



SPECIAL MEETING NOTICE

May 28, 2026 – 8:00 a.m.

Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY SPECIAL AGENDA

Agenda to be Finalized at Meeting

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE AGENDA
- D. RESIDENT'S FORUM
- E. APPROVE MINUTES ~ None
- F. FINANCE MATTER
 - 1. 2027 Budget Discussion
- G. NEW BUSINESS
 - 1. Permit #2026-03 ~ Green Haven Trailway ~ Anoka
- H. CONSIDER COMMUNICATIONS ~ None
- I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- J. ACD REPORT ~ None
- K. OLD BUSINESS ~ None
- L. OUTSTANDING ITEMS/TASK CHECKLIST ~ None
- M. OTHER BUSINESS - None
- N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the May 28, 2026, Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

*Pending: Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan
Permit #2024-20 ~ Rivers Bend Reg. Stormwater Mgmt. Study ~ City of Ramsey*

Next Meeting: Regular meeting is June 18, 2026, at 8:00 a.m.

*** PLEASE POST **
PUBLIC WELCOME TO ATTEND**



Lower
Rum River
WMO

Lower Rum River Watershed Management Org Board

Jeff Weaver, Chair
Chris Riley, Vice Chair
Jonathan Shafto, Treasurer

Meeting Date: May 21, 2026

Item Description: Preliminary 2027 Budget

Lower Rum River Watershed Management Organization Board (LRRWMO):

Attached is the preliminary 2027 Budget along with the assessment calculations and Anoka Conservation District plans for 2027.

The changes for 2027 are highlighted in Red. Below are explanations for those recommended changes.

Revenues:

Assessment revenue increase \$900 or less than 1% to eliminate any use of fund balance in 2027

Permit revenue increase by \$1,250 or 2%. More accurate reflection of activity.

Grant revenue decrease by (\$525), or 44%. On average, the LRRWMO receives about \$700 per year in grant funding.

Other revenue (interest earnings) decrease by (\$500) or 6.7%. Although the LRRWMO is adding to fund balance or cash, it is anticipating lower interest rates in 2027.

Expenditures:

Engineering administration decrease by (\$2,000) or 11%. Historically engineering administration fees average about \$15,000 a year.

Wetland Conservation Act is being budgeted for the first time. \$2,500 is about what was expended in 2025.

Legal decrease by (\$500), or 14%. Since 2011, the LRRWMO has not spent more than \$3,000 annually on legal services.

Financial services increase \$250 or 2.7% to more accurately reflect time spent.

Quickbooks decrease (\$150) or 15%. The anticipated increase in cost did not happen.

Miscellaneous decrease (\$1,020) or 50.5%. On average miscellaneous expenditures are under \$700.

Detail explanations for ACD expenditure changes are included in the attached document provided.

The LRRWMO's projected fund balance will be about 59% of total annual expenditures. This is a healthy balance and will be sufficient to cover expenses for the first half of the year.

If you need further explanations or details feel free to contact me.

Respectfully Submitted,

Lori Yager
Deputy Treasurer
RTY Consulting
612-518-7641
kayyag@gmail.com

Lower Rum River Water Management Organization Budget Analysis

	Budget 2027	Budget 2026	Actual 2025	Actual 2024
Revenue:				
Assessment Revenue	\$99,900	\$99,000	\$103,250	\$100,000
Permit Revenue	61,250	60,000	52,763	73,352
Grant Revenue	675	1,200	458	886
Other Revenue	7,000	7,500	7,875	9,279
Total Revenue	168,825	167,700	164,346	183,517
Expenditures:				
Engineering Admin	16,000	18,000	15,043	20,869
Eng Permit Review	55,000	55,000	46,263	66,752
LRRWMO Plan Update	6,000	6,000		
Wetland Conservation Act	2,500		2,331	
Legal	3,000	3,500		1,424
Financial Compilation/Audit (every 5 yrs)			5,250	
Financial Services	9,500	9,250	10,541	9,627
Quickbooks	800	950	756	914
Secretarial	9,800	9,800	8,620	9,691
Postage, Copying, Etc.	800	800	331	680
Insurance	2,800	2,800	2,596	2,609
Annual report to BWSR	950	900	900	900
Anoka Co. Water Resource Outreach Collat	7,445	5,800	920	3,680
Lake Level Monitoring	1,440	1,440	1,400	1,400
Lake Water Quality Monitoring	0		5,200	2,400
River Water Quality Monitoring	2,650	1,725	1,450	2,180
Stream Biomonitoring w/ students	1,300	1,250	1,000	1,250
Lake Itasca Monitoring	0	2,800		
Water Quality Cost Share Grant Search/Proj	6,500	6,500	6,000	6,000
Water Resource Coordinator	15,000	15,000	12,904	11,883
Web Site maintenance/upgrade	1,670	1,295	1,190	960
Wetland education (2 city newsletter articles)	1,120	1,120	1,120	1,120
Wetland Monitoring	2,250	2,250	2,175	2,175
Writing Grant Application Fees	1,300	1,300	1,100	1,100
10% Match for Anticipated Watershed Base	20,000	20,000	20,000	18,600
River or Project Tour	0	1,000		
Miscellaneous	1,000	2,020	677	300
Total Expenditures	168,825	170,500	147,767	166,514
Net Income (Loss)	\$0	(\$2,800)	\$16,579	\$17,003

Lower Rum River Water Management Organization

Budget Analysis

Balance - December 31, 2025	\$150,542
2026 source (use)	(2,800)
Reserve for 2028 5th Generation Plan Reserv	41,493
Balance - December 31, 2026	106,249
2027 Budgeted Sources (Uses)	0
Reserve for 2028 5th Generation Plan Reserv	6,000
Balance - December 31, 2026	100,249

	Estimated Budget 2027		Budget 2026	Actual 2025	Actual 2024	Actual 2023	Actual 2022	Actual 2021
Assessments:								
Andover	\$27,817	27.84%	\$27,505	\$28,268	\$27,886	\$30,719	\$11,590	\$11,595
Anoka	20,405	20.43%	20,537	21,787	21,118	24,021	9,233	9,395
Ramsey	51,678	51.73%	50,958	53,195	50,996	57,020	21,177	21,010
	\$99,900	100%	\$99,000	\$103,250	\$100,000	\$111,760	\$42,000	\$42,000

<u>Member City</u>	<u>Area 40 acres</u>	<u>Percent</u>	<u>Valuation* Millions</u>	<u>Percent</u>	<u>Area- Valuation 50% - 50%</u>	2027 Operating Cpst Assessment
Andover	319	35.72%	19,521	19.97%	27.84%	\$27,817
Anoka	112	12.54%	27,678	28.31%	20.43%	20,405
Ramsey	462	51.74%	50,570	51.72%	51.73%	51,678
Total	893	1	97,769	1	1	\$99,900

* Estimated Net Tax Capacity (pay 2026), per abstract from the County

**GRADING, STORMWATER MANAGEMENT AND EROSION/
SEDIMENT CONTROL PERMIT APPLICATION**

A \$250.00 application fee and additional \$1500.00 (all unused escrows are returned) escrow deposit must accompany this permit application.

Permits are to be processed at the same time as the site plan, preliminary plat or other city land use or building application submitted to the city in which the work or project is located.

The permit application and supporting documentation must be submitted to the LRRWMO by the THIRD THURSDAY OF THE MONTH TO BE ON THE FOLLOWING REGULARLY SCHEDULED MONTHLY LRRWMO MEETING AGENDA. A PERMIT NUMBER WILL NOT BE ASSIGNED UNTIL CITY AUTHORIZATION IS RECEIVED.

Project Name: Green Haven Trailway

Address/Location: Garfield Street along BNSF Railroad through Green Haven Golf Course

Project Description/Purpose: Construction of a New Public Trail

<u>City of Anoka - Ben Nelson</u>		<u>Applicant's Contact</u>	<u>Organization Name</u>
Name of Applicant (Site Owner or Property Owner)			
<u>2105 First Avenue</u>		<u>Address</u>	
Address			
<u>Anoka, MN 55316</u>		<u>City, State, Zip</u>	
City, State, Zip			
<u>763-576-2980</u>		<u>Phone</u>	<u>Fax</u>
Phone	Fax		
<u>bnelson@ci.anoka.mn.us</u>		<u>Email</u>	
Email			

Submittal Requirements

Completed Grading, Stormwater Management and Erosion/ Sediment Control permit applications are to be submitted as per LRRWMO attachments G1 (Permit Requirements) and G2 (Office Procedure) included with this application. Note that projects involving potential wetland impacts and/or involving a Wetland Replacement Plan require a separate permit application and are subject to additional requirements.

PROJECT SUBMITTALS (check all that apply):

<input checked="" type="checkbox"/>	GRADING PLAN: Including existing and proposed contours and boundaries of all wetlands and surface waters.
<input type="checkbox"/>	STORM SEWER/ DRAINAGE PLAN: Including all permanent drainage features and all permanent water quality features.
<input type="checkbox"/>	STORM DRAINAGE CALCULATIONS: Design computations as required by the LRRWMO.
<input checked="" type="checkbox"/>	EROSION CONTROL PLAN: Including all temporary and permanent measures proposed to retain all sediment on site.
<input type="checkbox"/>	OTHER

START OF PROJECT: May 2026


EST. COMPLETION DATE: October 2026

APPROVAL DATE: _____


By signing this Permit Application, the undersigned consents and agrees on behalf of the Applicant that:

1. The permit application fee is non-refundable. Escrow deposits will be held by the LRRWMO until the project has been completed and all conditions of issuance of the permit are satisfied. The Applicant is responsible for all expenses incurred by the LRRWMO in the processing, administration and enforcement of the permit application and permit. The escrow deposit will be used to reimburse the LRRWMO for all expenses incurred by the LRRWMO in processing, administering and enforcing the permit application and permit, including engineering, legal and other consultant costs. If such expenses exceed the escrow deposit, the LRRWMO will bill the Applicant or Permittee for such excess amount and payment will be due within twenty (20) days of mailing the invoice. Timely payment of such invoices is a condition of all permits and work may be stopped on the project for failure to make payments when due.
2. The undersigned, its agents, principal, assigns and/or representatives (hereinafter "Permittee") shall abide by all the standard conditions and special terms and conditions of the LRRWMO.
3. Any work that violates the terms of the permit may result in the LRRWMO or the City in which the work is being done immediately causing the work on the project relating to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the LRRWMO and/or the City in which the work is being done.
4. The Permittee agrees to be bound by the terms of the LRRWMO permit requirements, final permit, standard conditions, and special conditions required by the LRRWMO for approval of the permit. The undersigned has the authority to bind the permit holder, the owner of the property and/or any entity performing work on the property pursuant to the terms of LRRWMO permit, and shall be responsible for complying with terms of the LRRWMO permit.

"I certify that I have thoroughly read and understand the above information."

	<u>3-30-2026</u>		
Signature of property owner or designated Agent (no agent without a letter of authority)	Date	Signature of applicant if different from property owner	Date

<u>Ben Nelson</u>	
Print Signer's name	Print Signer's name

Application Acknowledged by City:		<u>Anoka</u>	<u>3-26-26</u>
	Name of City Official	City	Date

SIGNATURE OF LRRWMO CHAIRMAN: ** _____
****NOTE: Subject to conditions recommended by Barr Engineering (see attached)**
 PERMIT IS NOT VALID IF PROJECT HAS NOT STARTED WITHIN ONE YEAR FROM DATE OF APPROVAL

LRRWMO Attachment G1**PERMIT REQUIREMENTS**

APPLICATION DEADLINE: Third Thursday of the month for consideration at the following regularly scheduled monthly LRRWMO board meeting on third Thursday of month.

REQUIRED SUBMITTALS:

1. Completed Permit Application Form (attached)
2. \$250 Application Fee plus an escrow deposit of \$1500 (as described on Permit Application Form)
3. A Stormwater Management Plan and supporting computations as identified in Appendix E of the LRRWMO Watershed Management Plan.

Submittals shall be provided in electronic (e.g., PDF) or other easily reproduced format and must be signed by a registered professional engineer in the State of Minnesota.

LRRWMO Attachment G2

OFFICE PROCEDURE

Procedure to Accept LRRWMO Permit:

1. Complete LRRWMO Permit Application and all supporting supplemental documents for review.
Requires signature of acknowledgement on application form from City official prior to submittal to LRRWMO. For the appropriate City contact information refer to the LRRWMO website at www.lrrwmo.org/

NOTE: See "PROJECT SUBMITTALS" section of Application.

2. Submit Application, \$250 application fee plus a \$1500 escrow deposit* payable to the Lower Rum River WMO, and electronic plans submittals (thumb drive) to:

Lower Rum River WMO
City of Anoka
2015 First Street N.
Anoka, MN 55303
763-576-2773

*(This set of plans is for LRRWMO file copy.) *\$1500 escrow deposits: The LRRWMO costs related to the project will be charged to permit escrow fund. Funds remaining in the permit escrow account when the project is closed will be returned to the applicant.*

3. Email a copy of Application and one (1) set of the project submittals (**electronic**) to:

Stephanie Johnson
Barr Engineering Co. 4300
MarketPointe Drive Suite 200
Minneapolis, MN 55435
Stephanie.Johnson@barr.com

4. Agenda deadline is the third Thursday of each month to be on the following regularly scheduled LRRWMO monthly meeting.

Procedure to Request Return of Permit Fund Balance:

1. When project reaches status of 100% completion (as contained in Quarterly Report), the respective City prepares a written request to LRRWMO for return of escrow deposit balance with copy to Anoka's Finance Department. The request must be submitted prior to the third Thursday of each month to meet the next month regular meeting agenda deadline.

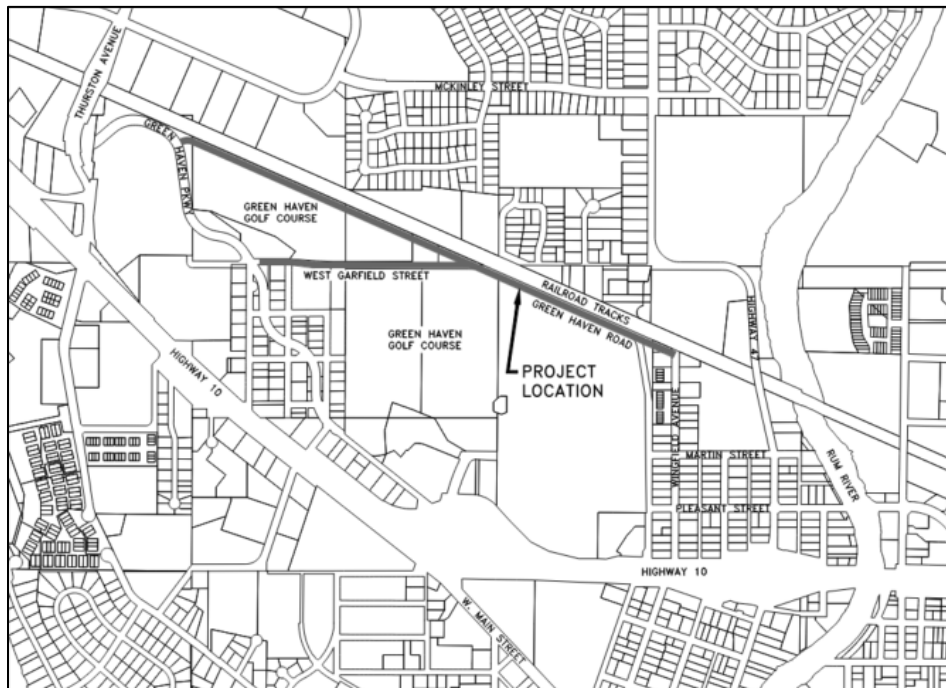
Memorandum

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
Date: May 27, 2026
Subject: Permit #2026-03: Green Haven Trailway: Anoka

Heather Lau

The LRRWMO has received plans, a stormwater management report, and a permit application for the Green Haven Trailway project involving the removal of approximately 3,700 linear feet of existing roadway and construction of 4,600 linear feet of 12-foot-wide bituminous trail along the south side of the BNSF railroad, north of the Green Haven Golf Course, between Green Haven Parkway and Wingfield Avenue in Anoka. The approximately 3.8-acre project site is located within four city-owned parcels (24.6-acre property) and right-of-way currently consisting of grassy open space and existing roadway.

The project will result in the construction of 1.07 acres of new impervious area within the 3.8-acre project site (28% of total site).



Project Location Map

Stormwater management for the project is proposed to be provided by the disconnection of impervious areas and through the use of excess capacity within an existing infiltration basin that was constructed as part of the Golf Course Maintenance Facility project (Permit #2019-21). The disconnection of impervious area and excess capacity within the existing infiltration basin will provide volume retention, rate control, and water quality management for the 1.07 acres of regulated impervious area. Existing drainage patterns from the site will be maintained, with stormwater runoff discharging south and ultimately to the Rum River. The existing infiltration basin (INF 7) associated with the Golf Course Maintenance Facility project was designed and constructed with a retention volume of approximately 19,142 cubic feet. The required retention volume for that project was 4,828 cubic feet which means the basin has excess capacity.

A retention volume of 0.09 acre-feet (3,882 cubic feet) is required from the 1.07 acres of regulated impervious area for this proposed trailway project. The disconnection of impervious area provides a retention volume of approximately 2,923 cubic feet. The remaining 959 cubic feet of volume retention will be provided by the existing infiltration basin.

The proposed net reduction in gravel areas surrounding this project results in post-construction discharge rates at or below pre-construction discharge rates for the 2-, 10-, and 100-year design storm events as shown in the following table.

Offsite Discharge Location	2-Year (cfs)		10-Year (cfs)		100-Year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
South 1	0.0	0.0	0.0	0.0	0.0	0.0
South 2A	0.0	0.0	0.0	0.0	0.3	0.0
South 2B	<0.1	<0.1	1.9	0.8	15.6	11.5
South 3	0.0	0.0	1.1	0.5	23.7	21.0

For water quality, the results of a MIDS calculator shows compliance with the LRRWMO water quality requirements. The MIDS calculator shows the disconnection of impervious areas and use of the existing infiltration basin will provide an annual removal efficiency of 97% for total suspended solids (1,856 lbs.) and 93% for total phosphorous (9.8 lbs.). Removal estimates include all contributing areas to the existing infiltration basin.

To: Lower Rum River Watershed Management Organization
From: Heather Lau, Barr Engineering Co.
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Date: May 27, 2026
Page: 3

The 100-year flood elevation of the existing infiltration basin is 857.5 feet which is 13.5 feet below the first floor elevation of the existing Golf Maintenance Facility (FFE = 871.0 feet). No additional buildings are being proposed within or adjacent to the project area.

The erosion and sediment control plan shows silt fence along the south perimeter of the site and sediment control logs along the north perimeter of the site along the railroad tracks. Pervious areas will be stabilized with erosion control blanket and restoration measures in conformance with MnDOT standards.

It is our recommendation that the LRRWMO approve of the permit for this project subject to the following conditions:

1. Erosion control measures must be installed at the initial stage of site grading operations.
2. Upon completion of construction and restoration of disturbed areas, the permit applicant is responsible for the removal of all erosion control measures installed throughout the construction site.
3. To minimize the potential of material leaving the site and being tracked onto the roadway, a rock filter construction entrance being a minimum of two feet in height and having side slopes of 4:1 must be constructed at the entryway onto the site. The rock construction entrance will provide an erosion control facility and enable construction traffic to enter the site.
4. Street sweeping must be undertaken and completed on an as needed basis.
5. Compliance with the storm water management requirements of the Lower Rum River Watershed Management Organization is to be administered for this project by the City of Anoka.
6. The storm water management plan has assumed an imperviousness of 28% for the 3.8-acre project site. Site development that exceeds an impervious area of 28% must provide an updated storm water management plan showing the LRRWMO criteria are met.
7. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements or interests, the permittee; before proceeding; shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property rights and interest.