover the administrative fees to process the permit in order to get in ready for review by engineering or wetland staff (which is covered separately under the escrow fees and additional billing if necessary).

After review; an increase to \$250 would cover administrative fees for both the Wetland and Grading permits. In addition, the current escrow of \$700 generally does not cover engineer costs for the Grading permit. I would recommend increasing it to \$1500 which is the average review cost for most permits. The escrows for the Wetland permits do not need to be increased.

Lower Rum River Watershed Management Organization Task Checklist

Key to Symbols X = Task completed Empty box = task planned but not yet completed Black box = Task not planned for that entity or at that time.

EDUCATION	Task	2023					2024					2025					2026							
							ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other
	ED-1 Website Administration – Maintain and post WMO news, meeting dates, permit apps and other documents. Provide links to cities and partners. Check monthly for agenda and meeting minutes.	Complete					Complete					Ongoing Updates												
	“X” when completed						X				X					X								
	ED-2 Develop Education and Outreach Plan -Work with ACD to develop planned activities for the ACD Education and Outreach Coordinator in support of LRRWMO goals	Included in ACD budget for 2024					In 2025 WBIF plan					In 2025 WBIF plan.												
	“X” when completed						X				X				X									
	ED-3 Education Coordinator Actions in Support of Education Plan -Support a county-wide position housed at ACD											In 2025 WBIF plan.												
	Ongoing																							
	ED-4 Newsletter - Distribution of education material biannually, fostering water quality management practices in Community newsletters, specifically addressing wetland regulation from time to time.						X	X	X	X	X		X	X	X	X	X							
	Ongoing																							
	ED-5 TAC and CAC coordination – Utilize technical and citizen advisory committees on an occasional, as-needed basis.											Will be implemented in 2025 WBIF plan.					Will be implemented in 2025 WBIF plan.							
	Ongoing																							
	ED-6 Rum River boat tours -host a boat tour of the Rum River for government officials, city staff, and new managers.						Completed.					Plan for 2026												
	“X” when completed															X								
	Ongoing																							
	AD-1 General Administration – includes services of contracted administrator as well as recording, financial, and legal services as needed.											Ongoing												
	Ongoing						X					X												
	AD-2 Annual Reporting to State. Submit annual reports to BWSR and the State Auditor.																							
	“X” when completed						X				X													
	AD-3 Biennial Progress Review																							
	“X” when completed						X				X													
	AD-4 Grant Review and Application –	ACD applied for \$500000 CWF Funds but we were 1 point short of receiving funding					Received OHF Funding for in-stream fish habitat, bank stabilization and wetland restoration.																	
	“X” when completed						X																	
	AD-5 Review Funding Mechanisms - LRRWMO will annually review its Watershed Management Plan to ensure it reflects current goals and is appropriate																							
	“X” when completed											X												
	Solicit Bids - LRRWMO will solicit bids for professional services (solicit proposals for work to occur in the following year)	Completed					Completed.					Completed												
	“X” when completed											X				X								

Lower Rum River Watershed Management Organization Task Checklist

WATER MONITORING AND IMPROVEMENT	2023					2024					2025					2026									
						ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other		
Task																									
MN-1 Lake WQ Monitoring						100% complete (report left)					Planning has started.														
“X” when completed						X				X															
MN-2 Lake Level Monitoring											Planning has started.														
“X” when completed						X				X															
MN-3 Rum River WQ Monitoring											Planning has started.														
“X” when completed						X				X															
MN-4 Stream Bio Monitoring-Macroinvertebrate monitoring on the Rum River facilitated by ACD and local schools.											Planning has started.														
“X” when completed											X														
MN-5 Wetland Monitoring-Wetland hydrology monitoring performed annually at 3 locations in the WMO											Planning has started.														
“X” when completed						X																			
PROJECTS/PROGAMS																									
						2024					2025					2026									
						ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other	ACD	Andover	Anoka	Ramsey	LRRWMO	Other		
Our manager addressed the county board in regards to funding a groundwater specialist. There was good discussion but there are other high priority items as well. We are waiting for their final budget. It is likely a groundwater specialist will not happen next year.																									
PP-1 Cost-share grant small projects-fund grants for WQ improvement including shoreland restoration et al						X				X															
PP-2 Rum River Streambank Restoration-fund projects to reduce phosphorus/sediment loading to the Rum River.						X				X															
PP-3 Mississippi River Streambank Restoration-fund and implement projects to reduce phosphorus/sediment to Mississippi						X				X															
PP-4 Ramsey Central Park Stormwater (non-WBIF)																									
PP-5 Support for Rum River 1WIP projects located upstream-provide written support										X															
PP-6 Subwatershed Analyses of City of Andover draining to Rum River-Conduct studies to assess pollutant						X				X															
PP-7 Trott Brook Study (WBIF)						X			X	X		X													
PP-8 Install stormwater retrofits at priority sites identified by SWAs						X																			
PP-9 Wetland Restoration support for partners in priority areas						X						ACD has reached out to landowners													
PP-10 Groundwater Planning and Technical Assistance											X														

LAST UPDATED: 03/13/2025